

Rancho Simi Recreation and Park District Board of Directors Meeting

A G E N D A

Wednesday, April 6, 2022, at 6:30 p.m.

**Rancho Simi Recreation and Park District
4201 Guardian Street, Simi Valley, CA 93063 • Activity Room 3
(805) 584-4400 • www.rsrpd.org**

Welcome to a meeting of the Board of Directors of the Rancho Simi Recreation and Park District. The Park District welcomes citizen participation. There are multiple ways you may attend, participate or view a Board Meeting, including:

In Person. You may attend the Board Meeting in person at the time and location listed above.

Via Zoom. <https://us02web.zoom.us/j/82136979219?pwd=Q3hGNENRSC92YUZtRVVJWEtSL2ZoZz09>

Via Telephone. Please call 1-669-900-6833 and enter Meeting ID: 821 3697 9219. Passcode: 926150.

View Via YouTube. Click www.rsrpd.org then “Board Meeting Videos” on the District homepage.

If you’d like to attend in person and wish to speak, please fill out a green Speaker Card, available at the sign-in table, and hand the card to the Recording Secretary or Board of Directors. If the item you would like to speak about is not on the Agenda, be prepared to speak when the Board Chair calls for “Public Discussion”. The Chair will call the names appearing on the Speaker Cards. If you do not hear your name called, please make this fact known, so that you may be recognized. If the item you would like to speak about is on the Agenda, the Board Chair will announce the item, request a report from staff, ask Board Members if they have questions or comments, and then ask if there are others who wish to comment.

When recognized, please speak from the podium and be professional. Speakers are allowed a maximum of three (3) minutes to comment. Depending upon the circumstances, the Board Chair may increase or decrease speaker time. At the conclusion of public comments, the Board Chair will thank the speaker(s).

The Board Chair may also determine appropriate action, if any, to be taken in response to comments received. Comments will be listened to, questions may be answered, speakers may be requested to further discuss the matter with staff, or an item could be added to a future Board Meeting Agenda or referred to a Board Committee, among other things. Items listed on the Agenda that require action will likely be voted upon by the Board of Directors.

Members of the public may also participate by providing written comments to the Board by sending an email to sandee@rsrpd.us by Wednesday, April 6, 2022, at 5:00pm. The Chair will read comments during the meeting at the appropriate time for up to three minutes for each comment. Please call Sandee Covone at 805-823-0971 if you have any questions. We appreciate your participation.

BOARD OF DIRECTORS

Chair
Kate O’Brien

Vice Chair
Josh Gray

Director
Ed Abele

Director
Brian Dennert

Director
Elaine Freeman

STAFF
District Manager
Dan Paranick

To view video of this meeting, please visit youtube.com/rsrpd or click this link.

1. CALL TO ORDER & PLEDGE OF ALLEGIANCE **00:00:00**
2. ROLL CALL **00:00:31**
3. AGENDA REVIEW **00:00:45**
4. PUBLIC STATEMENTS (ITEMS NOT ON THE AGENDA) **00:01:20**
5. APPROVAL OF MINUTES **00:01:39**
 - a. Rancho Simi Recreation and Park District Board of Directors Meeting – March 2, 2022
6. CONSENT AGENDA (Matters listed under the Consent Agenda are considered routine and shall be acted upon without discussion by one motion approving the Consent Agenda. If discussion is desired the item may be removed from the Consent Agenda upon a Director's request.) **00:02:10**
 - a. Approval of 2/28/22 and 3/15/22 Accounts Payable Check Registers & 2/25/22 and 3/11/22 Payroll Check Registers
 - b. Adoption of Resolution No. 2028 Regarding Holding Public Meetings During the Continued COVID-19 Pandemic State of Emergency Pursuant to Assembly Bill 361
 - c. Authorization to Solicit Bids for Weed Abatement Services at Various District Parks and Open Space Areas
 - d. Approval of Notice of Completion and Final Acceptance for the Rancho Simi Community Park – Pool Surge Chamber Repair Project
7. PRESENTATIONS, SCHEDULED ITEMS AND PUBLIC HEARINGS
 - a. Presentation of the Part-Time Employee of the Month for February 2022 to Kathy Pierce, Administrative Assistant VI **00:04:13**
 - b. Presentation of a Certificate of Recognition to Simi Youth Baseball League in Honor and Celebration of Their 60 Year Anniversary – Verbal Report **00:08:30**
 - c. Status of the Duck and Geese Over-Population at Rancho Simi and Rancho Tapo Community Parks – Verbal Report **00:10:38**
 - d. Status of the Districts Response to the COVID-19 Coronavirus Pandemic – Verbal Report
- 00:24:51
8. CONTINUED BUSINESS – NONE **00:26:12**

