Rancho Simi Recreation and Park District Board of Directors Meeting

AGENDA

Wednesday, June 19, 2024

The regular meeting start time has been continued from 6:30pm to 7:30pm

Rancho Simi Recreation and Park District 4201 Guardian Street, Simi Valley, CA 93063 • Activity Room 3

Welcome to a meeting of the Board of Directors of the Rancho Simi Recreation and Park District. The Park District welcomes citizen participation. There are multiple ways to participate or view the meeting:

In Person. You may attend the Board Meeting in person at the time and location listed above.

Via Zoom. https://us02web.zoom.us/j/84707960168?pwd=cuZ2r2T3Suljf9dBNMZwOrHWJGblPp.1

Via Phone. Please call 1-669-444-9171 and enter Meeting ID: 847 0796 0168. Passcode: 099958.

View Via YouTube. Click https://www.youtube.com/rsrpd

If you would like to speak, please follow these simple steps:

- Fill out a green Speaker Card available at the sign-in table and hand the card to the Recording Secretary or Board of Directors.
- If the item you would like to speak about is not on the Agenda, be prepared to speak when the Board Chair calls for "Public Discussion". The Chair will call the names appearing on the Speaker Cards. If you do not hear your name called, please make this fact known, so that you may be recognized.
- If you would like to speak about an item that is on the Agenda, the Board Chair will announce the item, request a report from staff, ask Board Members if they have questions or comments, and then ask if there are people in attendance who would like to comment on the item.

When recognized, please speak from the podium and be professional. Speakers are allowed a maximum of three (3) minutes to comment. Depending upon the circumstances and the length of the agenda and associated time restrictions, the Board Chair may increase or decrease speaker time accordingly.

The Board Chair may also determine appropriate action, if any, to be taken in response to comments received. Comments will be listened to, questions may be answered, speakers may be requested to further discuss the matter with staff, or an item could be added to a future Board Meeting Agenda or referred to a Board Committee, among other things. Items on the Agenda that require action will likely be voted upon by the Board of Directors. We appreciate your attendance and hope to see you again.

BOARD OF DIRECTORS

| Chair | Vice Chair | Director | Director | Director |
|----------------|------------|---------------|-----------|--------------|
| Elaine Freeman | Ed Abele | Brian Dennert | Josh Gray | Kate O'Brien |
| | | STAFF | | |

District Manager
Dan Paranick

To view video of this meeting, please visit **youtube.com/rsrpd** or click **here**.

- 1. CALL TO ORDER & PLEDGE OF ALLEGIANCE
- 2. ROLL CALL
- 3. AGENDA REVIEW **00:01:10**
- 4. PUBLIC STATEMENTS (ITEMS NOT ON THE AGENDA) 00:06:45
- 5. APPROVAL OF MINUTES 00:07:10
 - a. Rancho Simi Recreation and Park District Board of Directors Meeting June 5, 2024
- 6. CONSENT AGENDA (Matters under the Consent Agenda are considered routine and shall be acted upon without discussion by one motion approving the Consent Agenda. If discussion is desired, the item may be removed from the Consent Agenda upon a Director's request.) 00:08:13
 - a. Approval of 5/31/24 Accounts Payable Check Register and 5/17/24 Payroll Check Register
 - b. Approval of Resolution No. 2078 Establishing the 2024/25 Appropriations Limitation in Accordance with Article XIII B of the Constitution of the State of California
 - c. Approval of Award of Contract for Weed Abatement Services at Various District Parks and Open Space Areas

7. PRESENTATIONS, SCHEDULED ITEMS AND PUBLIC HEARINGS

a. Presentation of the Part-Time Employee of the Month for May 2024 to Karina Brewer, Recreation Specialist II 00:11:26

8. CONTINUED BUSINESS

- a. Adoption of Preliminary District Operation and Capital Improvement Budget for Fiscal Year 2024/25 01:21:24
- b. Approval for Publication of Legal Notice Allowing for Public Inspection of Preliminary Budget and Specifying Date and Time of Public Hearing on District's Final Budget for Fiscal Year 2024/25 02:00:23

9. NEW BUSINESS

- a. Authorization to Extend Existing Terms with Current Concessionaire at Simi Hills Golf Course and Solicit Proposals for a New Food and Beverage Concessionaire 02:02:04
- b. Further Review and Direction Regarding Activity Center Phase 3 Construction Project
 00:17:53
- c. Approval of Pay and Benefit Changes for: (1) Rancho Simi Recreation and Park District Middle Management Association, (2) Rancho Simi Recreation and Park District Employee Association (3) Maintenance and Grounds Association, and (4) Unrepresented District Employees 02:10:40

- d. Approval and Adoption of Full-Time Employee Classification Schedules by Rancho Simi Recreation and Park District Board of Directors 02:13:36
- 10. WRITTEN COMMUNICATIONS OF NOTE 02:15:16
- 11. REPORTS BY BOARD MEMBERS 02:18:23
- 12. REPORT BY DISTRICT MANAGER 02:37:10
- 13. CLOSED SESSION
 - a. Closed Session Pursuant to Government Code Section 54957.6

CONFERENCE WITH LABOR NEGOTIATOR

Agency Negotiators:

Dan Paranick, District Manager and

Theresa Pennington, Director of Administration

Employee Organization:

Rancho Simi Recreation and Park District -

Middle Management Association

b. Closed Session Pursuant to Government Code Section 54957.6

CONFERENCE WITH LABOR NEGOTIATOR

Agency Negotiators:

Dan Paranick, District Manager and

Theresa Pennington, Director of Administration

Employee Organization:

Rancho Simi Employee's Association

c. Closed Session Pursuant to Government Code Section 54957.6

CONFERENCE WITH LABOR NEGOTIATOR

Agency Negotiators:

Dan Paranick, District Manager and

Theresa Pennington, Director of Administration

Employee Organization:

Maintenance & Grounds Association

d. Closed Session Pursuant to Government Code Section 54957.6

CONFERENCE WITH LABOR NEGOTIATOR

Agency Negotiators:

Dan Paranick, District Manager

Employee Organization:

Unrepresented Employees – Director of Administration,

Director of Recreation, Director of Planning and Maintenance, Human Resources Coordinator,

Accountant

14. ADJOURNMENT

Dan Paranick, District Manager / District Clerk

If any individual has a disability that may require accommodation to participate in the meeting, please contact Human Resources at 805-584-4400. Upon advance notification of the need for accommodation, reasonable arrangements will be made to provide accessibility to the meeting.

Rancho Simi Recreation and Park District Board of Directors Meeting

MINUTES

Wednesday, June 5, 2024, 6:30pm

Rancho Simi Recreation and Park District • Activity Room 3 4201 Guardian Street, Simi Valley, CA 93063 • (805) 584-4400

A video recording of tonight's meeting is available on the District Website at www.RSRPD.org

- 1. CALL TO ORDER & PLEDGE OF ALLEGIANCE Chair Freeman called the Meeting to Order at 6:30pm. The Pledge of Allegiance was led by Brian Dennert.
- 2. ROLL CALL Directors Dennert, Gray, O'Brien, Vice Chair Abele, and Chair Freeman were in attendance. Staff in attendance included: Nikki Collier, Richard Lemmo, Zach Miller, Dan Paranick, Theresa Pennington, Alex Stumfall, Gina Viecco, and District Council Ryan Guiboa.

Guests attended tonight's meeting in-person and via Zoom. Those who made public comments are listed under the appropriate Item below.

- 3. AGENDA REVIEW There were no requested changes to tonight's Agenda.
- 4. PUBLIC STATEMENTS (ITEMS NOT ON THE AGENDA) NONE

Oak Park (OP) resident Jana Orkney is concerned about the OP Lagoon. Algae are growing around the edges of the lagoon and cattails are growing between the upper and lower ponds. She feels the aerators are turned up to the max causing the ducks to stay away, she would like them turned down. She also inquired as to when the next Board Meeting will be held in Oak Park.

OP resident Carolyn Cass Barton thanked Director Brian Dennert for posting on social media about the OP Community Outreach meetings.

5. APPROVAL OF MINUTES

a. Rancho Simi Recreation and Park District Board of Directors Meeting – May 15, 2024 – Chair Freeman noted on page 3 of 8, the 2nd paragraph under New Business should be the County of Ventura, not the City. Motion: Director O'Brien moved to approve the Minutes as amended. Director Gray seconded the motion. The motion carried with the following Roll Call Vote:

Ayes: Abele, Dennert, Freeman, Gray, O'Brien

Noes: Absent: Abstain:

- 6. CONSENT AGENDA (Matters under the Consent Agenda are considered routine and shall be acted upon without discussion by one motion approving the Consent Agenda. If discussion is desired, the item may be removed from the Consent Agenda upon a Director's request.)
 - a. Approval of 5/15/24 Accounts Payable Check Register and 5/3/24 Payroll Check Register.

Motion: Director O'Brien moved to approve the Consent Agenda. Vice Chair Abele seconded the motion. The motion carried with the following Roll Call Vote:

Ayes: Abele, Dennert, Freeman, Gray, O'Brien

Noes: Absent: Abstain:

7. PRESENTATIONS, SCHEDULED ITEMS AND PUBLIC HEARINGS

 a. Presentation of the Full-Time Employee of the Month for May 2024 to Nikki Collier, Recreation Program Specialist – Staff Report was provided by Theresa Pennington. Nikki has been with the District for 18 years; this is her 2nd award.

Nikki thanked the Board; she loves what she does here at the District and within the community. She was a participant in programs as a child and a volunteer before working here.

Dennert thanked Nikki, her job allows the public ownership in the District through the volunteer efforts. She does a great job with the Eagle Scout projects, and so many volunteer projects. He added that Nikki won for catching the biggest fish at the Huck Finn Fishing Derby when she was a child. Nikki confirmed she still has the award.

Both Gray and O'Brien thanked Nikki for her dedication and cheerful attitude.

Abele thanked Nikki for her great can-do attitude. Even with challenges to events she always rises to the occasion and provides a great experience for everyone. This award is special to him, he appreciates her contributions to the District.

Freeman thanked Nikki for her great work and impact within the community.

b. Public Hearing and Approval of Resolution No. 2076 Approving Engineer's Report, Confirming Diagram and Assessment and Ordering Levy of Assessment for Fiscal Year 2024/25 – Staff Report was provided by Theresa Pennington, Director of Administration. On May 1, 2024, the Board set a Public Hearing to be held June 5, 2024, to receive public input regarding the annual assessment process. Susan Barnes, the representative from the Engineering group SCI, is available on Zoom for any questions.

Chair Freeman opened the Public Hearing at 6:53pm. There were no comments from the public at this time. Chair Freeman closed the hearing at 6:54pm.

Abele is against any increase in the assessment amount. Residents are not excited about excess taxes.

Dennert appreciates the clarity of the presented options in the staff report. He feels that an increase is keeping up with inflation. He has not heard any complaints from the public about the assessment.

Gray supports the 3% increase to the assessment. He does not hear complaints about the small amount of the assessment.

O'Brien is against any increase to the assessment.

Freeman added in her entire time on the Board of Directors there has never been even one person who attended a Board Meeting to complain about the assessment.

Motion: Director Dennert moved to approve Option 2 as presented in Staff's report. Director Gray seconded the motion. The motion carried with the following Roll Call Vote:

Ayes: Dennert, Freeman, Gray

Noes: Abele, O'Brien

Absent: Abstain:

8. CONTINUED BUSINESS - NONE

9. NEW BUSINESS

a. Approval of Operator Agreement for Management and Promotion of the Arroyo Simi Equestrian Center between Rancho Simi Recreation and Park District (RSRPD) and the Greater Los Angeles Paint Horse Club (GLAPHC) – Staff Report was provided by Zach Miller, Director of Recreation. The proposed agreement has addressed issues of maintenance, rentals, revenues, annual fees, and insurance requirements.

Dennert asked how day fees would be collected. Miller clarified day use would be through a permit provided by GLAPHC.

Freeman inquired about the timeframe for the arena upgrades. Paranick replied approximately 4 to 6 months.

SV resident Bryan Snodgrass has been using the facilities with his daughter, he is wondering how this agreement will affect other groups. Miller replied the GLAPHC will coordinate with the other groups. Paranick added a multi-use surface will be used so the project will allow for as many uses as possible.

Abele knows Miller and GLAPHC put in a lot of work, but he is not thrilled with the agreement. He is not sure how the timeline for the Equestrian is faster than other projects, such as lighting.

Gray thanked staff and GLAPHC for all the work put into the agreement, partnering with these types of groups creates better projects for the District.

O'Brien thanked everyone for all their hard work on this agreement. When volunteers are there to help, the District should move forward.

Freeman thanked Miller and GLAPHC for working on the agreement, the investment will be well worth it.

Dennert added, he will be expecting to see many events held at the arena in the future.

Motion: Chair Freeman moved to approve the agreement between GLAPHC and RSRPD and authorize the District Manager to execute the agreement on behalf of the District. Director Gray seconded the motion. The motion carried with the following Roll Call Vote:

Ayes: Abele, Dennert, Freeman, Gray, O'Brien

Noes: Absent: Abstain:

Chair Freeman called a Recess at 7:30pm. Chair Freeman called the meeting back to order at 7:35pm

b. Review and Approval of the Proposed Agreement for the Expanded Learning Opportunities Program (ELOP) for Summer 2024, and School Year 2024-2025 between the Rancho Simi Recreation and Park District (RSRPD) and Simi Valley Unified School District (SVUSD) – Staff Report was provided by Zach Miller, Director of Recreation. ELOP is derived from Assembly Bill (AB) 130 and provides funding for after school and summer enrichment for transitional kindergarten through 6th grade. RSRPD and SVUSD would like to continue their partnership for ELOP by entering an agreement for Summer 2024 and School Year 2024-25.

O'Brien asked about the State Budget and if the ELOP funding could be cut. Miller replied, it does not appear so, at least not at this time.

Dennert thanked the SVUSD School Board for working together with the District on community projects. He is impressed with the program, and very happy with it. He added that it is about a 10 day walk to Sacramento for Director Gray. Gray added he loves this program and is still willing to walk to Sacramento if needed for the funding.

Abele requested that future agreements for the following school year be brought before the Board.

Motion: Director Gray moved to approve Option 1 as presented in staff's report. Director Dennert seconded the motion. The motion carried with the following Roll Call vote:

Ayes: Abele, Dennert, Gray, Freeman, O'Brien

Noes: Absent: Abstain:

Motion: Gray moved to approve Option 2 as presented in staff's report. Director O'Brien seconded the motion. The motion carried with the following Roll Call vote:

Ayes: Dennert, Freeman, Gray, O'Brien

Noes: Abele Absent: Abstain:

c. Approval of Contract with SmartRec by Amilia for Recreation Management Software – Staff Report was provided by Zach Miller, Director of Recreation. District staff are pleased with the public interface and are working with Amilia to enhance administrative features and maximize data extraction. Amilia has provided a proposal for a 3-year renewal providing 2 pricing models, one fixed and one revenue based. Staff recommends the fixed pricing model.

Motion: Director Gray moved to authorize the District Manager to sign a 3-year renewal contract with SmartRec by Amilia with the fixed pricing model. Director O'Brien seconded the motion. The motion carried with the following Roll Call Vote:

Ayes: Abele, Dennert, Freeman, Gray, O'Brien

Noes: Absent: Abstain:

d. Adoption of Resolution No. 2077 Calling Regular General District Election for November 5, 2024, and Requesting Consolidation of the Regular General District Election and the Statewide Presidential General Election – Staff Report was provided by Theresa Pennington, Director of Administration. In November 2024 the current term for District board members Freeman, Gray, and O'Brien will conclude and these 3 seats are up for election.

Freeman asked if the cost would be more this year due to the switch to voting by Districts. Pennington replied we are not aware of that yet and will do some research.

Abele is 99% sure the term expires in early December of 2024 and not in November as stated in the report summary. The current Policy Manual section is also vague in the wording. He suggests Staff contact the Elections Office to get accurate information and have the manual updated.

Dennert suggested letting the public know sooner than later if incumbents are not planning to run again. Gray added he will be running again for his District in the coming election.

Motion: Director O'Brien moved to approve Resolution No. 2077. Director Gray seconded the motion. The motion carried with the following Roll Call Vote:

Ayes: Abele, Dennert, Freeman, Gray, O'Brien

Noes: Absent: Abstain:

10. WRITTEN COMMUNICATIONS OF NOTE - NONE

11. REPORTS BY BOARD MEMBERS

Vice Chair Abele reported three residents have noticed the Simi Valley Dog Park has been

closed earlier than scheduled. The Deerhill Park pickleball lines were not corrected properly, it is time to move on and find another contractor. He would like an agenda item added as soon as possible to discuss any perceived conflicts of interest between the City of Simi Valley and RSRPD. The Ranch radio interview went well again, they discussed upcoming events to include Steampunk Festival at Strathearn, Aqua Palooza, and Wheels in Motion, and the District's focus on mental health. He attended the employee lunch, it was a great turnout, thanks to Theresa Pennington and staff for organizing. When it comes to morale, the District employees are doing their part. He attended the Happy Face Music Festival and Kenny Metcalf's tribute to Elton John was phenomenal. He would like to see him added to the District's concerts in the future and bring back Yachtley Crew.

Director Dennert is excited about the upcoming concerts at the District parks. He attended the Santa Monica Mountains Conservancy meeting today; he was frustrated to hear the City of Malibu is taking down signs directing the public to the beaches. He attended the Senior Games, it was fun, he thanked City Council Members Litster and Judge for attending. He would like the BMX track placed back on a meeting agenda to discuss other options. He is excited to have his daughters working as lifeguards at the pool this summer. Dennert thanked Dave Demaio for supporting the sports teams at the High School.

Director Gray wished everyone a happy Pride Month, thanks to the staff for the social media posts. He attended the Happy Face Music Festival, the staff did a wonderful job, especially Eddie Zapata, he did a great job coordinating with the Rotary Club. He is continuing with pickleball and has been walking the Arroyo Greenway which is still looking beautiful. He received a request from a community member requesting shade near the play area at Rancho Tapo Community Park.

Director O'Brien attended two conferences with Freeman. CSDA Legislative Days in Sacramento was well organized. There are so many proposed laws attempting to micro-manage operations at Special Districts. CARPD conference was in Sonoma and was great as well, she attended breakout sessions discussing active shooters, fraud, and homelessness.

Chair Freeman reported there were about 250 participants from across the State at the CSDA Legislative Days in Sacramento, it was a very well-coordinated event. The CARPD Conference had a firefighter/pilot from Santa Rosa who was very interesting. During a breakout session they discussed the use of a form for General Manager reviews. At CARPD the District received a Safety Award from CAPRI, congratulations to Theresa Pennington and staff on this achievement. Not all Districts receive this award. The Simi Valley Community Council volunteer breakfast was a sellout, she thanked Ranger Rosales for nominating volunteer David Matthews. She would like to invite Mr. Matthews to a Board Meeting.

12. REPORT BY DISTRICT MANAGER – Comments were provided by Dan Paranick. He has reviewed the April financials with staff and things look good. Nakaoka is putting together a plan to rehabilitate Fields 4 and 5 at RSSCP, this will require closure of the fields. He concurs with previous comments regarding the pickleball lines at Deerhill Park, staff will look for other contractors. There have been reports of excess vegetation overgrowth this year, staff are busy working on this, due to the rains there is more to address this year. The current concessionaire at the Golf Course has notified the District that they do not wish to pursue a long-term contract extension. He will bring this item to the Board for discussion. Sandee Covone will reach out to Abele and Freeman to schedule a time to review the Golf Course

consultant proposals. The State funding for the Poe open space and the pool are safe for now. The District will be sending out payment for the annual 4th of July event. As a new business requirement, the District will be scheduling an annual workplace violence prevention training for all staff.

Upcoming Events: OP Community Outreach on June 14 at 4:30pm, Steampunk at Strathearn and Aquapalooza at the Pool on June 22, RSRPD Concerts in the Park with be held on the 3rd Saturday of June, July, and August.

Future Agenda Items: Preliminary Budget approval, Public Hearings for Budget, Prop 4 approval, Golf Course Concessionaire, MRCA Budget approval, Employee compensation, Activity Center Phase 3 review of plans, Mental Health initiative, and discussion of possible conflicts with the City of Simi.

Committee Activity: Historical Society meets the first Monday of the Month.

- 13. CLOSED SESSION Chair Freeman announced Closed Session at 8:35pm.
 - a. Closed Session Pursuant to Government Code Section 54957.6

CONFERENCE WITH LABOR NEGOTIATOR

Agency Negotiators: Dan Paranick, District Manager and

Theresa Pennington, Director of Administration

Employee Organization: Rancho Simi Recreation and Park District -

Middle Management Association

b. Closed Session Pursuant to Government Code Section 54957.6

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Employee Organization: Rancho Simi Employee's Association

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Agency Negotiators: Dan Paranick, District Manager and

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Employee Organization: Maintenance & Grounds Association

d. Closed Session Pursuant to Government Code Section 54957.6

CONFERENCE WITH LABOR NEGOTIATOR

Agency Negotiators: Dan Paranick, District Manager

Employee Organization: Unrepresented Employees – Director of Administration,

Director of Recreation, Director of Planning and Maintenance,

Human Resources Coordinator, Accountant

Chair Freeman called the meeting back to order at 8:45pm.

Reportable Action: There was no reportable action taken by the Board tonight.

14. ADJOURNMENT – Chair Freeman adjourned the Meeting at 8:46pm.



ACCOUNTS PAYABLE CHECK REGISTER

May 16-31, 2024

Prepared by: Heather Ramirez

| 106967 5/16/2024 CUSTOMER REFUND - MOORPARK HIGH SCHOOL Girls beach Volleyball court rental-rainouts Refunds Payable \$ 320.00 | | | ^ | /P Detail Check Register Way 16-31, 2024 | | |
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| 109955 5/16/2024 MMEK WILLIAMS & SÜRENSON Ligal Services Maintenance - Other Buildings District \$ 1,933.01 109957 5/16/2024 CALE STATE SITE SERVICES STRATES STRATES | | | AT & T | Internet Fiber Connection | Utilities Phone/Internet | \$ 838.74 |
| 106995 5/16/2024 CALTATS STE STEAT S | | | | District Phone Lines | Utilities Phone/Internet | \$ 2,105.26 |
| 105957 \$7,15/2024 CALTSTESTESERIVICES Stratheam Historical Park, SV/OP-Porta Potties Contract Services Grounds District \$ 1,555.95 105959 \$7,15/2024 CATRONIA LANDSCAPE SUPPLY INC Golf Merchandise Inventory \$ 770.00 105950 \$7,15/2024 CATRONIA CANDELY SANITATION Sewer usage Utilities Sewer District \$ 644.67 105951 \$7,15/2024 CITY OF SIMI VALLEY-MATER Water usage Utilities Water District \$ 3,557.71 105951 \$7,15/2024 CITY OF SIMI VALLEY-MATER Water usage Utilities Water District \$ 3,557.71 105952 \$7,15/2024 CARSAL OAKS TREE SERVICE Tree Trimming Contract Services Grounds \$ 1,500.00 105954 \$7,15/2024 CARSAL OAKS TREE SERVICE Tree Trimming Contract Services Grounds \$ 2,700.00 105954 \$7,15/2024 CARSAL OAKS TREE SERVICE SEG Copher Service Contract Services Grounds \$ 2,700.00 105954 \$7,15/2024 CARSAL OAKS TREE SERVICE SEG Copher Service Contract Services Grounds \$ 2,700.00 105955 \$7,15/2024 CARSAL OAKS TREE SERVICE SEG Copher Service Contract Services Grounds \$ 2,700.00 105956 \$7,15/2024 CUSTOMER REFUND - DANIELA BEDNARZ - Daniella Bet Refund Refunds Payable \$ 7,160.00 105959 \$7,15/2024 CUSTOMER REFUND - MODRPARK HIGH SCHOOL Girls beach Volleyball court rental-rainouts Refunds Payable \$ 3,200.00 105959 \$7,15/2024 CUSTOMER REFUND - MODRPARK HIGH SCHOOL Girls beach Volleyball court rental-rainouts Maintenance - Other Buildings District \$ 3,200.00 105959 \$7,15/2024 CUSTOMER REFUND - MODRPARK HIGH SCHOOL Girls beach Volleyball court rental-rainouts Refunds Payable \$ 7,160.00 105970 \$7,16/2024 CUSTOMER REFUND - MODRPARK HIGH SCHOOL Girls beach Volleyball court rental-rainouts Refunds Payable \$ 3,200.00 105971 \$7,16/2024 CUSTOMER REFUND - MODRPARK HIGH SCHOOL Girls beach Volleyball court rental-rainouts Refunds Payable \$ 3,200.00 105971 \$7,16/2024 CUSTOMER REFUND - MODRPARK HIGH SCHOOL Girls beach Volleyball court rental-rainouts | 106955 | 5/16/2024 | BMC | SV-Supplies | Maintenance - Other Buildings District | \$ 153.57 |
| 105988 57,16/2024 CALFORNIA LANDSCAPE SUPPLYINC Fertilizers Maintenance - Other Grounds 5 2,931.54 105989 57,16/2024 CITY OF SIMI VALLEY-ANTIATION Sever usage Utilizer Sever Object 57,16/2024 105980 57,16/2024 CITY OF SIMI VALLEY-ANTIATION Sever usage Utilizer Sever Object 57,16/2024 105990 57,16/2024 COASTAL OAKS TREE SERVICE Tree Trimming Contract Services Grounds 5 3,567.71 105990 57,16/2024 COASTAL OAKS TREE SERVICE Tree Trimming Contract Services Grounds 5 1,500.00 105991 57,16/2024 COASTAL OAKS TREE SERVICE SHCK Merchandise Inventory 5 569.79 105994 57,16/2024 COASTAL OAKS TREE SERVICE SHCK Merchandise Inventory 5 569.79 105995 57,16/2024 COASTAL OAKS TREE SERVICE SGC Gapher Service Contract Services Grounds 5 270.00 105996 57,16/2024 COASTAL OAKS TREE SERVICE SGC Gapher Service Contract Services Grounds 5 270.00 105997 57,16/2024 CUSTOMER REFUND - DEPEN YER Refund Refunds Payable 5 488.00 105998 57,16/2024 CUSTOMER REFUND - DANIELLA BEDNARZ - Daniella 8e eferind Refunds Payable 5 7,15.00 105999 57,16/2024 CUSTOMER REFUND - DANIELLA BEDNARZ - Daniella 8e eferind Refunds Payable 5 7,15.00 105999 57,16/2024 CUSTOMER REFUND - DANIELLA BEDNARZ - Daniella 8e eferind Refunds Payable 5 7,15.00 105999 57,16/2024 CUSTOMER REFUND - DANIELLA BEDNARZ - Daniella 8e eferind Refunds Payable 5 7,15.00 105999 57,16/2024 CUSTOMER REFUND - DANIELLA BEDNARZ - Daniella 8e eferind Refunds Payable 5 7,15.00 105999 57,16/2024 CUSTOMER REFUND - DANIELLA BEDNARZ - Daniella 8e eferind Refunds Payable 5 7,15.00 105999 57,16/2024 CUSTOMER REFUND - DANIELLA BEDNARZ - Daniella 8e eferind Refunds Payable 5 7,15.00 105999 57,16/2024 DANIELLA BEDNARZ - DANIELL | 106956 | 5/16/2024 | BURKE WILLIAMS & SORENSON | Legal Services | Professional & Special Services | \$ 1,953.00 |
| 166959 5/16/2024 COTAPULT GROUP LLC Golf Merchandise Inventory S. 77.0.0 106961 5/16/2024 CITY OF SIMI VALLEY-SANITATION Sewer usage Utilities Sewer District S. 54.67.7 106961 5/16/2024 CITY OF SIMI VALLEY-WATER Water usage Utilities Sewer District S. 3,567.71 106962 5/16/2024 CORAD CORE Core Teacher Core Teacher Core Teacher Core Services Grounds S. 1,500.00 106963 5/16/2024 CORRA GOLF INC SHCC Metchandise Inventory S. 569.79 106965 5/16/2024 CUSTOMER REFUND - DEEPA IYER Refund Refunds Payable S. 488.00 106965 5/16/2024 CUSTOMER REFUND - DEEPA IYER Refund Refunds Payable S. 488.00 106965 5/16/2024 CUSTOMER REFUND - DEEPA IYER Refund Refunds Payable S. 716.00 106967 5/16/2024 CUSTOMER REFUND - DORPARK HIGH SCHOOL Girls beach Volleyball court rental-rainouts Refunds Payable S. 716.00 106969 5/16/2024 CUSTOMER REFUND - MORPARK HIGH SCHOOL Girls beach Volleyball court rental-rainouts Refunds Payable S. 716.00 106999 5/16/2024 CUSTOMER REFUND - MORPARK HIGH SCHOOL Girls beach Volleyball court rental-rainouts Refunds Payable S. 716.00 106999 5/16/2024 CUSTOMER REFUND - MORPARK HIGH SCHOOL Girls beach Volleyball court rental-rainouts Refunds Payable S. 716.00 106999 5/16/2024 CUSTOMER REFUND - MORPARK HIGH SCHOOL Girls beach Volleyball court rental-rainouts Refunds Payable S. 716.00 106991 5/16/2024 CUSTOMER REFUND - MORPARK HIGH SCHOOL Girls beach Volleyball court rental-rainouts Refunds Payable S. 716.00 106991 5/16/2024 CUSTOMER REFUND - MORPARK HIGH SCHOOL Girls beach Volleyball court rental-rainouts Refunds Payable S. 716.00 106991 5/16/2024 CUSTOMER REFUND - MORPARK HIGH SCHOOL Girls beach Volleyball court rental-rainouts Refunds Payable S. 716.00 106991 5/16/2024 CUSTOMER REFUND - MORPARK HIGH SCHOOL Girls beach Volleyball court rental-rainouts Refunds Payable S. 716.00 106991 5/16/2024 ROUR SEASON | 106957 | 5/16/2024 | CAL STATE SITE SERVICES | Strathearn Historical Park, SV/OP-Porta Potties | Contract Services Grounds District | \$ 1,565.96 |
| 106961 5716/2024 CITY OF SIMI VALLEY-SANITATION Sewer usage Utilities Sewer District S 644.67 106961 5716/2024 COASTAL OAST TREE SERVICE Tree Trimming Contract Services Grounds S 1,500.00 106963 5716/2024 COASTAL OAST TREE SERVICE Tree Trimming Contract Services Grounds S 1,500.00 106964 5716/2024 COASTAL OAST TREE SERVICE Tree Trimming Contract Services Grounds S 2,700.00 106965 5716/2024 COASTAL OAST TREE SERVICE SINC SINC Merchandise Inventory S 569.79 106964 5716/2024 COASTAL OAST TREE SERVICE SINC SC Copher Service Contract Services Grounds S 270.00 106965 5716/2024 CUSTOMER REFUND - DEEPA PYER Refund Refund Refunds Payable S 716.00 106967 5716/2024 CUSTOMER REFUND - DEEPA PYER Refund Refunds Payable S 716.00 106968 5716/2024 CUSTOMER REFUND - MODRPARK HIGH SCHOOL Girls beach Volleybill court rental-rainouts Refunds Payable S 716.00 106969 5716/2024 FOLK DEEPA PYER Refund Refunds Payable S 716.00 106970 5716/2024 FOLK DEEPA PYER Refund Refunds Payable S 716.00 106971 5716/2024 FOLK DEEPA PYER REFUND - MODRPARK HIGH SCHOOL Girls beach Volleybill court rental-rainouts Refunds Payable S 716.00 106971 5716/2024 FOLK DEEPA PYER REFUND - MODRPARK HIGH SCHOOL Girls beach Volleybill court rental-rainouts Refunds Payable S 716.00 106971 5716/2024 FOLK DEEPA PYER REFUND - MODRPARK HIGH SCHOOL GIRls Beach Volleybill court rental-rainouts Refunds Payable S 716.00 106971 5716/2024 FOLK DEEPA PYER REFUND - MODRPARK HIGH SCHOOL GIRLS REFU | 106958 | 5/16/2024 | CALIFORNIA LANDSCAPE SUPPLY INC | Fertilizers | Maintenance - Other Grounds | \$ 2,931.54 |
| 106961 5716/2024 CITY OF SIMI VALLEY-WATER Water usage Utilities Water District S 3,567.71 106962 5716/2024 COBRA GOLF INC SHGC Merchandise Inventory S 569.71 106964 5716/2024 COBRA GOLF INC SHGC Merchandise Inventory S 569.71 106965 5716/2024 COBRA GOLF INC SHGC Merchandise Inventory S 569.71 106966 5716/2024 CUSTOMER REFUND - DEFAN WER Refund Ref | 106959 | 5/16/2024 | CATAPULT GROUP LLC | Golf Merchandise | Inventory | \$ 770.00 |
| 106961 5716/2024 CITY OF SIMI VALLEY-WATER Water Vasge Utilities Water District \$ 3,567.01 106962 5716/2024 COBRA GOLF INC SMGC Merchandise Inventory \$ 5.569.01 106963 5716/2024 COBRA GOLF INC SMGC Merchandise Inventory \$ 5.59.01 106964 5716/2024 COBRA GOLF INC SMGC Merchandise Inventory \$ 5.59.01 106965 5716/2024 CUSTOMER REFLUND - DEFEN YER Refund Refunds Payable \$ 488.00 106965 5716/2024 CUSTOMER REFLUND - DEFEN YER Refund Refunds Payable \$ 716.00 106965 5716/2024 CUSTOMER REFLUND - DEMELLA BEDNARZ - Daniella Be Refund Refunds Payable \$ 716.00 106965 5716/2024 CUSTOMER REFUND - MOORPARK HIGH SCHOOL Girls beach Volleyball court rental-rainouts Refunds Payable \$ 720.00 106969 5716/2024 Albeit PUMP SERVICES Pump Service Contract Services Grounds \$ 22.91 106970 5716/2024 FALEE PUMP SERVICES Pump Service Contract Services Grounds \$ 1716.51 106971 5716/2024 FALEE RIGHIERING INC SV/OF Supplies Maintenance - Other Buildings District \$ 2.81 106971 5716/2024 FALEE RIGHIERING INC SV/OF-Pool/Water Features Pool Equipment/Maintenance District \$ 2.412.72 106972 5716/2024 FALEE RIGHIERING INC SV/OF-Pool/Water Features Pool Equipment/Maintenance District \$ 2.412.72 106973 5716/2024 INDUSTRIAL METAL SUPPLY CO ALUMANUM PIPES Maintenance - Other Buildings District \$ 3,80.00 106976 5716/2024 INDUSTRIAL METAL SUPPLY CO ALUMANUM PIPES Maintenance - Other Buildings District \$ 3,80.00 106977 5716/2024 INDUSTRIAL METAL SUPPLY CO ALUMANUM PIPES Maintenance - Other Buildings District \$ 3,80.00 106979 5716/2024 INDUSTRIAL METAL SUPPLY CO ALUMANUM PIPES Maintenance - Other Buildings District \$ 3,80.00 106979 5716/2024 INDUSTRIAL METAL SUPPLY CO ALUMANUM PIPES Maintenance - Other Buildings District \$ 3,80.00 106979 5716/2024 INDUSTRIAL METAL SUPPLY CO ALUMANUM PIPES Maintenance - Other Buildings District \$ 3,80.00 | 106960 | 5/16/2024 | CITY OF SIMI VALLEY-SANITATION | Sewer usage | Utilities Sewer District | \$ 644.67 |
| 106963 5716/2024 COASTAL OAKS TREE SERVICE Tree Trimming Contract Services Grounds \$ 1,500.00 106963 5716/2024 COASTAL OAKS TREE SERVICE Sec Gopher Service Contract Services Grounds \$ 270.00 106964 5716/2024 CUSTOMER REFUND - DEEPA IVER Sec Gopher Service Contract Services Grounds \$ 270.00 106965 5716/2024 CUSTOMER REFUND - DEEPA IVER Sec Gopher Service Contract Services Grounds \$ 270.00 106966 5716/2024 CUSTOMER REFUND - DANIELLA BEDNARZ - Daniella Be Refund Refunds Payable \$ 716.00 106967 5716/2024 CUSTOMER REFUND - MODRARK HIGH SCHOOL Girls beach Volleyball court rental-rainouts Refunds Payable \$ 320.00 106968 5716/2024 CUSTOMER REFUND - MODRARK HIGH SCHOOL Girls beach Volleyball court rental-rainouts Refunds Payable \$ 320.00 106969 5716/2024 EAGLE PUMP SERVICES Pump Service Contract Services Grounds \$ 1,716.01 106970 5716/2024 FOUR SEASONS LANDSCAPE (1) Eucalyptus-Removel storm damage split truck Contract Services Grounds \$ 1,790.00 106971 5716/2024 FOUR SEASONS LANDSCAPE (1) Eucalyptus-Removel storm damage split truck Contract Services Grounds \$ 1,790.00 106971 5716/2024 FOUR SEASONS LANDSCAPE (1) Eucalyptus-Removel storm damage split truck Contract Services Grounds \$ 1,790.00 106971 5716/2024 FOUR SEASONS LANDSCAPE (1) Eucalyptus-Removel storm damage split truck Contract Services Grounds \$ 1,790.00 106971 5716/2024 FOUR SEASONS LANDSCAPE (1) Eucalyptus-Removel storm damage split truck Contract Services Grounds \$ 1,790.00 106973 5716/2024 FOUR SEASONS LANDSCAPE (1) Eucalyptus-Removel storm damage split truck Contract Services Grounds \$ 2,412.72 106973 5716/2024 MOUSTIRIAL METAL SUPPLY CO ALUMINUM PIPE Mountaines en de supplies Inventory \$ 384.22 106974 5716/2024 MUSISTRIAL METAL SUPPLY CO ALUMINUM PIPE Maintaines Other Services Grounds \$ 3,300.00 106977 5716/2024 MUSISTRIAL METAL SUPPLY CO ALUMINUM PIPE Ma | 106961 | 5/16/2024 | CITY OF SIMI VALLEY-WATER | | Utilities Water District | \$ 3,567.71 |
| 106963 5/16/2024 COBRA GOLF INC SHGC Merchandise Inventory S 59.79.70 106964 5/16/2024 CUSTOMER REFUND - DEEPA IYER Refund Refunds Payable S 488.00 106965 5/16/2024 CUSTOMER REFUND - DANIELLA BEDNARZ - Daniella be Refund Refunds Payable S 488.00 106966 5/16/2024 CUSTOMER REFUND - DANIELLA BEDNARZ - Daniella be Refund Refunds Payable S 716.00 106967 5/16/2024 CUSTOMER REFUND - DANIELLA BEDNARZ - Daniella be Refund Refunds Payable S 716.00 106968 5/16/2024 DIY HOME CENTER SV/OP Supplies Maintenance - Other Buildings District S 28.91 106969 5/16/2024 DIY HOME CENTER SV/OP Supplies Maintenance - Other Buildings District S 28.91 106970 5/16/2024 FOUR SEASONS LANDSCAPE (1) Eucalyptus-Removal storm damage split truck Contract Services Grounds S 1,716.31 106971 5/16/2024 FULLE R RIGHIER EIRING S 50/OP Paol/Water Features 106971 5/16/2024 FULLE R RIGHIER EIRING S 50/OP Paol/Water Features 106972 5/16/2024 GUBAL TOUR GOLF Golf Merchandise and Supplies Inventory S 284.22 106973 5/16/2024 INDUSTRIAL METAL SUPPLY CO ALUMINUM PIPES Maintenance - Other Buildings District S 2,840.22 106974 S/16/2024 INDUSTRIAL METAL SUPPLY CO ALUMINUM PIPES Maintenance - Other Buildings District S 3,300.00 106975 5/16/2024 INDUSTRIAL METAL SUPPLY CO ALUMINUM PIPES Maintenance - Other Buildings District S 2,840.22 106976 S/16/2024 INDUSTRIAL METAL SUPPLY CO ALUMINUM PIPES Maintenance - Other Buildings District S 2,847.53 106979 5/16/2024 INDUSTRIAL METAL SUPPLY CO ALUMINUM PIPES Maintenance - Other Buildings District S 2,847.53 106979 5/16/2024 INDUSTRIAL METAL SUPPLY CO ALUMINUM PIPES Maintenance - Other Buildings District S 2,847.53 106979 5/16/2024 INDUSTRIAL METAL SUPPLY CO ALUMINUM PIPES Maintenance - Other Buildings District S 2,847.53 106979 5/16/2024 INDUSTRIAL METAL SUPPLY MAINTENANCE MAINTENANCE MAINTENANCE MAINTENANCE M | | | COASTAL OAKS TREE SERVICE | | Contract Services Grounds | \$ 1,500.00 |
| 169564 5/16/2024 CRAGGE PEST SERVICES INC SGC Gopher Service Contract Services Grounds \$ 270.00 169695 5/16/2024 CUSTOMER REFUND - DEFEN YER Refund Refunds Payable \$ 488.00 169696 5/16/2024 CUSTOMER REFUND - MONELLA BEDNARZ - Daniella Be Refund Refunds Payable \$ 716.00 169697 5/16/2024 CUSTOMER REFUND - MONELLA BEDNARZ - Daniella Be Refund Refunds Payable \$ 716.00 169698 5/16/2024 CUSTOMER REFUND - MONELLA BEDNARZ - Daniella Be Refund Refunds Payable \$ 320.00 169698 5/16/2024 EAGLE PUMP SERVICES Pump Service Contract Services Grounds \$ 1,716.51 169699 5/16/2024 EAGLE PUMP SERVICES Pump Service Contract Services Grounds \$ 1,716.51 169691 5/16/2024 FULLER ENGINEERING INC SV/OP-Pool/Water Features Pool Equipment/Maintenance District \$ 2,412.72 169697 5/16/2024 FULLER ENGINEERING INC SV/OP-Pool/Water Features Pool Equipment/Maintenance District \$ 2,412.72 169697 5/16/2024 EOGUAL TOUR GOLF Golf Merchandise and Supplies Inventory \$ 544.22 169697 5/16/2024 EOGUAL TOUR GOLF Golf Merchandise and Supplies Inventory \$ 544.22 169697 5/16/2024 INVENTIONAL SUPPLY CO ALUMINUM PIES Maintenance - Other Buildings District \$ 3,300.00 169697 5/16/2024 INVENTIONAL SUPPLY CO ALUMINUM PIES Maintenance - Other Buildings District \$ 584.72 169697 5/16/2024 INVENTIONAL SUPPLY CO ALUMINUM PIES Maintenance - Other Buildings District \$ 584.72 169697 5/16/2024 INVENTIONAL SUPPLY CO ALUMINUM PIES Maintenance - Other Buildings District \$ 584.72 169697 5/16/2024 INVENTIONAL SUPPLY CO ALUMINUM PIES Maintenance - Other Buildings District \$ 584.72 169697 5/16/2024 INVENTIONAL SUPPLY CO ALUMINUM PIES Maintenance - Other Buildings District \$ 584.72 169697 5/16/2024 INVENTIONAL SUPPLY CO ALUMINUM PIES Maintenance - Other Buildings District \$ 580.00 169697 5/16/2024 ROUSES & MADIANA RSCP_POOL_DECK Capital Improvements Ranch Slini Commu | | | | | Inventory | \$ 569.79 |
| 169565 5/16/2024 CUSTOMER REFUND - DANIELLA BEDNARZ - Daniella Be Petund Refunds Payable \$ 748.00 | | | | SGC Gopher Service | | \$ 270.00 |
| 106966 5/16/2024 CUSTOMER REFUND - MORPARK HIGH SCHOOL Girls beach Volleyball court rental-rainouts Refunds Payable \$ 716.00 | | | | | Refunds Payable | \$ 488.00 |
| 106967 5/16/2024 CUSTOMER REFUND - MOORPARK HIGH SCHOOL Girls beach Volleyball court rental-rainouts Refunds Payable \$ 320.00 | 106966 | | | e Refund | | |
| 106968 \$7,16/2024 EAGLE PUMP SERVICES Pump Service Contract Services Grounds \$ 1,716.31 106970 \$7,16/2024 EAGLE PUMP SERVICES Pump Service Contract Services Grounds \$ 1,716.31 106971 \$7,16/2024 FOUR SEASONS LANDSCAPE (1) Eucalyptus-Removal storm damage split truck Contract Services Grounds \$ 1,990.00 106972 \$7,16/2024 CLOBAL TOUR GOLF Golf Merchandises and Supplies Inventory \$ 3,422.72 106973 \$7,16/2024 LIGO BURDADO-LEO'S TREES ArroyoBikePath hazard tree Contract Services Grounds \$ 3,300.00 106974 \$7,16/2024 LIGO GUARDADO-LEO'S TREES ArroyoBikePath hazard tree Contract Services Grounds \$ 3,300.00 106975 \$7,16/2024 LIGO GUARDADO-LEO'S TREES ArroyoBikePath hazard tree Contract Services Grounds \$ 3,300.00 106976 \$7,16/2024 INDUSTRAL MERTAL SUPPLY CO ALUMINUM PIPES Maintenance - Other Buildings District \$ 3,300.00 106977 \$7,16/2024 INTEGRITY TREE SERVICE Tree Trimming SHGC and SGC Contract Services Grounds \$ 3,300.00 106978 \$7,16/2024 JONES & MADHAVAN RSCP POOL DECK Capital Improvements Rancho Simi Community Park \$ 950.00 106979 \$7,16/2024 UNICOL MAQUATICS Backstroke Flag Poles Minor Equipment \$ 1,422.40 106980 \$7,16/2024 MED CENTER Pre-Employment Physicals, DMV, Medical Exams Professional & Special Services \$ 60.00 106981 \$7,16/2024 MED CENTER Pre-Employment Physicals, DMV, Medical Exams Professional & Special Services \$ 950.00 106983 \$7,16/2024 MED CENTER Pre-Employment Physicals, DMV, Medical Exams Professional & Special Services \$ 950.00 106984 \$7,16/2024 MED CENTER Pre-Employment Physicals, DMV, Medical Exams Professional & Special Services \$ 950.00 106985 \$7,16/2024 MED CENTER Pre-Employment Physicals, DMV, Medical Exams Professional & Special Services \$ 950.00 106986 \$7,16/2024 MED CENTER Pre-Employment Physicals, DMV, Medical Exams Professional & Special Services \$ 950.00 106988 \$7,16/2024 MED CENTER | 106967 | | | | | |
| 106969 \$7,16/2024 FOUR SEASONS LANDSCAPE (1) Eucalyptus-Removal storm damage split truck Contract Services Grounds \$ 1,716.31 | | | | | | \$ 28.91 |
| 106970 5/16/2024 FOUR SEASONS LANDSCAPE (1) Eucalyptus-Removal storm damage split truck Contract Services Grounds \$ 1,900.00 | | | | | | |
| 106971 \$/16/2024 EULIRE RIGINEERING INC \$V/OP-Pool/Water Features Pool Equipment/Maintenance District \$2,412.72 | | | | | Contract Services Grounds | |
| 106972 \$/16/2024 CLOBAL TOUR GOLF Golf Merchandise and Supplies Inventory \$ \$ \$84.22 106973 \$/16/2024 IND GOLF GOLARDADO-LEO'S TREES ArroyoBikePath_hazard_tree Contract Services Grounds District \$ 3,800.00 106974 \$/16/2024 IND USTRIAL METAL SUPPLY CO ALUMINUM PIPES Maintenance - Other Buildings District \$ 568.74 106975 \$/16/2024 INTEGRITY TREE SERVICE Tree Trimming SHGC and SGC Contract Services Grounds \$ 3,200.00 106976 \$/16/2024 JONES & MADHAVAN RSCP_POOL_DECK Capital improvements Rancho Simi Community Park \$ 500.00 106977 \$/16/2024 TY7 CLEANERS & LAUNDRY Ranger Uniform Cleaning Service Supplies - Uniform Allowance \$ 95.00.00 106978 \$/16/2024 KNORR SYSTEMS INC SV/OP Pool Supplies Pool Equipment/Maintenance District \$ 2,457.53 106980 \$/16/2024 MIZUNO USA INC SHOC Golf Clubs Pre-Employment Physicals, DMV, Medical Exams Professional & Special Services \$ 60.00 106981 \$/16/2024 MIZUNO USA INC SHGC Golf Clubs SHGC Golf Clubs Inventory \$ 1,725.80 106983 \$/16/2024 MOBILE MINI SHGC Storage Unit Contract Services Grounds \$ 200.63 106983 \$/16/2024 MOBILE MINI SHGC Storage Unit Contract Services Grounds \$ 200.63 106984 \$/16/2024 MOBILE MINI SHGC Storage Unit Contract Services Grounds \$ 200.63 106985 \$/16/2024 MOBILE MINI SHGC Storage Unit Contract Services Grounds \$ 200.63 106986 \$/16/2024 MOBILE MINI SHGC Storage Unit Contract Services Grounds \$ 200.63 106986 \$/16/2024 MOBILE MINI SHGC Storage Unit Contract Services Grounds \$ 200.63 106987 \$/16/2024 MOBILE MINI SHGC Storage Unit Contract Services Grounds \$ 200.63 106988 \$/16/2024 MOBILE MINI SHGC Storage Unit Contract Services Grounds \$ 200.63 106988 \$/16/2024 MOBILE MINI SHGC Storage Unit Contract Services Grounds \$ 200.63 106988 \$/16/2024 MOBILE MINI SHGC Storage Unit SHGC Storage Unit SHGC Storage Unit SHGC Storage Unit SHGC Storage | | | | | | |
| 106973 \$/16/2024 LEO GUARDADO-LEO'S TREES | | | | - | | |
| 106974 S/16/2024 INDUSTRIAL METAL SUPPLY CO ALUMINUM PIPES Maintenance - Other Buildings District \$ 568.74 106975 S/16/2024 INTEGRITY TREE SERVICE Tree Trimming SHGC and SGC Contract Services Grounds \$ 3,300.00 106977 S/16/2024 JONES & MADHAVAN RSCP_POOL_DECK Capital Improvements Rancho Siml Community Park \$ 500.00 106978 S/16/2024 777 CLEANERS & LAUNDRY Ranger Uniform Cleaning Service Supplies - Uniform Allowance \$ 95.00 106978 S/16/2024 KNORR SYSTEMS INC SV/OP Pool Supplies Pool Equipment/Maintenance District \$ 2,457.53 106979 S/16/2024 LINCOLN AQUATICS Backstroke Flag Poles Minor Equipment \$ 1,422.24 106980 S/16/2024 MIZONA AQUATICS Backstroke Flag Poles Minor Equipment \$ 60.00 106981 S/16/2024 MIZUNO USA INC SHGC Golf Clubs Inventory \$ 1,725.80 106982 S/16/2024 MIZUNO USA INC SHGC Golf Clubs Inventory \$ 1,725.80 106983 S/16/2024 MOBILE MINI SHGC Storage Unit Contract Services Grounds \$ 200.63 106983 S/16/2024 MOBILE MINI SHGC Storage Unit Contract Services Grounds \$ 200.63 106984 S/16/2024 MURLIN AS SOLUTIONS Garden Grove ASC/VIsta ASC/Hillside ASC Rents & Leases - Real Property \$ 592.02 106985 S/16/2024 MURLIN AS SOLUTIONS Fertilizers and Fungicides for SHGC Maintenance - Other Grounds \$ 1,480.16 106986 S/16/2024 PIPE DREAMS PLUMBING Golf Clubhouse Plumbing Repair Contract Services Buildings \$ 1,683.64 106987 S/16/2024 PIPE DREAMS PLUMBING Golf Clubhouse Plumbing Repair Contract Services Buildings \$ 1,683.64 106989 S/16/2024 PRUDENTIAL OVERALL SUPPLY SV/OP Maint Uniforms Supplies - Uniform Allowance District \$ 265.08 106999 S/16/2024 RANGE SERVANT AMERICA INC Driving Range Supplies Golf Supplies Golf Supplies \$ 504.63 106999 S/16/2024 REAGE STANTA AMERICA INC Driving Range Supplies Maintenance - Other Buildings District \$ 4,393.32 106999 S/16/2024 SEREL SY-Electrical Supplies Main | | | | | Contract Services Grounds District | |
| 106975 \$7,16/2024 INTEGRITY TREE SERVICE Tree Trimming SHGC and SGC Contract Services Grounds \$ 3,300.00 106976 \$7,16/2024 IONES & MADHAVAN RSCP_POOL DECK Capital Improvements Rancho Simi Community Park \$ 500.00 106978 \$7,16/2024 VINCENTERS & LAUNDRY Ranger Uniform Cleaning Service Supplies - Uniform Allowance \$ 95.00 106978 \$7,16/2024 KNORR SYSTEMS INC SV/OP Pool Supplies Pool Equipment/Maintenance District \$ 2,457.53 106997 \$5,16/2024 LINCOIN AQUATICS Backstroke Flag Poles Minor Equipment \$ 1,422.24 106980 \$5,16/2024 MED CENTER Pre-Employment Physicals, DMV, Medical Exams Professional & Special Services \$ 60.00 106981 \$5,16/2024 MIZUNO USA INC SHGC Golf Clubs Inventory \$ 1,725.80 106982 \$5,16/2024 MOBILE MINI SHGC Storage Unit Contract Services Grounds \$ 200.63 1,725.80 106983 \$5,16/2024 MOBILE MINI SHGC Storage Unit Contract Services Grounds \$ 200.63 1,800.16 1,600.84 1 | | | | | | |
| 106976 5/16/2024 JONES & MADHAVAN RSCP_POOL_DECK Capital Improvements Rancho Simi Community Park \$ 500.00 106977 5/16/2024 777 CLEANERS & LAUNDRY Ranger Uniform Cleaning Service Supplies - Uniform Allowance \$ 95.00 106978 5/16/2024 KNORR SYSTEMS INC SV/OP Pool Supplies Pool Equipment/Maintenance District \$ 2,457.53 106979 5/16/2024 LINCOLN AQUATICS Backstroke Flag Poles Minor Equipment \$ 1,422.24 106980 5/16/2024 MED CENTER Pre-Employment Physicals, DMV, Medical Exams Professional & Special Services \$ 60.00 106981 5/16/2024 MIZUNO USA INC SHGC Golf Clubs Inventory \$ 1,725.80 106982 5/16/2024 MIZUNO USA INC SHGC Golf Clubs Inventory \$ 200.63 106983 5/16/2024 MOBILE MODULAR Garden Grove ASC/Vista ASC/Hillside ASC Rents & Leases - Real Property \$ 592.02 106984 5/16/2024 MOBILE MODULAR Garden Grove ASC/Vista ASC/Hillside ASC Rents & Leases - Real Property \$ 592.02 106985 5/16/2024 UNTRIEN AG SOLUTIONS Fertilizers and Fungicides for SHGC Maintenance - Other Grounds \$ 1,480.16 106986 5/16/2024 PIPE DREAMS PLUMBING Golf Clubhouse Plumbing Repair Contract Services Buildings \$ 1,683.64 106987 5/16/2024 PRUDENTIAL OVERALL SUPPLY SV/OP Maint Uniforms Supplies - Uniform Allowance District \$ 265.08 106989 5/16/2024 READY REFRESH Drinking Water for Activity Center Supplies Supplies \$ 504.63 106991 5/16/2024 REVOLUTION OFFICE Repair of Ricoh copier Recreation Equipment/Maintenance \$ 477.34 106992 5/16/2024 REVOLUTION OFFICE Repair of Ricoh copier Recreation Equipment/Maintenance \$ 473.34 106993 5/16/2024 SEPULS SV/OP - Paint & Supplies Maintenance - Other Buildings District \$ 4,393.32 106994 5/16/2024 SFEULS SV/OP - Paint & Supplies Maintenance - Other Buildings District \$ 4,393.32 106994 5/16/2024 SFEULS SHGC Fleu and Oil Supplies - Golfe Other Buildings District \$ 4,393.32 106994 5/16/2024 SFEULS SHGC | | | | Tree Trimming SHGC and SGC | | |
| 106977 S/16/2024 777 CLEANERS & LAUNDRY Ranger Uniform Cleaning Service Supplies - Uniform Allowance \$ 95.00 106978 S/16/2024 KNORR SYSTEMS INC SV/OP Pool Supplies Pool Equipment/Maintenance District \$ 2,457.53 106979 S/16/2024 LINCOLIN AQUATICS Backstroke Flag Poles Minor Equipment \$ 1,422.24 106980 S/16/2024 MED CENTER Pre-Employment Physicals, DMV, Medical Exams Professional & Special Services \$ 60.00 106981 S/16/2024 MIZUNO USA INC SHGC Golf Clubs Inventory \$ 1,725.80 106982 S/16/2024 MOBILE MINI SHGC Storage Unit Contract Services Grounds \$ 200.63 106983 S/16/2024 MOBILE MODULAR Garden Grove ASC/Vista ASC/Hillside ASC Rents & Leases - Real Property \$ 592.02 106984 S/16/2024 NUTRIEN AG SOLUTIONS Fertilizers and Funglicides for SHGC Maintenance - Other Grounds \$ 1,480.16 106985 S/16/2024 PIZE DREAMS PLUMBING Golf Clubhouse Plumbing Repair Contract Services Buildings \$ 1,683.46 106986 S/16/2024 PIZE DREAMS PLUMBING Golf Clubhouse Plumbing Repair Contract Services Buildings \$ 1,683.46 106988 S/16/2024 PRUDENTIAL OVERALL SUPPLY SV/OP Maint Uniforms Supplies - Uniform Allowance District \$ 265.08 106989 S/16/2024 RANGE SERVANT AMERICA INC Golf Shop Merchandise Inventory \$ 3,582.72 106991 S/16/2024 REVOLUTION OFFICE Repair of Ricoh copier Recreation Equipment/Maintenance \$ 473.34 106993 S/16/2024 REVOLUTION OFFICE Repair of Ricoh copier Recreation Equipment/Maintenance \$ 473.34 106993 S/16/2024 SC FUELS SHGC Pleid and Oil Supplies - Gasoline, Oil Fleet \$ 4,393.32 106994 S/16/2024 SHERWIN WILLIAMS CO SV/OP - Paint & Supplies Maintenance - Other Buildings District \$ 4,393.32 106994 S/16/2024 SHERWIN WILLIAMS CO SV/OP - Paint & Supplies Maintenance - Other Buildings District \$ 4,393.32 106994 S/16/2024 SHERWIN WILLIAMS CO SV/OP - Paint & Supplies Maintenance - Other Buildings District \$ 4,393.32 106994 | | | | | Capital Improvements Rancho Simi Community Park | |
| 106978 5/16/2024 KNORR SYSTEMS INC SV/OP Pool Supplies Pool Equipment/Maintenance District \$ 2,457.53 106979 5/16/2024 LINCOLN AQUATICS Backstroke Flag Poles Minor Equipment \$ 1,422.24 106980 5/16/2024 MED CENTER Pre-Employment Physicals, DMV, Medical Exams Professional & Special Services \$ 60.00 106981 5/16/2024 MIZUNO USA INC SHGC Golf Clubs Inventory \$ 1,725.80 106982 5/16/2024 MOBILE MINI SHGC_Storage_Unit Contract Services Grounds \$ 200.63 106983 5/16/2024 MOBILE MODULAR Garden Grove ASC/Vista ASC/Hillside ASC Rents & Leases - Real Property \$ 592.02 106984 5/16/2024 O'REILLY AUTO PARTS SV/OP Auto Maintenance Automotive Equipment/Maintenance \$ 547.53 106986 5/16/2024 PIPE DREAMS PLUMBING Golf Clubhouse Plumbing Repair Contract Services Buildings \$ 1,683.64 106988 5/16/2024 PRUDENTIAL OVERALL SUPPLY SV/OP Maint Uniforms Supplies - Uniform Allowance District \$ 265.08 106988 5/16/2024 RANGE SERVANT AMERICA INC Driving Range Supplies Golf Supplies Special Services Supplies District \$ 592.37 106990 5/16/2024 REDOLUTION OFFICE Repair of Ricoh copier Recreation Equipment/Maintenance \$ 1,75.60 106990 5/16/2024 REVOLUTION OFFICE Repair of Ricoh copier Recreation Equipment/Maintenance \$ 1,25.00 106991 5/16/2024 SC FUELS SHGC Fuel and Oil Supplies - Gasoline, Oil Fleet \$ 4,393.32 106994 5/16/2024 SHERWIN WILLIAMS CO SV/OP - Paint & Supplies Maintenance - Other Buildings District \$ 1,57.60 107 Supplies - Gasoline, Oil Fleet \$ 4,393.32 107 Strick Strick Supplies Maintenance - Other Buildings District \$ 1,57.60 107 Strick Strick Strick Supplies Maintenance - Other Buildings District \$ 1,57.60 107 Strick Strick Strick Supplies Maintenance - Other Buildings District \$ 1,57.60 108 Strick Strick Strick Strick Supplies Maintenance - Other Buildings District \$ 1,57.60 108 Strick Strick Str | | | 777 CLEANERS & LAUNDRY | | | |
| 106979 5/16/2024 LINCOLN AQUATICS Backstroke Flag Poles Minor Equipment \$ 1,422.24 106980 5/16/2024 MED CENTER Pre-Employment Physicals, DMV, Medical Exams Professional & Special Services \$ 60.00 106981 5/16/2024 MIZUNO USA INC SHGC Golf Clubs Inventory \$ 1,725.80 106982 5/16/2024 MOBILE MINI SHGC_Storage_Unit Contract Services Grounds \$ 200.63 106983 5/16/2024 MOBILE MODULAR Garden Grove ASC/Vista ASC/Hillside ASC Rents & Leases - Real Property \$ 592.02 106984 5/16/2024 NUTRIEN AG SOLUTIONS Fertilizers and Fungicides for SHGC Maintenance - Other Grounds \$ 1,480.16 106985 5/16/2024 O'REILLY AUTO PARTS SV/OP Auto Maintenance Automotive Equipment/Maintenance \$ 547.53 106986 5/16/2024 PIPE DREAMS PLUMBING Golf Clubhouse Plumbing Repair Contract Services Buildings \$ 1,683.64 106987 5/16/2024 PRUDENTIAL OVERALL SUPPLY SV/OP Maint Uniforms Supplies - Uniform Allowance District \$ 265.08 106988 5/16/2024 PUKKA INC Golf Shop Merchandise Inventory \$ 3,582.72 106989 5/16/2024 READY REFRESH Drinking Water for Activity Center Supplies District \$ 50.37 106990 5/16/2024 READY REFRESH Drinking Water for Activity Center Supplies District \$ 552.37 106991 5/16/2024 REXEL SV - Electrical Supplies Maintenance - Other Buildings District \$ 4,733.42 106993 5/16/2024 SC FUELS SHGC Fuel and Oil Supplies - Other Buildings District \$ 4,393.32 106994 5/16/2024 SHERWIN WILLIAMS CO SV/OP - Paint & Supplies Maintenance - Other Buildings District \$ 157.60 106991 5/16/2024 SHERWIN WILLIAMS CO SV/OP - Paint & Supplies Maintenance - Other Buildings District \$ 157.60 106994 5/16/2024 SHERWIN WILLIAMS CO SV/OP - Paint & Supplies Maintenance - Other Buildings District \$ 157.60 106994 5/16/2024 SHERWIN WILLIAMS CO SV/OP - Paint & Supplies Maintenance - Other Buildings District \$ 157.60 106996 S/16/2024 SHERWIN WILLIAMS CO SV/OP - | | | KNORR SYSTEMS INC | | | \$ 2,457.53 |
| 106980 5/16/2024 MED CENTER Pre-Employment Physicals, DMV, Medical Exams Professional & Special Services \$ 60.00 | | | | | | |
| 106981 5/16/2024 MIZUNO USA INC SHGC Golf Clubs Inventory \$ 1,725.80 | | | | | | |
| Sylogy S | | | | | | \$ 1,725.80 |
| 1069835/16/2024MOBILE MODULARGarden Grove ASC/Vista ASC/Hillside ASCRents & Leases - Real Property\$ 592.021069845/16/2024NUTRIEN AG SOLUTIONSFertilizers and Fungicides for SHGCMaintenance - Other Grounds\$ 1,480.161069855/16/2024O'REILLY AUTO PARTSSV/OP Auto MaintenanceAutomotive Equipment/Maintenance\$ 547.531069865/16/2024PIPE DREAMS PLUMBINGGolf Clubhouse Plumbing RepairContract Services Buildings\$ 1,683.641069875/16/2024PRUDENTIAL OVERALL SUPPLYSV/OP Maint UniformsSupplies - Uniform Allowance District\$ 265.081069885/16/2024PUKKA INCGolf Shop MerchandiseInventory\$ 3,582.721069895/16/2024RANGE SERVANT AMERICA INCDriving Range SuppliesGolf Supplies\$ 504.63069905/16/2024READY REFRESHDrinking Water for Activity CenterSupplies District\$ 552.37069915/16/2024REVOLUTION OFFICERepair of Ricoh copierRecreation Equipment/Maintenance\$ 125.00069925/16/2024REXELSY - Electrical SuppliesMaintenance - Other Buildings District\$ 471.34069935/16/2024SC FUELSSHGC Fuel and OilSupplies - Gasoline, Oil Fleet\$ 4,393.32069945/16/2024SHERWIN WILLIAMS COSV/OP - Paint & SuppliesMaintenance - Other Buildings District\$ 157.60 | | | | | | |
| 1069845/16/2024NUTRIEN AG SOLUTIONSFertilizers and Fungicides for SHGCMaintenance - Other Grounds\$ 1,480.161069855/16/2024O'REILLY AUTO PARTSSV/OP Auto MaintenanceAutomotive Equipment/Maintenance\$ 547.531069865/16/2024PIPE DREAMS PLUMBINGGolf Clubhouse Plumbing RepairContract Services Buildings\$ 1,683.641069875/16/2024PRUDENTIAL OVERALL SUPPLYSV/OP Maint UniformsSupplies - Uniform Allowance District\$ 265.081069885/16/2024PUKKA INCGolf Shop MerchandiseInventory\$ 3,582.721069895/16/2024RANGE SERVANT AMERICA INCDriving Range SuppliesGolf Supplies\$ 504.631069905/16/2024READY REFRESHDrinking Water for Activity CenterSupplies District\$ 552.371069915/16/2024REVOLUTION OFFICERepair of Ricoh copierRecreation Equipment/Maintenance\$ 125.001069925/16/2024REXELSV - Electrical SuppliesMaintenance - Other Buildings District\$ 471.341069935/16/2024SC FUELSSHGC Fuel and OilSupplies - Gasoline, Oil Fleet\$ 4,393.321069945/16/2024SHERWIN WILLIAMS COSV/OP - Paint & SuppliesMaintenance - Other Buildings District\$ 157.60 | | | | | | |
| L069855/16/2024O'REILLY AUTO PARTSSV/OP Auto MaintenanceAutomotive Equipment/Maintenance\$ 547.53L069865/16/2024PIPE DREAMS PLUMBINGGolf Clubhouse Plumbing RepairContract Services Buildings\$ 1,683.64L069875/16/2024PRUDENTIAL OVERALL SUPPLYSV/OP Maint UniformsSupplies - Uniform Allowance District\$ 265.08L069885/16/2024PUKKA INCGolf Shop MerchandiseInventory\$ 3,582.72L069895/16/2024RANGE SERVANT AMERICA INCDriving Range SuppliesGolf Supplies\$ 504.63L069905/16/2024READY REFRESHDrinking Water for Activity CenterSupplies District\$ 552.37L069915/16/2024REVOLUTION OFFICERepair of Ricoh copierRecreation Equipment/Maintenance\$ 125.00L069925/16/2024REXELSV - Electrical SuppliesMaintenance - Other Buildings District\$ 4,393.32L069935/16/2024SC FUELSSHGC Fuel and OilSupplies - Gasoline, Oil Fleet\$ 4,393.32L069945/16/2024SHERWIN WILLIAMS COSV/OP - Paint & SuppliesMaintenance - Other Buildings District\$ 157.60 | | | | | _ | |
| L069865/16/2024PIPE DREAMS PLUMBINGGolf Clubhouse Plumbing RepairContract Services Buildings\$ 1,683.64L069875/16/2024PRUDENTIAL OVERALL SUPPLYSV/OP Maint UniformsSupplies - Uniform Allowance District\$ 265.08L069885/16/2024PUKKA INCGolf Shop MerchandiseInventory\$ 3,582.72L069895/16/2024RANGE SERVANT AMERICA INCDriving Range SuppliesGolf Supplies\$ 504.63L069905/16/2024READY REFRESHDrinking Water for Activity CenterSupplies District\$ 552.37L069915/16/2024REVOLUTION OFFICERepair of Ricoh copierRecreation Equipment/Maintenance\$ 125.00L069925/16/2024REXELSV - Electrical SuppliesMaintenance - Other Buildings District\$ 471.34L069935/16/2024SC FUELSSHGC Fuel and OilSupplies - Gasoline, Oil Fleet\$ 4,393.32L069945/16/2024SHERWIN WILLIAMS COSV/OP - Paint & SuppliesMaintenance - Other Buildings District\$ 157.60 | | | | | | |
| 1069875/16/2024PRUDENTIAL OVERALL SUPPLYSV/OP Maint UniformsSupplies - Uniform Allowance District\$ 265.081069885/16/2024PUKKA INCGolf Shop MerchandiseInventory\$ 3,582.721069895/16/2024RANGE SERVANT AMERICA INCDriving Range SuppliesGolf Supplies\$ 504.63.069905/16/2024READY REFRESHDrinking Water for Activity CenterSupplies District\$ 552.37.069915/16/2024REVOLUTION OFFICERepair of Ricoh copierRecreation Equipment/Maintenance\$ 125.00.069925/16/2024REXELSV - Electrical SuppliesMaintenance - Other Buildings District\$ 471.34.069935/16/2024SC FUELSSHGC Fuel and OilSupplies - Gasoline, Oil Fleet\$ 4,393.32.069945/16/2024SHERWIN WILLIAMS COSV/OP - Paint & SuppliesMaintenance - Other Buildings District\$ 157.60 | | | | | | |
| 1069885/16/2024PUKKA INCGolf Shop MerchandiseInventory\$ 3,582.721069895/16/2024RANGE SERVANT AMERICA INCDriving Range SuppliesGolf Supplies\$ 504.631069905/16/2024READY REFRESHDrinking Water for Activity CenterSupplies District\$ 552.371069915/16/2024REVOLUTION OFFICERepair of Ricoh copierRecreation Equipment/Maintenance\$ 125.001069925/16/2024REXELSV - Electrical SuppliesMaintenance - Other Buildings District\$ 471.341069935/16/2024SC FUELSSHGC Fuel and OilSupplies - Gasoline, Oil Fleet\$ 4,393.321069945/16/2024SHERWIN WILLIAMS COSV/OP - Paint & SuppliesMaintenance - Other Buildings District\$ 157.60 | | | | <u> </u> | | |
| 1069895/16/2024RANGE SERVANT AMERICA INCDriving Range SuppliesGolf Supplies\$ 504.63.069905/16/2024READY REFRESHDrinking Water for Activity CenterSupplies District\$ 552.37.069915/16/2024REVOLUTION OFFICERepair of Ricoh copierRecreation Equipment/Maintenance\$ 125.00.069925/16/2024REXELSV - Electrical SuppliesMaintenance - Other Buildings District\$ 471.34.069935/16/2024SC FUELSSHGC Fuel and OilSupplies - Gasoline, Oil Fleet\$ 4,393.32.069945/16/2024SHERWIN WILLIAMS COSV/OP - Paint & SuppliesMaintenance - Other Buildings District\$ 157.60 | | | | | | |
| 069905/16/2024READY REFRESHDrinking Water for Activity CenterSupplies District\$ 552.37069915/16/2024REVOLUTION OFFICERepair of Ricoh copierRecreation Equipment/Maintenance\$ 125.00069925/16/2024REXELSV - Electrical SuppliesMaintenance - Other Buildings District\$ 471.34069935/16/2024SC FUELSSHGC Fuel and OilSupplies - Gasoline, Oil Fleet\$ 4,393.32069945/16/2024SHERWIN WILLIAMS COSV/OP - Paint & SuppliesMaintenance - Other Buildings District\$ 157.60 | | | | | | |
| 069915/16/2024REVOLUTION OFFICERepair of Ricoh copierRecreation Equipment/Maintenance\$ 125.00.069925/16/2024REXELSV - Electrical SuppliesMaintenance - Other Buildings District\$ 471.34.069935/16/2024SC FUELSSHGC Fuel and OilSupplies - Gasoline, Oil Fleet\$ 4,393.32.069945/16/2024SHERWIN WILLIAMS COSV/OP - Paint & SuppliesMaintenance - Other Buildings District\$ 157.60 | | | | | | |
| .069925/16/2024REXELSV - Electrical SuppliesMaintenance - Other Buildings District\$ 471.34.069935/16/2024SC FUELSSHGC Fuel and OilSupplies - Gasoline, Oil Fleet\$ 4,393.32.069945/16/2024SHERWIN WILLIAMS COSV/OP - Paint & SuppliesMaintenance - Other Buildings District\$ 157.60 | | | | | | |
| 069935/16/2024SC FUELSSHGC Fuel and OilSupplies - Gasoline, Oil Fleet\$ 4,393.32069945/16/2024SHERWIN WILLIAMS COSV/OP - Paint & SuppliesMaintenance - Other Buildings District\$ 157.60 | | | | | | |
| .06994 5/16/2024 SHERWIN WILLIAMS CO SV/OP - Paint & Supplies Maintenance - Other Buildings District \$ 157.60 | | | | | | |
| | | | ~ ~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~ | | | |
| | .06995 | | | SHGC Fertilizers | Maintenance - Other Grounds | |

