

RANCHO SIMI RECREATION AND PARK DISTRICT
OAK PARK – PARK PLANNING COMMITTEE

OAK PARK COMMUNITY CENTER & GARDENS
1000 KANAN ROAD, OAK PARK, CA 91377

NOTICE OF SPECIAL MEETING

Notice is hereby given, pursuant to Section 54956 of the California Government Code, that the Oak Park Planning Committee, by call of the Chair, has ordered that it will hold a Special Meeting on Thursday, July 13, 2023, at 6:00 pm.

The purpose of the Oak Park Planning Committee Special Meeting is to conduct the business listed on the attached Agenda.



Dan Paranick, District Manager / District Clerk

Dated: July 10, 2023

RANCHO SIMI RECREATION AND PARK DISTRICT
SPECIAL MEETING
OAK PARK – PARK AND RECREATION PLANNING COMMITTEE

AGENDA

THURSDAY, JULY 13, 2023 AT 6:00 P.M.

OAK PARK COMMUNITY CENTER & GARDENS
1000 N. KANAN ROAD, OAK PARK, CA 91377

Chair Dan Cooper, Vice-Chair Harry Medved
Members; Brian Mattson, Ning Rosenthal;, Eric Tescher,
Brian Trushinski [MAC Appointee], Jim Moynihan [OPUSD Appointee]
Lilah Zweig [Youth Appointee]

The “Oak Park Committee” meets regularly in Oak Park on park and recreation matters specific to the community of Oak Park. The Committee is advisory to the elected members of the Board of Directors for the Rancho Simi Recreation and Park District. Additional information may be found on the District’s website at www.rsrdp.org or by contacting the District at (805) 584-4400.

- I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE
- II. ROLL CALL
- III. APPROVAL OF AGENDA
- IV. PUBLIC COMMENT (ITEMS NOT ON THE AGENDA)
- V. APPROVAL OF MINUTES
 - a. Rancho Simi Recreation and Park District Oak Park – Park and Recreation Planning Committee Special Meeting – April 13, 2023
- VI. PRESENTATIONS - NONE
- VII. CONTINUED BUSINESS – NONE
- VIII. NEW BUSINESS
 - a. Review and Consideration of Approving Proposed Capital Improvement Projects from the Oak Park Area submitted by the Oak Park Municipal Advisory Council
 - b. Report on Planning and Development Issues in Oak Park, Including Discussion and Recommendations Regarding Oak Canyon Community Park Lagoon Signage
 - c. Grounds Maintenance Report

- d. Consideration of Committee Representative Attending Board of Directors Meetings
- e. Oak Park Recreation Programs Report February - April
- f. Items Requested by Committee Members to be Added to the Agenda
 - 1. Add bathroom facilities for Chaparral Park (Rosenthal)
 - 2. Electric Mountain Bikes on Trails (Tescher)
 - 3. Permanent Pickleball Court Conversion (Tescher)
 - 4. Bike Bells required on trails and eBike Safety (Rosenthal)
 - 5. Medea Creek Wildland Fire Abatement (Trushinski)
- IX. WRITTEN COMMUNICATIONS OF NOTE
- X. COMMITTEE MEMBERS: BRIEF ANNOUNCEMENTS AND BRIEF REPORTS REGARDING THEIR ACTIVITIES
- XI. DISTRICT MANAGER REPORT
- XII. ADJOURNMENT


Dan Paranick, District Manager

The agenda and staff reports are posted on the District's web page at www.rsrpd.org. Individuals with a disability that may require accommodation to participate in this meeting should contact Sandra Salute via email at Sandras@rsrpd.us or phone (818) 865-9304. Upon advance notification of the need for accommodation reasonable arrangements will be made to provide accessibility to the meeting.

Rancho Simi Recreation and Park District

Oak Park – Park & Recreation Planning Committee

D R A F T M I N U T E S

April 13, 2023; 7.00 p.m.
Oak Park Community Center & Gardens
1000 N. Kanan Road, Oak Park CA 91377 – (818) 865-9304 – www.rsrpd.org

Chair VACANT, Vice-Chair Dan Cooper
Members; Harry Medved, Ning Rosenthal; Brian Mattson, Eric Tescher,
Brian Trushinski [MAC Appointee], Jim Moynihan [OPUSD Appointee]
Lilah Zweig [Youth Appointee]

- I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE – Vice Chair Cooper called the meeting to order at 7:04 p.m. The Pledge of Allegiance was led by Brian Trushinski.
- II. ROLL CALL - Vice-Chair Dan Cooper, Members Harry Medved, Brian Mattson, James Moynihan, Eric Tescher, Brian Trushinski and Youth Appointee Lilah Zweig. District Board Members Ed Abele and Brian Dennert. Staff in attendance included Nikki Davy, Richard Lemmo, Wayne Nakaoka, Zach Miller, Dan Paranick, David Podschun, Sandra Salute.

District Manager Dan Paranick introduced the new Committee Members and the Youth Appointee.

- III. APPROVAL OF AGENDA - Tonight’s Agenda was approved on a motion by Vice Chair Cooper and seconded by Member Medved. The motion carried with a unanimous vote.
- IV. PUBLIC COMMENT (ITEMS NOT ON THE AGENDA)

Carolyn Orens is grateful for the duck pond and wants it to remain free of fish and true to nature. Lines remain from people fishing which hurt natural and domestic animals. Would like to see signs that say no dumping of pets and list rescues. Install a camera.

- V. APPROVAL OF MINUTES
 - a. Rancho Simi Recreation and Park District Oak Park – Park and Recreation Planning Committee Special Meeting – January 12, 2023. Motion: Vice Chair Cooper moved to approve the Minutes as written. Member Medved seconded the motion. The motion carried with the following vote:

Ayes: Vice Chair Cooper, Member Medved, Member Rosenthal, Member Mattson, Member Tescher, MAC Trushinski, OPUSD Appointee Moynihan

Noes:

Abstain:

Absent:

VI. PRESENTATIONS

- a. Recognition of Past Oak Park Committee members; Derek Ross, Sherri Wentworth, Dani Brusius, JL Diaz.

District Manager Paranic recognized outgoing Committee Members and thanked them for their excellent service. Board Member Dennert and Abel presented certificates. Member Cooper thanked them for their help and assistance. Member Medved thanked the public and past members.

VII. CONTINUED BUSINESS – NONE

VIII. NEW BUSINESS

- a. Proposed Installation of a Stormwater Monitoring Station along Lindero Canyon Creek within Park District Wistful Vista Open Space by County of Ventura Public Works Watershed Protection District.

David Lark, Stormwater Resource Manager and Arne Anselm, Deputy Director – Watershed Protection District provided an overview on two stormwater monitoring stations that are being requested to go onto District property. One 7x5x5 and one 5x4x4 stainless steel housing sites would be installed on concrete pads; both can be painted and take between two and three days to install. Powered by solar and have an underground pipe. Minimum noise. Would capture from three storm events and two dry events per year; installation in September/December 2024 and samples over the 2024/2025 year.

Member Medved clarified installation time; asked if trees would be removed and if another locations were considered. Lark responded no trees being removed, for noise, would run during active storms and on for 30 seconds to two minutes for duration of storm; and other locations were considered but this location was determined to be optimal.

Member Trushinski asked about sandbag erosion and benefit to Oak Park; Lark responded all other locations know the problem and can take action, here they are doing research at the source, etc. leaking sewer lines, over fertilization.

Member Mattson asked if aware of swimming pool near location– Lark responded yes.

Member Cooper asked about location and issues with vandalism. Lark responded still looking at several locations; and boxes are secure and heavy duty and will monitor.

Member Ning asked if data would be shared. Lark responded yes.

Vice-Chair Cooper opened comments from the general public.

Jana Orkney asked about Medea Creek – Lark responded it wasn't a good location for major outfall. Looking for a representative of a community as a whole, residential, commercial and open space.

Vice-Chair Cooper closed comments from the general public.

Member Medved asked that the boxes be blended into the environment.

Vice Chair Cooper made a motion to approve the installation of the Stormwater Monitoring Station. Member Trushinski seconded the motion. The motion carried with the following roll call vote:

Ayes: Vice Chair Cooper, Member Medved, Member Rosenthal, Member Mattson, Member Tescher, MAC Trushinski, OPUSD Appointee Moynihan

Noes:

Abstain:

Absent:

b. Discussion and Recommendation Regarding Pickleball Line Colors at Deerhill Park

Director of Recreation Miller recapped the attached overview of the contrasting lines at the shared tennis and pickleball courts.

Vice-Chair Cooper opened comments from the general public.

Steven Hoffman is the ambassador for pickleball in Oak Park and is requesting contrasting color on the courts as it will be safer and easier to play. Surface is starting to decay which is dangerous. Wants resurfacing and color. Teaching is done on this court too.

John Dechene referenced research that shows eye receptors become faded as we age, and their largest demographic is seniors. Wants yellow color.

Robin Rieger stated all should have equity and should not have to drive out of Oak Park. Current contrast is not safe. How can we make it good for both tennis and pickleball?

Scott Esteizson stated there are 21 free tennis courts in a seven-minute drive; one for pickleball. Safety should be the 1st concern. There are other paid tennis courts, not for pickleball. Yellow, lime green and orange are the most visible, per Oak Park Fire Department.

Miguel Enciso is a coach with the District. Pickleball players showed up tonight. Deerhill shared use is really pickleball courts. Every morning and event is filled with pickleball players. Pickleball Association changed rules and thank you for putting on agenda.

Vice-Chair Cooper closed comments from the general public.