9. NEW BUSINESS

- a. Authorize District Manager to Execute the Permit Agreement for Use of Recreational Facilities at Sinaloa Youth Ballfields and the Landlord Consent and Waiver Form Allowing Simi Youth Baseball to Obtain a Loan to Purchase Synthetic Turf **00:26:15**
- b. Approval of Resolution Authorizing Execution of a Grant of Easement to Southern California Edison Company to Construct, Operate, and Maintain Underground Electrical Lines Over a Portion of Park District Property Commonly Known as Undeveloped Sinaloa Golf Course
- 00:34:18
- c. Discussion and Approval of Proposed Rate Increases at Simi Hills and Sinaloa Golf Courses
- 00:37:35

10. WRITTEN COMMUNICATIONS OF NOTE **01:01:11**

11. REPORTS BY BOARD MEMBERS **01:02:34**

12. REPORT BY DISTRICT MANAGER **01:17:17**

13. CLOSED SESSION **01:25:13**

- a. Closed Session Pursuant to Government Code Section 54956.95
Claimant: Steven Paul
Agency Claimed Against: Rancho Simi Recreation and Park District

14. ADJOURNMENT **01:26:25**



Dan Paranick, District Manager / District Clerk

If any individual has a disability that may require an accommodation to participate in the meeting, please contact Human Resources at 805-584-4400. Upon advance notification of the need for accommodation, reasonable arrangements will be made to provide accessibility to the meeting.

Rancho Simi Recreation and Park District Board of Directors Meeting

M I N U T E S

Wednesday, March 2, 2022, at 6:30pm

Rancho Simi Recreation and Park District • Activity Room 3
4201 Guardian Street, Simi Valley, CA 93063 • (805) 584-4400

A video recording of tonight's meeting is available on
the District Website at www.rsrd.org.

1. CALL TO ORDER & PLEDGE OF ALLEGIANCE – Acting Chair Freeman called the Meeting to Order at 6:37pm. The Pledge of Allegiance was led by Eagle Scout Dylan Coty.
2. ROLLCALL – Directors Abele, Dennert, Freeman, and Vice Chair Gray were in attendance. Chair O'Brien was absent; Freeman was the acting Chair for tonight's Meeting. Staff in attendance included: Miguel Chavez, Lee Martin, Robert Mendez, Zach Miller, Wayne Nakaoka, Raisa Ogarkow, Dan Paranick, Theresa Pennington, Brian Reed, Gina Viecco, and Legal Counsel Brian Pierik.

Guests attended tonight's meeting in-person and via Zoom. Those who made public comments are listed under the appropriate Item below.

3. AGENDA REVIEW -- There were no changes to tonight's Agenda.
4. PUBLIC STATEMENTS (ITEMS NOT ON THE AGENDA)

George Cole, representing the local Disc Golf Club, thanked the District for the improvements to the course. They will be hosting two local tournaments this year.

5. APPROVAL OF MINUTES

- a. Rancho Simi Recreation and Park District Board of Directors Meeting – February 16, 2022 – Director Gray requested an edit to his comments on page 8 regarding Drone usage as follows: "He agrees that the Open Space connecting Challenger and Coyote Parks is not the proper location to allow drone usage." Motion: Director Abele moved to approve the Minutes as amended. Director Dennert seconded the motion. The motion carried with the following Roll Call Vote:

Ayes: Abele, Dennert, Freeman, Gray

Noes:

Absent: O'Brien

Abstain:

6. CONSENT AGENDA (Matters listed under the Consent Agenda are considered routine and shall be acted upon without discussion by one motion approving the Consent Agenda. If discussion is desired the item may be removed from the Consent Agenda upon a Director's request.)
 - a. Approval of 2/15/22 Accounts Payable Check Register and 2/11/22 Payroll Check Register.

- b. Adoption of Resolution No. 2027 Regarding Holding Public Meetings During the Continued COVID-19 Pandemic State of Emergency Pursuant to Assembly Bill 361.

Motion: Director Dennert moved to approve the Consent Agenda. Vice Chair Gray seconded the motion. The motion carried with the following Roll Call Vote:

Ayes: Abele, Dennert, Freeman, Gray

Noes:

Absent: O'Brien

Abstain:

7. PRESENTATIONS, SCHEDULED ITEMS AND PUBLIC HEARINGS

- a. Certificate of Appreciation Presented to Dylan Coty for the Completion of his Eagle Scout Project for the Installation of Ten New Movie Signs at Corriganville Park – Director of Recreation Zach Miller presented Dylan with his Certificate. Dylan was appreciative of the award. He added the updated signage was needed for a longtime and he was happy to have completed the updates. All the Board members thanked Dylan for the great work.
- b. Presentation of the Full-Time Employee of the Month for February 2022 to Raisa “Terrie” Ogarkow, Customer Service Representative – Director of Administration Theresa Pennington presented Terri with her award, she will also receive a paid day off. Terrie has worked with the District for 19 years; this is her 4th Award.