| | ' | | A/F Detail Clieck Register Way 10-51, 2024 | | |
|--------|--------------|------------------------------------|---|--|-----------------|
| Check# | Check Date | Vendor | Description | Account Description | Amount |
| 106996 | | SOUTHERN CALIFORNIA EDISON | Electricity usage | Utilities Electric District | \$ 6,535.11 |
| 106997 | | SOUTHERN CALIFORNIA EDISON | Electricity usage | Utilities Electric RSSCC | \$ 3,902.98 |
| 106998 | | STATE OF CALIFORNIA | Fingerprint Processing DOJ | Professional & Special Services | \$ 224.00 |
| 106999 | | TAPO PLUMBING SUPPLY | SV/OP Bldg. Plumbing Supplies | Maintenance - Other Buildings District | \$ 664.06 |
| 107000 | | TAYLOR MADE GOLF COMPANY INC | Golf Shop Merchandise | Inventory | \$ 2,804.29 |
| 107001 | 5/16/2024 | TITLEIST | SHGC Golf Merchandise | Inventory | \$ 4,246.34 |
| 107002 | | TLC MATERIALS INC | Grounds Maint. Supplies | Maintenance - Other Grounds | \$ 8,191.63 |
| 107003 | | UNIVERSAL ASPHALT COMPANY | Activity Center Asphalt Sealing | Deferred Maintenance | \$ 13,500.00 |
| 107004 | | VERIZON WIRELESS | Cell/Radio Service April 2024 | Utilities Phone/Internet | \$ 2,368.36 |
| 107005 | 5/16/2024 | WALTERS WHOLESALE ELECTRIC | SV-Electrical Supplies | Maintenance - Other Buildings District | \$ 421.42 |
| 5-206C | | SHGC | Change Fund Disbursements - Shipped 5/16/24 | Petty Cash | \$ 5,000.00 |
| 4-212 | | US BANK-BANKING | LAIF deposit | LAIF | \$ 5,500,000.00 |
| 107006 | 5/23/2024 | | MECHANIC SHOP | Other Equipment/Maintenance | \$ 105.54 |
| 107007 | | ALEXANDER BUICK GMC OF SIMI VALLEY | TRUCK#98, #125 | Automotive Equipment/Maintenance | \$ 343.42 |
| 107008 | 5/23/2024 | | Senior Center Internet Service | Utilities Phone/Internet | \$ 149.80 |
| 107009 | | AT & T | Sinaloa Teen Club Internet Service | Utilities Phone/Internet | \$ 116.99 |
| 107010 | | AT & T | SHGC Maint. Bldg. Internet Service | Utilities Phone/Internet | \$ 171.20 |
| 107011 | | AT & T | RSCP Maint. Internet Service | Utilities Phone/Internet | \$ 96.30 |
| 107012 | 5/23/2024 | AT & T | Valley View ASC Mobile Hotspot | Utilities Phone/Internet | \$ 101.99 |
| 107013 | | AT & T | Knolls Station Phone Service (1262 Cypress St) | Utilities Phone/Internet | \$ 29.12 |
| 107014 | | BREAKTHROUGH SPORTS LLC | Basketball Instructor | Instructor Fees | \$ 705.60 |
| 107014 | | ERICK BRIGGS-NATURAL SOLUTIONS | Rattlesnake Aversion Training Instructor | Instructor Fees | \$ 6,080.00 |
| 107016 | | DEBBIE BRODEL | PAM Draw, Paint & Create Instructor | Instructor Fees | \$ 862.02 |
| 107017 | 5/23/2024 | CAL STATE SITE SERVICES | SV-Porta Potties | Contract Services Grounds District | \$ 93.01 |
| 107017 | | CITY OF SIMI VALLEY-WATER | Water usage | Utilities Water District Utilities Water | \$ 26,351.91 |
| 107018 | | JOHN DECHENE | Pickleball Instructor | Instructor Fees | \$ 392.00 |
| 107019 | | DRIVESHAFTPRO | TRUCK#135 | Automotive Equipment/Maintenance | \$ 168.68 |
| 107021 | | BITA ESFANDIARI | Yoga Instructor | Instructor Fees | \$ 513.00 |
| 107021 | | PAUL GARRON | Tennis Instructor | Instructor Fees | \$ 12,601.94 |
| 107022 | | GOLDEN STATE COPIER & MAILING | HIGH CAPACITY INK CARTRIDGE | Supplies - Office | \$ 248.81 |
| 107024 | 5/23/2024 | GOLDEN STATE WATER COMPANY | Water usage | Utilities Water District | \$ 300.68 |
| | | GOLDEN STATE WATER COMPANY | Water usage | Utilities Water District | \$ 325.66 |
| 107025 | 5/23/2024 | GOLDEN STATE WATER COMPANY | Water usage | Utilities Water District | \$ 1,173.49 |
| 107026 | _ | GOLDEN STATE WATER COMPANY | Water usage | Utilities Water District | \$ 190.26 |
| 107027 | | GOLDEN STATE WATER COMPANY | Water usage | Utilities Water District | \$ 190.26 |
| 107028 | | GOLDEN STATE WATER COMPANY | Water usage | Utilities Water District | \$ 2,553.60 |
| 107029 | 5/23/2024 | GOLDEN STATE WATER COMPANY | Water usage | Utilities Water District | \$ 2,273.94 |
| 107030 | 5/23/2024 | | Water usage | Utilities Water District | \$ 558.90 |
| 107031 | 1-7 | GOLDEN STATE WATER COMPANY | | Utilities Water District | \$ 69.44 |
| 107032 | | GOLDEN STATE WATER COMPANY | Water usage Water usage | Utilities Water District | \$ 672.74 |
| 107033 | | GOLDEN STATE WATER COMPANY | | Utilities Water District | \$ 423.36 |
| 107034 | | GOLDEN STATE WATER COMPANY | Water usage | Utilities Water District | \$ 1,408.93 |
| 107035 | 5/23/2024 | GOLDEN STATE WATER COMPANY | Water usage Water usage | Utilities Water District | \$ 190.26 |
| 107036 | | GOLDEN STATE WATER COMPANY | | Utilities Water District | \$ 1,354.47 |
| 107037 | | GOLDEN STATE WATER COMPANY | Water usage | Instructor Fees | \$ 225.00 |
| 107038 | | DARYL GOLDES | Irish Dance Instructor Alt Rec Bowling Program FY23/2 | Trip/Transportation Fees | \$ 2,112.00 |
| 107039 | | HARLEY'S VALLEY BOWL | 111111111111111111111111111111111111111 | Instructor Fees | \$ 210.00 |
| 107040 | | GRAYSON KENT | Instructor | Instructor Fees | \$ 1,487.50 |
| 107041 | | JOANNE KRAMER | Ceramic/Glass Instructor | Instructor Fees | \$ 269.50 |
| 107042 | 5/23/2024 | DORENA MARTIN | French Instructor | mad detail i eea | 12 200.00 |

| Check # Check Date Vendor Description 107043 5/23/2024 MCMASTER-CARR SUPPLY CO INSTANT HOT UNDER THE SINK WATER HEATER 107044 5/23/2024 MIZUNO USA INC SHGC Golf Clubs 107045 5/23/2024 PINNED GOLF LLC Rangefinder 107046 5/23/2024 TRICIA POTTER Reimbursement Houghton Preschool Supplies 107047 5/23/2024 SUSAN RIBA Oil/Acrylic Painting Instructor | Account Description Maintenance - Other Buildings Inventory Inventory Supplies Preschool District Instructor Fees | \$ 542.82 \$ 4,556.59 \$ 1,209.92 |
|--|--|---|
| 107044 5/23/2024 MIZUNO USA INC SHGC Golf Clubs 107045 5/23/2024 PINNED GOLF LLC Rangefinder 107046 5/23/2024 TRICIA POTTER Reimbursement Houghton Preschool Supplies 107047 5/23/2024 SUSAN RIBA Oil/Acrylic Painting Instructor | Inventory Inventory Supplies Preschool District | \$ 4,556.59 |
| 107044 5/23/2024 MIZUNO USA INC SHGC Golf Clubs 107045 5/23/2024 PINNED GOLF LLC Rangefinder 107046 5/23/2024 TRICIA POTTER Reimbursement Houghton Preschool Supplies 107047 5/23/2024 SUSAN RIBA Oil/Acrylic Painting Instructor | Inventory Supplies Preschool District | \$ 4,556.59 |
| 1070455/23/2024PINNED GOLF LLCRangefinder1070465/23/2024TRICIA POTTERReimbursement Houghton Preschool Supplies1070475/23/2024SUSAN RIBAOil/Acrylic Painting Instructor | Supplies Preschool District | |
| 1070465/23/2024TRICIA POTTERReimbursement Houghton Preschool Supplies1070475/23/2024SUSAN RIBAOil/Acrylic Painting Instructor | Supplies Preschool District | |
| 107047 5/23/2024 SUSAN RIBA Oil/Acrylic Painting Instructor | | \$ 223.09 |
| The state of the s | | \$ 343.00 |
| 107048 5/23/2024 KATIE SHINDEN-KINDERMUSIK PAM Music Instructor | Instructor Fees | \$ 453.60 |
| 107049 5/23/2024 SIMPLOT TURF & HORTICULTURE SHGC Fertilizers | Maintenance - Other Grounds | \$ 25,040.85 |
| 107050 5/23/2024 SPARKLETTS Water for ASC | Supplies - food/snacks ASC | \$ 111.75 |
| 107051 5/23/2024 SPORTS FACILITIES GROUP INC RSSCC GYM Basketball Boards 5 yr Maintenance | Contract Services RSSCC | \$ 3,500.00 |
| 107052 5/23/2024 NANCE TAPLEY-PECK-PECK FARM Horseback riding Instructor | Instructor Fees | \$ 157.50 |
| 107053 5/23/2024 TARGET SPECIALTY PRODUCTS Spreader, Preemergant, dye | Maintenance - Other Grounds District | \$ 780.78 |
| 107054 5/23/2024 TITLEIST - SHGC Golf Merchandise and Range Equipmen SHGC Golf Merchandise | Inventory | \$ 218.25 |
| 107055 5/23/2024 XEROX FINANCIAL SERVICES Copier lease | Rents & Leases - Equipment District | \$ 393.02 |
| 107056 5/23/2024 JODY ZIESKA Get Moving Instructor | Instructor Fees | \$ 24.50 |
| 4-212B 5/23/2024 US BANK-BANKING LAIF deposit | LAIF | \$ 750,000.00 |
| 5-206D 5/23/2024 SHGC Change Fund Disbursements - Shipped 5/23/24 | Petty Cash | \$ 7,500.00 |
| 5-211B 5/28/2024 DELUXE Blank AP Checks | Supplies - Office | \$ 1,350.27 |
| 5-217 5/28/2024 SHGC Cash Deposit Adjustment | Deposits in Transit | \$ 40.00 |
| | Maintenance - Other Buildings District | \$ 462.67 |
| | Education & Travel Expense ASC Fall-Camp & Pool | |
| | | \$ 85.00 |
| 107059 5/30/2024 AT & T Township ASC Internet Service | Utilities Phone/Internet | \$ 127.69 |
| 107060 5/30/2024 AT & T RSCP Internet Service | Utilities Phone/Internet | \$ 111.64 |
| 107061 5/30/2024 AT & T RSCP Internet Service | Utilities Phone/Internet | \$ 170.49 |
| 107062 5/30/2024 AT & T Mae Boyar ASC Internet Service | Utilities Phone/Internet | \$ 133.75 |
| 107063 5/30/2024 BAY ALARM Alarm Monitoring | Contract Services Buildings District | \$ 1,904.51 |
| 107064 5/30/2024 BEST BEST & KRIEGER LLP Legal Services | Professional & Special Services | \$ 1,347.94 |
| 107065 5/30/2024 CITY OF SIMI VALLEY Water usage | Utilities Water | \$ 68,854.03 |
| 107066 5/30/2024 EILEEN COHEN Strength Building Instructor | Instructor Fees | \$ 235.20 |
| 107067 5/30/2024 COMPUTERWORKS NFP SOLUTIONS Computer Support | Professional & Special Services | \$ 131.25 |
| 107068 5/30/2024 DAVE HIGH INK CG T-shirt/Medals | Supplies- Community Games | \$ 3,417.74 |
| 107069 5/30/2024 HOLLY DIPOMA-A 5678 DANCE Dance Instructor | Instructor Fees | \$ 2,887.20 |
| 107070 5/30/2024 DIRECT TV SHGC Clubhouse TV | Utilities Phone/Internet | \$ 199.18 |
| 107071 5/30/2024 DIY HOME CENTER SV/OP Supplies | Pool Equipment/Maintenance | \$ 5.19 |
| 107072 5/30/2024 DOWNTOWN FORD 2- FORD F-550 TRUCKS | Capital Equipment | \$ 65,855.75 |
| 107073 5/30/2024 ENVICOM CORPORATION OCCP Lagoon Yr 2 Monitoring | Engineering & Technical Study | \$ 417.15 |
| 107074 5/30/2024 FEDEX PMO Dept. Mailings | Postage & Express Mail | \$ 71.21 |
| 107075 5/30/2024 FENCE FACTORY SV-Fence Materials/ArroyoSimi_Bikepath_Fence | Maintenance - Other Buildings District | \$ 572.99 |
| 107076 5/30/2024 FERGUSON ENTERPRISES INC SV Elec/Plumb Supplies | Maintenance - Other Buildings District | \$ 286.71 |
| 107077 5/30/2024 GEORGETTE FOUCHAUX Watercolor/Drawing Instructor | Instructor Fees | \$ 1,680.00 |
| 107078 5/30/2024 LEO FRANCIS Property Damage Reimbursement | Special Department Expense | \$ 1,252.84 |
| 107079 5/30/2024 GOLDEN STATE WATER COMPANY Water usage | Utilities Water District | \$ 1,081.59 |
| 107080 5/30/2024 GOLDEN STATE WATER COMPANY Water usage | Utilities Water District | \$ 217.79 |
| 107081 5/30/2024 GOLDEN STATE WATER COMPANY Water usage | Utilities Water District | \$ 977.05 |
| 107082 5/30/2024 GREATAMERICA LEASING CORP Maintenance and Lease of Postage Machine | Office Equipment/Maintenance | \$ 198.41 |
| 107083 5/30/2024 JAMIE HALEY Ballet Instructor | Instructor Fees | \$ 406.80 |
| 107084 5/30/2024 DEANNA HALLUM Pilates Instructor | Instructor Fees | \$ 225.00 |
| 107085 S/30/2024 HOME DEPOT CREDIT SERVICES OP- Supplies | Maintenance - Other Buildings District | \$ 897.44 |
| 107086 5/30/2024 INDUSTRIAL BOILER SERVICE REPLACE DEFECTIVE BOILER MOTOR VFD | Pool Equipment/Maintenance Buildings | \$ 2,438.25 |
| 107087 5/30/2024 THEODORE LABASH Guitar Instructor | Instructor Fees | \$ 360.00 |

| | ŀ | | A/1 Detail Check Register Way 10 31, 2024 | | |
|---------|------------|---------------------------------------|--|--|--------------|
| Check # | Check Date | Vendor | Description | Account Description | Amount |
| 107088 | 5/30/2024 | XAVIERA LADD | Dog Obedience & Ballroom Dancing Instructor | Instructor Fees | \$ 504.72 |
| 107089 | 5/30/2024 | LITTLE MUSIC MAKERS | Music Instructor | Instructor Fees | \$ 330.00 |
| 107090 | 5/30/2024 | NADIA MILLER | Pottery Instructor | Instructor Fees | \$ 4,410.00 |
| 107091 | 5/30/2024 | WILLOW MOYER-POKROSS | Homeschool learning lab Instructor | Instructor Fees | \$ 2,256.00 |
| 107092 | 5/30/2024 | NUTRIEN AG SOLUTIONS | Fertilizers and Fungicides | Maintenance - Other Grounds | \$ 2,346.04 |
| 107093 | | ORKIN | SV/OP Pest Control | Contract Services Buildings District | \$ 719.94 |
| 107094 | 5/30/2024 | PAPER RECYCLING & SHREDDING | Shred Service | Contract Services | \$ 176.00 |
| 107095 | 5/30/2024 | PRUDENTIAL OVERALL SUPPLY | SV/OP Maint Uniforms | Supplies - Clothing & Safety District | \$ 241.31 |
| 107096 | 5/30/2024 | IRENE SILBERT | Theater Instructor | Instructor Fees | \$ 936.00 |
| 107097 | 5/30/2024 | SOUTHERN CALIFORNIA EDISON | Electricity usage Electricity usage Electricity usage Electr | Utilities Electric District | \$ 481.80 |
| 107098 | 5/30/2024 | SOUTHERN CALIFORNIA GAS CO | Gas usage | Utilities Gas District | \$ 4,203.08 |
| 107099 | 5/30/2024 | SPECTRUM ENTERPRISES | Fiber Internet SHGC | Utilities Phone/Internet | \$ 599.00 |
| 107100 | 5/30/2024 | NANCY SY | Fitness Instructor | Instructor Fees | \$ 1,332.00 |
| 107101 | 5/30/2024 | TAPO PLUMBING SUPPLY | SV/OP Bldg. Plumbing Supplies | Maintenance - Other Buildings District | \$ 443.87 |
| 107102 | 5/30/2024 | STACY A THOMPSON | ASL Instructor | Instructor Fees | \$ 497.00 |
| 107103 | 5/30/2024 | TRAIN GOAT GAINZ LLC | PAM Tinkergarten Instructor | Instructor Fees | \$ 249.20 |
| 107104 | 5/30/2024 | TURF STAR | Golf Equipment Repairs | Other Equipment/Maintenance | \$ 1,068.58 |
| 107105 | 5/30/2024 | VENTURA DJ'S | Monthly DJ Services Alt Rec Dance FY23/24 | Professional Services | \$ 200.00 |
| 107106 | 5/30/2024 | WASTE MANAGEMENT | Refuse Disposal | Refuse Disposal | \$ 57.60 |
| 107107 | 5/30/2024 | WASTE MANAGEMENT | Refuse Disposal | Refuse Disposal | \$ 609.53 |
| 107108 | 5/30/2024 | WASTE MANAGEMENT | Refuse Disposal | Refuse Disposal | \$ 496.47 |
| 107109 | 5/30/2024 | WASTE MANAGEMENT | Refuse Disposal | Refuse Disposal | \$ 83.06 |
| 107110 | 5/30/2024 | WASTE MANAGEMENT | Refuse Disposal | Refuse Disposal | \$ 504.81 |
| 107111 | 5/30/2024 | LEILANI WEIGAND | Writing for Homeschoolers Instructor | Instructor Fees | \$ 972.00 |
| 107112 | 5/30/2024 | WELLS FARGO VENDOR FINANCIAL SERVICES | Copier Lease | Rents & Leases - Equipment District | \$ 386.10 |
| 107113 | 5/30/2024 | WILDLIFE MANAGEMENT PROFESSIONALS | Gopher Service at SHGC | Contract Services Grounds | \$ 475.00 |
| 107114 | 5/30/2024 | Z SIGNS AND GRAPHICS INC | DECAL RANCHO SIMI RECREATION AND PARK DISTRICT | Automotive Equipment/Maintenance Buildings | \$ 942.63 |
| 5-206E | 5/30/2024 | SHGC | Change Fund Disbursements - Shipped 5/30/24 | Petty Cash | \$ 3,000.00 |
| | | | | | |
| | | | | | |
| | | | | Total: | 6,719,000.27 |



4201 Guardian St., Simi Valley, CA 93063 - (805) 584-4400

PAYROLL CHECK REGISTER - 05/17/2024

Presented to the Board of Directors

Prepared by:

Tracy Heminuk

CHECK REGISTER SUMMARY 5/17/2024

| DUF TAXES DEBITED OCB TAXES DEBITED | 05/17/24 05/17/24 | ADP ADP | 77,693.84 47,715.47 | FED, STATE, SOCIAL SECURITY, M/C FED, STATE, SOCIAL SECURITY, M/C |
|--|--|--------------------------------------|---|---|
| DUF ADP DIRECT DEPOSIT 0CB ADP DIRECT DEPOSIT | 05/17/24 05/17/24 | ADP ADP | 233,759.10 128,240.97 | DIRECT DEPOSIT DIRECT DEPOSIT |
| DUF ADP CHECKS OCB ADP CHECKS | 05/17/24 05/17/24 | ADP ADP | 2,629.54 0.00 | ADP PAYROLL ADP PAYROLL |
| DUF WAGE GARNISHMENTS | 05/17/24 | ADP | 577.58 | GARNISHMENTS |
| OCB WAGE GARNISHMENTS | 05/17/24 | ADP | 402.15 | GARNISHMENTS |
| | 05/17/24 05/17/24 05/17/24 05/17/24 05/17/24 | 9455 9456 9457 9458 9459 | 693.47 869.50 30.29 1,797.80 209.59 | John Krieger - PR 05/03/24 Adj Alberto Cardenas - PR 05/17/24 Bernie Villareal - PR 05/03/24 Alex Gonzalez - PR 05/17/24 Sebastian Chavez - Final Check |
| | 05/17/24 | EFT | 1,969.31 | EDD - SDI |
| | 05/17/24 | EFT | 30,533.84 | PERS - Classic 535 |
| | 05/17/24 | EFT | 34,681.53 | PERS - PEPRA 26602 |
| | 05/17/24 | EFT | 8,479.18 | Mission Square Retirement - 457 PR 05/17/24 |

SUBTOTAL:

570,283.16

GRAND TOTAL:

570,283.16

| Job Title Description | NetPay | AutoDep | File# |
|--------------------------------------|--------------|------------|----------|
| Accountant | 0.00 | 2,500.32 | 256008 |
| Accountant-Payroll | 0.00 | 2,252.23 | 103555 |
| Accounting Specialist | 0.00 | 2,118.76 | 197655 |
| Administrative Assistant III | 0.00 | 1,407.82 | 108416 |
| Administrative Assistant IV | 0.00 | 1,093.60 | 100957 |
| Administrative Assistant IV | 0.00 | 492.63 | 160069 |
| Administrative Assistant V | 0.00 | 1,169.57 | 103279 |
| Administrative Assistant VI | 0.00 | 1,032.54 | 255843 |
| Administrative Assistant VI | 0.00 | 111.93 | 256022 |
| Administrative Assistant VI | 0.00 | 547.28 | 104897 |
| Administrative Assistant VI | 0.00 | 357.40 | 107074 |
| Administrative Assistant VI | 0.00 | 674.75 | 109024 |
| Administrative Secretary | 0.00 | 2,142.90 | 101779 |
| Administrative Secretary | 0.00 | 2,027.27 | |
| Administrative Specialist | 0.00 | 1,948.23 | 197643 |
| Adult Softball Umpire | 0.00 | 233.58 | |
| Adult Softball Umpire | 0.00 | 129.29 | 105331 |
| Adult Softball Umpire | 0.00 | 323.23 | |
| Adult Softball Umpire | 0.00 | | |
| Adult Sports Official | 0.00 | | |
| Adult Sports Official | 0.00 | | |
| Assistant Director | 0.00 | | |
| Assistant Golf Course Superintendent | 0.00 | • | |
| Assistant Golf Course Superintendent | 0.00 | • | |
| Assistant Pool Manager | 0.00 | | |
| Assistant Pool Manager | 0.00 | | |
| Assistant Pool Manager | 0.00 | | |
| Assistant Pool Manager | 0.00 | | |
| Assistant Pool Manager | 0.00 | | |
| Assistant Pool Manager | 0.00 | | |
| Assistant Pool Manager | 0.00 | | |
| Assistant Site Director | 0.00 | | |
| Assistant Site Director | 0.00 | | |
| Assistant Site Director | 0.00 | | |
| Assistant Site Director | 0.00 | | |
| Bldgs. Maint. Worker II - Cust | 0.00 | • | |
| Bldgs. Maint. Worker II - Cust | 0.00 | | |
| Bldgs. Maint. Worker II - Mech | 0.00 | • | |
| Bldgs. Specialist - Electrician | 0.00 | • | |
| Bldgs. Specialist - Mechanic | 0.00 | | |
| Bldgs. Specialist - Utility | 0.00 | - | |
| Bldgs. Specialist - Utility | 0.00 0.00 | - | |
| Bldgs. Specialist - Utility | 0,00 | , 1,304.10 | , 100000 |

| Job Title Description | NetPay | AutoDep | File# |
|--|--------------|----------------------|------------------|
| Board of Director | 0.00 | 461.75 | 160067 |
| Board of Director | 0.00 | 277.05 | 160300 |
| Board of Director | 0.00 | 461.75 | 102927 |
| Board of Director | 0.00 | 369.40 | 106240 |
| Buildings Maintenance Worker I | 0.00 | 2,521.91 | 100921 |
| Buildings Maintenance Worker I | 1,797.80 | | 255834 |
| Buildings Maintenance Worker I | 0.00 | 2,472.20 | |
| Buildings Maintenance Worker II | 0.00 | 2,228.89 | |
| Buildings Specialist - Pools & Water Features | 0.00 | 1,925.82 | 170001 |
| Computer Support Specialist | 0.00 | 3,297.52 | |
| Crew Leader | 0.00 | , | |
| Crew Leader | 0.00 | 2,003.15 | 101292 |
| Crew Leader | 0.00 | 2,370.68 | |
| Crew Leader | 0.00 | 2,142.96 | |
| Crew Leader | 0.00 | 2,649.34 | |
| Crew Leader | 0.00 0.00 | 2,272.38 1,674.13 | 107478 108379 |
| Crew Leader - Heavy Equipment | 0.00 | 2,421.53 | 159977 |
| Crew Leader - Irrigation Customer Service Representative | 0.00 | 2,421.33 | 106354 |
| Customer Service Representative | 0.00 | 2,090.73 | 108198 |
| Director of Administration | 0.00 | 3,919.53 | 106987 |
| Director of Planning & Maintenance | 0.00 | 4,230.22 | 105972 |
| Director of Recreation | 0.00 | 4,249.91 | 197748 |
| District Manager | 0.00 | 6,273.61 | 160284 |
| Executive Assistant | 0.00 | 2,375.85 | 170010 |
| Golf Assistant I | 0.00 | 517.16 | |
| Golf Assistant I | 0.00 | 661.41 | 255853 |
| Golf Assistant I | 0.00 | 628.62 | 197784 |
| Golf Assistant | 0.00 | 609.53 | 197820 |
| Golf Assistant I | 0.00 | 458.06 | 256018 |
| Golf Assistant I | 0.00 | 221.64 | 197787 |
| Golf Assistant I | 0.00 | 616.13 | 255988 |
| Golf Assistant I | 0.00 | 432.21 | 255849 |
| Golf Assistant I | 0.00 | 206.86 | 255806 |
| Golf Assistant | 0.00 | 306.59 | 255996 |
| Golf Assistant I | 0.00 | 476.53 | 255877 |
| Golf Assistant I | 0,00 | 609.53 | 256003 |
| Golf Assistant | 0.00 | 514.38 | 255827 |
| Golf Assistant I | 0.00 | 1,088.90 | 255950 |
| Golf Assistant II | 0.00 | 615.75 | 197649 |
| Golf Assistant II | 0.00 | 474.90 | 101300 |
| Golf Assistant II | 0.00 | 1,018.69 | 255870 |
| Golf Assistant II | 0.00 | 569.20 436.61 | 256004 255848 |
| Golf Assistant II | 0.00 | 456.61 | 010288 |
| Golf Assistant II | | 546.13 | 197799 |
| Golf Assistant II | 0.00 | 540.13 | 13//33 |

| Job Title Description | NetPay | AutoDep | File# |
|--------------------------------|--------------|----------|--------|
| Golf Assistant II | 0.00 | 640.79 | 197792 |
| Golf Assistant II | 0.00 | 196.28 | 160246 |
| Golf Assistant II | 0.00 | 560.14 | 255991 |
| Golf Assistant II | 0.00 | 588.50 | 255975 |
| Golf Assistant II | 0.00 | 117.74 | 256020 |
| Golf Assistant II | 0.00 | 302.22 | 160217 |
| Golf Assistant II | 0.00 | 404.56 | 255999 |
| Golf Assistant II | 0.00 | 605.63 | 255989 |
| Golf Course Assistant | 0.00 | 509.76 | 255899 |
| Golf Course Manager - Head Gol | 0.00 | 3,698.03 | 256017 |
| Golf Professional | 0.00 | 1,209.75 | 160118 |
| Golf Professional | 0.00 | 1,043.29 | 255881 |
| Golf Professional | 0.00 | | 109443 |
| Golf Specialist | 0.00 | • | |
| Groundskeeper I | 0.00 | • | |
| Groundskeeper I | 0.00 | · | |
| Groundskeeper I | 0.00 | • | |
| Groundskeeper I | 0.00 | · · | |
| Groundskeeper I | 0.00 | · | |
| Groundskeeper l | 0.00 | | |
| Groundskeeper I | 0.00 | • | |
| Groundskeeper | 0.00 | • | |
| Groundskeeper I | 0.00 | • | |
| Groundskeeper | 0.00 | • | |
| Groundskeeper I | 0.00 | • | |
| Groundskeeper | 0.00 | • | |
| Groundskeeper I | 0.00 | | |
| Groundskeeper I | 0.00 | • | |
| Groundskeeper I | 0.00 | • | |
| Groundskeeper I | 0.00 | • | |
| Groundskeeper II | 0.00 | • | |
| Groundskeeper II | 0.00 | = | |
| Groundskeeper II | 0.00 | • | |
| Groundskeeper II | 0.00 | • | |
| Groundskeeper II | 0.00 0.00 | • | |
| Groundskeeper II | 0.00 | • | |
| Groundskeeper II | 0.00 | • | |
| Head Golf Pro | 0.00 | • | |
| Human Resources Coordinator | 0.00 | • | |
| Landscape Designer | 0.00 | | |
| Landscape Designer | 0.00 | • | |
| Landscape Designer | 0.00 | | |
| Lifeguard | 0.00 | 270.50 | |

| Job Title Description | NetPay | AutoDep | File# |
|-----------------------------|--------|----------|--------|
| Lifeguard | 209.59 | 0.00 | 255778 |
| Lifeguard | 0.00 | 164.24 | 255906 |
| Lifeguard | 0.00 | 24.04 | 255800 |
| Lifeguard | 0.00 | 44.05 | 255824 |
| Lifeguard | 0.00 | 428.60 | 255797 |
| Lifeguard | 0.00 | 128.18 | 255780 |
| Lifeguard | 0.00 | 505.32 | 255774 |
| Lifeguard | 0.00 | 193.28 | 197764 |
| Lifeguard | 0.00 | 631.76 | 255901 |
| Lifeguard | 0.00 | 484.69 | 255903 |
| Lifeguard | 0.00 | 94.20 | 255789 |
| Lifeguard | 0.00 | 408.58 | 255782 |
| Lifeguard | 0.00 | 96.14 | 255907 |
| Lifeguard | 0.00 | 392.57 | 255908 |
| Lifeguard | 0.00 | 329.69 | 255890 |
| Lifeguard | 0.00 | 570.51 | |
| Lifeguard | 0.00 | | |
| Maintenance Worker III - PT | 0.00 | | |
| Maintenance Worker III - PT | 0.00 | | |
| Maintenance Worker III - PT | 0.00 | | |
| Maintenance Worker III - PT | 0.00 | | |
| Maintenance Worker III - PT | 0.00 | | |
| Maintenance Worker III - PT | 0.00 | | |
| Maintenance Worker IV - PT | 0.00 | | |
| Maintenance Worker IV - PT | 0.00 | | |
| Maintenance Worker IV - PT | 0.00 | | |
| Maintenance Worker IV - PT | 869.50 | | |
| Maintenance Worker IV - PT | 0.00 | | |
| Maintenance Worker IV - PT | 0.00 | | |
| Maintenance Worker IV - PT | 0.00 | | |
| Maintenance Worker IV - PT | 0.00 | | |
| Maintenance Worker IV - PT | 0.00 | • | |
| Maintenance Worker IV - PT | 0.00 | • | |
| Maintenance Worker IV - PT | 0.00 | | |
| Maintenance Worker IV - PT | 0.00 | - | |
| Maintenance Worker IV - PT | 0.00 | , 550.00 | |

| Job Title Description | NetPay | AutoDep | File # |
|------------------------------------|--------------|----------|------------------|
| Maintenance Worker IV - PT | 0.00 | 432.74 | 105086 |
| Maintenance Worker IV - PT | 0.00 | 1,284.78 | 105438 |
| Maintenance Worker IV - PT | 0.00 | 1,197.84 | 105679 |
| Maintenance Worker IV - PT | 0.00 | 21.71 | 255956 |
| Maintenance Worker IV - PT | 0.00 | 1,267.94 | 105897 |
| Maintenance Worker IV - PT | 0.00 | 1,220.74 | 160244 |
| Maintenance Worker IV - PT | 0.00 | 1,235.22 | 160262 |
| Maintenance Worker IV - PT | 0.00 | 1,141.77 | 157091 |
| Maintenance Worker IV - PT | 0.00 | 836.49 | 197762 |
| Maintenance Worker IV - PT | 0.00 | 998.89 | 255879 |
| Maintenance Worker IV - PT | 0.00 | 945.54 | 255893 |
| Maintenance Worker IV - PT | 0.00 | 312.51 | 108967 |
| Maintenance Worker IV - PT | 0.00 | • | 159876 |
| Maintenance Worker V | 0.00 | • | 255844 |
| Marketing & Community Outreach | 0.00 | • | 105212 |
| Mechanic - Golf Courses | 0.00 | • | 103331 |
| Mechanic - Golf Courses | 0.00 | | 160135 |
| Museum Director | 0.00 | | 255965 |
| Park Ranger | 0.00 | • | 197654 |
| Park Ranger | 0.00 | • | 197656 |
| Park Ranger II | 0.00 | | 160296 |
| Park Ranger II | 0.00 | | 197756 |
| Park Ranger II | 0.00 | | 160294 |
| Park Ranger II | 0.00 | | 197566 |
| Part-time Computer Technician | 0.00 | • | 160332 |
| Part-time Recreation Coordinat | 0.00 | • | 104824 |
| Pool Manager | 0.00 | • | 197736 197590 |
| Pool Manager | 0.00 | • | 255986 |
| Rec Attendant | 0.00 0.00 | | 255856 255856 |
| Rec Attendant | 0.00 | | 255767 |
| Rec Attendant | 0.00 | | 255963 |
| Rec Attendant | 0.00 | | 255878 |
| Rec Attendant | 0.00 | | 109033 |
| Rec Attendant | 0.00 | | 255898 |
| Rec Attendant | 0.00 | | 255945 |
| Recreation Aide Recreation Aide | 0.00 | | |
| Recreation Aide | 0.00 | | 255943 |
| Recreation Aide | 0.00 | | |
| Recreation Aide | 0.00 | | |
| Recreation Aide | 0.00 | | 255882 |
| Recreation Aide | 0.00 | | 255923 |
| Recreation Aide | 0.00 | | |
| Recreation Aide | 0.00 | | |
| Recreation Aide | 0.00 | | |
| Recreation Aide | 0.00 | | 255942 |
| tion of fact, and | | | |

| Job Title Description | NetPay | AutoDep | File # |
|---|--------------|----------|------------------|
| Recreation Aide | 0.00 | 158.85 | 256016 |
| Recreation Aide | 0.00 | 358.31 | 256001 |
| Recreation Aide . | 0.00 | 306.61 | 255967 |
| Recreation Aide | 0.00 | 273.36 | 255979 |
| Recreation Aide | 0.00 | 277.05 | 255960 |
| Recreation Aide | 0.00 | 420.28 | 255916 |
| Recreation Aide | 0.00 | 177.32 | 255914 |
| Recreation Aide | 0.00 | 409.07 | 255868 |
| Recreation Aide | 0.00 | 276.13 | 255980 |
| Recreation Aide | 0.00 | 350.93 | 255992 |
| Recreation Aide | 0.00 | 525.46 | 255891 |
| Recreation Aide | 0.00 | 673.03 | 255897 |
| Recreation Assistant | 0.00 | 1,508.12 | 197644 |
| Recreation Coordinator | 0.00 | 1,993.89 | 110802 |
| Recreation Coordinator | 0.00 | 2,315.30 | 255846 |
| Recreation Coordinator | 0.00 | 724.30 | 160124 |
| Recreation Coordinator | 2,460.77 | 0.00 | 105146 |
| Recreation Coordinator | 0.00 | | 155207 |
| Recreation Coordinator | 0.00 | | 105277 |
| Recreation Coordinator | 0.00 | • | 205815 |
| Recreation Coordinator | 0.00 | • | 255786 |
| Recreation Coordinator | 0.00 | • | 197834 |
| Recreation Counselor | 0.00 | | 220000 |
| Recreation Counselor | 0.00 | | 197806 |
| Recreation Counselor | 0.00 | | 255978 |
| Recreation Counselor | 0,00 | | 255955 |
| Recreation Counselor | 0.00 | | 197810 |
| Recreation Counselor | 0.00 | | 255953 |
| Recreation Counselor | 0.00 | | |
| Recreation Counselor | 0.00 | | 256000 255990 |
| Recreation Counselor | 0.00 0.00 | | |
| Recreation Counselor | 0.00 | | |
| Recreation Counselor Recreation Counselor | 0.00 | | |
| Recreation Counselor | 0.00 | | |
| • | 0.00 | | |
| Recreation Counselor Recreation Counselor | 0.00 | | |
| Recreation Counselor Recreation Counselor | 0.00 | | |
| Recreation Counselor | 0.00 | | |
| Recreation Counselor | 0.00 | | |
| Recreation Counselor | 0.00 | | |
| Recreation Counselor | 0.00 | | |
| Recreation Counselor | 0.00 | | |
| neor education | | | |

| Job Title Description | NetPay | AutoDep | File# |
|-------------------------------|--------|----------|----------|
| Recreation Counselor | 0.00 | 611.24 | 255976 |
| Recreation Counselor | 0.00 | 502.38 | 255922 |
| Recreation Counselor | 0.00 | 361.09 | 256013 |
| Recreation Counselor | 0.00 | 635.85 | 197770 |
| Recreation Counselor | 0.00 | 0.00 | 197818 |
| Recreation Counselor | 0.00 | 760.39 | 255859 |
| Recreation Counselor | 0.00 | | |
| Recreation Counselor | 0.00 | | 255837 |
| Recreation Counselor | 0.00 | | 160140 |
| Recreation Counselor | 0.00 | | 197779 |
| Recreation Counselor | 0.00 | 486.69 | 255909 |
| Recreation Counselor | 0.00 | | 255949 |
| Recreation Program Specialsit | 0.00 | 2,472.61 | 108439 |
| Recreation Program Specialsit | 0.00 | | 103733 |
| Recreation Program Specialsit | 0.00 | 2,057.50 | 197650 |
| Recreation Specialist II - PT | 0.00 | 268.92 | 100350 |
| Recreation Specialist II - PT | 0.00 | 622.94 | 255930 |
| Recreation Specialist II - PT | 0.00 | 404.26 | 101317 |
| Recreation Specialist II - PT | 0.00 | 435.66 | 159999 |
| Recreation Specialist II - PT | 0.00 | 573.04 | 104413 |
| Recreation Specialist II - PT | 0.00 | | 197786 |
| Recreation Specialist II - PT | 0.00 | | 197651 |
| Recreation Specialist II - PT | 0.00 | 268.92 | 159961 |
| Recreation Specialist II - PT | 0.00 | | 3 109887 |
| Recreation Supervisor II | 0.00 | | 100797 |
| Recreation Supervisor II | 0.00 | • | 7 104769 |
| Recreation Supervisor II | 0.00 | • | |
| neor cation supervisor is | • | • | |

| Job Title Description | NetPay | AutoDep | File# |
|--------------------------------|----------|------------|--------|
| Senior Management Analyst | 0.00 | 3,869.48 | 255751 |
| Site Coordinator | 0.00 | 180.54 | 256009 |
| Site Director | 0.00 | 1,546.23 | 108070 |
| Site Director | 0.00 | 691.56 | 255845 |
| Site Director | 0.00 | 1,015.18 | 255825 |
| Site Director | 0.00 | 1,287.64 | 103435 |
| Site Director | 0.00 | 1,454.20 | 153736 |
| Site Director | 0.00 | 0.00 | 197767 |
| Site Director | 0.00 | 1,358.09 | 160200 |
| Site Director | 0.00 | 1,343.02 | 197819 |
| Site Director | 0.00 | 783.26 | |
| Site Director | 0.00 | 1,068.35 | 197601 |
| Site Director | 0.00 | 1,020.58 | 107889 |
| Specialist Instructor | 0.00 | 1,015.79 | 160282 |
| Specialist Instructor | 0.00 | 1,390.99 | 102930 |
| Specialist Instructor | 0.00 | 161.86 | 109875 |
| Sports Official | 0.00 | 64.65 | 160210 |
| Sports Official | 0.00 | 258.58 | 101166 |
| Sports Official | 0.00 | 161.61 | 101431 |
| Sports Official | 0.00 | 0.00 | 101279 |
| Sports Official | 0.00 | 129.29 | 106947 |
| Sr. Maint. Supv Bldgs. | 0.00 | 2,796.55 | 105666 |
| Sr. Maint. Supv Grounds | 0.00 | 3,706.26 | 102935 |
| Sr. Maint. Supv Grounds | 693.47 | 2,672.43 | 105042 |
| Sr. Maint. Supv Grounds | 0.00 | 4,019.26 | 105780 |
| Sr. Maintenance Supervisor - S | 0.00 | 3,253.06 | 103371 |
| Sr. Park Ranger | 0.00 | 2,690.74 | 197565 |
| Transit Van Driver | 0.00 | 85.90 | |
| Weekend Lead Person | 0.00 | 1,919.41 | 197648 |
| Youth Sports Referee | 0.00 | 219.78 | 255968 |
| Youth Sports Referee | 168.77 | | |
| Youth Sports Referee | 0.00 | 216.60 | 160307 |
| Grand Totals | | | |
| Total | 6,199.90 | 354,805.26 | I |
| Count | | 354 | |

RANCHO SIMI RECREATION AND PARK DISTRICT INTEROFFICE MEMORANDUM

DATE:

June 19, 2024

TO:

District Manager

FROM:

Director of Administration

SUBJECT:

Approval of Resolution No. 2078 Establishing the 2024/25 Appropriations

Limitation in Accordance with Article XIII B of the Constitution of the State of

California

SUMMARY

On May 15, 2024, the Board reviewed staff's calculation of the Appropriation Limitation and its application to anticipated receipts and capital expenditures for fiscal year 2024/25. The figures used were from the first draft of the Preliminary Budget for Fiscal Year 2024/25, and the price and population data compiled by the California Department of Finance. The attachment demonstrates the calculation.

During its meeting on May 15, 2024, the Board also approved the publishing of a legal notice to inform the public of its opportunity to review the calculation. The Notice explained that the calculation could be reviewed at the District's offices or by contacting the Director of Administration.

The legal notice was published in the Ventura County Star, a newspaper of general circulation. This notice was satisfactory in that it was published more than the required fifteen (15) days prior to approval of a resolution.

Based upon these actions, the Board may now consider adoption of the Appropriations Limitation for fiscal year 2024/25, in the amount of \$24,997,777.

BOARD ACTION REQUESTED

Staff recommends the Board approve the attached resolution No. 2078 establishing the Appropriations Limitation of \$24,997,777 for fiscal year 2024/25.

Theresa Pennington

Director of Administration

RANCHO SIMI RECREATION AND PARK DISTRICT

RESOLUTION NO. 2078

RESOLUTION ESTABLISHING THE 2024/25 APPROPRIATIONS LIMITATION IN ACCORDANCE WITH ARTICLE XIII B OF THE CONSTITUTION OF THE STATE OF CALIFORNIA

WHEREAS, Article XIII B of the California Constitution establishes limitations on certain annual appropriations for the State and for local governments; and

WHEREAS, said limitation is defined as the appropriations limit of such entities for the prior year adjusted by a factor comprised of the change in population combined with either the change in California per capita income or the change in the local assessment roll due to local non-residential construction; and

WHEREAS, the Board of Directors of the Rancho Simi Recreation and Park District wishes to establish the limitation on subject appropriations for the 2024/25 fiscal year.

NOW, THEREFORE, BE IT RESOLVED AND ORDERED, as follows:

- 1. The "appropriations subject to limitation" for the Rancho Simi Recreation and Park District for the fiscal year 2023/24 was \$24,180,477;
- 2. The State of California, Department of Finance estimated the increase in the California Per Capita Personal Income to be 3.62%;
- 3. The change in the population in the County of Ventura was .23%.
- 4. The appropriations limit pursuant to Article XIII B of the California Constitution, for the Rancho Simi Recreation and Park District for the fiscal year 2024/25 is \$24,997,777.
- 5. The appropriations limit is subject to amendments, deletions, and additions which may be provided pursuant to Article XIII B of the California Constitution and legislation in implementation thereof. This limitation may be amended from time to time to reflect new, or changed, or uncovered information as such is encountered.

The foregoing Resolution was approved by the Board of Directors of the Rancho Simi Recreation and Park District at a regular meeting held on June 19, 2024, at Rancho Simi Recreation and Park District Activity Center located at 4201 Guardian Street, Simi Valley, California, on motion made by:

| Ausent. | Chair of the Board of Directors | Noes: | |
|---------|-------------------------------------|---------|--|
| | Chair of the Board of Directors | Absent: | |

APPROPRIATION CALCULATION

CALCULATION OF APPROPRIATION LIMITATION

| Appropriation Limitation FY 2023/24 | \$24,180,477 |
|---|------------------|
| Per Capita Change in Income (as a percent)* Population Change (as a percent)* | 3.62 -0.23 |
| Per Capita Converted to a Ratio Population Converted to a Ratio | 1.0362 0.9977 |
| Calculation of factor for FY 2024/25 (1.0362X.9977) | 1.0338 |
| Appropriation Limitation FY 2024/25 | \$24,997,777 |

APPROPRIATIONS SUBJECT TO LIMITATION FY 2024/25

| | Fund 30-0-0000-2: | Fund 30-0-0000-1: | | Fund 70: | |
|----------------------------|-------------------|-------------------|--------------|--------------|--------------|
| | Oak Park | Simi Valley | Fund 10: | Special Zone | |
| Proceeds of Taxes | Assessment | Assessment | General Fund | Tax | Grand Total |
| Secured (Net of ERAF) | | | \$13,752,000 | \$235,500 | \$13,987,500 |
| Supplemental | | | \$205,000 | \$4,100 | \$209,100 |
| Unsecured | | | \$370,300 | \$6,700 | \$377,000 |
| Prior Year | \$5,300 | \$60,100 | \$451,000 | \$7,600 | \$524,000 |
| Homeowners Exemption | | | \$78,600 | \$900 | \$79,500 |
| Carryover from Prior Year | \$190,392 | \$198,780 | | \$359,957 | \$749,129 |
| State Subventions | | | | | |
| Redevelopment Pass Through | | | \$2,339,900 | | \$2,339,900 |
| Current Year Assessment | \$209,300 | \$2,000,700 | | | \$2,210,000 |
| Interest | \$8,100 | \$12,000 | \$350,000 | \$17,000 | \$387,100 |
| Sub-total | \$413,092 | \$2,271,580 | | | \$20,863,229 |
| Adjustments/Exclusions* | | | | | |
| Capital Projects | | | | | |
| Appropriations Subject to | | | | | |
| Limitation | \$413,092 | \$2,271,580 | \$17,546,800 | \$631,757 | \$20,863,229 |

^{*}Per Government Code and State Constitution, appropriations for qualified capital outlay projects (land and construction with life in excess of 10 years and value greater than \$100,000) are not appropriations subject to the limitation.

APPLICATION OF APPROPRIATION LIMITATION

| Appropriation Limitation | \$24,997,777 |
|---|--------------|
| Appropriations Subject to Limitation | \$20,863,229 |
| Ratio of Proposed Appropriations to Limitation for FY 2024/25 | 83.46% |

CERTIFICATE OF PUBLICATION



California GANNETT

PO Box 631437 Cincinnati, OH 45263-1437

AFFIDAVIT OF PUBLICATION

Rancho Simi Rec Classified Accounts Payable Rancho Simi Rec Classified 4201 Guardian ST Simi Valley CA 93063-3372

STATE OF WISCONSIN, COUNTY OF BROWN

The Ventura County Star, a newspaper published in the city of Camarillo, Ventura County, State of California, with circulation in the County of Ventura, State of California; and personal knowledge of the facts herein state and that the notice hereto annexed was Published in said newspapers in the issue:

05/26/2024

and that the fees charged are legal. Sworn to and subscribed before on 05/26/2024

Legal Clerk

Notary, State of WI, County of Brown

My commission expires

Publication Cost:

\$174.44

Order No:

10207072

of Copies:

Customer No:

1251805

1

PO #:

THIS IS NOT AN INVOICE!

Please do not use this form for payment remittance.

KATHLEEN ALLEN Notary Public State of Wisconsin RANCHO SIMI RECREATION AND PARK DISTRICT 4201 GUARDIAN STREET SIMI VALLEY, CALIFORNIA 93063 <u>LEGAL NOTICE</u>

Documentation used in the determination of the Appropriations Limitation and other necessary determinations for the Fiscal Year 2024-25 of the Rancho Simi Recreation and Park District is available for review in the administrative offices at the Activity Center, 4201 Guardian Street, Simi Valley, California between the hours of 8:00 a.m. and 5:00 p.m., Saturday, Sunday, and holidays excepted.

A Resolution establishing the 2024/25 Appropriations Limitation in accordance with Article XIIIB of the Constitution of the State of California will be placed on the agenda for Board approval at the regularly scheduled Board meeting of June 19, 2024. Any questions concerning this process may be addressed to the Director of Administration, Theresa Pennington, at (805) 584-4400.

Dan Paranick District Manager Published: May 26, 2024; Ad#10207072

RANCHO SIMI RECREATION AND PARK DISTRICT INTEROFFICE MEMORANDUM

DATE:

June 19, 2024

TO:

District Manager

FROM:

Senior Management Analyst

SUBJECT:

Approval of Award of Contract for Weed Abatement Services at Various District

Parks and Open Space Areas

Background and Overview:

At its meeting of April 17, 2024, the District's Board of Directors authorized staff to solicit bids for Weed Abatement Services at Various District Parks and Open Space Areas in Simi Valley and Oak Park, California. This work is required yearly by the Ventura County Fire Protection District and involves performing weed abatement and brush clearance services on properties owned by the Park District that are adjacent to private residential homes and developments.

As in previous years, staff has updated the plans and specifications for the project by incorporating aerial photogrammetry depicting the exact areas where the weed abatement is to be performed.

A Notice Inviting Bids for the project was published in the *Ventura County Star* on May 19, 2024. A total of twelve (12) contractors received bid packages for the project.

On June 4, 2024, sealed, written bids were received from the following contractors in time for the opening of bids:

| Bidder Sustainable Mitigation, Angelus Oaks, CA | Simi Valley Parcels \$30,600 | Oak Park Parcels \$20,400 | Grand Total \$51,000 |
|---|------------------------------|---------------------------------|-------------------------|
| Oakridge Landscape, Inc., Valencia, CA | \$32,298 | \$38,645 | \$70,943 |
| Premier Tree & Landscape, Simi Valley, CA | \$50,000 | \$60,000 | \$110,000 |

The apparent lowest responsible/responsive bidder is Sustainable Mitigation of Angelus Oaks, California. Sustainable Mitigation has not previously worked for the Park District. However,

staff contacted some of the government agencies Sustainable Mitigation works with, who stated that there have been no issues with them fulfilling the terms of the contract.

Due to this year's extended rainfall season and resultant weed growth, staff anticipates that the Ventura County Fire Department will request the Park District to clear additional areas not currently identified in the project's Scope-of-Work. In anticipation of this requirement, staff is requesting that this year's Weed Abatement Contract include a project contingency of \$10,000 to provide additional weed abatement as requested by the Ventura County Fire Protection District.

Fiscal Impact:

Adequate funds have been earmarked in the FY 2023-24 Approved Budget under the General Fund for Simi Valley (Fund 10) and the Oak Park Assessment Fund (Fund 30) to complete this work.

Board Action Requested:

That the Board:

- 1. Award a contract for Weed Abatement Services at Various District Parks and Open Space Areas in Simi Valley and Oak Park, CA to Sustainable Mitigation in the amount of \$51,000.
- 2. Authorize the District Manager to execute an Agreement with the awarded firm on behalf of the District and to amend the Agreement for project contingencies in an amount not to exceed \$10,000 for any additional weed abatement requested by the Ventura County Fire Protection District and/or recommended by District staff.

Jennifer Santos

Senior Management Analyst

Agreement With

Sustainable Mitigation

for the

Weed Abatement Services at Various

District Parks and Open Space Areas in

Simi Valley and Oak Park

RANCHO SIMI RECREATION AND PARK DISTRICT CONTRACT

WEED ABATEMENT SERVICES AT VARIOUS PARKS AND OPEN SPACE AREAS IN SIMI VALLEY AND OAK PARK PROJECT

| 1 | DARTIES | AND DATE |
|---|---------|----------|
| | | |

| This Contract is made and entered into this day of | , 2024 by and |
|--|--------------------------|
| between the Rancho Simi Recreation and Park District, a public agency of | |
| ("District") and Sustainable Mitigation, ("Contractor") a Sole Proprietorship | with its principal place |
| of business at PO Box 1132, Angeles Oaks, California, 92305. Distric | t and Contractor are |
| sometimes individually referred to as "Party" and collectively as "Parties" in | this Contract. |

2. RECITALS.

- 2.1 <u>District</u>. District is a public agency organized under the laws of the State of California, with power to contract for services necessary to achieve its purpose.
- 2.2 <u>Contractor</u>. Contractor desires to perform and assume responsibility for the provision of certain construction services required by the District on the terms and conditions set forth in this Contract. Contractor represents that it is duly licensed and experienced in providing heating, ventilating and air conditioning related construction services, and landscape maintenance services to public clients, that it and its employees or subcontractors have all necessary licenses and permits to perform the services in the State of California, and that it is familiar with the plans of District. The following license classifications are required for this Project: [C-27].
- 2.3 <u>Project</u>. District desires to engage Contractor to render such services for the Weed Abatement Services at Various Parks and Open Space Areas in Simi Valley and Oak Park ("Project") as set forth in this Contract.
- 2.4 <u>Project Documents & Certificates</u>. Contractor has obtained, and delivers concurrently herewith, a performance bond, a payment bond, and all insurance documentation, as required by the Contract.

3. TERMS

- 3.1 <u>Incorporation of Documents</u>. This Contract includes and hereby incorporates in full by reference the following documents, including all exhibits, drawings, specifications and documents therein, and attachments and addenda thereto:
 - Services/Schedule (Exhibit "A")
 - Plans and Specifications (Exhibit "B")
 - Special Conditions (Exhibit "C")
 - Contractor's Certification Regarding Workers' Compensation (Exhibit "D")
 - Public Works Contractor Registration Certification (Exhibit "E")
 - Payment Bond (Exhibit "F")
 - Performance Bond (Exhibit "G")
 - Fleet Compliance Certification (Exhibit "H")
 - Certificate of Insurance Forms (Exhibit "I")
 - Addendum
 - Change Order Executed by the District

- 3.2 Contractor's Basic Obligation; Scope of Work. Contractor promises and agrees, at its own cost and expense, to furnish to the District all labor, materials, tools, equipment, services, and incidental and customary work necessary to fully and adequately complete the Project, including all structures and facilities necessary for the Project or described in the Contract (hereinafter sometimes referred to as the "Work"), for a Total Contract Price as specified pursuant to this Contract. All Work shall be subject to, and performed in accordance with the above referenced documents, as well as the exhibits attached hereto and incorporated herein by reference. The plans and specifications for the Work are further described in Exhibit "B" attached hereto and incorporated herein by this reference. Special Conditions, if any, relating to the Work are described in Exhibit "C" attached hereto and incorporated herein by this reference.
- 3.2.1 Change in Scope of Work. Any change in the scope of the Work, method of performance, nature of materials or price thereof, or any other matter materially affecting the performance or nature of the Work shall not be paid for or accepted unless such change, addition or deletion is approved in writing by a valid change order executed by the District. Should Contractor request a change order due to unforeseen circumstances affecting the performance of the Work, such request shall be made within five (5) business days of the date such circumstances are discovered or shall waive its right to request a change order due to such circumstances. If the Parties cannot agree on any change in price required by such change in the Work, the District may direct the Contractor to proceed with the performance of the change on a time and materials basis.
- 3.2.2 <u>Substitutions/"Or Equal"</u>. Pursuant to Public Contract Code Section 3400(b), the District may make a finding that designates certain products, things, or services by specific brand or trade name. Unless specifically designated in this Contract, whenever any material, process, or article is indicated or specified by grade, patent, or proprietary name or by name of manufacturer, such Specifications shall be deemed to be used for the purpose of facilitating the description of the material, process or article desired and shall be deemed to be followed by the words "or equal."

Contractor may, unless otherwise stated, offer for substitution any material, process or article which shall be substantially equal or better in every respect to that so indicated or specified in this Contract. However, the District may have adopted certain uniform standards for certain materials, processes and articles. Contractor shall submit requests, together with substantiating data, for substitution of any "or equal" material, process or article no later than thirty-five (35) days after award of the Contract. To facilitate the construction schedule and sequencing, some requests may need to be submitted before thirty-five (35) days after award of Contract. Provisions regarding submission of "or equal" requests shall not in any way authorize an extension of time for performance of this Contract. If a proposed "or equal" substitution request is rejected, Contractor shall be responsible for providing the specified material, process or article. The burden of proof as to the equality of any material, process or article shall rest with Contractor.

The District has the complete and sole discretion to determine if a material, process or article is an "or equal" material, process or article that may be substituted. Data required to substantiate requests for substitutions of an "or equal" material, process or article data shall include a signed affidavit from Contractor stating that, and describing how, the substituted "or equal" material, process or article is equivalent to that specified in every way except as listed on the affidavit. Substantiating data shall include any and all illustrations, specifications, and other

relevant data including catalog information which describes the requested substituted "or equal" material, process or article, and substantiates that it is an "or equal" to the material, process or article. The substantiating data must also include information regarding the durability and lifecycle cost of the requested substituted "or equal" material, process or article. Failure to submit all the required substantiating data, including the signed affidavit, to the District in a timely fashion will result in the rejection of the proposed substitution.

Contractor shall bear all of the District's costs associated with the review of substitution requests. Contractor shall be responsible for all costs related to a substituted "or equal" material, process or article. Contractor is directed to the Special Conditions (if any) to review any findings made pursuant to Public Contract Code section 3400.

3.3 Period of Performance.

- 3.3.1 Contract Time. Contractor shall perform and complete all Work under this Contract within 30 Calendar Days, beginning the effective date of the Notice to Proceed ("Contract Time"). Contractor shall perform its Work in strict accordance with any completion schedule, construction schedule or project milestones developed by the District. Such schedules or milestones may be included as part of Exhibits "A" or "B" attached hereto, or may be provided separately in writing to Contractor. Contractor agrees that if such Work is not completed within the aforementioned Contract Time and/or pursuant to any such completion schedule, construction schedule or project milestones developed pursuant to provisions of the Contract, it is understood, acknowledged and agreed that the District will suffer damage.
- 3.3.2 Force Majeure. Neither District nor Contractor shall be considered in default of this Contract for delays in performance caused by circumstances beyond the reasonable control of the non-performing party. For purposes of this Contract, such circumstances include but are not limited to, abnormal weather conditions; floods; earthquakes; fire; pandemics or epidemics; war; riots and other civil disturbances; strikes, lockouts, work slowdowns, and other labor disturbances; sabotage or judicial restraint. Should such circumstances occur, the non-performing party shall, within a reasonable time of being prevented from performing, give written notice to the other party describing the circumstances preventing continued performance and the efforts being made to resume performance of this Contract. Contractor's exclusive remedy in the event of delay covered under this section shall be a non-compensable extension of the Contract Time.
- 3.3.3 <u>Liquidated Damages</u>. Pursuant to Government Code Section 53069.85, Contractor shall pay to the District as fixed and liquidated damages the sum of Five Hundred Dollars (\$500) per day for each and every calendar day of delay beyond the Contract Time or beyond any completion schedule, construction schedule or Project milestones established pursuant to the Contract.
- 3.4 <u>Standard of Performance; Performance of Employees.</u> Contractor shall perform all Work under this Contract in a skillful and workmanlike manner, and consistent with the standards generally recognized as being employed by professionals in the same discipline in the State of California. Contractor represents and maintains that it is skilled in the professional calling necessary to perform the Work. Contractor warrants that all employees and subcontractors shall have sufficient skill and experience to perform the Work assigned to them. Finally, Contractor represents that it, its employees and subcontractors have all licenses, permits, qualifications and approvals of whatever nature that are legally required to perform the Work, including any required

business license, and that such licenses and approvals shall be maintained throughout the term of this Contract. As provided for in the indemnification provisions of this Contract, Contractor shall perform, at its own cost and expense and without reimbursement from the District, any work necessary to correct errors or omissions which are caused by Contractor's failure to comply with the standard of care provided for herein. Any employee who is determined by the District to be uncooperative, incompetent, a threat to the safety of persons or the Work, or any employee who fails or refuses to perform the Work in a manner acceptable to the District, shall be promptly removed from the Project by Contractor and shall not be re-employed on the Work.

- 3.5 Control and Payment of Subordinates; Contractual Relationship. District retains Contractor on an independent contractor basis and Contractor is not an employee of District. Any additional personnel performing the work governed by this Contract on behalf of Contractor shall at all times be under Contractor's exclusive direction and control. Contractor shall pay all wages, salaries, and other amounts due such personnel in connection with their performance under this Contract and as required by law. Contractor shall be responsible for all reports and obligations respecting such additional personnel, including, but not limited to: social security taxes, income tax withholding, unemployment insurance, and workers' compensation insurance.
- 3.6 <u>District's Basic Obligation</u>. District agrees to engage and does hereby engage Contractor as an independent contractor to furnish all materials and to perform all Work according to the terms and conditions herein contained for the sum set forth above. Except as otherwise provided in the Contract, the District shall pay to Contractor, as full consideration for the satisfactory performance by Contractor of the services and obligations required by this Contract, the below-referenced compensation in accordance with compensation provisions set forth in the Contract.

3.7 Compensation and Payment.

- 3.7.1 Amount of Compensation. As consideration for performance of the Work required herein, District agrees to pay Contractor the Total Contract Price of \$51,000 provided that such amount shall be subject to adjustment pursuant to the applicable terms of this Contract or written change orders approved and signed in advance by the District.
- 3.7.2 Payment of Compensation. If the Work is scheduled for completion in thirty (30) or less calendar days, District will arrange for payment of the Total Contract Price upon completion and approval by District of the Work. If the Work is scheduled for completion in more than thirty (30) calendar days, District will pay Contractor on a monthly basis as provided for herein. On or before the fifth (5th) day of each month, Contractor shall submit to the District an itemized application for payment in the format supplied by the District indicating the amount of Work completed since commencement of the Work or since the last progress payment. These applications shall be supported by evidence which is required by this Contract and such other documentation as the District may require. The Contractor shall certify that the Work for which payment is requested has been done and that the materials listed are stored where indicated. Contractor may be required to furnish a detailed schedule of values upon request of the District and in such detail and form as the District shall request, showing the quantities, unit prices, overhead, profit, and all other expenses involved in order to provide a basis for determining the amount of progress payments.

- 3.7.3 <u>Prompt Payment</u>. District shall review and pay all progress payment requests in accordance with the provisions set forth in Section 20104.50 of the California Public Contract Code. However, no progress payments will be made for Work not completed in accordance with this Contract. Contractor shall comply with all applicable laws, rules and regulations relating to the proper payment of its employees, subcontractors, suppliers or others.
- 3.7.4 <u>Contract Retentions</u>. From each approved progress estimate, five percent (5%) will be deducted and retained by the District, and the remainder will be paid to Contractor. All Contract retention shall be released and paid to Contractor and subcontractors pursuant to California Public Contract Code Section 7107.
- 3.7.5 Other Retentions. In addition to Contract retentions, the District may deduct from each progress payment an amount necessary to protect District from loss because of: (1) liquidated damages which have accrued as of the date of the application for payment; (2) any sums expended by the District in performing any of Contractor's obligations under the Contract which Contractor has failed to perform or has performed inadequately; (3) defective Work not remedied; (4) stop notices as allowed by state law; (5) reasonable doubt that the Work can be completed for the unpaid balance of the Total Contract Price or within the scheduled completion date; (6) unsatisfactory prosecution of the Work by Contractor; (7) unauthorized deviations from the Contract; (8) failure of Contractor to maintain or submit on a timely basis proper and sufficient documentation as required by the Contract or by District during the prosecution of the Work; (9) erroneous or false estimates by Contractor of the value of the Work performed; (10) any sums representing expenses, losses, or damages as determined by the District, incurred by the District for which Contractor is liable under the Contract; and (11) any other sums which the District is entitled to recover from Contractor under the terms of the Contract or pursuant to state law, including Section 1727 of the California Labor Code. The failure by the District to deduct any of these sums from a progress payment shall not constitute a waiver of the District's right to such sums.
- 3.7.6 Substitutions for Contract Retentions. In accordance with California Public Contract Code Section 22300, the District will permit the substitution of securities for any monies withheld by the District to ensure performance under the Contract. At the request and expense of Contractor, securities equivalent to the amount withheld shall be deposited with the District, or with a state or federally chartered bank in California as the escrow agent, and thereafter the District shall then pay such monies to Contractor as they come due. Upon satisfactory completion of the Contract, the securities shall be returned to Contractor. For purposes of this Section and Section 22300 of the Public Contract Code, the term "satisfactory completion of the contract" shall mean the time the District has issued written final acceptance of the Work and filed a Notice of Completion with the office of the Ventura County Recorder as required by law and provisions of this Contract. After 35 days from the date said Notice of Completion is recorded, the District Manager of District, or his or her designee, shall release the funds retained; provided there have been no mechanics' liens or stop notices filed against said work which have not been paid, withdrawn or eliminated as liens against said work. Contractor shall be the beneficial owner of any securities substituted for monies withheld and shall receive any interest thereon. The escrow agreement used for the purposes of this Section shall be in the form acceptable to the District.
- 3.7.7 <u>Title to Work</u>. As security for partial, progress, or other payments, title to Work for which such payments are made shall pass to the District at the time of payment. To the extent that title has not previously been vested in the District by reason of payments, full title shall

pass to the District at delivery of the Work at the destination and time specified in this Contract. Such transferred title shall in each case be good, free and clear from any and all security interests, liens, or other encumbrances. Contractor promises and agrees that it will not pledge, hypothecate, or otherwise encumber the items in any manner that would result in any lien, security interest, charge, or claim upon or against said items. Such transfer of title shall not imply acceptance by the District, nor relieve Contractor from the responsibility to strictly comply with the Contract, and shall not relieve Contractor of responsibility for any loss of or damage to items.

- 3.7.8 <u>Labor and Material Releases</u>. Contractor shall furnish District with labor and material releases from all subcontractors performing work on, or furnishing materials for, the Work governed by this Contract prior to final payment by District.
- 3.7.9 Prevailing Wages. Contractor is aware of the requirements of California Labor Code Section 1720 et seq., and 1770 et seq., as well as California Code of Regulations, Title 8, Section 16000 et seq., ("Prevailing Wage Laws"), which require the payment of prevailing wage rates and the performance of other requirements on "public works" and "maintenance" projects. Since the Services are being performed as part of an applicable "public works" or "maintenance" project, as defined by the Prevailing Wage Laws, and since the total compensation is \$1,000 or more, Contractor agrees to fully comply with such Prevailing Wage Laws. District shall provide Contractor with a copy of the prevailing rates of per diem wages in effect at the commencement of this Contract upon request. Contractor shall make copies of the prevailing rates of per diem wages for each craft, classification or type of worker needed to execute the Services available to interested parties upon request, and shall post copies at Contractor's principal place of business and at the project site. Contractor shall defend, indemnify and hold the District, its officials, officers, employees and agents free and harmless from any claim or liability arising out of any failure or alleged failure to comply with the Prevailing Wage Laws. Contractor and any subcontractor shall forfeit a penalty of up to \$200 per calendar day or portion thereof for each worker paid less than the prevailing wage rates.
- 3.7.10 Apprenticeable Crafts. When Contractor employs workmen in an apprenticeable craft or trade, Contractor shall comply with the provisions of Section 1777.5 of the California Labor Code with respect to the employment of properly registered apprentices upon public works. The primary responsibility for compliance with said section for all apprenticeable occupations shall be with Contractor. The Contractor or any subcontractor that is determined by the Labor Commissioner to have knowingly violated Section 1777.5 shall forfeit as a civil penalty an amount not exceeding \$100 for each full calendar day of noncompliance, or such greater amount as provided by law.
- 3.7.11 <u>Hours of Work</u>. Contractor is advised that eight (8) hours labor constitutes a legal day's work. Pursuant to Section 1813 of the California Labor Code, Contractor shall forfeit a penalty of \$25.00 per worker for each day that each worker is permitted to work more than eight (8) hours in any one calendar day and forty (40) hours in any one calendar week, except when payment for overtime is made at not less than one and one-half (1-1/2) times the basic rate for that worker.
- 3.7.12 <u>Payroll Records</u>. Contractor and each subcontractor shall keep an accurate payroll record, showing the name, address, social security number, work classification, straight time and overtime hours worked each day and week, and the actual per diem wages paid to each journeyman, apprentice, worker, or other employee employed by him or her in connection

with the public work. The payroll records shall be certified and shall be available for inspection at all reasonable hours at the principal office of Contractor in the manner provided in Labor Code section 1776. In the event of noncompliance with the requirements of this section, Contractor shall have 10 days in which to comply subsequent to receipt of written notice specifying in what respects such Contractor must comply with this section. Should noncompliance still be evident after such 10-day period, Contractor shall, as a penalty to District, forfeit not more than \$100.00 for each calendar day or portion thereof, for each worker, until strict compliance is effectuated. The amount of the forfeiture is to be determined by the Labor Commissioner. A contractor who is found to have violated the provisions of law regarding wages on Public Works with the intent to defraud shall be ineligible to bid on Public Works contracts for a period of one to three years as determined by the Labor Commissioner. Upon the request of the Division of Apprenticeship Standards or the Division of Labor Standards Enforcement, such penalties shall be withheld from progress payments then due. The responsibility for compliance with this section is on Contractor. The requirement to submit certified payroll records directly to the Labor Commissioner under Labor Code section 1771.4 shall not apply to work performed on a public works project that is exempt pursuant to the small project exemption specified in Labor Code Section 1771.4.