Following residents filled out Do Not Wish to Speak comment cards:

Q. Smart – resurface and for contrasting lines on pickleball courts

Susan Iazzetta - for contrasting lines on pickleball courts

Kurt Vosberg – we need contrasting lines and some day a dedicated court

Stacy Ornstein – for contrasting lines on pickleball courts

Aggie Henry - for contrasting lines on pickleball courts
Cherie Brannan - for contrasting lines on pickleball courts
Shelle Walker - for contrasting lines on pickleball courts
Lauri Hoffman - for contrasting lines on pickleball courts
Marion Borland - for contrasting lines on pickleball courts – yellow
Nicole Hallock - for contrasting lines on pickleball courts – yellow
Randy Serrano - for contrasting lines on pickleball courts
Scott Fransworth – resurface and repaint – the courts off of Ventu are temporary tennis courts too with much better colors – use as a guide
Stacey Serrano - for contrasting lines on pickleball courts
Brad Stephens – resurface and improve the contrast of the lines
David Katzner – there is no denying the explosive growth of pickleball. As an eight year player I have watched as it has grown into a multi-generational activity. The social aspect of people gathering and making friends is astounding
Kevin Strauch – resurfacing and repainting of courts
Ann Struach – resurfacing and repainting of courts
Frank Baldino - for contrasting lines on pickleball courts
Lesia Oki - for contrasting lines on pickleball courts
Lisa Ulesh - for contrasting lines on pickleball courts
Rob Taylor – resurfacing and repainting of courts

Vice Chair Cooper noted into the record 13 emails for the repainting of the lines and one email opposing due to confusion in kids learning tennis.

Member Rosenthal stated yellow and white lines would confuse tennis players and have to look farther to see lines. Vice Chair Cooper replied it was on agenda previously and tennis said they would show but didn't.

Member Medved asked when it would be on the Board agenda – Paranick replied, May 3rd.

Member Mattson stated tennis have had the time and notice and didn't show up.

Member Trushinski stated more pickleball players, more hours.

Youth Appointee Zweig stated she is in favor of colored lines and maybe in black? Not only is it hard to see for seniors, but she has also had trouble too.

Miller stated this issue has come up with other agencies as well, is a trending change.

Member Trushinski asked as a compromise with tennis, can the contrasting color be green. Vice Chair Cooper stated this goes against staff research.

Vice Chair Cooper made a motion to for the District to repaint the lines along the Yellow/Orange spectrum at Deerhill Park pickleball courts. Member Trushinski seconded the motion. The motion carried with the following roll call vote:

Ayes: Vice Chair Cooper, Member Medved, Member Rosenthal, Member Mattson, Member Tescher, MAC Trushinski, OPUSD Appointee Moynihan
Noes:

Abstain:

Absent:

Board Member Dennert wants added to a future agenda for follow-up. Doesn't agree that it was not short notice; notices were posted. Board Member Abele stated not on agenda, but a review of what happened. People can still comment at that time.

- c. Report on Planning and Development Issues in Oak Park, Including Discussion and Recommendations Regarding Oak Canyon Community Park Lagoon Renovation Project, Fishing in the Oak Canyon Community Park Lagoon, Southern California Gas Company Temporary Use of Sunrise Meadows Open Space, and Tree Trimming and Tree Removals in Oak Park

Oak Canyon Community Park Lagoon Renovation Project

Director of Planning and Maintenance Nakaoka stated grand opening will be next month. Need to finish signage, posts and ropes and handicapped walkway.

Fishing in the Oak Canyon Community Park Lagoon

Nakaoka stated pros are teaching kids to fish, cons are environmental issues of non-native species invading, left over lures and hocks that damage wildlife. District Manager Paranick stated we have allowed in the past.

Southern California Gas Company – Temporary Use of Sunrise Meadows Open Space

Maria Ventura from SoCalGas was at the meeting. No presentation, just present to answer questions. Paranick stated this is just an update and will present additional information in the future.

Tree Removals within Oak Park

Nakaoka recapped the tree report listing and stated all trees listed are dead, except a), however needs to be removed as is dangerous. Trees listed in c) are believed to come back so will not be removed at this time.

Annual Tree Trimming and Pruning Services

Nakaoka stated tree trimming in the spring is a fiduciary responsibility and is not seeking a recommendation tonight, invites Committee Members to review and provide any comments by the end of the month.

Vice-Chair Cooper opened comments from the general public.

Susan Iazzetta visits the duck and sees people using hooks that tear skin and there is no oversight or supervision. Ducks are also getting hooks stuck in their mouths. Animals should not suffer, and this should be a peaceful place. Signs should be erected for not dumping and fishing people have other options nearby.

Janna Orkney stated regarding SoCalGas, so many people use the entrance here. Asked if the trailhead will be closed down? Will there be the smell of gas? Have you looked at alternatives? Please consider another location.

Steve Kozel is a 39-year resident and has hiked the trail (SoCalGas) many times. Why use water? Why not use compressed air? Entrance to National Park. Why can't we do something less invasive? Is also concerned about fishing – no way to safely fish

there. You can't cast safely there. Concerned about non-native species being introduced. Would like to see signs about not dumping.

Carolyn Cass-Barton would like to have fish for birds to eat, but not for fishing. Protest tree trimming in the off season. Please consider waiting until the fall to prune. Wants new trees planted in place of dead trees. Is against the proposal for testing of gas lines by SoCalGas.

Mary Wiesbrock is opposed to SoCalGas' 24 fracking tanks in open space. Read in full letter to Dan Paranick.

Dani Brusius is against the proposal for SoCalGas.

Following residents filled out Do Not Wish to Speak comment cards:

Lauri Hoffman – no fishing in pond

Nicole Hallock – no fishing in pond/lagoon

Mario Borland – no fishing in the pond

Lisa Yulish – no fish in duck pond/do not allow fishing

Rob Taylor – no fishing in pond

Frank Baldino – no fishing at the duck pond

Miguel Enciso – no fishing in pond

District Manager Paranick read into record HOA letter received in response to SoCalGas.

Vice-Chair Cooper closed comments from the general public.

Member Medved stated SoCalGas has all good intentions however it is open area, no parking, narrow street, urban area and access to National Park.

Maria Ventura, Senior Public Affairs Officer for SoCalGas stated she is here to listen and receive feedback. Has been directed to test this portion of pipe and would like to address in future with proper presentation.

Member Medved asked what does SoCalGas have the power to do? Paranick responded we can say yes to the lease, but SoCalGas does have the right of way authority.

Vice Chair Cooper inquired about the letter from SoCalGas sent in February. Paranick stated District has not formally responded. Nakaoka added Zoom was only done last Tuesday.

Member Trushinski is concerned about the summer wildfire season. Asked what wildfire mitigation practices will you have?

Member Rosenthal cannot imagine how the operation will fit in this location; is concerned about restoration and would like a detailed presentation.

Member Medved stated this community has been through a lot and there is no room for parking.

Vice Chair Cooper agrees. Sorry to Ms. Ventura, however gateway to National Park is widely popular with hikers and bikes. Height of disrespect to propose this without visiting site.

Member Mattson, Tescher and Moynihan agreed.

Vice Chair Cooper made a motion to oppose fishing in the Oak Canyon Community Park Lagoon due to being too small a site and non-native stocking of fish. Member Medved seconded the motion. The motion carried with the following roll call vote:

Ayes: Vice Chair Cooper, Member Medved, Member Rosenthal, Member Mattson, Member Tescher, MAC Trushinski, OPUSD Appointee Moynihan

Noes:

Abstain:

Absent:

Vice Cooper also recommend the Committee review the signage at the park. Paranick responded will install temporary signage now, and at the next meeting with discuss further.

Tree Removals Within Oak Park

Member Rosenthal agrees with the recommendation of trees to be removed and asked if these can be replaced. Nakaoka replied yes.

Member Trushinski asked if excess irrigation is causing the trees to die. Nakaoka replied no.

Member Trushinski made a motion to accept Staff's recommendation of tree removal. Member Rosenthal seconded the motion. The motion carried with the following roll call vote:

Ayes: Vice Chair Cooper, Member Medved, Member Rosenthal, Member Mattson, Member Tescher, MAC Trushinski, OPUSD Appointee Moynihan

Noes:

Abstain:

Absent:

With regards to tree trimming, Vice Chair Cooper said with respect to Cass-Barton's position, still thinks it is appropriate. It is on the MAC meeting agenda, right time to do, safety concern.

d. Sand Volleyball Court Update – Verbal Report

Director of Recreation Miller provided an update – Board asked for cost sharing with OPUSD and OPUSD will consider other locations.

e. Grounds Maintenance Report

Read and file Report.

f. Oak Park Recreation Programs Report - April Sandra Salute, Oak Park Supervisor recapped attached report. Added Community Gardens will be highlighted in May.

g. Committee Representative on Board – Verbal

District Manager Paranick asked if the Committee wanted to appoint a Committee Member to attend Board Meetings and comment on items.

Vice Chair Cooper asked to include on future agenda.

h. Discussion and Consideration of Earlier Start Times for Oak Park – Park and Planning Committee Meetings

Vice Chair Cooper suggested the meetings start at 6:00 p.m., starting with the July meeting. All other Committee Members agreed.

i. Selection of 2023 Committee Chair and Vice Chair

Dan Cooper was appointed by unanimous voice vote as Chair, and Harry Medved Vice Chair.

j. Items Requested by Committee Members to be Added to the Agenda

1. Draining system for playground area in Mae Boyar Park (Rosenthal)

Nakaoka will address. Also look at area near tennis courts/walkway at Indian Springs which floods during storms.

2. Add bathroom facilities for Chaparral Park (Rosenthal)

Park is popular with kids. Paranick responded neighborhood parks do not have restrooms and could cost between \$300-500K to install. Rosenthal requested porta potties instead.

Member Medved added, with soccer and disc golf it is more like a community park.

Add to agenda for next meeting.

3. Electric Mountain Bikes on Trails (Tescher)

Trail erosion happens after rains and pedal assist should be on trails only.

Vice Chair Cooper will investigate and add to next agenda.

4. Permanent Pickleball Court Conversion (Tescher)

Add to next agenda.

IX. WRITTEN COMMUNICATIONS OF NOTE – Country Glen/Oak Park Homeowners Association wrote a letter expressing strong opposition to the construction activities planned by Southern California Gas Company adjacent to their neighborhood.

X. COMMITTEE MEMBERS: BRIEF ANNOUNCEMENTS AND BRIEF REPORTS REGARDING THEIR ACTIVITIES – None.

XI. DISTRICT MANAGER REPORT

District Manager Paranick stated next Board meeting is on May 3rd in Simi Valley is available on Zoom. Will report on Oak Park items.