Abele congratulated Terrie and appreciates her welcoming presence in the Lobby, he always continues with a smile after being greeted by her.

- c. 35 Year Anniversary Service Award Presented to Robert Mendez – The Verbal Report was provided by Theresa Pennington, Director of Administration. Robert started with the District in 1987 as a Maintenance Worker I. He served as the District’s Mechanic for 20 years before being promoted to his current position of Senior Maintenance Supervisor of Buildings in 2010. Director of Planning and Maintenance Wayne Nakaoka added Robert is a blessing in their Department and is his right-hand man, he can’t do his job without him. Robert is a do-it-all person and handles not only Buildings but a large fleet of equipment as well. Paranick added it’s an honor working with Robert and the District is lucky to have him.
- d. Status of the Districts Response to the COVID-19 Coronavirus Pandemic – The Verbal Report was provided by Dan Paranick, District Manager. There have been no COVID related complaints and 2 additional COVID positive cases amongst District employees. The mask mandate within school settings, including the After School Clubs, will be lifted as of March 11th.

8. CONTINUED BUSINESS – NONE

9. NEW BUSINESS

- a. Review Status of the Previously Proposed BMX Bike Track – The Staff Report was provided by Dan Paranick, District Manager. Per the request of the Board at a previous meeting, Paranick provided a timeline of the BMX project up to this point and options for moving forward.

Robert Branam Jr., member of Sycamore Race team, has been racing at the Simi Track since age 6. He would be overjoyed to see the Track come back.

Robert Branam has been waiting for the Track to come back. It's been a few years and they thought a new location would be found by now. The original track had been here for 30 years and there is still a Sycamore BMX Race Team that is active.

Garry Boswald added the track had been in Simi Valley since 1964, he rode the track in 1973. He feels the construction costs are too high. The original track only had a trailer and some porta-potties. They operated for 50 years without a Board, so he doesn't see a need. There are more than enough volunteers to operate the Track.

Rick McClure owns a Bike Shop here in Simi Valley and has been involved with the track since the 80s. He feels it is important to provide recreational options for non-team sports.

Justin Travis representing USA BMX thanked the Board for allowing the speakers tonight. He is hoping to work together with District in bringing a track back to Simi Valley. He has provided a 68-page Business Plan to the District. There is an option to create a permanent hard surface track using a new spray technique, this allows other uses (not just BMX.) It would cost about \$500K more to build the track with the new technology. He would need to meet with the District to assess actual costs. He added, they do have a Grant program available.

Chris DeSantis stated his commitment to running the track is still there, as well as his partners. In April and June 2021 he reached out to the District and had assumed the project was in the works. They have provided the information requested by the District and have not received any response. He suggested moving the track to the Equestrian Center, everything they need is already there and it is currently being used as storage only.

Chris Gadbois thanked the Board for their time. In the track's 40 years in existence, their organization had never made any requests for maintenance. He prefers a closed track, it runs similar to a public pool, it is not open at all times. He agrees with the previous speaker, the Equestrian Center is not being used and only 2 people in the neighborhood were opposed to having the track there.

Dr. Shawn DeCloedt is upset that 3 years ago the District tore down the BMX Track and stole their children's dreams for millions of dollars. They are now forced to ride in the Arroyo and the track they were promised has not been delivered.

Luann Hooper works here in Simi Valley and volunteers at the track in Whittier. Not having the track in Simi has been difficult for the children. They have to drive so far to other tracks which is very hard. The entire family can be involved in BMX, we are a huge family and work together as one. Their motto is "keeping kids clean in the dirt."

Tom Hooper added he spends more time in the car than in his house to support his son's racing dreams. It broke their hearts to lose the track and have no progress on a new location.

Rich Rungaitis lives here in Simi and would like to have a track again. There is more going on than just a sport, it provides life lessons and an option to team sports. So many successes have come from the Sycamore Track, all the kids here are champions and are all pursuing their dreams.

There were 68 comment cards submitted in favor of a new location for the BMX Track. Freeman read the names from the cards into the record.

Andrea Huvard is the Manager for the BMX Track at Pleasant Valley Recreation Center in Camarillo. There were only 2 families in 2004 and now thousands of kids have ridden the track. She feels a new track in Simi Valley will attract new riders and be a huge addition to the area.

Kristyn Trejo is also a Track operator, she added it is very important to have a local track in the community.

Cory Wheeler from Moorpark started riding here in Simi Valley in the 90s. It was important to him during his teenage years and kept him on the right track.