3.7.13 Contractor and Subcontractor Registration. Pursuant to Labor Code sections 1725.5 and 1771.1, all contractors and subcontractors that wish to bid on, be listed in a bid proposal, or enter into a contract to perform public work must be registered with the Department of Industrial Relations. No bid will be accepted nor any contract entered into without proof of the contractor's and subcontractors' current registration with the Department of Industrial Relations to perform public work. Contractor is directed to review, fill out and execute the Public Works Contractor Registration Certification attached hereto as Exhibit "E" prior to contract execution. Notwithstanding the foregoing, the contractor registration requirements mandated by Labor Code Sections 1725.5 and 1771.1 shall not apply to work performed on a public works project that is exempt pursuant to the small project exemption specified in Labor Code Sections 1725.5 and 1771.1.

3.7.14 Labor Compliance; Stop Orders. This Project is subject to compliance monitoring and enforcement by the Department of Industrial Relations. It shall be the Contractor's sole responsibility to evaluate and pay the cost of complying with all labor compliance requirements under this Contract and applicable law. Any stop orders issued by the Department of Industrial Relations against Contractor or any subcontractor that affect Contractor's performance of Work, including any delay, shall be Contractor's sole responsibility. Any delay arising out of or resulting from such stop orders shall be considered Contractor caused delay subject to any applicable liquidated damages and shall not be compensable by the District. Contractor shall defend, indemnify and hold the District, its officials, officers, employees and agents free and harmless from any claim or liability arising out of stop orders issued by the Department of Industrial Relations against Contractor or any subcontractor.

3.8 Performance of Work; Jobsite Obligations.

3.8.1 Water Quality Management and Compliance.

3.8.1.1 Water Quality Management and Compliance. Contractor shall keep itself and all subcontractors, staff, and employees fully informed of and in compliance with all local, state and federal laws, rules and regulations that may impact, or be implicated by the performance of the Work including, without limitation, all applicable provisions of the Federal

Water Pollution Control Act (33 U.S.C. §§ 1300); the California Porter-Cologne Water Quality Control Act (Cal Water Code §§ 13000-14950); local ordinances regulating discharges of storm water; and any and all regulations, policies, or permits issued pursuant to any such authority regulating the discharge of pollutants, as that term is used in the Porter-Cologne Water Quality Control Act, to any ground or surface water in the State.

3.8.1.2 Compliance with the Statewide Construction General Permit. Contractor shall comply with all conditions of the most recent iteration of the National Pollutant Discharge Elimination System General Permit for Storm Water Discharges Associated with Construction Activity, issued by the California State Water Resources Control Board ("Permit"). It shall be Contractor's sole responsibility to file a Notice of Intent and procure coverage under the Permit for all construction activity which results in the disturbance of more than one acre of total land area or which is part of a larger common area of development or sale. Prior to initiating work, Contractor shall be solely responsible for preparing and implementing a Storm Water Pollution Prevention Plan (SWPPP) as required by the Permit. Contractor shall be responsible for procuring, implementing and complying with the provisions of the Permit and the SWPPP, including the standard provisions, and monitoring and reporting requirements as required by the Permit. The Permit requires the SWPPP to be a "living document" that changes as necessary to meet the conditions and requirements of the job site as it progresses through difference phases of construction and is subject to different weather conditions. It shall be Contractor's sole responsibility to update the SWPPP as necessary to address conditions at the project site.

3.8.1.3 Other Water Quality Rules Regulations and Policies. Contractor shall comply with the lawful requirements of any applicable municipality, drainage District, or local agency regarding discharges of storm water to separate storm drain systems or other watercourses under their jurisdiction, including applicable requirements in municipal storm water management programs.

3.8.1.4 Cost of Compliance. Storm, surface, nuisance, or other waters may be encountered at various times during construction of The Work. Therefore, the Contractor, by submitting a Bid, hereby acknowledges that it has investigated the risk arising from such waters, has prepared its Bid accordingly, and assumes any and all risks and liabilities arising therefrom.

3.8.1.5 Liability for Non-Compliance. Failure to comply with the Permit is a violation of federal and state law. Pursuant to the indemnification provisions of this Contract, Contractor hereby agrees to defend, indemnify and hold harmless the District and its officials, officers, employees, volunteers and agents for any alleged violations. In addition, District may seek damages from Contractor for any delay in completing the Work in accordance with the Contract, if such delay is caused by or related to Contractor's failure to comply with the Permit.

3.8.1.6 Reservation of Right to Defend. District reserves the right to defend any enforcement action brought against the District for Contractor's failure to comply with the Permit or any other relevant water quality law, regulation, or policy. Pursuant to the indemnification provisions of this Contract, Contractor hereby agrees to be bound by, and to reimburse the District for the costs (including the District's attorney's fees) associated with, any settlement reached between the District and the relevant enforcement entity.

- 3.8.1.7 Training. In addition to the standard of performance requirements set forth in paragraph 3.4, Contractor warrants that all employees and subcontractors shall have sufficient skill and experience to perform the Work assigned to them without impacting water quality in violation of the laws, regulations and policies described in paragraph 3.8.1. Contractor further warrants that it, its employees and subcontractors will receive adequate training, as determined by District, regarding the requirements of the laws, regulations and policies described in paragraph 3.8.1 as they may relate to the Work provided under this Contract. Upon request, District will provide the Contractor with a list of training programs that meet the requirements of this paragraph.
- 3.8.2 Safety. Contractor shall execute and maintain its work so as to avoid injury or damage to any person or property. Contractor shall comply with the requirements of the specifications relating to safety measures applicable in particular operations or kinds of work. In carrying out its Work, Contractor shall at all times be in compliance with all applicable local, state and federal laws, rules and regulations, and shall exercise all necessary precautions for the safety of employees appropriate to the nature of the Work and the conditions under which the Work is to be performed. Safety precautions as applicable shall include, but shall not be limited to, adequate life protection and lifesaving equipment; adequate illumination for underground and night operations; instructions in accident prevention for all employees, such as machinery quards, safe walkways, scaffolds, ladders, bridges, gang planks, confined space procedures, trenching and shoring, fall protection and other safety devices, equipment and wearing apparel as are necessary or lawfully required to prevent accidents or injuries; and adequate facilities for the proper inspection and maintenance of all safety measures. Furthermore, Contractor shall prominently display the names and telephone numbers of at least two medical doctors practicing in the vicinity of the Project, as well as the telephone number of the local ambulance service. adjacent to all telephones at the Project site.
- 3.8.3 Laws and Regulations. Contractor shall keep itself fully informed of and in compliance with all local, state and federal laws, rules and regulations in any manner affecting the performance of the Contract or the Work, including all Cal/OSHA requirements, and shall give all notices required by law. Contractor shall be liable for all violations of such laws and regulations in connection with Work. If Contractor observes that the drawings or specifications are at variance with any law, rule or regulation, it shall promptly notify the District in writing. Any necessary changes shall be made by written change order. If Contractor performs any work knowing it to be contrary to such laws, rules and regulations and without giving written notice to the District, Contractor shall be solely responsible for all costs arising therefrom. District is a public entity of the State of California subject to certain provisions of the Health & Safety Code, Government Code, Public Contract Code, and Labor Code of the State. It is stipulated and agreed that all provisions of the law applicable to the public contracts of a municipality are a part of this Contract to the same extent as though set forth herein and will be complied with. Contractor shall defend, indemnify and hold District, its officials, officers, employees and agents free and harmless, pursuant to the indemnification provisions of this Contract, from any claim or liability arising out of any failure or alleged failure to comply with such laws, rules or regulations.
- 3.8.4 <u>Permits and Licenses</u>. Contractor shall be responsible for securing permits and licenses necessary to perform the Work described herein, including, but not limited to, any required business license. Any ineligible contractor or subcontractor pursuant to Labor Code Sections 1777.1 and 1777.7 may not perform work on this Project.

- 3.8.5 <u>Trenching Work.</u> If the Total Contract Price exceeds \$25,000 and if the Work governed by this Contract entails excavation of any trench or trenches five (5) feet or more in depth, Contractor shall comply with all applicable provisions of the California Labor Code, including Section 6705. To this end, Contractor shall submit for District's review and approval a detailed plan showing the design of shoring, bracing, sloping, or other provisions to be made for worker protection from the hazard of caving ground during the excavation of such trench or trenches. If such plan varies from the shoring system standards, the plan shall be prepared by a registered civil or structural engineer.
- 3.8.6 <u>Hazardous Materials and Differing Conditions</u>. As required by California Public Contract Code Section 7104, if this Contract involves digging trenches or other excavations that extend deeper than four (4) feet below the surface, Contractor shall promptly, and prior to disturbance of any conditions, notify District of: (1) any material discovered in excavation that Contractor believes to be a hazardous waste that is required to be removed to a Class I, Class II or Class III disposal site; (2) subsurface or latent physical conditions at the site differing from those indicated by District; and (3) unknown physical conditions of an unusual nature at the site, significantly different from those ordinarily encountered in such contract work. Upon notification, District shall promptly investigate the conditions to determine whether a change order is appropriate. In the event of a dispute, Contractor shall not be excused from any scheduled completion date and shall proceed with all Work to be performed under the Contract, but shall retain all rights provided by the Contract or by law for making protests and resolving the dispute.
- 3.8.7 <u>Underground Utility Facilities</u>. To the extent required by Section 4215 of the California Government Code, District shall compensate Contractor for the costs of: (1) locating and repairing damage to underground utility facilities not caused by the failure of Contractor to exercise reasonable care; (2) removing or relocating underground utility facilities not indicated in the construction drawings; and (3) equipment necessarily idled during such work. Contractor shall not be assessed liquidated damages for delay caused by failure of District to provide for removal or relocation of such utility facilities.

3.8.8 Air Quality.

Contractor shall fully comply with all applicable laws, rules and regulations in furnishing or using equipment and/or providing services, including, but not limited to, emissions limits and permitting requirements imposed by the Ventura County Air Quality Management District (Air District) and/or California Air Resources Board (CARB). Although the Air District and CARB limits and requirements are more broad, Contractor shall specifically be aware of their application to "portable equipment", which definition is considered by Air District and CARB to include any item of equipment with a fuel-powered engine.

Contractor shall comply, and shall ensure all subcontractors comply, with all applicable requirements of Title 13, California Code of Regulations Division 3, Chapter 9 and all pending amendments ("Regulation").

Throughout the Project, and for three (3) years thereafter, Contractor shall make available for inspection and copying any and all documents or information associated with Contractor's and any subcontractors' fleet including, without limitation, all Certificates of Reported Compliance, fuel/refueling records, maintenance records, emissions records, and any other information the Contractor is required to produce, keep or maintain pursuant to the Regulation upon two (2) calendar days' notice from the District.

Contractor shall indemnify District against any fines or penalties imposed by Air District, CARB, or any other governmental or regulatory agency for violations of applicable laws, rules and/or regulations by Contractor, its subcontractors, or others for whom Contractor is responsible under its indemnity obligations provided for in this Agreement.

- 3.8.9 <u>State Recycling Mandates</u>. Contractor shall comply with State Recycling Mandates. Any recyclable materials/debris collected by the contractor that can be feasibly diverted via reuse or recycling must be hauled by the appropriate handler for reuse or recycling.
- 3.9 <u>Completion of Work</u>. When Contractor determines that it has completed the Work required herein, Contractor shall so notify District in writing and shall furnish all labor and material releases required by this Contract. District shall thereupon inspect the Work. If the Work is not acceptable to the District, the District shall indicate to Contractor in writing the specific portions or items of Work which are unsatisfactory or incomplete. Once Contractor determines that it has completed the incomplete or unsatisfactory Work, Contractor may request a reinspection by the District. Once the Work is acceptable to District, District shall pay to Contractor the Total Contract Price remaining to be paid, less any amount which District may be authorized or directed by law to retain. Payment of retention proceeds due to Contractor shall be made in accordance with Section 7107 of the California Public Contract Code.

3.10 Claims; Government Code Claim Compliance.

- 3.10.1 Intent. Effective January 1, 1991, Section 20104 et seq., of the California Public Contract Code prescribes a process utilizing informal conferences, non-binding judicial supervised mediation, and judicial arbitration to resolve disputes on construction claims of \$375,000 or less. Effective January 1, 2017, Section 9204 of the Public Contract Code prescribes a process for negotiation and mediation to resolve disputes on construction claims. The intent of this Section is to implement Sections 20104 et seq. and Section 9204 of the California Public Contract Code. This Section shall be construed to be consistent with said statutes.
- 3.10.2 Claims. For purposes of this Section, "Claim" means a separate demand by the Contractor, after a change order duly requested in accordance with the terms of this Contract has been denied by the District, for (A) a time extension, (B) payment of money or damages arising from Work done by or on behalf of the Contractor pursuant to the Contract, or (C) an amount the payment of which is disputed by the District. A "Claim" does not include any demand for payment for which the Contractor has failed to provide notice, request a change order, or otherwise failed to follow any procedures contained in the Contract Documents. Claims governed by this Section may not be filed unless and until the Contractor completes all procedures for giving notice of delay or change and for the requesting of a time extension or change order, including but not necessarily limited to the change order procedures contained herein, and Contractor's request for a change has been denied in whole or in part. Claims governed by this Section must be filed no later than fourteen (14) days after a request for change has been denied in whole or in part or after any other event giving rise to the Claim. The Claim shall be submitted in writing to the District and shall include on its first page the following in 16 point capital font: "THIS IS A CLAIM." Furthermore, the claim shall include the documents necessary to substantiate the claim. Nothing in this Section is intended to extend the time limit or supersede notice requirements otherwise provided by contract for the filing of claims, including all requirements pertaining to compensation or payment for extra Work, disputed Work, and/or changed conditions. Failure to follow such contractual requirements shall bar any claims or subsequent lawsuits for compensation or payment thereon.

3.10.3 <u>Supporting Documentation</u>. The Contractor shall submit all claims in the following format:

| 3.10.3.1 | Summary of claim merit and price, reference Contract |
|----------|---|
| | Document provisions pursuant to which the claim is made |

3.10.3.2 List of documents relating to claim:

- (A) Specifications
- (B) Drawings
- (C) Clarifications (Requests for Information)
- (D) Schedules
- (E) Other
- 3.10.3.3 Chronology of events and correspondence
- 3.10.3.4 Analysis of claim merit
- 3.10.3.5 Analysis of claim cost
- 3.10.3.6 Time impact analysis in CPM format

3.10.3.7 If Contractor's claim is based in whole or in part on an allegation of errors or omissions in the Drawings or Specifications for the Project, Contractor shall provide a summary of the percentage of the claim subject to design errors or omissions and shall obtain a certificate of merit in support of the claim of design errors and omissions.

3.10.3.8 Cover letter and certification of validity of the claim, including any claims from subcontractors of any tier, in accordance with Government Code section 12650 *et seq.*

3.10.4 <u>District's Response</u>. Upon receipt of a claim pursuant to this Section, District shall conduct a reasonable review of the claim and, within a period not to exceed 45 days, shall provide the Contractor a written statement identifying what portion of the claim is disputed and what portion is undisputed. Any payment due on an undisputed portion of the claim will be processed and made within 60 days after the public entity issues its written statement.

3.10.4.1 If District needs approval from its governing body to provide the Contractor a written statement identifying the disputed portion and the undisputed portion of the claim, and the governing body does not meet within the 45 days or within the mutually agreed to extension of time following receipt of a claim sent by registered mail or certified mail, return receipt requested, District shall have up to three days following the next duly publicly noticed

meeting of the governing body after the 45-day period, or extension, expires to provide the Contractor a written statement identifying the disputed portion and the undisputed portion.

- 3.10.4.2 Within 30 days of receipt of a claim, District may request in writing additional documentation supporting the claim or relating to defenses or claims District may have against the Contractor. If additional information is thereafter required, it shall be requested and provided pursuant to this subdivision, upon mutual agreement of District and the Contractor.
- 3.10.4.3 District's written response to the claim, as further documented, shall be submitted to the Contractor within 30 days (if the claim is less than \$50,000, within 15 days) after receipt of the further documentation, or within a period of time no greater than that taken by the Contractor in producing the additional information or requested documentation, whichever is greater.
- 3.10.5 Meet and Confer. If the Contractor disputes District's written response, or District fails to respond within the time prescribed, the Contractor may so notify District, in writing, either within 15 days of receipt of District's response or within 15 days of District's failure to respond within the time prescribed, respectively, and demand an informal conference to meet and confer for settlement of the issues in dispute. Upon receipt of a demand, District shall schedule a meet and confer conference within 30 days for settlement of the dispute.
- 3.10.6 <u>Mediation</u>. Within 10 business days following the conclusion of the meet and confer conference, if the claim or any portion of the claim remains in dispute, District shall provide the Contractor a written statement identifying the portion of the claim that remains in dispute and the portion that is undisputed. Any payment due on an undisputed portion of the claim shall be processed and made within 60 days after District issues its written statement. Any disputed portion of the claim, as identified by the Contractor in writing, shall be submitted to nonbinding mediation, with District and the Contractor sharing the associated costs equally. District and Contractor shall mutually agree to a mediator within 10 business days after the disputed portion of the claim has been identified in writing, unless the parties agree to select a mediator at a later time.
- 3.10.6.1 If the Parties cannot agree upon a mediator, each Party shall select a mediator and those mediators shall select a qualified neutral third party to mediate with regard to the disputed portion of the claim. Each Party shall bear the fees and costs charged by its respective mediator in connection with the selection of the neutral mediator.
- 3.10.6.2 For purposes of this section, mediation includes any nonbinding process, including, but not limited to, neutral evaluation or a dispute review board, in which an independent third party or board assists the Parties in dispute resolution through negotiation or by issuance of an evaluation. Any mediation utilized shall conform to the timeframes in this section.
- 3.10.6.3 Unless otherwise agreed to by District and the Contractor in writing, the mediation conducted pursuant to this section shall excuse any further obligation under Section 20104.4 to mediate after litigation has been commenced.
- 3.10.6.4 The mediation shall be held no earlier than the date the Contractor completes the Work or the date that the Contractor last performs Work, whichever is

earlier. All unresolved claims shall be considered jointly in a single mediation, unless a new unrelated claim arises after mediation is completed.

- 3.10.7 <u>Procedures After Mediation</u>. If following the mediation, the claim or any portion remains in dispute, the Contractor must file a claim pursuant to Chapter 1 (commencing with Section 900) and Chapter 2 (commencing with Section 910) of Part 3 of Division 3.6 of Title 1 of the Government Code. For purposes of those provisions, the running of the period of time within which a claim must be filed shall be tolled from the time the Contractor submits his or her written claim pursuant to subdivision (a) until the time the claim is denied, including any period of time utilized by the meet and confer conference or mediation.
- 3.10.8 <u>Civil Actions</u>. The following procedures are established for all civil actions filed to resolve claims subject to this Section:
- 3.10.8.1 Within 60 days, but no earlier than 30 days, following the filing or responsive pleadings, the court shall submit the matter to non-binding mediation unless waived by mutual stipulation of both parties or unless mediation was held prior to commencement of the action in accordance with Public Contract Code section 9204 and the terms of these procedures. The mediation process shall provide for the selection within 15 days by both parties of a disinterested third person as mediator, shall be commenced within 30 days of the submittal, and shall be concluded within 15 days from the commencement of the mediation unless a time requirement is extended upon a good cause showing to the court.
- 3.10.8.2 If the matter remains in dispute, the case shall be submitted to judicial arbitration pursuant to Chapter 2.5 (commencing with Section 1141.10) of Title 3 of Part 3 of the Code of Civil Procedure, notwithstanding Section 1114.11 of that code. The Civil Discovery Act of 1986 (Article 3 (commencing with Section 2016) of Chapter 3 of Title 3 of Part 4 of the Code of Civil Procedure) shall apply to any proceeding brought under this subdivision consistent with the rules pertaining to judicial arbitration.
- 3.10.8.3 In addition to Chapter 2.5 (commencing with Section 1141.10) of Title 3 of Part 3 of the Code of Civil Procedure, (A) arbitrators shall, when possible, be experienced in construction law, and (B) any party appealing an arbitration award who does not obtain a more favorable judgment shall, in addition to payment of costs and fees under that chapter, also pay the attorney's fees on appeal of the other party.
- 3.10.9 Government Code Claims. In addition to any and all contract requirements pertaining to notices of and requests for compensation or payment for extra work, disputed work, claims and/or changed conditions, Contractor must comply with the claim procedures set forth in Government Code sections 900 et seq. prior to filing any lawsuit against the District. Such Government Code claims and any subsequent lawsuit based upon the Government Code claims shall be limited to those matters that remain unresolved after all procedures pertaining to extra work, disputed work, claims, and/or changed conditions have been followed by Contractor. If no such Government Code claim is submitted, or if any prerequisite contractual requirements are not otherwise satisfied as specified herein, Contractor shall be barred from bringing and maintaining a valid lawsuit against the District. A Government Code claim must be filed no earlier than the date the work is completed or the date the Contractor last performs work on the Project, whichever occurs first. A Government Code claim shall be inclusive of all unresolved claims unless a new unrelated claim arises after the Government Code claim is submitted.

- 3.10.10 <u>Non-Waiver</u>. District's failure to respond to a claim from the Contractor within the time periods described in this Section or to otherwise meet the time requirements of this Section shall result in the claim being deemed rejected in its entirety. District's failure to respond shall not waive District's rights to any subsequent procedures for the resolution of disputed claims.
- 3.11 Loss and Damage. Except as may otherwise be limited by law, Contractor shall be responsible for all loss and damage which may arise out of the nature of the Work agreed to herein, or from the action of the elements, or from any unforeseen difficulties which may arise or be encountered in the prosecution of the Work until the same is fully completed and accepted by District. In the event of damage proximately caused by an Act of God, as defined by Section 7105 of the Public Contract Code, the District may terminate this Contract pursuant to Section 3.17.3; provided, however, that the District needs to provide Contractor with only one (1) day advanced written notice.

3.12 Indemnification.

- 3.12.1 Scope of Indemnity. To the fullest extent permitted by law, Contractor shall defend, indemnify and hold the District, its officials, employees, agents and authorized volunteers free and harmless from any and all claims, demands, causes of action, suits, actions, proceedings, costs, expenses, liability, judgments, awards, decrees, settlements, loss, damage or injury of any kind, in law or equity, to property or persons, including wrongful death, (collectively, "Claims") in any manner arising out of, pertaining to, or incident to any alleged acts, errors or omissions, or willful misconduct of Contractor, its officials, officers, employees, subcontractors, consultants or agents in connection with the performance of the Contractor's services, the Project or this Contract, including without limitation the payment of all consequential damages, expert witness fees and attorneys' fees and other related costs and expenses. Notwithstanding the foregoing, to the extent required by Civil Code section 2782, Contractor's indemnity obligation shall not apply to liability for damages for death or bodily injury to persons, injury to property, or any other loss, damage or expense arising from the sole or active negligence or willful misconduct of the District or the District's agents, servants, or independent contractors who are directly responsible to the District, or for defects in design furnished by those persons.
- 3.12.2 Additional Indemnity Obligations. Contractor shall defend, with counsel of District's choosing and at Contractor's own cost, expense and risk, any and all Claims covered by this section that may be brought or instituted against District or its officials, employees, agents and authorized volunteers. In addition, Contractor shall pay and satisfy any judgment, award or decree that may be rendered against District or its officials, employees, agents and authorized volunteers as part of any such claim, suit, action or other proceeding. Contractor shall also reimburse District for the cost of any settlement paid by District or its officials, employees, agents and authorized volunteers as part of any such claim, suit, action or other proceeding. Such reimbursement shall include payment for District's attorney's fees and costs, including expert witness fees. Contractor shall reimburse District and its officials, employees, agents and authorized volunteers, for any and all legal expenses and costs incurred by each of them in connection therewith or in enforcing the indemnity herein provided. Contractor's obligation to indemnify shall not be restricted to insurance proceeds, if any, received by the District, its officials, employees, agents and authorized volunteers.

3.13 Insurance.

- 3.13.1 <u>Time for Compliance</u>. Contractor shall not commence Work under this Contract until it has provided evidence satisfactory to the District that it has secured all insurance required under this section. In addition, Contractor shall not allow any subcontractor to commence work on any subcontract until it has provided evidence satisfactory to the District that the subcontractor has secured all insurance required under this section. Failure to provide and maintain all required insurance shall be grounds for the District to terminate this Contract for cause.
- 3.13.2 <u>Minimum Requirements</u>. Contractor shall, at its expense, procure and maintain for the duration of the Contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the Work hereunder by Contractor, its agents, representatives, employees or subcontractors. Contractor shall also require all of its subcontractors to procure and maintain the same insurance for the duration of the Contract. Such insurance shall meet at least the following minimum levels of coverage:
- 3.13.2.1 <u>Minimum Scope of Insurance</u>. Coverage shall be at least as broad as the latest version of the following: (1) *General Liability:* Insurance Services Office Commercial General Liability coverage (occurrence form CG 00 01) OR Insurance Services Office Owners and Contractors Protective Liability Coverage Form (CG 00 09 11 88) (coverage for operations of designated contractor); (2) *Automobile Liability:* Insurance Services Office Business Auto Coverage form number CA 00 01, code 1 (any auto); and (3) *Workers' Compensation and Employer's Liability:* Workers' Compensation insurance as required by the State of California and Employer's Liability Insurance. Policies shall not contain exclusions contrary to this Contract.
- 3.13.2.2 <u>Minimum Limits of Insurance.</u> Contractor shall maintain limits no less than: (1) *General Liability:* \$2,000,000 per occurrence and \$4,000,000 aggregate for bodily injury, personal injury and property damage; (2) *Automobile Liability:* \$1,000,000 per accident for bodily injury and property damage; and (3) *Workers' Compensation and Employer's Liability:* Workers' compensation limits as required by the Labor Code of the State of California. Employer's Liability limits of \$1,000,000 each accident, policy limit bodily injury or disease, and each employee bodily injury or disease. Defense costs shall be available in addition to the limits. Notwithstanding the minimum limits specified herein, any available coverage shall be provided to the parties required to be named as additional insureds pursuant to this Contract.
- 3.13.3 <u>Insurance Endorsements</u>. The insurance policies shall contain the following provisions, or Contractor shall provide endorsements (amendments) on forms supplied or approved by the District to add the following provisions to the insurance policies:
- 3.13.3.1 General Liability. (1) Such policy shall give the District, its officials, employees, agents and authorized volunteers additional insured status using ISO endorsements CG20 10 10 01 plus CG20 37 10 01, or endorsements providing the exact same coverage, with respect to the Work or operations performed by or on behalf of Contractor, including materials, parts or equipment furnished in connection with such work; (2) all policies shall waive or shall permit Contractor to waive all rights of subrogation which may be obtained by the Contractor or any insurer by virtue of payment of any loss or any coverage provided to any person named as an additional insured pursuant to this Contract, and Contractor agrees to waive all such rights of subrogation; and (3) the insurance coverage shall be primary insurance as respects the District, its officials, employees, agents and authorized volunteers, or if excess, shall

stand in an unbroken chain of coverage excess of Contractor's scheduled underlying coverage. Any insurance or self-insurance maintained by the District, its officials, employees, agents and authorized volunteers shall be excess of Contractor's insurance and shall not be called upon to contribute with it.

3.13.3.2 <u>Automobile Liability</u>. (1) Such policy shall give the District, its officials, employees, agents and authorized volunteers additional insured status with respect to the ownership, operation, maintenance, use, loading or unloading of any auto owned, leased, hired or borrowed by Contractor or for which Contractor is responsible; (2) all policies shall waive or shall permit Contractor to waive all rights of subrogation which may be obtained by the Contractor or any insurer by virtue of payment of any loss or any coverage provided to any person named as an additional insured pursuant to this Contract, and Contractor agrees to waive all such rights of subrogation; and (3) the insurance coverage shall be primary insurance as respects the District, its officials, employees, agents and authorized volunteers, or if excess, shall stand in an unbroken chain of coverage excess of Contractor's scheduled underlying coverage. Any insurance or self-insurance maintained by the District, its officials, employees, agents and authorized volunteers shall be excess of Contractor's insurance and shall not be called upon to contribute with it in any way.

3.13.3.3 <u>Workers' Compensation and Employer's Liability Coverage.</u>
The insurer shall agree to waive all rights of subrogation against the District, its officials, employees, agents and authorized volunteers for losses paid under the terms of the insurance policy which arise from work performed by Contractor.

3.13.3.4 <u>All Coverages</u>. Each insurance policy required by this Contract shall be endorsed to state that: (1) coverage shall not be suspended, voided, reduced or canceled except after thirty (30) days prior written notice by certified mail, return receipt requested, has been given to the District; and (2) any failure to comply with reporting or other provisions of the policies, including breaches of warranties, shall not affect coverage provided to the District, its officials, employees, agents and authorized volunteers.

- 3.13.4 <u>Separation of Insureds; No Special Limitations</u>. All insurance required by this Section shall contain standard separation of insureds provisions. In addition, such insurance shall not contain any special limitations on the scope of protection afforded to the District, its officials, employees, agents and authorized volunteers.
- 3.13.5 <u>Deductibles and Self-Insurance Retentions</u>. Any deductibles or self-insured retentions must be declared to and approved by the District. Contractor shall guarantee that, at the option of the District, either: (1) the insurer shall reduce or eliminate such deductibles or self-insured retentions as respects the District, its officials, employees, agents and authorized volunteers; or (2) the Contractor shall procure a bond or other financial guarantee acceptable to the District guaranteeing payment of losses and related investigation costs, claims and administrative and defense expenses.
- 3.13.6 <u>Acceptability of Insurers</u>. Insurance is to be placed with insurers with a current A.M. Best's rating no less than A-:VII, licensed to do business in California, and satisfactory to the District. Exception may be made for the State Compensation Insurance Fund when not specifically rated.

- 3.13.7 <u>Verification of Coverage</u>. Contractor shall furnish District with original certificates of insurance and endorsements effecting coverage required by this Contract on forms satisfactory to the District. The certificates and endorsements for each insurance policy shall be signed by a person authorized by that insurer to bind coverage on its behalf, and shall be on forms supplied or approved by the District. All certificates and endorsements must be received and approved by the District before work commences. The District reserves the right to require complete, certified copies of all required insurance policies, at any time.
- 3.13.8 <u>Subcontractors</u>. All subcontractors shall meet the requirements of this Section before commencing Work. Contractor shall furnish separate certificates and endorsements for each subcontractor. Subcontractor policies of General Liability insurance shall name the District, its officials, employees, agents and authorized volunteers as additional insureds using form ISO 20 38 04 13 or endorsements providing the exact same coverage. All coverages for subcontractors shall be subject to all of the requirements stated herein except as otherwise agreed to by the District in writing.
- 3.13.9 <u>Reporting of Claims</u>. Contractor shall report to the District, in addition to Contractor's insurer, any and all insurance claims submitted by Contractor in connection with the Work under this Contract.

3.14 Bond Requirements.

- 3.14.1 <u>Payment Bond</u>. If required by law or otherwise specifically requested by District in Exhibit "C" attached hereto and incorporated herein by reference, Contractor shall execute and provide to District concurrently with this Contract a Payment Bond in an amount required by the District and in a form provided or approved by the District. If such bond is required, no payment will be made to Contractor until the bond has been received and approved by the District.
- 3.14.2 <u>Performance Bond</u>. If specifically requested by District in Exhibit "C" attached hereto and incorporated herein by reference, Contractor shall execute and provide to District concurrently with this Contract a Performance Bond in an amount required by the District and in a form provided or approved by the District. If such bond is required, no payment will be made to Contractor until the bond has been received and approved by the District.
- 3.14.3 <u>Bond Provisions</u>. Should, in District's sole opinion, any bond become insufficient or any surety be found to be unsatisfactory, Contractor shall renew or replace the effected bond within (ten) 10 days of receiving notice from District. In the event the surety or Contractor intends to reduce or cancel any required bond, at least thirty (30) days prior written notice shall be given to the District, and Contractor shall post acceptable replacement bonds at least ten (10) days prior to expiration of the original bonds. No further payments shall be deemed due or will be made under this Contract until any replacement bonds required by this Section are accepted by the District. To the extent, if any, that the Total Contract Price is increased in accordance with the Contract, Contractor shall, upon request of the District, cause the amount of the bond to be increased accordingly and shall promptly deliver satisfactory evidence of such increase to the District. If Contractor fails to furnish any required bond, the District may terminate the Contract for cause.
- 3.14.4 <u>Surety Qualifications</u>. Only bonds executed by an admitted surety insurer, as defined in California Code of Civil Procedure Section 995.120, shall be accepted.

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If a California-admitted surety insurer issuing bonds does not meet these requirements, the insurer will be considered qualified if it is in conformance with Section 995.660 of the California Code of Civil Procedure, and proof of such is provided to the District.

3.15 Warranty. Contractor warrants all Work under the Contract (which for purposes of this Section shall be deemed to include unauthorized work which has not been removed and any non-conforming materials incorporated into the Work) to be of good quality and free from any defective or faulty material and workmanship. Contractor agrees that for a period of one year (or the period of time specified elsewhere in the Contract or in any guarantee or warranty provided by any manufacturer or supplier of equipment or materials incorporated into the Work, whichever is later) after the date of final acceptance, Contractor shall within ten (10) days after being notified in writing by the District of any defect in the Work or non-conformance of the Work to the Contract, commence and prosecute with due diligence all Work necessary to fulfill the terms of the warranty at its sole cost and expense. Contractor shall act sooner as requested by the District in response to an emergency. In addition, Contractor shall, at its sole cost and expense, repair and replace any portions of the Work (or work of other contractors) damaged by its defective Work or which becomes damaged in the course of repairing or replacing defective Work. For any Work so corrected, Contractor's obligation hereunder to correct defective Work shall be reinstated for an additional one year period, commencing with the date of acceptance of such corrected Work. Contractor shall perform such tests as the District may require to verify that any corrective actions, including, without limitation, redesign, repairs, and replacements comply with the requirements of the Contract. All costs associated with such corrective actions and testing, including the removal, replacement, and reinstitution of equipment and materials necessary to gain access, shall be the sole responsibility of Contractor. All warranties and guarantees of subcontractors, suppliers and manufacturers with respect to any portion of the Work, whether express or implied, are deemed to be obtained by Contractor for the benefit of the District, regardless of whether or not such warranties and guarantees have been transferred or assigned to the District by separate agreement and Contractor agrees to enforce such warranties and guarantees, if necessary, on behalf of the District. In the event that Contractor fails to perform its obligations under this Section, or under any other warranty or guaranty under this Contract, to the reasonable satisfaction of the District, the District shall have the right to correct and replace any defective or non-conforming Work and any work damaged by such work or the replacement or correction thereof at Contractor's sole expense. Contractor shall be obligated to fully reimburse the District for any expenses incurred hereunder upon demand.

3.16 Employee/Labor Certifications.

3.16.1 Contractor's Labor Certification. By its signature hereunder, Contractor certifies that he is aware of the provisions of Section 3700 of the California Labor Code which require every employer to be insured against liability for Worker's Compensation or to undertake self-insurance in accordance with the provisions of that Code, and agrees to comply with such provisions before commencing the performance of the Work. A certification form for this purpose, which is attached to this Contract as Exhibit "D" and incorporated herein by reference, shall be executed simultaneously with this Contract.

3.16.2 <u>Equal Opportunity Employment</u>. Contractor represents that it is an equal opportunity employer and that it shall not discriminate against any employee or applicant for employment because of race, religion, color, national origin, ancestry, physical disability, mental disability, medical condition, genetic information, marital status, sex, gender, gender identity,

gender expression, age, sexual orientation, military and veteran status, or other interests protected by the State or Federal Constitutions. Such non-discrimination shall include, but not be limited to, all activities related to initial employment, upgrading, demotion, transfer, recruitment or recruitment advertising, layoff or termination.

3.16.3 <u>Verification of Employment Eligibility</u>. By executing this Contract, Contractor verifies that it fully complies with all requirements and restrictions of state and federal law respecting the employment of undocumented aliens, including, but not limited to, the Immigration Reform and Control Act of 1986, as may be amended from time to time, and shall require all subcontractors and sub-subcontractors to comply with the same.

3.17 General Provisions.

- 3.17.1 <u>District's Representative</u>. The District hereby designates Jennifer Santos, Senior Management Analyst, or his or her designee, to act as its representative for the performance of this Contract ("District's Representative"). District's Representative shall have the power to act on behalf of the District for all purposes under this Contract. Contractor shall not accept direction or orders from any person other than the District's Representative or his or her designee.
- 3.17.2 Contractor's Representative. Before starting the Work, Contractor shall submit in writing the name, qualifications and experience of its proposed representative who shall be subject to the review and approval of the District ("Contractor's Representative"). Following approval by the District, Contractor's Representative shall have full authority to represent and act on behalf of Contractor for all purposes under this Contract. Contractor's Representative shall supervise and direct the Work, using his best skill and attention, and shall be responsible for all construction means, methods, techniques, sequences and procedures and for the satisfactory coordination of all portions of the Work under this Contract. Contractor's Representative shall devote full time to the Project and either he or his designee, who shall be acceptable to the District, shall be present at the Work site at all times that any Work is in progress and at any time that any employee or subcontractor of Contractor is present at the Work site. Arrangements for responsible supervision, acceptable to the District, shall be made for emergency Work which may be required. Should Contractor desire to change its Contractor's Representative, Contractor shall provide the information specified above and obtain the District's written approval.
- 3.17.3 Termination. This Contract may be terminated by District at any time, either with our without cause, by giving Contractor three (3) days advance written notice. In the event of termination by District for any reason other than the fault of Contractor, District shall pay Contractor for all Work performed up to that time as provided herein. In the event of breach of the Contract by Contractor, District may terminate the Contract immediately without notice, may reduce payment to Contractor in the amount necessary to offset District's resulting damages, and may pursue any other available recourse against Contractor. Contractor may not terminate this Contract except for cause. In the event this Contract is terminated in whole or in part as provided, District may procure, upon such terms and in such manner as it may determine appropriate, services similar to those terminated. Further, if this Contract is terminated as provided, District may require Contractor to provide all finished or unfinished documents, data, diagrams, drawings, materials or other matter prepared or built by Contractor in connection with its performance of this

Contract. District shall not be liable for any costs other than the charges or portions thereof which are specified herein. Contractor shall not be entitled to payment for unperformed Work including, without limitation, any overhead and profit on the portion of the Work that is terminated and shall not be entitled to damages or compensation of any kind or nature for termination of Work.

- 3.17.4 <u>Contract Interpretation</u>. Should any question arise regarding the meaning or import of any of the provisions of this Contract or written or oral instructions from District, the matter shall be referred to District's Representative, whose decision shall be binding upon Contractor.
- 3.17.5 Anti-Trust Claims. This provision shall be operative if this Contract is applicable to California Public Contract Code Section 7103.5. In entering into this Contract to supply goods, services or materials, Contractor hereby offers and agrees to assign to the District all rights, title, and interest in and to all causes of action it may have under Section 4 of the Clayton Act (15 U.S.C. Section 15) or under the Cartwright Act (Chapter 2, commencing with Section 16700, of Part 2 of Division 7 of the Business and Professions Code) arising from purchases of goods, services, or materials pursuant to the Contract. This assignment shall be made and become effective at the time the District tender final payment to Contractor, without further acknowledgment by the Parties.
- 3.17.6 <u>Notices</u>. All notices hereunder and communications regarding interpretation of the terms of the Contract or changes thereto shall be provided by the mailing thereof by registered or certified mail, return receipt requested, postage prepaid and addressed as follows:

CONTRACTOR:

Sustainable Mitigation PO Box 1132, Angelus Oaks, CA 92305 Attn: Anthony Hoag, Owner

DISTRICT:

Rancho Simi Recreation and Park District 4201 Guardian St., Simi Valley, CA 93063 Attn: Jennifer Santos, Senior Management Analyst

Any notice so given shall be considered received by the other Party three (3) days after deposit in the U.S. Mail as stated above and addressed to the Party at the above address. Actual notice shall be deemed adequate notice on the date actual notice occurred, regardless of the method of service.

- 3.17.7 <u>Time of Essence</u>. Time is of the essence in the performance of this Contract.
- 3.17.8 <u>Assignment Forbidden</u>. Contractor shall not, either voluntarily or by action of law, assign or transfer this Contract or any obligation, right, title or interest assumed by Contractor herein without the prior written consent of District. If Contractor attempts an assignment or transfer of this Contract or any obligation, right, title or interest herein, District may, at its option, terminate and revoke the Contract and shall thereupon be relieved from any and all obligations to Contractor or its assignee or transferee.

- 3.17.9 <u>No Third Party Beneficiaries</u>. There are no intended third-party beneficiaries of any right or obligation assumed by the Parties.
- 3.17.10 <u>Laws and Venue</u>. This Contract shall be interpreted in accordance with the laws of the State of California. If any action is brought to interpret or enforce any term of this Contract, the action shall be brought in the Superior Court of California for the County of Ventura.
- 3.17.11 <u>Counterparts</u>. This Contract may be executed in counterparts, each of which shall constitute an original.
- 3.17.12 <u>Successors</u>. The Parties do for themselves, their heirs, executors, administrators, successors, and assigns agree to the full performance of all of the provisions contained in this Contract.

3.17.13 [Reserved]

- 3.17.14 <u>Solicitation</u>. Contractor maintains and warrants that it has not employed nor retained any company or person, other than a bona fide employee working solely for Contractor, to solicit or secure this Contract. Further, Contractor warrants that it has not paid nor has it agreed to pay any company or person, other than a bona fide employee working solely for Contractor, any fee, commission, percentage, brokerage fee, gift or other consideration contingent upon or resulting from the award or making of this Contract. For breach or violation of this warranty, District shall have the right to terminate this Contract without liability.
- 3.17.15 Conflict of Interest. Contractor maintains and warrants that it has not employed nor retained any company or person, other than a bona fide employee working solely for Contractor, to solicit or secure this Agreement. Further, Contractor warrants that it has not paid nor has it agreed to pay any company or person, other than a bona fide employee working solely for Contractor, any fee, commission, percentage, brokerage fee, gift or other consideration contingent upon or resulting from the award or making of this Contract. For breach or violation of this warranty, District shall have the right to rescind this Contract without liability. For the term of this Contract, no official, officer or employee of District, during the term of his or her service with District, shall have any direct interest in this Contract, or obtain any present or anticipated material benefit arising therefrom. In addition, Contractor agrees to file, or to cause its employees or subcontractors to file, a Statement of Economic Interest with the District's Filing Officer as required under state law in the performance of the Work.

3.17.16 Certification of License.

- 3.17.16.1 Contractor certifies that as of the date of execution of this Contract, Contractor has a current contractor's license of the classification indicated below under Contractor's signature.
- 3.17.16.2 Contractors are required by law to be licensed and regulated by the Contractors' State License Board which has jurisdiction to investigate complaints against contractors if a complaint regarding a patent act or omission is filed within four (4) years of the date of the alleged violation. A complaint regarding a latent act or omission pertaining to structural defects must be filed within ten (10) years of the date of the alleged violation. Any questions concerning a contractor may be referred to the Registrar, Contractors' State License Board, P.O. Box 26000, Sacramento, California 95826.

- 3.17.17 <u>Authority to Enter Contract</u>. Each Party warrants that the individuals who have signed this Contract have the legal power, right and authority to make this Contract and bind each respective Party.
- 3.17.18 <u>Entire Contract; Modification</u>. This Contract contains the entire agreement of the Parties with respect to the subject matter hereof, and supersedes all prior negotiations, understandings or agreements. This Contract may only be modified by a writing signed by both Parties.
- 3.17.19 <u>Non-Waiver</u>. None of the provisions of this Contract shall be considered waived by either party, unless such waiver is specifically specified in writing.
- 3.17.20 <u>District's Right to Employ Other Contractors</u>. District reserves right to employ other contractors in connection with this Project or other projects.

[SIGNATURES ON NEXT PAGE]

SIGNATURE PAGE FOR WEED ABATEMENT SERVICES AT VARIOUS PARKS AND OPEN SPACE AREAS IN SIMI VALLEY AND OAK PARK CONTRACT BETWEEN THE RANCHO SIMI RECREATION AND PARK DISTRICT AND SUSTAINABLE MITIGATION

| [| IN WITNESS WHEREOF, the P] day of [], | | d into this Contract as of th |
|------|---|---------------|-------------------------------|
| Rand | ho Simi Recreation and Park District | | Sustainable Mitigation |
| Ву: | Dan Paranick | Ву: | |
| | District Manager | lts: | |
| | | Printed Name: | |

EXHIBIT "A"

SERVICES/SCHEDULE

ARTICLE I. SCOPE OF SERVICES

Annual abatement of hazardous vegetation (weeds, grass, brush, limbing up trees, etc.) to provide a minimum 100-foot defensible space for fire clearance from structures. The awarded bidder is responsible for providing all equipment and all work must meet the Rancho Simi Recreation and Park District's and Ventura County Fire Department's specifications and requirements. See Instructions to Bidders, Sample Contract, and Appendices" A", "B", and "C" for more information.

EXHIBIT "B"

PLANS AND SPECIFICATIONS

ARTICLE I. PLANS AND SPECIFICATIONS

Plans and Specifications for this project are provided as Appendix "A", "B", and "C", in the Project Manual and Specifications for Weed Abatement Services at Various District Parks and Open Space Areas – Simi Valley and Oak Park, California, and are incorporated herein by this reference.

EXHIBIT "C"

SPECIAL CONDITIONS

ARTICLE 1. BOND:

Within ten (10) calendar days from the date the Contractor is notified of award of the Contract, the Contractor shall deliver to the District two identical counterparts of Performance and Payment Bond on the form supplied by the District and included as Exhibit "F" and "G" to the Contract. The surety supplying the bonds must be an admitted surety insurer, as defined in Code of Civil Procedure Section 995.120, authorized to do business as such in the State of California and satisfactory to the District. The Performance and Payment Bond shall be for one hundred percent (100%) of the Total Contract Price.

ARTICLE 2. Reverse Liquidated Damages Due to Unreasonable District Delay:

In compliance with the provisions of California Public Contract Code § 7102, the Contractor will be compensated for damages incurred due to delays in completing the Work due solely to the fault of the District, where such delay is unreasonable under the circumstances and not contemplated by the parties and such delay is not the result of Additional Work. The Contractor and District agree that determining actual damages is impracticable and extremely difficult. As such, the Contractor shall be entitled to the appropriate time extension and to payment of liquidated damages in the sum of \$400 per Day of delay in excess of the time specified for the completion of the Work. Such amount shall constitute the only payment allowed and shall necessarily include all overhead (direct or indirect), all profit, all administrative costs, all bond costs, all labor, materials, equipment and rental costs, and any other costs, expenses and fees incurred or sustained as a result of such delay. The Contractor expressly agrees to be limited solely to the liquidated damages for all such delays as defined in this subsection.

ARTICLE 3. WORKING HOURS:

- A. The contractor will only be permitted to work during the hours of 7:00 a.m. to 3:30 p.m. Monday through Friday. No work will be permitted on Saturday, Sunday, or any day designated as a holiday by the California Labor Code.
- B. In the event the contractor wishes to work on Saturday or Sunday, the contractor shall submit a formal written request and present it to the District not less than fourteen (14) days prior to the proposed scheduled work date. Approval or disapproval shall be at the District's discretion.
- C. Weekend work will be considered unsupervised work. Any unsupervised, uninspected work requiring the approval of the governing public authority (District and/or Ventura County Fire Department) shall be re-exposed for inspection and reconstructed in a manner acceptable to the Park District at contractors expense until satisfactory compliance is established.

EXHIBIT "D"

CERTIFICATION LABOR CODE - SECTION 1861

I, the undersigned Contractor, am aware of the provisions of Section 3700, <u>et seq.</u>, of the California Labor Code which require every employer to be insured against liability for Worker's Compensation or to undertake self-insurance in accordance with the provisions of the Code, and I, the undersigned Contractor, agree to and will comply with such provisions before commencing the performance of the Work on this Contract.

| | J | |
|-----|---------------|---|
| Ву: | Signature | _ |
| | Name (Print) | - |
| | Title (Print) | _ |

Sustainable Mitigation

EXHIBIT "E"

PUBLIC WORKS CONTRACTOR REGISTRATION CERTIFICATION

Pursuant to Labor Code sections 1725.5 and 1771.1, all contractors and subcontractors that wish to bid on, be listed in a bid proposal, or enter into a contract to perform public work must be registered with the Department of Industrial Relations. See http://www.dir.ca.gov/Public-Works.html for additional information.

No bid will be accepted nor any contract entered into without proof of the contractor's and subcontractors' current registration with the Department of Industrial Relations to perform public work.

Contractor hereby certifies that it is aware of the registration requirements set forth in Labor Code sections 1725.5 and 1771.1 and is currently registered as a contractor with the Department of Industrial Relations.¹

| Name of Contractor: |
|--|
| DIR Registration Number: |
| DIR Registration Expiration: |
| Small Project Exemption: Yes or No |
| Unless Contractor is exempt pursuant to the small project exemption, Contractor furthe acknowledges: |
| Contractor shall maintain a current DIR registration for the duration of the project. Contractor shall include the requirements of Labor Code sections 1725.5 and 1771.1 in its contract with subcontractors and ensure that all subcontractors are registered at the time of bid opening and maintain registration status for the duration of the project. Failure to submit this form or comply with any of the above requirements may result in a finding that the bid is non-responsive. |
| Name of Contractor |
| Signature |
| Name and Title |
| Dated |
| |

¹ If the Project is exempt from the contractor registration requirements pursuant to the small project exemption under Labor Code Sections 1725.5 and 1771.1, please mark "Yes" in response to "Small Project Exemption."

PAYMENT BOND (LABOR AND MATERIALS)

KNOW ALL MEN BY THESE PRESENTS That

WHEREAS, the Rancho Simi Recreation and Park District (hereinafter designated as the "District"), by action taken or a resolution passed ________, 20_____, has awarded to <u>Sustainable Mitigation</u> hereinafter designated as the "Principal," a contract for the work described as follows: **Weed Abatement Services at Various Parks and Open Space Areas in Sim Valley and Oak Park Project, Contract No. 2024-02** (the "Project"); and

WHEREAS, said Principal is required to furnish a bond in connection with said contract; providing that if said Principal or any of its Subcontractors shall fail to pay for any materials, provisions, provender, equipment, or other supplies used in, upon, for or about the performance of the work contracted to be done, or for any work or labor done thereon of any kind, or for amounts due under the Unemployment Insurance Code or for any amounts required to be deducted, withheld, and paid over to the Employment Development Department from the wages of employees of said Principal and its Subcontractors with respect to such work or labor the Surety on this bond will pay for the same to the extent hereinafter set forth.

NOW THEREFORE, we, the Principal and _______ as Surety, are held and firmly bound unto the District in the penal sum of ______ Dollars (\$______) lawful money of the United States of America, for the payment of which sum well and truly to be made, we bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH that if said Principal, his or its subcontractors, heirs, executors, administrators, successors or assigns, shall fail to pay any of the persons named in Civil Code Section 9100, fail to pay for any materials, provisions or other supplies, used in, upon, for or about the performance of the work contracted to be done, or for any work or labor thereon of any kind, or amounts due under the Unemployment Insurance Code with respect to work or labor performed under the contract, or for any amounts required to be deducted, withheld, and paid over to the Employment Development Department or Franchise Tax Board from the wages of employees of the contractor and his subcontractors pursuant to Revenue and Taxation Code Section 18663, with respect to such work and labor the Surety or Sureties will pay for the same, in an amount not exceeding the sum herein above specified, and also, in case suit is brought upon this bond, all litigation expenses incurred by the District in such suit, including reasonable attorneys' fees, court costs, expert witness fees and investigation expenses.

This bond shall inure to the benefit of any of the persons named in Civil Code Section 9100 so as to give a right of action to such persons or their assigns in any suit brought upon this bond.

It is further stipulated and agreed that the Surety on this bond shall not be exonerated or released from the obligation of this bond by any change, extension of time for performance, addition, alteration or modification in, to, or of any contract, plans, specifications, or agreement pertaining or relating to any scheme or work of improvement herein above described, or pertaining or relating to the furnishing of labor, materials, or equipment therefore, nor by any change or modification of any terms of payment or extension of the time for any payment pertaining or relating to any scheme or work of improvement herein above described, nor by any rescission or attempted

rescission or attempted rescission of the contract, agreement or bond, nor by any conditions precedent or subsequent in the bond attempting to limit the right of recovery of claimants otherwise entitled to recover under any such contract or agreement or under the bond, nor by any fraud practiced by any person other than the claimant seeking to recover on the bond and that this bond be construed most strongly against the Surety and in favor of all persons for whose benefit such bond is given, and under no circumstances shall Surety be released from liability to those for whose benefit such bond has been given, by reason of any breach of contract between the owner or District and original contractor or on the part of any obligee named in such bond, but the sole conditions of recovery shall be that claimant is a person described in Civil Code Section 9100, and has not been paid the full amount of his claim and that Surety does hereby waive notice of any such change, extension of time, addition, alteration or modification herein mentioned, including but not limited to the provisions of sections 2819 and 2845 of the California Civil Code.

By their signatures hereunder, Surety and Principal hereby confirm under penalty of perjury that surety is an admitted surety insurer authorized to do business in the State of California.

| IN WITNESS WHEREOF, we have hereu, 20 | into set our hands and seals this day of |
|---------------------------------------|--|
| (Corporate Seal) | Contractor/ Principal By |
| | Title |
| (Corporate Seal) | Surety |
| | ByAttorney-in-Fact |
| (Attach Attornev-in-Fact Certificate) | Title |

Notary Acknowledgment

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

| STATE OF CALIFORNIA COUNTY OF | |
|--|--|
| On, 20, before me, | , Notary Public, personally notary Public, who proved to me on the basis of satisfactory re subscribed to the within instrument and acknowledged to ner/their authorized capacity(ies), and that by his/her/their entity upon behalf of which the person(s) acted, executed the laws of the State of California that the foregoing paragraph |
| is true and correct. | J J. J. J. J. J. J. J. J. J. |
| | WITNESS my hand and official seal. |
| Though the information below is not required by la | Signature of Notary Public PTIONAL aw, it may prove valuable to persons relying on the document and reattachment of this form to another document. |
| and could prevent traudulent removal a CAPACITY CLAIMED BY SIGNER | DESCRIPTION OF ATTACHED DOCUMENT |
| ☐ Individual ☐ Corporate Officer | DESCRIPTION OF ATTACHED DOCUMENT |
| Title(s) | Title or Type of Document |
| ☐ Partner(s) ☐ Limited ☐ General ☐ Attorney-In-Fact ☐ Trustee(s) | Number of Pages |
| ☐ Guardian/Conservator ☐ Other: Signer is representing: Name Of Person(s) Or Entity(ies) | Date of Document |
| | Signer(s) Other Than Named Above |

NOTE: This acknowledgment is to be completed for Contractor/Principal.

Notary Acknowledgment

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

| STATE OF CALIFORNI. | | | |
|---|---------------------|---|--|
| On | . 2 | 0 . before me. | Notary Public, personally |
| | | | Name And Title Of Officer (e.g. "Jane Doe, Notary Public"), Notary Public, personally |
| appeared | | | , who proved to me on the basis of satisfactory |
| | | ame(s) of Signer(| |
| me that he/she/they | execu | ted the same ir | s) is/are subscribed to the within instrument and acknowledged to n his/her/their authorized capacity(ies), and that by his/her/their), or the entity upon behalf of which the person(s) acted, executed |
| I certify under PENAL is true and correct. | TY OF | F PERJURY und | der the laws of the State of California that the foregoing paragraph |
| | | | WITNESS my hand and official seal. |
| | | | |
| Place Notary Seal | Above | | Signature of Notary Public |
| | | | OPTIONAL |
| Though the i an | nformati d could | on below is not requir prevent fraudulent re | ired by law, it may prove valuable to persons relying on the document removal and reattachment of this form to another document. |
| CAPACITY CLA | AIMEI | BY SIGNER | DESCRIPTION OF ATTACHED DOCUMENT |
| ☐ Individual☐ Corporate Officer | | | |
| <u></u> | Title(s) | - 4000 | Title or Type of Document |
| ☐ Partner(s) | | Limited | |
| | | General | Number of Pages |
| ☐ Attorney-In-Fact | | | |
| ☐ Trustee(s) | | | |
| ☐ Guardian/Conservator | | | Date of Document |
| ☐ Other: | | | |
| Signer is representing: Name Of Person(s) Or Entity(ies) | | , | |
| | | | |
| | | | Signer(s) Other Than Named Above |

NOTE: This acknowledgment is to be completed for the Attorney-in-Fact. The Power-of-Attorney to local representatives of the bonding company must also be attached.

END OF PAYMENT BOND

EXHIBIT "G"

PERFORMANCE BOND

KNOW ALL PERSONS BY THESE PRESENTS:

THAT WHEREAS, the Rancho Simi Recreation and Park District, (hereinafter referred to as "District") has awarded to <u>Sustainable Mitigation</u>, (hereinafter referred to as the "Contractor") an agreement for **Weed Abatement Services at Various Parks and Open Space Areas in Sim Valley and Oak Park Project, Contract No. 2024-02**, (hereinafter referred to as the "Project").

| WHEREAS, the work to be performed by the Contractor is more particularly set forth in the Contract Documents for the Project dated, (hereinafter referred to as "Contract Documents"), the terms and conditions of which are expressly incorporated herein by reference; and |
|--|
| WHEREAS, the Contractor is required by said Contract Documents to perform the terms thereof and to furnish a bond for the faithful performance of said Contract Documents. |
| NOW, THEREFORE, we,, the undersigned Contractor and as Surety, a corporation organized |
| and duly authorized to transact business under the laws of the State of California, are held and |
| firmly bound unto the District in the sum ofDOLLARS, |
| (\$), said sum being not less than one hundred percent (100%) of the total amount |
| of the Contract, for which amount well and truly to be made, we bind ourselves, our heirs, executors and administrators, successors and assigns, jointly and severally, firmly by these presents. |

THE CONDITION OF THIS OBLIGATION IS SUCH, that, if the Contractor, his or its heirs, executors, administrators, successors or assigns, shall in all things stand to and abide by, and well and truly keep and perform the covenants, conditions and agreements in the Contract Documents and any alteration thereof made as therein provided, on its part, to be kept and performed at the time and in the manner therein specified, and in all respects according to their intent and meaning; and shall faithfully fulfill all obligations including the one (1) year guarantee of all materials and workmanship; and shall indemnify and save harmless the District, its officials, officers, employees, and authorized volunteers, as stipulated in said Contract Documents, then this obligation shall become null and void; otherwise it shall be and remain in full force and effect.

As a part of the obligation secured hereby and in addition to the face amount specified therefore, there shall be included costs and reasonable expenses and fees including reasonable attorney's fees, incurred by District in enforcing such obligation.

As a condition precedent to the satisfactory completion of the Contract Documents, unless otherwise provided for in the Contract Documents, the above obligation shall hold good for a period of one (1) year after the acceptance of the work by District, during which time if Contractor shall fail to make full, complete, and satisfactory repair and replacements and totally protect the District from loss or damage resulting from or caused by defective materials or faulty workmanship. The obligations of Surety hereunder shall continue so long as any obligation of Contractor remains. Nothing herein shall limit the District's rights or the Contractor or Surety's

obligations under the Contract, law or equity, including, but not limited to, California Code of Civil Procedure Section 337.15.

Whenever Contractor shall be, and is declared by the District to be, in default under the Contract Documents, the Surety shall remedy the default pursuant to the Contract Documents, or shall promptly, at the District's option:

- i. Take over and complete the Project in accordance with all terms and conditions in the Contract Documents; or
- ii. Obtain a bid or bids for completing the Project in accordance with all terms and conditions in the Contract Documents and upon determination by Surety of the lowest responsive and responsible bidder, arrange for a Contract between such bidder, the Surety and the District, and make available as work progresses sufficient funds to pay the cost of completion of the Project, less the balance of the contract price, including other costs and damages for which Surety may be liable. The term "balance of the contract price" as used in this paragraph shall mean the total amount payable to Contractor by the District under the Contract and any modification thereto, less any amount previously paid by the District to the Contractor and any other set offs pursuant to the Contract Documents.
- iii. Permit the District to complete the Project in any manner consistent with California law and make available as work progresses sufficient funds to pay the cost of completion of the Project, less the balance of the contract price, including other costs and damages for which Surety may be liable. The term "balance of the contract price" as used in this paragraph shall mean the total amount payable to Contractor by the District under the Contract and any modification thereto, less any amount previously paid by the District to the Contractor and any other set offs pursuant to the Contract Documents.

Surety expressly agrees that the District may reject any contractor or subcontractor which may be proposed by Surety in fulfillment of its obligations in the event of default by the Contractor.

Surety shall not utilize Contractor in completing the Project nor shall Surety accept a bid from Contractor for completion of the Project if the District, when declaring the Contractor in default, notifies Surety of the District's objection to Contractor's further participation in the completion of the Project.

The Surety, for value received, hereby stipulates and agrees that no change, extension of time, alteration or addition to the terms of the Contract Documents or to the Project to be performed thereunder shall in any way affect its obligations on this bond, and it does hereby waive notice of any such change, extension of time, alteration or addition to the terms of the Contract Documents or to the Project.

By their signatures hereunder, Surety and Contractor hereby confirm under penalty of perjury that surety is an admitted surety insurer authorized to do business in the State of California.

[REMAINDER OF PAGE LEFT INTENTIONALLY BLANK]

| IN WITNESS WHEREOF, we have hereunto s, 20 | et our hands and seals this day of |
|---|------------------------------------|
| (Corporate Seal) | Contractor/ Principal |
| | By |
| | Title |
| (Corporate Seal) | Surety |
| | · |
| | By Attorney-in-Fact |
| (Attach Attorney-in-Fact Certificate) | Title |
| The rate of premium on this bond is premium charges is \$ (The above must be filled in by corporate attorney) | · |
| THIS IS A REQUIRED FORM | |
| Any claims under this bond may be addressed to | : |
| (Name and Address of Surety) | |
| | - 40 |
| (Name and Address of Agent or Representative for service of | |
| process in California, if different from above) | |
| (Telephone number of Surety and Agent or Representative for service of process in California) | |

Notary Acknowledgment

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

| STATE OF CALIFORNIA COUNTY OF | | | | |
|---|---------------------------|------------------------------------|----------------------|---|
| On | , 20 | , before me, | | , Notary Public, personally Title Of Officer (e.g. "Jane Doe, Notary Public") |
| | | <u>.</u> | Name And | Title Of Officer (e.g. "Jane Doe, Notary Public") |
| appeared | Name/ | s) of Signer(s | | , who proved to me on the basis of satisfactory |
| me that he/she/they exc | on(s) wh ecuted t | ose name(s) the same in | is/are his/he | subscribed to the within instrument and acknowledged to r/their authorized capacity(ies), and that by his/her/their entity upon behalf of which the person(s) acted, executed |
| I certify under PENALTY is true and correct. | OF PE | RJURY unde | er the la | aws of the State of California that the foregoing paragraph |
| | | | | WITNESS my hand and official seal. |
| Place Notary Seal At | oove | | | Signature of Notary Public |
| | | | OF | PTIONAL |
| Though the inform and cou | ation beloi Id prevent | w is not require fraudulent rem | d by law oval and | , it may prove valuable to persons relying on the document I reattachment of this form to another document. |
| CAPACITY CLAIM | MED BY | SIGNER | | DESCRIPTION OF ATTACHED DOCUMENT |
| ☐ Individual ☐ Corporate Officer | | | | |
| Tit | tle(s) | | | Title or Type of Document |
| □ Partner(s) |] Lim | ited | | |
| |] Ger | neral | | Number of Pages |
| ☐ Attorney-In-Fact☐ Trustee(s) | | | | |
| ☐ Guardian/Conservator | | | | Date of Document |
| □ Other: | | | | |
| Signer is representing: Name Of Person(s) Or Entity(ies) | | | | |
| | | | | |
| | | | | Signer(s) Other Than Named Above |

NOTE: This acknowledgment is to be completed for Contractor/Principal.

Notary Acknowledgment

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

| STATE OF CALIFORNIA COUNTY OF | _ | |
|---|--|---|
| On, 2 | , before me, | , Notary Public, personally |
| appeared | Name An | d Title Of Officer (e.g. "Jane Doe, Notary Public"), who proved to me on the basis of satisfactory |
| evidence to be the person(s me that he/she/they execu | s) whose name(s) is/are ted the same in his/he | e subscribed to the within instrument and acknowledged to er/their authorized capacity(ies), and that by his/her/their ntity upon behalf of which the person(s) acted, executed the |
| I certify under PENALTY Of is true and correct. | F PERJURY under the I | aws of the State of California that the foregoing paragraph |
| | | WITNESS my hand and official seal. |
| Place Notary Seal Above | | Signature of Notary Public |
| | O | PTIONAL |
| Though the information and could p | n below is not required by law revent fraudulent removal an | v, it may prove valuable to persons relying on the document d reattachment of this form to another document. |
| CAPACITY CLAIMED | BY SIGNER | DESCRIPTION OF ATTACHED DOCUMENT |
| ☐ Individual☐ Corporate Officer | | |
| Title(s) | | Title or Type of Document |
| □ Partner(s) □ | Limited | |
| Attorney-In-Fact | General | Number of Pages |
| ☐ Trustee(s) ☐ Guardian/Conservator ☐ Other: Signer is representing: Name Of Person(s) Or Entity(ies) | | Date of Document |
| | | Signer(s) Other Than Named Above |

NOTE: This acknowledgment is to be completed for the Attorney-in-Fact. The Power-of Attorney to local representatives of the bonding company must also be attached.

END OF PERFORMANCE BOND

G-5

EXHIBIT "H"

FLEET COMPLIANCE CERTIFICATION

Bidder hereby acknowledges that they have reviewed the California Air Resources Board's policies, rules and regulations and are familiar with the requirements of Title 13, California Code of Regulations, Division 3, Chapter 9, effective on January 1, 2024 (the "Regulation"). Bidder hereby certifies, subject to penalty for perjury, that the option checked below relating to the Bidder's fleet, and/or that of their subcontractor(s) ("Fleet") is true and correct:

- ☐ The Fleet is subject to the requirements of the Regulation, and the appropriate Certificate(s) of Reported Compliance have been attached hereto.
- The Fleet is exempt from the Regulation under section 2449.1(f)(2), and a signed description of the subject vehicles, and reasoning for exemption has been attached hereto.
- Bidder and/or their subcontractor is unable to procure R99 or R100 renewable diesel fuel as defined in the Regulation pursuant to section 2449.1(f)(3). Bidder shall keep detailed records describing the normal refueling methods, their attempts to procure renewable diesel fuel and proof that shows they were not able to procure renewable diesel (i.e. third party correspondence or vendor bids).
- The Fleet is exempt from the requirements of the Regulation pursuant to section 2449(i)(4) because this Project has been deemed an Emergency, as defined under section 2449(c)(18). Bidder shall only operate the exempted vehicles in the emergency situation and records of the exempted vehicles must be maintained, pursuant to section 2449(i)(4).
- ☐ The Fleet does not fall under the Regulation or are otherwise exempted and a detailed reasoning is attached hereto.

| Name of Bidd | er: | | |
|--------------|-----|------|------|
| o: . | | | |
| Name: | | | |
| Title: | | | |
| Date: | | | |

EXHIBIT "I"

CERTIFICATE OF INSURANCE

NOTICE AND INSTRUCTIONS TO CONTRACTOR:

Certificate(s) of Insurance furnished to the District must be in accordance with these provisions:

- 1. Limits of policy must be in the amounts specified by the District (see Document 00650-2 and Bid Proposal Document 00401-3, Insurance).
- 2. All certificates must name the Rancho Simi Recreation and Park District as "additional insured" to the maximum limits of the policies and must be accompanied with a <u>Certificate of Endorsement</u> for verifying the additional insured provision. (See sample document, page 00650-3.)
- 3. The additional insured provision must contain the following language:
 - "Rancho Simi Recreation and Park District," its/their officers, directors, employees, or agents (while acting within the scope of their duties) are hereby named as additional insureds whenever named insured is lessee or permittee of the Rancho Simi Recreation and Park District or when conducting an operation on property owned or controlled by said District or when performing work for said District or whenever by written or oral agreement, said District is to be named insured in the policy(s) certified herein. In all instances, the policy(s) certified shall be primary coverage.
- 4. Each insurance policy required by this Contract shall be endorsed to state that: (1) coverage shall not be suspended, voided, reduced or canceled except after thirty (30) days prior written notice by certified mail, return receipt requested, has been given to the District; and (2) any failure to comply with reporting or other provisions of the policies, including breaches of warranties, shall not affect coverage provided to the District, its officials, employees, agents and authorized volunteers.
- 5. Comprehensive general liability combined single limit per occurrence for bodily injury and property damage in the amount specified shall be with no aggregate limit, unless the Park District is furnished verification by the carrier that there are no claims outstanding that could reduce the coverage to less than the amount specified.

CERTIFICATE OF INSURANCE Issue Date (MM/DD/YY) XX/XX/XX THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT MANED, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE Producer **BROKER'S NAME** POLICIES BELOW. BROKER'S FIRM COMPANIES AFFORDING COVERAGE ADDRESS CITY/STATE/ZIP CARRIER'S NAME(S) **COMPANY** TELEPHONE NUMBER LETTER A INSURED COMPANY LETTER B COMPANY CONSTRUCTION CO. NAME LETTER C ADDRESS COMPANY CITY/STATE/ZIP LETTER D COMPANY LETTER E COVERAGES THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN. THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES, LIMITS SHOWN MAY HAVE BEEN DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES, LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS. POLICY NUMBER POLICY EFFECTIVE POLICY EXPIRATION TYPE OF INSURANCE LIMITS \$4,000,000 GENERAL LIABILITY GENERAL AGGREGATE \$2,000,000 [X] COMMERCIAL GENERAL LIABILITY PRODUCTS-COMP/OP AGG. Α CLAIMS MADE [X] OCCUR. \$2,000,000 PERSONAL & ADV. INJURY [X] OWNER'S & CONTRACTOR'S PROT. XX XX XX XX XX XX XX/ XX XX XX [X] XCU INCLUDED (CONTRACTOR) AUTOMOBILE LIABILITY COMBINED SINGLE [X] ANY AUTO LIMIT ALL OWNED AUTOS SCHEDULED AUTOS \$1,000,000 BODILY INJURY В HIRED AUTOS XX (Per person) NON-OWNED AUTOS BODILY INJURY \$ (Per accident) **GARAGE LIABILITY** \$ PROPERTY DAMAGE \$ \$ **EXCESS LIABILITY EACH OCCURRENCE** \$ UMBRELLA FORM OTHER THAN UMBRELLA FORM AGGREGATE SUBJECT TO THE TERMS OF THE WORKER'S COMPENSATION STATUTORY LIMITS WORKER'S COMPENSATION LAWS EACH ACCIDENT \$1,000,000 AND OF THE STATE OF CALIFORNIA \$ EMPLOYERS' LIABILITY DISEASE-POLICY LIMIT \$ DISEASE-EACH EMPLOYEE OTHER (PROJECT DESCRIPTION) 1. THE RANCHO SIMI RECREATION AND PARK DISTRICT IS NAMED AS ADDITIONAL INSURED WITH RESPECT TO THE OPERATIONS OF THE NAMED INSURED DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/SPECIAL ITEMS CERTIFICATE HOLDER SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING COMPANY WILL ENDEAVOR TO MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO MAIL SUCH NOTICE SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE COMPANY, ITS AGENTS OR REPRESENTATIVES. RANCHO SIMI RECREATION AND PARK DISTRICT 4201 GUARDIAN ST. SIMI VALLEY, CA 93063 AUTHORIZED REPRESENTATIVE ORIGINAL SIGNATURE REQUIRED

SAMPLE (ACCEPTABLE)

POLICY NUMBER: XX XX XX XX

COMMERCIAL GENERAL LIABILITY

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED - OWNERS, LESSEES OR CONTRACTORS (FORM B)

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART.