XII. ADJOURNMENT Vice Chair Cooper adjourned the meeting at 10:14 p.m. with Member Rosenthal seconding.

Dan Paranick, District Manager

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RANCHO SIMI RECREATION AND PARK DISTRICT
INTEROFFICE MEMORANDUM

DATE: July 13, 2023
TO: Oak Park – Park and Planning Committee
FROM: District Manager
SUBJECT: Review and Consideration of Approving Proposed Capital Improvement Projects for the Oak Park Area submitted by the Oak Park Municipal Advisory Council

SUMMARY

The attached list of capital projects was approved by the Oak Park Municipal Advisory Council on May 30, 2023, and submitted for review by the Oak Park – Parks and Recreation Planning Committee and the Board of Directors. Following consideration, and possible approval by the Committee, the list will be submitted to the Board of Directors for consideration of including the projects in the District's Five-Year Capital Improvement Plan.

RECOMMENDATION

It is recommended that the Committee consider approving the list of Capital Project for review and consideration by the Board of Director's for inclusion in the District's Five-Year Capital Improvement Plan



Dan Paranick
District Manager

**Rancho Simi Recreation & Park District (RSRPD) Board of Directors Meeting
May 10, 2023 6:30 p.m.
4201 Guardian Street, Simi Valley, CA Activity Room 3
Requested RSRPD Five-Year Capital Improvement Projects for Oak Park**

Approved by the Oak Park Municipal Advisory Council on May 30, 2023

The following are Capital Improvement Project requests from the Oak Park Municipal Advisory Council (MAC) to be included in Rancho Simi Recreation and Park District's Five-Year Capital Improvement Plan.

ENVIRONMENTAL PROJECTS

1. Install Information Signs (Kiosks) at the Oak Park Lagoon

Install three or four weatherproof information signs (kiosk design) at the new Oak Park Lagoon to highlight the Lagoon's special environmental and design features for public awareness and enjoyment. Topics would include:

- How the Lagoon design contributes to the ecological improvement of Medea Creek and the Malibu Watershed.
- Types of wildlife that can be seen at the Lagoon (bird species, amphibians, ducks, etc.).
- Importance of protecting the Lagoon from degradation (no fishing and reasons why, not leaving unwanted pets at the Lagoon (examples: turtles, snakes, fish, etc.).
- Newly created wetlands and their ecological importance for wildlife habitat and water quality improvement.
- Water fountain features in the three ponds to provide added oxygen and water quality improvements to the ponds and for the health of the wildlife.

2. Additional Floodwater Storage Area (Flood Control) on Medea Creek to Prevent the Annual Removal of Downstream Channel and Riparian Vegetation

RSRPD could partner with Ventura County Watershed Protection District to create an additional floodwater storage area (flood control) on Medea Creek, possibly in the Oak Hills Drive/Medea Creek Lane area, to prevent the annual removal of downstream channel and riparian vegetation, while still protecting nearby homes and properties from potential flooding during the 100-year (1% annual chance) flood event.

- Improves water quality and lowers water temperatures to sustain year-round wildlife habitat for amphibians and birds such as egrets.
- Aesthetically pleasing landscape year-round for the enjoyment of pedestrians and cyclists.
- Install signage (kiosk) explaining the importance of flood control and the environmental benefits of maintaining Creek vegetation.

3. Install additional Medea Creek and Lindero Creek Name Signage at publicly visible locations.

4. Medea Creek Tributary Restoration

The Medea Creek tributary that flows under the road just above the driveway entrance to Oak Canyon Community Park was impacted by the Woolsey Fire. Accumulated sediment caused by the fire should be removed, and Creek banks stabilized and restored. There is also significant tree tobacco infestation that should be removed. RSRPD might wish to partner with community environmental groups such as Friends of Oak Park Open Space.

RECREATIONAL PROJECTS

1. Pickleball Courts

The pickleball community is underserved in Oak Park. Additional courts (4 to 6) are needed. These could be new dedicated courts, or shared with underutilized tennis courts, or a combination of both.

2. Existing exercise equipment along Medea Creek

The equipment was disassembled by RSRPD due to COVID-19 conditions and has not been reassembled. Some equipment is currently hidden by overgrown vegetation and looks unsightly. Either refurbish or relocate to another RSRPD area in Oak Park. Children's exercise equipment should be added.

**RANCHO SIMI RECREATION AND PARK DISTRICT
INTEROFFICE MEMORANDUM**

DATE: July 13, 2023

TO: District Manager

From: Director of Planning and Maintenance

Subject: Report on Planning and Development Issues in Oak Park, Including Discussion and Recommendations Regarding Oak Canyon Community Park Lagoon Signage

Listed below is a brief summary of the planning and development projects in Oak Park.

Conifer Water Tank Site:

Dish Network: The Park District's Legal Counsel has reviewed the draft Land Lease Agreement from Dish Network. Requested changes to the Land Lease Agreement were sent back to Dish Network on May 16, 2023.

If Dish Network accepts the requested changes, staff anticipates that the Land Lease Agreement will be calendared for approval by the Park District's Board of Directors in August or September of 2023.

Oak Canyon Community Park Lagoon Renovation Project (Woolsey Fire Recovery Projects): The District's contractor (Lee Construction) completed all the scope-of-work items under contract on June 19, 2023. A grand re-opening celebration for the project was held on June 22, 2023. A Notice of Completion for the project is calendared for approval by the Park District's Board of Directors on July 19, 2023.

Oak Canyon Community Park Lagoon – Signage: As part of the Oak Park Committee's discussion on April 13, 2023 regarding whether it was the committee's desire to allow fishing at the Oak Canyon Community Park Lagoon, many of the committee members became curious about what type(s) of permanent signage was to be installed around the Oak Canyon Community Park Lagoon. While the completion schedule for the project and tentative date of the grand re-opening did not allow ample time for the District's signage plan to be reviewed by the Oak Park Committee, Vice Chair Cooper suggested that District staff could install the signs already purchased for the project and that the Oak Park Committee could review the signage plan and make recommended changes at the next Oak Park Committee meeting.

Based on this request, attached for the Oak Park Committee's review and discussion is a copy of the Park District's signage plan (see Exhibit "A") for the Oak Canyon Community Park Lagoon Renovation Project.

Oak Park Committee Action Requested:

Review and discuss whether it is the Committee's desire to recommend changes to the Park District's Board of Directors regarding the signage installed for the Oak Canyon Community Park Lagoon Renovation Project.

Oak Canyon Community Park New Concrete Monument Sign: A new concrete monument sign for Oak Canyon Community Park to replace the old wooden sign destroyed by the Woolsey Fire will be constructed through the combined efforts of contract services and Park District staff. This sign was not incorporated into the Oak Canyon Community Park Lagoon Renovation Project, since the installation site was outside of the project limits of the flood damage area.

The new concrete base for the sign will be constructed by Senel Construction, and the new concrete sign will be purchased and installed by Park District staff. At this time, staff anticipates that the installation of the new sign will be completed within the next six to eight weeks. A graphic depiction of the new concrete monument sign is provided as Exhibit "B". The layout and color of the new concrete monument sign is consistent with other Park District concrete monument signs constructed within the community of Oak Park.

Medea Creek Wildfire Resiliency Grant: The Palm Tree removal portion of the work is tentatively scheduled to resume in early September 2023, after an amended permit is approved by the CA Department of Fish and Wildlife (CDFW) at the end of the bird nesting season.

Southern California Gas Company - Temporary Use of Sunrise Meadows Open Space: Based on the comments received at the April 13, 2023 Oak Park Committee meeting, Southern California Gas Company (SoCal Gas) is looking into possible alternative locations for the installation of its proposed temporary pressure test facility away from the Sunrise Meadows Ridge Trail (aka Palo Comado Canyon Trail).

Cal-Fire Grant: On March 14, 2023, the Park District submitted a 1.5-million-dollar Cal-Fire Grant to perform fuel fire debris and invasive species removal along portions of Medea Creek and Lindero Canyon Creek within the community of Oak Park. The primary areas for clean-up incorporated in the grant include Medea Creek between Kanan Road and Conifer Street, and Lindero Creek between Rockford Street and Yerba Buena Elementary School. To date, the Park District is still waiting for the results of Cal-Fire's grant awards.

Annual Tree Trimming and Pruning Services: Based on the Oak Park Committee's review of the detailed pictorial of the trees selected for this year's Oak Park Tree Trimming and Pruning Contract on April 13, 2023, staff prepared public bid documents and solicited bids for the project on April 30, 2023. On May 23, 2023, three bids were received by the Park District in time for the opening of bids.

On June 7, 2023, the Park District's Board of Directors awarded the Oak Park Tree Trimming and Pruning Contract to Newsem Ag. Inc. dba Greene Tree Care from Camarillo, California in the amount of \$37,500.

Greene Tree Care was established in 2011, and the company provides professional tree care and maintenance within Ventura, Los Angeles, and Santa Barbara Counties. The company comes highly recommended, and has completed work locally for the County of Ventura, the Ventura County Fire Department, City of Oxnard, the Oxnard School District, and the City of Thousand Oaks. Greene Tree Care has on-staff arborists to monitor all tree trimming and pruning operations. Work for this project is tentatively schedule to start in the later part of July 2023.

Annual Weed Abatement Services: On May 10, 2023, the Park District’s Board of Directors awarded this year’s contract for weed abatement services for Simi Valley and Oak Park to Premier Trees and Landscape from Simi Valley, California. Premier Trees and Landscape was awarded and successfully completed previous Weed Abatement Contracts for the Park District in 2018, 2019, and 2020.

Work on this project commenced in the latter part of June 2023. To date, the work for this project has been progressing slowly and staff anticipates that the work in the Oak Park area will be completed by the end of July 2023.

Mae Boyar Park Playground Drainage: During the April 13, 2023 meeting, Committee Member Ning Rosenthal raised a concern regarding the oversaturated and flooded condition of the wood chip portion of the children’s playground within the Mae Boyar Playground, which occurs after periods of heavy inclement weather. To remedy this situation, staff has prepared a construction plan to install a sub-surface drainage system to connect the affected playground area to the park’s existing storm drain system. A copy of the proposed construction plan is attached as Exhibit “C”.

Utilizing contract services for construction, staff estimates that the installation cost of the new sub-surface drainage system will range between \$14,000 to \$17,000.