John Clark rode the track in Simi as a child. Simi riders are a big family and miss their track. The funds were set aside from the sale of the Sycamore property and people were promised a new track.

Kendall Tobin is in support of bringing the track back. Her kids just returned from the Camarillo track; it has improved her kids' lives.

Phil Maxwell from Rancho Cucamonga started racing in 74/75 and it has always been a constant in his life. The BMX community provided a way for him to straighten out his life, he is an example of how it helps to turn around a life.

Tammy Berg is very emotional about this, her husband, children, and grandchildren are all in attendance tonight. These are all wonderful kids, and their community is a big family.

Tirrell stated the District made a promise but did not fulfill. There has been no explanation provided to the BMX community on the lack of progress. This will now be the legacy.

Jessie started racing in Simi Valley when he was 4 years old. BMX is an intensive sport and training time keeps kids out of trouble. He was able to travel all over the world through his involvement with BMX.

Brittney Allton's kids grew up at the track here in Simi Valley and volunteered a lot of time there. They also brought other children to the track, and they were helped by the community as many kids do not fit the mold for team sports. She would love to see the track back in the area.

Nicole Berg thanked the Board for bringing this item back. She is on the Sycamore BMX Board, and they are still 100% committed. Her 3 children all ride and it has been incredibly difficult to drive so far for racing. This sport teaches kids to be wonderful adults and give back to the Community.

Leena Jones has been riding since age 5. She is now a CLU student and teaches new riders in Camarillo. She still races to the day and feels this program should be brought back to Simi Valley.

Richard Taylor rode at the Sycamore Track several times a week from age 5 until 14 and now races motorcycles. He would love to see the track back in Simi Valley.

Freeman thanked everyone for their comments. The original track evolved organically over years. It was an area that was not being used and it grew into a successful BMX Track. This project was not ignored, the District has always wanted to replace the original track. There were 2 different locations found but both were stopped due to environmental issues.

Abele was not on the Board when the sale of the Sycamore property was completed. That money was used to pay for this Building (Guardian) which will provide many recreational opportunities for the community. It would have been foolish not complete the sale. Unfortunately, the short end of the deal was losing the track, but the money did not disappear, it is being put back into the community. The cost for the track was more than anticipated and there were many factors as to why the project did not move forward. He asked what the cost for a track with the new style (USA BMX) would be. Paranick replied we do not have the information yet.

Dennert added the Guardian Building will be a center for the Community and was made possible by the sale of the Sycamore property. He was not on the Board when the Track was torn down. They are working to honor promises and commitments from previous Boards. He would like some time to read through the document provided tonight from USA BMX.

Abele asked if there is an issue using the Equestrian Track. Paranick replied there were some concerns from the neighbors. Freeman added it did not seem compatible to have both groups at the Equestrian Center. Paranick replied it could be possible to move the Equestrian Center to a different location. Abele asked how long it would take to get the Equestrian Center setup. Paranick replied the first step would be to meet with the City of Simi Valley and neighborhood HOA.

Gray thanked everyone who came out and spoke tonight, the input is valuable. He is well aware the recreational options for kids in the area is limited. However, the purchase of the Guardian Building was a good decision. He would like to thoroughly read the BMX Business plan, get input from Staff, and discuss possible locations. He supports bringing the BMX plan back to the forefront.

Abele inquired about a Pump Track vs. a regular track, and which costs less and could be completed faster. He is concerned about moving forward as expeditiously as possible. Travis from USA BMX replied a Pump track is basically an open park without any programming.

Freeman would like to see a track at the right location with the right costs.

Paranick replied Staff will need to work with the BMX Board, USA BMX, and the City of Simi Valley to go over details for moving ahead with the project. Nakaoka added it would take about 45 to 60 days to return to the Board to discuss the options.

Motion: Director Dennert moved to direct the District Manager to coordinate with the BMX Board, USA BMX, and the City of Simi Valley to explore alternate locations for a BMX track in Simi Valley. Director Abele seconded the motion. The motion carried with a unanimous vote.

Chair Freeman called a Recess at 9:31pm.

Chair Freeman called the Meeting back to Order at 9:38pm.

- b. Audit Results and Basic Financial Statements for Rancho Simi Recreation and Park District for Fiscal Year End June 30, 2021 – The Staff Report was provided by Theresa Pennington, Director of Administration. The accounting firm of Moss, Levy, & Hartzheim LLP (the “Auditors”) performed an annual audit of the District’s financial affairs. Pennington reviewed the District’s financial highlights for the 2020/21 fiscal year. There were no findings identified during the audit process.

Paranick expressed his gratitude towards Pennington and Accountant Miguel Chavez who take the lead with the Auditors. This is an excellent report showing the District as healthy and stable.

The Board Members thanked staff for their work on the Audit. There was no action taken by the Board tonight.