SCHEDULE

Name of Person or Organization:
RANCHO SIMI RECREATION AND PARK DISTRICT
4201 GUARDIAN STREET
SIMI VALLEY, CA 93063

WHO IS AN INSURED (Section II) is amended to include as an insured the person or organization shown in the Schedule, but only with respect to liability arising out of "your work" for that insured by or for you.

END OF DOCUMENT

RANCHO SIMI RECREATION AND PARK DISTRICT

PROPOSAL

PROJECT:

Weed Abatement Services at Various District Parks and

Open Space Areas

PROJECT NO .:

2024-02

LOCATION:

Various Locations throughout Simi Valley and Oak Park,

California.

BIDDER:

Sustainable Mitgation

BID OPENING DATE:

Tuesday, June 4, 2024

TIME:

2:00 P.M.

TO THE BOARD OF DIRECTORS
RANCHO SIMI RECREATION AND PARK DISTRICT
4201 Guardian Street
Simi Valley, California 93063

Gentlemen:

In accordance with the advertised "Notice Inviting Bids" requesting sealed bids for providing all labor, materials, equipment, and services necessary for:

Weed Abatement Services at Various District Parks and Open Space Areas Simi Valley and Oak Park, California

and after having carefully examined the location of the proposed work, Project Manual (Specifications), and Contract Document Forms for the same and read the accompanying Proposal, I agree to enter into a Contract to provide all labor, materials, equipment and services necessary to carry the above-mentioned work to completion under the supervision of the Rancho Simi Recreation and Park District (Park District).

In submitting this Proposal, I agree:

- 1. To hold my Bid open for a period of <u>forty-five (45)</u> days following the date of opening of Bids.
- 2. Within ten (10) calendar days, to enter into and execute the Agreement, if awarded on the basis of this Proposal, and to furnish Performance and Payment Bonds, if requested and directed by the Park District.

BIDDER'S INITIALS AH

- 3. Within <u>five (5)</u> days from the mailing by the District of notification to commence work, the contractor shall commence work and complete the same within the allotted time and in accordance with the contract documents.
- 4. To accomplish the <u>entire work</u> within <u>thirty (30)</u> consecutive calendar days from and after executing the Agreement, weather permitting.

BASE BID

The undersigned hereby proposes to provide all materials, labor, equipment, tools, apparatus, facilities, services and transportation necessary to complete all the work in conformity with the Project Manual, including specifications, addendums, and other Contract Documents, for the lump sum price of:

Fifty one thousand Dollars (U.S.)

(\$51,000.00)

UNIT PRICES

All bidders are required by the Park District to submit itemized unit prices for the base bid at the time of the bid opening. This format, including all itemized unit prices, may be used as a basis for Contractor's payments.

Contractor is advised that the unit prices may be used in the determination of the lowest responsible/responsive bidder. Unreasonable prices may result in rejection of the entire bid proposal.

All unit prices shall include all labor, materials, taxes, and incidentals necessary to complete the item.

Bidders are advised that the total sum of all of the unit prices should equal the lump sum total for the base bid.

ITEMIZED UNIT PRICES

| 1. | Simi Valley Parcels – Lump sum price to complete all as scope-of-work for the Simi Valley Area (See Appendix "A"). | pects of the project's |
|----|--|------------------------|
| - | | Dollars (U.S.) |
| | (_\$30,600.00) | |
| 2. | Oak Park Parcels – Lump sum price to complete all aspscope-of-work for the Oak Park Area (See Appendix "B"). | pects of the project's |
| - | Thenry thousand four hundred, | Dollars (U.S.) |
| | (_\$20,400.00) | |
| | Bid Proposal BIDDE | R'S INITIALS AH |

AWARD OR REJECTION OF BIDS

AWARD OF CONTRACT: The Contract will be awarded to the lowest responsible Bidder complying with these instructions and with the Notice Inviting Bids. The District, however, reserves the right to reject all bids, reject non-responsive bids, and, so far as permitted by law, to waive any informality in the bids. If an award is made, the Contract shall be awarded within forty-five (45) days after the opening of the bids.

The District will award this Contract under the following provisions:

- A. The method for calculating the lowest bid will be as follows:
 - The lowest bid shall be the lowest base bid without consideration of additive or deductive items.
- B. A responsible bidder who submitted the lowest base bid as determined by this section shall be awarded a Contract, if it is awarded. This section does not preclude the District from adding or deducting from the Contract any of the additive or deductive items after the lowest responsible bidder has been determined.

STATE LICENSES

The undersigned hereby certifies that they currently possess a valid Landscape (C-27) Contractor's License in the State of California in accordance with the provisions of Chapter 9, Division 4, of the Business and Professional Code of the State of California. In addition, the undersigned hereby agrees to provide a California Certified Arborist to provide on-site supervision at all times during the course of the work.

INSURANCE

The undersigned agrees to furnish certificate of public liability insurance, workmen's compensation, and such other insurance as will protect him, and the District from claims for damages and from personal injury, including death, which may arise from operation under this Contract, whether such operation by himself or by any Subcontractor or anyone directly or indirectly employed by him or either of them; and the certificates of such insurance will be filed at the time of execution of the Contract, and such coverage shall be in the amounts specified herein.

Each insurance policy required by this Contract shall be endorsed to state that: (1) coverage shall not be suspended, voided, reduced or canceled except after thirty (30) days prior written notice by certified mail, return receipt requested, has been given to the District; and (2) any failure to comply with reporting or other provisions of the policies, including breaches of warranties, shall not affect coverage provided to the District, its officials, employees, agents and authorized volunteers.

The Contractor at his own expense shall carry public liability insurance which shall not be less than \$2,000,000 per occurrence and \$4,000,000 aggregate for bodily injury, personal injury and property damage. The General Public Liability Insurance shall cover the General Contractor and all Subcontractors to the work.

Workmen's Compensation coverage as required and described by the State of California.

If required, the awarded contractor shall provide the City of Simi Valley, and Ventura County Watershed Protection District with a Certificate of Insurance in conformance with their policy and procedures for all work performed within their property and/or right-of-way. These certificates are in addition to the Park District's Certificate of Insurance requirements and neither certificate is interchangeable between public agencies. Both Certificates of Insurance must be issued/posted prior to the start of construction.

BONDS

The undersigned agrees to furnish the District with satisfactory labor and material bond in an amount equal to 100% of the Contract price, and a faithful performance bond in an amount equal to 100% of the Contract price, said bonds shall be secured from surety company or surety companies, satisfactory to the District.

The Payment Bond (Labor and Materials) shall be for not less than 100% of the Contract price, to satisfy claims of material suppliers and/or mechanics and laborers employed by the Contractor performing work. The bond shall be maintained by the Contractor and remain in full force until the work is accepted by the District and/or otherwise stated.

The Faithful Performance Bond shall be for 100% of the Contract price, to guarantee faithful performance of all prescribed work within the time allotted, in a manner acceptable to the District.

Concurrent with executing a Contract with the District, the Contractor shall file with the District Surety Bonds in the amounts noted above. The bonds shall be duly executed by a responsible Corporate Surety, authorized to issue such bonds in the State of California and secured through the offices of an authorized agent with an office in California. The Contractor shall pay for all bond premiums, costs and incidentals.

Each bond shall be signed by both the Contractor and Surety, and the signature of the authorized agent of Surety shall be notarized.

Changes in the work or extensions of time, made after the contract, shall in no way release the Contractor or Surety from their obligations. Notices of such changes or extension shall be waived by the Surety.

PERMITS AND FEES

The Contractor will be required to obtain and pay for an "Encroachment Permit" from the City of Simi Valley Department of Public Works and/or County of Ventura for temporary lane closures and work within the public right-of-way. All necessary incidentals (traffic diversion plans, insurance certificates, securities, etc.), necessary to obtain the permits shall be provided by the Contractor as part of the base bid proposal. A copy of the "Encroachment Permit" must be provided to the Park District.

The Contractor shall obtain and pay for all other permits relating to City and County agencies, including business tax, haul and dump permits as required.

PREVAILING WAGE RATES

The District Manager of the Rancho Simi Recreation and Park District by and on behalf of the Board of Directors has obtained the general prevailing rate per diem wages and the general prevailing rate for holiday and overtime work in the locality in which the public work is to be performed for each craft, classification or type of workmen needed to execute the Contract from the Director of the Department of Industrial Relations of the State of California, and the same is on file in the office of the District. It shall be mandatory upon the Contractor to whom the Contract is awarded to pay not less than the said specified prevailing rates of wages to all workers employed by him in the execution of the Agreement.

CONTRACTOR is aware of and agrees to abide by the provisions of California Labor Code, including Sections 1720-1781, pertaining to the obligation to pay prevailing wages with respect to the performance of work. Copies of the prevailing rate of per diem wages and the general prevailing rate for holiday and overtime work for each craft are available upon request from the DISTRICT. A copy of the prevailing rate of per diem wages shall be posted at the job site. If such posting is not possible, a copy shall be posted at the business of the CONTRACTOR. CONTRACTOR shall defend, indemnify and hold the District, its officials, officers, employees and agents free and harmless from any claim or liability arising out of any failure or alleged failure to comply with the Prevailing Wage Laws. CONTRACTOR and any subcontractor shall forfeit a penalty of up to \$200 per calendar day or portion thereof for each worker paid less than the prevailing wage rates.

CONTRACTOR is aware of and agrees to abide by Section 1777.5 of the California Labor Code with respect to the employment of properly-registered apprentices on public works. The parties agree that the foregoing satisfies the requirement in Section 1777.5(n) that the awarding body include contract stipulations to satisfy the provisions of that Section.

CONTRACTOR AND SUBCONTRACTOR REGISTRATION

Under Labor Code Section 1771.1, a contractor or subcontractor shall not be qualified to bid on, be listed in a bid proposal, subject to the requirements of Section 4104 of the Public Contract Code, or engage in the performance of any contract for public work, as

defined in this chapter, unless currently registered and qualified to perform public work pursuant to Section 1725.5.

The District reserves the right to reject any bids and not award a contract to any bidder if the bidder does not submit proof to the District that bidder and any listed subcontractor(s) are currently registered and qualified to perform public work, pursuant to Labor Code Section 1725.5.

Pursuant to California Labor Code Section 1771.4, the contractor and its subcontractor(s) shall furnish the records specified in Section 1776 directly to the Labor Commissioner, in the following manner:

- (1) At least monthly or more frequently if specified in the contract with the awarding body.
- (2) In a format prescribed by the Labor Commissioner.

DIR MONITORING AND ENFORCEMENT

The project is subject to compliance monitoring and enforcement by the Department of Industrial Relations (California Labor Code Section 1771.4).

JOB SITE NOTICES

The contractor shall post job site notices, as prescribed by regulation (California Labor Code Section 1771.4).

VISITING THE SITE

The undersigned has thoroughly examined the Project Manual (Specifications), Addenda (if any) and other Contract Documents, has visited the site, and is thoroughly familiar with the contents and all conditions thereof.

CONTRACT DOCUMENTS

A sample of the Agreement proposed to be entered into between the Park District and the undersigned is attached herewith and made a part of these Specifications.

TIMELINESS OF PERFORMANCE

Time is hereby expressly made and declared to be of the essence of this Contract and of each and every part thereof, and no act or forbearance by the Park District or extension by it of the time for the performance of any of the terms of this Contract, and no delay or failure on the part of the Park District in the exercise of any of its rights hereunder shall in any way constitute or operate as a waiver of or excuse for any future default on the part of the Contractor, or as a waiver, release or relinquishment of any of the rights or powers herein conferred upon the Park District.

Delays and Extension of Time:

- A. If the work shall be delayed at any time by reason of a suspension ordered by the Park District or because of any other act or neglect of Park District or its officers or employees without contributory act or neglect on the part of the Contractor or his agents, or employees, or Subcontractors, or if the work should be delayed without the fault or negligence of the Contractor, or for any other reason which in the opinion of the Park District is proper justification for such delay, then the Contractor shall be entitled to an extension of time equivalent to the time actually lost by such delay.
- B. In order to secure such an extension of time, the Contractor shall file a written request with the Park District for extension of time within seven (7) days of the beginning of each delay, and failure to do so shall constitute a waiver thereof, except that in case of a continuing cause of delay, only one claim shall be necessary.
- C. A request for an extension of time or the granting of an extension of time shall not constitute a basis for any claim against the Park District for additional compensation. The Contractor shall be deemed to have waived any and all rights to claim additional compensation unless, at the time of filing a request for an extension of time, he shall likewise file a claim for additional compensation on account of such delay. Additional compensation to the Contractor because of delay in the work shall be considered only if such delay is the result of a suspension ordered by the Park District or because of any other acts or neglect of the Park District or its officers or its employees without contributory act or neglect on the part of the Contractor or his agents, or employees, or Subcontractors.
- D. This article does not exclude the recovery of damage for delay by either party under other provisions of the Contract Documents.

DESIGNATION OF SUBCONTRACTORS AND SUPPLIERS

See Subcontractors List Document 00430.

| ADDENDA | | |
|---|--------|--|
| This bid includes ADDENDUM NO | Dated: | |
| | Dated: | |
| ASSIGNMENT | | |
| This Contract shall not be assigned by the Contra | ctor. | |

AFFIDAVIT

The Contractor for himself and for his successors, executors, administrators, and assigns hereby agree to the full performance of the covenants herein contained.

The undersigned states that this is a genuine proposal, not made in collusion, or in the interest of any other person/firm other than represented by the undersigned.

| NAME OF BIDDER Sustainable Mitgation |
|---|
| BY Anthony Hoag |
| TITLE Owner |
| ADDRESS PO Box 1132 , Angelus Oaks, CA 92305 |
| PHONE 951-712-2327 |
| CONTRACTOR'S LICENSE NO. 1080564 |
| EXPIRATION DATE 08/31/2025 |
| PRIMARY CLASS C27 |
| SECONDARY CLASS |
| DEPARTMENT OF INDUSTRIAL RELATIONS (DIR) REGISTRATION NO. PW-LR-100071421 |
| DATE_6/3/24 |
| NOTE: If bidder is a corporation, proposal must be signed by an authorized officer of the corporation and corporation seal affixed. Proposal must be accompanied by a document evidencing such officer is authorized to sign. |
| Check one - (✓) Owner () Partnership () Company () Corporation () Other |

SUBCONTRACTORS LIST

| 70 : | RANCHO SIMI RECREA | ATION AND PARK DISTRICT | |
|-------------|---|---|--|
| 3Y: | Sustainable Mitgation hereinafter called "Bidde | | |
| PROJ | ECT: In accordance with | Article 15 of Instructions to Bidders, po | ursuant to bidding for the Work titled |
| | <u>Wee</u> | ed Abatement Services at Various Distr Open Space Areas Simi Valley and Oak Park. Califor | |
| | the undersigned pr | Nork equaling or exceeding 1/2 of 1 per oposes to use the following subcontract igned proposes to perform all other por | rcent of the total proposed Contract Sum. ors. Except as otherwise approved by the rtions of the Work with his own forces. |
| | The prime contract that they are performance. | or must also list subcontractors working ming Work equal to ½ of 1 percent of t | for subcontractors for this project providing the total proposed Contract Sum. |
| NO.: | PORTIONS OF THE WORK | SUBCONTRACTOR NAME. ADDRESS & PHONE NO. | LICENSE# / DIR# |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | (PLEASE | DUPLICATE AND ATTACH ADDITION | NAL PAGES AS REQUIRED) |
| THIS F | FORM SHALL BE COMPL | ETED AND SUBMITTED WITH THE E | BID DOCUMENTS. |
| | | at shown on the Bid Form: | 200 |
| BIDDE | R: Anthony Hoa | | DATE: 6/3/24 |
| | | END OF DOCUMENT | |

Subcontractors List 00430-1

EXHIBIT "D"

CERTIFICATION LABOR CODE - SECTION 1861

I, the undersigned Contractor, am aware of the provisions of Section 3700, et seq., of the California Labor Code which require every employer to be insured against liability for Worker's Compensation or to undertake self-insurance in accordance with the provisions of the Code, and I, the undersigned Contractor, agree to and will comply with such provisions before commencing the performance of the Work on this Contract.

| [Contractor Name] | | | |
|-------------------|---------------------------|-------------|--|
| Ву: | Anthony Hoag Signature | | |
| | Anthony Hoag Name (Print) | | |
| | Owner Title (Print) | | |

EXHIBIT "E"

PUBLIC WORKS CONTRACTOR REGISTRATION CERTIFICATION

Pursuant to Labor Code sections 1725.5 and 1771.1, all contractors and subcontractors that wish to bid on, be listed in a bid proposal, or enter into a contract to perform public work must be registered with the Department of Industrial Relations. See http://www.dir.ca.gov/Public-Works/PublicWorks.html for additional information.

No bid will be accepted nor any contract entered into without proof of the contractor's and subcontractors' current registration with the Department of Industrial Relations to perform public work.

Contractor hereby certifies that it is aware of the registration requirements set forth in Labor Code sections 1725.5 and 1771.1 and is currently registered as a contractor with the Department of Industrial Relations.¹

| Name of Contractor: Susta | inable Mitgation |
|------------------------------|------------------|
| DIR Registration Number: P | W-LR-1000714211 |
| DIR Registration Expiration: | 5/31/2025 |
| Small Project Exemption: | Yes or X No |

Unless Contractor is exempt pursuant to the small project exemption, Contractor further acknowledges:

- Contractor shall maintain a current DIR registration for the duration of the project.
- Contractor shall include the requirements of Labor Code sections 1725.5 and 1771.1 in its contract with subcontractors and ensure that all subcontractors are registered at the time of bid opening and maintain registration status for the duration of the project.
- Failure to submit this form or comply with any of the above requirements may result in a finding that the bid is non-responsive.

| Name of Con | tractor_Sustainable Mitgation |
|--------------|-------------------------------|
| Signature | nthony. Hoag |
| Name and Tit | le_ Anthony Hoag - Owner |
| Dated6/3 | 3/24 |

¹ If the Project is exempt from the contractor registration requirements pursuant to the small project exemption under Labor Code Sections 1725.5 and 1771.1, please mark "Yes" in response to "Small Project Exemption."

RANCHO SIMI RECREATION AND PARK DISTRICT

INTEROFFICE MEMORANDUM

DATE: June 19, 2024

TO: District Manager

FROM: Director of Administration

SUBJECT: Presentation of the Part-Time Employee of the Month for May 2024 to

Karina Brewer, Recreation Specialist II

BACKGROUND

The Part-Time Employee of the Month for May 2024 is Karina Brewer. Karina is a Recreation Specialist II in the Recreation Department. She has been with the District for one year; this is her first employee of the month award.



NOMINATION NARRATION

The person who submitted the nomination stated: Since her time with the District, Karina has been promoted from Recreation Attendant to Recreation Specialist due to her abilities and talents that she has displayed while working in Oak Park.

During the past month Karina has been responsible for revamping and taking charge of the park rental procedures and has processed nearly fifty park rentals independently; this includes changes and adjustments due to the weather.

Karina took on major responsibilities for the Egg Scramble event even though it was canceled due to the weather. She set up all the vendor's point-of-contact, obtained insurances, and scheduled and planned locations. She has also been working on securing instructors and vendors for the first Wellness Expo this month. The planning of this event would not have been possible without her help, as she took on a large amount of the initial work. Independent of these responsibilities, Karina has received praise on numerous occasions from community members and patrons, who have expressed her ability to help them and ensure the success of their programs, rentals, and events.

Karina always displays exceptional customer service and an extremely positive attitude and has done a great job while working for RSRPD. She is an invaluable member of our team and has been a great addition to our staff. She is very much deserving of this recognition.

BOARD ACTION

Karina has been invited to attend the June 19, 2024, Board Meeting to receive a plaque and payment of \$75.00 from the Board Chair.

Theresa Pennington

Director of Administration

RANCHO SIMI RECREATION AND PARK DISTRICT INTEROFFICE MEMORANDUM

DATE:

June 19, 2024

TO:

Board of Directors

FROM:

District Manager

SUBJECT:

Adoption of Preliminary District Operation and Capital Improvement Budget for

Fiscal Year 2024/25

SUMMARY

The District's proposed Preliminary Operating and Capital Improvement Budget for Fiscal Year 2024/25 is presented for Board consideration. Attached please find a PowerPoint Presentation of the FY 2024/25 Preliminary Budget (Attachment A), a General Fund Summary including proposed changes to the Budget from the prior year (Attachment B), and a detailed copy of the FY 2024/25 Preliminary Budget (Attachment C).

The General Fund Budget is balanced and proposes \$37,819,649 in revenues and expenditures, including amounts budgeted for reserves. One-time allocations have been identified for vehicles, Ranger equipment, Houghton Park concrete repair, signage for Oak Park, new gym wall pads, digital sign upgrade, ceiling repair, replacement mowers, among other equipment upgrades and replacements.

The Assessment Funds are balanced and proposes revenue and expenditures of \$2,259,738 for the Simi Valley area and \$967,654 for both assessment districts in Oak Park (Fund 30 and Fund 70). These funds are proposed to support maintenance staffing, part-time rangers, utilities, vehicle replacements, maintenance related expenditures and capital outlay projects.

The Park Dedication Fee Fund includes \$3,556,534 in revenues and expenditures. Proposed expenditures are budgeted for capital projects, including Rancho Santa Susana Phase IV Design, Permitting and Construction; and Strathearn Park Printz Colony House interior design changes.

As proposed in the Preliminary Budget, the Capital Outlay Fund includes \$16,972,494 in revenue and expenditures and funds reserved for future capital projects. Expenditure appropriations include Activity Center Phase III design and construction, District wide deferred maintenance projects, Sports Field Lighting, Equestrian Center Rehabilitation and Upgrade and Trailhead kiosk upgrades, among other projects outlined in the budget document.

Capital projects for the Oak Park area appropriated in the Preliminary Budget include funding for the Indian Springs play area concrete renovation, Oak Park Community Center exterior wall sealing, Oak Canyon Community Park bike path resurfacing, open space maintenance, and the Deerhill Park Tennis/Pickleball conversion project.

The Golf Course Enterprise Fund includes \$13,009,533 in budgeted revenues, expenditures and

capital projects. Capital outlay projects in the amount of \$5,493,500 are proposed, to include an irrigation system replacement, replacement tractors and equipment, parking lot rehabilitation, electric mower, drainage project, and painting of the Sinaloa clubhouse.

The Grant Fund includes funding for the Rancho Simi pool building renovation, Knolls Park Play Area Replacement, Knolls Station Parking Lot, Wildfire Resiliency and Vegetation Removal and a modest appropriation for trail maintenance.

Based on direction from the Board provided at the Budget Workshop, the following changes were made to the Preliminary Budget draft:

- Strathearn Barber Shop Siding Repair: \$18,000
- Strathearn Storage Container: \$10,000

Additionally, staff updated the following projects in the budget:

- Funding for environmental oversight of Oak Park Lagoon: \$10,000
- Oak Park Open Space Maintenance at Smoketree: \$120,000
- Sinaloa Fields Dam Repair: \$225,000
- Simi Hills Golf Course Parking Lot Rehabilitation: \$550,000
- Equipment for Simi Hills Golf Course: Sprayer, Electric Mower, Turf Roller: \$233,500
- Prop 68 Per Capita Grant transferred to the Equestrian Center project: \$86,177

During the Project Priority meeting on May 15, 2024, the Board directed staff research the following information related to requests from the public:

- Cost for a 2-sided handball court: approximately \$38,000
- Indian Springs lighting upgrade: approximately \$65,300
- Renovation of soccer fields at Rancho Santa Susana Community Park: project is underway and will be completed in the current fiscal year.

This Preliminary Budget contains assumptions relating to account expenditures, year-end balances, and next year assessed valuations and property tax revenues. Final year-end information will be incorporated into the District's final budget for Board review, modification and adoption. The approved Preliminary Budget will provide the District with spending authority until the time of adoption of a final budget.

BOARD ACTION

Staff recommends the Board adopt the attached Preliminary District Operating and Capital Improvement Budget for Fiscal Year 2024/25.

Dan Paranick

District Manager

TOM DANAMICA

ATTACHMENT A



FY 2024/25 Preliminary Budget June 19, 2024



FY 2024/25 Budgeted Capital Projects

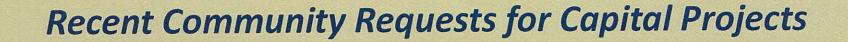
| \$1,200,000 |
|------------------|
| \$2,750,000 |
| \$178,000 |
| \$280,000 |
| \$30,000 |
| \$2,300,000 |
| \$202,000 |
| \$985,000 |
| \$45,000 |
| <i>\$361,177</i> |
| \$172,000 |
| \$2,209,609 |
| \$40,000 |
| \$35,000 |
| \$178,000 |
| \$150,000 |
| \$1,000,000 |
| \$75,000 |
| \$75,000 |
| |

| TOTAL FY 2024/25 BUDGETED CAPITAL PROJECTS | \$29,785,086 |
|--|--------------|
| TRAILHEAD KIOSK REPLACEMENT | \$100,000 |
| SPORTS FIELD LIGHTING (RMCP & RTCP) | \$450,000 |
| SPORTS FIELD LIGHTING (RSSCP PHASE IV) | \$1,100,000 |
| SPORTS FIELD LIGHTING (RSCP) | \$1,000,000 |
| SINALOA FIELDS DAM REPAIR | \$225,000 |
| SINALOA DRAINAGE PROJECT HOLES 5,6 & 7 | \$108,000 |
| SHGC IRRIGATION & BRIDGE REPLACEMENT | \$4,500,000 |
| SHGC PARKING LOT REHABILITATION | \$550,000 |
| SHGC EQUIPMENT (ELECTRIC MOWER, SPRAYER, TURF ROLLEI | R)\$233,500 |
| SEPTIC TANK REPLACEMENTS | \$60,000 |
| RSSCP PHASE IV CONSTRUCTION | \$6,200,800 |
| RSSCP PHASE IV DESIGN & PERMITTING | \$154,000 |
| RSCP POOL- PHASE II BUILDING DESIGN | \$45,000 |
| RSCP POOL- PHASE II BUILDING RENO | \$2,300,000 |
| RSCP EAST PARKING LOT RENOVATION | \$150,000 |
| OAK PARK OPEN SPACE MAINTENANCE (SMOKETREE) | \$120,000 |
| OCCP PRETEEN PLAYGROUND REPLACEMENT | \$125,000 |
| OCCP MAINTENANCE | \$67,000 |
| OCCP EXTERIOR WALL SEALING (MAINT) | \$31,000 |
| | |

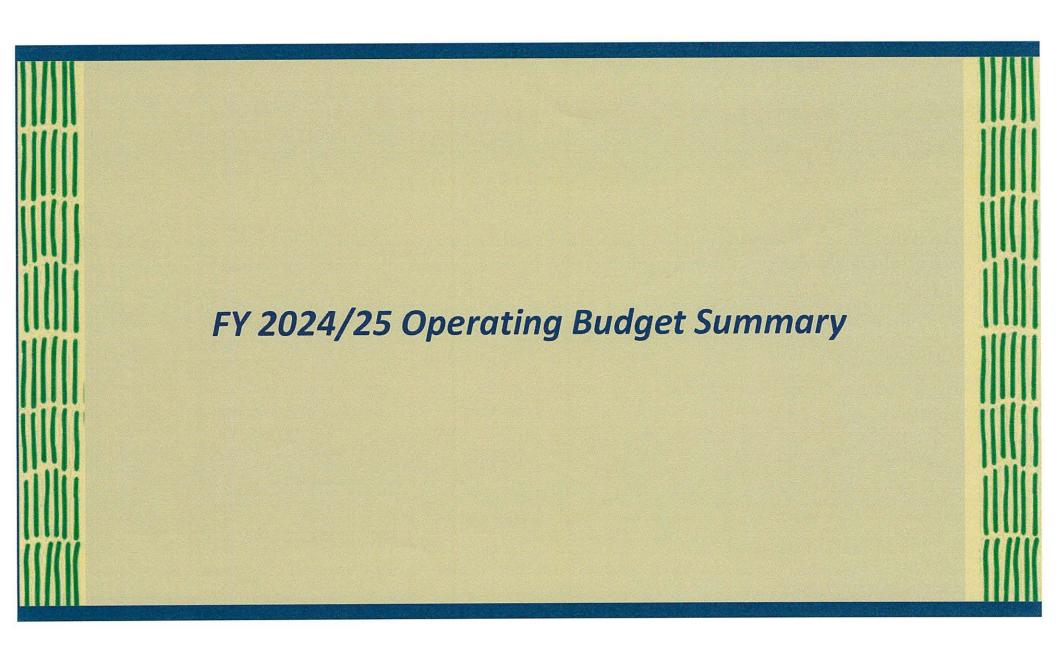
FY 2024/25 Budgeted Capital Outlay, Vehicles & Other

| 2024 GENERAL ELECTION | \$72,000 |
|--|-----------|
| ACTIVITY CENTER - TABLES & CHAIRS | \$4,500 |
| COMPUTERS AND WIFI | \$11,000 |
| HOUGHTON ROOF & STORE FRONT RENO | \$20,000 |
| MAINTENANCE - 2 ELECTRIC TRUCKS | \$125,000 |
| MAINTENANCE - 590 MOWER REPLACEMENT | \$120,000 |
| MAINTENANCE - 72" MOWER REPLACEMENT | \$105,000 |
| MAINTENANCE - REPLACE 8 UTILITY VEHICLES | \$104,000 |
| NEW PHONES | \$3,000 |
| OP - MAE BOYER KITCHEN RENOVATION | \$24,000 |
| OP - VARIOUS SIGNAGE | \$10,000 |
| OPCC - KITCHEN CABINET REPLACEMENT | \$22,000 |
| RECREATION VEHICLE (VAN) | \$50,000 |
| RANGERS - EQUIPMENT & SUPPLIES | \$16,000 |

| TOTAL FY 2024/25 CAPITAL OUTLAY | \$977,500 |
|---|-----------|
| VIETNAM WAR MEMORIAL | \$25,000 |
| STRATHEARN - STORAGE CONTAINER | \$10,000 |
| STRATHEARN - BARBER SHOP SIDING REPAIR | \$18,000 |
| STRATHEARN - COLONY HOUSE INTERIOR | \$25,000 |
| SINALOA - PAINT CLUBHOUSE | \$8,000 |
| SHGC - JOHN DEERE XUV 590 FOR RANGE | \$17,000 |
| SHGC - JOHN DEERE XUV 560 FOR COURSE | \$12,000 |
| SHGC - CHEVY TRUCK 2500HD, REG CAB, 4X2 | \$50,000 |
| SHGC - BUFFALO FAIRWAY DEBRIS BLOWER | \$15,000 |
| RSSCC - GYM WALL PADS | \$20,000 |
| RSSCC - DIGITAL SIGN REPLACEMENT | \$31,000 |
| RSSCC - CEILING REPAIRS | \$50,000 |
| RSSCC - ACOUSTIC PANELS | \$10,000 |



- Installation of sunshades over bleachers at the pool
- Benches in the breezeway at the RSCP tennis courts
- Handball court
- Soccer field renovations
- Indian Springs lighting upgrade



FY 2024/25 All Funds Summary

| ALL FUNDS SUMMARY | REVENUES | EXPENDITURES |
|---|------------|--------------|
| FUND 10 - GENERAL FUND | 37,819,649 | 37,819,649 |
| FUND 30-0-0000-1 - SIMI VALLEY ASSESSMENT | 2,259,738 | 2,259,738 |
| FUND 30-0-0000-2 - OAK PARK ASSESSMENT | 430,897 | 430,897 |
| FUND 40 - PARK DEDICATION FEES | 3,556,534 | 3,556,534 |
| FUND 50 - CAPITAL OUTLAY FUND | 16,972,494 | 16,972,494 |
| FUND 70 - OAK PARK SPECIAL ZONE TAX | 536,757 | 536,757 |
| FUND 80 - ENTERPRISE (GOLF COURSES) | 13,009,533 | 13,009,533 |
| FUND 90 - GRANT FUND | 2,274,244 | 2,274,244 |
| TOTAL REVENUES AND EXPENDITURES ALL FUNDS | 76,859,846 | 76,859,846 |

FY 2024/25 General Fund Budget Adjustments Summary

| 14001 | Proposed | On Going | One Time |
|--|-------------|------------|-------------|
| Revenues - Fund 10 Only | 2024-25 | Amount | Amount |
| FY23.24 Budgeted Revenue | 34,707,900 | 22,609,700 | 12,098,200 |
| Property Tax Growth: FY23.24 Est Actuals Above Budget 2.2% | 315,090 | 315,090 | |
| Property Tax Growth: FY24.25 Budget 2.5% | 635,810 | 635,810 | |
| Recreation Fees | 650,300 | 650,300 | |
| Swimming Pools | 3,600 | 3,600 | |
| Rentals | 72,200 | 72,200 | |
| Interest | 53,700 | 53,700 | |
| Cell Towers | 200 | 200 | |
| Other Misc Revenue | 1,651 | 1,651 | |
| Inter-Fund Transfers | 4,927,398 | | 4,927,398 |
| Other One-Time Transactions | (5,150,000) | | (5,150,000) |
| Carry-over | 1,601,800 | | 1,601,800 |
| Proposed Revenues 2024-25 | 37,819,649 | 24,342,251 | 13,477,398 |

FY 2024/25 General Fund Budget Adjustments Summary

| Expenses - Fund 10 Only | Proposed 2024-25 | On Going Amount | One Time Amount |
|---|---------------------|--------------------|--------------------|
| FY23.24 Approved Budgeted Expenses | 34,707,900 | 22,609,700 | 12,098,200 |
| Total Operating Expenses | 1,570,734 | 1,570,734 | |
| One Time Expenditures | 89,800 | | 89,800 |
| Capital Outlay | (21,000) | | (21,000) |
| Designated Reserve | 1,310,398 | | 1,310,398 |
| Electricity From Fund 30 SV (Reduce by \$48,000) | 134,000 | 134,000 | |
| Electricity From Fund 30 and 70 OP | 27,817 | 27,817 | |
| Ranger Equipment and Supplies | | | 16,000 |
| Computers and WiFi | | | 11,000 |
| 2024 General Election | | | 72,000 |
| Maintenance - Utility Vehicles Replacement x 8 | | | 104,000 |
| Maintenance - 590 Mower Replacement | | | 120,000 |
| Maintenance - 72" Mower Replacement x 3 | | | 105,000 |
| Vietnam War Memorial | | | 25,000 |
| RSSCC Digital Sign Replacement | | | 31,000 |
| Strathearn Barber Shop Siding Repair | | | 18,000 |
| Strathearn Storage Container | | | 10,000 |
| Vehicle Replacements x 2 (Rebudgeted from Fund 30) | | | 125,000 |
| Proposed Expenses 2024-25 | 37,819,649 | 24,342,251 | 13,477,398 |
| | | | |
| Reserve, Emergency Reserve and Other Capital/One-Time | | | 5,358,698 |
| Simi Valley Reserve | | | 7,302,700 |
| Oak Park Reserve | | | 816,000 |
| Total | | | 13,477,398 |

FY 2024/25 Budget Policy Considerations

- FY 2024/25 Capital Improvement Projects?
- FY 2024/25 General Fund Base Operating Recommendations?
- FY 2024/25 General Fund Additional Item Recommendations?
- FY 2024/25 Assessment Funds Recommendations?
- FY 2024/25 Golf Fund Recommendations?
- Additional Items From Board Members?

FY 2024/25 Budget Calendar

June 19, 2024

Approval of Preliminary Budget
Public Hearing Notice and Approval
Approval of Appropriations Limitation

July 31, 2024

Submission of Assessments to the County

July 17, 2024

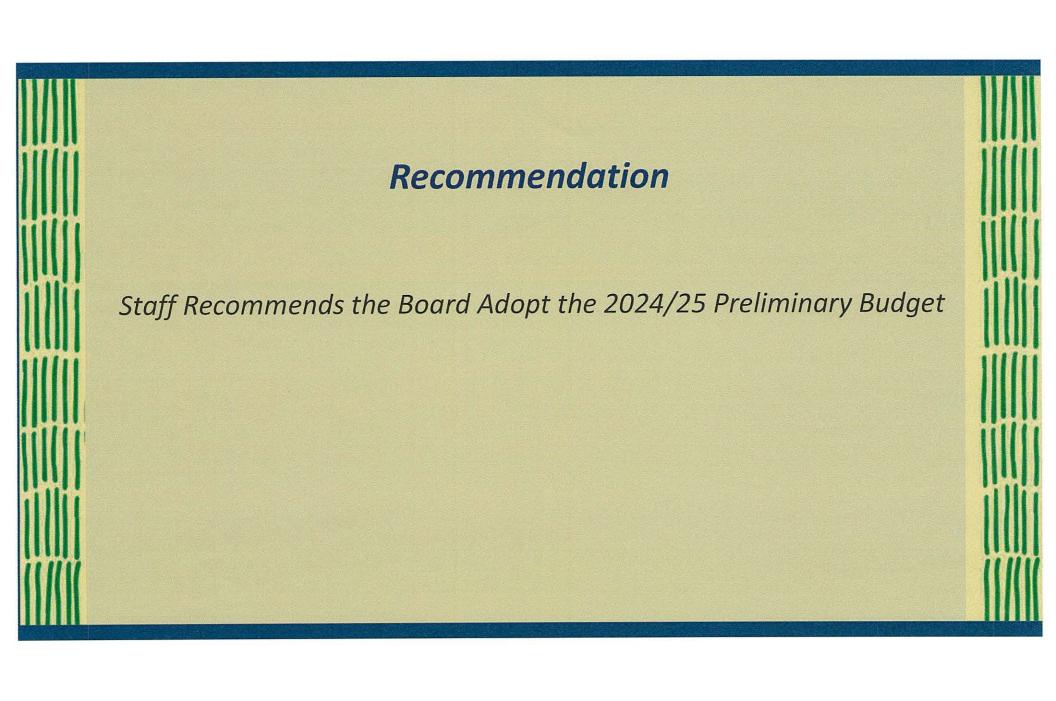
Public Hearing in Simi Valley on the District Budget

August 7, 2024

Public Hearing Regarding Oak Park on the District Budget

October 15, 2024

Approval of Final Budget for Fiscal Year 2024/25



Questions?

ATTACHMENT B

FISCAL YEAR 23.24 DRAFT PRELIMINARY BUDGET SUMMARY:

GENERAL FUND 10

| Revenues - Fund 10 Only | Proposed 2024-25 | ON-GOING AMOUNT | ONE-TIME AMOUNT |
|---|------------------|--------------------|--------------------|
| FY23.24 Budgeted Revenue | 34,707,900 | 22,609,700 | 12,098,200 |
| Projected Revenue Growth for FY24.25 | | | |
| Property Tax Growth: FY23.24 Est Actuals above budget- 2.2% | 315,090 | 315,090 | |
| Property Tax Growth: FY24.25 Budget- 2.5% | 635,810 | 635,810 | |
| Recreation Fees | 650,300 | 650,300 | |
| Swimming Pools | 3,600 | 3,600 | |
| Rentals | 72,200 | 72,200 | |
| Interest | 53,700 | 53,700 | |
| Cell Towers | 200 | 200 | |
| Other Misc Revenue | 1,651 | 1,651 | |
| Inter-Fund Transfers | 4,927,398 | ~ | 4,927,398 |
| Other One-Time Transactions | (5,150,000) | | (5,150,000) |
| Carry-over | 1,601,800 | | 1,601,800 |
| Proposed 2024-25 | 37,819,649 | 24,342,251 | 13,477,398 |
| | 0 | 0 | 0 |

| Expenses | Proposed 2024-25 | ON-GOING AMOUNT | ONE-TIME AMOUNT |
|--|--|---|---|
| FY23.24 Approved Budgeted Expenses | 34,707,900 | 22,609,700 | 12,098,200 |
| Total Operating Expenses | 1,570,734 | 1,570,734 | 138 184 |
| One Time Expenditures | 89,800 | 40 (40) | 89,800 |
| Capital Outlay | (21,000) | | (21,000) |
| Designated Reserve | 1,310,398 | | 1,310,398 |
| Electricity From Fund 30 SV (Reduce by \$48,000) Electricity From Fund 30 and 70 OP Ranger Equipment and Supplies Computers and WiFi 2024 General Election Maintenance - Utility Vehicles Replacement x 8 Maintenance - 590 Mower Replacement Maintenance - 72" Mower Replacement x 3 Vietnam War Memorial RSSCC Digital Sign Replacement Strathearn Barber Shop Siding Repair Strathearn Storage Container Vehicle Replacements x 2 (Rebudgeted from Fund 30) | 134,000 27,817 0 0 0 0 0 0 0 0 0 0 0 | 134,000 27,817 0 0 0 0 0 0 0 0 0 0 | 16,000 11,000 72,000 104,000 120,000 105,000 25,000 31,000 18,000 10,000 |
| Proposed 2024-25 | 37,819,649 | 24,342,251 | 13,477,398 |

Reserve, Emergency Reserve and Other Capital/One-Time Simi Valley Reserve Oak Park Reserve Total 5,358,698 7,302,700 816,000 **13,477,398**

ATTACHMENT C

SUMMARY OF REVENUES GENERAL FUND NO. 10

| , | | | Estimated | |
|---|------------------|------------------|------------------|-------------------|
| | Actual | Approved | Actual | Proposed |
| REVENUES | <u>2022-23</u> | <u>2023-24</u> | <u>2023-24</u> | <u>2024-25</u> |
| Property Taxes | 16,037,607 | 16,408,300 | 16,723,390 | 17,359,200 |
| Secured (Net of On-going 1992 ERAF Diversion) | 12,796,530 | 13,180,400 | 13,362,590 | 13,763,500 |
| Supplemental | 200,796 | 180,000 | 200,000 | 205,000 |
| Unsecured | 340,951 | 325,000 | 361,300 | 370,300 |
| Prior Year | 440,473 | 400,000 | 440,000 | 451,000 |
| Homeowners' Exemption | 88,850 | 84,000 | 76,700 | 78,600 |
| Redevelopment Pass Through | 2,170,007 | 2,238,900 | 2,282,800 | 2,490,800 |
| Recreation Revenues | <u>5,239,592</u> | <u>5,784,500</u> | 6,053,500 | <u>6,510,600</u> |
| Recreation Fees | | | | |
| Recreation Programs-RSSCC | 459,959 | 452,700 | 467,500 | 511,800 |
| Recreation Programs-Oak Park | 266,290 | 214,400 | 240,000 | 220,700 |
| Recreation Programs-Simi Valley | 3,050,906 | 3,569,000 | 3,857,500 | 4,153,900 |
| Swimming Pools | | | | |
| Recreation Swim Fees & Pool Rentals | 341,242 | 377,500 | 325,200 | 378,400 |
| School District Pool Use Fees | 75,743 | 79,500 | 79,600 | 82,200 |
| Rentals | | | | |
| Facility Use Fees - RSSCC | 129,987 | 127,000 | 158,500 | 162,000 |
| Facility Use Fees - Oak Park | 293,137 | 278,000 | 325,500 | 289,000 |
| Facility Use Fees - Simi Valley | 622,328 | 686,400 | 599,700 | 712,600 |
| Other Revenues | 419,928 | <u>416,900</u> | 530,100 | <u>472,451</u> |
| Cell Phone Towers | 105,045 | 104,000 | 104,200 | 104,200 |
| Interest Earned | 246,443 | 296,300 | 400,000 | 350,000 |
| Miscellaneous | 68,440 | 16,600 | 25,900 | 18,251 |
| SUBTOTAL OPERATING REVENUES | 21,697,127 | 22,609,700 | 23,306,990 | <u>24,342,251</u> |
| Inter-Fund Transfers | (2,268,500) | (5,638,000) | (5,638,000) | (710,602) |
| Fund 50 | (2,363,500) | (5,733,000) | (5,733,000) | (805,602) |
| Fund 70 - Labor Allocation | 95,000 | 95,000 | 95,000 | 95,000 |
| Other One-Time Transactions | <u>0</u> | 5,150,000 | <u>6,650,000</u> | <u>0</u> |
| Intra-Fund Transfer Fund 10- Woolsey Fire | <u> </u> | 5,150,000 | 5,150,000 | 0 |
| Reimbursement-Woolsey Fire | 0 | 5,150,000 | 1,500,000 | 0 |
| Tomousement woolsey The | v | v | 1,500,000 | U |
| Carry-Over (Prior Year) | <u>0</u> | 12,586,200 | <u>0</u> | 14,188,000 |
| TOTAL REVENUE FUND NO. 10 | 19,428,627 | 34,707,900 | 24,318,990 | 37,819,649 |

SUMMARY OF EXPENDITURES GENERAL FUND NO. 10

| | Actual | Actual Approved Estimated Actual | | Proposed |
|--------------------------------|----------------|----------------------------------|----------------|----------------|
| EXPENDITURES | <u>2022-23</u> | <u>2023-24</u> | <u>2023-24</u> | <u>2024-25</u> |
| Total Operating Expenditures | 19,657,154 | 22,609,700 | 21,836,750 | 24,342,251 |
| Salaries and Benefits | 12,054,453 | 13,714,600 | 13,334,400 | 14,828,359 |
| Services and Supplies | 7,602,701 | 8,895,100 | 8,502,350 | 9,513,892 |
| Capital Outlay | <u>16,338</u> | <u>101,000</u> | 21,000 | 80,000 |
| Other One-Time Expenditures | 289,304 | <u>684,700</u> | 420,600 | <u>774,500</u> |
| Designated Reserve* | <u>0</u> | 11,312,500 | | 12,622,898 |
| Oak Park General Reserve | 0 | 984,900 | 0 | 816,000 |
| Simi Valley General Reserve | 0 | 10,327,600 | 0 | 11,806,898 |
| TOTAL EXPENDITURES FUND NO. 10 | 19,962,796 | 34,707,900 | 22,278,350 | 37,819,649 |

SUPPLEMENTAL BUDGET- WOOLSEY FIRE DAMAGE** GENERAL FUND NO. 10

| | Actual | Approved | Estimated Actual | Proposed |
|---|----------------|----------------|------------------|----------------|
| | <u>2022-23</u> | <u>2023-24</u> | <u>2023-24</u> | <u>2024-25</u> |
| BEGINNING BALANCE | 4,800,000 | 3,772,300 | 3,772,300 | 0 |
| FEMA / Insurance / SCE Proceeds | 1,853,561 | 1,755,000 | 2,132,300 | 0 |
| Intra-Fund Transfer- Fund 10 General Fund | | (5,150,000) | (5,150,000) | 0 |
| Woolsey Fire Damage Expenditures | 2,881,271 | 377,300 | 0 | 0 |
| Net Revenue | (1,027,710) | (3,772,300) | (3,017,700) | 0 |
| ENDING BALANCE | 3,772,290 | 0 | 754,600 | 0 |

^{*} The reserve is designated to pay budgeted expenditures occurring prior to the District's receipt of its primary revenue checks for property taxes, which are received in December and April.

^{**} Damages suffered as a result of the Woolsey fire in November 2018, are expected to be fully recovered from proceeds received from FEMA and private insurance agencies. The determination of damages and receipt of proceeds will likely cross fiscal years, so the balances are summarized here.

SALARIES AND EMPLOYEE BENEFITS FUND 10

| | | | | Estimated | |
|--|----------------|----------------|----------------|--------------------|------------------|
| | Position(s) | Actual | Approved | Actual | Proposed |
| ADMINISTRATION | <u>2023-24</u> | <u>2022-23</u> | <u>2023-24</u> | <u>2023-24</u> | <u>2024-25</u> |
| District Manager | 1.0 | | | | |
| Director of Administration | 1.0 | | | | |
| Executive Assistant | 1.0 | | | | |
| Accountant | 2.0 | | | | |
| Computer Support Specialist | 1.0 | | | | |
| Sr. Park Ranger | 1.0 | | | | |
| Park Ranger | 1.0 | | | | |
| Accounting Specialist | 1.0 | | | | |
| Administrative Specialist | 1.0 | | | | |
| Human Resources Coordinator | 1.0 | | | | |
| Marketing & Community Outreach | <u>1.0</u> | | | | |
| Positions/ Salaries | 12.0 | 1,040,642 | 1,277,000 | 1,202,800 | 1,323,400 |
| Annual Leave Expense | | 29,786 | 22,400 | 42,000 | 22,400 |
| Benefits* | | 536,221 | 645,900 | 604,700 | 706,900 |
| Retiree Health Care Benefits - Former FT Employees | | <u>287,719</u> | 305,000 | 304,600 | 325,000 |
| Total | | 1,894,369 | 2,250,300 | 2,154,100 | 2,377,700 |
| Total | | 1,00,4,000 | 2,230,300 | 2,134,100 | 2,577,700 |
| Part-time Wages | | <u>94,642</u> | 100,500 | 137,000 | <u>131,000</u> |
| Total Salaries, Wages and Benefits | | 1,989,010 | 2,350,800 | 2,291,100 | 2,508,700 |
| RECREATION - SIMI VALLEY | | | | | |
| Director of Recreation | 1.0 | | | | |
| Recreation Supervisor II | 1.0 | | | | |
| Recreation Coordinator | 4.0 | | | | |
| Administrative Secretary | 1.0 | | | | |
| Customer Service Representative | 2.0 | | | | |
| Recreation Specialist | 2.0 | | | | |
| Recreation Aide | <u>1.0</u> | | | | |
| Positions/ Salaries | 12.0 | 974,185 | 1,056,100 | 1,028,900 | 1,111,200 |
| Annual Leave Expense | | 1,915 | 22,400 | 22,000 | 22,400 |
| Benefits* | | <u>768,590</u> | <u>856,000</u> | <u>882,600</u> | 974,800 |
| Total | | 1,744,690 | 1,934,500 | 1,933,500 | 2,108,400 |
| Total | | 1,744,020 | 1,254,500 | 1,755,500 | 2,100,400 |
| Part-time Wages | | 1,798,108 | 1,987,400 | 2,150,000 | <u>2,265,859</u> |
| Total Salaries, Wages and Benefits | | 3,542,798 | 3,921,900 | 4,083,500 | 4,374,259 |
| RECREATION - OAK PARK | | | | | |
| Recreation Supervisor II | 1.0 | | | | |
| Recreation Coordinator | 1.0 | | | | |
| Building Maintenance Worker I | <u>1.0</u> | | | | |
| Positions/ Salaries | 3.0 | 245,470 | 262,000 | 256,000 | 282,400 |
| | 5.0 | 969 | 5,600 | 5,000 | 5,600 |
| Annual Leave Expense | | | • | | |
| Benefits* | | <u>146,200</u> | 141,000 | 150,300 411,300 | 160,500 |
| Total | | 392,639 | 408,600 | 411,300 | 448,500 |
| Part-time Wages | | 70,123 | 101,400 | 101,200 | 115,100 |
| Total Salaries, Wages and Benefits | | 462,762 | 510,000 | 512,500 | 563,600 |
| | | ,,,, | , | ,000 | , |

SALARIES AND EMPLOYEE BENEFITS FUND 10

| | Position(s) 2023-24 | Actual 2022-23 | Approved 2023-24 | Estimated Actual 2023-24 | Proposed <u>2024-25</u> |
|--|---------------------|----------------|---------------------|--------------------------|-------------------------|
| RSSCC | | | | | |
| Recreation Supervisor II | 1.0 | | | | |
| Recreation Coordinator | 1.0 | | | | |
| Recreation Specialist | 1.0 | | | | |
| Buildings Maintenance Worker II | <u>1.0</u> | | | | |
| Positions/ Salaries | 4.0 | 325,681 | 344,300 | 367,100 | 361,400 |
| Annual Leave Expense | | 16,353 | 7,500 | 7,000 | 7,500 |
| Benefits* | | 172,800 | 215,900 | 184,300 | 237,400 |
| Total | | 514,834 | 567,700 | 558,400 | 606,300 |
| Part-time Wages | | <u>157,126</u> | 181,100 | 137,600 | <u>175,400</u> |
| | | 671,960 | 748,800 | 696,000 | |
| Total Salaries, Wages and Benefits | | 071,900 | /40,000 | 090,000 | 781,700 |
| PLANNING AND MAINTENANCE - SIMI VALLEY | | | | | |
| Director of Planning and Maintenance | 1.0 | | | | |
| Management Analyst | 1.0 | • | | | |
| Landscape Designer | 3.0 | | | | |
| Administrative Secretary | 1.0 | | | | |
| Sr. Maintenance Supervisor-Grounds | 2.0 | | | | |
| Crew Leader | 4.0 | | | | |
| Groundskeeper II | 6.0 | | | | |
| Groundskeeper I Sr. Maintenance Supervisor - Bldgs. | 11.0 1.0 | | | | |
| Buildings Specialist | 7.0 | | | | |
| Historical Park Coordinator | 7.0 <u>1.0</u> | | | | |
| Positions/ Salaries | 38.0 | 2,723,272 | 3,172,500 | 2,974,900 | 3,288,400 |
| | 36.0 | | | | |
| Annual Leave Expense | | 64,481 | 70,900 | 34,100 | 70,900 |
| Benefits* | | 1,584,512 | 1,788,100 | 1,640,100 | <u>1,981,600</u> |
| Total | | 4,372,264 | 5,031,500 | 4,649,100 | 5,340,900 |
| Part-time Wages | | 403,308 | 499,300 | <u>448,700</u> | 560,500 |
| Total Salaries, Wages and Benefits | | 4,775,573 | 5,530,800 | 5,097,800 | 5,901,400 |
| DI ANNING AND MAINTENANCE OAK DADK | | | | | |
| PLANNING AND MAINTENANCE - OAK PARK Sr. Maintenance Supervisor - Grounds | 1.0 | | | | |
| Groundskeeper II | 1.0 1.0 | | | | |
| Groundskeeper I | 2.0 | | | | |
| Crew Leader | 1.0 | | | | |
| Positions/ Salaries | 5.0 | 377,360 | 395,300 | 384,600 | 409,400 |
| Annual Leave Expense | 5.0 | 13,708 | 9,300 | 9,000 | 9,300 |
| - | | • | • | · · | · · |
| Benefits* | | <u>215,699</u> | <u>225,000</u> | <u>224,200</u> | <u>244,000</u> |
| Total | | 606,766 | 629,600 | 617,800 | 662,700 |
| Part-time Wages | | <u>5,657</u> | <u>32,300</u> | <u>35,700</u> | <u>36,000</u> |
| Total Salaries, Wages and Benefits | | 612,423 | 661,900 | 653,500 | 698,700 |

SALARIES AND EMPLOYEE BENEFITS FUND 10

| | Position(s) 2023-24 | Actual 2022-23 | Approved 2023-24 | Estimated Actual 2023-24 | Proposed 2024-25 |
|---|------------------------|------------------|------------------|--------------------------------|---------------------|
| Total Full-time Personnel Positions | 74.0 | | | | |
| Total Full-time Empl Salaries Before Benefits | | <u>5,686,609</u> | <u>6,507,200</u> | 6,214,300 | 6,776,200 |
| Annual Leave Expense | | 127,212 | 138,100 | 119,100 | 138,100 |
| Part-time Wages | | 2,528,964 | 2,902,000 | 3,010,200 | 3,283,859 |
| Retirement Contributions (PERS) | | 1,607,041 | 1,790,300 | 1,700,000 | 1,963,300 |
| Social Security & Medicare | | 649,375 | <u>719,300</u> | <u>714,900</u> | <u>764,300</u> |
| State Unemployment Insurance | | 4,208 | <u>15,700</u> | <u>8,500</u> | <u>15,700</u> |
| Group Health Insurance | | 625,759 | 690,800 | 646,000 | 714,000 |
| Flexible Benefit Payment | | 732,134 | <u>867,600</u> | 820,300 | 1,069,200 |
| Life Insurance | | <u>6,880</u> | <u>7,400</u> | <u>7,300</u> | <u>7,400</u> |
| Dental Benefits | | <u>59,719</u> | <u>62,600</u> | 60,000 | <u>62,300</u> |
| Vision Reimbursement Program | | <u>17,500</u> | <u>25,800</u> | 23,500 | <u>25,800</u> |
| Workboot Allowance | | <u>9,052</u> | <u>8,200</u> | 10,300 | <u>8,200</u> |
| TOTAL SALARIES AND EMPLOYEE BENEFITS | | 12,054,453 | 13,735,000 | 13,334,400 | 14,828,359 |

^{*}Includes Part-time PERS, Social Security and State Unemployment Expense

| | Actual <u>2022-23</u> | Approved <u>2023-24</u> | Estimated Actual <u>2023-24</u> | Proposed <u>2024-25</u> |
|--|--------------------------|-------------------------|---------------------------------------|-------------------------|
| ADMINISTRATION | | | | |
| Services, Supplies and Capital Equipment | <u>2,529,700</u> | 3,334,100 | 3,005,500 | <u>3,390,396</u> |
| Bank/Credit Card Fees 6012 | 154,983 | 150,900 | 174,400 | 162,100 |
| Community Grants 6040 | 25,444 | 27,000 | 27,000 | 27,000 |
| Memberships 6050 | 17,085 | 17,000 | 17,500 | 17,200 |
| Payroll Fees 6060 | 81,019 | 81,700 | 95,000 | 105,000 |
| Special Department Expense 6085 | 139,003 | 63,000 | 62,400 | 63,000 |
| Office Equipment Maintenance/Software 6245 | 83,982 | 85,300 | 119,300 | 91,300 |
| Contract Services 6310 | 1,404 | 2,400 | 1,500 | 0 |
| Professional/Special Services 6350 | 288,100 | 581,000 | 283,900 | 703,396 |
| Education & Travel Expense 6430 | 16,652 | 20,000 | 24,100 | 19,100 |
| Postage & Express Mail 6450 | 3,946 | 6,000 | 4,500 | 6,000 |
| Public Information - Marketing 6470 | 450 | 234,500 | 225,000 | 234,500 |
| Publications & Legal Notices 6480 | 4,975 | 3,000 | 2,000 | 3,000 |
| Rents & Leases - Equipment 6520 | 5,151 | 8,000 | 9,900 | 9,900 |
| Supplies - General 6610 | 4,903 | 6,000 | 5,300 | 6,000 |
| Clothing and Supplies - Safety 6620 | 45 | 1,000 | 0 | 0 |
| Food/Snacks 6625 | 1,582 | 3,500 | 3,000 | 3,500 |
| Office Supplies 6660 | 17,650 | 25,000 | 20,600 | 25,000 |
| Ranger Supplies 6665 | 5,911 | 8,000 | 4,000 | 8,000 |
| Uniform Allowance 6690 | 3,405 | 5,000 | 10,600 | 5,000 |
| Insurance - Liability/Property 6720 | 756,384 | 863,800 | 927,000 | 957,800 |
| Insurance - Miscellaneous 6730 | 0 | 6,000 | 0 | 0 |
| Insurance - Workers' Comp 6740 | 801,603 | 1,016,000 | 859,000 | 813,600 |
| Utilities - Electric 6810 | 0 | 0 | 0 | 0 |
| Utilities - Phone/Internet 6830 | 116,024 | 120,000 | 129,500 | 130,000 |
| Furniture & Fixtures 7120 | 0 | 0 | 0 | 0 |
| Minor Equipment 7135 | 0 | 0 | 0 | 0 |
| Contingency Appropriation 7310 | 0 | 0 | 0 | 0 |

| | | | Estimated | |
|--|------------------|-----------|----------------|------------------|
| | Actual | Approved | Actual | Proposed |
| | <u>2022-23</u> | 2023-24 | <u>2023-24</u> | <u>2024-25</u> |
| RECREATION - SIMI VALLEY | | | | |
| Services, Supplies and Capital Equipment | <u>1,100,168</u> | 1,024,500 | 1,019,150 | <u>1,110,625</u> |
| Special Department Expense 6085 | 22,546 | 0 | 1,000 | 1,000 |
| Office Equipment Maintenance/Software 6245 | 29,350 | 29,300 | 27,600 | 40,000 |
| Other Equipment Maintenance 6260 | 21,992 | 3,300 | 200 | 0 |
| Contract Services 6310 | 0 | 7,200 | 0 | 0 |
| Professional/Special Services 6350 | 43,308 | 44,400 | 42,000 | 47,100 |
| Instructor Fees 6380 | 418,013 | 412,000 | 460,200 | 469,375 |
| Trip/Transportation Fees 6390 | 74,795 | 125,000 | 97,200 | 117,260 |
| Education & Travel Expense 6430 | 14,444 | 18,000 | 15,100 | 18,000 |
| Public Information - Marketing 6470 | 172,921 | 0 | 0 | 1,450 |
| Rents & Leases - Equipment 6520 | 5,956 | 3,900 | 7,000 | 4,900 |
| Rents & Leases - Real Property 6530 | 96,872 | 87,300 | 96,000 | 116,940 |
| Supplies - General 6610 | 106,996 | 133,100 | 131,000 | 133,100 |
| Supplies- Crafts 6615 | 9,694 | 23,500 | 5,300 | 23,500 |
| Clothing and Supplies - Safety 6620 | 12,355 | 19,500 | 10,300 | 12,000 |
| Food/Snacks 6625 | 30,640 | 68,000 | 75,000 | 75,000 |
| Office Supplies 6660 | 10,867 | 10,500 | 10,300 | 10,500 |
| Small Tools and Instruments 6685 | 50 | 500 | 0 | 500 |
| Insurance - Miscellaneous 6730 | 2,128 | 0 | 1,200 | 0 |
| Utilities - Phone/Internet 6830 | 10,072 | 9,000 | 9,750 | 10,000 |
| Minor Equipment 7135 | 17,169 | 30,000 | 30,000 | 30,000 |
| | | | | |

| | | | Estimated | |
|---|----------------|----------------|----------------|----------------|
| | Actual | Approved | Actual | Proposed |
| | <u>2022-23</u> | <u>2023-24</u> | <u>2023-24</u> | <u>2024-25</u> |
| RECREATION - OAK PARK | | | | |
| Services, Supplies and Capital Equipment | <u>287,702</u> | 240,500 | <u>274,700</u> | <u>247,550</u> |
| Special Department Expense 6085 | 1,450 | 0 | 0 | 0 |
| Office Equipment Maintenance/Software 6245 | 11,487 | 7,200 | 14,500 | 12,500 |
| Buildings/Grounds Maintenance 6260 | 0 | 0 | 0 | 0 |
| Building/Grounds Maint Contract Services 6310 | 4,448 | 3,700 | 5,000 | 6,000 |
| Professional/Special Services 6350 | 19,194 | 26,900 | 18,300 | 19,500 |
| Instructor Fees 6380 | 172,419 | 140,500 | 180,600 | 143,000 |
| Education & Travel Expense 6430 | 1,098 | 0 | 0 | 0 |
| Public Information - Marketing 6470 | 27,619 | 0 | 0 | 300 |
| Rents & Leases - Real Property 6530 | 3,620 | 8,100 | 8,100 | 9,000 |
| Supplies - General 6610 | 14,341 | 14,000 | 14,000 | 13,650 |
| Custodial Supplies 6630 | 1,675 | 4,000 | 2,000 | 4,000 |
| Office Supplies 6660 | 6,022 | 5,800 | 8,800 | 9,800 |
| Small Tools and Instruments 6685 | 87 | 500 | 0 | 500 |
| Insurance - Miscellaneous 6730 | 7,058 | 7,000 | 6,000 | 7,000 |
| Utilities - Electric 6810 | 2,787 | 4,700 | 3,500 | 3,500 |
| Utilities - Gas 6820 | 5,127 | 6,500 | 5,100 | 5,100 |
| Utilities - Phone/Internet 6830 | 7,658 | 6,300 | 8,200 | 8,200 |
| Furniture & Fixtures 7120 | 471 | 3,500 | 0 | 3,500 |
| Minor Equipment 7135 | 1,141 | 1,800 | 600 | 2,000 |

| | Actual 2 <u>022-23</u> | Approved 2 <u>023-24</u> | Estimated Actual 2023-24 | Proposed 2024-25 |
|---|------------------------|--------------------------|--------------------------------|---------------------|
| RSSCC-RECREATION | | | | |
| Services, Supplies and Capital Equipment | 208,887 | <u>269,600</u> | 268,400 | <u>292,700</u> |
| Special Department Expense 6085 | 25 | 0 | 0 | 0 |
| Office Equipment Maintenance/Software 6245 | 2,616 | 2,500 | 8,400 | 12,400 |
| Buildings/Grounds Maintenance 6260 | 3,553 | 5,000 | 4,000 | 5,000 |
| Building/Grounds Maint Contract Services 6310 | 3,588 | 9,000 | 3,900 | 7,000 |
| Professional/Special Services 6350 | 3,378 | 5,000 | 5,700 | 6,000 |
| Instructor Fees 6380 | 109,447 | 144,600 | 127,500 | 141,700 |
| Supplies - General 6610 | 9,039 | 15,800 | 15,800 | 15,000 |
| Custodial Supplies 6630 | 1,904 | 3,000 | 2,300 | 3,000 |
| Office Supplies 6660 | 1,835 | 2,500 | 2,400 | 2,900 |
| Small Tools and Instruments 6685 | 10 | 500 | 0 | 500 |
| Uniform Allowance 6690 | 2,553 | 2,600 | 2,500 | 2,700 |
| Utilities - Electric 6810 | 61,768 | 70,000 | 85,400 | 87,000 |
| Utilities - Gas 6820 | 3,285 | 3,500 | 1,500 | 3,500 |
| Utilities - Phone/Internet 6830 | 5,745 | 5,600 | 9,000 | 6,000 |
| Minor Equipment 7135 | 141 | 0 | 0 | 0 |

| | Actual 2022-23 | Approved 2023-24 | Estimated Actual 2023-24 | Proposed 2024-25 |
|---|-------------------|------------------|--------------------------------|------------------|
| PLANNING AND MAINTENANCE - SIMI VALLEY | | | | |
| Services, Supplies and Capital Equipment | <u>2,947,412</u> | 3,477,200 | 3,410,900 | 3,852,604 |
| Memberships 6050 | 622 | 1,000 | 500 | 500 |
| Special Department Expense 6085 | 17,317 | 20,000 | 12,100 | 20,000 |
| Automotive Maintenance 6210 | 100,842 | 100,000 | 104,400 | 110,000 |
| Improvements Maintenance 6235 | 49 | 0 | 0 | 0 |
| Office Equipment Maintenance/Software 6245 | 8,551 | 15,000 | 9,000 | 15,000 |
| Other Equipment Maintenance 6255 | 110,336 | 95,000 | 120,000 | 110,000 |
| Buildings/Grounds Maintenance 6260 | 617,441 | 550,000 | 644,700 | 565,000 |
| Water Feature and Pool Supplies 6270 | 78,578 | 75,000 | 84,600 | 75,000 |
| Building/Grounds Maint Contract Services 6310 | 329,573 | 525,000 | 579,400 | 550,000 |
| Engineering & Technical Survey 6320 | 1,245 | 5,000 | 2,500 | 2,500 |
| Janitorial Services 6340 | 142,103 | 150,000 | 161,900 | 150,000 |
| Books & Publications 6410 | 20 | 0 | 0 | 0 |
| Education & Travel Expense 6430 | 5,372 | 10,000 | 12,800 | 8,000 |
| Postage & Express Mail 6450 | 0 | 200 | 0 | 0 |
| Publications & Legal Notices 6480 | 3,738 | 5,000 | 5,400 | 5,000 |
| Rents & Leases - Equipment 6520 | 48,221 | 25,000 | 20,000 | 20,000 |
| Clothing and Supplies - Safety 6620 | 20,035 | 15,000 | 15,700 | 15,000 |
| Custodial Supplies 6630 | 46,374 | 55,000 | 59,100 | 55,000 |
| Gasoline, Oil - Fleet 6650 | 216,338 | 200,000 | 221,300 | 210,000 |
| Office Supplies 6660 | 11,253 | 10,000 | 12,000 | 10,000 |
| Small Tools and Instruments 6685 | 1,789 | 15,000 | 9,600 | 10,000 |
| Uniform Allowance 6690 | 29,047 | 20,000 | 27,100 | 30,000 |
| Utilities - Electric 6810 | 123,804 | 80,000 | 80,000 | 245,604 |
| Utilities - Gas 6820 | 157,488 | 100,000 | 85,000 | 100,000 |
| Utilities - Sewer 6840 | 4,467 | 6,000 | 3,800 | 6,000 |
| Utilities - Water 6850 | 865,940 | 1,400,000 | 1,140,000 | 1,540,000 |
| Minor Equipment 7135 | 75 | 0 | 0 | 0 |
| Vehicles/Capital Equipment 7205 | 6,794 | 0 | 0 | 0 |

| | Actual 2022-23 | Approved 2023-24 | Estimated Actual 2023-24 | Proposed 2024-2 <u>5</u> |
|--|------------------|------------------|--------------------------------|--------------------------|
| PLANNING AND MAINTENANCE - OAK PARK | <u> </u> | | | |
| Services, Supplies and Capital Equipment | 528,830 | <u>549,200</u> | <u>547,800</u> | <u>620,017</u> |
| Memberships 6050 | 60 | 200 | 0 | 200 |
| Special Department Expense 6085 | 159 | 500 | 2,500 | 2,000 |
| Automotive Maintenance 6210 | 7,613 | 7,500 | 7,500 | 7,500 |
| Other Equipment Maintenance 6255 | 11,281 | 7,500 | 15,400 | 10,000 |
| Buildings/Grounds Maintenance 6260 | 91,156 | 70,000 | 106,900 | 90,000 |
| Water Feature Supplies 6270 | 8,670 | 6,500 | 4,000 | 6,500 |
| Building/Grounds Maint Contract Services 6310 | 24,874 | 0 | 32,800 | 10,000 |
| Education & Travel Expense 6430 | 342 | 500 | 1,100 | 500 |
| Rents & Leases - Equipment 6520 | 0 | 2,500 | 0 | 5,000 |
| Clothing and Supplies - Safety 6620 | 5,173 | 3,500 | 2,100 | 2,000 |
| Custodial Supplies 6630 | 1,078 | 2,500 | 13,600 | 10,000 |
| Office Supplies 6660 | 1,648 | 1,500 | 2,300 | 1,500 |
| Small Tools and Instruments 6685 | 3,451 | 3,000 | 4,600 | 3,000 |
| Uniform Allowance 6690 | 3,934 | 2,500 | 3,100 | 3,000 |
| Utilities - Electric 6810 | 42,047 | 0 | 0 | 27,817 |
| Utilities - Gas 6820 | 922 | 1,000 | 1,100 | 1,000 |
| Utilities - Sewer 6840 | 16,420 | 0 | 0 | 0 |
| Utilities - Water 6850 | 310,002 | 440,000 | 350,800 | 440,000 |
| RESERVE | <u>0</u> | 11,312,500 | <u>0</u> | 12,622,898 |
| Oak Park General Reserve | 0 | 983,600 | 0 | 816,000 |
| Simi Valley Reserve | 0 | 10,328,900 | 0 | 11,806,898 |
| TOTAL SERVICES, SUPPLIES AND CAPITAL EQUIPMENT | <u>7,602,701</u> | 8,895,100 | <u>8,526,450</u> | 9,513,892 |
| TOTAL RESERVE | <u>0</u> | 11,312,500 | <u>0</u> | 12,622,898 |
| GRAND TOTAL | 7,602,701 | 20,207,600 | 8,526,450 | 22,136,790 |