New Park District Kiosks: At its meeting on June 7, 2023, the Park District’s Board of Directors approved the design of a new kiosk to be used throughout the entire Park District. The aggregate cost to replace all the kiosks throughout the entire District, including installation, is estimated at \$69,000. A graphic depiction of the new kiosk is provided as Exhibit “D”. At this time, the timeline for the installation of the new kiosks has not been determined.

A handwritten signature in blue ink, appearing to read "Wayne Nakaoka", followed by the word "for" in a smaller, less distinct script.

Wayne Nakaoka
Director of Planning and Maintenance

Exhibit “A”

Oak Canyon Community Park

Lagoon Renovation Project

Signage Plan

OAK CANYON COMMUNITY PARK

LAGOON RENOVATION

SITE SIGNAGE PLAN

Rancho Simi
RECREATION & PARK DISTRICT
4201 GUARDIAN ST.
SIMI VALLEY, CA. 93063

OAK CANYON COMMUNITY PARK PROPOSED SIGNAGE SITE PLAN



PROJECT SIGN KEY



1 WATER CONSERVATION



2 RATTLESNAKES



3 PARK RULES



4 NO SMOKING



5 NO FISHING/SWIMMING



6 ENVIRONMENTAL



7 ANIMAL WASTE



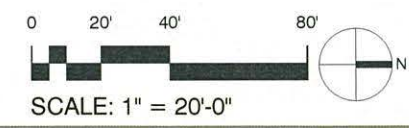
8 DO NOT FEED



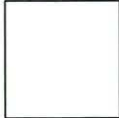



RANCHO SIMI RECREATION AND PARK DISTRICT
Project Manager: Jonathan Schwartz
4201 Guardian St
Simi Valley, CA 93063
805-584-4431

**OAK CANYON COMMUNITY PARK
POND RENOVATION PROJECT**
APN: 685-0-010-205
5600 HOLLYTREE DR.
OAK PARK, CA. 91377

PROJECT NO.	CHECKED: WN
DRAWN: JS	SCALE: 1" = 20'-0"
SHEET NUMBER	
SP3	
DATE: 4/18/2023	SHEET SP3 of 28





<p>WHITE</p>  <p>RGB:255,255,255 CMYK: 0,0,0,0</p>	<p>STOP SIGN RED</p>  <p>RGB:204,2,2 CMYK: 0,99,99,20</p>	<p>BLACK</p>  <p>RGB:0,0,0 CMYK: 0,0,0,0</p>	<p>RECLAIMED WATER PURPLE</p>  <p>RGB:131,49,119 CMYK: 0,63,9,49</p>
---	--	---	---

- NOTES:**
- SIGN BACKGROUND TO BE RECLAIMED WATER PURPLE (RGB:131,49,119)
 - LETTERS AND BORDER TO BE WHITE (RGB:255,255,255)
 - NULL SIGN TO BE STOP SIGN RED (204,2,2)
 - NULL SIGN GRAPHICS TO BE BLACK (RGB:0,0,0)
 - TEXT FONT TO BE HIGHWAY GOTHIC (FHWA SERIES FONTS)



STAMP:

DRAWING TITLE:

**OAK CANYON COMMUNITY PARK
WATER CONSERVATION**

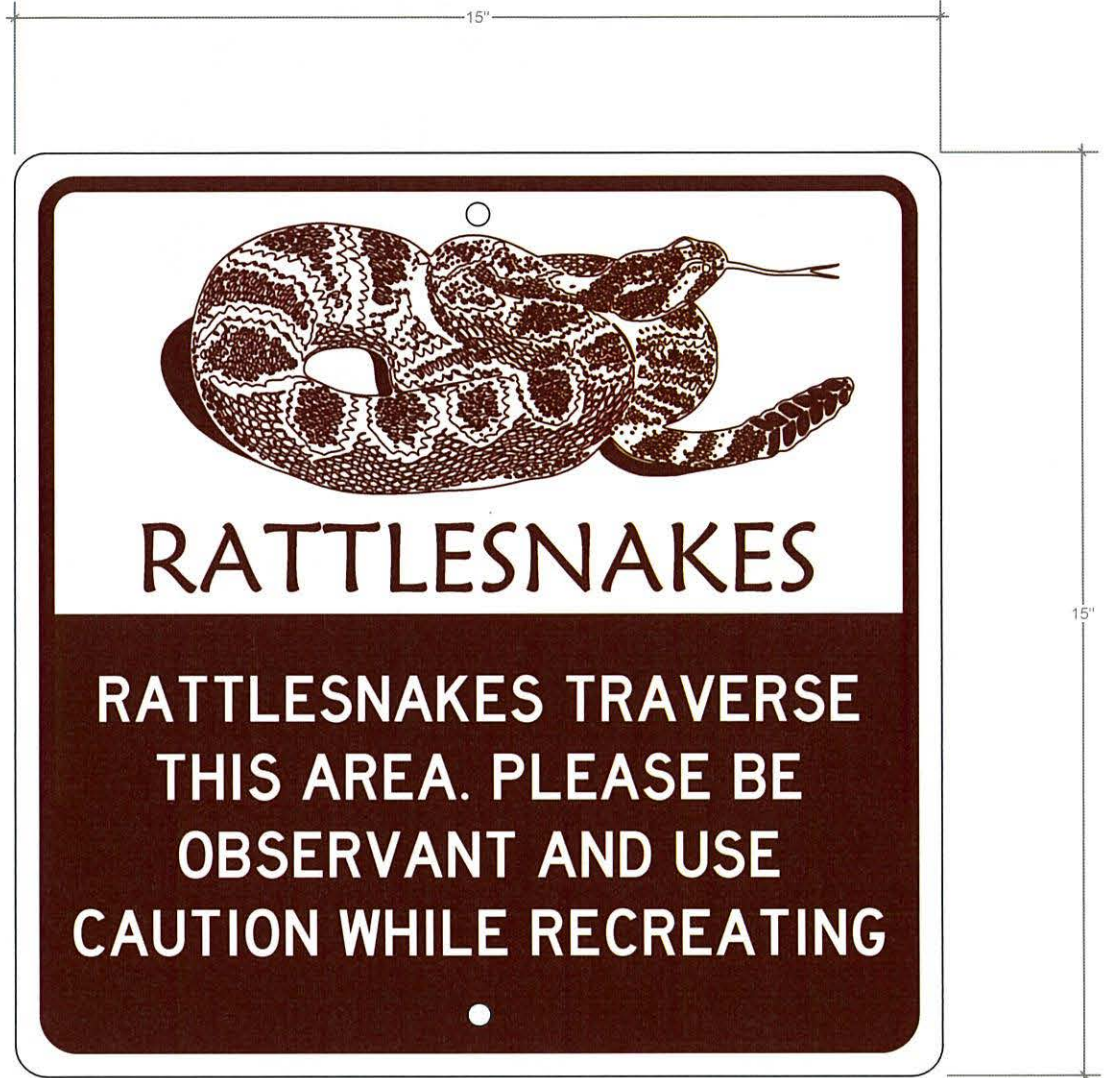
REVISIONS:

NO.	DESCRIPTION	DATE	BY	CHKD

PROJECT TITLE:

OCCP
WATER CONSERVATION

RANCHO SIMI
RECREATION & PARK DISTRICT
4201 GUARDIAN ST.
SIMI VALLEY, CA. 93063



WHITE



RGB:255,255,255
CMYK: 0,0,0,0

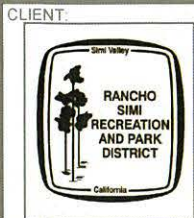
ROAD SIGN BROWN



RGB:102,0,0
CMYK: 0,100,100,60

NOTES:

1. SIGN BACKGROUND TO BE ROAD SIGN WHITE (RGB:255,255,255)
2. LOWER SIGN BACKGROUND AND BORDER TO BE ROAD SIGN BROWN (RGB:102,0,0)
3. LETTERS ON BROWN FIELD TO BE WHITE (RGB:255,255,255)
4. WHITE TEXT FONT TO BE HIGHWAY GOTHIC (FHWA SERIES FONTS)
5. LETTERS ON WHITE FIELD TO BE ROAD SIGN BROWN (RGB: 102,0,0)
6. ROAD SIGN BROWN TEXT FONT TO BE MAIANDRA GD

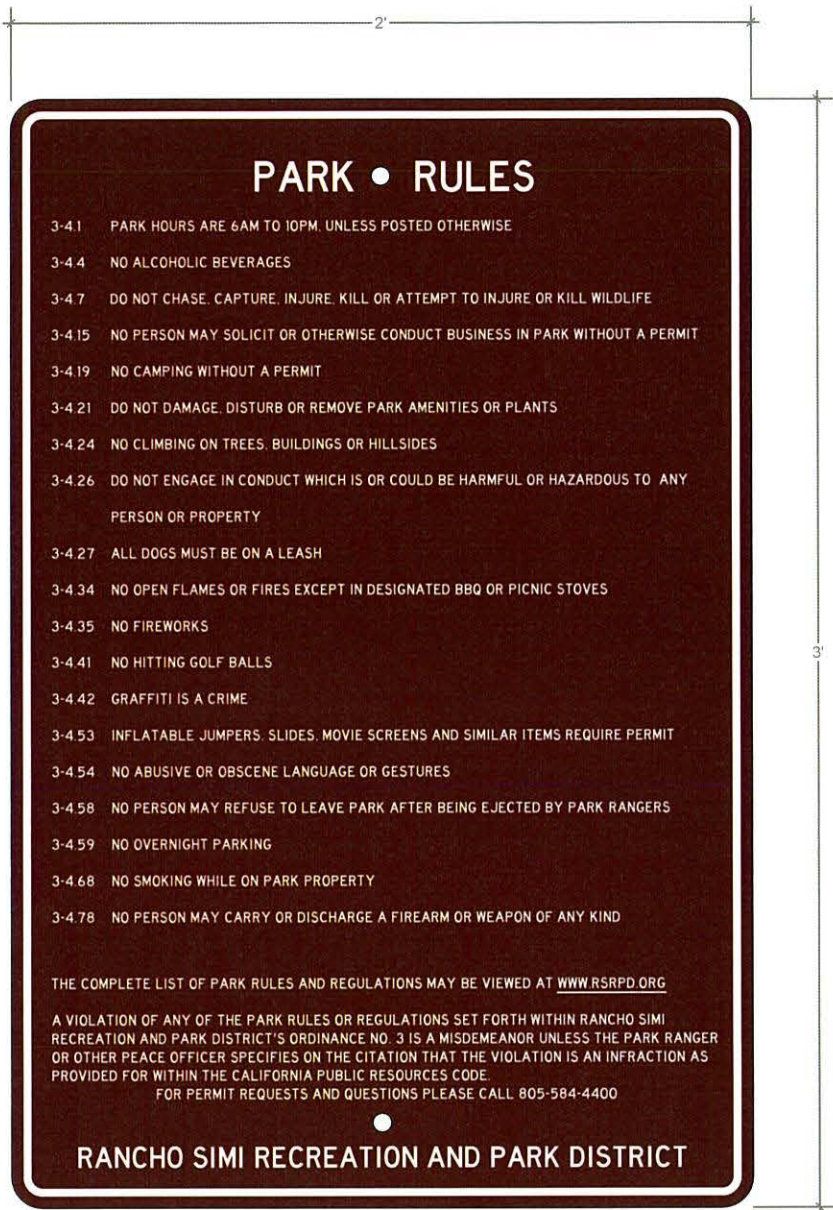


STAMP:

DRAWING TITLE:
**OAK CANYON COMMUNITY PARK
RATTLESNAKES**

REVISIONS			
NO.	DESCRIPTION	DATE	BY

PROJECT TITLE:
OCCP
RATTLESNAKES
RANCHO SIMI RECREATION &
PARK DISTRICT
4201 GUARDIAN ST.
SIMI VALLEY, CA. 93063



PARK • RULES

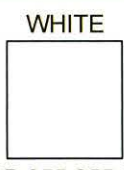
- 3-4.1 PARK HOURS ARE 6AM TO 10PM. UNLESS POSTED OTHERWISE
- 3-4.4 NO ALCOHOLIC BEVERAGES
- 3-4.7 DO NOT CHASE, CAPTURE, INJURE, KILL OR ATTEMPT TO INJURE OR KILL WILDLIFE
- 3-4.15 NO PERSON MAY SOLICIT OR OTHERWISE CONDUCT BUSINESS IN PARK WITHOUT A PERMIT
- 3-4.19 NO CAMPING WITHOUT A PERMIT
- 3-4.21 DO NOT DAMAGE, DISTURB OR REMOVE PARK AMENITIES OR PLANTS
- 3-4.24 NO CLIMBING ON TREES, BUILDINGS OR HILLSIDES
- 3-4.26 DO NOT ENGAGE IN CONDUCT WHICH IS OR COULD BE HARMFUL OR HAZARDOUS TO ANY PERSON OR PROPERTY
- 3-4.27 ALL DOGS MUST BE ON A LEASH
- 3-4.34 NO OPEN FLAMES OR FIRES EXCEPT IN DESIGNATED BBQ OR PICNIC STOVES
- 3-4.35 NO FIREWORKS
- 3-4.41 NO HITTING GOLF BALLS
- 3-4.42 GRAFFITI IS A CRIME
- 3-4.53 INFLATABLE JUMPERS, SLIDES, MOVIE SCREENS AND SIMILAR ITEMS REQUIRE PERMIT
- 3-4.54 NO ABUSIVE OR OBSCENE LANGUAGE OR GESTURES
- 3-4.58 NO PERSON MAY REFUSE TO LEAVE PARK AFTER BEING EJECTED BY PARK RANGERS
- 3-4.59 NO OVERNIGHT PARKING
- 3-4.68 NO SMOKING WHILE ON PARK PROPERTY
- 3-4.78 NO PERSON MAY CARRY OR DISCHARGE A FIREARM OR WEAPON OF ANY KIND

THE COMPLETE LIST OF PARK RULES AND REGULATIONS MAY BE VIEWED AT WWW.RSRPD.ORG

A VIOLATION OF ANY OF THE PARK RULES OR REGULATIONS SET FORTH WITHIN RANCHO SIMI RECREATION AND PARK DISTRICT'S ORDINANCE NO. 3 IS A MISDEMEANOR UNLESS THE PARK RANGER OR OTHER PEACE OFFICER SPECIFIES ON THE CITATION THAT THE VIOLATION IS AN INFRACTION AS PROVIDED FOR WITHIN THE CALIFORNIA PUBLIC RESOURCES CODE.

FOR PERMIT REQUESTS AND QUESTIONS PLEASE CALL 805-584-4400

RANCHO SIMI RECREATION AND PARK DISTRICT




RGB:255,255,255
CMYK: 0,0,0,0



RGB:102,0,0
CMYK: 0,100,100,60

NOTES:

1. SIGN BACKGROUND TO BE ROAD SIGN BROWN (RGB:102,0,0)
2. LETTERS AND BORDER TO BE WHITE (RGB:255,255,255)
3. TEXT FONT TO BE HIGHWAY GOTHIC (FHWA SERIES FONTS)

<p>CLIENT:</p> 	<p>STAMP:</p>	<p>DRAWING TITLE</p> <h2 style="text-align: center;">OAK CANYON COMMUNITY PARK PARK RULES</h2> <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 5px;"> <thead> <tr> <th colspan="5" style="text-align: left; padding: 2px;">REVISIONS:</th> </tr> </thead> <tbody> <tr><td style="width: 20px;"> </td><td style="width: 40px;"> </td><td style="width: 20px;"> </td><td style="width: 10px;"> </td><td style="width: 10px;"> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td></tr> </tbody> </table>	REVISIONS:																									<p>PROJECT TITLE:</p> <p style="text-align: center;">OCCP PARK RULES</p> <p style="text-align: center;">RANCHO SIMI RECREATION & PARK DISTRICT 4201 GUARDIAN ST. SIMI VALLEY, CA. 93063</p>
REVISIONS:																												



WHITE



RGB:255,255,255
CMYK: 0,0,0,0

STOP SIGN RED



RGB:204,2,2
CMYK: 0,99,99,20

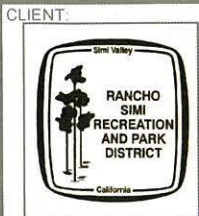
BLACK



RGB:0,0,0
CMYK: 0,0,0,0

NOTES:

1. SIGN BACKGROUND TO BE WHITE (RGB:255,255,255)
2. LETTERS AND BORDER TO BE BLACK (RGB:0,0,0)
3. NULL SIGN TO BE STOP SIGN RED (204,2,2)
4. TEXT FONT TO BE HIGHWAY GOTHIC (FHWA SERIES FONTS)



DRAWING TITLE:

**OAK CANYON COMMUNITY PARK
NO SMOKING**

REVISIONS:

NO.	DESCRIPTION	DATE	BY	CHKD.

PROJECT TITLE:

OCCP
NO SMOKING

RANCHO SIMI
RECREATION & PARK DISTRICT
4201 GUARDIAN ST.
SIMI VALLEY, CA. 93063




WHITE
 RGB:255,255,255
 CMYK: 0,0,0,0

STOP SIGN RED
 RGB:204,2,2
 CMYK: 0,99,99,20


BLACK
 RGB:0,0,0
 CMYK: 0,0,0,0

NOTES:

1. SIGN BACKGROUND TO BE WHITE (RGB:255,255,255)
2. LETTERS AND BORDER TO BE BLACK (RGB:0,0,0)
3. NULL SIGN TO BE STOP SIGN RED (204,2,2)
4. TEXT FONT TO BE HIGHWAY GOTHIC (FHWA SERIES FONTS)

<p>CLIENT</p> 	<p>STAMP</p>	<p>DRAWING TITLE</p> <p style="text-align: center;">OAK CANYON COMMUNITY PARK NO FISHING OR SWIMMING</p> <p>REVISIONS</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td></tr> </table>																					<p>PROJECT TITLE</p> <p style="text-align: center;">OCCP NO FISHING OR SWIMMING</p> <p style="text-align: center;">RANCHO SIMI RECREATION & PARK DISTRICT 4201 GUARDIAN ST. SIMI VALLEY, CA. 93063</p>



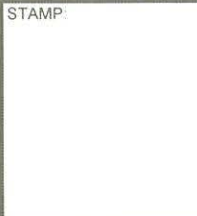
WHITE

 RGB:255,255,255
 CMYK: 0,0,0,0

TRAFFIC GREEN

 RGB:47,132,70
 CMYK: 64,0,47,48

NOTES:

1. SIGN BACKGROUND TO BE TRAFFIC GREEN (RGB:47,132,70)
2. LETTERS AND BORDER TO BE WHITE (RGB:255,255,255)
3. TEXT FONT TO BE HIGHWAY GOTHIC (FHWA SERIES FONTS)



DRAWING TITLE:

**OAK CANYON COMMUNITY PARK
 ENVIRONMENTAL PROTECTION AREA**

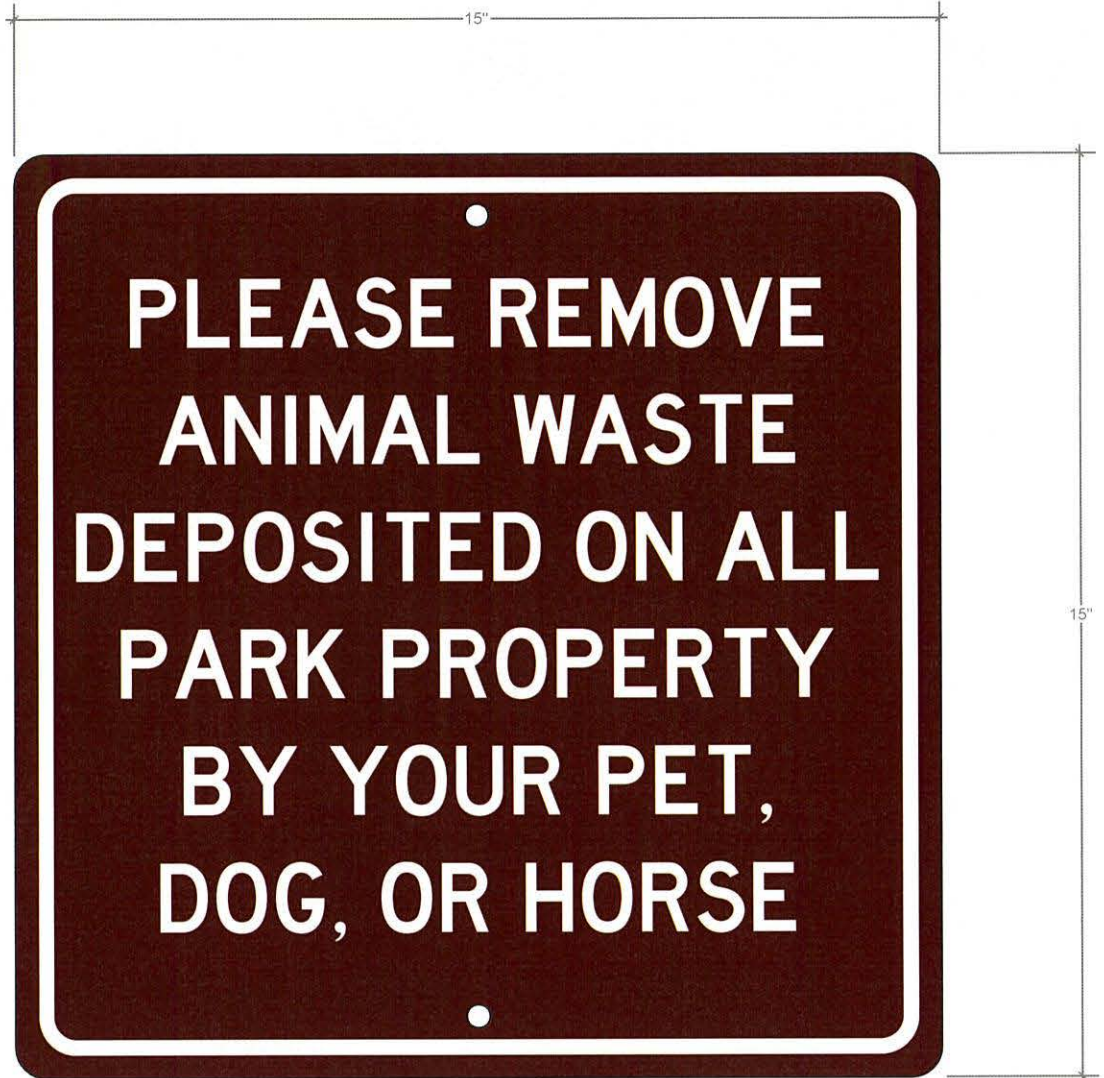
REVISIONS:

NO.	DESCRIPTION	DATE	BY	CHKD

PROJECT TITLE:

OCCP
 ENVIRONMENTAL HABITAT AREA

RANCHO SIMI
 RECREATION & PARK DISTRICT
 4201 GUARDIAN ST.
 SIMI VALLEY, CA. 93063



WHITE



RGB:255,255,255
CMYK: 0,0,0,0

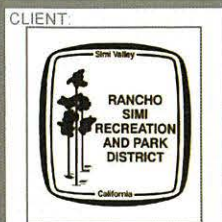
ROAD SIGN BROWN



RGB:102,0,0
CMYK: 0,100,100,60

NOTES:

1. SIGN BACKGROUND TO BE ROAD SIGN BROWN (RGB:102,0,0)
2. LETTERS AND BORDER TO BE WHITE (RGB:255,255,255)
3. TEXT FONT TO BE HIGHWAY GOTHIC (FHWA SERIES FONTS)



STAMP:

DRAWING TITLE:
**OAK CANYON COMMUNITY PARK
ANIMAL WASTE SIGN**

REVISIONS:

NO.	DESCRIPTION	DATE	BY	CHKD

PROJECT TITLE:
OCCP
ANIMAL WASTE SIGN
RANCHO SIMI RECREATION &
PARK DISTRICT
4201 GUARDIAN ST.
SIMI VALLEY, CA. 93063



<p>WHITE</p>  <p>RGB:255,255,255 CMYK: 0,0,0,0</p>	<p>STOP SIGN RED</p>  <p>RGB:204,2,2 CMYK: 0,99,99,20</p>	<p>BLACK</p>  <p>RGB:0,0,0 CMYK: 0,0,0,0</p>
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NOTES:

1. SIGN BACKGROUND TO BE WHITE (RGB:255,255,255)
2. LETTERS AND BORDER TO BE BLACK (RGB:0,0,0)
3. NULL SIGN TO BE STOP SIGN RED (204,2,2)
4. TEXT FONT TO BE HIGHWAY GOTHIC (FHWA SERIES FONTS)


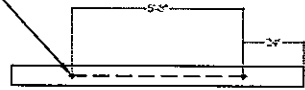
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Exhibit “B”

Oak Canyon Community Park

New Concrete Monument Sign

(2) 3/4"Ø X 6"L. (CX-2) COIL INSERTS FOR LIFTING (TO BE PATCHED IN FIELD BY SIGN CONTRACTOR)



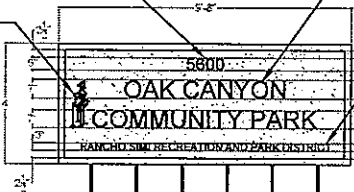
SIGN TOP VIEW

CAST-IN NUMBERS
FONT: ARIAL
HEIGHT: 5"
INSET: +/-1/8"DP.
PAINTED: SHERWIN WILLIAMS
#42126

CAST-IN LETTERS
FONT: ARIAL
HEIGHT: 7"
INSET: +/-1/4"DP.
PAINTED: SHERWIN WILLIAMS
#42126

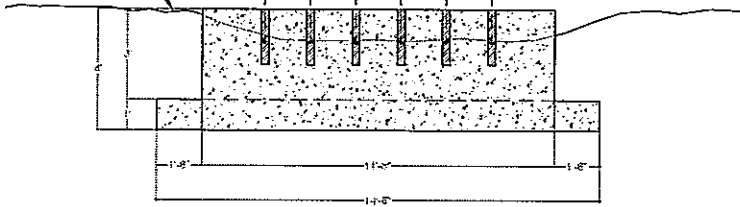
RSRPD LOGO
HEIGHT: 18"
WIDTH: 6"
INSET: +/-1/4"DP.
PAINTED: SHERWIN WILLIAMS
#42126

CAST-IN LETTERS
FONT: ARIAL
HEIGHT: 3"
INSET: +/-1/4"DP.
PAINTED: SHERWIN WILLIAMS
#42126

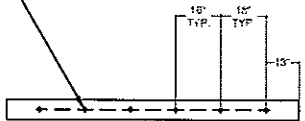


SIGN FRONT VIEW

APPROX. ADJACENT GRADE



(6) 3/4"Ø X 6"L. (CX-2) COIL INSERTS FOR ANCHORING



SIGN BOTTOM VIEW

CONSTRUCTION NOTES:

1. CONSTRUCTION SPOILS TO BE LOST IN OPEN SPACE, COORDINATE DISPOSAL WITH PARK DISTRICT REPRESENTATIVE.
2. REMOVE EXISTING FOOTING AND ALL REMNANTS OF PREVIOUS SIGN.
3. GRADE EARTH SWALE INTO BACK OF CONCRETE BASE TO KEEP DEBRIS FLOWS FROM ACCUMULATING BEHIND SIGN

BOARDER BACK & REAR TO BE SANTA FE SANDBLAST

BACKGROUND TEXTURE: LIGHT SANDBLAST

LOGO CORNER REGISTRATION POINT

3/4"Ø X 23"L COIL ROD

3"Ø X 22" DEEP GROUT POCKETS W/SIKAFLEX CONCRETE SEALANT

#4@12OC EACH FACE

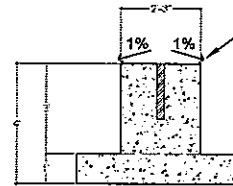
#4@12"OC EACH FACE WSTD. 90° HOOK @ BOTTOM END

CONCRETE FOOTING 3000 PSI CONCRETE

ANCHORING LAYOUT

90% COMPACTION, TYP.