10. WRITTEN COMMUNICATIONS OF NOTE – NONE

11. REPORTS BY BOARD MEMBERS

Director Abele attended Simi Youth Baseball Opening Day with Dennert, they presented a plaque to the District. It was great to see the kids out on the fields again. He thanked Paranick, Miller, Danielle June, and Richard Lemmo for the excellent After-School Club report they provided at the previous Board Meeting.

Director Dennert read the inscription from the plaque presented by Simi Youth Baseball. He also attended the Simi Softball opening with O’Brien. The cell reception is not good up at Big Sky, he was wondering if there has been any interest in a Cell Tower. Nakaoka replied, yes there have been 3 different carriers that have expressed interest. Dennert also noted the lines in the parking lot are very faded. His Mountain Bike Group has volunteered to perform trail cleanup. He and Paranick met and hiked at Las Lajas Canyon.

Vice Chair Gray was unable to attend the Opening Day events, he is excited to attend next year. The change to the After-School Club fees has received a lot of support within the community. He thanked Staff for all of the great work adjusting the Fee structure. There is a possibility of receiving some funding from the Education Foundation and Rotary Clubs towards the Grant program. Fill the Need, a new Foundation, held a model Rocket Launch at Santa Susanna, their special guest was an Astronaut.

Director Freeman attended Simi Baseball Opening Day. This is their 50th year, she suggested the District provide a Resolution to honor this milestone.

12. REPORT BY DISTRICT MANAGER – Comments were provided by Dan Paranick. There have been no recent issues at the Skate Plaza. A cleanup is in progress for Soccer Fields 2 and 3 at Rancho Santa Susana. Staff received a complaint from a resident near the Disc Golf course, Miller is addressing the issue. Paranick will be meeting with the Equestrian Group. Simi Valley Days is interested in holding this year’s event at Rancho Simi Community Park. The Kiwanis Club is interested in holding a Concert on July 3rd and Fireworks on July 4th this year. The District has hired a 2nd full-time Ranger. Ranger Horn will move from part-time to the full-time position. Staff is working through a parking issue at Houghton Park with local churchgoers who are using the lot for their overflow parking.

Upcoming Events: The local Chamber’s annual dinner will be held this Friday night.

Future Agenda Items: the March 16th is a very light Agenda. Upcoming topics include Golf Fees and Drone usage.

Committee Activity: Paranick suggested a Golf Committee Meeting before April 6th to discuss fees. Both Abele and Freeman agreed. The Historical Society meeting will be held on the first Monday in March. The April 14th Oak Park Committee meeting will likely be moved to March 24th.

13. CLOSED SESSION – NONE

14. ADJOURNMENT – Acting Chair Freeman adjourned the Meeting at 10:02pm.

Dan Paranick, District Manager / District Clerk



ACCOUNTS PAYABLE CHECK REGISTER

February 28, 2022

Prepared by:
Teresa Moore

**Rancho Simi Recreation and Park District
Accounts Payable Check Register**

<u>Check Number</u>	<u>Check Date</u>	<u>Vendor Number & Name</u>	<u>Invoice Number</u>	<u>Bill Description</u>	<u>Account Description</u>	<u>Check Amount</u>
99521	2/18/2022	777 CLEANERS & LAUNDRY - Ranger Uniform Cleaning Service		Ranger Uniform Cleaning Service	Supplies - Uniform Allowance	98.25
99522	2/18/2022	ACCU PRINTS - New Hire Fingerprinting Services	1120	New Hire Fingerprinting Serv	Professional & Special Services	195.00
99523	2/18/2022	ACORN/ADS - Invoices 178382, 178383	178382 178383	OP Special Election OP Special Election	Marketing..	246.70
99524	2/18/2022	ADVANCED SANITATION - PUMP OUT 7 SEPTIC TANKS	11197	PUMP OUT 7 SEPTIC TANKS	Contract Services Buildings District	2,862.00
99525	2/18/2022	AHEAD LLC - Golf Shop Merchandise	502274	Golf Shop Merchandise	Inventory Shipping/Freight	1,358.11
99526	2/18/2022	ALEXANDER BUICK GMC OF SIMI VALLEY - TRUCK#129	5315040	TRUCK#129	Automotive Equipment/Maintenance	52.37
99527	2/18/2022	ASTRA INDUSTRIAL - Invoices 180902, 181017	180902 181017	SV/OP Irrigation SV/OP Irrigation	Maintenance - Other Grounds District	1,509.49
99528	2/18/2022	BMC - Invoices 70403456, 70408930, 70425386, 70450847,	70403456 70408930	SV-Supplies SV-Supplies	Maintenance - Other Buildings District	1,844.15
99529	2/18/2022	BMI PAC WEST - AC REPAIR	16451	AC REPAIR	Contract Services Buildings	1,471.92
99530	2/18/2022	BRINKS INC - Weekly deposit pick up	11848991	Weekly deposit pick up	Bank/Credit Card Fees Bank/Credit Card Fees	670.68
99531	2/18/2022	BSN SPORTS	915763907		Supplies Tennis Instruction	1,635.45
99532	2/18/2022	CAL STATE SITE SERVICES - Invoices 209133, 209134, 209183	209133 209134 209183	OP - PORTA POTTIES OP - PORTA POTTIES SV-PORTA-POTTIES	Contract Services Grounds Contract Services Grounds	296.88
99533	2/18/2022	CAL-COAST MACHINERY - TRACTOR 5205	726287	TRACTOR 5205	Other Equipment/Maint	39.78
99534	2/18/2022	CALIFORNIA DO IT CENTER - Invoices 3127, 3137, 3147, 3164, 3170, 3185, 3187, 3190, 8161, 8222, 8317, 8358	3127 3137 3147 3164	SV/OP - Supplies SV/OP - Supplies SV/OP - Supplies Misc supplies for Recreation	Maintenance - Other Grounds District Supplies - Custodial OPCC	526.30