SUMMARY OF OPERATING EXPENDITURES BY ACCOUNT FUND 10

| | | Estimated | | | |
|--|------------------|----------------|------------------|----------------|--|
| | Actual | Approved | Actual | Proposed | |
| | <u>2022-23</u> | <u>2023-24</u> | <u>2023-24</u> | <u>2024-25</u> | |
| Salaries and Employee Benefits | 12,054,453 | 13,735,000 | 13,334,400 | 14,828,359 | |
| Regular Salaries | 5,686,609 | 6,507,200 | 6,214,300 | 6,776,200 | |
| Annual Leave Sellback | 127,212 | 138,100 | 119,100 | 138,100 | |
| Part-time Wages | 2,528,964 | 2,902,000 | 3,010,200 | 3,283,859 | |
| Retirement Contributions (PERS) | 1,607,041 | 1,790,300 | 1,700,000 | 1,963,300 | |
| Social Security/Medicare Contributions | 649,375 | 719,300 | 714,900 | 764,300 | |
| State Unemployment Insurance | 4,208 | 15,700 | 8,500 | 15,700 | |
| Group Health Insurance* | 625,759 | 690,800 | 646,000 | 714,000 | |
| Flexible Benefit Payment* | 732,134 | 867,600 | 820,300 | 1,069,200 | |
| Life Insurance* | 6,880 | 7,400 | 7,300 | 7,400 | |
| Dental Reimbursement Program | 59,719 | 62,600 | 60,000 | 62,300 | |
| Vision Reimbursement Program* | 17,500 | 25,800 | 23,500 | 25,800 | |
| Workboot Allowance* | 9,052 | 8,200 | 10,300 | 8,200 | |
| Services, Supplies and Capital Equipment | <u>7,602,700</u> | 8,895,100 | <u>8,526,450</u> | 9,513,892 | |
| Bank/Credit Card Fees | 154,983 | 150,900 | 174,400 | 162,100 | |
| Community Grants | 25,444 | 27,000 | 27,000 | 27,000 | |
| Memberships | 17,767 | 18,200 | 18,000 | 17,900 | |
| Payroli Fees | 81,019 | 81,700 | 95,000 | 105,000 | |
| Special Department Expense | 180,500 | 83,500 | 78,000 | 86,000 | |
| Automotive Maintenance | 108,455 | 107,500 | 111,900 | 117,500 | |
| Office Equipment Maintenance/Software | 135,986 | 139,300 | 178,800 | 171,200 | |
| Other Equipment Maintenance | 143,609 | 105,800 | 135,600 | 120,000 | |
| Buildings/Grounds Maintenance | 712,150 | 625,000 | 755,600 | 660,000 | |
| Water Feature and Pool Supplies | 87,248 | 81,500 | 88,600 | 81,500 | |
| Building/Grounds Maint Contract Services | 363,887 | 547,300 | 622,600 | 573,000 | |
| Engineering & Technical Survey | 1,245 | 5,000 | 2,500 | 2,500 | |
| Janitorial Services | 142,103 | 150,000 | 161,900 | 150,000 | |
| Professional/Special Services | 353,980 | 657,300 | 349,900 | 775,996 | |
| Instructor Fees | 699,879 | 697,100 | 768,300 | 754,075 | |
| Trip/Transportation Fees | 74,795 | 125,000 | 97,200 | 117,260 | |
| Books & Publications | 20 | 0 | 0 | 0 | |
| Education & Travel Expense | 37,908 | 48,500 | 53,100 | 45,600 | |
| Postage & Express Mail | 3,946 | 6,200 | 4,500 | 6,000 | |
| Public Information - Marketing | 200,990 | 234,500 | 225,000 | 236,250 | |
| Publications & Legal Notices | 8,713 | 8,000 | 7,400 | 8,000 | |
| Rents & Leases - Equipment | 59,328 | 39,400 | 36,900 | 39,800 | |
| Rents & Leases - Real Property | 100,492 | 95,400 | 104,100 | 125,940 | |
| | | | | | |

SUMMARY OF OPERATING EXPENDITURES BY ACCOUNT FUND 10

| | Actual <u>2022-23</u> | Approved 2023-24 | Estimated Actual <u>2023-24</u> | Proposed <u>2024-25</u> |
|--------------------------------|-----------------------|---------------------|---------------------------------------|-------------------------|
| Supplies - General | 135,280 | 168,900 | 166,100 | 167,750 |
| Supplies- Crafts | 9,694 | 23,500 | 5,300 | 23,500 |
| Clothing and Supplies - Safety | 37,608 | 39,000 | 28,100 | 29,000 |
| Food/Snacks | 32,222 | 71,500 | 78,000 | 78,500 |
| Custodial Supplies | 51,031 | 64,500 | 77,000 | 72,000 |
| Gasoline, Oil - Fleet | 216,338 | 200,000 | 221,300 | 210,000 |
| Office Supplies | 49,275 | 55,300 | 56,400 | 59,700 |
| Ranger Supplies | 5,911 | 8,000 | 4,000 | 8,000 |
| Small Tools and Instruments | 5,387 | 19,500 | 14,200 | 14,500 |
| Uniform Allowance | 38,939 | 30,100 | 43,300 | 40,700 |
| Insurance - Liability/Property | 756,384 | 863,800 | 927,000 | 957,800 |
| Insurance - Miscellaneous | 9,186 | 13,000 | 7,200 | 7,000 |
| Insurance - Workers' Comp | 801,603 | 1,016,000 | 859,000 | 813,600 |
| Utilities - Electric | 230,406 | 154,700 | 168,900 | 363,921 |
| Utilities - Gas | 166,822 | 111,000 | 92,700 | 109,600 |
| Utilities - Phone/Internet | 139,499 | 140,900 | 156,450 | 154,200 |
| Utilities - Sewer | 20,887 | 6,000 | 3,800 | 6,000 |
| Utilities - Water | 1,175,942 | 1,840,000 | 1,490,800 | 1,980,000 |
| Furniture & Fixtures | 471 | 3,500 | 0 | 3,500 |
| Minor Equipment | 18,526 | 31,800 | 30,600 | 32,000 |
| Vehicles/Capital Equipment | 6,794 | 0 | 0 | 0 |
| Reserve | <u>0</u> | 11,312,500 | <u>0</u> | 12,622,898 |
| Oak Park Reserve | 0 | 983,600 | 0 | 816,000 |
| Simi Valley Reserve | 0 | 10,328,900 | 0 | 11,806,898 |
| TOTAL OPERATING EXPENDITURES | 19,657,153 | 33,942,600 | 21,860,850 | 36,965,149 |

SIMI VALLEY ASSESSMENT FUND NO. 30-0-0000-1

| | | | Estimated | |
|--|------------------|----------------|----------------|------------------|
| | Actual | Approved | Actual | Proposed |
| REVENUES | <u>2022-23</u> | <u>2023-24</u> | <u>2023-24</u> | <u>2024-25</u> |
| Assessment Revenue | <u>1,927,206</u> | 2,058,100 | 2,005,400 | <u>2,060,958</u> |
| Current Year | 1,872,588 | 2,000,700 | 1,934,800 | 2,048,858 |
| Allowance for Unpaid Assessments | 0 | 0 | 0 | (60,000) |
| Prior Year | 50,694 | 51,000 | 58,600 | 60,100 |
| Interest | 3,924 | 6,400 | 12,000 | 12,000 |
| Inter-Fund Transfer | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> |
| Carryover (Prior Year) | <u>0</u> | <u>416,680</u> | | <u>198,780</u> |
| TOTAL REVENUES | 1,927,206 | 2,474,780 | 2,005,400 | 2,259,738 |
| EXPENDITURES | | | | |
| Salaries and Employee Benefits | <u>1,483,730</u> | 1,652,600 | 1,579,300 | 1,807,300 |
| Maintenance and Operations | 1,483,730 | 1,652,600 | 1,579,300 | 1,807,300 |
| Services, Supplies and Capital Equipment | <u>365,280</u> | 775,100 | <u>644,000</u> | 436,658 |
| Other Maintenance | 1,271 | 0 | 0 | 0 |
| Utilities - Electricity | 309,083 | 387,100 | 398,000 | 253,658 |
| Vehicles/Capital Equipment | 54,926 | 388,000 | 246,000 | 183,000 |
| Capital Outlay | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> |
| Reserve | <u>0</u> | <u>47,080</u> | | <u>15,780</u> |
| TOTAL EXPENDITURES | 1,849,009 | 2,474,780 | 2,223,300 | 2,259,738 |

SUMMARY OF REVENUES AND EXPENDITURES OAK PARK ASSESSMENT FUND NO. 30-0-0000-2

| | | | Estimated | |
|---|----------------|----------------|---------------|----------------|
| | Actual | Approved | Actual | Proposed |
| REVENUES | <u>2022-23</u> | <u>2023-24</u> | 2023-24 | <u>2024-25</u> |
| Assessment Revenue | <u>190,284</u> | <u>218,100</u> | 205,600 | 240,505 |
| Current Year | 180,605 | 209,300 | 192,300 | 231,705 |
| Allowance for Unpaid Assessments | 0 | 0 | 0 | (4,600) |
| Prior Year | 6,519 | 4,900 | 5,200 | 5,300 |
| Interest | 3,161 | 3,900 | 8,100 | 8,100 |
| Inter-Fund Transfer | <u>0</u> | <u>0</u> | 0 | 0 |
| Carryover (Prior Year) | <u>0</u> | 200,492 | <u>0</u> | <u>190,392</u> |
| TOTAL REVENUES | 190,284 | 418,592 | 205,600 | 430,897 |
| EXPENDITURES | | • • | | |
| Salaries and Employee Benefits | <u>97,734</u> | 112,300 | <u>87,100</u> | 108,300 |
| Services, Supplies and Capital Equipment | <u>111,095</u> | <u>141,900</u> | 128,600 | 142,205 |
| Equipment 6230 | 0 | 2,000 | 0 | 0 |
| Building/Grounds Maint Contract Services 6310 | 70,515 | 75,000 | 80,000 | 80,000 |
| Utilities - Electricity | 40,580 | 39,900 | 48,600 | 52,205 |
| Vehicles/Capital Equipment | 0 | 25,000 | 0 | 10,000 |
| Capital Outlay | <u>15,200</u> | <u>141,000</u> | <u>0</u> | 141,000 |
| Reserve | <u>0</u> | 23,392 | <u>0</u> | 39,392 |
| TOTAL EXPENDITURES | 224,029 | 418,592 | 215,700 | 430,897 |

SUMMARY OF REVENUES AND EXPENDITURES PARK DEDICATION FEES FUND NO. 40

| TAICK DEDICATION | TEED TOTE | 10. 10 | | |
|--|-------------------------------|-------------------------------|-------------------------------|--|
| REVENUES Park Dedication Fees | Actual <u>2022-23</u> 33,060 | Approved 2023-24 600,000 | Estimated | Proposed <u>2024-25</u> <u>170,500</u> |
| Miscellaneous Donations Interest Earned/Other | 58,833 700 58,133 | 68,400 0 68,400 | 110,000 0 110,000 | 100,000 0 100,000 |
| Carry-Over (Prior Year) | <u>0</u> | <u>3,457,334</u> | <u>0</u> | 3,286,034 |
| TOTAL REVENUES | 91,893 | 4,125,734 | 160,000 | 3,556,534 |
| EXPENDITURES | | | | |
| Capital Outlay | <u>79,143</u> | 4,125,734 | 331,300 | <u>3,556,534</u> |
| <u>Reserve</u> | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> |
| TOTAL EXPENDITURES | 79,143 | 4,125,734 | 331,300 | 3,556,534 |
| SUMMARY OF REVENU CAPITAL OUTL | | | | |
| | Actual 2022-23 | Approved 2023-24 | Estimated Actual 2023-24 | Proposed 2024-25 |
| REVENUES Other Revenues Interest Other Revenues | 318,790 163,316 155,474 | 367,600 187,100 180,500 | 597,400 410,000 187,400 | 350,000 350,000 0 |
| Inter-Fund Transfers Fund 10 | 2,363,500 2,363,500 | 5,733,000 5,733,000 | <u>5,733,000</u> 5,733,000 | 805,602 805,602 |
| Carry-Over (Prior Year) | <u>0</u> | 10,451,492 | <u>0</u> | 15,816,892 |
| TOTAL REVENUES | 2,682,290 | 16,552,092 | 6,330,400 | 16,972,494 |
| EXPENDITURES | | | | |
| Capital Outlay | <u>743,080</u> | 16,552,092 | 965,000 | 16,972,494 |
| Reserve | <u>0</u> | <u>0</u> | <u>0</u> | |

TOTAL EXPENDITURES

743,080

16,552,092

16,972,494

965,000

SUMMARY OF REVENUES AND EXPENDITURES OAK PARK SPECIAL ZONE TAX FUND NO. 70

| | | | Estimated | |
|---|----------------|----------------|-----------------|----------------|
| | Actual | Approved | Actual | Proposed |
| REVENUES | <u>2022-23</u> | <u>2023-24</u> | <u>2023-24</u> | <u>2024-25</u> |
| Property Taxes | 245,088 | <u>262,400</u> | <u> 265,600</u> | <u>271,800</u> |
| Secured | 221,032 | 234,900 | 229,800 | 235,500 |
| Supplemental | 3,129 | 4,000 | 4,000 | 4,100 |
| Unsecured | 6,869 | 6,000 | 6,500 | 6,700 |
| Prior Year (Sec. & Unsec.) | 7,337 | 7,000 | 7,400 | 7,600 |
| Homeowners' Exemptions | 909 | 1,300 | 900 | 900 |
| Interest Earned | 5,813 | 9,200 | 17,000 | 17,000 |
| Inter-Fund Transfer | (95,000) | (95,000) | (95,000) | (95,000) |
| General Fund 10 - Park Ranger Coverage | (95,000) | (95,000) | (95,000) | (95,000) |
| Carry-Over (Prior Year) | <u>0</u> | <u>393,257</u> | <u>0</u> | <u>359,957</u> |
| TOTAL REVENUES | 150,088 | 560,657 | 170,600 | 536,757 |
| EXPENDITURES | | | | |
| Services and Supplies and Capital Equipment | 92,493 | 192,000 | 186,900 | 176,800 |
| Building/Grounds Maint Contract Services 6310 | 42,410 | 50,000 | 72,000 | 70,000 |
| Gasoline, Oil, Fleet | 27,920 | 30,000 | 33,100 | 30,000 |
| Improvements Maintenance | 0 | 30,000 | 0 | 0 |
| Janitorial Services 6340 | 22,163 | 25,000 | 20,900 | 25,000 |
| Utilities - Electric 6810 | 0 | 41,000 | 42,000 | 33,800 |
| Utilities - Sewer 6840 | 0 | 16,000 | 18,900 | 18,000 |
| <u>Capital</u> | <u>0</u> | <u>250,200</u> | <u>17,000</u> | <u>313,000</u> |
| Reserve | <u>0</u> | 118,457 | <u>0</u> | <u>46,957</u> |
| TOTAL EXPENDITURES | 92,493 | 560,657 | 203,900 | 536,757 |

SUMMARY OF REVENUES AND EXPENDITURES ENTERPRISE FUND NO. 80

| | 21122444452 | | | |
|--|-----------------------|-------------------------|---------------------------------------|-------------------------|
| REVENUES | Actual <u>2022-23</u> | Approved <u>2023-24</u> | Estimated Actual <u>2023-24</u> | Proposed <u>2024-25</u> |
| Revenue | <u>5,254,346</u> | 4,788,000 | 5,528,300 | 5,720,800 |
| Simi Hills Golf Course | 4,457,461 | 3,979,500 | 4,605,700 | 4,759,400 |
| Sinaloa Golf Course | 704,104 | 681,900 | 696,600 | 761,400 |
| Interest Earned | 92,781 | 126,600 | 226,000 | 200,000 |
| Inter-Fund Transfers | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> |
| Fund 50 - Capital Outlay Fund | 0 | 0 | 0 | 0 |
| Carry-Over (Prior Year) | <u>0</u> | 6,219,783 | <u>0</u> | 7,288,733 |
| TOTAL REVENUES | 5,254,346 | 11,007,783 | 5,528,300 | 13,009,533 |
| EXPENDITURES | | | | |
| Salaries and Employee Benefits | <u>1,892,822</u> | 1,907,100 | 2,045,100 | 2,123,200 |
| Simi Hills Golf Course | 1,577,485 | 1,609,100 | 1,689,700 | 1,772,300 |
| Sinaloa Golf Course | 315,336 | 298,000 | 355,400 | 350,900 |
| Services, Supplies and Capital Equipment | <u>2,157,671</u> | 2,305,400 | 2,249,000 | 2,447,600 |
| Simi Hills Golf Course | 1,921,007 | 2,040,800 | 1,983,500 | 2,168,700 |
| Sinaloa Golf Course | 236,664 | 264,600 | 265,500 | 278,900 |
| Capital Outlay | <u>95,504</u> | <u>3,742,750</u> | 165,250 | <u>5,493,500</u> |
| Simi Hills Golf Course | 88,530 | 3,770,000 | 20,000 | 5,377,500 |
| Sinaloa Golf Course | 6,974 | (27,250) | 145,250 | 116,000 |
| Reserve | <u>0</u> | 3,052,533 | <u>0</u> | 2,945,233 |
| TOTAL EXPENDITURES | 4,145,997 | 11,007,783 | 4,459,350 | 13,009,533 |

SUMMARY OF REVENUES AND EXPENDITURES ENTERPRISE FUND NO. 80 (Simi Hills Golf Course)

| SIMI HILLS GOLF COURSE DETAIL Actual 2022-22 2023-224 2023-224 2023-224 2023-224 2024-225 Actual 2022-225 2023-224 2023-224 2023-224 2023-224 2023-224 2023-224 2023-224 2023-224 2023-224 2023-224 2023-225 Diving Range Balls 230.028 21 255,000 310,000 310,000 10,000 310,000 Green Fees 2,778,623 2,455,000 2,980,000 31,020 3,000 40,000 30,000 31,000 Miscellaneous 79,240 100,000 10,000 10,000 10,000 10,000 10,000 10,000 20,000 23,000 20,000 20,000 10,000 10,000 Players Club 3,225 4,000 3,200 237,000 240,000 20,000 | | , | | Estimated | |
|--|--------------------------------------|---------------|-------------|-----------|-------------|
| SIMI HILLS GOLF COURSE DETAIL 2022-23 2023-24 2023-24 2023-24 2024-25 Operating Revenue 4.457.461 3.279.500 3.00,00 310,000 Drod/Reverage Concession Rent 71,684 63.700 22,300 3.10,000 Green Fees 2.778,623 2455,000 2,980,000 3.125,000 Miscellaneous 79,244 100,000 6,000 37,500 Phyers Club 3,225 4,000 56,000 37,500 Pro Shop Sales 269,649 225,500 237,000 965,500 Rental Carts 95,411 875,000 950,000 965,500 Rental Carts 92,431 870,000 960,500 Tournament Cart Fees 10,268 0 0 0 Tournament Cart Fees 10,268 0 0 0 Tournament Cart Fees 10,268 0 0 0 0 Sale is and Employee Benefits 1,577,485 1,699,100 1,892,00 1,722,200 Services A Supplies and Capital Equipm | | Actual | Approved | | Proposed |
| Opensiting Revenue 4.457.461 2.979.500 4.605.700 4.759.401 Driving Range Balls 233,028 223,500 310,000 310,000 Green Fees 17,684 63,700 2.730,00 63,800 Green Fees 2,78,623 2,455,000 2.980,00 3,125,000 Players Club 3,225 4,000 36,000 37,500 Pro Shels 269,649 225,500 237,000 240,000 Rental Clubs 4,930 3,800 10,00 965,500 Rental Clubs 4,930 3,800 10,00 965,500 Tournamen Green Pees 10,268 0 0 0 Tournamen Green Pees 12,333 0 0 0 Operating Expenditures 1,571,485 1,609,100 1,889,700 1,772,300 Satiarise and Employee Benefits 1,577,485 1,609,100 1,889,700 1,772,300 Saverius Expensité and Capital Equipment 1,921,007 2,404,800 1,882,500 2,168,700 Bank/Coedir Card Fees 6012 | SIMI HILLS GOLF COURSE DETAIL | | | | = |
| Driving Range Balls 293,028 225,250 310,000 310,000 Food/Beverage Concession Rent 71,684 63,700 72,300 32,850 Green Fees 2,778,623 2,455,000 2,980,000 31,25,000 Miscollaneous 79,240 100,000 10,000 10,000 Players Club 3,225 4,000 36,000 275,000 Rental Carts 295,411 875,000 950,000 965,800 Rental Clubs 4,930 3,800 10,400 7,600 Tournament Creen Fees 10,268 0 0 0 Operating Expenditures 1,691,000 1,689,700 1,722,300 Services, Supplies and Employee Benefits 1,577,485 1,691,000 1,883,500 2,168,700 Special Department Expense Genefit 1,772,435 1,609,100 1,880,000 2,172,330 Special Department Expense Genefit 1,772,435 1,609,100 1,880,000 2,172,330 Special Department Expense Genefit 1,772,400 3,500 3,500 3,500 < | | | 3 979 500 | 4 605 700 | 4 759 400 |
| FoodBeverage Concession Rent | | | | | |
| Green Fees 2,778,623 2,455,090 2,980,000 3,125,000 Miscollaneous 79,240 10,000 10,000 3,500 25,000 35,000 37,500 Pro Sop Sales 269,649 225,500 237,000 240,000 Rental Clubs 4,930 3,800 10,00 7,600 | | | | | |
| Miscellaneous 79,240 100,000 10,000 37,000 Phyers Club 3,225 4,000 36,000 375,000 Pro Stop Sales 269,649 225,000 237,000 240,000 Rental Clubs 4,930 3,800 10,00 7,600 Tournament Cart Fees 10,068 0 0 0 Tournament Cert Fees 12,333 0 0 0 Operating Expenditures 21,333 0 0 0 Services, Supplies and Capital Equipment 1,921,000 2,040,800 1,983,500 2168,700 Bank/Credit Card Fees 6012 107,901 97,900 118,000 14,800 Memberships 6050 3,581 2,800 3,700 3,800 Special Department Expense 6085 4,326 4,800 4,800 City Champ Tournament Expense 6120 30,065 25,500 35,000 35,500 Golf Supplies 6140 8,209 38,500 58,500 35,500 Golf Supplies 6140 8,209 38,500 < | | - | • | - | |
| Players Club 1,225 4,000 36,000 37,500 Pro Shop Sales 269,649 22,500 23,700 20,000 Rental Clarts 923,431 875,000 950,000 605,500 Rantal Clubs 1,930 3,800 10,400 7,600 Tournament Carl Fees 12,353 0 0 0 Operating Expenditures 12,152,333 0 0 0 Services, Supplies and Capital Equipment 1,577,485 1,609,100 1,882,700 1,772,300 Services, Supplies and Capital Equipment 1,921,007 2,949,880 1,873,00 21,687,700 Bank/Credit Card Fees 6012 107,901 7,500 118,500 3,581 2,800 3,700 18,500 Special Department Expense 6855 4,326 4,800 4,800 4,800 4,800 4,800 4,800 4,800 16,800 15,500 5,500 55,500 55,500 55,500 55,500 57,500 60,600 1,700 10,700 10,700 10,700 10,700 | | | | | |
| Pro Shop Sales 269,649 225,500 237,000 265,500 Rental Carts 923,431 875,000 950,500 65,500 Rental Clarls 4,930 3,800 10,400 7,600 Tournament Green Fees 10,268 0 0 0 Operating Expenditures 21,333 0 0 0 Services, Supplies and Capital Equipment 1,921,007 2,040,800 1,583,500 2,185,700 Services, Supplies and Capital Equipment 1,921,007 2,040,800 1,583,500 2,185,700 Services, Supplies and Capital Equipment 1,921,007 2,040,800 1,583,500 2,185,700 Memberships 6050 3,581 2,800 3,700 3,800 3,800 Special Department Expense 6085 4,326 4,800 4,800 4,800 4,800 Cots of Sales 6110 228,807 157,900 208,900 158,000 35,500 Golf Supplies 6140 58,209 88,500 35,00 55,00 600 15,000 Oliner Equipment Mainte | | | | - | |
| Rental Clabs 925,431 875,000 950,000 965,500 Rental Clabs 4,930 3,800 10,400 7,600 Tournament Cart Fees 10,268 0 0 0 Tournament Green Fees 21,383 0 0 0 Operating Expenditures 21,383 1,609,100 1,689,700 1,772,300 Services, Supplies and Capital Equipment 1,921,007 2,040,800 1,983,500 2,168,700 Bank/Credit Card Fees 6012 107,901 97,500 118,000 13,800 Memberships 6050 3,581 2,800 3,700 3,800 Special Department Expense 6085 4,326 4,800 4,800 Cost of Sales 6110 228,807 157,900 208,900 168,000 City Champ Tournament Expense 6120 30,665 25,500 35,500 35,500 Golf Supplies 6140 58,200 38,500 35,500 55,000 Golf Supplies 6140 58,200 38,500 15,500 Office Equipment Maintenance 6245 6,895 | • | | · · | = | • |
| Rental Clubs 4,930 3,800 10,400 7,600 Tournament Green Fees 10,268 0 0 0 Tournament Green Fees 21,383 0 0 0 Operating Expenditures Salaries and Employee Breefits 1,577,485 1,609,100 1,589,700 2,168,700 Bank/Credit Card Fees 6012 107,901 97,500 118,000 118,500 Memberships 6050 3,581 2,800 3,700 3,800 Special Department Expense 6120 30,065 25,500 35,000 55,500 Cly Champ Tournament Expense 6120 30,065 25,500 35,000 55,500 Players Club Expense 6130 58,209 38,500 55,000 55,000 Golf Supplies 6140 58,209 38,500 55,000 15,000 15,000 Office Equipment Maintenance 6255 51,529 32,500 71,500 130,000 15,000 132,000 132,000 132,000 132,000 132,000 132,000 132,000 132,000 132,000 | | | | | |
| Tournament Carte Fees 10,268 0 0 0 Operating Expenditures 21,383 0 0 0 Salaries and Employee Benefits 1,577,485 1,609,100 1,689,700 1,772,300 Services, Supplies and Capital Equipment 1,921,007 2,040,800 1,933,500 2,168,700 Bank/Credit Card Fees 6012 107,901 97,500 118,000 118,500 Memberships 6050 3,581 2,800 3,700 3,800 Special Department Expense 6085 4,326 4,800 4,800 4,800 Cost of Sales 6110 228,807 157,900 208,900 155,500 Players Club Expense 6130 528 800 3,500 55,500 Golf Supplies 6140 58,209 38,500 58,000 1,500 1,800 Othre Equipment Maintenance 6245 6,895 800 1,500 1,800 Othre Equipment Maintenance 6255 51,529 32,500 77,900 75,000 Building Maint Contract Services 6310 55,803 64,800 49,000 </td <td></td> <td></td> <td></td> <td>•</td> <td></td> | | | | • | |
| Tournament Green Fees 21,383 0 0 0 0 0 0 0 0 0 | | • | | | |
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| Salaries and Employee Benefits 1,577,485 1,609,100 1,689,700 1,772,300 Services, Supplies and Capital Equipment 1,921,007 2,048,800 1,983,500 2,168,700 Bank/Credit Card Fees 6012 107,901 97,500 118,600 118,500 Memberships 6050 3,581 2,800 3,700 3,800 Special Department Expense 6085 4,326 4,800 4,800 Cost of Sales 6110 228,807 157,900 208,900 168,000 City Champ Tournament Expense 6120 30,065 25,500 35,000 35,500 Players Club Expense 6130 528 800 3,500 5,500 Golf Supplies 6140 58,209 38,500 57,500 Office Equipment Maintenance 6245 6,885 800 1,500 Other Equipment Maintenance 6255 51,529 32,500 77,900 Buildings/Grounds Maintenance 6260 126,164 148,800 131,000 132,500 Buildings Maint - Contract Services 6310 55,803 64,800 49,000 60,500 <t< td=""><td></td><td>21,363</td><td>U</td><td>U</td><td>U</td></t<> | | 21,363 | U | U | U |
| Services, Supplies and Capital Equipment 1,921,007 2,040,800 1,983,500 2,168,700 Bank/Credit Card Fees 6012 107,901 77,500 118,000 118,500 Memberships 6050 3,581 2,800 3,700 3,800 Special Department Expense 6085 4,326 4,800 4,800 4,800 Cost of Sales 6110 228,807 157,900 208,900 168,000 City Champ Tournament Expense 6120 30,665 25,500 35,000 35,500 Golf Supplies 6140 58,209 38,500 58,500 57,500 Office Equipment Maintenance 6245 6,895 800 1,500 1,800 Other Equipment Maintenance 6265 51,529 32,500 77,900 75,000 Buildings/Grounds Maintenance 6260 126,164 148,800 131,000 132,500 Building Maint Contract Services 6310 55,803 64,800 49,000 60,500 Janitorial Services 6340 16,849 17,500 15,900 17,500 Professional/Special Services 6430 1,626 < | | 4 555 405 | | 4 600 800 | |
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| Memberships 6050 3,581 2,800 3,700 4,800 Special Department Expense 6085 4,326 4,800 4,800 4,800 Cost of Sales 6110 228,807 157,900 208,000 168,000 City Champ Tournament Expense 6120 30,065 25,500 35,000 35,500 Players Club Expense 6130 528 800 3,500 55,000 Golf Supplies 6140 58,209 38,500 58,500 77,500 Office Equipment Maintenance 6245 6,895 800 13,000 18,000 Other Equipment Maintenance 6260 126,164 148,800 131,000 132,500 Buildings/Grounds Maintenance 6260 126,164 148,800 49,000 60,500 Janitorial Services 6310 58,803 64,800 49,000 60,500 Janitorial Services 6340 16,849 17,500 15,500 Professional/Special Services 6330 40,974 31,200 35,000 Education & Travel Expense 6430 1,726 6,000 1,100 20 Ship | | | | | • |
| Special Department Expense 6085 4,326 4,800 4,800 4,800 Cost of Sales 6110 228,807 157,900 208,900 168,000 City Champ Tournament Expense 6120 30,065 25,500 35,500 55,000 Players Club Expense 6130 528 800 3,500 5,500 Office Equipment Maintenance 6245 6,895 800 1,500 1,800 Other Equipment Maintenance 6265 51,529 32,500 77,900 75,000 Buildings/Grounds Maintenance 6260 126,164 148,800 131,000 132,500 Buildings/Grounds Maintenance 6261 16,849 17,500 15,900 17,500 Buildings/Grounds Maintenance 6260 16,849 17,500 15,900 10,000 Janitorial Services 6340 16,849 17,500 15,900 17,500 Professional/Special Services 6350 40,974 31,200 35,000 36,000 Education & Travel Expense 6430 1,726 6,000 100 200 Shipping/Frieght 6455 6,364 5,200 | | • | | | |
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| City Champ Tournament Expense 6120 30,065 22,500 35,000 35,000 Players Club Expense 6130 528 800 3,500 5,500 Golf Supplies 6140 58,209 38,500 57,500 Office Equipment Maintenance 6245 6,895 800 1,500 1,800 Other Equipment Maintenance 6255 51,529 32,500 77,900 75,000 Buildings/Grounds Maintenance 6260 126,164 148,800 131,000 132,500 Building Maint Contract Services 6310 55,803 64,800 49,000 60,500 Janitorial Services 6350 40,974 31,200 35,000 36,000 Education & Travel Expense 6430 1,726 6,000 1,100 4,500 Postage & Express Mail 6450 406 200 100 200 Shipping/Frieght 6455 6,364 5,200 5,600 5,500 Rents & Leases - Equipment 6520 182,500 132,500 136,500 132,500 Clothing, Safety Supplies 6630 19,490 14,500 14,500 17,500< | | • | | • | • |
| Players Club Expense 6130 5.50 5.500 60f Supplies 6140 38,209 38,500 58,500 57,500 60f Supplies 6140 5.8,209 38,500 58,500 57,500 60f Equipment Maintenance 6245 6.895 800 1,500 1,800 75,000 60ffice Equipment Maintenance 6255 51,529 32,500 77,900 75,000 60,500 | | | | - | |
| Golf Supplies 6140 58,209 38,500 55,500 57,500 Office Equipment Maintenance 6245 6,895 800 1,500 1,800 Other Equipment Maintenance 6255 51,529 32,500 77,900 75,000 Buildings/Grounds Maintenance 6260 126,164 148,800 131,000 132,500 Building Maint Contract Services 6310 55,803 64,800 49,000 60,500 Janitorial Services 6340 16,849 17,500 15,900 17,500 Professional/Special Services 6350 40,974 31,200 35,000 36,000 Education & Travel Expense 6430 1,726 6,000 1,100 4,500 Postage & Express Mail 6450 406 200 100 200 Shipping/Frieght 6455 6,364 5,200 5,600 5,500 Public Information - Marketing 6470 18,855 14,500 14,500 18,000 Rents & Leases - Equipment 6520 132,300 132,500 136,500 132,500 Custodial Supplies 6630 19,490 14,500 | | • | | | |
| Office Equipment Maintenance 6245 6,895 800 1,500 1,800 Other Equipment Maintenance 6255 51,529 32,500 77,900 75,000 Buildings/Grounds Maintenance 6260 126,164 148,800 131,000 132,500 Building Maint Contract Services 6310 55,803 64,800 49,000 60,500 Janitorial Services 6340 16,849 17,500 15,900 17,500 Professional/Special Services 6350 40,974 31,200 35,000 36,000 Education & Travel Expense 6430 1,726 6,000 1,100 4,500 Postage & Express Mail 6450 406 200 100 200 Shipping/Frieght 6455 6,364 5,200 5,600 5,500 Public Information - Marketing 6470 18,855 14,500 14,500 18,000 Rents & Leases - Equipment 6520 132,300 132,500 30 0 Clothing, Safety Supplies 6620 86 500 0 500 Custodial Supplies 6630 19,490 14,500 21,400 <td></td> <td></td> <td></td> <td>· ·</td> <td></td> | | | | · · | |
| Other Equipment Maintenance 6255 51,529 32,500 77,900 75,000 Buildings/Grounds Maintenance 6260 126,164 148,800 131,000 132,500 Building Maint Contract Services 6310 55,803 64,800 49,000 60,500 Janitorial Services 6340 16,849 17,500 15,900 17,500 Professional/Special Services 6350 40,974 31,200 35,000 36,000 Education & Travel Expense 6430 1,726 6,000 1,100 4,500 Postage & Express Mail 6450 406 200 100 200 Shipping/Frieght 6455 6,364 5,200 5,600 5,500 Public Information - Marketing 6470 18,855 14,500 14,500 18,000 Rents & Leases - Equipment 6520 18,600 132,500 136,500 132,500 Clothing, Safety Supplies 6620 86 500 0 500 Custodial Supplies 6630 19,490 14,500 38,900 37,500 Office Supplies 6660 1,778 2,300 5,00 | | | | | |
| Buildings/Grounds Maintenance 6260 126,164 148,800 131,000 132,500 Building Maint Contract Services 6310 55,803 64,800 49,000 60,500 Janitorial Services 6340 16,849 17,500 15,900 17,500 Professional/Special Services 6350 40,974 31,200 35,000 36,000 Education & Travel Expense 6430 1,726 6,000 1,100 4,500 Postage & Express Mail 6450 406 200 100 200 Shipping/Frieght 6455 6,364 5,200 5,600 5,500 Public Information - Marketing 6470 18,855 14,500 14,500 18,000 Rents & Leases - Equipment 6520 132,300 132,500 136,500 132,500 Clothing, Safety Supplies 6630 86 500 0 500 Custodial Supplies 66630 19,490 14,500 21,400 17,500 Gasoline & Oil - Fleet 6650 27,734 31,500 37,500 37,500 Office Supplies 6660 1,778 2,300 5,200 | | • | | • | |
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| Professional/Special Services 6350 40,974 31,200 35,000 36,000 Education & Travel Expense 6430 1,726 6,000 1,100 4,500 Postage & Express Mail 6450 406 200 100 200 Shipping/Frieght 6455 6,364 5,200 5,600 5,500 Public Information - Marketing 6470 18,855 14,500 14,500 18,000 Rents & Leases - Equipment 6520 132,300 132,500 136,500 132,500 Clothing, Safety Supplies 6620 86 500 0 500 Custodial Supplies 6630 19,490 14,500 21,400 17,500 Gasoline & Oil - Fleet 6650 27,734 31,500 38,900 37,500 Office Supplies 6660 1,778 2,300 5,200 4,300 Small Tools & Instruments 6685 1,745 1,200 1,200 1,300 Uniform Allowance 6690 4,995 5,300 5,000 5,300 Insurance - Liability/Property 6720 1117,797 120,000 130,000 112,400 <td>-</td> <td></td> <td></td> <td>r</td> <td></td> | - | | | r | |
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| Rents & Leases - Equipment 6520 132,300 132,500 136,500 132,500 Clothing, Safety Supplies 6620 86 500 0 500 Custodial Supplies 6630 19,490 14,500 21,400 17,500 Gasoline & Oil - Fleet 6650 27,734 31,500 38,900 37,500 Office Supplies 6660 1,778 2,300 5,200 4,300 Small Tools & Instruments 6685 1,745 1,200 1,200 1,300 Uniform Allowance 6690 4,995 5,300 5,000 5,300 Insurance - Liability/Property 6720 117,797 120,000 130,000 130,000 Insurance - Workers' Comp 6740 101,169 109,900 126,700 112,400 Utilities - Electric 6810 90,377 97,500 107,300 107,500 Utilities - Gas 6820 5,477 3,800 3,200 3,300 Communications- Phone/Internet 6830 21,375 17,500 16,500 16,500 Utilities - Water 6850 620,404 850,000 627,100 8 | · · · | 6,364 | • | • | 5,500 |
| Clothing, Safety Supplies 6620 86 500 0 500 Custodial Supplies 6630 19,490 14,500 21,400 17,500 Gasoline & Oil - Fleet 6650 27,734 31,500 38,900 37,500 Office Supplies 6660 1,778 2,300 5,200 4,300 Small Tools & Instruments 6685 1,745 1,200 1,200 1,300 Uniform Allowance 6690 4,995 5,300 5,000 5,300 Insurance - Liability/Property 6720 117,797 120,000 130,000 130,000 Insurance - Workers' Comp 6740 101,169 109,900 126,700 112,400 Utilities - Electric 6810 90,377 97,500 107,300 107,500 Utilities - Gas 6820 5,477 3,800 3,200 3,300 Communications- Phone/Internet 6830 21,375 17,500 16,500 16,500 Utilities - Water 6850 620,404 850,000 627,100 850,000 Furniture and Fixtures 7120 1,643 2,500 50 3,500 | Public Information - Marketing 6470 | 18,855 | 14,500 | 14,500 | 18,000 |
| Custodial Supplies 6630 19,490 14,500 21,400 17,500 Gasoline & Oil - Fleet 6650 27,734 31,500 38,900 37,500 Office Supplies 6660 1,778 2,300 5,200 4,300 Small Tools & Instruments 6685 1,745 1,200 1,200 1,300 Uniform Allowance 6690 4,995 5,300 5,000 5,300 Insurance - Liability/Property 6720 117,797 120,000 130,000 130,000 Insurance - Workers' Comp 6740 101,169 109,900 126,700 112,400 Utilities - Electric 6810 90,377 97,500 107,300 107,500 Utilities - Gas 6820 5,477 3,800 3,200 3,300 Communications- Phone/Internet 6830 21,375 17,500 16,500 16,500 Utilities - Water 6850 620,404 850,000 627,100 850,000 Furniture and Fixtures 7120 1,643 2,500 0 3,500 Minor Equipment 7135 0 2,500 500 1,500 | Rents & Leases - Equipment 6520 | 132,300 | 132,500 | 136,500 | |
| Gasoline & Oil - Fleet 6650 27,734 31,500 38,900 37,500 Office Supplies 6660 1,778 2,300 5,200 4,300 Small Tools & Instruments 6685 1,745 1,200 1,200 1,300 Uniform Allowance 6690 4,995 5,300 5,000 5,300 Insurance - Liability/Property 6720 117,797 120,000 130,000 130,000 Insurance - Workers' Comp 6740 101,169 109,900 126,700 112,400 Utilities - Electric 6810 90,377 97,500 107,300 107,500 Utilities - Gas 6820 5,477 3,800 3,200 3,300 Communications- Phone/Internet 6830 21,375 17,500 16,500 16,500 Utilities - Water 6850 620,404 850,000 627,100 850,000 Furniture and Fixtures 7120 1,643 2,500 0 3,500 Minor Equipment 7135 0 2,500 500 1,500 Vehicles/Capital Equipment 7205 15,656 0 0 0 0 <td></td> <td>86</td> <td>500</td> <td>0</td> <td>500</td> | | 86 | 500 | 0 | 500 |
| Office Supplies 6660 1,778 2,300 5,200 4,300 Small Tools & Instruments 6685 1,745 1,200 1,200 1,300 Uniform Allowance 6690 4,995 5,300 5,000 5,300 Insurance - Liability/Property 6720 117,797 120,000 130,000 130,000 Insurance - Workers' Comp 6740 101,169 109,900 126,700 112,400 Utilities - Electric 6810 90,377 97,500 107,300 107,500 Utilities - Gas 6820 5,477 3,800 3,200 3,300 Communications- Phone/Internet 6830 21,375 17,500 16,500 16,500 Utilities - Water 6850 620,404 850,000 627,100 850,000 Furniture and Fixtures 7120 1,643 2,500 0 3,500 Minor Equipment 7135 0 2,500 500 1,500 Vehicles/Capital Equipment 7205 15,656 0 0 0 0 Capital Outlay 88,530 3,770,000 20,000 5,377,500 | Custodial Supplies 6630 | 19,490 | 14,500 | 21,400 | 17,500 |
| Small Tools & Instruments 6685 1,745 1,200 1,300 Uniform Allowance 6690 4,995 5,300 5,000 5,300 Insurance - Liability/Property 6720 117,797 120,000 130,000 130,000 Insurance - Workers' Comp 6740 101,169 109,900 126,700 112,400 Utilities - Electric 6810 90,377 97,500 107,300 107,500 Utilities - Gas 6820 5,477 3,800 3,200 3,300 Communications- Phone/Internet 6830 21,375 17,500 16,500 16,500 Utilities - Water 6850 620,404 850,000 627,100 850,000 Furniture and Fixtures 7120 1,643 2,500 0 3,500 Minor Equipment 7135 0 2,500 500 1,500 Vehicles/Capital Equipment 7205 15,656 0 0 0 Capital Outlay 88,530 3,770,000 20,000 5,377,500 | Gasoline & Oil - Fleet 6650 | 27,734 | 31,500 | 38,900 | 37,500 |
| Uniform Allowance 6690 4,995 5,300 5,000 5,300 Insurance - Liability/Property 6720 117,797 120,000 130,000 130,000 Insurance - Workers' Comp 6740 101,169 109,900 126,700 112,400 Utilities - Electric 6810 90,377 97,500 107,300 107,500 Utilities - Gas 6820 5,477 3,800 3,200 3,300 Communications- Phone/Internet 6830 21,375 17,500 16,500 16,500 Utilities - Water 6850 620,404 850,000 627,100 850,000 Furniture and Fixtures 7120 1,643 2,500 0 3,500 Minor Equipment 7135 0 2,500 500 1,500 Vehicles/Capital Equipment 7205 15,656 0 0 0 Capital Outlay 88,530 3,770,000 20,000 5,377,500 | Office Supplies 6660 | 1,778 | 2,300 | 5,200 | 4,300 |
| Insurance - Liability/Property 6720 117,797 120,000 130,000 130,000 Insurance - Workers' Comp 6740 101,169 109,900 126,700 112,400 Utilities - Electric 6810 90,377 97,500 107,300 107,500 Utilities - Gas 6820 5,477 3,800 3,200 3,300 Communications- Phone/Internet 6830 21,375 17,500 16,500 16,500 Utilities - Water 6850 620,404 850,000 627,100 850,000 Furniture and Fixtures 7120 1,643 2,500 0 3,500 Minor Equipment 7135 0 2,500 500 1,500 Vehicles/Capital Equipment 7205 15,656 0 0 0 Capital Outlay 88,530 3,770,000 20,000 5,377,500 | Small Tools & Instruments 6685 | 1,745 | 1,200 | 1,200 | 1,300 |
| Insurance - Workers' Comp 6740 101,169 109,900 126,700 112,400 Utilities - Electric 6810 90,377 97,500 107,300 107,500 Utilities - Gas 6820 5,477 3,800 3,200 3,300 Communications- Phone/Internet 6830 21,375 17,500 16,500 16,500 Utilities - Water 6850 620,404 850,000 627,100 850,000 Furniture and Fixtures 7120 1,643 2,500 0 3,500 Minor Equipment 7135 0 2,500 500 1,500 Vehicles/Capital Equipment 7205 15,656 0 0 0 Capital Outlay 88,530 3,770,000 20,000 5,377,500 | Uniform Allowance 6690 | 4,995 | 5,300 | 5,000 | 5,300 |
| Utilities - Electric 6810 90,377 97,500 107,300 107,500 Utilities - Gas 6820 5,477 3,800 3,200 3,300 Communications- Phone/Internet 6830 21,375 17,500 16,500 16,500 Utilities - Water 6850 620,404 850,000 627,100 850,000 Furniture and Fixtures 7120 1,643 2,500 0 3,500 Minor Equipment 7135 0 2,500 500 1,500 Vehicles/Capital Equipment 7205 15,656 0 0 0 Capital Outlay 88,530 3,770,000 20,000 5,377,500 | Insurance - Liability/Property 6720 | 117,797 | 120,000 | 130,000 | 130,000 |
| Utilities - Gas 6820 5,477 3,800 3,200 3,300 Communications- Phone/Internet 6830 21,375 17,500 16,500 16,500 Utilities - Water 6850 620,404 850,000 627,100 850,000 Furniture and Fixtures 7120 1,643 2,500 0 3,500 Minor Equipment 7135 0 2,500 500 1,500 Vehicles/Capital Equipment 7205 15,656 0 0 0 Capital Outlay 88,530 3,770,000 20,000 5,377,500 | Insurance - Workers' Comp 6740 | 101,169 | 109,900 | 126,700 | 112,400 |
| Communications- Phone/Internet 6830 21,375 17,500 16,500 16,500 Utilities - Water 6850 620,404 850,000 627,100 850,000 Furniture and Fixtures 7120 1,643 2,500 0 3,500 Minor Equipment 7135 0 2,500 500 1,500 Vehicles/Capital Equipment 7205 15,656 0 0 0 Capital Outlay 88,530 3,770,000 20,000 5,377,500 | Utilities - Electric 6810 | 90,377 | 97,500 | 107,300 | 107,500 |
| Utilities - Water 6850 620,404 850,000 627,100 850,000 Furniture and Fixtures 7120 1,643 2,500 0 3,500 Minor Equipment 7135 0 2,500 500 1,500 Vehicles/Capital Equipment 7205 15,656 0 0 0 Capital Outlay 88,530 3,770,000 20,000 5,377,500 | Utilities - Gas 6820 | 5,477 | 3,800 | 3,200 | 3,300 |
| Furniture and Fixtures 7120 1,643 2,500 0 3,500 Minor Equipment 7135 0 2,500 500 1,500 Vehicles/Capital Equipment 7205 15,656 0 0 0 Capital Outlay 88,530 3,770,000 20,000 5,377,500 | Communications- Phone/Internet 6830 | 21,375 | 17,500 | 16,500 | 16,500 |
| Minor Equipment 7135 0 2,500 500 1,500 Vehicles/Capital Equipment 7205 15,656 0 0 0 Capital Outlay 88,530 3,770,000 20,000 5,377,500 | Utilities - Water 6850 | 620,404 | 850,000 | 627,100 | 850,000 |
| Vehicles/Capital Equipment 7205 15,656 0 0 0 Capital Outlay 88,530 3,770,000 20,000 5,377,500 | Furniture and Fixtures 7120 | 1,643 | 2,500 | 0 | 3,500 |
| <u>Capital Outlay</u> <u>88,530</u> <u>3,770,000</u> <u>20,000</u> <u>5,377,500</u> | Minor Equipment 7135 | 0 | 2,500 | 500 | 1,500 |
| | Vehicles/Capital Equipment 7205 | 15,656 | 0 | 0 | 0 |
| NET REVENUE - SIMI HILLS GOLF COURSE 870,438 (3,440,400) 912,500 (4,559,100) | Capital Outlay | <u>88,530</u> | 3,770,000 | 20,000 | 5,377,500 |
| , | NET REVENUE - SIMI HILLS GOLF COURSE | 870,438 | (3,440,400) | 912,500 | (4,559,100) |

SUMMARY OF REVENUES AND EXPENDITURES ENTERPRISE FUND NO. 80 (Sinaloa Golf Course)

| Actual Approved Aptual Proposed 2022-23 2023-24 2023-24 2023-24 2024-25 2024 | ENTERPRISE FUND NO. 80 (Sinaloa | Golf Course) | | | |
|--|--|----------------|----------------|----------------|----------------|
| Driving Range Fees | SINALOA GOLF COURSE DETAIL | | | | _ |
| Food and Beverage 22,768 19,500 26,600 25,500 Green Fees 453,399 465,500 440,000 495,000 Pro Shop Sales/Miscellaneous 45,777 37,800 45,000 28,400 Operatine Expenditures 23,564 23,300 30,000 28,400 Services. Supplies and Capital Equipment 236,664 264,600 265,500 278,900 Bank/Credit Card Fees 6012 22,436 19,000 27,000 21,500 Special Department Expense 6085 0 500 0 500 Cost of Sales 610 17,405 18,500 21,500 22,500 Cost of Sales 6115 12,367 9,500 16,200 13,500 Golf Supplies 6140 6,514 16,500 11,000 16,500 Office Equipment Maintenance 6245 536 500 2,000 1,300 Office Equipment Maintenance 6255 830 1,500 2,100 2,300 Buildings/Grounds Maintenance 6260 13,428 15,000 1,000 1,000 13,000 | Operating Revenue | 704,104 | <u>681,900</u> | 696,600 | <u>761,400</u> |
| Green Fees 453,399 465,500 440,000 495,000 Pro Shop Sales/Miscellaneous 45,777 37,800 45,000 28,000 Cart/Club Rental 23,564 23,300 30,000 28,400 Operatine Expenditures Salarias and Employee Benefits 315,336 298,000 355,400 350,900 Services, Supplies and Capital Equipment 236,664 264,600 265,500 278,900 Bank/Credit Card Fees 6012 22,436 19,000 27,000 21,500 Special Department Expense 6085 0 500 0 500 Cost of Sales 6110 17,405 18,500 21,500 22,500 Cost of Sales Food 6115 12,367 9,500 16,200 13,500 Golf Supplies 6140 6,514 16,500 11,000 16,500 Office Equipment Maintenance 6245 536 500 2,000 1,300 Buildings/Grounds Maintenance 6260 13,428 15,000 10,200 13,000 Building Maint Contract Services 6310 23,675 25,000 | Driving Range Fees | 158,596 | 135,800 | 155,000 | 167,500 |
| Pro Shop Sales/Miscellaneous 45,777 37,800 45,000 28,000 Cart/Club Rental 23,564 23,300 30,000 28,400 Operating Expenditures 315,336 298,000 355,400 350,900 Salaries and Emplovee Benefits 315,336 298,000 355,400 250,900 Services, Supplies and Capital Equipment 236,664 264,600 265,500 278,900 Bank/Credit Card Fees 6012 22,436 19,000 27,000 21,500 Special Department Expense 6085 0 500 0 500 Cost of Sales 6110 17,405 18,500 21,500 22,500 Cost of Sales-Food 6115 12,367 9,500 16,200 13,500 Golf Supplies 6140 6,514 16,500 11,000 16,500 Office Equipment Maintenance 6245 536 500 2,000 1,300 Other Equipment Maintenance 6255 830 1,500 2,000 13,000 Building Maint Contract Services 6310 23,675 25,000 12,700 <t< td=""><td></td><td>22,768</td><td>19,500</td><td>26,600</td><td></td></t<> | | 22,768 | 19,500 | 26,600 | |
| Cart/Club Rental 23,564 23,300 30,000 28,400 Operating Expenditures Salaries and Employee Benefits 315,336 298,000 355,400 350,900 Services, Supplies and Capital Equipment 236,664 264,600 263,500 278,900 Bank/Credit Card Fees 6012 22,436 19,000 27,000 21,500 Special Department Expense 6085 0 500 0 500 Cost of Sales 6110 17,405 18,500 21,500 22,500 Cost of Sales- Food 6115 12,367 9,500 16,200 13,500 Golf Supplies 6140 6,514 16,500 11,000 16,500 Office Equipment Maintenance 6245 536 500 2,000 1,300 Other Equipment Maintenance 6255 830 1,500 10,200 13,000 Buildings/Grounds Maintenance 6260 13,428 15,000 10,200 13,000 Building Maint Contract Services 6310 23,675 25,000 1,500 Postage & Express Mail 6450 10,239 10,400 <td< td=""><td>Green Fees</td><td>453,399</td><td>465,500</td><td>440,000</td><td>495,000</td></td<> | Green Fees | 453,399 | 465,500 | 440,000 | 495,000 |
| Cart/Club Rental 23,564 23,300 30,000 28,400 Operating Expenditures Salaries and Employee Benefits 315,336 298,000 355,400 350,900 Services, Supplies and Capital Equipment 236,664 264,600 263,500 278,900 Bank/Credit Card Fees 6012 22,436 19,000 27,000 21,500 Special Department Expense 6085 0 500 0 500 Cost of Sales 6110 17,405 18,500 21,500 22,500 Cost of Sales- Food 6115 12,367 9,500 16,200 13,500 Golf Supplies 6140 6,514 16,500 11,000 16,500 Office Equipment Maintenance 6245 536 500 2,000 1,300 Other Equipment Maintenance 6255 830 1,500 10,200 13,000 Buildings/Grounds Maintenance 6260 13,428 15,000 10,200 13,000 Building Maint Contract Services 6310 23,675 25,000 1,500 Postage & Express Mail 6450 10,239 10,400 <td< td=""><td>Pro Shop Sales/Miscellaneous</td><td>45,777</td><td>37,800</td><td>45,000</td><td>45,000</td></td<> | Pro Shop Sales/Miscellaneous | 45,777 | 37,800 | 45,000 | 45,000 |
| Salaries and Emplovee Benefits 315,336 298,000 355,400 350,900 Services, Supplies and Capital Equipment 236,664 264,600 265,500 278,900 Bank/Credit Card Fees 6012 22,436 19,000 27,000 21,500 Special Department Expense 6085 0 500 0 500 Cost of Sales 6110 17,405 18,500 21,500 22,500 Cost of Sales- Food 6115 12,367 9,500 16,200 13,500 Golf Supplies 6140 6,514 16,500 11,000 16,500 Office Equipment Maintenance 6245 536 500 2,000 1,300 Other Equipment Maintenance 6255 830 1,500 2,100 2,300 Buildings/Grounds Maintenance 6260 13,428 15,000 10,200 13,000 Buildings Maint Contract Services 6310 23,675 25,000 12,700 21,000 Janitorial Services 6340 4,096 4,006 4,000 6,200 4,500 Professional/Special Services 6350 10,239 10,40 | - | 23,564 | 23,300 | 30,000 | 28,400 |
| Services, Supplies and Capital Equipment 236,664 264,600 265,500 278,900 Bank/Credit Card Fees 6012 22,436 19,000 27,000 21,500 Special Department Expense 6085 0 500 0 500 Cost of Sales 6110 17,405 18,500 21,500 22,500 Cost of Sales- Food 6115 12,367 9,500 16,200 13,500 Golf Supplies 6140 6,514 16,500 11,000 16,500 Office Equipment Maintenance 6245 536 500 2,000 1,300 Other Equipment Maintenance 6260 13,428 15,000 10,200 13,000 Buildings/Grounds Maintenance 6260 13,428 15,000 10,200 13,000 Building Scrices 6340 4,096 4,000 6,200 4,500 Professional/Special Services 6350 10,239 10,400 10,500 Postage & Express Mail 6450 1,032 200 0 0 Public Information - Marketing 6470 0 1,000 0 1,500 < | Operating Expenditures | | | | |
| Bank/Credit Card Fees 6012 22,436 19,000 27,000 21,500 Special Department Expense 6085 0 500 0 500 Cost of Sales 6110 17,405 18,500 21,500 22,500 Cost of Sales - Food 6115 12,367 9,500 16,200 13,500 Golf Supplies 6140 6,514 16,500 11,000 16,500 Office Equipment Maintenance 6245 536 500 2,000 1,300 Other Equipment Maintenance 6255 830 1,500 2,100 2,300 Buildings/Grounds Maintenance 6260 13,428 15,000 10,200 13,000 Building Maint Contract Services 6310 23,675 25,000 12,700 21,000 Janitorial Services 6340 4,096 4,000 6,200 4,500 Professional/Special Services 6350 10,239 10,400 10,500 Postage & Express Mail 6450 1,032 200 0 0 Public Information - Marketing 6470 0 1,000 0 1,500 Clu | Salaries and Employee Benefits | <u>315,336</u> | <u>298,000</u> | <u>355,400</u> | <u>350,900</u> |
| Special Department Expense 6085 0 500 2 500 Cost of Sales 6110 17,405 18,500 21,500 22,500 Cost of Sales- Food 6115 12,367 9,500 16,200 13,500 Golf Supplies 6140 6,514 16,500 11,000 16,500 Office Equipment Maintenance 6245 536 500 2,000 1,300 Other Equipment Maintenance 6255 830 1,500 2,100 2,300 Buildings/Grounds Maintenance 6260 13,428 15,000 10,200 13,000 Building Maint Contract Services 6310 23,675 25,000 12,700 21,000 Janitorial Services 6340 4,096 4,000 6,200 4,500 Professional/Special Services 6350 10,239 10,400 10,500 Postage & Express Mail 6450 1,032 200 0 0 Public Information - Marketing 6470 0 1,000 0 1,500 Clothing, Safety Supplies 6620 81 800 0 300 Custodial Suppl | Services, Supplies and Capital Equipment | <u>236,664</u> | <u>264,600</u> | <u>265,500</u> | <u>278,900</u> |
| Cost of Sales 6110 17,405 18,500 21,500 22,500 Cost of Sales- Food 6115 12,367 9,500 16,200 13,500 Golf Supplies 6140 6,514 16,500 11,000 16,500 Office Equipment Maintenance 6245 536 500 2,000 1,300 Other Equipment Maintenance 6255 830 1,500 2,100 2,300 Buildings/Grounds Maintenance 6260 13,428 15,000 10,200 13,000 Building Services 6340 4,996 4,000 6,200 4,500 Professional/Special Services 6350 10,239 10,400 10,500 10,500 Postage & Express Mail 6450 1,032 200 0 0 0 Public Information - Marketing 6470 0 1,000 0 1,500 1,500 1,500 1,500 1,300 1,300 1,300 1,300 1,300 1,300 1,300 1,300 1,300 1,300 1,300 1,300 1,300 1,300 1,300 1,300 1,300 1, | Bank/Credit Card Fees 6012 | 22,436 | 19,000 | 27,000 | 21,500 |
| Cost of Sales- Food 6115 12,367 9,500 16,200 13,500 Golf Supplies 6140 6,514 16,500 11,000 16,500 Office Equipment Maintenance 6245 536 500 2,000 1,300 Other Equipment Maintenance 6255 830 1,500 2,100 2,300 Buildings/Grounds Maintenance 6260 13,428 15,000 10,200 13,000 Building Maint Contract Services 6310 23,675 25,000 12,700 21,000 Janitorial Services 6340 4,096 4,000 6,200 4,500 Professional/Special Services 6350 10,239 10,400 10,500 10,500 Postage & Express Mail 6450 1,032 200 0 0 0 Public Information - Marketing 6470 0 1,000 0 1,500 1,500 Clothing, Safety Supplies 6620 81 800 0 300 1,300 1,300 1,300 1,300 1,300 1,300 1,300 1,300 1,300 1,300 1,300 1,300 | Special Department Expense 6085 | 0 | 500 | 0 | 500 |
| Golf Supplies 6140 6,514 16,500 11,000 16,500 Office Equipment Maintenance 6245 536 500 2,000 1,300 Other Equipment Maintenance 6255 830 1,500 2,100 2,300 Buildings/Grounds Maintenance 6260 13,428 15,000 10,200 13,000 Building Maint Contract Services 6310 23,675 25,000 12,700 21,000 Janitorial Services 6340 4,096 4,000 6,200 4,500 Professional/Special Services 6350 10,239 10,400 10,500 10,500 Postage & Express Mail 6450 1,032 200 0 0 1,500 Public Information - Marketing 6470 0 1,000 0 1,500 Clothing, Safety Supplies 6620 81 800 0 300 Custodial Supplies 6630 1,288 1,300 500 1,800 Office Supplies 6660 828 500 10 500 Small Tools & Instruments 6685 0 300 0 300 <tr< td=""><td>Cost of Sales 6110</td><td>17,405</td><td>18,500</td><td>21,500</td><td>22,500</td></tr<> | Cost of Sales 6110 | 17,405 | 18,500 | 21,500 | 22,500 |
| Office Equipment Maintenance 6245 536 500 2,000 1,300 Other Equipment Maintenance 6255 830 1,500 2,100 2,300 Buildings/Grounds Maintenance 6260 13,428 15,000 10,200 13,000 Building Maint Contract Services 6310 23,675 25,000 12,700 21,000 Janitorial Services 6340 4,096 4,000 6,200 4,500 Professional/Special Services 6350 10,239 10,400 10,500 10,500 Postage & Express Mail 6450 1,032 200 0 0 0 Public Information - Marketing 6470 0 1,000 0 1,500 Clothing, Safety Supplies 6620 81 800 0 300 Custodial Supplies 6630 1,288 1,300 500 1,300 Gasoline & Oil - Fleet 6650 1,934 1,800 1,800 1,800 Office Supplies 6660 828 500 100 500 Small Tools & Instruments 6685 0 300 0 300 | Cost of Sales- Food 6115 | 12,367 | 9,500 | 16,200 | 13,500 |
| Other Equipment Maintenance 6255 830 1,500 2,100 2,300 Buildings/Grounds Maintenance 6260 13,428 15,000 10,200 13,000 Building Maint Contract Services 6310 23,675 25,000 12,700 21,000 Janitorial Services 6340 4,096 4,000 6,200 4,500 Professional/Special Services 6350 10,239 10,400 10,500 10,500 Postage & Express Mail 6450 1,032 200 0 0 0 Public Information - Marketing 6470 0 1,000 0 1,500 0 0 300 Clothing, Safety Supplies 6620 81 800 0 300 0 300 0 300 0 300 0 1,300 0 1,300 <td>Golf Supplies 6140</td> <td>6,514</td> <td>16,500</td> <td>11,000</td> <td>16,500</td> | Golf Supplies 6140 | 6,514 | 16,500 | 11,000 | 16,500 |
| Buildings/Grounds Maintenance 6260 13,428 15,000 10,200 13,000 Building Maint Contract Services 6310 23,675 25,000 12,700 21,000 Janitorial Services 6340 4,096 4,000 6,200 4,500 Professional/Special Services 6350 10,239 10,400 10,500 10,500 Postage & Express Mail 6450 1,032 200 0 0 Public Information - Marketing 6470 0 1,000 0 1,500 Clothing, Safety Supplies 6620 81 800 0 300 Custodial Supplies 6630 1,288 1,300 500 1,300 Gasoline & Oil - Fleet 6650 1,934 1,800 1,800 1,800 Office Supplies 6660 828 500 100 500 Small Tools & Instruments 6685 0 300 0 300 Uniform Allowance 6690 1,640 800 1,000 1,300 Insurance - Workers' Comp 6740 20,429 21,400 24,700 18,900 Utiliti | Office Equipment Maintenance 6245 | 536 | 500 | 2,000 | 1,300 |
| Building Maint Contract Services 6310 23,675 25,000 12,700 21,000 Janitorial Services 6340 4,096 4,000 6,200 4,500 Professional/Special Services 6350 10,239 10,400 10,500 10,500 Postage & Express Mail 6450 1,032 200 0 0 Public Information - Marketing 6470 0 1,000 0 1,500 Clothing, Safety Supplies 6620 81 800 0 300 Custodial Supplies 6630 1,288 1,300 500 1,300 Gasoline & Oil - Fleet 6650 1,934 1,800 1,800 1,800 Office Supplies 6660 828 500 100 500 Small Tools & Instruments 6685 0 300 0 300 Uniform Allowance 6690 1,640 800 1,000 1,300 Insurance - Liability/Property 6720 19,130 20,100 21,600 22,200 Insurance - Workers' Comp 6740 20,429 21,400 24,700 18,900 Utilit | Other Equipment Maintenance 6255 | 830 | 1,500 | 2,100 | 2,300 |
| Janitorial Services 6340 4,096 4,000 6,200 4,500 Professional/Special Services 6350 10,239 10,400 10,500 10,500 Postage & Express Mail 6450 1,032 200 0 0 Public Information - Marketing 6470 0 1,000 0 1,500 Clothing, Safety Supplies 6620 81 800 0 300 Custodial Supplies 6630 1,288 1,300 500 1,300 Gasoline & Oil - Fleet 6650 1,934 1,800 1,800 1,800 Office Supplies 6660 828 500 100 500 Small Tools & Instruments 6685 0 300 0 300 Uniform Allowance 6690 1,640 800 1,000 1,300 Insurance - Liability/Property 6720 19,130 20,100 21,600 22,200 Insurance - Workers' Comp 6740 20,429 21,400 24,700 18,900 Utilities - Electric 6810 8,246 7,500 10,700 10,700 Communications- Phone/I | Buildings/Grounds Maintenance 6260 | 13,428 | 15,000 | 10,200 | 13,000 |
| Professional/Special Services 6350 10,239 10,400 10,500 10,500 Postage & Express Mail 6450 1,032 200 0 0 Public Information - Marketing 6470 0 1,000 0 1,500 Clothing, Safety Supplies 6620 81 800 0 300 Custodial Supplies 6630 1,288 1,300 500 1,300 Gasoline & Oil - Fleet 6650 1,934 1,800 1,800 1,800 Office Supplies 6660 828 500 100 500 Small Tools & Instruments 6685 0 300 0 300 Uniform Allowance 6690 1,640 800 1,000 1,300 Insurance - Liability/Property 6720 19,130 20,100 21,600 22,200 Insurance - Workers' Comp 6740 20,429 21,400 24,700 18,900 Utilities - Electric 6810 8,246 7,500 10,700 10,700 Communications- Phone/Internet 6830 3,260 3,500 3,400 3,500 Minor Equipm | Building Maint Contract Services 6310 | 23,675 | 25,000 | 12,700 | 21,000 |
| Postage & Express Mail 6450 1,032 200 0 0 Public Information - Marketing 6470 0 1,000 0 1,500 Clothing, Safety Supplies 6620 81 800 0 300 Custodial Supplies 6630 1,288 1,300 500 1,300 Gasoline & Oil - Fleet 6650 1,934 1,800 1,800 1,800 Office Supplies 6660 828 500 100 500 Small Tools & Instruments 6685 0 300 0 300 Uniform Allowance 6690 1,640 800 1,000 1,300 Insurance - Liability/Property 6720 19,130 20,100 21,600 22,200 Insurance - Workers' Comp 6740 20,429 21,400 24,700 18,900 Utilities - Electric 6810 8,246 7,500 10,700 10,700 Communications- Phone/Internet 6830 3,260 3,500 3,400 3,500 Minor Equipment 7135 0 0 500 0 Capital Outlay 6,974 | Janitorial Services 6340 | 4,096 | 4,000 | 6,200 | 4,500 |
| Public Information - Marketing 6470 0 1,000 0 1,500 Clothing, Safety Supplies 6620 81 800 0 300 Custodial Supplies 6630 1,288 1,300 500 1,300 Gasoline & Oil - Fleet 6650 1,934 1,800 1,800 1,800 Office Supplies 6660 828 500 100 500 Small Tools & Instruments 6685 0 300 0 300 Uniform Allowance 6690 1,640 800 1,000 1,300 Insurance - Liability/Property 6720 19,130 20,100 21,600 22,200 Insurance - Workers' Comp 6740 20,429 21,400 24,700 18,900 Utilities - Electric 6810 8,246 7,500 10,700 10,700 Communications- Phone/Internet 6830 3,260 3,500 3,400 3,500 Minor Equipment 7135 0 0 500 0 Capital Outlay 6,974 63,000 145,250 116,000 | Professional/Special Services 6350 | 10,239 | 10,400 | 10,500 | 10,500 |
| Clothing, Safety Supplies 6620 81 800 0 300 Custodial Supplies 6630 1,288 1,300 500 1,300 Gasoline & Oil - Fleet 6650 1,934 1,800 1,800 Office Supplies 6660 828 500 100 500 Small Tools & Instruments 6685 0 300 0 300 Uniform Allowance 6690 1,640 800 1,000 1,300 Insurance - Liability/Property 6720 19,130 20,100 21,600 22,200 Insurance - Workers' Comp 6740 20,429 21,400 24,700 18,900 Utilities - Electric 6810 8,246 7,500 10,700 10,700 Communications- Phone/Internet 6830 3,260 3,500 3,400 3,500 Utilities - Water 6850 67,271 85,000 81,800 89,500 Minor Equipment 7135 0 0 500 0 Capital Outlay 6,974 63,000 145,250 116,000 | Postage & Express Mail 6450 | 1,032 | 200 | 0 | 0 |
| Custodial Supplies 6630 1,288 1,300 500 1,300 Gasoline & Oil - Fleet 6650 1,934 1,800 1,800 1,800 Office Supplies 6660 828 500 100 500 Small Tools & Instruments 6685 0 300 0 300 Uniform Allowance 6690 1,640 800 1,000 1,300 Insurance - Liability/Property 6720 19,130 20,100 21,600 22,200 Insurance - Workers' Comp 6740 20,429 21,400 24,700 18,900 Utilities - Electric 6810 8,246 7,500 10,700 10,700 Communications- Phone/Internet 6830 3,260 3,500 3,400 3,500 Utilities - Water 6850 67,271 85,000 81,800 89,500 Minor Equipment 7135 0 0 500 0 Capital Outlay 6,974 63,000 145,250 116,000 | Public Information - Marketing 6470 | 0 | 1,000 | 0 | 1,500 |
| Gasoline & Oil - Fleet 6650 1,934 1,800 1,800 1,800 Office Supplies 6660 828 500 100 500 Small Tools & Instruments 6685 0 300 0 300 Uniform Allowance 6690 1,640 800 1,000 1,300 Insurance - Liability/Property 6720 19,130 20,100 21,600 22,200 Insurance - Workers' Comp 6740 20,429 21,400 24,700 18,900 Utilities - Electric 6810 8,246 7,500 10,700 10,700 Communications- Phone/Internet 6830 3,260 3,500 3,400 3,500 Utilities - Water 6850 67,271 85,000 81,800 89,500 Minor Equipment 7135 0 0 500 0 Capital Outlay 6,974 63,000 145,250 116,000 | Clothing, Safety Supplies 6620 | 81 | 800 | 0 | 300 |
| Office Supplies 6660 828 500 100 500 Small Tools & Instruments 6685 0 300 0 300 Uniform Allowance 6690 1,640 800 1,000 1,300 Insurance - Liability/Property 6720 19,130 20,100 21,600 22,200 Insurance - Workers' Comp 6740 20,429 21,400 24,700 18,900 Utilities - Electric 6810 8,246 7,500 10,700 10,700 Communications- Phone/Internet 6830 3,260 3,500 3,400 3,500 Utilities - Water 6850 67,271 85,000 81,800 89,500 Minor Equipment 7135 0 0 500 0 Capital Outlay 6,974 63,000 145,250 116,000 | Custodial Supplies 6630 | 1,288 | 1,300 | 500 | 1,300 |
| Small Tools & Instruments 6685 0 300 0 300 Uniform Allowance 6690 1,640 800 1,000 1,300 Insurance - Liability/Property 6720 19,130 20,100 21,600 22,200 Insurance - Workers' Comp 6740 20,429 21,400 24,700 18,900 Utilities - Electric 6810 8,246 7,500 10,700 10,700 Communications- Phone/Internet 6830 3,260 3,500 3,400 3,500 Utilities - Water 6850 67,271 85,000 81,800 89,500 Minor Equipment 7135 0 0 500 0 Capital Outlay 6,974 63,000 145,250 116,000 | Gasoline & Oil - Fleet 6650 | 1,934 | 1,800 | 1,800 | 1,800 |
| Uniform Allowance 6690 1,640 800 1,000 1,300 Insurance - Liability/Property 6720 19,130 20,100 21,600 22,200 Insurance - Workers' Comp 6740 20,429 21,400 24,700 18,900 Utilities - Electric 6810 8,246 7,500 10,700 10,700 Communications- Phone/Internet 6830 3,260 3,500 3,400 3,500 Utilities - Water 6850 67,271 85,000 81,800 89,500 Minor Equipment 7135 0 0 500 0 Capital Outlay 6,974 63,000 145,250 116,000 | Office Supplies 6660 | 828 | 500 | 100 | 500 |
| Insurance - Liability/Property 6720 19,130 20,100 21,600 22,200 Insurance - Workers' Comp 6740 20,429 21,400 24,700 18,900 Utilities - Electric 6810 8,246 7,500 10,700 10,700 Communications- Phone/Internet 6830 3,260 3,500 3,400 3,500 Utilities - Water 6850 67,271 85,000 81,800 89,500 Minor Equipment 7135 0 0 500 0 Capital Outlay 6,974 63,000 145,250 116,000 | Small Tools & Instruments 6685 | 0 | 300 | 0 | 300 |
| Insurance - Workers' Comp 6740 20,429 21,400 24,700 18,900 Utilities - Electric 6810 8,246 7,500 10,700 10,700 Communications- Phone/Internet 6830 3,260 3,500 3,400 3,500 Utilities - Water 6850 67,271 85,000 81,800 89,500 Minor Equipment 7135 0 0 500 0 Capital Outlay 6,974 63,000 145,250 116,000 | Uniform Allowance 6690 | 1,640 | 800 | 1,000 | 1,300 |
| Utilities - Electric 6810 8,246 7,500 10,700 10,700 Communications- Phone/Internet 6830 3,260 3,500 3,400 3,500 Utilities - Water 6850 67,271 85,000 81,800 89,500 Minor Equipment 7135 0 0 500 0 Capital Outlay 6,974 63,000 145,250 116,000 | Insurance - Liability/Property 6720 | 19,130 | 20,100 | 21,600 | 22,200 |
| Communications- Phone/Internet 6830 3,260 3,500 3,400 3,500 Utilities - Water 6850 67,271 85,000 81,800 89,500 Minor Equipment 7135 0 0 500 0 Capital Outlay 6,974 63,000 145,250 116,000 | Insurance - Workers' Comp 6740 | 20,429 | 21,400 | 24,700 | 18,900 |
| Utilities - Water 6850 67,271 85,000 81,800 89,500 Minor Equipment 7135 0 0 500 0 Capital Outlay 6,974 63,000 145,250 116,000 | Utilities - Electric 6810 | 8,246 | 7,500 | 10,700 | 10,700 |
| Minor Equipment 7135 0 0 500 0 Capital Outlay 6,974 63,000 145,250 116,000 | Communications- Phone/Internet 6830 | 3,260 | 3,500 | 3,400 | 3,500 |
| <u>Capital Outlay</u> 6,974 63,000 145,250 116,000 | Utilities - Water 6850 | 67,271 | 85,000 | 81,800 | 89,500 |
| | Minor Equipment 7135 | 0 | 0 | 500 | 0 |
| NET REVENUE - SINALOA GOLF COURSE 145,130 56,300 (69,550) 15,600 | Capital Outlay | <u>6,974</u> | 63,000 | 145,250 | 116,000 |
| | NET REVENUE - SINALOA GOLF COURSE | 145,130 | 56,300 | (69,550) | 15,600 |