SLOPE TOP OF SIGN BASE @ 1% MAX. FOR SURFACE RUNOFF



BASE SIDE VIEW



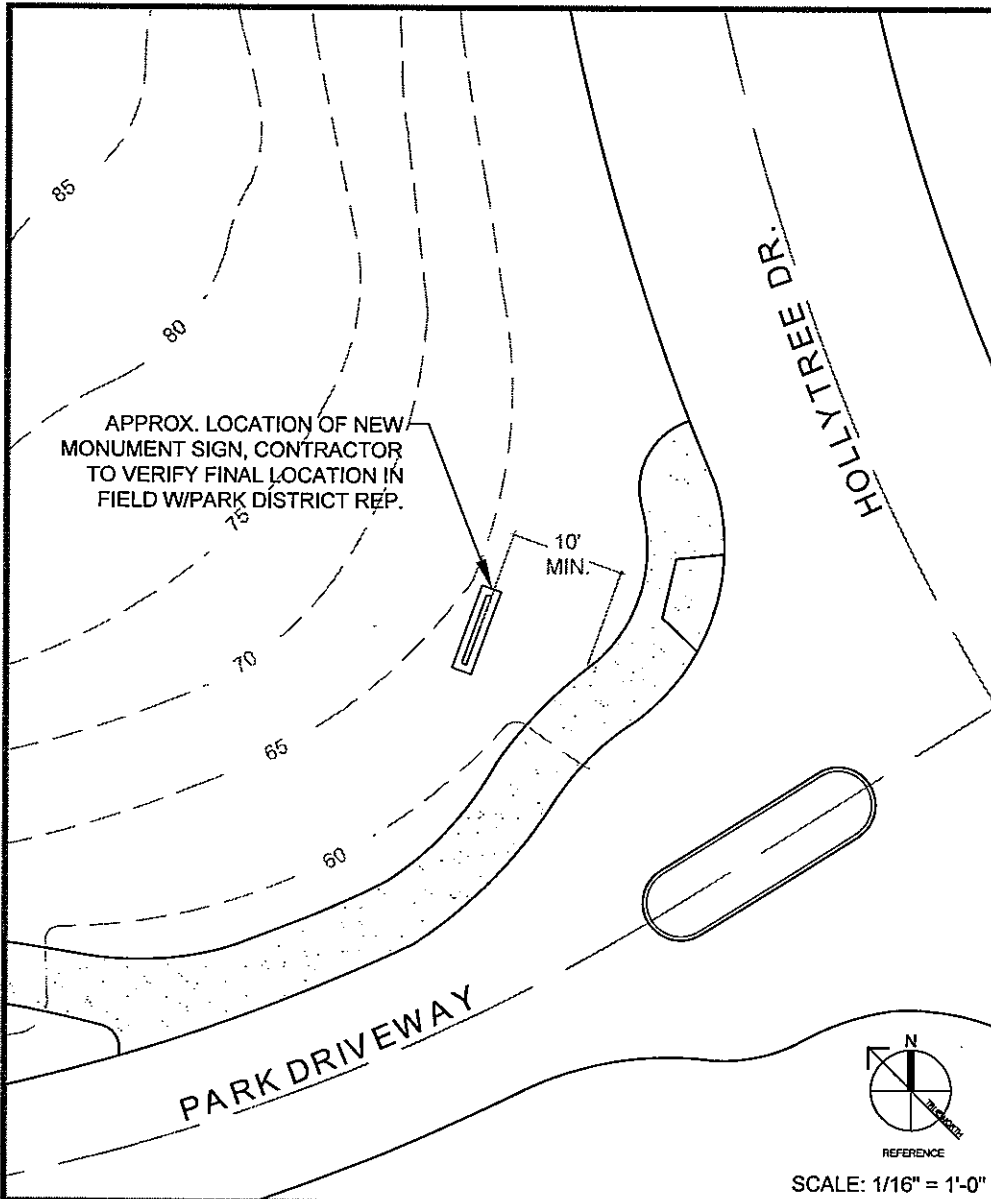
CLIENT

STAMP

OAK CANYON COMMUNITY PARK
PARK MONUMENT SIGN

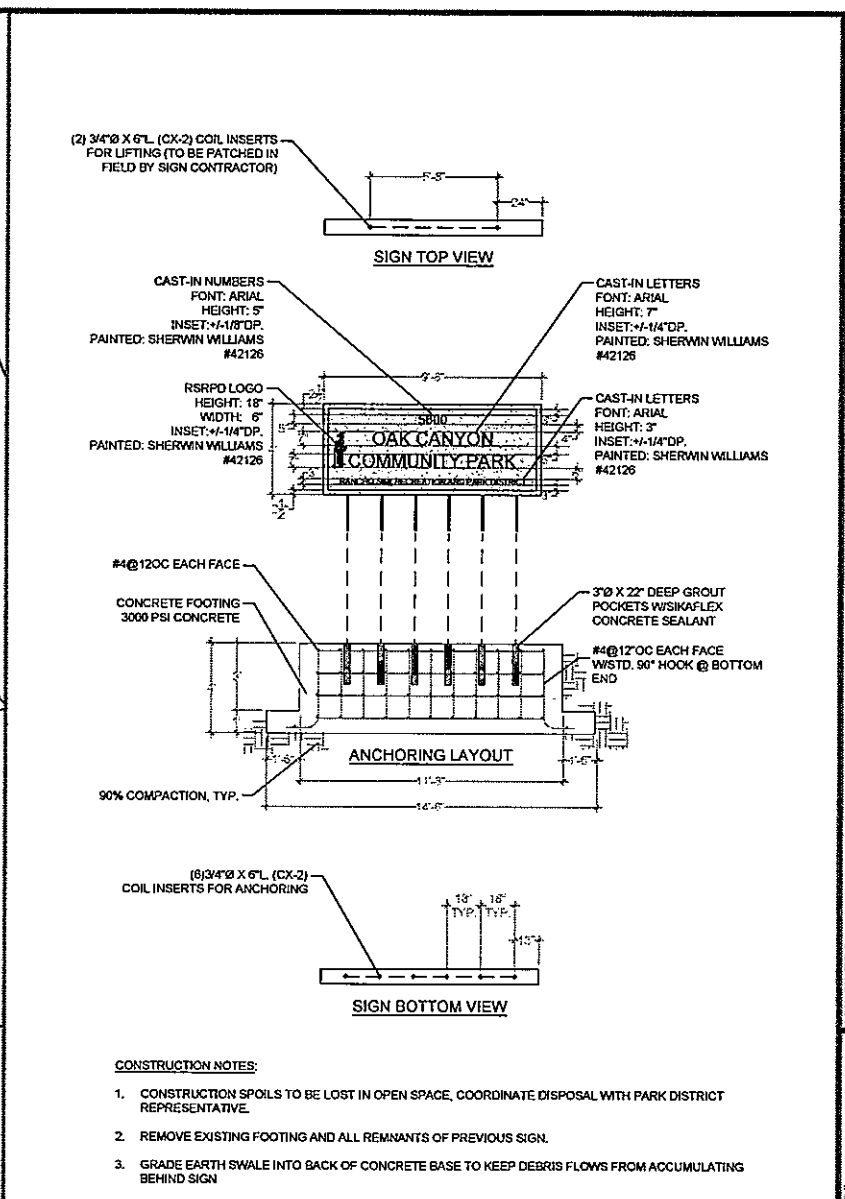
PROJECT TITLE

OAK CANYON
COMMUNITY PARK
PARK MONUMENT SIGN
5600 HOLLYTREE DR.
OAK PARK, CA 91377



MONUMENT SIGN LOCATION PLAN

SCALE: 1/16" = 1'-0"



MONUMENT LAYOUT PLAN

PROJECT TITLE: OAK CANYON COMMUNITY PARK
 OAK CANYON COMMUNITY PARK
 PARK MONUMENT SIGN
 5600 HOLLYTREE DR.
 OAK PARK, CA. 91377

DRAWING TITLE: OAK CANYON COMMUNITY PARK
 PARK MONUMENT SIGN

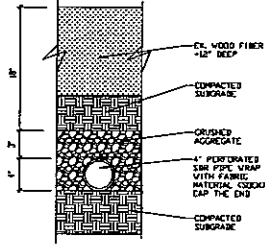
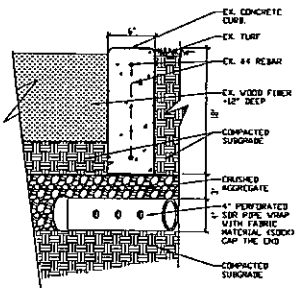
CLIENT: MARCHO FIRE RECREATION AND PARK DISTRICT

STAMP

Exhibit “C”

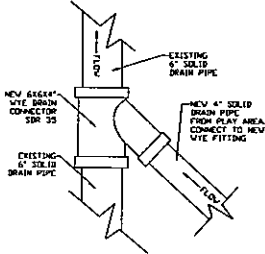
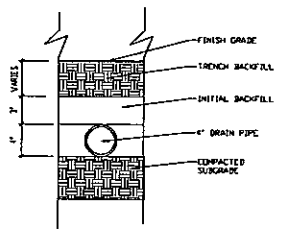
Mae Boyar Park

Playground Drainage



A 4" PERFORATED PIPE @ CURB
NOT TO SCALE

B 4" PERFORATED PIPE SECTION
NOT TO SCALE



C 4" SDR DRAIN PIPE
NOT TO SCALE

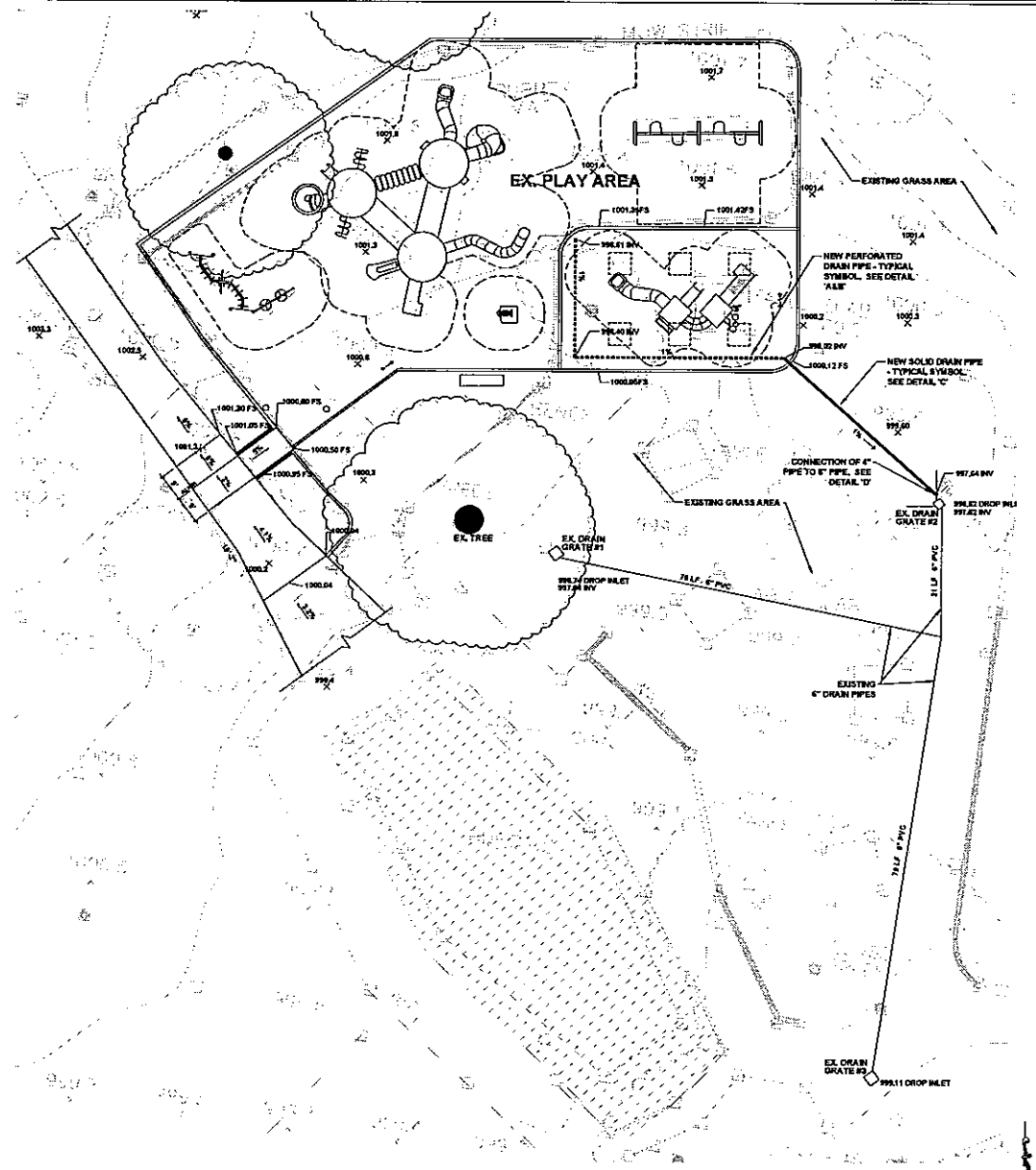
D 4" TO 6" PIPE CONNECTION
NOT TO SCALE

GENERAL NOTES:

- LOCATIONS OF DRAIN LATERALS AS SHOWN MAY NEED TO BE RELOCATED DURING EXCAVATION OF TRENCHES DUE TO EXISTING PLAY EQUIPMENT FOOTINGS OR OTHER OBSTRUCTIONS NOT SHOWN ON THE PLAN.
- SPOT ELEVATIONS SHOWN IS BASED UPON EXISTING AERIAL PHOTOGRAPHY INFORMATION. EXACT ELEVATIONS MAY BE DIFFERENT AND MAY NEED ACTUAL FIELD SURVEYING. CONTRACTOR TO CONTACT RSP/D FOR A REQUEST.
- ALL TRENCHING SHALL BE DONE SO THAT BACKFILL MATERIAL IS REUSED AND REPLACED BACK INTO THE ORIGINAL TRENCH.
- EX. DRAIN GRATES TO REMAIN IN PLACE UNDISTURBED. CLEAR OUT EXISTING DRAIN GRATES #233 DURING CONSTRUCTION TO ALLOW FOR BEST POSSIBLE FLOW ONCE NEW DRAIN PIPES ARE CONNECTED AND FUNCTIONAL.
- AFTER NEW DRAIN PIPES ARE CONNECTED AND IN PLACE, TEST THE SYSTEM FOR PROPER FLOW BEFORE BACKFILLING. NEW DRAIN PIPES MUST HAVE POSITIVE FLOW AT A RATE OF AT LEAST 1%.
- ALL CONSTRUCTION DEBRIS MUST BE CLEARED AND REMOVED.
- REMOVE EX. WOOD CHIPS, STOCKPILE ON SITE, AND PUT BACK IN PLACE ONCE PIPE TRENCHES ARE COVERED AND IN PLACE.
- INSPECTIONS OF OPEN TRENCHES MUST BE PERFORMED BY RSP/D PRIOR TO FINAL BACKFILLING.

NOTES FOR DRAIN TRENCHING & BACKFILLING:

- COMPACTION: PIPE EMBEDMENT AND TRENCH BACKFILL SHALL BE COMPACTED TO A 95% DENSITY.
- INITIAL BACKFILL: NATIVE MATERIAL - MAXIMUM SIZE NOT TO EXCEED 1/2".
- TRENCH BACKFILL: MATERIAL FROM ORIGINAL EXCAVATION FOR PIPE.
- PIPE: FOR GRAVITY FLOW DRAINAGE PVC CONFORMING TO ASTM D-3025 MAXIMUM SDN 35, GASKEDED JOINT.



SITE PLAN
SCALE: 1"=20'-0" NORTH



4201 Chatterbox Street
Brent Valley, CA 94534
(925) 584-4400

REVISION	DATE

**DRAINS FOR
TOT LOT AREA**

**MAE BOYAR PARK
PLAYGROUND**

SCALE: AS NOTED
DATE: MAY 2023
DRAWN BY: TE
PROJECT NO.: MB-003

PROJECT: DR-1
1 of 1

Exhibit “D”

New Park District Kiosk

Concept 2



Estimated Cost: \$45,000
Total w/ Install: \$69,000

Concept 2

Signboard Dimension: 48" L x 48" H

- Made of steel – will not warp, crack, or rot.
- Includes tamper-resistant, UV polycarbonate display cover with anti-graffiti overlamine.
- Does not absorb any moisture content.
- Steel frame/posts are susceptible to rusting.
- Tamper-resistant fasteners to deter vandals, and interchangeable replacement parts.
- Graphic Panels not included and would need to be designed and ordered from another company.

Personalized Aspects:

- Header panel: name of park/trail.
- Footer panel: name of Park District
- QR code
- ❖ Graphic panels not included.
- ❖ No separation between bulletin case and graphics

**RANCHO SIMI RECREATION AND PARK DISTRICT
INTEROFFICE MEMORANDUM**

DATE: July 13, 2023
TO: District Manager
FROM: Oak Park Sr. Maintenance Supervisor - Grounds
SUBJECT: Grounds Maintenance Report

Activity Period: April 13, 2023 – July 13, 2023

1. Maintenance Items

- a. Staff aerated and fertilized all the parks (Spring application).
- b. The Spring tree trimming contract has been approved and work will begin soon.
- c. The dead trees identified in the arborist's report presented to the Oak Park Committee on April 13, 2023 have been removed.
- d. Grounds Maintenance staff addressed various maintenance items in preparation for the grand opening of the lagoon:
 - Up-branched and headed back the trees surrounding the lagoon area.
 - The Irrigation Crew repaired the irrigation in all the planters around the lagoon. They also installed a new irrigation system in the preserve area.
 - Maintenance staff worked with the biologist in prepping the planters around the lagoon for overseeding.
 - Staff performed water treatment of the lagoon and treated and power-washed the waterfall.
 - Staff pruned and cleaned out vegetation throughout the area surrounding the lagoon.
 - Staff performed grading of the trails around the lagoon.
- e. The first parking lot at Oak Canyon Community Park was asphalt overlaid and restriped through Contract Services.
- f. The weed abatement contract is underway and the work is expected to be completed by the end of July.

- g. Trail work is currently being performed in the open space areas by the District's Utility Crew, and should be finished by the end of July.
- h. Staff is currently coordinating on a Community project with Oak Park Scout Leo McDonnell, who is working towards his Eagle Scout Award. Scout McDonnell will be building and installing picnic tables at the Archery Range at the Oak Park Community Center.
- i. An accident that occurred on Kanan Road took out portions of the post and cable in front of the Oak Canyon Community Center parking lot. The damaged post and cable was repaired and replaced through Contract Services.

2. Athletic Fields

- a. Soccer renovations were completed at Valley View and Deerhill Parks. This work included thinning the grass and aerating and floating the fields with sand. The fields were then overseeded and top-dressed.

3. Safety

- a. The following tailgate safety meetings were held: Tractors, Riding Mowers, and Push Mowers; Respiratory Protection; Heat Illness and First Aid; Poison Oak; Checklist for Hazardous Materials; and Weed Eaters, Blowers, etc.

4. Park Inspections:

- a. Chaparral and Valley View Parks were inspected during this reporting period. Chaparral received an "Excellent" rating, and Valley View received a rating of "Outstanding".

5. Future Projects

- a. Repair the split rail fence at the southwest corner of Deerhill Park.
- b. Replace the missing security lamps at Chaparral and Indian Springs Parks.
- c. Obtain price quotes to resurface the tennis courts and paint new lines at Deerhill Park (tennis – white, pickleball – yellow).

Eugene Molnar

Eugene Molnar
Senior Grounds Maintenance Supervisor

RANCHO SIMI RECREATION AND PARK DISTRICT

INTEROFFICE MEMORANDUM

DATE: July 13, 2023
TO: District Manager
FROM: Recreation Supervisor II - Oak Park
SUBJECT: Oak Park Recreation Programs Report – April - July

Classes:

The Spring classes went well. Summer camps and enrichment classes are doing well.

The Activity guides for Fall 2023 will be mailed to residents in the beginning of August, with registration opening on August 4th and session classes beginning on September 5th. A new program section in the guide is new class offerings geared towards Homeschool/Charter students on Wednesdays. Prior to these new offerings, the Homeschool/Charter school group used to rent several spaces in the center and provide their own instructors. As mentioned in the last report, the group no longer wanted to oversee the schedule and instructors on Wednesdays and asked for the OPCC to assist.

The OPCC just contracted a new art instructor who will be instructing enrichment art classes for the Homeschool/Charter group on Wednesdays, as well as offering some canvas painting events in the fall.

Reservations & Use:

The Outdoor Picnic Pavilions and gazebos are frequently reserved on the weekends for birthday parties and community gatherings.

The outdoor Baseball and Softball field permits with Valley View, Deer Hill, and Indian Springs are consistently booked.

Pickleball and Tennis continue to be popular, especially for lessons, and court space continues to be used at capacity.

There have been consistently 1-2 events booked every weekend in the Buena Vista Room, with every Saturday already booked in June, July, and August.

Facility Improvements:

The Oak Canyon Community Park Duck Pond Renovation was completed in June 2023 and the district celebrated the re-opening on June 22, 2023.

Events:

Two additional Rattlesnake Avoidance Trainings were added to the summer schedule and will be held on July 23rd and July 29th at Indian Springs Park. More information is provided online.

The Park District hosted some exciting outdoor events this summer. The Movie in the Park on June 23rd was successful with the pre-event activities, including assistance from the sponsor, Toyota. Unfortunately, the wind was too strong, and the screen was not able to be safely secured and the movie portion was cancelled. However, because it was cold and windy, there was a positive and overwhelming understanding expressed from the community members who came out and participated in the pre-event activities. The Music in the Park on July 8th hosted the band, Yachty by Nature, and was a great success. It was great to see the community show up and enjoy the events planned for them by RSRPD.

A handwritten signature in black ink, appearing to read "Sandra Salute". The signature is fluid and cursive, with a large initial "S" and a long, sweeping underline.

Sandra Salute
Recreation Supervisor II