99535	2/18/2022 CITY OF SIMI VALLEY - WATER - water - utility	11/22/2021-1/25/2022	water - utility	Utilities Water District	24,478.80
99536	2/18/2022 CITY OF SIMI VALLEY- SANITATION - refuse disposal		refuse disposal	Utilities Sewer District	596.64
99537	2/18/2022 CLEANTECH ENVIRONMENTAL - Invoices 447938, 721105	447938 721105	SHGC Waste Oil Disposal SHGC Waste Oil Disposal	Contract Services Grounds	369.90
99538	2/18/2022 JAMIE CLUGSTON - Invoices 01012022, getfit01012022	01012022 getfit01012022	dance instructor fitness instructor	Instructor Fees Instructor Fees	207.00
99539	2/18/2022 CO-POWER - Dental Insurance	2152678	Dental Insurance	Dental Care	3,459.44
99540	2/18/2022 COBRA GOLF INC - Invoices 2760932, 2770121	2760932 2770121	SHGC Merchandise SHGC Merchandise	Inventory Shipping/Frieght	132.85
99541	2/18/2022 COPQUEST - Ranger uniform supplies	587438	Ranger uniform supplies	Supplies - Uniform Allowance	1,104.89
99542	2/18/2022 CORNWALL SECURITY - Security detail	14622	Security detail	Professional & Special Services RSSCC	245.00
99543	2/18/2022 CRAGOE PEST SERVICES INC - Invoices 17200192715,	17200192715 17200196560	SGC Gopher Service SGC Gopher Service	Contract Services Grounds	250.00
99544	2/18/2022 DELTA ELEVATOR - Activity Ctr Service	1222485	Activity Ctr Service	Contract Services Buildings District	239.95
99545	2/18/2022 DEX COMM - After Hours Answering Service	8143020122	After Hours Answering Service	Utilities Phone/Internet	154.27
99546	2/18/2022 KATHERINE DILLIN - Invoices roll128, yb128	roll128 yb128	exercise instructor yoga instructor	Instructor Fees	864.00
99547	2/18/2022 HOLLY DIPOMA - dance instructor	1015	dance instructor	Instructor Fees Instructor Fees	4,751.40
99548	2/18/2022 DIRECT TV - SHGC_Clubhouse_TV	035496696x220110	SHGC_Clubhouse_TV	Utilities Phone/Internet	182.03
99549	2/18/2022 ECOLAB PEST ELIMINATION - Pest Service SHGC	6082579	Pest Service SHGC..	Contract Services Buildings	144.36
99550	2/18/2022 ENGRAVING WIZARD - Plaques for employee awards 35 year trophy - Robert Mendez	2566	Plaques for employee awards..3	Professional & Special Services	195.73
99551	2/18/2022 FENCE FACTORY - SV Fence Materials	130972	SV Fence Materials	Maintenance - Other Buildings District	296.79
99552	2/18/2022 FIRST FIRE SYSTEMS INC - Invoices 1214, 1220, 1232, 1321, 1322, 1323	1214 1220 1232	OP-ALARM MONITORING FEE FOR 1 ALARM MONITORING FEE	Contract Services Buildings District	2,025.00