SUMMARY OF REVENUES AND EXPENDITURES GRANTS FUND NO. 90

| GRANTS FUND NO. 90 | | | | |
|---|----------------|-------------------|------------------|-------------------|
| | | | Estimated | |
| | Actual | Approved | Actual | Proposed |
| REVENUES | 2022-23 | <u>2022-23</u> | <u>2023-24</u> | <u>2024-25</u> |
| Grants - State & Fed <u>eral</u> | 362,490 | 3,394,833 | <u>1,877,921</u> | 4,041,177 |
| Class 1 Trail Maintenance | 36,958 | 30,000 | 30,000 | 30,000 |
| Arroyo Simi Phase IV (Sequoia - Tapo St.) - Prop 68 Greenway | 0 | 1,000,000 | 0 | 1,000,000 |
| Arroyo Simi Phase IV (Sequoia - Tapo St.) - City of Simi Valley | 0 | 100,000 | 0 | 100,000 |
| Knolls Park Play Area Replacement- Prop 68 Per Capita | 0 | 150,000 | 0 | 178,000 |
| Knolls Station Parking Lot- Prop 68 Per Capita | 0 | 95,000 | 0 | 0 |
| Equestrian Center Rehab and Upgrades | 0 | 0 | 0 | 86,177 |
| Madea Creek Fire Resiliency Grant III | 0 | 150,000 | 0 | 150,000 |
| Madea Creek Fire Resiliency Grant II | 227,000 | 168,000 | 99,800 | 147,000 |
| RSCP Pool Phase II (Building Renovation & Amenity Expansion) | 0 | 0 | 0 | 2,000,000 |
| RSCP Pool and Deck Renovation | | 1,300,000 | 1,000,000 | 300,000 |
| Recreation Vehicles-City Grant | 0 | 0 | 0 | 50,000 |
| Fire Resiliency and Vegetation Removal Grant I | 98,532 | 401,833 | 172,000 | 0 |
| Land Grant | 0 | 0 | 576,121 | 0 |
| | | | | |
| Inter-Fund Transfer | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> |
| | | | | (1.755.000) |
| Carry-Over (Prior Year) | <u>0</u> | (166,233) | <u>0</u> | (1,766,933) |
| TOTAL REVENUES | 362,490 | 3,228,600 | 1,877,921 | 2,274,244 |
| | | | | |
| EXPENDITURES | | | | |
| | | | | |
| Capital Outlay | <u>526,350</u> | 3,305,800 | <u>3,478,621</u> | <u>3,666,177</u> |
| Reserve | <u>0</u> | (77,200) | <u>0</u> | (1,391,933) |
| <u>Reserve</u> | <u> </u> | (77,200) | ⊻ | (1,551,555) |
| TOTAL EXPENDITURES | 526,350 | 3,228,600 | 3,478,621 | 2,274,244 |
| _ | | | • | |
| GRAND TOTAL REVENUES | | | | |
| ALL FUNDS | | <u>73,076,137</u> | | <u>76,859,846</u> |
| | | | | |
| GRAND TOTAL EXPENDITURES | | | | |
| ALL FUNDS | | <u>73,076,137</u> | | <u>76,859,846</u> |

SALARIES AND EMPLOYEE BENEFITS ALL FUNDS

| | Position(s) <u>2023-24</u> | Actual 2022-23 | Approved 2023-24 | Estimated Actual 2023-24 | Proposed 2024-25 |
|---|----------------------------|--|---|---|--|
| FUND 10 - GENERAL FUND Positions/ Salaries Annual Leave Expense Benefits* Total | 74.0 | 5,686,609 127,212 3,711,667 9,525,489 | 6,507,200 138,100 4,187,700 10,833,000 | 6,214,300 119,100 3,990,800 10,324,200 | 6,776,200 138,100 <u>4,630,200</u> 11,544,500 |
| Part-time Wages | | 2,528,964 | 2,902,000 | 3,010,200 | 3,283,859 |
| Total Salaries, Wages and Benefits | | 12,054,453 | 13,735,000 | 13,334,400 | 14,828,359 |
| FUND 30-0-0000-1 - ASSESSMENT DISTRICT - SI | IMIVALIEV | | | | |
| Buildings Specialist | 1.0 | | | | |
| Crew Leader | 4.0 | | | | |
| Buildings Maintenance Worker I | 3.0 | | | | |
| Buildings Maintenance Worker II | 1.0 | | | | |
| Groundskeeper I | 3.0 | | | | |
| Park Ranger | <u>1.0</u> | | | | |
| Positions/ Salaries | 13.0 | 861,348 | 976,600 | 953,700 | 1,011,600 |
| Annual Leave Expense | | 3,453 | 24,300 | 6,000 | 24,300 |
| Benefits* | | 475,774 | 531,700 | 510,200 | 651,400 |
| Total | | 1,340,575 | 1,532,600 | 1,469,900 | 1,687,300 |
| Part-time Wages | | 143,154 | 120,000 | 109,400 | 120,000 |
| Total Salaries, Wages and Benefits | | 1,483,730 | 1,652,600 | 1,579,300 | 1,807,300 |
| EVIND 20 0 0000 2 A CCECCMENT DISTRICT O | AVDADV | | | | |
| FUND 30-0-0000-2 - ASSESSMENT DISTRICT - O Groundskeeper I | 1.0 | | | | |
| Positions/ Salaries | 1.0 1.0 | 65,829 | 70,800 | 55,000 | 70,800 |
| Annual Leave Expense | 1.0 | 05,627 | 1,900 | 1,000 | 1,900 |
| - | | | 32,60 <u>0</u> | 31,100 | 35,600 |
| Benefits* | | 31,905 | | | |
| Total | | 97,734 | 105,300 | 87,100 | 108,300 |
| Total Salaries, Wages and Benefits | | 97,734 | 105,300 | 87,100 | 108,300 |

SALARIES AND EMPLOYEE BENEFITS ALL FUNDS

| | | | | Estimated | |
|--|----------------|----------------|----------------|----------------|----------------|
| | Position(s) | Actual | Approved | Actual | Proposed |
| | <u>2023-24</u> | <u>2022-23</u> | <u>2023-24</u> | <u>2023-24</u> | <u>2024-25</u> |
| FUND 80 - ENTERPRISE FUND (Simi Hills) | | | | | |
| Golf Course Manager | 1.0 | | | | |
| Head Professional/Assistant Manager | 1.0 | | | | |
| Assistant Superintendent | 1.0 | | • | | |
| Sr. Maintenance Supervisor | 1.0 | | | | |
| Mechanic | 1.0 | 100.006 | 450 400 | 155 500 | 477.600 |
| Positions/ Salaries | 5.0 | 438,396 | 462,400 | 456,500 | 476,600 |
| Annual Leave Expense | | 27,180 | 9,300 | 26,000 | 9,300 |
| Benefits* | | <u>387,540</u> | <u>411,900</u> | <u>398,500</u> | <u>461,400</u> |
| Total | | 853,115 | 883,600 | 881,000 | 947,300 |
| Part-time Wages | | <u>724,370</u> | <u>725,500</u> | <u>808,700</u> | 825,000 |
| Total Salaries, Wages and Benefits | | 1,577,485 | 1,609,100 | 1,689,700 | 1,772,300 |
| | | | | | |
| FUND 80 - ENTERPRISE FUND (Sinaloa) | | | | | |
| Assistant Superintendent | <u>1.0</u> | | | | |
| Positions/ Salaries | 1.0 | 70,819 | 73,300 | 73,300 | 76,200 |
| Annual Leave Expense | | 9,258 | 1,900 | 2,000 | 1,900 |
| Benefits* | | <u>75,174</u> | 75,000 | 79,100 | 87,300 |
| Total | | 155,251 | 150,200 | 154,400 | 165,400 |
| | | , | , | , | , |
| Part-time Wages | | 160,085 | 147,800 | 201,000 | 185,500 |
| Total Salaries, Wages and Benefits | | 315,336 | 298,000 | 355,400 | 350,900 |
| 241415 | | | | | |
| | | | | | |
| TOTAL POSITIONS/SALARIES | 94.0 | 7,123,002 | 8,090,300 | 7,752,800 | 8,411,400 |
| TOTAL ANNUAL LEAVE EXPENSE | | 167,103 | 175,500 | 154,100 | 175,500 |
| TOTAL BENEFITS* | - | 4,682,060 | 5,238,899 | 5,009,700 | 5,865,899 |
| TOTAL FULL TIME SALARIES AND BENEFITS* | | 11,972,165 | 13,504,699 | 12,916,600 | 14,452,799 |
| PART-TIME WAGES | | 3,556,574 | 3,895,300 | 4,129,300 | 4,414,359 |
| TOTAL SALARIES, WAGES AND BENEFITS | _ | 15,528,739 | 17,399,999 | 17,045,900 | 18,867,158 |

SUMMARY OF OPERATING EXPENDITURES ALL FUNDS

| ALL I CINDS | | | | |
|---|-----------------------|-------------------------|--------------------------------|-------------------------|
| FUND 10 - GENERAL FUND | Actual <u>2022-23</u> | Approved <u>2023-24</u> | Estimated Actual 2023-24 | Proposed <u>2024-25</u> |
| Administration Salaries and Employee Benefits Services, Supplies | 4,518,710 | 5,684,900 | 5,296,600 | 5,899,096 |
| | 1,989,010 | 2,350,800 | 2,291,100 | 2,508,700 |
| | 2,529,700 | 3,334,100 | 3,005,500 | 3,390,396 |
| Recreation - Simi Valley Salaries and Employee Benefits Services, Supplies | 4,642,966 | 4,946,400 | 5,102,650 | 5,484,884 |
| | 3,542,798 | 3,921,900 | 4,083,500 | 4,374,259 |
| | 1,100,168 | 1,024,500 | 1,019,150 | 1,110,625 |
| Recreation - Oak Park Salaries and Employee Benefits Services, Supplies | 750,464 | 750,500 | 787,200 | 811,150 |
| | 462,762 | 510,000 | 512,500 | 563,600 |
| | 287,702 | 240,500 | 274,700 | 247,550 |
| <u>Planning and Maintenance - Simi Valley</u> Salaries and Employee Benefits Services, Supplies | 7,722,985 | 9,008,000 | 8,508,700 | 9,754,004 |
| | 4,775,573 | 5,530,800 | 5,097,800 | 5,901,400 |
| | 2,947,412 | 3,477,200 | 3,410,900 | 3,852,604 |
| <u>Planning and Maintenance - Oak Park</u> | 1,141,253 | 1,211,100 | 1,201,300 | 1,318,717 |
| Salaries and Employee Benefits | 612,423 | 661,900 | 653,500 | 698,700 |
| Services, Supplies | 528,830 | 549,200 | 547,800 | 620,017 |
| RSS Community Center Salaries and Employee Benefits Services, Supplies | 880,847 | 1,018,400 | 964,400 | 1,074,400 |
| | 671,960 | 748,800 | 696,000 | 781,700 |
| | 208,887 | 269,600 | 268,400 | 292,700 |
| Reserve | <u>0</u> | 11,312,500 | <u>0</u> | 12,622,898 |
| TOTAL EXPENDITURES FUND 10 | 19,657,225 | 33,931,800 | 21,860,850 | 36,965,149 |

SUMMARY OF OPERATING EXPENDITURES ALL FUNDS

| | Actual <u>2022-23</u> | Approved 2023-24 | Estimated Actual 2023-24 | Proposed 2024-25 |
|---|-----------------------|------------------|--------------------------------|------------------|
| FUND 30-0-0000-1 - SIMI VALLEY ASSESSMENT Salaries and Employee Benefits Services, Supplies Reserve | 1,849,009 | 2,474,780 | 2,223,300 | 2,259,738 |
| | 1,483,730 | 1,652,600 | 1,579,300 | 1,807,300 |
| | 365,280 | 775,100 | 644,000 | 436,658 |
| | 0 | 47,080 | 0 | 15,780 |
| FUND 30-0-0000-2 - OAK PARK ASSESSMENT Salaries and Employee Benefits Services, Supplies Reserve | 208,829 | 277,592 | 215,700 | 289,897 |
| | 97,734 | 112,300 | 87,100 | 108,300 |
| | 111,095 | 141,900 | 128,600 | 142,205 |
| | 0 | 23,392 | 0 | 39,392 |
| FUND 40 - PARK DEDICATION FEES Reserve | $\frac{0}{0}$ | <u>0</u> 0 | <u>0</u> | $\frac{0}{0}$ |
| FUND 50 - CAPITAL OUTLAY FUND Reserve | <u>0</u> 0 | <u>0</u> 0 | $\frac{0}{0}$ | $\frac{0}{0}$ |
| FUND 70 - OAK PARK SPECIAL ZONE TAX Salaries and Employee Benefits Services, Supplies Reserve | 92,493 | 310,457 | 186,900 | 223,757 |
| | 0 | 0 | 0 | 0 |
| | 92,493 | 192,000 | 186,900 | 176,800 |
| | 0 | 118,457 | 0 | 46,957 |
| FUND 80 - ENTERPRISE Salaries and Employee Benefits Services, Supplies Reserve | 4,050,493 | 7,265,033 | 4,294,100 | 7,516,033 |
| | 1,892,822 | 1,907,100 | 2,045,100 | 2,123,200 |
| | 2,157,671 | 2,305,400 | 2,249,000 | 2,447,600 |
| | 0 | 3,052,533 | 0 | 2,945,233 |
| FUND 90 - GRANTS FUND Reserve | <u>0</u> | (77,200) | <u>0</u> | (1,391,933) |
| | 0 | (77,200) | 0 | (1,391,933) |
| TOTAL OPERATING EXPENDITURES ALL FUNDS | 25,858,049 | 44,182,462 | 28,780,850 | 45,862,641 |

SUMMARY OF CAPITAL EXPENDITURES: IMPROVEMENTS AND STRUCTURES ALL FUNDS

| | Actual | Approved | Estimated Actual | Proposed |
|--|----------------|----------------|------------------|----------------|
| | <u>2022-23</u> | <u>2023-24</u> | <u>2023-24</u> | <u>2024-25</u> |
| Fund 10 - General Fund | <u>16,338</u> | 101,000 | 21,000 | 80,000 |
| Guardian Building | 11,370 | 0 | 0 | 0 |
| Houghton Recreation Building Roof and Store Front Renovation | 0 | 41,000 | 21,000 | 20,000 |
| Vista Del Arroyo Park Playground Equipment Replacement | 4,968 | 0 | 0 | 20,000 |
| Septic Tank Replacements | 0 | 60,000 | 0 | 60,000 |
| Fund 10 - Other One-Time Expenditures | 289,304 | <u>684,700</u> | 42 <u>0.600</u> | <u>774,500</u> |
| ASC Replenish Supplies Inventory | 27,147 | 0 | 10,800 | 0 |
| Community Out Reach Limited-Term Position | 113,700 | 0 | 0 | 0 |
| Cost of Living Adjustment: One-time Expenditure | 85,600 | 0 | 0 | 0 |
| 2024 General Election | 0 | 0 | 0 | 72,000 |
| Ranger Equipment and Supplies | 0 | 0 | 0 | 16,000 |
| Demographer Services for Potential District Re-districting (BOD) | 0 | 75,000 | 75,000 | 0 |
| Houghton Park Building Concrete Repair | 0 | 40,000 | 0 | 40,000 |
| Locking Storage box for Tasers | 0 | 800 | 0 | 0 |
| New Phones- Roll Out Voice Over Internet Portal | 0 | 6,000 | 3,000 | 3,000 |
| Computers and WiFi Upgrades | 0 | 0 | 0 | 11,000 |
| Oak Park- Various Signage | 0 | 10,000 | 0 | 10,000 |
| Aquatics; Pool Lane Lines | 0 | 25,000 | 18,500 | 0 |
| Aquatics: Tables/Chairs | 0 | 7,000 | 2,900 | 0 |
| Activity Center: Tables/Chairs | 4,037 | 4,500 | 0 | 4,500 |
| SV Recreation: CPR Manikins | 0 | 6,500 | 6,500 | 0 |
| Aquatics: Pool Tarps (9) Panels | 0 | 18,800 | 17,700 | 0 |
| RSSCC- Move \$3.6K of Furniture and Fixtures to one-time | 3,202 | 0 | 0 | 0 |
| WiFi upgrade at OPCC and RSSCC | 3,175 | 0 | 0 | 0 |
| New Tables for Guardian Activity Center | 6,918 | 0 | 0 | 0 |
| New Kiln for Senior Programs | 1,828 | 0 | 0 | 0 |
| New Projector for Movies in the Park | 8,482 | 0 | 0 | 0 |
| New Gym Electronic Scoreboard for RSSCC | 0 | 11,100 | 11,000 | 0 |
| New Gym Wall Pads for RSSCC | 0 | 20,000 | 0 | 20,000 |
| New Restroom Copunter and Sinks for RSSCC | 8,121 | 0 | 0 | 0 |
| New Recreation Room Flooring for RSSCC | 0 | 15,000 | 13,500 | 0 |
| Digital Sign Replacement RSSCC | 0 | 0 | 0 | 31,000 |
| Ceiling Repairs for RSSCC | 0 | 50,000 | 0 | 50,000 |
| Repair Acoustic Panels for RSSCC | 0 | 10,000 | 0 | 10,000 |
| 10 Point Inspection Service for Basketball Backboards for RSSCC | 0 | 6,000 | 6,000 | 0 |
| New Refrigerator for RSSCC | 0 | 5,000 | 4,200 | 0 |
| Replace Flooring in Buena Vista Room for OPCC | 24,077 | 0 | 0 | 0 |
| Recreation Centers Various Upgrades | 59,840 | 178,900 | 80,300 | 115,500 |
| Special Event; Fishing Derby | 0 | 15,000 | 15,000 | 0 |
| Special Event; Vietnam War Memorial | 0 | 5,000 | 2,500 | 25,000 |
| Strathearn Park Adobe Wall Repair | 0 | 30,000 | 30,000 | 0 |
| Strathearn Store Roof and Siding Repair | 0 | 9,000 | 9,000 | 0 |
| Strathearn Barber Shop Siding Repair | 0 | 0 | 0 | 18,000 |
| Strathearn Storage Container | 0 | 0 | 0 | 10,000 |
| (2) Ford F550's No Bed (\$60K each) | 0 | 120,000 | 65,000 | 0 |
| Maintenance - Vehicle Replacement Electric (2) | 0 | 195,000 | 130,000 | 125,000 |
| Cargo boxes for Ranger vehicles | 3,017 | 0 | 0 | 0 |
| Maintenance - Utility Vehicles Replacements x 8 | 0 | 0 | 0 | 104,000 |
| Maintenance - 590 Mower Replacement | 0 | 0 | 0 | 120,000 |
| Maintenance - 72" Mower Replacement x 3 | 0 | 0 | 0 | 105,000 |
| Vehicle and Equipment Replacement/Upgrades | 3,017 | 315,000 | 195,000 | 454,000 |

SUMMARY OF CAPITAL EXPENDITURES: IMPROVEMENTS AND STRUCTURES ALL FUNDS

| | | | T | D 1 |
|--|----------------|------------------|------------------|-----------------------|
| • | Actual | | Estimated Actual | Proposed |
| T 140 0 47 17 7 1 | <u>2022-23</u> | <u>2023-24</u> | <u>2023-24</u> | <u>2024-25</u> |
| Fund 10 - General Fund Fire Projects | 2,881,271 | <u>377,300</u> | <u>206,100</u> | <u>0</u> |
| OCCP Lagoon | 2,816,927 | 377,300 | 206,100 | 0 |
| Other Fire Projects | 64,344 | 0 | 0 | 0 |
| Fund 30-0-0000-1 - Assessment District - Simi Valley | · <u>0</u> | <u>0</u> | <u>0</u> | <u>183,000</u> |
| Vehicles/Capital Equipment | | | | 183,000 |
| | | | | |
| Fund 30-0-0000-2 - Assessment District - Oak Park | <u>15,200</u> | <u>141,000</u> | <u>0</u> | <u>141,000</u> |
| Indian Springs Play Area Concrete Renovation | 0 | 35,000 | 0 | 35,000 |
| Mae Boyar Playground Sidewalk Replacement | 15,200 | 0 | 0 | 0 |
| Oak Park Community Center Ext. Wall Sealing (Maint) | 0 | 31,000 | 0 | 31,000 |
| OCCP Bike Path Resurfacing (Maint) | 0 | 75,000 | 0 | 75,000 |
| Fund 40 - Park Dedication Fees | <u>79,143</u> | <u>4,125,734</u> | 331,300 | <u>3,556,534</u> |
| Arroyo Simi Phase IV (Sequoia - Tapo St.) | 57,875 | 81,300 | 81,300 | <u>5,550,554</u> 0 |
| Parking Lot Slurry Seal and Replacements-RMCP | 0 | 125,000 | 125,000 | 0 |
| Parking Lot Slurry Seal and Replacements-Strathearn | 0 | 125,000 | 125,000 | 0 |
| RSSCP Phase IV Design and Permitting | 21,268 | 154,000 | 125,000 | 154,000 |
| RSSCP Phase IV Construction | 21,208 | 3,142,915 | 0 | 3,142,915 |
| Strathearn Park Printz Colony House Interior Design Changes | 0 | 25,000 | 0 | 25,000 |
| Funds Committed per PDF Ordinance | 0 | | 0 | |
| rands Committed per FDF Ordinance | U | 472,519 | U | 234,619 |
| Fund 50 - Capital Outlay | 743,080 | 16,552,092 | 965,000 | 16,972,494 |
| Activity Center Phase III Design | 43,953 | 130,000 | 130,000 | 0 |
| Activity Center Phase III | 0 | 3,100,000 | 0 | 2,750,000 |
| Activity Center HVAC | 0 | 0 | 0 | 1,200,000 |
| Activity Center Phase III Technology | 0 | 0 | 0 | 178,000 |
| BMX Track Design and Construction | 0 | 2,300,000 | 0 | 2,300,000 |
| Arroyo Simi Phase V Construction- RSRPD Match | 0 | 280,000 | 0 | 280,000 |
| Deerhill Park Tennis/Pickleball Conversion Project | 0 | 0 | 0 | 202,000 |
| District-Wide Deferred Maintenance | 163,330 | 1,285,000 | 175,000 | 985,000 |
| District-Wide Storage/Filing Upgrade | 0 | 0 | 0 | 45,000 |
| Equestrian Center Rehab and Upgrades | 0 | 275,000 | 0 | 275,000 |
| Oak Park Open Space Maintenance (Smoketree) | 0 | 0 | 0 | 120,000 |
| Parking Lot Slurry Seal and Replacements-RMCP | 0 | 9,750 | 9,750 | 0 |
| Parking Lot Slurry Seal and Replacements-Strathearn | 0 | 9,750 | 9,750 | 0 |
| RSCP Pool and Pool Deck Design | 17,500 | 80,000 | 80,000 | 0 |
| RSCP Pool and Deck Renovation | 0 | 443,500 | 443,500 | 0 |
| RSCP Pool Phase II (Building Renovation & Amenity Expansion) | 0 | 0 | 0 | 300,000 |
| RSCP Pool Phase II Design(Building Renovation & Amenity Expansion) | 0 | 0 | 0 | 45,000 |
| RSCP East Parking Lot Renovation | 0 | 0 | 0 | 150,000 |
| RSSCP Phase IV Construction | 0 | 3,057,885 | 0 | 3,057,885 |
| RSSCC Water Damage Repairs | 335,827 | 0 | 0 | 0 |
| RSSCC Partition Walls | 0 | 97,000 | 57,000 | 0 |
| Sinaloa Fields Dam Repair | 0 | 0 | 0 | 225,000 |
| Space Force Flag Pole | 0 | 60,000 | 60,000 | 0 |
| Sports Field Lighting (RMCP & RTCP) | 0 | 450,000 | 0 | 450,000 |
| Sports Field Lighting (RSCP) | ů 0 | 1,000,000 | 0 | 1,000,000 |
| Sports Field Lighting (RSSCP Phase IV) | Ö | 1,100,000 | 0 | 1,100,000 |
| Tierra Rejada Landfill Improvements | 182,470 | 0 | 0 | 0 |
| Trailhead Kiosks (Rehabilitation/Replacement) | 0 | 100,000 | 0 | 100,000 |
| Future Capital/Maintenance (Reserve) | 0 | 2,774,207 | 0 | 2,209,609 |
| • | | | • | / |

SUMMARY OF CAPITAL EXPENDITURES: IMPROVEMENTS AND STRUCTURES ALL FUNDS

| | Actual | Approved | Estimated Actual | Proposed |
|--|------------------|-------------------|------------------|-------------------|
| | <u>2022-23</u> | 2023-24 | 2023-24 | 2024-25 |
| Fund 70 - Oak Park Special Zone Tax | <u></u> | 250,200 | 17,000 | <u>313,000</u> |
| Oak Park Community Ctr Maint. | 0 | 50,200 | 17,000 | 67,000 |
| Oak Canyon Comm Park Parking Lot Slurry Seal and Replacements | 0 | 75,000 | 0 | 75,000 |
| Mae Boyar Kitchen Renovation | 0 | 0 | 0 | 24,000 |
| OPCC Kitchen Cabinet Replacement | 0 | 0 | 0 | 22,000 |
| OCCP Preteen Playground Replacement Project | 0 | 125,000 | 0 | 125,000 |
| Fund 80 - Enterprise | <u>95,504</u> | 3,833,000 | <u>165,250</u> | <u>5,493,500</u> |
| Simi Hills Golf Course | | | _ | |
| Improvements | 32,927 | 0 | 0 | 0 |
| Bridge Replacement | 0 | 50,000 | 0 | 0 |
| Clubhouse/Kitchen Remodel Design | 0 | 100,000 | 0 | 0 |
| Truck-Chevy 2500 HD, reg cab, 4x2 | 0 | 0 | 0 | 50,000 |
| John Deere XUV 560 (or similar) for course | 0 | 0 | 0 | 12,000 |
| John Deere XUV 590 (or similar) for range | 0 | 0 | 0 | 17,000 |
| Buffalo Blower-Fairway debris blower tow behind | 0 | 0 | 0 | 15,000 |
| Golf Shop Office Expansion | 3,387 | 0 | 0 | 0 |
| Irrigation System Design | 28,887 | 0 | 0 | 0 |
| Irrigation System Replacement and Bridge Replacement | 0 | 3,600,000 | 0 | 4,500,000 |
| Parking Lot Rehabilitation | 0 | 0 | 0 | 550,000 |
| Split Rail Fence Replacement | 23,329 | 20,000 | 20,000 | 0 |
| Sprayer | 0 | 0 | 0 | 132,000 |
| Toro Green Master Mower (Electric) | 0 | 0 | 0 | 82,500 |
| Turf Roller | 0 | 0 | 0 | 19,000 |
| Sinaloa Golf Course | | | • | ^ |
| Improvements | 6,974 | 0 | 0 | 0 |
| Chipping Green Renovation | 0 | 5,000 | 5,000 | 0 |
| Drainage project to address flooding on holes 5,6 and 7 | 0 | 0 | 0 | 108,000 |
| Paint Clubhouse | 0 | 8,000 | 0 | 8,000 |
| Parking Lot Resurfacing | 0 | 50,000 | 140,250 | 0 |
| Fund 90 - Grants | <u>526,350</u> | 3,228,600 | <u>3,478,621</u> | <u>3,666,177</u> |
| Arroyo/Medea Creek Trail Maintenance-Class I | 36,958 | 30,000 | 30,000 | 30,000 |
| Arroyo Simi Phase IV (Sequoia - Tapo St.) | 0 | 1,100,000 | 1,100,000 | 0 |
| Equestrian Center Rehab and Upgrades | | | | 86,177 |
| Knolls Park Play Area Replacement | 0 | 150,000 | 0 | 178,000 |
| Knolls Station Parking Lot | 0 | 95,000 | 0 | 0 |
| Land Grant | 0 | 0 | 576,121 | 0 |
| Fire Resiliency and Vegetation Removal Grant I | 234,117 | 165,600 | 82,000 | 172,000 |
| Madea Creek Vegetation Removal- (Kanaan and Oak Hills) Grant III | 0 | 150,000 | | 150,000 |
| RSCP Pool Phase II (Building Renovation & Amenity Expansion) | 0 | 0 | | 2,000,000 |
| RSCP Pool and Deck Renovation | 0 | 1,300,000 | | 0 |
| Recreation Vehicle - City Grant | 0 | 0 | | 50,000 |
| Madea Creek Fire Resiliency Grant II | 255,275 | 238,000 | | 0 |
| Madea Creek Vegetation Removal- (Kanaan and Oak Hills) Grant IV | 0 | 0 | 0 | 1,000,000 |
| TOTAL CAPITAL EXPENDITURES - | | 00.00= 40.0 | | 21 100 005 |
| IMPROVEMENTS AND STRUCTURES | <u>4,646,190</u> | <u>29,293,626</u> | <u>5,604,871</u> | <u>31,180,205</u> |

SUMMARY OF REVENUES AND EXPENDITURES ALL FUNDS FINAL BUDGET FY2024/25

| | <u>REVENUES</u> | EXPENDITURES |
|---|------------------|---------------------|
| <u>FUND 10 - GENERAL FUND</u> | 37,819,649 | <u>37,819,649</u> |
| FUND 30-0-0000-1 - SIMI VALLEY ASSESSMENT | 2,259,738 | 2,259,738 |
| FUND 30-0-0000-2 - OAK PARK ASSESSMENT | 430,897 | 430,897 |
| FUND 40 - PARK DEDICATION FEES | <u>3,556,534</u> | 3,556,534 |
| FUND 50 - CAPITAL OUTLAY FUND | 16,972,494 | 16,972,494 |
| FUND 70 - OAK PARK SPECIAL ZONE TAX | <u>536,757</u> | <u>536,757</u> |
| FUND 80 - ENTERPRISE (GOLF COURSES) | 13,009,533 | 13,009,533 |
| <u>FUND 90 - GRANT FUND</u> | 2,274,244 | <u>2,274,244</u> |
| TOTAL REVENUES AND EXPENDITURES ALL FUNDS | 76,859,846 | 76,859,846 |

Revenues include operating revenues, inter-fund transfers in and out and carry-overs. Expenditures include operating expenditures, capital expenditures and excludes reserves.

This schedule excludes Supplemental Budget- Woolsey Fire Damage.

| Title | Fund | Total Spent through 6/30/24 | FY 2024-25 Proposed | FY 2025-26 Estimate | FY 2026-27 Estimate | FY 2027-28 Estimate | FY 2028-29 Estimate | Total Estimated Capital Expenditure |
|--|------|--------------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|--|
| BERYLWOOD SKATE PLAZA | | 844,957 | | | | | | 844,957 |
| BUTTONWOOD OPEN SPACE (FIRE) | | 72,906 | | | | | | 72,906 |
| CARETAKER'S RESIDENCE (FIRE) | | 207,124 | | | | | | 207,124 |
| CHALLENGER PARK (FIRE) | | 56,105 | | | | | | 56,105 |
| CHUMASH PARK | | 9,999 | | | | | | 9,999 |
| GUARDIAN BUILDING MISC PROJECTS | | 25,573 | | | | | | 25,573 |
| MAE BOYAR PLAYGROUND EQUIPMENT RELOCATION | | 59,508 | | | | | | 59,508 |
| MAYFAIR PARK SIGN REPLACEMENT | | 22,429 | | | | | | 22,429 |
| OAK CANYON COMM. PARK TOT LOT EQUIP. REPLACE | | 131,297 | | | | | | 131,297 |
| OPCC POND AND PAVILION BOLLARD LIGHTING REPLACE | | 29,735 | | | | | | 29,735 |
| PARKING LOT SLURRY SEAL AND REPLACEMENTS (RSSCP II and HOUGHTON) | | 136,984 | | | | | | 136,984 |
| PARKING LOT SLURRY SEAL AND REPLACEMENTS- RSCP | | 2,966 | | | | | | 2,966 |
| PARKING LOT SLURRY SEAL AND REPLACEMENTS- RTCP | | 1,409 | | | | | | 1,409 |
| PARKING LOT SLURRY SEAL AND REPLACEMENTS- TAPO | | 41,091 | | | | | | 41,091 |
| POST AND CABLE REPLACEMENT (FIRE) | | 212,595 | | | | | | 212,595 |
| RESOURCE EFFICIENCY | | 805 | | | | | | 805 |
| RSCP POOL BUILDING AND PUMP VAULT RENOVATION | | 133,522 | | | | | | 133,522 |
| RSCP POOL BUILDING AND PUMP VAULT RENOVATION DESIGN | | 13,552 | | | | | | 13,552 |
| RSSCC WATER DAMAGE REPAIRS | * | 335,827 | | | | | | 335,827 |
| RSSCP PHASE I PARKING LOT OVERLAY | | 150,000 | | | | | | 150,000 |
| SHGC CLUBHOUSE ENTRANCE | | 15,835 | | | | | | 15,835 |
| SHGC IMPROVEMENTS | | 189,927 | | | | | | 189,927 |
| SHGC IRRIGATION SYSTEM DESIGN | | 28,887 | | | | | | 28,887 |
| SHGC J's CLUB SHACK | | 161,550 | | | | | | 161,550 |
| SHGC RANGE SHADE STRUCTURE | | 116,032 | | | | | | 116,032 |
| SINALOA GC GENERAL IMPROVEMENTS | | 19,960 | | | | | | 19,960 |
| STRATHEARN ADOBE ROOF REPLACEMENT | | 63,672 | | | | | | 63,672 |
| STRATHEARN PARK COLONY HOUSE | | 562,163 | | | | 40- | | 562,163 |
| TIERRA REJADA LANDFILL IMPROVEMENTS | | 731,024 | | | | | | 731,024 |

| | Dy | 1 iscai i cai | | | | | | |
|---|------|--|--|--|--|--|--|--|
| Title | Fund | Total Spent through 6/30/24 | FY 2024-25 Proposed | FY 2025-26 Estimate | FY 2026-27 Estimate | FY 2027-28 Estimate | FY 2028-29 Estimate | Total Estimated Capital Expenditure |
| ACTIVITY CENTER PHASE III DESIGN | | 130,000 | TO BEAUTIFUL TO THE TOTAL TO TH | The state of the s | | 170 (1905 - 1948) | | 130,000 |
| ACTIVITY CENTER PHASE III | 50 | | 2,750,000 | | | | | 2,750,000 |
| ACTIVITY CENTER HVAC | 50 | | 1,200,000 | | | | | 1,200,000 |
| ARROYO SIMI PHASE IV (SEQUOIA - TAPO ST.) | 90 | 1,100,000 | 0 | | | | | 1,100,000 |
| ARROYO SIMI PHASE V CONSTRUCTION (CITY PROJECT- MATCH) | 50 | 0 | 280,000 | | İ | | THE THE THE THE TAXABLE PROPERTY OF THE PARTY OF THE PART | 280,000 |
| ARROYO/MEDEA CREEK TRAIL MAINTENANCE -CLASS 1 | 90 | 30,000 | 30,000 | | | THE THE PROPERTY OF THE PARTY O | | 60,000 |
| BMX TRACK DESIGN AND CONSTRUCTION | 50 | 0 | 2,300,000 | | | | | 2,300,000 |
| DEERHILL PARK PICKLEBALL CONVERSION | 50 | | 202,000 | | | TO THE STATE OF TH | | 202,000 |
| DISTRICT-WIDE DEFERRED MAINTAINENCE | 50 | 415,000 | 985,000 | | (Approximately a series of the series of th | | | 1,400,000 |
| EQUESTRIAN CENTER REHAB AND UPGRADES | 50 | 0 | 361,177 | | | NII - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - | The second demands of the second seco | 361,177 |
| HOUGHTON RECREATION BUILDING ROOF AND STORE FRONT RENOVATION | 10 | 21,000 | 20,000 | | | | | 41,000 |
| INDIAN SPRINGS PLAY AREA CONCRETE RENOVATION | 30 | 35,000 | 35,000 | | | | | 70,000 |
| KNOLLS PARK PLAY AREA REPLACEMENT | 90 | | 178,000 | | | | | 178,000 |
| FIRE RESILIENCY & VEGETATION REMOVAL GRANT I | 90 | 82,000 | 172,000 | | | | | 254,000 |
| MEDEA CREEK VEGATATION REMOVAL- (KANAN and OAK HILLS) GRANT III | 90 | | 150,000 | OFFICE OFFICE AND | | | | 150,000 |
| MEDEA CREEK VEGATATION REMOVAL-GRANT IV | 90 | N-100 (N-100 A)(1-10 A) | 1,000,000 | | | | | 1,000,000 |
| OAK CANYON COMM PARK PARKING LOT SLURRY SEAL AND REPLACEMENTS | 70 | | 75,000 | | | | | 75,000 |
| OAK PARK OPEN SPACE MAINTENANCE (SMOKETREE) | | Accessed to the particular and the contract of the particular and the contract of the contract | 120,000 | | | | Car Valence and Car Valence an | 120,000 |
| OCCP EXT. WALL SEALING (MAINT) | 30 | The second section of the section of the second section of the section of the second section of the secti | 31,000 | witz stimume som krandomich od bronde | | | | 31,000 |
| OCCP MAINTENANCE | 70 | | 67,000 | | | | | 67,000 |
| OCCP - BIKE PATH RESURFACING (MAINT) | 30 | - Marie Company of Marie Co. (1) a few days of the Assessment Co. (1) | 75,000 | | | ······································ | S- 0 | 75,000 |
| OCCP LAGOON (FIRE) | | 377,300 | 0 | | 1 | | | 377,300 |
| OCCP PRETEEN PLAYGROUND REPLACEMENT PROJECT | 70 | | 125,000 | 2000 2000 2000 2000 2000 | | | | 125,000 |
| OPCC KITCHEN CABINET REPLACEMENT | 70 | | 22,000 | | | | | 22,000 |
| MAE BOYER KITCHEN RENOVATION | 70 | | 24,000 | | | | | 24,000 |
| RMCP-PARKING LOT SLURRY SEAL AND REPLACEMENTS | | 134,750 | 0 | | | | | 134,750 |
| STRATHEARN-PARKING LOT SLURRY SEAL AND REPLACEMENTS | | 134,750 | 0 | | | | | 134,750 |
| RSCP POOL AND POOL DECK DESIGN | | 80,000 | 0 | | | | | 80,000 |
| RSCP POOL AND DECK RENOVATION | 50 | 1,743,500 | 0 | The second secon | | | | 1,743,500 |
| RSSCC PARTITION WALLS | | 57,000 | 0 | | | | | 57,000 |
| RSSCP PHASE IV DESIGN AND PERMITTING | 40 | | 154,000 | MART - 12 | | | | 154,000 |
| RSSCP PHASE IV CONSTRUCTION (TOTAL PROJECT \$6,200,800-ALLOCATED TO FUND 40/50) | 50 | ~ | 3,057,885 | THE RESERVE OF THE PROPERTY OF | | | | 3,057,885 |
| RSSCP PHASE IV CONSTRUCTION (TOTAL PROJECT \$6,200,800-ALLOCATED TO FUND 40/50) | 40 | | 3,142,915 | | | | | 3,142,915 |
| SEPTIC TANK REPLACEMENTS | 10 | | 60,000 | | | 7 | | 60,000 |
| SHGC CLUBHOUSE/KITCHEN REMODEL DESIGN | 80 | 0 | 0 | | | | | 0 |

| Title | Fund | Total Spent through 6/30/24 | FY 2024-25 Proposed | FY 2025-26 Estimate | FY 2026-27 Estimate | FY 2027-28 Estimate | FY 2028-29 Estimate | Total Estimated Capital Expenditure |
|--|------|--------------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|--|
| SHGC IRRIGATION REPLACEMENT (INCLUDING BRIDGE & CART PATH REPLACEMENT) | 80 | 0 | 4,500,000 | | | | | 4,500,000 |
| SHGC SPLIT RAIL FENCE REPLACEMENT | | 20,000 | 0 | | | | | 20,000 |
| SHGC TRUCK-CHEVY 2500HD, REG CAB, 4X2 | 80 | | 50,000 | | | | | 50,000 |
| SHGC JOHN DEERE XUV 560 (OR SIMILAR) FOR COURSE | 80 | | 12,000 | | | | | 12,000 |
| SHGC JOHN DEERE XUV 590 (OR SIMILAR) FOR RANGE | 80 | | 17,000 | | | | | 17,000 |
| SHGC BUFFALO BLOWER-FAIRWAY DEBRIS BLOWER TOW BEHIND | 80 | | 15,000 | _ | | | | 15,000 |
| SINALOA CHIPPING GREEN RENOVATION | | 5,000 | 0 | | | | | 5,000 |
| SINALOA PAINT CLUBHOUSE | 80 | 0 | 8,000 | | | | | 8,000 |
| SINALOA PARKING LOT RESURFACING | | 140,250 | 0 | | | | | 140,250 |
| SINALOA DRAINAGE PROJECT FOR HOLES 5,6 AND 7 | 80 | | 108,000 | | | | | 108,000 |
| SINALOA TRUCK-CHEVY COLORADO, REG CAB, 4X2 | 80 | | 0 | | | | | 0 |
| SPACE FORCE FLAG POLE | | 60,000 | . 0 | | | | | 60,000 |
| SPORTS FIELD LIGHTING-RMCP & RTCP | 50 | 0 | 450,000 | | | | | 450,000 |
| SPORTS FIELD LIGHTING-ADDITIONAL RMCP & RTCP | 50 | | 0 | | | | | 0 |
| SPORTS FIELD LIGHTING (RSCP) | 50 | 0 | 1,000,000 | | | | | 1,000,000 |
| SPORTS FIELD LIGHTING (RSSCP PHASE IV) | 50 | 0 | 1,100,000 | | | | | 1,100,000 |
| STRATHEARN PARK PRINTZ COLONY HOUSE INTERIOR DESIGN CHANGES | 40 | 0 | 25,000 | | | | | 25,000 |
| TRAILHEAD KIOSKS (REHABILITATION/REPLACEMENT) | 50 | 0 | 100,000 | | | | | 100,000 |
| MEDEA CREEK FIRE RESILIENCY GRANT II | | 390,500 | 0 | | | | | 390,500 |
| FUTURE CAPITAL/MAINTENANCE RESERVE | 50 | | 2,209,609 | | | | | 2,209,609 |

| Title | Fund | Total Spent through 6/30/24 | FY 2024-25 Proposed | FY 2025-26 Estimate | FY 2026-27 Estimate | FY 2027-28 Estimate | FY 2028-29 Estimate | Total Estimated Capital Expenditure |
|--|------|--------------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|--|
| ACTIVITY CENTER ROOF REPLACEMENT | | | | 1,750,000 | | | | 1,750,000 |
| ACTIVITY CENTER PHASE III TECHNOLOGY | 50 | | 178,000 | | | | | 178,000 |
| ARROYO PARK SIGN REPLACEMENT | | | | 30,000 | | | | 30,000 |
| DISTRICT-WIDE STORAGE/FILING UPGRADE | 50 | | 45,000 | 5 | | | | 45,000 |
| DEERHILL PARK SIGN REPLACEMENT | | | | 30,000 | | | | 30,000 |
| INDIAN SPRINGS EFFICIENT LIGHTING OF TENNIS COURTS | | | | 30,000 | | | | 30,000 |
| MAE BOYAR EFFICIENT LIGHTING OF TENNIS COURTS | | | | 30,000 | | | | 30,000 |
| RECREATION VEHICLE - CITY GRANT | 90 | | 50,000 | | | | | 50,000 |
| RSCP EAST PARKING LOT RENOVATION | 50 | | 150,000 | | | | | 150,000 |
| RSCP POOL- PHASE II (BUILDING RENOVATION and AMENITY EXPANSION) - DESIGN | 50 | | 45,000 | | | | | 45,000 |
| RSCP POOL- PHASE II (BUILDING RENOVATION and AMENITY EXPANSION) | 50 | | 300,000 | | | | | 300,000 |
| RSCP POOL- PHASE II (BUILDING RENOVATION and AMENITY EXPANSION) | 90 | | 2,000,000 | | | | | 2,000,000 |
| RSCP TOT LOT SURFACE RENOVATION | | | | 75,000 | | | | 75,000 |
| RSSCC GYM LIGHTS | 50 | | 0 | 192,000 | | | | 192,000 |
| RSSCC HVAC REPLACEMENTS | | | | 300,000 | | | | 300,000 |
| RSSCC ROOF REPLACEMENT | | | | 300,000 | | | | 300,000 |
| SHGC CART PATH REPLACEMENT (CLUB HOUSE) | | | | 100,000 | | | | 100,000 |
| SHGC CLUBHOUSE/KITCHEN REMODEL | | | | 930,000 | | | | 930,000 |
| SHGC PATIO UPGRADE, FIREPLACE | | | | 60,000 | | | | 60,000 |
| SJGC TOP TRACER | | | | 275,000 | | | | 275,000 |
| SHGC FRONT ENTRANCE HARDSCAPE | | | | 50,000 | | | | 50,000 |
| SHGC TEE BOX LEVELING | | | | 25,000 | | | | 25,000 |
| SHGC PARKING LOT REHABILITATION | | | 550,000 | | | | | 550,000 |
| SHGC SPRAYER | | | 132,000 | | | | | 132,000 |
| SHGC TORO GREEN MASTER MOWER (ELECTRIC) | | | 82,500 | | | | | 82,500 |
| SHGC TURF ROLLER | | | 19,000 | | | | | 19,000 |
| SINALOA- SAND BIN CONSTRUCTION | | | 0 | | | | | 0 |
| SINALOA BALL FIELDS DAM REPAIR | | 0 | 225,000 | | | | | 225,000 |
| SOLAR CONSTRUCTION (VARIOUS FACILITIES) | | | | 750,000 | | | | 750,000 |
| VERDE PARK PLAY AREA SURFACE RENOVATION | | | | 80,000 | | | | 80,000 |

Capital Improvements

By Fiscal Year

| Title | Fund | Total Spent through 6/30/24 | FY 2024-25 Proposed | FY 2025-26 Estimate | FY 2026-27 Estimate | FY 2027-28 Estimate | FY 2028-29 Estimate | Total Estimated Capital Expenditure |
|---|------|--------------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|--|
| CHAPARRAL WALKWAY REPLACEMENT | | | | | 75,000 | | | 75,000 |
| FRONTIER PARK RENOVATION - DESIGN | | | | | 175,000 | | | 175,000 |
| GENERAL PLAN UPDATE INITIAL STUDY | | | | | 50,000 | | | 50,000 |
| HOUGHTON PARK SITE MASTER PLAN AND PERMITTING | | | | | 15,000 | | | 15,000 |
| LINCOLN PARK PLAYGROUND EQUIPMENT REPLACEMENT | | | | | 150,000 | | | 150,000 |
| MAE BOYAR PARK IRRIGATION SYSTEM RENOVATION | | | | | 225,000 | | | 225,000 |
| RMCP CONCEPTUAL MASTER PLAN ADJUSTMENT | | | | | 30,000 | | | 30,000 |
| RSCP PARK SIGN REPLACEMENT | | | | | 50,000 | | | 50,000 |
| RSSCC EMERGENCY BATTERY BACK-UP SYSTEM | | | | | 200,000 | | | 200,000 |
| RSSCC PARKING LOT RENOVATION | | | | | 55,000 | | | 55,000 |
| RTCP PARKING LOT RENOVATION | | | | 180,000 | | | | 180,000 |
| SHGC MAINTENANCE FACILITY UPGRADE | | | | 1,000,000 | | | | 1,000,000 |
| SHGC SHORT GAME AREA | | | | 120,000 | | | | 120,000 |
| SHGC PARKING LOT EXPANSION | | | | 200,000 | | | | 200,000 |
| SV PICKLEBALL COURT EXPANSION | | | | 1,200,000 | | | | 1,200,000 |
| STARGAZE PARK PLAYGROUND EQUIPMENT REPLACEMENT | | | | | 200,000 | | | 200,000 |
| ACTIVITY CENTER EMERGENCY BATTERY BACK-UP SYSTEM | | | | | | 200,000 | | 200,000 |
| BIG SKY DOG PARK SOLAR LIGHTING DESIGN AND PERMITTING | | | | | | 500,000 | | 500,000 |
| CHALLENGER PARKING LOT RENOVATION | | | | | | 45,000 | | 45,000 |
| CHAPARRAL IRRIGATION SYSTEM REPLACEMENT | | | | | | 250,000 | | 250,000 |
| HOUGHTON PARK CONSTRUCTION | | | | | | 1,000,000 | | 1,000,000 |
| OLD WINDMILL PARKING LOT RENOVATION | | | | | | 15,000 | | 15,000 |
| SHGC DRIVING RANGE SHADE STRUCTURE | | | | | 150,000 | | | 150,000 |
| SHGC PARKING LOT SOLAR | | | | | 150,000 | | | 150,000 |

FY 2024-25

Capital Improvements By Fiscal Year

| Title | Fund | Total Spent through 6/30/24 | FY 2024-25 Proposed | FY 2025-26 Estimate | FY 2026-27 Estimate | FY 2027-28 Estimate | FY 2028-29 Estimate | Total Estimated Capital Expenditure |
|--|------|--------------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|--|
| ACTIVITY CENTER EAST SIDE IRRIGATION AND LANDSCAPING | | | | | | | 75,000 | 75,000 |
| ARROYO SIMI PHASE VI and FRONTIER PARK CONSTRUCTION | | | | | | | 1,325,000 | 1,325,000 |
| ARROYO STOW MONUMENT SIGN | | | | | | | 18,000 | 18,000 |
| CHUMASH PARK PHASE II | | | | | | | 2,000,000 | 2,000,000 |
| CITRUS PARK HALF BASKETBALL COURT | | | | | | | 50,000 | 50,000 |
| DARRAH PARK COMPLEX PAINTING | | | | | | 30,000 | | 30,000 |
| KNOLLS STATION MONUMENT SIGN RENOVATION | | | | | | | 15,000 | 15,000 |
| OLD WINDMILL FENCE REPLACEMENT | | | | | | | 75,000 | 75,000 |
| RMCP PHASE IV DESIGN AND PERMITTING | | | | | | | 50,000 | 50,000 |
| RMCP FINAL PHASE | | | | | | | 1,000,000 | 1,000,000 |
| SANTA SUSANA PICNIC SHELTER AND TABLES RENOVATION | | :*: | | | | | 50,000 | 50,000 |
| SIMI HILLS NEIGHBORHOOD PARK FENCE REPLACEMENT | | | | | | 165,000 | | 165,000 |
| SINALOA BALLFIELD PARKING LOT AND ACCESS ROAD DESIGN | | | | | | | 15,000 | 15,000 |
| VALLEY VIEW CONSTRUCT DUGOUTS, SHADE and BLEACHERS | | | | | | | 36,000 | 36,000 |
| VALLEY VIEW SOCCER FIELD RENOVATION | | | | | | | 45,000 | 45,000 |
| ARROYO PARK BUILDING RENOVATION | | | | | | | 75,000 | 75,000 |
| MAE BOYER PARK PLAYGROUND SURFACING | | | | | | | 40,000 | 40,000 |
| SANTA SUSANA PARK PARKING SLURRY SEAL | | | | | | | 20,000 | 20,000 |
| SANTA SU PARK TRAIN DEPOT | | | | | | | 125,000 | 125,000 |
| RSSCP BATHROOM ROOF | | | | | | | 75,000 | 75,000 |
| RANCHO SANTA SU FIELD 2 FENCE REPLACEMENT | | | | | | | 20,000 | 20,000 |
| CHAPARRAL PARK TOT LOT PLAY EQUIPMENT | | | | | | | 150,000 | 150,000 |
| VALLLEY VIEW PARKING LOT RAMP | | | | | | | 10,000 | 10,000 |
| INDIAN SPRINGS PLAYGROUND SURFACE REPLACEMENT | | | | | | | 30,000 | 30,000 |
| INDIAN SPRINGS PLAY EQUIPMENT REPLACEMENT | | | | | | | 250,000 | 250,000 |
| CITRUS GROVE PLAY EQUIPMENT REPLACEMENT | | | | | | | 100,000 | 100,000 |
| TOTAL CAPITAL EXPENDITURES | | \$ 9,333,484 | \$ 29,988,086 | \$ 7,707,000 | \$ 1,525,000 | \$ 2,205,000 | \$ 5,649,000 | \$ 56,407,570 |

FY 2024-25 Capital Improvements By Funding Source

| | | PERSONAL PROPERTY. | By I dilding | Source Source | | | | | | EVEN CONTRACTOR | |
|--|-----------------------------|--|----------------------------|---------------|----------------------------------|---------|--------|--|--------------------|-----------------|---|
| Project Title | Fund 10- General Fund | Fund 10- General Fund Fire Funds | Fund 30-1 SV Assessment | | Fund 40- Park Dedication Fees | | | Fund 80- Enterprise (Golf Courses) | Fund 90- Grants | Unfunded | Total Estimated Capital Expenditure |
| Total Spent thru 6/30/2023 | | Ì | | | | | | | | | |
| ACTIVITY CENTER PHASE III- DESIGN | | | | | | 85,616 | | | | | 85,616 |
| ARROYO SIMI PHASE IV (SEQUOIA - TAPO ST.) | | | | | 104,175 | | | | | | 104,175 |
| BERYLWOOD SKATE PLAZA | | | | | 156,982 | 687,975 | | | | | 844,957 |
| 3UTTONWOOD OPEN SPACE (FIRE) | | 72,906 | | | | | | | | | 72,906 |
| CARETAKER'S RESIDENCE (FIRE) | | 207,124 | | | | | | | | | 207,124 |
| CHALLENGER PARK (FIRE) | | 56,105 | | | | | | | | | 56,105 |
| CHUMASH PARK | | | | | | 9,999 | | | | | 9,999 |
| CLASS 1 TRAIL MAINTENANCE (ARROYO and MEDEA CREEK) | | | | | | | | | 86,749 | | 86,749 |
| DISTRICT WIDE DEFERRED MAINTAINENCE | | | | | | 163,330 | | | | | 163,330 |
| BUARDIAN BUILDING MISC PROJECTS | 11,370 | | | | 868 | 13,335 | | | | | 25,573 |
| MADEA CREEK FIRE RESILIENCY/EQUIPMENT GRANT I | | | | | | | | | 236,542 | | 236,542 |
| MAE BOYAR PLAYGROUND EQUIPMENT RELOCATION | | | | | | | 59,508 | | | | 59,508 |
| MAYFAIR PARK SIGN REPLACEMENT | | | | | 22,429 | | | | | | 22,429 |
| DAK CANYON COMM PARK PARKING LOT SLURRY SEAL AND REPLACEMENTS | | | | | | | 5,960 | | | | 5,960 |
| OAK CANYON COMM. PARK TOT LOT EQUIP. REPLACE | 131,297 | | | | | | | | | | 131,297 |
| OCCP LAGOON (FIRE) | | 2,868,562 | | | | | | | | | 2,868,562 |
| OPCC POND AND PAVILION BOLLARD LIGHTING REPLACE | | | | 29,735 | | | | | | | 29,735 |
| 'ARKING LOT SLURRY SEAL AND REPLACEMENTS (RSSCP II and HOUGHTON) | | | | | 136,984 | | | | | | 136,984 |
| 'ARKING LOT SLURRY SEAL AND REPLACEMENTS- RSCP | | | | | 2,966 | | | | | | 2,966 |
| 'ARKING LOT SLURRY SEAL AND REPLACEMENTS- RTCP | | | | | 1,409 | | | | | | 1,409 |
| 'ARKING LOT SLURRY SEAL AND REPLACEMENTS- TAPO | | | | | | 41,091 | | | | | 41,091 |
| OST AND CABLE REPLACEMENT (FIRE) | | 212,595 | | | | | | | | | 212,595 |
| RESOURCE EFFICIENCY | | | | | | 805 | | | | | 805 |
| RSCP POOL AND POOL DECK DESIGN | | | | | | 17,500 | | | | | 17,500 |
| SCP POOL- PHASE I (PUMP VAULT, POOL and DECK RENOVATION DESIGN) | | | | | 13,552 | | | | | | 13,552 |
| SCP POOL- PHASE I (PUMP VAULT, POOL and DECK RENOVATION) | | | | | | 133,522 | | | | | 133,522 |
| SSCC WATER DAMAGE REPAIRS | | | | | | 335,827 | | | | | 335,827 |
| RESSCP PHASE I PARKING LOT OVERLAY | | | | | | 150,000 | | | | | 150,000 |
| RSSCP PHASE 4 DESIGN AND PERMITTING | | | | | 24,253 | | | | | | 24,253 |
| SHGC CLUBHOUSE ENTRANCE | | | | | | | | 15,835 | | | 15,835 |
| SHGC DRIVING RANGE SHADE STRUCTURE | | | | | | | | 112,771 | | | 112,771 |
| SHGC IMPROVEMENTS | | | | | | | | 189,927 | | | 189,927 |
| SHGC IRRIGATION SYSTEM DESIGN | | | | | | | | 28,887 | 1 | | 28,887 |
| SHGC J's CLUB SHACK | | | | | | | | 161,550 | | | 161,550 |
| SHGC RANGE SHADE STRUCTURE | | | | | | | | 116,032 | | | 116,032 |
| SHGC SPLIT RAIL FENCE REPLACEMENT | | | | | | | | 23,329 | | | 23,329 |
| SINALOA CHIPPING GREEN RENOVATION | | | | | | | | 620 | | 711 | 620 |
| SINALOA GC GENERAL IMPROVEMENTS | | | | | | | | 19,960 | | | 19,960 |
| TRATHEARN ADOBE ROOF REPLACEMENT | | | | | 63,672 | | | | | | 63,672 |
| TRATHEARN PARK COLONY HOUSE | | | | | 562,163 | | | | | W | 562,163 |
| TERRA REJADA LANDFILL IMPROVEMENTS | | | | | | 731,024 | | | | | 731,024 |
| VILDFIRE RESILIENCY AND VEGATATION REMOVAL GRANT II | | | | | | | | | 255,275 | | 255,275 |

RANCHO SIMI RECREATION AND PARK DISTRICT INTEROFFICE MEMORANDUM

DATE:

June 19, 2024

TO:

District Manager

FROM:

Director of Administration

SUBJECT:

Approval for Publication of Legal Notice Allowing for Public Inspection of Preliminary Budget and Specifying Date and Time of Public Hearing on District's

Final Budget for Fiscal Year 2024/25

SUMMARY

The District's annual budgetary process requires the publishing of a legal notice. The purpose of this legal notice is twofold. It serves to inform the public that a Preliminary District Operating and Capital Improvement Budget for Fiscal Year 2024/25 has been approved and can be inspected. It also specifies the date and time of the public hearings on the District's final budget. The proposed notice is attached for the Board's review.

RECOMMENDATION

Staff recommends the Board approve the attached notice and authorize staff to proceed with the publication of the legal notice.

Mella Penungtin Theresa Pennington

Director of Administration

RANCHO SIMI RECREATION AND PARK DISTRICT **4201 GUARDIAN STREET**

SIMI VALLEY, CALIFORNIA 93063

LEGAL NOTICE

Pursuant to the requirements of Section 5784.1 of the Public Resources Code of the State of

California, and pursuant to the adoption of the Preliminary Budget of the Board of Directors of the

Rancho Simi Recreation and Park District, notice is hereby given:

1. That said District has adopted a Preliminary Budget which is available for public inspection

by interested taxpayers at the District Administration Office located at 4201 Guardian Street, Simi

Valley, California between the hours of 8:00 a.m. and 5:00 p.m., Monday – Friday, except for

holidays; and;

2. That on the 17th day of July, 2024, at 6:30 p.m., at the Activity Center located at 4201 Guardian

Street, Simi Valley, California, and on the 7th day of August, 2024, at 6:30 p.m., at the Activity

Center located at 4201 Guardian Street, Simi Valley, California, the Board of Directors will meet

for the purpose of fixing the final budget and that any taxpayer may appear at said time and place

to be heard regarding the increase, decrease, or omission of any item on the budget, or the inclusion

of additional items.

BY ORDER OF THE BOARD OF DIRECTORS OF THE

RANCHO SIMI RECREATION AND PARK DISTRICT

Dan Paranick

District Clerk

RANCHO SIMI RECREATION AND PARK DISTRICT INTEROFFICE MEMORANDUM

DATE:

June 19, 2024

TO:

District Manager

FROM:

Director of Recreation

SUBJECT:

Authorization to Extend Existing Terms with Current Concessionaire at Simi Hills Golf Course and Solicit Proposals for a New Food and Beverage Concessionaire

BACKGROUND

On March 1, 2019, the Board approved the Concession Agreement between the District and Mental Equivalent for the operation of the Food and Beverage Concession at Simi Hills Golf Course. This Agreement was for three (3) years, to begin May 1st 2019, with the possibility to be extended for up to two (2) additional years at the Districts' discretion. The Agreement was subsequently extended by two (2) years and was due to expire on May 1, 2024. Over the last 5 years, there have been 4 amendments to the agreement, extending and changing the terms of the agreement due to COVID, etc.

Over the term of the Agreement, Mental Equivalent's revenue has steadily risen from \$7.48 per round to \$11.30 per round, or approximately +51%. This is largely due to better management practices, expansion of menus, and better food and drink options, and increased revenues via the liquor services at the Birdie Bar after traditional golf operation hours.

DISCUSSION

Over the last few months, staff have been in negotiations with the current concessionaire to extend their agreement with the District. At the end of those conversations, the current concessionaire decided to not pursue a long-term extension with the District but has agreed to continue providing concession services through the remainder of the calendar year while the District pursues another concessionaire. As a result, staff is recommending that the Board authorize the District Manager to execute an extension with the current concessionaire through December 15, 2024. The proposed extension agreement (fifth amendment) is attached herein as Exhibit A.

Staff is also recommending that the District issue a Request for Proposals (RFP) to select a new Food and Beverage Concessionaire at Simi Hills Golf Course. A sample RFP is included herein as Exhibit B. The new RFP is largely the same as previous versions but has been modified slightly to address administrative processes including updated insurance requirements as requested by the District's insurer. The RFP also allows the proposer to provide rent in the form of flat rate, percentage of sales, or a combination of both. Also included herein is a draft Concession Agreement, which is included as part of the proposed RFP.

TIMELINE

| June 19 th | Request Board Authorization to Solicit Proposals |
|-----------------------|--|
| | |

June 24th Publication of "Notice Inviting Bids" in Ventura County Star July 16th Food and Beverage Walk Through with Interested Parties

August 2nd Closing Date for Proposals. Contact Responders and Schedule Interviews

August 12th-23rd Conduct Interviews and Negotiate Agreement Specifics
September 4th Request Board Approval of Concessionaire Agreement
September 5th Sign Concession Agreement (pending Board Approval)
December 15th Mental Equivalent Concessionaire Agreement Terminates

and new Concessionaire Agreement Commences

FISCAL IMPACT

It is anticipated that revenues generated by the selected Concessionaire will meet or exceed those of the current concessionaire.

BOARD ACTION REQUESTED

Staff recommends that the Board;

- 1) Authorize the District Manager to sign Fifth Amendment to Agreement as negotiated during the extended transition period to find a new Concessionaire. (Exhibit A)
- Authorize the Request for Proposals for Simi Hills Golf Course Food and Beverage Concession. (Exhibit B)

Zach Miller

Director of Recreation

EXHIBIT A

FIFTH AMENDMENT TO AGREEMENT BETWEEN RANCHO SIMI RECREATION AND PARK DISTRICT AND MENTAL EQUIVALENT FOR THE OPERATION OF THE FOOD AND BEVERAGE SERVICE AT SIMI HILLS GOLF COURSE

This Fifth Amendment to Agreement ("Fourth Amendment") effective June 19, 2024 ("Effective Date") is entered into by and between Rancho Simi Recreation and Park District (hereafter "District"), 4201 Guardian Ave., Simi Valley 93063, and Mental Equivalent Inc., (hereinafter "Mental Equivalent"), 2585 Cochran Street, Suite #1, Simi Valley, CA 93065.

- On March 1, 2019, the District Board approved an Agreement with Mental Equivalent to operate the food and beverage Concession at the Simi Hills Golf Course located at 5031 Alamo St., Simi Valley.
- 2. Four Additional Amendments extending the length and other terms of the Agreement were approved over the term of the agreement, extending the original agreement through June 2024.
- 3. The contract between Mental Equivalent and RSRPD for concession services at Simi Hills Golf Course shall be extended for a period of 6 months, commencing on June 19, 2024, and ending at midnight December 15, 2024
- 4. Mental Equivalent will provide Commercial general liability insurance providing broad form comprehensive general liability insurance including bodily injury liability and property damage liability as to all coverage. The limit of liability must be at least \$2,000,000 per person with not less than a \$4,000,000 aggregate limit.
- 5. By this Fourth Amendment, the District and Mental Equivalent hereby agree to a modified monthly rent reduced by \$640 over the remainder of the agreement to cover additional insurance requirements required by District's insurance provider:
- 6. Existing Compensation, Terms, and Conditions: All terms and conditions outlined in the original contract and the four prior amendments remain in effect during the extended period unless expressly modified in this Amendment.

IN WITNESS WHEREOF, the parties hereto have executed this Fourth Amendment as of the day and year herein below written.

| Date: | vi | RANCHO SIMI RECREATION AND PARK DISTRICT |
|-------|----------|---|
| | | By: Dan Paranick, District Manager |
| Date: | 06/12/24 | MENTAL EQUIVALENT, INC. |
| | | By: Evelyn (Juli 1, 2024 14:56 PDT) Evelyn Garfield, Owner |

EXHIBIT B

| F | RF | P | N | lo | |
|---|----|---|---|----|--|
| | | | | | |

REQUEST FOR PROPOSALS

CONCESSIONARY SERVICES

RANCHO SIMI RECREATION AND PARK DISTRICT

4201 Guardian Street, Simi Valley, California 93063

RFQ & RFP Issued:

Proposal Due Date: August 2 2024

Rancho Simi Recreation and Park District

Request for Proposals

Simi Hills Golf Course Food and Beverage Concession

SECTION ONE: INFORMATION FOR PROPOSERS

1.01 <u>INTRODUCTION</u>

The Rancho Simi Recreation and Park District ("District") wishes to partner with a well-qualified café / restaurant proprietor to operate the food and beverage concession located at Simi Hills Golf Course ("Golf Course"), 5031 Alamo Street, in Simi Valley.

The term of the Concession Agreement is for three (3) years. The District, at its option, may extend the Agreement for up to two (2) additional years under the same terms and conditions. The gross sales for food and beverages at this location over the last four consecutive years (2020-2023) were \$3,247,845.

Proposers are encouraged to view a more detailed description of the anticipated duties as set forth in the Agreement attached hereto in Exhibit "A,"

The proposing individual or company must be able to demonstrate the ability to perform in this type of business. Specific experience in operating golf course food and beverage operations, including banquets and tournament food and beverage service, is highly desirable. The Proposal should clearly articulate achievable plans for operation, and document compliance with appropriate laws and regulations.

The selected Concessionaire will demonstrate the ability to implement a concession program that will meet the objectives of the District, as well as incorporate innovative ideas that are appropriate for this concession.

The total revenue not including tax for the food and beverage facility over the last four calendar years is shown in the following chart. The number of rounds of golf played during the same period is also provided.

| Calendar Year | 2020 | 2021 | 2022 | 2023 |
|---------------------|-----------|-----------|-----------|-----------|
| Total F & B Revenue | \$591,327 | \$812,789 | \$881,696 | \$962,033 |

| Rounds | 79,088 | 90,749 | 80,530 | 85,073 |
|-----------------------|--------|--------|---------|---------|
| Total F & B per Round | \$7.48 | \$8.96 | \$10.95 | \$11.30 |

1.02 OBJECTIVE OF THE REQUEST FOR PROPOSALS

The objective of this Request for Proposals is to award a three-year Concession Agreement to an operator who will accomplish the following:

- Maximize the food and beverage concession by providing high-quality prepared food with outstanding, efficient, and friendly service at reasonable prices, thus resulting in the highest possible revenues to the selected Concessionaire and the District.
- Provide services to and meet the special needs of the golfing community.
- Work in unison with the District during the normal course of business and as unforeseeable problems arise.

1.03 DESCRIPTION OF CONCESSION

This Request for Proposals is for the operation of the food and beverage facilities located at Simi Hills Golf Course, a challenging par-71, 6600-yard championship public golf course nestled against the rolling hills of Simi Valley just one mile north of the 118 freeway (see vicinity map which follows). The course was built in 1981, and the layout designed by world-renowned golf course architect Ted Robinson. Over the last five years, the course has averaged 78,540 rounds of golf per year.

The Rancho Simi Recreation and Park District resumed management of the golf course from American Golf in May of 2007, and a Concessionaire was selected to operate the Food and Beverage Concession. The current Concession Agreement was set to expire on December 15, 2024.

The District feels that an active tournament / banquet sales effort is key to maximizing revenue to the Concession and to the District, as well as ensuring we provide the best possible service and experience for tournament groups. Detailed plans should be included in all proposals to address how the Concessionaire will handle banquets and how they will coordinate those efforts with golf course staff.

Although we do not have exact information about the number of meals (covers) served each day, Mondays and Tuesdays tend to be the least busy, unless there are tournaments scheduled.

It is noted that the overall revenue and per round revenue have increased in recent years and the current trend is positive. The District feels that a well-run concession with appropriate staffing, menu and service standards at this location will continue to experience revenues compared to current F & B revenues.

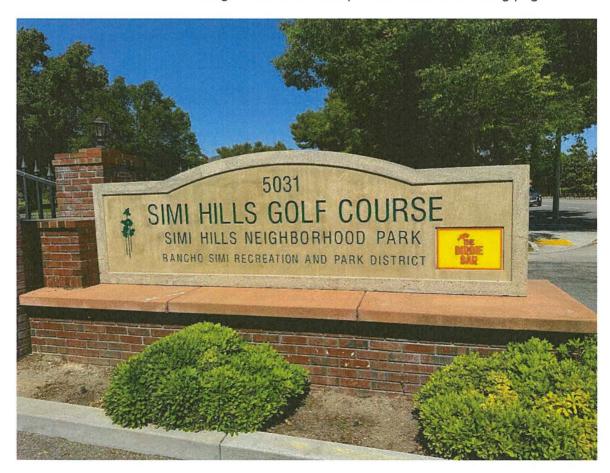
The District is currently planning potential renovations to the irrigation system at Simi Hills Golf Course. It is anticipated that these plans will be formalized in the next 24 months (or within the first 24 months of the term of this Concession Agreement) and construction potentially occurring within the term of this Concession Agreement. While a formal schedule will not be available prior to the start of this Concession Agreement, it is anticipated that the construction will occur over a 3 - 4 month period, during which the

Concession will experience reduced revenue. It is anticipated that the Course, Clubhouse and Driving Range will remain open during this construction, which will require the Concession to remain open as well. It is anticipated that the District may reduce rent during this period but the exact terms of this will be negotiated with the selected Concessionaire when the contract is developed.

Premises is defined as the food and beverage facility located adjacent to the pro shop inside the clubhouse at the Golf Course. Premises include a 798 square foot dining area, a 260 square foot bar, a 185 square foot snack bar, a combined total of 341 square foot support area/storage space, restroom and a covered patio which can seat up to 144 persons, all of which are graphically depicted in Exhibit A. Premises also includes the golf course as it pertains to the service of food and beverages from the mobile beverage cart on the Simi Hills Golf Course.

Adjacent to the clubhouse is a covered patio which overlooks the Golf Course and seats up to 144 persons. The patio is lighted and serves as an enclosed space for tournament banquets, parties, etc. The food and beverage premises include kitchen equipment and clubhouse furnishings owned by the District. An inventory is included in Attachment B.

Photos of the Food and Beverage Concession are provided on the following pages.

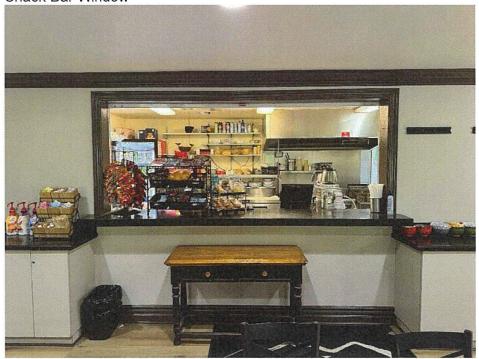


Request for Proposals Simi Hills Golf Course Food and Beverage Concession

Dining Room and Bar







Bar (looking southwest)



Bar (looking northwest)



Patio (looking southeast)



Patio (looking northeast)



1.04 SUBMISSION OF PROPOSAL

To be considered, Proposals must be received on or before 2:00 p.m., Friday, August 2 2024, at the following address:

RFP – Simi Hills Food and Beverage Concession Rancho Simi Recreation and Park District Simi Hills Golf Course Attn: Zach Miller 5031 Alamo Street Simi Valley, CA 93063

Any Proposal not received prior to the time set forth in this RFP (or an addendum) will be disqualified.

1.05 INSPECTION OF PREMISES

A pre-proposal conference, which will include a tour of the kitchen, dining and patio areas, will convene at 9:00 a.m. on Tuesday, July 16th, 2024, at Simi Hills Golf Course, 5031 Alamo Street, Simi Valley. This is the established date and time for viewing the food and beverage facilities. We ask that you please **DO NOT DISTURB** the current Concessionaire by dropping in or asking to view the facilities at any other time.

1.06 PROPOSAL FORMAT

Five (5) copies of the Proposal and any related information shall be submitted. The Proposal will be enclosed in a sealed envelope, plainly marked in the upper left-hand corner with the name and address of the proposer, and bear the words, "Simi Hills Golf Course Food and Beverage Concession Proposal."

Responses are to comply with the requirements detailed in Section Three of this RFP. Incomplete Proposals will be rejected. Incorrectly ordered Proposals, Proposals lacking proper quantity of copies, or other process or content errors or deficiencies may also constitute cause for rejection.

1.07 OPENING OF PROPOSALS

Proposals will be opened and evaluated by the District after the final date set for receipt. The Proposals will not be publicly read (Government Code Section 6250 et. seq.). Once a Proposal has been submitted, it will not be returned.

1.08 RIGHT OF REJECTION BY DISTRICT

The District expressly reserves the right, at its sole discretion, to reject any and all Proposals and solicit new Proposals with modified terms and conditions. In the event of any such rejection, the District will not be liable for any costs incurred in connection with the preparation and submittal of a Proposal. The District also reserves the right to waive informalities in conjunction with the Proposals.

1.09 ACCEPTANCE OF PROPOSALS

Within forty-five (45) days after the final submission date for Proposals, the District will act upon them. The highest ranking proposer (as determined by the Selection Committee through review of written Proposals and an interview process) will be requested to enter into negotiations to produce a Concession Agreement. The District reserves the right to terminate negotiations in the event it deems progress toward an agreement to be insufficient. In that event, negotiations will commence with the second highest ranking proposer.

1.10 TERM OF WITHDRAWAL

All Proposals will be firm offers, and may only be withdrawn prior to the final date and time of submission as stated in Subsection 1.04 or an addendum.

1.11 SELECTION PROCESS

The selection process will be governed by the following rules:

A. Adherence to Format

To be evaluated, a Proposal must adhere to the format outlined in Section Three of this RFP. Each response should be specifically labeled as to the section of the RFP which is being answered.

B. Additional Material

Material and data not specifically requested for evaluation, but which the proposer wishes to submit, must not appear in the "Proposal" section, but may appear only in the "Additional Information" section. Voluminous or overly elaborate Proposals are discouraged.

C. <u>Evaluation by Selection Committee</u>

Evaluation of the Proposals will be made by a Selection Committee appointed by the District Manager. Evaluation criteria which the Committee will utilize, but not be limited to, are listed in Subsection 1.12 of this section. The District may utilize the services of appropriate experts to assist in the evaluation process.

D. Oral Interview

Following an evaluation of all Proposals, the highest ranking proposers will be invited to make a verbal presentation to the Selection Committee. Final selection will be made upon completion of the interview process. Final award of the Concession Agreement will be made by the District's Board of Directors.

1.12 EVALUATION CRITERIA

The evaluation criteria to be used in the selection process will include, but may not be limited to, the following considerations.

A. Proposer's Experience and Capability

- 1. Proposer's experience and success in operating similar facilities.
- 2. Financial status of proposer. By submitting this proposal, the Proposer is agreeing to allow the District to obtain credit reports for each person or entity named as a Proposer, and will provide such information as is necessary to obtain the credit report(s).
- 3. Proof of ability to obtain a performance bond or approved alternate form of security and to satisfy all insurance provisions.

B. Operational Plans

- 1. A staffing plan, including Concession Manager and other subordinate staff, as well as a liaison between the selected Concessionaire and the District's representative.
- 2. A detailed plan for utilizing the motorized beverage cart (shown in Attachment B). Minimum cart operation requirements include all weekends, all holidays and during major tournaments as identified by Golf Course staff. These requirements represent the minimum performance plans but the District feels higher levels of service represent increased revenue opportunities for both the Concessionaire and the District.
- 3. Quality of product and service offered as well as price schedules for all food and beverages and method for adjusting pricing.
- 4. A marketing plan to promote the facility. Table top tent cards, on-course promotions and specific daily and weekly specials are required.
- 5. A customer satisfaction program, including a plan for resolving complaints from the public regarding operation of the concession.
- 6. A maintenance plan, including all daily janitorial services.
- 7. Any additional services (over and above the required services).

C. Financial Return to the District

- 1. The percentage of gross sales, fixed monthly rent, or a combination of both to be returned to the District for food and beverages sold at the facility.
- 2. Operational Pro Forma reflecting revenue vs. expenses and anticipated revenue to be provided to the District.

1.13 INTERPRETATIONS

All questions about the meaning or intent of the information provided in this RFP, including procedure, specifications, and Concession Agreement provisions, will be submitted to the District in writing. The proposer submitting the request will be responsible for its prompt delivery. Each such interpretation of, or change in, the RFP will be made by addendum to each recipient of the RFP, and will become a part of the request and of any Concession Agreement awarded. The District will be responsible for no other explanation or interpretation.

Direct all questions to:

Simi Hills Golf Course Attn: Zach Miller, Director of Recreation 5031 Alamo Street Simi Valley, CA 93063

Telephone: (805) 584-4442 E-mail: zachm@rsrpd.us

1.14 ACCEPTANCE OF TERMS AND CONDITIONS / SPECIFICATIONS

Submission of a Proposal will constitute acknowledgment and acceptance of all the terms and conditions contained in this RFP, unless otherwise specified in the Proposal. Submission of a Proposal constitutes acknowledgement that this RFP and the Agreement attached as Exhibit A will serve as the basis for the Concession Agreement.

1.15 PUBLIC RECORDS ACT

Responses to this RFP become the exclusive property of the District. At such time as the selected Concessionaire is recommended to the District's Board of Directors and said staff report appears on the Board's agenda, all Proposals will be treated as public records and will be subject to the Public Records Act.

1.16 COST OF PREPARATION OF PROPOSAL

Proposer is responsible for all costs incurred in the preparation of the Proposal.

SECTION TWO: SUMMARY OF CONCESSIONAIRE AGREEMENT TERMS AND CONDITIONS

2.01 CONCESSION AGREEMENT

The selected Concessionaire must be willing to enter into a written Concession Agreement with the District which incorporates all terms and conditions set forth in this RFP, as well as other District requirements. This Agreement is set forth in Exhibit A. In the event of any conflict between this RFP and the terms set forth in the Agreement, the Agreement will control.

2.02 TERM

The term of the Simi Hills Golf Course Food and Beverage Concession Agreement will be three (3) years. 90 days prior to the conclusion of the three-year Concession Agreement, the District will have the right to extend the Concession Agreement for up to two (2) additional years at the same terms and conditions.

2.03 CONCESSIONAIRE ROLES AND RESPONSIBILITIES

The selected Concessionaire will:

- A. Incur the risks associated with operating this facility for profit and provide the District with a percentage of gross sales.
- B. Supply high quality food and beverages and market, advertise and promote the use of the food and beverage concession.
- C. Arrange for all rental agreements, including all billings and payments for catering and rental services.
- D. Pay monthly rent in the amount of the negotiated percentage of gross sales for food, beverage and outside sales.
- E. Maintain a system of books and records in accordance with generally accepted accounting principles reflecting all revenues received and expenses incurred. Accounting records will be subject to an annual audit by the District.
- F. Provide banquet menus for use by golf course tournament sales staff to use when booking tournaments. Cooperate in the development of a mutually acceptable Banquet Event Order form (BEO) to be used by golf course staff when taking tournament food and beverage orders. Maintain a tracking system for communicating with banquet customers, as well as planning, preparing for and executing banquets.
- G. Utilize the motorized beverage cart for sales on all weekends, all holidays and during major tournaments as identified by Golf Course staff.
- H. Furnish printed menus and price lists. Prices are subject to review and approval by the District. Menu may be submitted to course management for approval.
- I. Assume responsibility for routine building maintenance of the food and beverage concession facilities (including dining room, bar, kitchen and the patio area, but not including pro shop and public restrooms), including all exposed plumbing and plumbing fixtures. The Concessionaire's responsibility for plumbing ends once the plumbing enters the wall.
- J. Assume responsibility for maintaining the food and beverage facility, including the patio area, in a first class, neat, clean and wholesome condition at all times. This

- J. Assume responsibility for maintaining the food and beverage facility, including the patio area, in a first class, neat, clean and wholesome condition at all times. This includes vacuuming the dining room at least once a day, washing the dining room windows on a regular basis, maintenance and daily cleaning of the patio area, and busing the tables in the dining room and patio areas.
- K. Assume responsibility for refuse and grease pickup and removal from the premises. Refuse can be deposited in existing trash bins at no additional cost to the concessionaire. Grease is currently collected in barrels and there is a proper grease trap in the plumbing system. Concessionaire is responsible for proper cleaning and maintenance of the grease trap system.
- L. Assume responsibility for telephone charges in excess of the basic monthly access fees (long distance calls) for the telephone line assigned to the concession. The Concessionaire will also assume responsibility for any telephone advertising costs for the line assigned to the concession.
- M. Maintain District and kitchen equipment and clubhouse furnishings.
- N. Provide utensils, pots, pans, table linens, dishes, flatware, stemware and other items necessary for the proper and efficient operation of the services to be performed. Existing small wares and inventory should be purchased from the existing concessionaire at a mutually agreeable fair market value to ensure seamless continuity of service on day one of the new Concession Agreement. This includes the POS system currently installed at the facility. An inventory list will be provided to the selected concessionaire with the small wares and resale value attached.
- O. Assume responsibility for any damage or loss arising from the Concessionaire's use of any District-owned property or equipment.
- P. Assume responsibility for complete staffing of the food and beverage concession, including hiring, supervision, and general employment practices.
- Q. Respond promptly to all complaints from patrons and report to the District regarding each complaint and resolution thereof.
- R. At the Concessionaire's own cost and expense, procure and keep in force all necessary permits and licenses. Current concessionaire is required to transfer alcohol license to incoming concessionaire at its cost. Concessionaire must disclose if they are prohibited from holding liquor licenses for any reason as part of proposal.
- S. Provide certificates reflecting compliance with established insurance requirements.
- The food and beverage concession must be available to the Golf Course and its clientele at all times. At no time will the Concessionaire's private rentals interfere with use of the concession by the Golf Course for tournaments or other events.

2.04 DISTRICT ROLES AND RESPONSIBILITIES

The District will:

- A. Authorize selected Concessionaire to provide food and beverage service for all functions at the Golf Course and to operate the food and beverage facility on District's behalf.
- B. Review and approve all menus, pricing, marketing and promotional materials, and cleaning/maintenance schedules associated with the operation of the facility.
- C. Provide an inventory of tables and chairs.
- D. Pay for all electric, gas, water, internet and cable television services associated with the operation of the concession premises. The Concessionaire is able to use the existing golf course trash bins at no cost. The District will provide one telephone line to the food and beverage facility that will have a separate telephone number and may be listed under the concession's name.
- E. Maintain the structure's foundations, bearing and exterior walls (including glass and doors, window frames), subflooring and roof (including gutters and downspouts).
- F. Maintain all major building systems, including HVAC system, electrical system, plumbing and sewer systems.
- G. Supply major kitchen equipment and clubhouse furnishings, as indicated.
- H. Maintain all surrounding grounds, including planters, irrigation systems, walkways and parking lot.
- I. Maintain all interior and exterior electrical fixtures, and replace all interior and exterior lights as needed.
- J. Steam clean the dining room carpet on a regular basis.
- K. Maintain the pro shop, main entrance area, and public restrooms in a first class, neat, clean and wholesome condition at all times.

2.05 HOURS OF OPERATION

The food and beverage facility traditionally opens every day of the year including Christmas no later than thirty (30) minutes before the first tee-off time (dawn), and closes no sooner than thirty (30) minutes after dark. For this RFP, you may propose a variation to these basic hours, keeping in mind service to the golfing community is a priority. Final hours of operation will be negotiated with the selected Concessionaire and incorporated into the Concession Agreement.

2.06 KITCHEN AND BAR EQUIPMENT / ACCESSORIES

The equipment owned by the District, and associated furnishings that will remain in the food and beverage facility for use by the selected Concessionaire, are listed in Attachment B. This equipment will remain the property of the District and will remain on the premises. The District will ensure all equipment is in serviceable condition upon commencement of the Agreement. Immediately upon award of the Agreement, a walk-through will be arranged with the selected Concessionaire to identify any issues. Care, repair and replacement of the inventory will be the responsibility of the Concessionaire. Any and all additional equipment is to be supplied by the Concessionaire at its own expense. Concessionaire will retain ownership of any additional equipment provided.

The major kitchen equipment inventory is as follows:

- 1 Vulcan 3' Flat Top, Single Burner, Single Door Oven
- 1 Atosa Sandwich Table
- 1 Everest 3-door refrigerator
- 1 Atosa 2-door freezer
- 2 Atosa 1-door refrigerators

Bar equipment inventory is as follows:

- 1 Glastender 60' back bar cooler
- 1 Glastender 60' back bar cooler / draft beer tower
- 1 Glastender hand sink
- 1 Glastender under bar triple sink
- 1 Glastender ice bin/speed rail
- 1 Glastender bottle display
- 1 Glastender storage cabinet
- 1 Manual 3-Brush Sink System

The accessories, small wares and inventory are owned by the current concessionaire and can remain on premises. The incoming concessionaire will be responsible for negotiating a "fair market value" for these items and can purchase them from the outgoing concessionaire. The list of items will be provided to the incoming concessionaire.

2.07 FOOD/BEVERAGE REQUIREMENTS

The selected Concessionaire will offer for sale only foods and beverages of such quality as judged acceptable by the District. All of the food items served at the food and beverage concession shall be fresh and appealing in appearance. Substitutes for advertised products, fillers, dilutions, or reductions in size of standard manufactured or processed products will not be permitted.

The District will have the right to inspect and approve, in the presence of the Concessionaire, all products to be sold by the Concessionaire. Any products found not to be in compliance with the requirements of the Concession Agreement will be subject to rejection by the District. In the event the District should reject any product, it will be immediately removed from the premises and will not be returned for sale.

The District reserves the right to allow food and beverages to be brought into the Golf Course for designated District-sponsored functions. This food and beverage will be served independent of the Concessionaire.

2.08 INDEPENDENT CONTRACTOR STATUS

It is expressly understood and agreed between CONCESSIONAIRE and District that CONCESSIONAIRE is an independent contractor and not an agent, servant, employee, or representative of District in the performance of Concession services. No term or provision of this Agreement, or act of CONCESSIONAIRE or District under this Agreement, shall be construed as changing this status. Since CONCESSIONAIRE is an independent contractor, District shall not be providing CONCESSIONAIRE with any of District's employee benefits or with any other statutory benefits, such as Workers' Compensation coverage. District shall not pay withholding taxes, social security taxes, employment insurance contributions and/or payroll taxes for CONCESSIONAIRE and CONCESSIONAIRE's employees. CONCESSIONAIRE must make any and all financial reports in connection with taxes or otherwise as required by state, federal, or local law applicable to a self-employed person/entity.

CONCESSIONAIRE is solely responsible for providing to its employees all legally required employee benefits. District is not responsible for payment of any salaries, wages or compensation to any of CONCESSIONAIRE's personnel.

2.09 INDEMNITY

CONCESSIONAIRE hereby waives all claims and recourse against the District, including the right to contribution for loss or damage to persons or property arising from, growing out of, or in any way connected with or incident to this contract, except claims arising from, and to the extent of, the sole gross negligence or willful misconduct of the District, its officers, agents, or employees. CONCESSIONAIRE shall protect, indemnify, hold harmless, and defend District, its officers, agents, and employees against any and all claims, demands, damages, costs, expenses, attorneys fees, expert costs and fees, or liability costs arising out of the development, construction, operation, or maintenance of the Premises property described herein and compliance with all laws, including but not limited to the Americans With Disabilities Act of 1990 as provided for herein, except for liability arising out of, and to the extent of, the sole gross negligence or willful misconduct of State, its officers, agents, or employees or other wrongful acts for which the State is found liable by a court of competent jurisdiction.

2.10 INSURANCE REQUIREMENTS

CONCESSIONAIRE shall, for the term of this Agreement and any extensions of this Agreement, maintain, at its own expense, valid and collectible insurance as required below, and provide certificates to District reflecting compliance with these insurance requirements. This insurance shall not affect CONCESSIONAIRE's liability under the indemnification provisions detailed in Subsection 2.09.

A. General Liability Insurance

- 1. Commercial general liability insurance providing broad form comprehensive general liability insurance including bodily injury liability and property damage liability as to all coverage.
- 2. The limit of liability must be at least \$2,000,000 per person with not less than a \$4,000,000 aggregate limit.
- 3. The following endorsements/coverage shall be included in the policy:
 - a. Contractual liability insurance coverage expressly designating this Agreement;
 - b. Products and completed operations liability coverage;
 - c. Owner's and contractor's protective liability coverage;
 - d. Broad Form Comprehensive General Liability endorsement including, but not limited to, personal and advertising injury liability coverage, premises medical payments coverage, fire legal liability coverage, broad form property damage liability coverage, and extended bodily injury coverage;
 - e. Endorsement naming the Rancho Simi Recreation and Park District, its officers, employees, elected officials, attorneys, members of boards and commissions, agents, and volunteers (hereinafter collectively referred to as "Additional Insured") as additional insured under the policy;
 - f. The policy and all coverage thereunder shall be written on an occurrence basis, rather than a claims-made basis;
 - g. The coverage shall be primary for all purposes and noncontributing with any other applicable insurance coverage carried by the Additional Insured:
 - h. CONCESSIONAIRE and the insurance company waive all rights of subrogation and contribution against the Additional Insured; and
 - i. The policy may not be cancelled nor the above coverage/endorsements reduced without 60 days' written notice to District.

B. Automotive Insurance

- 1. Commercial business automotive liability insurance. The Concessionaire shall require any subcontractor to provide it with evidence of the same commercial business automotive liability insurance coverage.
- 2. The amount of insurance shall be at least \$1,000,000 per person or occurrence.

- 3. The following endorsements/coverage shall be included in the policy:
 - a. Endorsement naming the Rancho Simi Recreation and Park District, its officers, employees, elected officials, attorneys, members of boards and commissions, agents, and volunteers (hereinafter collectively referred to as "Additional Insured") as additional insured under the policy;
 - b. The coverage shall be primary for all purposes and noncontributing with any other applicable insurance coverage carried by the Additional Insured;
 - c. CONCESSIONAIRE and the insurance company waive all rights of subrogation and contribution against the Additional Insured; and
 - d. The policy covers use of any automobile; and
 - e. The policy may not be cancelled nor the above coverage/endorsements reduced without 60 days' written notice to District.

C. Workers' Compensation Insurance

- 1. Workers' Compensation and employer's liability insurance for all of its employees. In lieu of evidence of Workers' Compensation insurance, District shall accept a self-insuring certificate from the State of California. CONCESSIONAIRE shall require any subcontractor to provide it with evidence of Workers' Compensation and employer's liability insurance, all in strict compliance with California state laws.
- 2. The following endorsements/coverage shall be included in the policy:
 - a. The coverage shall be primary for all purposes and noncontributing with any other applicable insurance coverage carried by the District;
 - CONCESSIONAIRE and the insurance company waive all rights of subrogation and contribution against the Rancho Simi Recreation and Park District, its officers, employees, elected officials, attorneys, members of boards and commissions, agents, and volunteers;
 - c. The policy may not be cancelled nor the above coverage/endorsements reduced without 60 days' written notice to the District.

2.11 FAITHFUL PERFORMANCE BOND

CONCESSIONAIRE shall provide a Faithful Performance Bond or the equivalent in cash for the duration of this Agreement in the amount of Twelve Thousand Dollars (\$12,000.00). Said bond is required prior to execution of this Agreement and shall be in the form of a

financial instrument preapproved by District. Within sixty (60) days of completion or termination of this Agreement, District shall return the amount of the Faithful Performance Bond to CONCESSIONAIRE, less any damages or delinquent payments which District may offset against this Bond.

2.12 COMPLIANCE WITH LAWS

CONCESSIONAIRE must comply with all federal, state, county and city laws, ordinances, rules, regulations, and lawful orders of any public authority bearing on the performance of the Concession services. If CONCESSIONAIRE observes that any provision of the Agreement is at variance with any applicable law, ordinance, rule, or regulation, CONCESSIONAIRE must promptly notify District in writing. If CONCESSIONAIRE performs any work knowing such work to be contrary to any laws, ordinances, regulations, or rules, CONCESSIONAIRE thereby assumes full responsibility therefor and bears any costs and liability attributable thereto.

2.13 TAXES

CONCESSIONAIRE shall pay all taxes of whatever character which may be levied or charged upon CONCESSIONAIRE to use the Premises for the Concession, or upon CONCESSIONAIRE's improvements, fixtures, equipment or other property, or upon CONCESSIONAIRE's operations, including but not limited to the City of Simi Valley Business Tax and the County of Ventura Possessory Interest Tax.

2.14 PERMITS AND LICENSES

CONCESSIONAIRE must procure and maintain, at its sole cost, all necessary permits and licenses during the term of the Agreement, including but not limited to each of the following: City of Simi Valley business license, County of Ventura Environmental Health Department permit for food and beverage operations, County of Ventura Environmental Health Department food handler permit, California State Alcoholic Beverage Control Board liquor license, and California State Board of Equalization sales permit.

2.15 ASSIGNMENT AND SUBCONTRACTING

The particular qualities and characteristics of CONCESSIONAIRE form the basis for District selecting CONCESSIONAIRE to provide the Concession. CONCESSIONAIRE shall not assign, delegate or subcontract any of the Concession services to be provided by CONCESSIONAIRE without prior express written approval of District. In the event of an assignment of this Agreement, or any of the rights or obligations of CONCESSIONAIRE under it, CONCESSIONAIRE remains fully responsible for the satisfactory performance of the services even though some or all of those services are performed by an assignee or subcontractor. The assignee or subcontractor shall be fully bound by the provisions of the Agreement, including all indemnity provisions.

2.16 EMPLOYEE QUALIFICATIONS

a. CONCESSIONAIRE must assign only qualified, trained, courteous, competent, and reliable personnel to perform the Concession services. District has

the right to require CONCESSIONAIRE to remove from District premises any employee of CONCESSIONAIRE.

- b. CONCESSIONAIRE has a continuing obligation to provide to District an up-to-date list of all employees assigned to perform the Concession services.
- c. CONCESSIONAIRE's employees shall at all times reflect personal cleanliness. Unkempt and unclean employees shall not be tolerated.
- d. CONCESSIONAIRE's employees shall at all times be neatly and cleanly uniformed at no expense to District. CONCESSIONAIRE's employees must meet all sanitary standards prescribed for restaurant employees.
- e. CONCESSIONAIRE's employees must possess the ability to communicate with the public and staff. District's determination of effective communication is final.

2.17 DISTRICT ACCESS TO PREMISES

District shall be permitted access to any and all areas of the Premises to perform repairs and maintenance and to perform regular building inspections on the Premises at all reasonable times.

2.18 NONDISCRIMINATION

CONCESSIONAIRE, with regard to the Agreement, shall not discriminate on the grounds of race, religion, color, sex, age, national origin, or disability in the selection and retention of all employees, and in the provision of Concession services and sale of products.

2.19 TERMINATION

a. Either party may terminate this Agreement, with or without cause, by 90 days written notice to the other party.

2.20 INCORPORATION OF PROPOSAL

CONCESSIONAIRE shall substantially comply with the representations made in "CONCESSIONAIRE – Proposal to: Rancho Simi Recreation and Park District for the Simi Hills Golf Course Food and Beverage Concession Operation" ("Proposal") submitted to District. In the event of a conflict between the Proposal and the Agreement, the Agreement shall control.

23.1 <u>COMPLETE AGREEMENT</u>

The written Agreement, including all exhibits specifically incorporated by reference, shall constitute the complete agreement between the parties hereto. No oral agreement, understanding or representation not reduced to writing and specifically incorporated in Agreement shall be of any force or effect, nor shall any such oral agreement, understanding or representation be binding upon the parties hereto.

SECTION THREE: CONTENT AND SEQUENCE OF PROPOSAL / PROPOSAL FORMS

3.01 <u>OBLIGATION OF PROPOSERS</u>

Before submitting a Proposal, each proposer must:

- A. Examine the Request for Proposals (RFP) thoroughly.
- B. Become familiar with federal, state and local laws and ordinances that may in any manner affect the operation of the facility.
- C. Proposers are strongly encouraged to attend the Pre-proposal Conference at 9:00 a.m. on Tuesday, July 16th and tour the site.

3.02 PROPOSALS: REQUIRED INFORMATION

As part of your response to this Request for Proposals, each proposer is <u>required</u> to submit the relevant forms and information specified below. The content and sequence of the Proposal shall adhere to the following:

A. PROPOSAL FORM (attached)

B. PROPOSER'S EXPERIENCE AND CAPABILITY

- 1. Describe your experience in developing and operating food service operations, specifically food and beverage concessions and management of similar facilities.
- Provide any literature or brochures on your company.
- 3. Provide a listing of current and past clients who may be contacted concerning the quality of products and service provided. Include contact name and phone number for each.
- 4. Provide a listing of all vendors and suppliers you have used during the past year.
- 5. Provide a profit and loss statement for the past three (3) years of operation prepared in accordance with generally accepted accounting principles and prepared by a CPA firm. Include a section which lists any pending lawsuits, tax liens, labor disputes, possessory interest tax due, and all licenses. A copy of a corporate tax return for the last three years would be acceptable. All licenses should be listed in response to this section.
- Provide copies of business tax and other licenses required to operate a
 food and beverage facility. Copies of licenses specifically related to
 operating a food and beverage concession should be provided in response
 to this section.

- 7. Provide proof (in the form of letters, etc.) supporting your ability to satisfy all insurance provisions per Subsection 2.10 and to supply a Faithful Performance Bond per Subsection 2.11.
- 8. Provide information necessary to allow the District to obtain credit reports for each person or entity named as a proposer.

C. OPERATIONAL PLANS

1. Staffing Plan

a. Provide a detailed staffing plan indicating specific staff to be assigned to the facility (i.e. Concession Manager, cooks, and other subordinate staff).

2. Rental Costs/Food and Beverage Program

- a. Describe the proposed food program for the facility, including a sample menu and prices for each item.
- b. Describe your plan for the sale of alcoholic beverages. Include sample prices for all beverage items.
- c. Describe any additional services you will provide as part of the food service operation.

3. Beverage Cart Operation

a. Provide a utilization plan for the motorized beverage cart. Minimum cart operation requirements include all weekends, all holidays and during major tournaments as identified by Golf Course staff.

4. Marketing Plan

- a. Provide a marketing plan describing how you intend to promote the facility and the services offered therein. Included within the marketing plan should be a proposed budget.
- b. Provide at least two (2) examples of past advertisements you developed to promote similar facilities or your services.
- c. Provide a sample (if applicable) of any special logo or color scheme you intend to use at the facility. District's goal would be to continue using existing signage and logo's, unless negotiated in advance by new CONCESSIONA!RE.

5. Customer Satisfaction Program

a. Describe the method you will use to measure user satisfaction regarding products and services obtained at the facility. Describe your

method of dealing with customer complaints regarding products and services obtained at the facility. Include any reporting to the District.

6. Maintenance Plan

a. Provide a maintenance plan indicating schedules for all routine maintenance functions.

D. <u>FINANCIAL RETURN TO THE DISTRICT</u>

- Complete the attached Proposal Form which provides information on the percentage of gross receipts, fixed monthly rent, or a combination of both to be returned to the District for food and beverages sold at the facility, and any additional services you will provide as part of the food service operation. Also provide a minimum guaranteed monthly rental paid by the Concessionaire to the District.
- 2. Provide operational Pro Forma reflecting estimated revenue vs. anticipated expenses for the entire three-year term based upon your responses to the inquiries above. Assume start-up on January 1, 2025.

E. <u>REQUIRED CHANGES TO CONCESSION AGREEMENT TERMS AND CONDITIONS</u>

List any changes or amendments you propose to make to the scope of work, term of agreement, Concessionaire roles, District roles, or standard terms and conditions.

F. ADDITIONAL INFORMATION

Provide any additional data and information you consider essential to the Proposal in this section.

1. Additional Activities, Services and/or Amenities

Proposers are encouraged to consider and propose additional business activities, services and/or amenities at the concession facility, provided they are compatible with other District activities and are approved by the District.

2. Capital Improvements

No capital improvements are required by the selected Concessionaire as part of this RFP. However, as part of the selection process, in conjunction with the rental percentage proposed and other factors, the District will consider all reasonable capital improvements and/or clubhouse furnishings proposed which are conducive to the enhancement and increased revenue of the food and beverage facility. Acceptance of Proposal does not constitute approval of proposed improvements and/or installation of clubhouse furnishings. All laws must be complied with before the

Request for Proposals Simi Hills Golf Course Food and Beverage Concession

successful proposer will be permitted to make any capital improvements to the concession.

Rancho Simi Recreation and Park District

Simi Hills Golf Course Food and Beverage Concession

PROPOSAL FORM

Rancho Simi Recreation and Park District Attn: Zach Miller, Director of Recreation 4201 Guardian Street Simi Valley, CA 93063

Dear Mr. Miller:

In accordance with the Rancho Simi Recreation and Park District Request for Proposals (RFP), we are pleased to offer the District the considerations described on the attached sheet for the privilege of providing a food and beverage concession for Simi Hills Golf Course.

The undersigned Proposer hereby understands, warrants and agrees that:

- The Proposer has read, understood and agrees to provide food and beverage concession services in accordance with the terms, conditions and specifications contained in the RFP.
- 2) The Proposer is fully qualified and capable of providing services described in the RFP.
- 3) That the Proposer will, if awarded a Concession Agreement by the District's Board of Directors, enter into a Concession Agreement and provide a performance bond, cashier's or certified check in the amount of \$12,000.00, made payable to Rancho Simi Recreation and Park District.
- 4) That all of the information contained in or supplementing this Proposal is true and correct to the best of the Proposer's knowledge.

| Company or corporate name: | | |
|----------------------------|----------------------|---------|
| Address: | | |
| Telephone number: | Fax number: | |
| Contact | | person: |
| Title: | | |
| | Signature | |
| | Typed name and title | |

Rancho Simi Recreation and Park District Simi Hills Golf Course Food and Beverage Concession

PROPOSAL FORM ATTACHMENT

Proposed Financial Arrangements

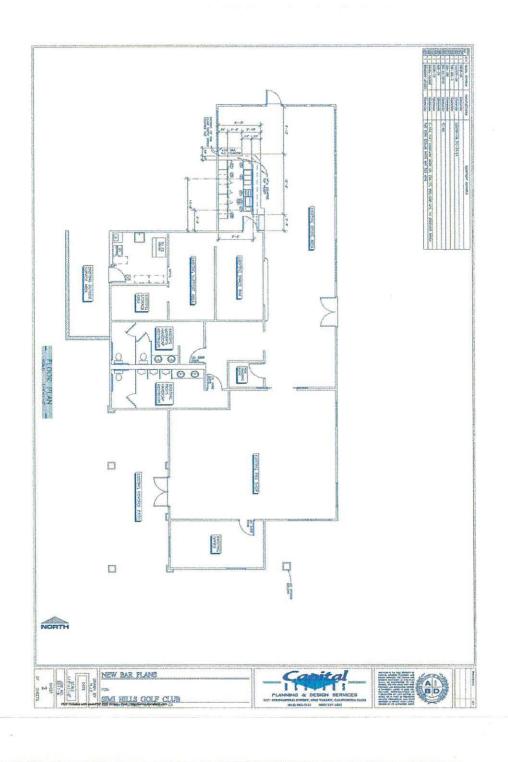
Indicate your proposed financial return to Rancho Simi Recreation and Park District by completing the following. No other form of financial Proposal will be considered. The agreed-upon percentage of gross receipts will be calculated monthly before rent is due the District.

Percentage of Gross Sales, Fixed Monthly Rent, or a combination of both to be returned to the District will be accepted as part of this proposal. If the calculated amount exceeds the Minimum Monthly Guaranteed Rent, the Concessionaire pays the calculated percentage of gross sales. If the percentage of gross sales is less than the agreed-upon Minimum Monthly Guaranteed Rent, the Concessionaire pays the Minimum Monthly Guaranteed Rent instead of the percentage.

| 1. | Percentage of Gross Sales | % |
|----|--|---------|
| 2. | Fixed Monthly Rent | \$ |
| 3. | Combination of Percentage of Gross Sales Plus Fixed Monthly Rent | % \$ |
| 4. | Minimum Monthly Guaranteed Rental | \$ |

Attachment A

Graphic Depiction of the Premises



Attachment B

Furniture, Fixtures & Equipment Inventory

| Item # | Description | Quantity | Purchase |
|-------------|--|----------|----------|
| | | | Year |
| 1 | Love Seats, 6 Chairs, 4 tables | 1 | 2022 |
| 2 | Patio sets (bistro table, 4 chairs) | 2 | 2012 |
| | 16 Tables, 134 chairs (durable plastic | | 2022 |
| 3 | outdoor) | | 2022 |
| 4 | 16 square tables, 46 chairs | <u>l</u> | 2022 |
| 5 | Barstools / bistro tables | 12 / 3 | 2018 |
| 6 | Standard folding tables | 7 | 2012 |
| 7 | Framed golf pictures | 10 | 2009 |
| 8 | Flat-panel TV | 2 | 2013 |
| 9 | Wooden trash can containers | 3 | 2009 |
| 10 | Flat-top stove/oven | 1 | 2022 |
| 11 | Double-basket deep fryer | 1 | 2022 |
| 12 | Two-door sandwich station | 1 | 2004 |
| 13 | Single-tap beer keg cooler | 1 | 2006 |
| 14 | Microwave oven | 1 | 2004 |
| 15 | 48" two-door reach-in refrigerator | 1 | 2017 |
| 16 | 24" one-door reach-in refrigerator | 2 | 2017 |
| 17 | 72" three-door reach-in freezer | 1 | 2017 |
| 18 | Stainless steel prep table | 1 | 1992 |
| 19 | Heavy-duty manual can opener | 1 | 1992 |
| 20 | Three-sink dishwashing station | 1 | 1992 |
| 21 | Three-shelf, beer storage rack | 1 | 1992 |
| 22 | Five-shelf, open storage racks | 7 | 2004 |
| 23 | Top-load, reach-in beer cooler | 1 | 2013 |
| 24 | 48" Manitowoc ice machine | 1 | 2023 |
| 25 | Yamaha Beverage Cart YTF2A18 | 1 | 2017 |
| 26 | Yamaha Beverage Cart YUM2A20 | 1 | 2020 |
| 27 | 72 Round Banquet tables | 6 | 2012 |
| 28 | Folding Chairs | 65 | 2012 |

Request for Proposals Simi Hills Golf Course Food and Beverage Concession

EXHIBIT A

AGREEMENT Du MAT

AGREEMENT

BETWEEN RANCHO SIMI RECREATION AND PARK DISTRICT AND . FOR THE OPERATION OF THE FOOD AND BEVERAGE CONCESSION AT SIMI HILLS GOLF COURSE

THIS AGREEMENT, effective as of January 1, 2025 ("Effective Date") is entered into by and between Rancho Simi Recreation and Park District (hereinafter "District"), 4201 Guardian Street, Simi Valley, California 93063, and (hereinafter "CONCESSIONAIRE"), 5031 Alamo Street, Simi Valley, CA 93063.

WITNESSETH

WHEREAS, the District owns the Simi Hills Golf Course located at 5031 Alamo Street, Simi Valley ("Golf Course"); and

WHEREAS, located at the Golf Course is a food and beverage facility ("Premises") more fully identified and described in Section 1 of this Agreement; and

WHEREAS, the principal purpose of District in entering into the Agreement is to serve the public by providing a food and beverage concession at the premises to serve golfers at the Golf Course and the public generally ("Concession"); and

WHEREAS, the District determined that CONCESSIONAIRE was the best responsible proposer and selected said proposer to operate the Concession in accordance with the terms and conditions of this Agreement; and

WHEREAS, CONCESSIONAIRE desires to secure and enter into this Agreement in accordance with the foregoing and undertakes to provide services of the type and character required therein by District to meet the needs of the public at the Golf Course Food and Beverage Concession;

NOW THEREFORE, in consideration of their mutual promises, obligations assumed, releases given, payments made and to be made, and the other considerations set forth herein, the parties hereto agree as follows:

SECTION 1. PREMISES

1.1 Premises is defined as the food and beverage facility located adjacent to the pro shop inside the clubhouse at the Golf Course. Premises includes a 798 square foot dining area, a 260 square foot bar, a 185 square foot snack bar, a combined total of 341 square foot support area/storage space, restroom, and a covered patio which can seat up to 144 persons, all of which are graphically depicted in Exhibit A.

SECTION 2. CONCESSION GRANTED

2.1 CONCESSIONAIRE is hereby granted the right and privilege to furnish, equip, operate and maintain the Concession at the Premises and, as described in Section 5, on the Golf Course.

| Page 1 of 18 | | |
|--------------|----------------|------|
| _ | CONCESSIONAIRE | D.P. |

- 2.2 Notwithstanding CONCESSIONAIRE's right to furnish and equip the Concession, District reserves the right to further develop or improve the Premises as it sees fit, and without interference or hindrance; however, District may consider the desires and views of CONCESSIONAIRE in planning for further development and improvements.
- 2.3 CONCESSIONAIRE shall be the exclusive provider of food and beverages at the Golf Course.
 - 2.3.1 CONCESSIONAIRE shall have exclusive rights to provide all food and beverages at the Golf Course. With the exception of District-sponsored events as described below, Golf Course patrons shall not be allowed to bring alcoholic beverages onto the Golf Course.
 - 2.3.2 CONCESSIONAIRE shall be expected to cooperate with District personnel on all matters relative to the conduct of District-sponsored events. CONCESSIONAIRE is granted the right of first refusal to provide food or beverages at District-sponsored events at or in proximity to the Premises defined under this Agreement, should CONCESSIONAIRE menu and pricing be appropriate for the event as determined by District.
 - 2.3.3 District reserves the right to allow food and beverages to be brought into the Golf Course for designated District-sponsored events. This food and beverage shall be served independent of CONCESSIONAIRE.

SECTION 3. TERM

3.1 The Term of this Agreement is from January 1, 2025 through April 30, 2028, terminating at midnight, unless terminated earlier as may be provided herein. The District, at its option, may extend the Agreement for up to two (2) additional years under the same terms and conditions.

SECTION 4. CONCESSION RENTAL FEE AND REPORTING

- 4.1 Payments
 - 4.1.1 As consideration for District's granting the Concession rights set forth herein, CONCESSIONAIRE agrees to pay District a monthly fee equal to the greater of:
 - 4.1.2 The rental payment to be paid by CONCESSIONAIRE to District shall be payable in monthly installments during each year of the term of the Agreement. CONCESSIONAIRE shall pay District the fee set forth in Section 4 on or before 5:00 p.m. on the 15th day of the month following the prior month's end. For example, rent for the month of March 2025 will be due on or before 5:00 p.m. on April 15, 2025.

| Page 2 of 18 | | |
|--------------|----------------|-----|
| • | CONCESSIONAIRE | D.P |

- 4.1.3 Monthly rent shall commence effective January 1, 2025, and the first payment will be due no later than 5:00 pm on February 15, 2025.
- 4.1.4 As used herein, the term Gross Receipts is defined to mean the total amount charged or received for the sale of any goods, wares, or merchandise, or for the performance of any act or service (whether such act or service is done as part of or in connection with the sale of goods, wares, merchandise or not), for which a charge is made or credit is allowed, including all receipts, cash, credits, and property of any kind or nature. Gross Receipts does not include service tip charges or any sales or use tax required by law to be included in or added to the purchase price and collected from the consumer or purchaser and paid by CONCESSIONAIRE. Gross receipts also does not include amounts collected in conjunction with fundraisers, or "pass-through" revenues, which are immediately passed on to charities in the form of donations. These revenues shall be accounted for separately on the Monthly Gross Receipts and Rent Report and back up documentation kept on file for District review as needed.
- 4.1.5 If the termination of this Agreement falls on any date other than the first or last day of any calendar month, the applicable rental payment for said month, if it is based on the minimum guaranteed monthly rental, shall be paid by CONCESSIONAIRE to District pro rata in the same proportion that the number of days the Agreement is in effect for that month bears to the total number of days in that month.
- 4.1.6 The District is currently planning potential renovations to the irrigation system at Simi Hills Golf Course. It is anticipated that these plans will be formalized in the next 24 months (or within the first 24 months of the term of this Concession Agreement) and construction potentially occurring within the term of this Concession Agreement. While a formal schedule will not be available prior to the start of this Agreement, it is anticipated that the construction will occur over a 3 4 month period, during which the Concession will experience reduced revenue. The Course, Clubhouse and Driving Range will remain open during this construction, which will require the Concession to remain open as well. It is anticipated that the District may reduce rent during this period but the exact terms of this will be negotiated with the selected Concessionaire when the contract is developed.

4.2 Late Payment

- 4.2.1 Failure of CONCESSIONAIRE to pay any of the rental payments or any other fees, charges or payments required herein on time is a breach of this Agreement for which District may terminate same or take such other legal action as it deems necessary. District expects all compensation to be paid on time and CONCESSIONAIRE agrees to pay on time. Payments received by District at the District's office after the due date shall be considered late.
- 4.2.2 Without waiving any rights available at law, in equity or under the Agreement in the event of late or delinquent payment by CONCESSIONAIRE, CONCESSIONAIRE recognizes that District shall incur certain expenses as a result thereof, the amount

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of which is difficult to ascertain. Therefore, in addition to monies owing, CONCESSIONAIRE agrees to pay District a late fee set forth below to compensate District for all expenses and/or damages and loss resulting from said late or delinquent payments.

4.2.3 An initial late fee of three hundred thirty-three dollars (\$333.00) will be charged for any amount of rent which remains unpaid as of 5:00 p.m. on the 15th day of the month following the prior month's end. An additional late fee of twenty-three dollars (\$23.00) per day will be charged for each additional day during which any amount of rent remains unpaid. For example, if CONCESSIONAIRE pays the rent due for the month of May 2025 by 5:00 p.m. on June 20, 2025, a total of \$402.00 in late fees is due (\$333.00 is due on June 16, and an additional \$23.00 per day is due for June 17, 18, and 19).

4.3 Additional Fees and Charges

- 4.3.1 If District pays any sum or incurs any obligations or expense which CONCESSIONAIRE has agreed to pay or reimburse District for, or if District is required or elects to pay any sum or to incur any obligations or expense by reason of the failure, neglect or refusal of CONCESSIONAIRE to perform or fulfill any one or more of the conditions, covenants or agreements contained in this Agreement, or as a result of an act or omission of CONCESSIONAIRE contrary to said conditions, covenants and agreements, CONCESSIONAIRE agrees to pay to District the sum so paid or the expense so incurred, including all interest, costs, damages and penalties. This amount shall be added to the rental payment thereafter due hereunder, and each and every part of the same shall be and become additional rental payment, recoverable by District in the same manner and with like remedies as if it were originally a part of the basic rental payment set forth in Section 4 hereof.
- 4.3.2 For all purposes under this Section, and in any suit, action, or proceeding of any kind between the parties hereto, any receipt showing the payment of any sum by District for any work done or material furnished shall be prima facie evidence against CONCESSIONAIRE that the amount of such payment was necessary and reasonable. Should District elect to use its own operating and/or maintenance personnel in making any repairs, replacements and/or alterations and to charge CONCESSIONAIRE with the cost of same, receipts and timesheets shall be used to establish the charges, which shall be presumed to be reasonable in absence of contrary proof submitted by CONCESSIONAIRE.

4.4 Reports

- 4.4.1 CONCESSIONAIRE shall transmit with its rental payment a Monthly Gross Receipts and Rent Report for the month for which rent is submitted. The completed form shall include a statement of Gross Receipts by source of revenue, and other information as District may properly require.
- 4.4.2 CONCESSIONAIRE shall maintain a system of books and records in accordance with generally accepted accounting principles reflecting all revenues received and

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expenses incurred. Said records and the operations of CONCESSIONAIRE shall be available for audit by District or its designated representative at reasonable times and upon reasonable notice.

4.4.3 CONCESSIONAIRE shall mail or deliver all payments and reports to:

Simi Hills Golf Course Attn: Golf Course Manager 5031 Alamo Street Simi Valley, CA 93063

SECTION 5. CONCESSIONAIRE'S OPERATIONAL RESPONSIBILITIES

5.1 CONCESSIONAIRE shall be responsible for obtaining, at CONCESSIONAIRE's sole expense, all permits, products and services necessary to provide a quality food and beverage service (including the sale of alcohol), including, but not limited to, food and beverages, maintenance of the Premises, employment, training and supervision of Concession personnel with appropriate qualifications and experience to perform all tasks related to the operation, maintenance, and repair of the Premises, and all licenses and permits necessary for the operation of the Concession granted.

5.2 Concession Operations

- 5.2.1 The Concession must be open for business every day of the year, including Christmas, no later than thirty (30) minutes before the first tee-off time, and it shall close no sooner than thirty (30) minutes after dark.
- 5.2.2 CONCESSIONAIRE must utilize the Mobile Food and Beverage Cart ("Beverage Cart") for sales on all weekends, holidays (as listed below), and during major tournaments as identified by Golf Course staff. Holidays shall include New Year's Day, Martin Luther King's Birthday, Washington's Birthday/President's Day, Memorial Day, Independence Day, Labor Day, Veterans Day, Thanksgiving Day, the day after Thanksgiving, Christmas Eve day, and Christmas Day.
- 5.2.3 The Concession must be available to the Golf Course and its clientele at all times when the Golf Course is being used by its patrons. At no time will CONCESSIONAIRE's private rentals interfere with use of the Premises by the Golf Course for tournaments or other events.
- 5.2.4 CONCESSIONAIRE shall market, advertise and promote the use of the Premises for the food and beverage Concession at its own expense.
- 5.2.5 CONCESSIONAIRE shall arrange for all rental agreements, including all billings and payments, for catering and rental services.
- 5.2.6 CONCESSIONAIRE shall assume responsibility for complete staffing of the food and beverage Concession, including hiring, supervision and general employment practices.

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- 5.2.7 CONCESSIONAIRE shall respond promptly to all complaints from patrons and report to the District regarding each complaint and resolution thereof.
- 5.2.8 Any event utilizing any outdoor area of the Premises, including the patio, scheduled to extend beyond normal hours of operation as specified in Section 5.2.1 are subject to prior written approval by District.
- 5.2.9 CONCESSIONAIRE shall provide banquet menus for use by golf course sales staff to use when booking tournaments. CONCESSIONAIRE shall cooperate with golf course tournament sales staff in the development of a mutually acceptable Banquet Event Order (BEO) form and tracking system to be used for tracking tournament food and beverage sales. CONCESSIONAIRE and golf course tournament sales staff shall cooperate to develop a mutually acceptable process for communicating with tournament customers, as well as planning, preparing for and executing banquets.

5.3 Merchandise and Price Schedules

- 5.3.1 CONCESSIONAIRE shall offer the public a full range selection of breakfast, luncheon and fast-food items and beverages, including beer, wine and alcoholic beverages. Sale of alcoholic beverages must comply with the rules and regulations of the California Alcoholic Beverage Control Board.
- 5.3.2 CONCESSIONAIRE shall offer for sale only foods and beverages of such quality as judged acceptable by District. All of the food items served at the food and beverage Concession shall be fresh and appealing in appearance. Substitutes for advertised products, fillers, dilutions, or reductions in size of standard manufactured or processed products shall not be permitted.
- 5.3.3 District shall have the right to inspect and approve, in the presence of CONCESSIONAIRE, all products to be sold by CONCESSIONAIRE. Any products found not to be in compliance with the requirements of this Agreement shall be subject to rejection by District. In the event District should reject any product, it shall be immediately removed from the premises and shall not be returned for sale.
- 5.3.4 Within sixty days of the Effective Date of this Agreement, CONCESSIONAIRE shall provide District with a Concession menu, including proposed prices. The menu and pricing are subject to approval by District.

5.4 Golf Organizations

5.4.1 CONCESSIONAIRE acknowledges that at the Golf Course, District recognizes the respective Men's and Women's Golf Clubs of record. These clubs have, over a long period of time, been helpful in the operation, programming and improvement of the Golf Course facility. Without granting special privileges to any person or group, CONCESSIONAIRE agrees to encourage and cooperate with these organizations, and to consult with their authorized representatives on matters of mutual interest. Similarly, CONCESSIONAIRE agrees to cooperate and consult with other responsible community organizations that use the Golf Course facility.

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- 5.5 Equipment, Furnishings, and Expendables
 - 5.5.1 The equipment, furnishings, and fixtures owned by District that shall remain in the Premises for use by CONCESSIONAIRE in operating the Concession, are listed in Exhibit B. These items of equipment, furnishings, and fixtures shall remain the property of District and shall remain on the Premises, and may be used by CONCESSIONAIRE. Care, reasonable repair and replacement of the inventory of equipment, furnishings and fixtures shall be the responsibility of CONCESSIONAIRE.
 - 5.5.2 CONCESSIONAIRE shall be responsible for any damage or loss arising from CONCESSIONAIRE's abuse or negligent use of any District-owned property or equipment, whether on or outside the Premises.
 - 5.5.3 No equipment, furnishings, or fixtures provided by District shall be removed or replaced by CONCESSIONAIRE without the prior written consent of District. If consent is secured, such removal and/or replacement shall be at the expense of CONCESSIONAIRE. District may, at its sole discretion, fund the purchase of new or replacement equipment, furnishings, or fixtures.
 - 5.5.4 Any and all additional equipment, furnishings and expendables required for said Concession shall be purchased and installed by CONCESSIONAIRE at its sole expense and shall remain its personal property. If upon termination of this Agreement, District does not renew said Agreement, CONCESSIONAIRE shall have the right to remove its own equipment, furnishings and expendables, but not fixtures or improvements, from the Premises, and shall be allowed a period of thirty (30) days to make such removal. Any such removal shall be done in a way that minimizes the disruption to Concession business operations. If not removed within that period, said equipment furnishings and expendables shall become the property of District.
 - 5.5.5 If District determines that equipment, furnishings and expendables of CONCESSIONAIRE left on the Premises by CONCESSIONAIRE should be removed, District may remove and dispose of them, and the cost of doing so shall be paid by CONCESSIONAIRE within thirty (30) days following submittal of a request for reimbursement by District.
- 5.6 Maintenance, Refurbishing and Repair of Equipment/Premises
 - 5.6.1 CONCESSIONAIRE shall, at all times and at its own expense, keep and maintain the Premises, including all equipment, exposed plumbing and plumbing fixtures, whether owned and/or installed by CONCESSIONAIRE or District, in good repair and in a first class, neat, clean and wholesome condition at all times. CONCESSIONAIRE's responsibility for plumbing ends once the plumbing enters the wall.

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- 5.6.2 CONCESSIONAIRE shall clean all food preparation equipment daily. Walls, ceilings and floors shall be kept free of grease and dirt and shall be cleaned regularly. Countertops and tables shall be kept clean and dry at all times.
- 5.6.3 CONCESSIONAIRE shall remove and stack out of sight of public view all dirty utensils, pots, pans, table linens, dishes, flatware, glasses and other items. All such items shall be spotless and dry when offered to patrons.
- 5.6.4 CONCESSIONAIRE shall vacuum the dining room at least once a day, wash the dining room windows on an as-needed basis, perform maintenance and daily cleaning of the patio area, and bus the tables in the dining room and patio areas.
- 5.6.5 Grease shall not be poured down drains, but shall be disposed of in containers. CONCESSIONAIRE shall, at its own expense, arrange for grease pickup and removal from the premises.
- 5.6.6 CONCESSIONAIRE shall be responsible for telephone charges in excess of the basic monthly access fees (i.e., long distance calls) for the telephone line assigned to the Concession. CONCESSIONAIRE shall also be responsible for any telephone advertising costs for the line assigned to the Concession.
- 5.6.7 CONCESSIONAIRE shall be responsible for the maintenance, cleaning and operation of the Cart as identified in Exhibit B. CONCESSIONAIRE shall provide a trash receptacle on the Cart for use by customers. CONCESSIONAIRE shall not sell any items in glass containers from the Cart. CONCESSIONAIRE shall be responsible for maintenance and cleanliness of the Cart storage area.
- 5.7 Improvements. No capital improvements are required as part of this Concession Agreement. However, the District will consider all reasonable capital improvements and/or clubhouse furnishings proposed which are conducive to the enhancement and increased revenue of the food and beverage facility. Acceptance of this Concession Agreement does not constitute approval of proposed improvements and/or installation of clubhouse furnishings. All laws must be complied with before the Concessionaire will be permitted to make any capital improvements to the concession.
- To the extent permitted by law, CONCESSIONAIRE agrees that upon the expiration of the terms of this Agreement, or upon the termination of this Agreement, that it will transfer all alcoholic beverage licenses issued to or used by CONCESSIONAIRE for the operations of the Golf Course Food and Beverage Concession at the Premises to the entity that replaces CONCESSIONAIRE and which enters into a contract with the District for such operations at a cost to the transferee not to exceed the amount paid by CONCESSIONAIRE for the alcoholic beverage license(s). CONCESSIONAIRE shall notify the District of the amount paid for the alcoholic beverage license(s) no later than January 15, 2025

SECTION 6. DISTRICT RESPONSIBILITIES

6.1 District shall allow CONCESSIONAIRE access to the Premises for purpose of CONCESSIONAIRE complying with this Agreement. District shall also allow

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CONCESSIONAIRE access to the Golf Course for purpose of complying with the requirement that CONCESSIONAIRE operate the Beverage Cart on the Golf Course. District shall allow CONCESSIONAIRE's contractors and vendors access across those portions of the Golf Course that are necessary for CONCESSIONAIRE's contractors and vendors to access in order to reach the Premises and supply CONCESSIONAIRE with the goods and services necessary for CONCESSIONAIRE to complete its Operational Responsibilities.

- District shall pay for all electric, gas, water, internet, and cable television services associated with the operation of the Concession on the Premises. District shall provide one telephone line to the food and beverage facility that shall have a separate telephone number and may be listed under the name of the Concession, and one analog telephone line that may be used for credit card processing and/or a separate fax machine.
- 6.3 District shall maintain the structure's foundations, bearing and exterior walls (including glass, doors, and window frames), subflooring and roof (including gutters and downspouts) on the Premises.
- 6.4 District shall maintain all major building systems, including HVAC system, electrical system, plumbing and sewer systems on the Premises.
- 6.5 District shall maintain all surrounding grounds, including planters, irrigation systems, walkways and parking lot on the Golf Course.
- 6.6 District shall maintain all interior and exterior electrical fixtures, and replace all interior and exterior lights as needed on the Premises.
- 6.7 District shall steam clean the dining room carpet on a regular or as-needed basis.
- 6.8 District shall maintain the pro shop, main entrance area, and public restrooms in a first class, neat, clean and wholesome condition at all times.

SECTION 7. INDEPENDENT CONTRACTOR STATUS

7.1 It is expressly understood and agreed between CONCESSIONAIRE and District that CONCESSIONAIRE is an independent contractor and not an agent, servant, employee, or representative of District in the performance of Concession services. No term or provision of this Agreement, or act of CONCESSIONAIRE or District under this Agreement, shall be construed as changing this status. Since CONCESSIONAIRE is an independent contractor, District shall not be providing CONCESSIONAIRE with any of District's employee benefits or with any other statutory benefits, such as Workers' Compensation coverage. District shall not pay withholding taxes, social security taxes, employment insurance contributions and/or payroll taxes for CONCESSIONAIRE and CONCESSIONAIRE's employees. CONCESSIONAIRE must make any and all financial reports in connection with taxes or otherwise as required by state, federal, or local law applicable to a self-employed person/entity.

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7.2 CONCESSIONAIRE is solely responsible for providing to its employees all legally required employee benefits. District is not responsible for payment of any salaries, wages or compensation to any of CONCESSIONAIRE's personnel.

SECTION 8. HOLD HARMLESS

8.1 Concessionaire hereby waives all claims and recourse against the District, including the right to contribution for loss or damage to persons or property arising from, growing out of, or in any way connected with or incident to this contract, except claims arising from, and to the extent of, the sole gross negligence or willful misconduct of the District, its officers, agents, or employees. Concessionaire shall protect, indemnify, hold harmless, and defend District, its officers, agents, and employees against any and all claims, demands, damages, costs, expenses, attorney's fees, expert costs and fees, or liability costs arising out of the development, construction, operation, or maintenance of the Premises property described herein and compliance with all laws, including but not limited to the Americans With Disabilities Act of 1990 as provided for herein, except for liability arising out of, and to the extent of, the sole gross negligence or willful misconduct of State, its officers, agents, or employees or other wrongful acts for which the State is found liable by a court of competent jurisdiction

HOLD HARMLESS AGREEMENT: CONCESSIONAIRE, on behalf of its officers, agents, employees, representatives, and invitees hereby waive all claims and recourse against the District and its officials, officers, elected officials, agents, employees, volunteers and representatives (collectively, "District Representatives"), including the right to contribution for loss or damage to persons or property arising from, growing out of, or in any way connected with or incident to this Agreement, except claims arising from, and to the extent of, the sole gross negligence or willful misconduct of the District, its officers, agents, or employees. Concessionaire shall protect, indemnify, hold harmless, and defend District Representatives against any and all claims, demands, damages, costs, expenses, attorney's fees, expert costs and fees, or liability costs arising out of the development, construction, operation, or maintenance of the Premises described herein and compliance with all laws, including but not limited to the Americans With Disabilities Act of 1990 as provided for herein, except for liability arising out of, and to the extent of, the sole gross negligence or willful misconduct of District, its officers, agents, or employees or other wrongful acts for which the District is found liable by a court of competent jurisdiction.

SECTION 9. INSURANCE

- 9.1 CONCESSIONAIRE shall, for the term of this Agreement and any extensions of this Agreement, maintain, at its own expense, valid and collectible insurance as required below, and provide certificates to District reflecting compliance with these insurance requirements. This insurance shall not affect CONCESSIONAIRE's liability under the indemnification provisions detailed in Section 8.
- 9.2 General Liability Insurance
 - 9.2.1 Commercial general liability insurance providing broad form comprehensive general liability insurance including bodily injury liability and property damage liability as to all coverage.

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- 9.2.2 The limit of liability must be at least \$2,000,000 per person with not less than a \$4,000,000 aggregate limit.
- 9.2.3 The following endorsements/coverage shall be included in the policy:
 - a. Contractual liability insurance coverage expressly designating this Agreement;
 - b. Products and completed operations liability coverage;
 - c. Owner's and contractor's protective liability coverage;
 - d. Broad Form Comprehensive General Liability endorsement including, but not limited to, personal and advertising injury liability coverage, premises medical payments coverage, fire legal liability coverage, broad form property damage liability coverage, and extended bodily injury coverage;
 - e. Endorsement naming the Rancho Simi Recreation and Park District, its officers, employees, elected officials, attorneys, members of boards and commissions, agents, and volunteers (hereinafter collectively referred to as "Additional Insured") as additional insured under the policy;
 - f. The policy and all coverage thereunder shall be written on an occurrence basis, rather than a claims-made basis;
 - g. The coverage shall be primary for all purposes and noncontributing with any other applicable insurance coverage carried by the Additional Insured;
 - h. CONCESSIONAIRE and the insurance company waive all rights of subrogation and contribution against the Additional Insured; and
 - i. The policy may not be cancelled nor the above coverage/endorsements reduced without 60 days' written notice to District.

9.3. Automotive Insurance

- 9.3.1 Commercial business automotive liability insurance. CONCESSIONAIRE shall require any subcontractor to provide it with evidence of the same commercial business automotive liability insurance coverage.
- 9.3.2 The amount of insurance shall be at least \$1,000,000 per person or occurrence.
- 9.3.3 The following endorsements/coverage shall be included in the policy:

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a. Endorsement naming the Rancho Simi Recreation and Park District, its officers, employees, elected officials, attorneys, members of boards and commissions, agents, and volunteers (hereinafter collectively referred to as "Additional Insured") as additional insured under the policy;

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- b. The coverage shall be primary for all purposes and noncontributing with any other applicable insurance coverage carried by the Additional Insured;
- c. CONCESSIONAIRE and the insurance company waive all rights of subrogation and contribution against the Additional Insured; and
- d. The policy covers use of any automobile; and
- e. The policy may not be cancelled nor the above coverage/endorsements reduced without 60 days' written notice to District.

9.4 Workers' Compensation Insurance

- 9.4.1 Workers' Compensation and employer's liability insurance for all of its employees. In lieu of evidence of Workers' Compensation Insurance, District shall accept a self-insuring certificate from the State of California. CONCESSIONAIRE shall require any subcontractor to provide it with evidence of Workers' Compensation and employer's liability insurance, all in strict compliance with California state laws.
- 9.4.2 The following endorsements/coverage shall be included in the policy:
 - a. The coverage shall be primary for all purposes and noncontributing with any other applicable insurance coverage carried by District;
 - b. CONCESSIONAIRE and the insurance company waive all rights of subrogation and contribution against the Rancho Simi Recreation and Park District, its officers, employees, elected officials, attorneys, members of boards and commissions, agents, and volunteers;
 - c. The policy may not be cancelled nor the above coverage/endorsements reduced without 60 days' written notice to District.

SECTION 10. FAITHFUL PERFORMANCE BOND

- 10.1 CONCESSIONAIRE shall provide a Faithful Performance Bond or the equivalent in cash for the duration of this Agreement in the amount of Twelve Thousand Dollars (\$12,000.00). Said bond is required prior to execution of this Agreement and shall be in the form of a financial instrument preapproved by District.
- 10.2 Within sixty (60) days of completion or termination of this Agreement, District shall return the amount of the Faithful Performance Bond to CONCESSIONAIRE, less any damages or delinquent payments which District may offset against this Bond.

SECTION 11. COMPLIANCE WITH LAWS

11.1 CONCESSIONAIRE must comply with all federal, state, county and city laws, ordinances, rules, regulations, and lawful orders of any public authority bearing on the performance of the Concession services. If CONCESSIONAIRE observes that any provision of the Agreement is at variance with any applicable law, ordinance, rule, or regulation,

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CONCESSIONAIRE must promptly notify District in writing. If CONCESSIONAIRE performs any work knowing such work to be contrary to any laws, ordinances, regulations, or rules, CONCESSIONAIRE thereby assumes full responsibility therefor and bears any costs and liability attributable thereto.

SECTION 12. TAXES

12.1 CONCESSIONAIRE shall pay all taxes of whatever character which may be levied or charged upon CONCESSIONAIRE to use the Premises for the Concession, or upon CONCESSIONAIRE's improvements, fixtures, equipment or other property, or upon CONCESSIONAIRE's operations, including but not limited to the City of Simi Valley Business Tax and the County of Ventura Possessory Interest Tax.

SECTION 13. PERMITS AND LICENSES

13.1 CONCESSIONAIRE must procure and maintain, at its sole cost, all necessary permits and licenses during the term of the Agreement, including but not limited to each of the following: City of Simi Valley business license, County of Ventura Environmental Health Department permit for food and beverage operations, County of Ventura Environmental Health Department food handler permit, California State Alcoholic Beverage Control Board liquor license, and California State Board of Equalization sales permit.

SECTION 14. ASSIGNMENT AND SUBCONTRACTING

14.1 The particular qualities and characteristics of CONCESSIONAIRE form the basis for District selecting CONCESSIONAIRE to provide the Concession. CONCESSIONAIRE shall not assign, delegate or subcontract any of the Concession services to be provided by CONCESSIONAIRE without prior express written approval of District. In the event of an assignment of this Agreement, or any of the rights or obligations of CONCESSIONAIRE under it, CONCESSIONAIRE remains fully responsible for the satisfactory performance of the services even though some or all of those services are performed by an assignee or subcontractor. The assignee or subcontractor shall be fully bound by the provisions of the Agreement, including all indemnity provisions.

SECTION 15. EMPLOYEE QUALIFICATIONS

- 15.1 CONCESSIONAIRE must assign only qualified, trained, courteous, competent, and reliable personnel to perform the Concession services. District has the right to require CONCESSIONAIRE to remove from District premises any employee of CONCESSIONAIRE.
- 15.2 CONCESSIONAIRE has a continuing obligation to provide to District an up-to-date list of all employees assigned to perform the Concession services.
- 15.3 CONCESSIONAIRE's employees shall at all times reflect personal cleanliness. Unkempt and unclean employees shall not be tolerated.

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- 15.4 CONCESSIONAIRE's employees shall at all times be neatly and cleanly uniformed at no expense to District. CONCESSIONAIRE's employees must meet all sanitary standards prescribed for restaurant employees.
- 15.5 CONCESSIONAIRE's employees must possess the ability to communicate with the public and staff. District's determination of effective communication is final.