99553	2/18/2022	EDUARDO FLORIAN - Invoices 20220126, 20220129	20220126 20220129	pickleball instructor pickleball instructor	Instructor Fees	2,835.00
99554	2/18/2022	PAUL GARRON - tennis instructor	201022	tennis instructor	Instructor Fees	1,533.81
99555	2/18/2022	LORI GILDOW - Invoices cloud1, social1, tablet1, tablet2, ttccl1, ttcell2	cloud1 social1	technology instructor social network instructor computer skills instructor	Instructor Fees	210.00
99556	2/18/2022	GOLF SCORECARDS INC - Scorecards for SHGC and SGC.	55039	Scorecards for SHGC and SGC...	Golf Supplies	3,099.53
99557	2/18/2022	GORIAN AND ASSOCIATES - RSCP_SPEC.INSPECTIONS	2585	RSCP_SPEC.INSPECTIONS	Capital Improv Rancho Simi Community Park	960.00
99558	2/18/2022	GROWING WORKS - Plants for volunteer group to plant in OP.	229059153	Plants for volunteer group to	Maintenance - Other Grounds District	481.90
99559	2/18/2022	HARLEY'S VALLEY BOWL - Alt Rec Bowling Program		Alt Rec Bowling Program	Trip/Transportation Fees	546.00
99560	2/18/2022	KATHRYN HAVEN - aerobics instructor	decjan2022	aerobics instructor	Instructor Fees	270.00
99561	2/18/2022	HIGH TECH IRRIGATION INC - Irrigation Repairs SHGC	6734522	Irrigation Repairs SHGC..	Maintenance - Other Grounds	30.74
99562	2/18/2022	HOUSE SANITARY SUPPLY INC - Invoices 261376, 26137601	261376 26137601	SV/OP Custodial Supplies SV/OP Custodial Supplies	Supplies - Custodial District	1,950.84
99563	2/18/2022	IMPERIAL SPRINKLER SUPPLY - Invoices 4952021, 4959308	4952021 4959308	SV/OP Irrigation Supplies SV/OP Irrigation Supplies	Maintenance - Other Grounds District	811.46
99564	2/18/2022	JOSEPH KASTELIC JR. - jazzercise instructor	rs202201	jazzercise instructor	Instructor Fees	364.00
99565	2/18/2022	THEODORE LABASH - guitar instructor	op1	guitar instructor	Instructor Fees	162.00
99566	2/18/2022	LESLIE'S POOLMART - POOL SUPPLIES	12801060057	POOL SUPPLIES	Pool Equipment/Maintenance	68.88
99567	2/18/2022	GINA LORENZO - aerobics instructor	2112022	aerobics instructor	Instructor Fees	224.00
99568	2/18/2022	MCMASTER-CARR SUPPLY CO. - Invoices 71171460, 71252115, 71392476	71171460 71252115 71392476	ALARM BATTERY ALARM BATTERY ALARM BATTERY	Maintenance - Other Buildings District	227.04
99569	2/18/2022	MIZUNO USA INC - SHGC Golf Clubs	7355940	SHGC Golf Clubs	Inventory Shipping/Frieght	1,072.00

99570	2/18/2022	MONARCHS ATHLETICS - gymnastics instructor	mongym121	gymnastics instructor	Instructor Fees	3,187.80
99571	2/18/2022	MOSS, LEVY & HARTZHEIM, CPA'S - Audit FY 20/21	12107	Audit FY 20/21	Professional & Special Services	4,440.00
99572	2/18/2022	MUSTANG MARKETING - Invoices 10069, 10149	10069 10149	January Retainer February Retainer	Marketing..	6,000.00
99573	2/18/2022	NU-STAR GLASS & MIRROR - INSTALL DOOR STOP FRONT ENTRANCE DOOR	120621	INSTALL DOOR STOP FRONT ENTRAN	Contract Services Buildings District	450.00
99574	2/18/2022	NUTRIEN AG SOLUTIONS - Invoices 47222349, 47222351,	47222349 47222351	Fertilizers and Fungicides for Fertilizers and Fungicides for	Maintenance - Other Grounds	32,163.26
99575	2/18/2022	O'REILLY AUTO PARTS - Invoices 3054280998, 3054281090	3054280998 3054281090	SV/OP Auto Maint SV/OP Auto Maint	Automotive Equipment/Maintenance	176.83
99576	2/18/2022	ORKIN - Invoices 222488343, 223026489, 223027600,	222488343 223026489	Act Ctr - Feb pest control SV- Jan/Feb. Pest Control	Contract Services Buildings District	1,154.00
99577	2/18/2022	PRUDENTIAL OVERALL SUPPLY - Invoices 172118119, 172118482, 172119534	172118119 172118482 172119534	OPCC Uniform Service RSSCC Uniform Service OPCC Uniform Service	Supplies - Custodial OPCC Supplies - Uniform	64.49
99578	2/18/2022	READY REFRESH - Invoices 12A0022401541, 12A0030749121	12A0022401541 12A0030749121	Monthly water cooler service	Supplies	614.48
99579	2/18/2022	REFRIGERATION SUPPLIES DISTRIBUTOR - Invoices	78036840 7803684001	CONNECTOR, INSULATED DISCONNED	Maintenance - Other Buildings District	86.24
99580	2/18/2022	RK JOHNSON - Driving Range Balls	1263	Driving Range Balls..	Golf Supplies	600.00
99581	2/18/2022	S.C.M.A.F. - 2022 Membership Dues	mem22bronze13	2022 Membership Dues	Memberships District	130.00
99582	2/18/2022	SC FUELS - SHGC Fuel and Oil	2037391	SHGC Fuel and Oil	Supplies - Gasoline, Oil Fleet	3,310.58
99583	2/18/2022	SHERWIN-WILLIAMS - Invoices 54764, 56843	54764 56843	SV/OP - Paint Supplies SV/OP - Paint Supplies	Maintenance - Other Buildings District	159.76
99584	2/18/2022	SIMI VALLEY CDJR - TRUCK #84	5070486	TRUCK #84	Automotive Equipment/Maintenance	27.24
99585	2/18/2022	SIMI VALLEY FORD - TRUCK #116	61931	TRUCK #116	Automotive Equipment/Maintenance	466.21