SECTION 16. DISTRICT ACCESS TO PREMISES

16.1 District shall be permitted access to any and all areas of the Premises to perform repairs and maintenance and to perform regular building inspections on the Premises at all reasonable times.

SECTION 17. NONDISCRIMINATION

17.1 CONCESSIONAIRE, with regard to the Agreement, shall not discriminate on the grounds of race, religion, color, sex, age, national origin, or disability in the selection and retention of all employees, and in the provision of Concession services and sale of products.

SECTION 18. DAMAGE OR DESTRUCTION TO PREMISES

- 18.1 If all or a portion of the Premises are partially damaged by fire, explosion, flooding inundation, floods, the elements, public enemy or other casualty, the same may be repaired by District at its sole option and its own cost and expense. Should the damage render the Premises or a portion thereof uninhabitable or unusable for Concession operations, then a negotiated portion of the fees and charges payable hereunder shall abate from the time of such damage until such time as the Premises are fully restored and certified by District as again ready for use.
- 18.1.2 If, after a reasonable time as solely determined by District, such damage or destruction of the Premises has not been repaired or reconstructed, CONCESSIONAIRE or District may terminate this Agreement in its entirety as of the date of such damage or destruction.
- 18.1.3 Notwithstanding the foregoing, if the Premises, or a substantial portion thereof, are damaged or destroyed as a result of the negligent acts or omissions of CONCESSIONAIRE, its agents, officers, or employees, District may, in its discretion, require CONCESSIONAIRE to repair and reconstruct the Premises, or the District may perform such repairs and reconstruction. If the District does so, CONCESSIONAIRE shall be responsible for reimbursing District for the costs and expenses incurred in making such repairs. CONCESSIONAIRE shall continue paying District rent as determined above during the rebuilding of the facility.

SECTION 19. TERMINATION

19.1 District may, by written notice to Contractor, terminate the whole or any part of this Agreement at any time and without cause by giving written notice to Contractor of such termination, and specifying the effective date thereof, at least ninety (90) days before the effective date of such termination. Upon termination, Contractor shall be compensated only for those services which have been fully and adequately rendered to District through

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the effective date of the termination, and Contractor shall be entitled to no further compensation. CONCESSIONAIRE may terminate this Agreement by written notice to District, at any time and without cause by giving written notice to District of such termination, and specifying the effective date thereof, at least ninety (90) days before the effective date of such termination..

- In the event this Agreement is terminated in whole or in part as provided herein, District may procure, upon such terms and in such manner as it may determine appropriate, services similar to those terminated.
- All notices permitted or required under this Agreement shall be given to the respective parties at the following address, or at such other address as the respective parties may provide in writing for this purpose:

CONCESSIONAIRE:

[INSERT NAME ADDRESS ADDRESS CONTACT PERSON]

District: Simi Hills Golf Course

Attn: Golf Course Manager

5031 Alamo Street Simi Valley, CA 93063

SECTION 20. CONSEQUENTIAL DAMAGES

20.1 District shall not be liable hereunder for any special, indirect, incidental or consequential damages whatsoever, whether in contract, tort (including negligence), or strict liability including, but not limited to, loss of use of or under-utilization of labor or facilities, loss of revenue or anticipated profits, or claims from customers resulting from a party's performance or nonperformance of its obligations under this Agreement, or in the event of suspension or termination of this Agreement.

SECTION 21. RETURN TO SAME CONDITION

21.1 At the conclusion of the term of this Agreement or any extension of it, CONCESSIONAIRE shall return the Premises to District in the same condition and state of repair as existed at the commencement of this Agreement, reasonable wear and tear excepted. Any expenses incurred by District in returning the Premises to that condition shall be paid by CONCESSIONAIRE to District within thirty (30) days following District's request for payment.

SECTION 22. INCORPORATION OF PROPOSAL

22.1 CONCESSIONAIRE shall substantially comply with the representations made in "CONCESSIONAIRE -- Proposal to: Rancho Simi Recreation and Park District for the Simi SHGC F&B Concession Agreement RSRPD - CONCESSIONAIRE, Inc.

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Hills Golf Course Food and Beverage Concession Operation" ("Proposal") submitted to District by August 2, 2024, which Proposal is attached hereto as Exhibit C, and by this reference incorporated herein.

22.2 In the event of a conflict between the Proposal and this Agreement, the Agreement shall control.

SECTION 23. COMPLETE AGREEMENT

23.1 This written Agreement, including all exhibits specifically incorporated herein by reference, shall constitute the complete agreement between the parties hereto. No oral agreement, understanding or representation not reduced to writing and specifically incorporated herein shall be of any force or effect, nor shall any such oral agreement, understanding or representation be binding upon the parties hereto. No supplement, modification, or amendment of this Agreement shall be binding on either party unless executed in writing and signed by the Parties.

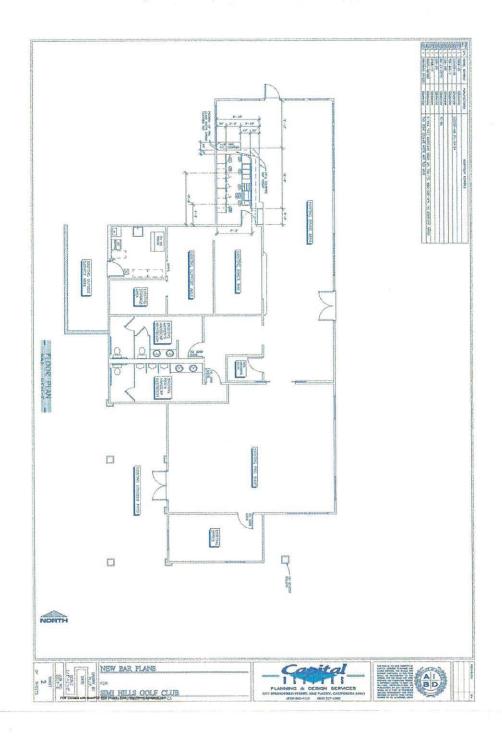
IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the day and year herein below written.

| Date: | RANCHO SIMI RECREATION AND PARK DISTRICT |
|----------------------------|--|
| | By: Dan Paranick, District Manager |
| Date: | CONCESSIONAIRE, Inc. |
| | Ву: |
| APPROVED AS TO FORM: | |
| Ryan Guiboa, Legal Counsel | |

SHGC F&B Concession Agreement RSRPD – CONCESSIONAIRE, Inc.

Page 16 of 18 _____D.P.

Attachment A Graphic Depiction of the Premises



Attachment B Furniture, Fixtures & Equipment Inventory

| Item # | Description | Quantity | Purchase |
|--------|--|----------|----------|
| | | | Year |
| 1 | Love Seats, 6 Chairs, 4 tables | 1 | 2022 |
| 2 | Patio sets (bistro table, 4 chairs) | 2 | 2012 |
| | 16 Tables, 134 chairs (durable plastic | | 2022 |
| 3 | outdoor) | <u>l</u> | 2022 |
| 4 | 16 square tables, 46 chairs | <u>l</u> | 2022 |
| 5 | Barstools / bistro tables | 12 / 3 | |
| 6 | Standard folding tables | 7 | 2012 |
| 7 | Framed golf pictures | 10 | 2009 |
| 8 | Flat-panel TV | 2 | 2013 |
| 9 | Wooden trash can containers | 3 | 2009 |
| 10 | Flat-top stove/oven | 1 | 2022 |
| 11 | Double-basket deep fryer | 1 | 2022 |
| 12 | Two-door sandwich station | 1 | 2004 |
| 13 | Single-tap beer keg cooler | 1 | 2006 |
| 14 | Microwave oven | 1 | 2004 |
| 15 | 48" two-door reach-in refrigerator | 1 | 2017 |
| 16 | 24" one-door reach-in refrigerator | 2 | 2017 |
| 17 | 72" three-door reach-in freezer | 1 | 2017 |
| 18 | Stainless steel prep table | 1 | 1992 |
| 19 | Heavy-duty manual can opener | 1 | 1992 |
| 20 | Three-sink dishwashing station | 1 | 1992 |
| 21 | Three-shelf, beer storage rack | 1 | 1992 |
| 22 | Five-shelf, open storage racks | 7 | 2004 |
| 23 | Top-load, reach-in beer cooler | 1 | 2013 |
| 24 | 48" Manitowoc ice machine | 1 | 2023 |
| 25 | Yamaha Beverage Cart YTF2A18 | 1 | 2017 |
| 26 | Yamaha Beverage Cart YUM2A20 | 1 | 2020 |
| 27 | 72 Round Banquet tables | 6 | 2012 |
| 28 | Folding Chairs | 65 | 2012 |

SHGC F&B Concession Agreement RSRPD – CONCESSIONAIRE, Inc.

Page 18 of 18 ______D.P.

RANCHO SIMI RECREATION AND PARK DISTRICT INTEROFFICE MEMORANDUM

DATE:

June 19, 2024

TO:

District Manager

FROM:

Director of Planning and Maintenance

SUBJECT:

Further Review and Direction Regarding Activity Center Phase 3 Construction

Project

Background:

At its meeting on May 15, 2024, staff presented the Board with the Park District's proposed Capital Improvement Projects for Fiscal Year 2024-25, which included the Activity Center Phase 3 Construction Project. As part of a comprehensive discussion regarding the Activity Center Phase 3 Construction Project, the Board raised concerns regarding the overall probable construction cost of the Phase 3 project and its affordability based on the District's budgetary constraints. The Board also questioned staff regarding the long-term viability and necessity of constructing the second-floor mezzanine level improvements. As a result, the Board requested staff to research and present alternatives that could be used to reduce the project's scope of work which would not alter the proposed gymnasium floor area improvements or significantly impact the completion timeline for the project.

Discussion:

Based on the Board's direction from the May 15, 2024 Board meeting and subsequent interdepartmental discussions, staff has formulated six alternatives for the Board's review and discussion. Each of the six alternatives utilizes the basic floor plan for the open gymnasium floor area as designed by the project architect and builds upon the existing shell and core plan of the existing Activity Center to provide increased levels of recreational improvements.

The estimated construction cost range provided for each alternative was extrapolated based on a revised estimate of probable construction costs for the Activity Center Phase 3 Construction Project as prepared by Parker-Brown Inc. The revised estimate was received by staff subsequent to the May 15, 2024 Board meeting, and while it is not based on actual construction plans, it does indicate that the probable estimated construction cost of the Activity Center Phase 3 Construction Project could exceed ten million dollars. A copy of this estimate is provided as Exhibit "A". It should be noted that the District's architect, Heney Dong and Associates, believes that this construction estimate should only be used as a "not to exceed value" for budgetary purposes until a more comprehensive cost evaluation can be performed based on the actual working drawings.

While this estimate provides some basis to determine the estimated cost range for each alternative, staff had to make many assumptions as to the cost breakdown of each line item applicable to each alternative. Please note that the estimated construction cost range provided for each alternative does not include District supplied and installed items (i.e., tables, chairs, computers, etc.) which could range between \$314,972 to \$1,029,917, depending on the final design of the Activity Center Phase 3 Construction Project.

Alternative No. 1 – First Floor Improvements Only

This alternative focuses on improving the downstairs portion of the Phase 3 floor space without major modifications to the existing walls or superstructure. While the amenities shown for the open gym floor area will remain unaltered from the existing architectural design, adjustments to the plan will have to be made to fill in the unused floor space created by the elimination of the second floor and corresponding first floor Multipurpose and Party Room. To fill in this area, staff's preliminary design recommendation is to include a parent observation/waiting area with a large adjoining carpeted floor space that could be used as a multipurpose activity area. As for the existing Activity Room No. 4, staff needs to perform additional research and consultation with recreation staff to optimize this floor space. A graphic depiction of the proposed floor plan is provided as Alternative No. 1.

Extrapolating elements from Parker-Brown's estimate of probable construction cost, staff anticipates that Alternative No. 1's estimate of probable construction cost could range between \$4,854,630 to \$5,582,824, with the District's supplied and installed items ranging from \$314,972 to \$362,213. Therefore, the aggregate cost of Alternative No. 1 could range between \$5,169,602 to \$5,945,037.

Alternative No. 2 – First Floor Improvements with Activation of the Existing Second Floor Mezzanine

Building upon the first-floor improvements identified in Alternative No. 1, this alternative incorporates the addition of the existing second-floor mezzanine to relocate the proposed parent observation/waiting area from the first floor to the second floor to provide better spectator viewing. While the actual construction elements for this alternative would be minimal (i.e., carpet, paint, electrical, lighting, etc.), the majority of the cost would come from District supplied and installed amenities (i.e., televisions, internet workstations, vending machines, and games) to enhance and diversify the useable space. In addition, the existing second floor "Key Room" could be converted into a small rentable observation/meeting room for small private gatherings. A graphic depiction of this proposed floor plan is provided as Alternative No. 2.

One drawback to this alternative would be the District's ability to provide ADA access to the second-floor mezzanine. Staff believes that this requirement could be resolved by allowing anyone requiring special accommodations to use the elevator in the Activity Center's lobby area to access the second-floor mezzanine through the second-floor office area.

Staff anticipates that Alternative No. 2's estimate of probable construction cost could range between \$4,889,981 to \$5,623,477, with the District's supplied and installed items ranging from \$335,482 to \$385,805. Therefore, the aggregate cost of this alternative could range between \$5,225,463 to \$6,009,282.

Alternative No. 3 – First Floor Improvements with Addition of Multipurpose and Party Room

Utilizing the downstairs portion of the Phase 3 floor space without major modifications to the proposed open gym floor area, existing walls or superstructure, this alternative allows for the construction of non-load bearing (tenant improvement) walls and ceiling to create the First Floor Multipurpose and Party Room. This alternative does not change or modify the existing first floor restrooms, Activity Room No. 4, or file storage room.

While this option allows for more recreational opportunities within the Activity Center and may increase the District's ability to raise revenue, one major drawback is the creation of approximately 3500 sq. ft. of dead space over the Multipurpose and Party Room. While this space could be used to store infrequently used lightweight materials and supplies, it will not be capable of supporting the future addition of a second-floor area. A graphic depiction of the proposed floor plan is provided as Alternative No. 3.

Alternative No. 3's estimate of probable construction cost could range between \$5,815,480 to \$6,687,802, with the District's supplied and installed items ranging from \$537,607 to \$618,248. Therefore, the aggregate cost of this alternative could range between \$6,353,087 to \$7,306,050.

<u>Alternative No. 4 – First Floor Improvements with Addition of Multipurpose and Party Room With the Activation of the Existing Second Floor Mezzanine</u>

This alternative uses the same first floor improvements identified in Alternative No. 3, with the addition of the existing second-floor mezzanine as a parent observation/waiting lounge. Similar to Alternative No. 2, the second-floor construction improvements would be minimal (i.e., carpet, paint, electrical, lighting, etc.), with the majority of cost associated with District supplied and installed amenities (i.e., televisions, internet workstations, vending machines, and games). The existing second floor "Key Room" could be converted into a small rentable observation/meeting room for small private gatherings. A graphic depiction of this proposed floor plan is provided as Alternative No. 4.

Staff anticipates that Alternative No. 4's estimate of probable construction cost could range between \$5,850,831 to \$6,728,455, with the District's supplied and installed items ranging from \$558,117 to \$641,835. Therefore, the aggregate cost of this alternative could range between \$6,408,948 to \$7,370,290.

Alternative No. 5 – Construction of the Activity Center Phase Three Construction Project as Designed Without Completion of the Second Floor Buildout

This proposed alternative incorporates the complete buildout of the Activity Center Phase 3 Construction Project's first floor improvements and second floor structural elements, elevator shaft, and utility stub-ins without the final buildout of the second-floor area. This option allows the Park District to reduce the initial cost of construction for the Phase 3 Construction Project without compromising future expansion of the second-floor area. The unfinished second floor can be completed as a separate phase of construction when funding becomes available. A graphic depiction of the proposed floor plan is provided as Alternative Exhibit "5".

Staff anticipates that Alternative No. 5's estimate of probable construction cost could range between \$9,424,180 to \$9,534,737, with the District's supplied and installed items ranging from \$695,426 to \$799,740. Therefore, the aggregate cost of this alternative could range between \$10,119,606 to \$10,334,477.

<u>Alternative No. 6 – Construction of Activity Center Phase Three Construction Project as Currently Designed</u>

This alternative is for the complete construction of the Activity Center Phase 3 Construction Project as currently designed by the project architect. A graphic depiction of the proposed floor plan is provided as Alternative No. 6.

Using the estimate of probable construction cost as prepared by Parker-Brown Inc. (\$10,161,224) and the Park District's estimate for District supplied and installed items ranging from \$895,580 to \$1,029,917, staff estimates that the total aggregate cost of the Activity Center Phase 3 Construction Project could range between \$11,056,804 to \$11,191,141.

While this staff report provides the Board with various alternatives to reduce the scope of work for the Activity Center Phase 3 Construction Project, it does not include a theoretical analysis of staffing, projected revenue, or operational cost associated with each alternative.

Board Action Requested:

That the Board review and discuss the various alternatives presented in this report and provide direction to staff.

Wayne Nakaoka

Director of Planning and Maintenance

- I Holde

Exhibit "A"

Parker Brown, Inc.

Activity Center Phase 3 Estimate of Probable Construction Cost

| BUDGET #001 CLIENT - Rancho Simi | | | P | ARKER F | BROWN. I | INC. | |
|--|-------------|--------------------|---|----------|-----------|-----------|--|
| PROJECT - Rancho Simi Rec Center | en. | PARKER BROWN, INC. | | | | | |
| ESTIMATOR - D. Ryan | | | LICENSE # 689613 WWW.PARKERBROWNINC.COM | | | | |
| and the second s | | | | REVISED | 5/10/2024 |) IVI | |
| 5/10/2024 DESCRIPTION | QTY | UN | UNIT | BLDG | BLDG STD | TOTAL | |
| DESCRIPTION | QII | UN | UNII | BLDG | DLDG 31D | TOTAL | |
| GENERAL REQUIREMENT | S: DIVI | SION 1 | | | | | |
| | | | | | | | |
| PLANS: 01.010 | 1 | LS | | 1500 | | | |
| Printing Fees | 1 | EA | | INCLUDED | | | |
| SUB-TOTAL PLANS | | | | | 1500 | | |
| | | | | | | | |
| GENERAL CONDITIONS: 01.012 | 1 | LS | | 120000 | | | |
| Field Labor | 36 | WK | | INCLUDED | | | |
| Office / Accounting | 36 | WK | | INCLUDED | | | |
| SUB-TOTAL GENERAL CONDITIONS | | | *************************************** | | 120000 | | |
| | | | | | | | |
| PROJECT ADMIN: 01.013/4 | 1 | LS | | 225000 | | | |
| Project Superintendent: 01.013 | 36 | WK | | INCLUDED | | | |
| Project Engineer: 01.014 | 36 | WK | | INCLUDED | | | |
| Project Manager: 01.014 | 36 | WK | | INCLUDED | | | |
| SUB-TOTAL PROJECT ADMIN. | | | | | 225000 | | |
| | | | | | | 1 1 | |
| TEMP. FACILITIES: 01.015 | 1 | LS | | 20000 | | | |
| Temp Power | 1 | LS | | INCLUDED | | | |
| Temp Lifts / Scaffolding | 1 | EA | | INCLUDED | | | |
| Misc. | 1 | LS | | INCLUDED | | i i i | |
| SUB-TOTAL TEMP FACILITIES | | | | | 20000 | | |
| | | | | | | | |
| CLEANING & PROTECTION: 01.017 | 1 | LS | | 70000 | 21 | | |
| Dumpsters | 36 | EA | | INCLUDED | | | |
| Progressive Cleaning | 36 | WK | | INCLUDED | 11.5 | | |
| Final Cleaning | 30000 | SF | | INCLUDED | | | |
| Protection | 1 | LS | | INCLUDED | | | |
| SUB-TOTAL CLEANING & PROTECTION | | | | | 70000 | | |
| INSPECTIONS: 01.018 | 1 | LS | | 10000 | | | |
| Deputy Inspections | 1 | LS | | INCLUDED | | | |
| Misc./OSHA | 1 | LS | | INCLUDED | | | |
| SUB-TOTAL INSPECTIONS | 1 | 113 | | INCLUDED | 10000 | | |
| SUD-101AL INSPECTIONS | | | | | 10000 | *** | |
| SUB-TOTAL: DIVISION 01.000 | | | | | | 446500 | |
| OVER WORK & DEVICE DAY | ONG | | | | | 111 - 1-1 | |
| SITE WORK & DEMO: DIVISION | <u>JN 2</u> | | | | | | |
| | 1 | 1 | | _ I | | | |

| BUDGET #001 | | | D | VBKEB E | BROWN, | INC | | |
|----------------------------------|--|--------|------------------|----------------------|---------------|-------------|--|--|
| CLIENT - Rancho Simi | | | , I | | | IIIC. | | |
| PROJECT - Rancho Simi Rec Center | | | LICENSE # 689613 | | | | | |
| ESTIMATOR - D. Ryan | | | | | ERBROWNINC.CO | OM | | |
| 5/10/2024 | | 1 | | REVISED | 5/10/2024 | | | |
| DESCRIPTION | QTY | UN | UNIT | BLDG | BLDG STD | TOTAL | | |
| SWPPP: 02.000 | - | 27 200 | | | | | | |
| SUBCONTRACTOR QUOTE | 1 | LS | | 0 | | | | |
| SUB-TOTAL SWPPP | | | | - | 0 | | | |
| DEMOLITION: 02.021 | | | | | | | | |
| SUBCONTRACTOR QUOTE | 1 | LS | | 175275 | | | | |
| 1st Floor Restrooms | 2 | EA | | INLCUDED | | | | |
| Warehouse Offices/ Storage | 1 | LS | | INLCUDED | - | | | |
| 1st Floor Showers | 2 | EA | | INLCUDED | | | | |
| Stairs | 2 | EA | | | | | | |
| Warehouse/ Mezzanine Walls | 300 | LF | | INLCUDED INLCUDED | | | | |
| Exterior Wall Cut Ins | 7 | EA | | INLCUDED | | | | |
| Ceiling/Light Fixtures | 1 | LS | | INLCUDED | | | | |
| T- Bar Ceiling | 1 | LS | | INLCUDED | | | | |
| MEP Demo | 1 | LS | | INLCUDED | | | | |
| Doors | 19 | EA | | INLCUDED | | | | |
| SUB-TOTAL DEMOLITION | 19 | EA | | INLCODED | 175275 | | | |
| 30D-101AL DEMOLITION | | | | | 1/32/3 | | | |
| EARTHWORK: 02.022 | <u> </u> | _ | | | | | | |
| SUBCONTRACTOR QUOTE | 1 | LS | | 0 | | | | |
| SUB-TOTAL EARTHWORK | 1 | LO | | T | 0 | | | |
| SOD TOTAL DIRECTION ORK | † | _ | | | - 0 | | | |
| SURVEYING: 02.023 | | | | | | | | |
| SUBCONTRACTOR QUOTE | 1 | LS | | 0 | | /m/11x-11ll | | |
| SUB-TOTAL SURVEYING | | | | | 0 | | | |
| | | | | | | | | |
| PAVING & SURFACING: 02.025 | | | | | | | | |
| SUBCONTRACTOR QUOTE | 1 | LS | | 0 | | | | |
| SUB-TOTAL EXTERIOR IMPROVMENS | | | | | 0 | | | |
| | | | | | | | | |
| UTILITIES: 02.027 | | | | | | | | |
| SUBCONTRACTOR QUOTE | 1 | LS | | 0 | | | | |
| SUB-TOTAL UTILITIES | | | | | 0 | | | |
| | | | | | | | | |
| SITE IMPROVMENTS: 02.028 | | | | | | | | |
| SUBCONTRACTOR QUOTE | 1 | LS | | 0 | | | | |
| SUB-TOTAL SITE IMPROVMENS | | | | | 0 | | | |
| | | | | | | | | |
| LANDSCAPING: 02.029 | | | | | | | | |
| SUBCONTRACTOR QUOTE | 1 | LS | | 10000 | | | | |

| BUDGET #001 | | | D | ABKED | BROWN, | INC |
|--|----------|------|------|----------|--------------|--------|
| CLIENT - Rancho Simi | | | | | | INC. |
| PROJECT - Rancho Simi Rec Center | | | | | # 689613 | |
| ESTIMATOR - D. Ryan | | | | | ERBROWNINC.C | OM |
| 5/10/2024 | | Tana | | REVISED | 5/10/2024 | Non- |
| DESCRIPTION | QTY | UN | UNIT | BLDG | BLDG STD | TOTAL |
| Rework for New Parking | 1 | LS | | INCLUDED | | |
| SUB-TOTAL LANDSCAPING | | | | | 10000 | |
| SUB-TOTAL: DIVISION 02.0 | 00 | | | | | 185275 |
| CONCRETE: DIVISION 3 | | | | | | |
| 8 | | | | 1 | | |
| ARCH. & STRUCT. CONCRETE: 03.031 | | | | | | |
| SUBCONTRACTOR QUOTE | 1 | LS | | 20000 | | |
| MEP Saw Cut/ Trench | 1 | LS | | INCLUDED | | |
| UB-TOTAL ARCH. & STRUCT. CONCRETE | | | | | 20000 | |
| PRECAST CONCRETE: 03.034 | | | | | | |
| SUBCONTRACTOR QUOTE | 1 | LS | | 0 | | |
| SUB-TOTAL PRECAST CONCRETE | | | | | 0 | |
| CONCRETE RESTORATION: 03.039 | | | | | | |
| | 1 | LS | | 89500 | | |
| SUBCONTRACTOR QUOTE Polish Concrete @ Warehouse | 17000 | | | INCLUDED | | |
| Epoxy Flooring @ Snack Bar | 300 | SF | | INCLUDED | | |
| SUB-TOTAL CONCRETE RESTORATION | 300 | SF | | INCLUDED | 89500 | |
| SUB-TOTAL CONCRETE RESTORATION | <u> </u> | | | | 69300 | |
| SUB-TOTAL: DIVISION 03.0 | 00 | | | | | 109500 |
| | | | | | | |
| MASONRY: DIVISION 4 | | | | | (| |
| BRICK MASONRY: 04.041 | | | | | | |
| SUBCONTRACTOR QUOTE | 1 | LS | | 0 | | |
| SUB-TOTAL BRICK MASONRY | | | | | 0 | |
| CONCRETE / CLASS DLOCK, 04 042 | | | - | | | |
| CONCRETE / GLASS BLOCK: 04.042 | 1 | 10 | | 0 | | |
| SUBCONTRACTOR QUOTE SUB-TOTAL CONCRETE / GLASS BLOCK | 1 | LS | | 0 | 0 | |
| SUB-TOTAL CONCRETE / GLASS BLOCK | | | | | 0 | |
| STONE: 04.044 | | | | | | |
| SUBCONTRACTOR QUOTE | 1 | LS | | 90750 | | |
| Solid Surface @ Restrooms | 4 | EA | | INCLUDED | | |
| Party Room Counter | 30 | LF | | INCLUDED | | |
| MP Room Counter | 1 | EA | | INCLUDED | | |
| Snack Bar | 1 | LS | | INCLUDED | | |

| BUDGET #001 | | | D/ | DVEDI | DOWN 1 | INC |
|-------------------------------------|---------|----|----------|---------------|---|------------------|
| CLIENT - Rancho Simi | | | T F | | BROWN, I | IIVC. |
| PROJECT - Rancho Simi Rec Center | | | # 689613 | ANY-2-10.1 | | |
| ESTIMATOR - D. Ryan | | | | ERBROWNINC.CO | OM | |
| 5/10/2024 | | | | REVISED | 5/10/2024 | |
| DESCRIPTION | QTY | UN | UNIT | BLDG | BLDG STD | TOTAL |
| SUB-TOTAL STONE | | | | | 90750 | |
| CUR TOTAL DIVISION 04 0 | 00 | | | | | 90750 |
| SUB-TOTAL: DIVISION 04.0 | 00 | | | | | 90750 |
| METALS: DIVISION 5 | | | | | | |
| STRUCTURAL METAL FRAMING: 05.051 | Ot. | | | | | |
| SUBCONTRACTOR QUOTE | 1 | LS | | 30000 | | |
| Structural Metal Framing For Stairs | 1 | LS | | INCLUDED | | |
| B-TOTAL STRUCTURAL METAL FRAMIN | IG | | | | 30000 | |
| MISC. METAL FRAMING: 05.052 | | | | | | |
| SUBCONTRACTOR QUOTE | 1 | LS | | 0 | | |
| SUB-TOTAL MISC. METAL FRAMING | 1 | LO | | 0 | 0 | |
| SUB-TUTAL MISC. METAL FRAMING | | | | | U | |
| METAL FABRICATIONS: 05.055 | | | | | | |
| SUBCONTRACTOR QUOTE | 1 | LS | | 335900 | Sum | |
| Fencing | 500 | LF | | INCLUDED | | |
| Stainless Steel Wall Protection | 1620 | EA | | INCLUDED | | |
| Counter Top Supports | 1 | LS | | INCLUDED | | C 500510 C 10000 |
| Stair Case | 1 | | | INCLUDED | | |
| SUB-TOTAL METALS FABRICATIONS | | | | | 335900 | |
| SUB-TOTAL: DIVISION 05.0 | 00 | | | | | 365900 |
| CARPENTRY & MILLWORK: DIV | ISION 6 | | | | | |
| | | | | | | |
| ROUGH CARPENTRY: 06.061 | | | | | | |
| SUBCONTRACTOR QUOTE | 1 | LS | | 300000 | | |
| Mezzanine | 1 | LS | | INCLUDED | 200000 | |
| SUB-TOTAL ROUGH CARPENTRY | | | | | 300000 | |
| FINISH CARPENTRY: 06.062 | | | | | | |
| SUBCONTRACTOR QUOTE | 1 | LS | | 0 | | |
| SUB-TOTAL FINISH CARPENTRY | | | | | 0 | |
| | | | | | | |
| CABINETS & MILLWORK: 06.063 | - | | | 55500 | | |
| SUBCONTRACTOR QUOTE | 1 | LS | | 55700 | | a company |
| Entry/ Reception | 1 | LS | | INCLUDED | | |
| Snack Bar- 2nd Floor | 1 | LS | | INCLUDED | | |

| BUDGET #001 | | | PA | ARKER | BROWN, I | NC |
|--|--------|-----|---------|----------|---------------|-------------|
| CLIENT - Rancho Simi | | | 1 1 | | | 110. |
| PROJECT - Rancho Simi Rec Center | | | | | # 689613 | |
| ESTIMATOR - D. Ryan | | | | | ERBROWNINC.CO | M |
| 5/10/2024 | T | TT | ******* | REVISED | 5/10/2024 | mom 4 v |
| DESCRIPTION | QTY | UN | UNIT | BLDG | BLDG STD | TOTAL |
| Countertop @ Lounge | 40 | LF | | INCLUDED | | |
| SUB-TOTAL CABINETS & MILLWORK | | - | | | 55700 | |
| SUB-TOTAL: DIVISION 06.0 | 000 | | | | | 355700 |
| THERMAL & MOISTURE: DIVIS | SION 7 | | | | | |
| AMMAN CONTRACTOR OF CONTRACTOR | | T | | 12 | | |
| WATERPROOFING: 07.071 | | | | | | |
| SUBCONTRACTOR QUOTE | 1 | LS | | 0 | | |
| SUB-TOTAL WATERPROOFING | | | | | 0 | |
| INSULATION: 07.072 | | | | | | |
| SUBCONTRACTOR QUOTE | 1 | LS | | 80000 | | |
| Scrim @ Exposed Ceiling | 30000 | | | INCLUDED | | |
| Insulation @ New Walls ONLY | 40000 | SF | | INCLUDED | | |
| SUB-TOTAL INSULATION | | | | | 80000 | |
| | | | | | | |
| FIRE PROOFING:07.0725 | | 1.0 | | | | |
| SUBCONTRACTOR QUOTE | 1 | LS | | 0 | 0 | |
| SUB-TOTAL FIRE PROOFING | | | | | 0 | |
| ROOFING: 07.075 | | | | | | |
| SUBCONTRACTOR QUOTE | 1 | LS | | 20000 | | |
| ALLOWANCE | 1 | LS | | INCLUDED | | |
| SUB-TOTAL ROOFING | | | | | 20000 | |
| FLASHING & SHEETMETAL: 07.076 | - | | | | | |
| SUBCONTRACTOR QUOTE | 1 | LS | | 0 | | |
| SUB-TOTAL FLASHING & SHEETMETAL | | DO | | · · | 0 | |
| | | | | | TTE : | |
| SUB-TOTAL: DIVISION 07.0 | 000 | 1 | | | | 100000 |
| DOORS & GLAZING: DIVISIO | N 8 | | | | | |
| | | | | | | |
| DOORS/FRAMES/HRDW: 08.081-7 | | | | | | |
| SUBCONTRACTOR QUOTE | 1 | LS | | 85450 | | |
| Single Assembly | 23 | EA | | INCLUDED | | |
| Paired Assembly | 6 | EA | | INCLUDED | | |
| Relocate Existing | 1 | LS | | INCLUDED | | |
| SUB-TOTAL DOORS/FRAMES/HRDW | | | | | 85450 | 3 (1,11,11) |

| BUDGET #001 CLIENT - Rancho Simi | | | P | ARKERI | BROWN, | INC |
|--|------|------|------------|--|--------------|------------|
| PROJECT - Rancho Simi Rec Center | | | 1.4 | | | IIVC. |
| ESTIMATOR - D. Ryan | | | | | # 689613 | |
| | | | | | ERBROWNINC.C | OM |
| 5/10/2024 DESCRIPTION | | TINI | HAUTE | REVISED | 5/10/2024 | momat |
| DESCRIPTION | QTY | UN | UNIT | BLDG | BLDG STD | TOTAL |
| GLAZING: 08.088 | | | | | | |
| SUBCONTRACTOR QUOTE | 1 | LS | | 105750 | | |
| Window/ Sidelights | 17 | EA | | 185750 INCLUDED | | |
| Glass Railing | 40 | LF | | INCLUDED | | |
| Storefront Single | 1 | EA | | INCLUDED | | |
| Storefront Pair | 1 | EA | | INCLUDED | | |
| Film | 1 | LS | | | | |
| riiii | | LS | | INCLUDED | | |
| Mirrors (Restrooms, Fitness, MP Rooms) | 1 | LS | | INCLUDED | | |
| SUB-TOTAL GLAZING | | | | | 185750 | |
| | | | 1 | | | |
| SUB-TOTAL: DIVISION 08.0 | 00 | | | | | 271200 |
| | | | | | | |
| FINISHES: DIVISION 9 | | | | | | |
| | | | | | | |
| DRYWALL/METAL FRAMING: 09-092 | | | | | | |
| SUBCONTRACTOR QUOTE | 1 | LS | | 655000 | | |
| Demising Partition | 400 | LF | | INCLUDED | | |
| Separation Wall | 1 | LF | | INCLUDED | | |
| Interior Partition | 2000 | LF | | INCLUDED | | |
| Hard Lid | 1 | LF | | INCLUDED | | |
| Plumbing Walls | 1 | LF | | INCLUDED | | |
| Low Walls | 1 | LF | | INCLUDED | | |
| UB-TOTAL DRYWALL/METAL FRAMING | i e | | | | 655000 | |
| | | | | | | W-C3-CHILL |
| PLASTER: 09.092 | | | | | | |
| SUBCONTRACTOR QUOTE | 1 | LS | | 0 | | |
| SUB-TOTAL PLASTER | | | | | 0 | |
| | | | | | | |
| TILE: 09.093 | | | | | | |
| SUBCONTRACTOR QUOTE | 1 | LS | | 110790 | | |
| 1st Floor Restrooms | 2 | EA | | INCLUDED | | |
| 2nd Floor Restrooms | 2 | EA | | INCLUDED | | |
| Showers | 1 | EA | 40.000.000 | INCLUDED | | |
| Attic Stock | 1 | LS | | INCLUDED | | |
| SUB-TOTAL TILE | | | | | 110790 | |
| | | | | | | |
| ACOUSTICAL CEILING: 09.095 | , | | | District Constitution of the Constitution of t | | |
| SUBCONTRACTOR QUOTE | 1 | LS | | 995760 | | |

| BUDGET #001 | | | P | ARKERI | BROWN, | INC | |
|----------------------------------|--|----------|------|----------|---------------|---------|--|
| CLIENT - Rancho Simi | | | 1.7 | | | | |
| PROJECT - Rancho Simi Rec Center | | | | # 689613 | | | |
| ESTIMATOR - D. Ryan | | | | | ERBROWNING.CO | OM | |
| 5/10/2024 DESCRIPTION | | UN | UNIT | REVISED | 5/10/2024 | | |
| | QTY | 100 | UNII | BLDG | BLDG STD | TOTAL | |
| 2x4 Grid/ Tile | 7700 | SF | | INCLUDED | | | |
| Baffles @ Warehouse | 576 | EA | | INCLUDED | 007740 | | |
| SUB-TOTAL ACOUSTICAL CEILINGS | - | - | | | 995760 | | |
| FLOORING: 09.096 | | | | | | | |
| SUBCONTRACTOR QUOTE | 1 | LS | | 675550 | | | |
| LVT | 13000 | | | INCLUDED | | | |
| Rubber Base | 5000 | LF | | INCLUDED | | | |
| Rubber Sport Court-Flooring | 16000 | SF | | INCLUDED | | | |
| Rubber Mat @ Reception | 1 | LS | | INCLUDED | T- 17 | | |
| Floor Prep | 1 | LF | | INCLUDED | | | |
| SUB-TOTAL FLOORING | | | | | 675550 | | |
| | | | | | | | |
| FRP: 09.098 | | | | | | | |
| SUBCONTRACTOR QUOTE | 1 | LS | | 0 | | | |
| SUB-TOTAL FRP | | | | | 0 | | |
| | | | | | | | |
| PAINTING/COATING: 09.099 | | | | | | | |
| SUBCONTRACTOR QUOTE | 1 | LS | | 275000 | | | |
| Warehouse Walls | 28000 | | | INCLUDED | | | |
| Office Walls | 50000 | | | INCLUDED | | | |
| Hard Lid | 1 | LS | | INCLUDED | | | |
| Wall Covering | 1 | LF | | INCLUDED | | | |
| Warehouse Beams/ Exposed | 30000 | LF | | INCLUDED | 275000 | III | |
| SUB-TOTAL PAINTING/ COATING | - | | | | 275000 | | |
| SUB-TOTAL: DIVISION 09.0 | 000 | | | | pin wi pakin | 2712100 | |
| SPECIALTIES: DIVISION 1 | 0 | | | | | | |
| WALL & CORNER GUARDS: 10.102 | | \dashv | | | | | |
| SUBCONTRACTOR QUOTE | 1 | LS | | 0 | | | |
| SUB-TOTAL WALL & CORNER GUARDS | | | | | 0 | | |
| | | | | | | | |
| SIGNAGE: 10.104 | | | | | | | |
| SUBCONTRACTOR QUOTE | 1 | LS | | 5000 | | | |
| Code Signage | 1 | LS | | INLCUDED | | | |
| SUB-TOTAL SIGNAGE | | | | | 5000 | | |
| | | | | | | | |
| FIRE EXTINGUISHERS: 10.105 | | | | | | | |

| BUDGET #001 | | | P | ARKER | BROWN, I | INC |
|--|---|----------|-------------------|-----------------------------------|---------------|---|
| CLIENT - Rancho Simi | | | | | | IIVC. |
| PROJECT - Rancho Simi Rec Center | | | | | # 689613 | |
| ESTIMATOR - D. Ryan | | | | | ERBROWNINC.CO | OM |
| 5/10/2024 | | Tyrsil | ********** | REVISED | 5/10/2024 | momit |
| DESCRIPTION | QTY | UN | UNIT | BLDG | BLDG STD | TOTAL |
| SUBCONTRACTOR QUOTE | 1 | LS | | 5000 | | |
| Fire Extinguishers | 10 | EA | | INCLUDED | | |
| Fire Extinguisher Cab. | 10 | EA | | INCLUDED | | |
| SUB-TOTAL FIRE EXTINGUISHERS | | | | | 5000 | |
| OPERABLE PARTITIONS: 10.106 | | | | | | |
| SUBCONTRACTOR QUOTE | 1 | LS | | 80000 | | |
| Operable Partition- 2nd Floor | 1 | EA | | INCLUDED | | |
| SUB-TOTAL OPERABLE PARTITIONS | | | | | 80000 | |
| TOU ET ACCESCODURG 40 400 | | | | | | |
| TOILET ACCESSORIES: 10.108 | 1 | I.C. | | (0000 | | W-140-00-2 |
| SUBCONTRACTOR QUOTE 1st Floor Restrooms | 2 | LS EA | | 60000 INCLUDED | | |
| 2nd Floor Restrooms | 2 | EA | | | | |
| SUB-TOTAL TOILET ACCESSORIES | | EA | | INCLUDED | 60000 | |
| SUB-TOTAL TOILET ACCESSORIES | | _ | | | 60000 | |
| SUB-TOTAL: DIVISION 10.0 | 00 | | | | | 150000 |
| FOUNDMENT DANGLON 44 | | | | | | |
| EQUIPMENT: DIVISION 11 | | | - VIII | | | 101 100 - 200 |
| MOVING FURNITURE: 11.010 | | | ····· | | | |
| SUBCONTRACTOR QUOTE | 1 | LS | | 0 | | |
| SUB-TOTAL MOVING FURNITURE | 1 | LO | | 0 | 0 | |
| 30D TOTAL MOVING FORMITORE | | | | | 0 | |
| APPLIANCES: 11.111 | | | | | | |
| SUBCONTRACTOR QUOTE | 1 | LS | | 0 | | |
| SUB-TOTAL APPLIANCES | | | | | 0 | |
| | | | | | | |
| AUDIO VISUAL: 11.130 | | | | | | |
| SUBCONTRACTOR QUOTE | 1 | LS | | 0 | | |
| SUB-TOTAL AUDIO VISUAL | | | | | 0 | |
| SUB-TOTAL: DIVISION 11.0 | 00 | | AND VENEZA LIBERA | | | 0 |
| | EACH THE STATE OF | | | maintenantion/imparessurate state | | |
| FURNISHINGS: DIVISION 1 | 2 | | | | | |
| | | | | | | |
| WINDOW TREATMENTS: 12.125 | | | | 1727.1590.90000 -\$40000 | | |
| SUBCONTRACTOR QUOTE | 1 | LS | | 115000 | | |
| Virtual Room Fabric Divider | 1 | EA | | INCLUDED | | |
| Sport Court Net Dividers | 1 | EA | | INCLUDED | | |

| BUDGET #001 | | | D | V D K E D I | BROWN, I | NC | | |
|---|------------|----|------|------------------------|-------------------|--------|--|--|
| CLIENT - Rancho Simi | | | | | | IVC. | | |
| PROJECT - Rancho Simi Rec Center ESTIMATOR - D. Ryan | | | | LICENSE # 689613 | | | | |
| | | | | WWW.PARKERBROWNINC.COM | | | | |
| | 5/10/2024 | | | | REVISED 5/10/2024 | | | |
| DESCRIPTION | QTY | UN | UNIT | BLDG | BLDG STD | TOTAL | | |
| SUB-TOTAL WINDOW TREATMENTS | | | | | 115000 | | | |
| SUB-TOTAL: DIVISION 12.0 | 000 | | | | | 115000 | | |
| SPECIAL CONSTRUCTION: DIVIS | SION 13 | | | | | | | |
| FIRE LIFE SAFETY SYS.:13.139 | | | | | | 10 | | |
| SUBCONTRACTOR QUOTE | 1 | LS | | 50000 | | | | |
| ALLOWANCE | 1 | EA | | INCLUDED | | | | |
| SUB-TOTAL FIRE LIFE SAFETY | | | | | 50000 | | | |
| SUB-TOTAL: DIVISION 13.0 | 000 | | | | | 50000 | | |
| CONVEYING SYSTEMS: DIVISO | ON 14 | | | | | | | |
| ELEVATORS: 14.142 | | | | | | | | |
| SUBCONTRACTOR QUOTE | 1 | LS | | 400000 | | | | |
| Elevator | 1 | EA | | INCLUDED | | | | |
| SUB-TOTAL ELEVATORS | | | 100 | | 400000 | | | |
| SUB-TOTAL: DIVISON 14.0 | 00 | | | | | 400000 | | |
| | | | | | | | | |
| MECHANICAL: DIVISION 1 | . <u>5</u> | | | | | | | |
| FIRE SPRINKLERS: 15.153 | | - | | | | | | |
| SUBCONTRACTOR QUOTE | 1 | LS | | 125000 | | 311 | | |
| Rework Existing | 30000 | SF | | INCLUDED | | | | |
| SUB-TOTAL FIRE SPRINKLERS | | | | | 125000 | | | |
| PLUMBING: 15.154 | | _ | | | * | | | |
| SUBCONTRACTOR QUOTE | 1 | LS | | 435000 | | | | |
| 1st Floor Restrooms | 2 | EA | | INCLUDED | | | | |
| Restroom 2nd Floor | 2 | EA | | INCLUDED | | | | |
| Drinking Fountains | 1 | LS | | INCLUDED | | | | |
| Showers | 1 | LS | | INCLUDED | | | | |
| Tie into Existing | 1 | LS | | INCLUDED | | | | |
| SUB-TOTAL PLUMBING | | | | | 435000 | | | |
| H.V.A.C.: 15.157 | | + | - | | | | | |
| SUBCONTRACTOR QUOTE | 1 | LS | | 850750 | | | | |

| BUDGET #001 | | | Paris (g) | A DIZED E | DOMAN I | NC | | |
|---|-------|-------------------|-----------|------------------------|----------|---------|--|--|
| CLIENT - Rancho Simi | | | PI | AKKEK E | BROWN, I | NC. | | |
| PROJECT - Rancho Simi Rec Center ESTIMATOR - D. Ryan | | | | LICENSE # 689613 | | | | |
| | | | | WWW.PARKERBROWNINC.COM | | | | |
| 5/10/202 | | REVISED 5/10/2024 | | | | | | |
| DESCRIPTION | QTY | UN | UNIT | BLDG | BLDG STD | TOTAL | | |
| RTU (132 tons total) | 132 | TN | | INCLUDED | | | | |
| Exposed Ducting @ Warehouse | 30000 | SF | | INCLUDED | | | | |
| Demo Existing | 1 | LS | | INCLUDED | | | | |
| Office Ducting | 1 | LS | | INCLUDED | | | | |
| T- Stats | 1 | LS | | INCLUDED | | | | |
| Registers/Grills | 1 | LS | | INCLUDED | | | | |
| Warehouse Fans | 2 | EA | | INCLUDED | | | | |
| SUB-TOTAL H.V.A.C. | | | | | 850750 | | | |
| | | | | | | | | |
| SUB-TOTAL: DIVISON 15 | .000 | | | | | 1410750 | | |
| | | | | | | | | |
| ELECTRICAL: DIVISON | 16 | | | | | | | |
| | | | | | | | | |
| ELECTRICAL: 16.161 | | | | | | | | |
| SUBCONTRACTOR QUOTE | 1 | LS | | 1540000 | | | | |
| Warehouse Lighting | 16000 | SF | | INCLUDED | | | | |
| Office Lighting | 20000 | SF | | INCLUDED | | | | |
| HVAC Power | 1 | LS | | INCLUDED | | | | |
| Power/ Data | 30000 | SF | | INCLUDED | | | | |
| SUB-TOTAL ELECTRICAL | | _ | | | 1540000 | | | |
| COMMUNICATION: 16.167 | | | | | | | | |
| SUBCONTRACTOR QUOTE | 1 | LS | | 0 | | | | |
| SUB-TOTAL COMMUNICATION | | | | | 0 | | | |
| SUB-TOTAL: DIVISON 16.000 | | | | | | 1540000 | | |

| rv | | Committee Section | | # 689613 | |
|-----|----------|--------------------|---|---|---|
| 'V | | | REVISED | E# 689613 ERBROWNINC.CO 5/10/2024 | ОМ |
| | UN | UNIT | BLDG | BLDG STD | TOTAL |
| | | | | | |
| 8 | LS | ALLOWANCE | 135000 | | |
| | LS | ALLOWANCE | 810000 | 2-111 | i la la |
| | LS | ALLOWANCE | 50000 | | |
| er. | LS | ALLOWANCE | 250000 | | |
| | | | 150000 | | |
| | | | PROVIDED | | |
| | | BI | LLED TO OWN | ER | |
| | <u> </u> | | | | 1395000 |
| | | | | ha hith | 9697675 |
| | | | | | 72733 |
| | | | | | 390816 |
| | | | | | 10161224 |
| | | | 1 | @ | \$10,161,224.00 \$10,161,224.00 |
| | L | LS L LS L LS | LS ALLOWANCE LS ALLOWANCE LS ALLOWANCE LS ALLOWANCE | UN | UN |

PARKER BROWN ESTIMATE BREAKDOWN

| BUDGET #001 CLIENT - Rancho Simi | PARKER BROWN, INC. LICENSE # 689613 | | | | | |
|---|-------------------------------------|----|------------------------|---------|-----------|-------|
| PROJECT - Rancho Simi Rec Center ESTIMATOR - D. Ryan | | | | | | |
| | | | WWW.PARKERBROWNINC.COM | | | |
| 5/10/2 | 2024 | | | REVISED | 5/10/2024 | |
| DESCRIPTION | QTY | UN | UNIT | BLDG | BLDG STD | TOTAL |

CLARIFICATIONS:

- 1) All work to be done during regular working hours 6AM 3:30PM except excessively noisy/disruptive work.
- 2) The above estimate is budgetary in nature and may be affected upon development of construction documents.
- 3) All finishes assumed to be building standard.
- 4) All work to be done in a single phase and co-terminus.
- 5) Finishes at patched areas may not match existing due to color dye lot differences from the manufacturer.
- 6) It is assumed that the existing building systems are adequate to support the tenant requirements.
- 7) Proposal valid for 60 days from date noted on cover page please check with PBI if award is after that date
- 8) Payment terms NET 30
- 9) Project Schedule figured for 36 Weeks from date of permit approval Schedule provided after N.T.P.; schedule based on getting submittals back within 4 business days
- 10) We have figured weekly meetings or meetings as needed
- 11) Project will be staffed with a Senior Superintendent, Senior Project Manager & Project Engineer
- 12) PBI Change Order OH/Fee is 15%
- 13) Steel and Wood Prices are only valid for 15 Days, should the project not start after 15 Days PBI reserves the right to double check pricing with subcontractors for price escalation
- 14) No Permit Cost (A, M, E, P, FLS, FS) are figured in proposal above All Cost to be billed separately
- 15) Bid as prevailing wage
- 16) Pricing is BUDGETARY- final pricing based on full construction drawings

EXCLUSIONS:

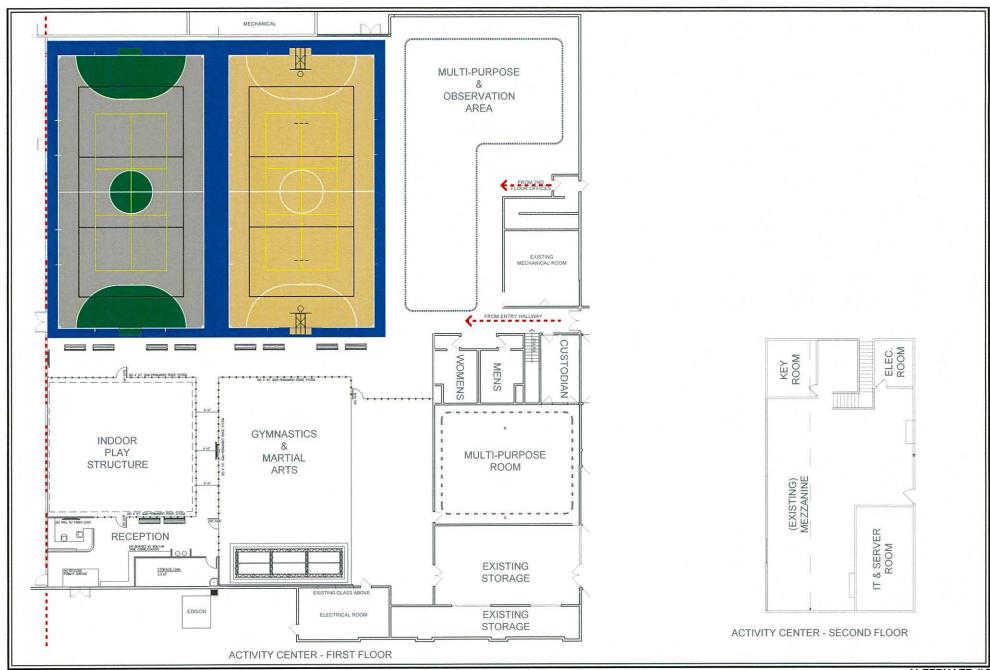
- 1) Work not specifically stated above
- 2) Abatement of or work under hazardous material conditions is not included.
- 3) All data/telephone/IT/AV cabling and Equipment is by others.
- 4) All furniture and systems furniture are by others.
- 5) Moving of tenant furniture is not included.
- 6) Engineering U.O.N.
- 7) Title 24 Calc's.
- 8) Building, Mech, Plumb, Elect., Fire Sprinkler or Fire Life Safety Permits U.O.N.
- 9) Bonds Bid, Payment & Performance Bonds Available if Requested
- 11) Monthly Monitoring Services of any kind
- 12) Security guards or system during construction of any kind
- 13) Deputy Inspections
- 14) Hidden underground / subsurface conditions not spelled out in construction documents
- 15) Certified Payroll or Sub invoices with PBI Invoices U.O.N.
- 16) Servicing of Any Mechanical Equipment or any Service Contracts
- 17) Removal of Existing Spray Paint from Concrete
- 18) Murals BY OTHERS
- 19) Wall Padding NIC

Alternative No. 1

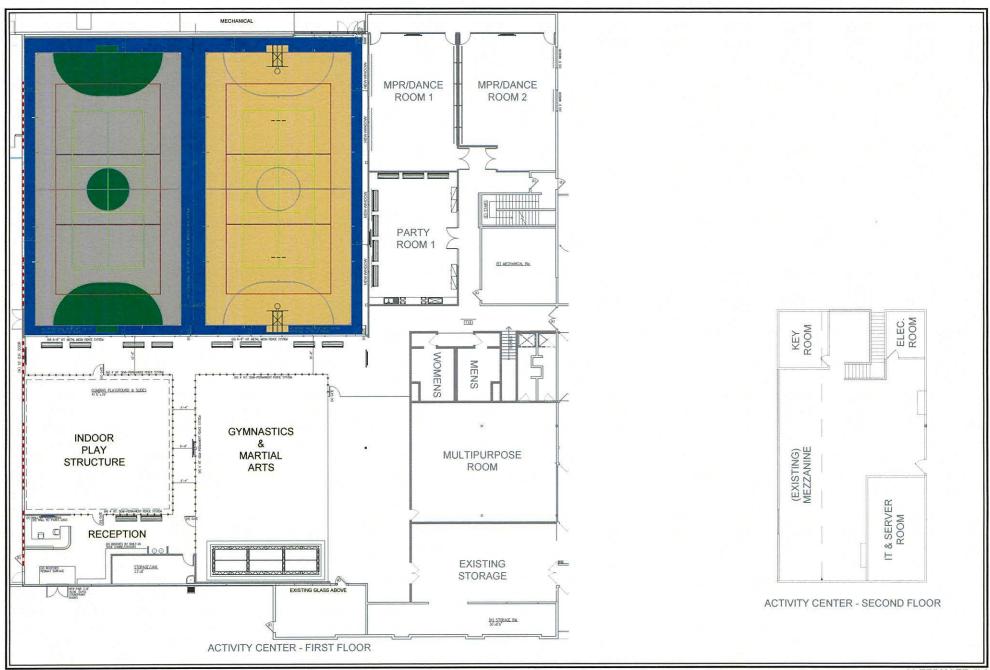
through

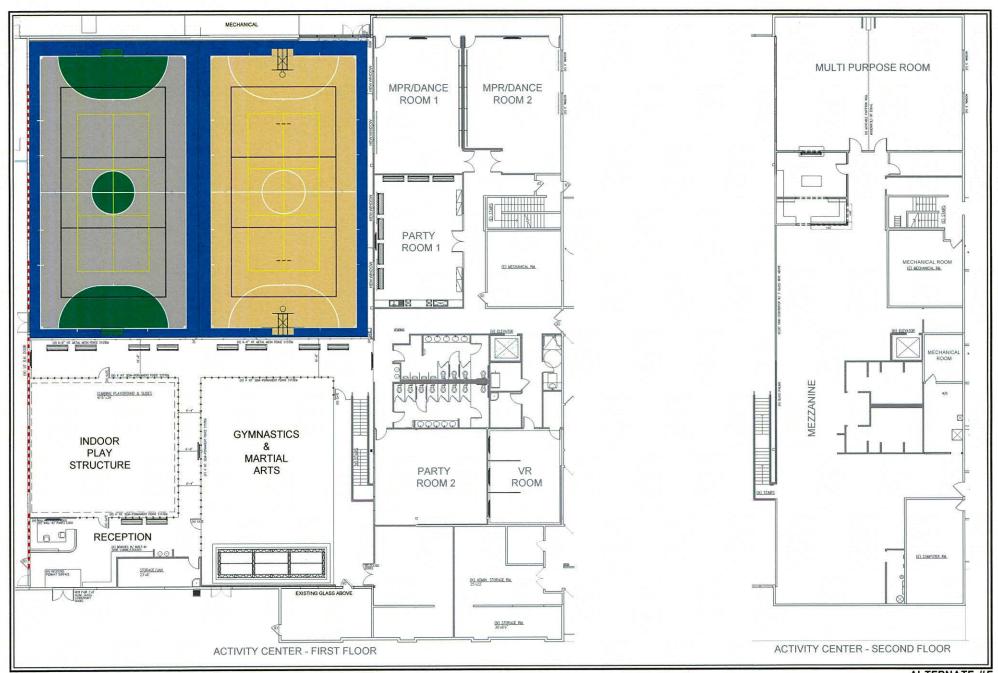
Alternative No. 6











ALTERNATE #5



ALTERNATE #6

RANCHO SIMI RECREATION AND PARK DISTRICT INTEROFFICE MEMORANDUM

DATE:

June 19, 2024

TO:

District Manager

FROM:

Director of Administration

SUBJECT:

Approval of Pay and Benefit Changes for: (1) Rancho Simi Recreation and Park District Middle Management Association, (2) Rancho Simi Recreation and Park District Employee Association (3) Maintenance and Grounds Association, and (4) Unrepresented District

Employees

SUMMARY

The District has been engaged in labor negotiations with the District's Middle Management Association, Rancho Simi Employee Association, Maintenance and Grounds Association and Unrepresented Employees. During the negotiation period staff has presented the requests to the Board of Directors in closed session. Those requests have been analyzed, discussed and responded to by staff, under direction of the Board. Agreement has since been reached and approval of the agreed to terms is now recommended.

Staff recommends approval of the following negotiated changes:

Middle Management, Rancho Simi Employee Association, Maintenance and Grounds Association and Unrepresented Employees:

- 4% Cost of Living increase effective June 21, 2024 (start of pay period)
- \$100/month increase in Flexible Spending Benefit, effective July 1, 2024

Maintenance and Grounds Association:

• \$50/year increase in boot allowance

The attached Letters of Agreement state the proposed changes for the Middle Management Association, Maintenance and Grounds Association and the Rancho Simi Employee Association.

RECOMMENDATION

Staff recommends approval of the indicated changes and authorization for the District Manager to sign the Letters of Agreement on behalf of the District and proceed with the implementation of the changes,

which will also include Policy Manual revisions that will be placed onto a future meeting agenda.

Theresa Pennington

Director of Administration

RANCHO SIMI RECREATION AND PARK DISTRICT

LETTER AGREEMENT WITH THE MIDDLE MANAGEMENT ASSOCIATION FY 2024/25

The following items have been negotiated in good faith and agreed upon by the Rancho Simi Recreation and Park District Board of Directors and the Rancho Simi Recreation and Park District's Middle Management Association:

- 4% Cost of Living Increase effective June 21, 2024
- Increase in Flexible Spending: \$100/month effective July 1, 2024

Both parties agree that the benefit change will be effective as indicated above. The Rancho Simi Recreation and Park District's Middle Management Association and the Board of Directors agree and will support the items that were negotiated in good faith.

| For the District: | For Middle Management Association: |
|---|---|
| | Sandle Saluto |
| Dan Paranick | Sandra Salute |
| District Manager | Middle Management's Association President |
| | |
| | |
| | |
| | |
| Date Approved by the Board of Directors | |

RANCHO SIMI RECREATION AND PARK DISTRICT

LETTER AGREEMENT WITH THE RANCHO SIMI EMPLOYEE'S ASSOCIATION FY 2024/2025

The following items have been negotiated in good faith and agreed upon by the Rancho Simi Recreation and Park District Board of Directors and the Rancho Simi Recreation and Park District's Rancho Simi Employee's Association:

- 4% Cost of Living Increase effective June 21, 2024
- Increase in Flexible Spending: \$100/month effective July 1, 2024

Both parties agree that the benefit change will be effective as indicated above. The Rancho Simi Recreation and Park District's Rancho Simi Employee's Association and the Board of Directors agree and will support the items that were negotiated in good faith.

| For the District: | For Rancho Simi's Employee Association: |
|---|--|
| Dan Paranick | Mushun Muse Matt Mason |
| Dan Faranick District Manager | Rancho Simi Employee's Association President |
| | |
| | |
| | |
| | |
| | |
| Date Approved by the Board of Directors | |

RANCHO SIMI RECREATION AND PARK DISTRICT

LETTER AGREEMENT WITH THE MAINTENANCE AND GROUNDS ASSOCIATION FY 2024/25

The following items have been negotiated in good faith and agreed upon by the Rancho Simi Recreation and Park District Board of Directors and the Rancho Simi Recreation and Park District's Maintenance and Grounds Association:

- 4% Cost of Living Increase effective June 21, 2024
- Increase in Flexible Spending: \$100/month effective July 1, 2024
- \$50/year increase in boot allowance

Both parties agree that the benefit change will be effective as indicated above. The Rancho Simi Recreation and Park District's Maintenance and Grounds Association and the Board of Directors agree and will support the items that were negotiated in good faith.

| For the District: | For Maintenance and Grounds Employee Association: |
|--------------------------|--|
| Dan Paranick | Moises Gonzales |
| District Manager | Maintenance and Grounds Association Vice-President |
| | |
| | |
| Date Approved by the Boa | ard of Directors |

RANCHO SIMI RECREATION AND PARK DISTRICT INTEROFFICE MEMORANDUM

DATE:

June 19, 2024

TO:

District Manager

FROM:

Director of Administration

SUBJECT:

Approval and Adoption of Full-time Employee Classification Schedules by

Rancho Simi Recreation and Park District Board of Directors

SUMMARY

The California Code of Regulations at Section 570.5(a)(1), requires the governing body to approve and adopt employee pay schedules. The attached Full-time Employee Classifications and Monthly Pay Range Schedules have been amended to reflect the recently approved Cost of Living Adjustment increase for the Middle Management Association, Rancho Simi Employee Association, Maintenance and Grounds Association and Unrepresented Employees in the amount of 4% effective June 21, 2024.

BOARD ACTION REQUESTED

Musa Pinnington

Staff recommends the Board approve and adopt the Full-time Employee Classification Schedules.

Theresa Pennington

Director of Administration

FULL-TIME EMPLOYEE CLASSIFICATIONS Middle Management and Department Heads AND MONTHLY PAY RANGES

Approved and Adopted by the Board of Directors on June 19, 2024

| Effective | luna | 24 | 2024 | |
|------------------|--------|-----|--------|--|
| FITECTIVE | .IIIne | ZI. | . ZUZ4 | |

| Range No. | Title | Low | High | Degree Req'd? | Exempt/Hourly | Bargaining Affiliation |
|-------------|--------------------------------------|--------|--------|------------------|---------------|---|
| ADMINISTRAT | ON DEPARTMENT | | | | | |
| 50.5 | Senior Park Ranger | 6,146 | 7,917 | No | Houriy | RSRPD Middle Management Group |
| 52.5 | Computer Support Specialist | 6,783 | 8,738 | No | Hourly | RSRPD Middle Management Group |
| 53,0 | Marketing & Community Outreach | 6,952 | 8,955 | No | Exempt | RSRPD Middle Management Group |
| 53.0 | Accountant | 6,952 | 8,955 | Yes | Exempt | None - Confidential Position |
| | Director of Administration | 11,478 | 14,055 | Yes | Exempt | None |
| PLANNING AN | D MAINTENANCE DEPARTMENT | | | | | |
| 50.5 | Park and Museum Coordinator | 6,146 | 7,917 | No | Exempt | RSRPD Middle Management Group |
| 54,5 | Sr. Maintenance Supv Grounds | 7,480 | 9,635 | No | Exempt | RSRPD Middle Management Group |
| 54.5 | Sr. Maintenance Supv Bldgs. | 7,480 | 9,635 | No | Exempt | RSRPD Middle Management Group |
| 55.0 | Landscape Designer | 7,670 | 9,880 | Yes | Exempt | RSRPD Middle Management Group |
| 55.5 | Sr. Management Analyst | 7,864 | 10,130 | Yes | Exempt | RSRPD Middle Management Group |
| | Director of Planning and Maintenance | 11,478 | 14,055 | Yes | Exempt | <u> None </u> |
| RECREATION | DEPARTMENT | | | | | |
| 46.0 | Assistant Golf Course Superintendent | 4,929 | 6,349 | No | Exempt | RSRPD Middle Management Group |
| 50,5 | Head Golf Pro / Assistant Manager | 6,146 | 7,917 | Yes | Exempt | RSRPD Middle Management Group |
| 50.5 | Recreation Coordinator | 6,146 | 7,917 | No | Exempt | RSRPD Middle Management Group |
| 54.5 | Sr. Maintenance Supv SHGC | 7,480 | 9,635 | No | Exempt | RSRPD Middle Management Group |
| 55.5 | Recreation Supervisor II | 7,864 | 10,130 | Yes_ | Exempt | RSRPD Middle Management Group |
| 57.0 | Golf Course Manager | 8,460 | 10,898 | Yes | Exempt | RSRPD Middle Management Group |
| | Director of Recreation | 11,478 | 14,055 | Yes | Exempt | None |

Printed on: 06/14/24

FULL-TIME EMPLOYEE CLASSIFICATIONS FOR RANCHO SIMI EMPLOYEE'S ASSOCIATION AND CONFIDENTIAL EMPLOYEE AND MONTHLY PAY RANGES

Approved and Adopted by the Board of Directors on June 19, 2024

Effective June 21, 2024

| | Literate date Lij 1017 | | | | | | | |
|-------------|---------------------------------|-------|-------|------------------|---------------|------------------------------------|--|--|
| Range No. | Title | Low | High | Degree Req'd? | Exempt/Hourly | Bargaining Affiliation | | |
| ADMINISTRAT | TION DEPARTMENT | | | | | | | |
| 43.5 | Administrative Specialist | 4,351 | 5,604 | No | Hourly | Rancho Simi Employee's Association | | |
| 44.5 | Accounting Specialist | 4,569 | 5,885 | No | Hourly | Rancho Simi Employee's Association | | |
| 47.5 | Park Ranger | 5,292 | 6,817 | No | Hourly | Rancho Simi Employee's Association | | |
| 49.0 | Executive Assistant | 5,696 | 7,337 | No | Hourly | Rancho Simi Employee's Association | | |
| 50.5 | Accountant-Payroll | 6,129 | 7,895 | No | Hourly | Rancho Simi Employee's Association | | |
| 50.5 | Human Resources Coordinator | 6,129 | 7,895 | No | Hourly | None - Confidential Position | | |
| PLANNING AN | ND MAINTENANCE DEPARTMENT | | | | | | | |
| 48.0 | Administrative Secretary | 5,425 | 6,988 | No | Hourly | Rancho Simi Employee's Association | | |
| RECREATION | DEPARTMENT | | | | | | | |
| 41.0 | Recreation Specialist | 3,849 | 4,958 | No | Hourly | Rancho Simi Employee's Association | | |
| 45.0 | Recreation Assistant | 4,681 | 6,030 | No | Hourly | Rancho Simi Employee's Association | | |
| 46.5 | Customer Service Representative | 5,040 | 6,492 | No | Hourly | Rancho Simi Employee's Association | | |
| 46.5 | Recreation Program Specialist | 5,040 | 6,492 | No | Hourly | Rancho Simi Employee's Association | | |
| 48.0 | Administrative Secretary | 5,425 | 6,988 | No | Hourly | Rancho Simi Employee's Association | | |

Printed on:

06/14/24

FULL-TIME EMPLOYEE CLASSIFICATIONS - MAINTENANCE & GROUNDS ASSOCIATION AND MONTHLY PAY RANGES

Approved and Adopted by the Board of Directors on June 19, 2024

Effective June 21, 2024

| Range No. | Title | Low | High | Degree Req'd? | Exempt/Hourly | Bargaining Affiliation |
|-------------|---|-------|-------|------------------|---------------|-----------------------------------|
| PLANNING AN | D MAINTENANCE DEPARTMENT | | | | | |
| 44.5 | Groundskeeper I | 4,582 | 5,902 | No | Hourly | Maintenance & Grounds Association |
| 45.0 | Buildings Maintenance Worker I | 4,694 | 6,047 | No_ | Hourly | Maintenance & Grounds Association |
| 46.0 | Weekend Lead Person | 4,929 | 6,350 | No | Hourly | Maintenance & Grounds Association |
| 46.0 | Groundskeeper II | 4,929 | 6,350 | No | Hourly | Maintenance & Grounds Association |
| 46.5 | Buildings Maintenance Worker II | 5,054 | 6,510 | No | Hourly | Maintenance & Grounds Association |
| 48.5 | Crew Leader | 5,575 | 7,181 | No | Hourly | Maintenance & Grounds Association |
| 48.5 | Crew Leader - Buildings Maintenance | 5,575 | 7,181 | No | Hourly | Maintenance & Grounds Association |
| 49.5 | Crew Leader - Irrigation | 5,855 | 7,542 | No | Hourly | Maintenance & Grounds Association |
| 49.5 | Crew Leader - Heavy Equip. Op. | 5,855 | 7,542 | No | Hourly | Maintenance & Grounds Association |
| 49.5 | Buildings Specialist - Carpenter | 5,855 | 7,542 | No | Hourly | Maintenance & Grounds Association |
| 49.5 | Buildings Specialist - Electrician | 5,855 | 7,542 | No | Hourly | Maintenance & Grounds Association |
| 49.5 | Buildings Specialist - Mechanic | 5,855 | 7,542 | No | Hourly | Maintenance & Grounds Association |
| 49.5 | Buildings Specialist - Painter | 5,855 | 7,542 | No | Hourly | Maintenance & Grounds Association |
| 49.5 | Buildings Specialist - Pools & Water Features | 5,855 | 7,542 | No | Hourly | Maintenance & Grounds Association |
| 49.5 | Buildings Specialist - Utility | 5,855 | 7,542 | No | Houriy | Maintenance & Grounds Association |
| RECREATION | DEPARTMENT | | | | | |
| 45.0 | Building Maintenance Worker 1 | 4,694 | 6,047 | No | Hourly | Maintenance & Grounds Association |
| 45.0 | Mechanic - Golf Courses | 4,694 | 6,047 | No | Hourly | Maintenance & Grounds Association |
| 46.5 | Building Maintenance Worker II | 5,054 | 6,510 | No | Hourly | Maintenance & Grounds Association |

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