99586	2/18/2022	SITE SERVER - Invoices feb, jan	feb jan	Internet for ASC - Feb Internet for ASC - Jan	Utilities Phone/Internet District	1,490.00
99587	2/18/2022	SMITH PIPE & SUPPLY INC - OP Irrigation Supplies	3856109	OP Irrigation Supplies	Maintenance - Other Grounds District	133.21
99588	2/18/2022	SPECTRUM BUSINESS - Cable TV / Internet Sinaloa Golf Course	2.45738E+11	Cable TV / Internet Sinaloa Go	Utilities Phone/Internet	257.30
99589	2/18/2022	SPEEDY ENTERPRISES - Invoices 1506076, 1506349	1506076 1506349	Golf Maint Supplies Golf Maint Supplies	Maintenance - Other Grounds	897.70
99590	2/18/2022	STAPLES - Office Supplies		Office Supplies	Supplies - Office	739.32
99591	2/18/2022	STAPLES BUSINESS ADVANTAGE - Office Supplies-Rec Dept	1640061593	Office Supplies-Rec Dept	Supplies - Office District Supplies - Office OPCC	198.95
99592	2/18/2022	STATE OF CALIFORNIA - Fingerprint Processing DOJ	559338	Fingerprint Processing DOJ	Professional & Special Services	384.00
99593	2/18/2022	STEPHEN'S VIDEO PRODUCTION - Videotape and Livestream Board		Videotape and Livestream Board	Professional & Special Services	1,000.00
99594	2/18/2022	TAPO PLUMBING SUPPLY - Invoices 52957, 52995	52957 52995	Plumbing Supplies SV/OP Water Features	Pool Equipment/Maint	271.00
99595	2/18/2022	TARGET SPECIALTY PRODUCTS - SHGC Fertilizers/Chemicals	500703902	SHGC Fertilizers/Chemicals..	Maintenance - Other Grounds	3,791.29
99596	2/18/2022	TENNISLOZANO - tennis instructor	122	tennis instructor	Instructor Fees	4,021.50
99597	2/18/2022	TITLEIST - Invoices 100091270, 912477507, 912483013, 912488049, 912496029,	100091270 912477507 912483013	SHGC Golf Merchandise and Rang SHGC Golf Merchandise and	Inventory Shipping/Frieght	4,639.08
99598	2/18/2022	TURF STAR - WESTERN - Invoices 7210471, 7210542	7210471 7210542	TORO RIM MOW CREW TORO RIM MOW CREW	Other Equipment/Maint	4,496.42
99599	2/18/2022	TURF STAR INC. - Invoices 720426302, 7210549	720426302 7210549	Golf Equipment Repairs Golf Equipment Repairs	Other Equipment/Maintenance	365.38
99600	2/18/2022	VENTURA DJ'S - Invoices 278, 279	278 279	DJ Services Fairytale Formal DJ Services Alt Rec Dance	Professional Services Professional Services	300.00
99601	2/18/2022	WALMART - office supplies	1640380170	office supplies	Supplies - Office	79.42
99602	2/18/2022	WALTERS WHOLESALE ELECTRIC - Invoices 119823158, 119935956, 119952960	119823158 119935956 119952960	SV-Electrical Supplies SV-Electrical Supplies SV-Electrical Supplies	Maintenance - Other Buildings District	1,515.06
99603	2/18/2022	WESTERN NRG INC. - monthly billing computer support	145174	monthly billing computer suppo	Professional & Special Services	105.00

99604	2/18/2022	WILDLIFE MANAGEMENT PROFESSIONALS - Gopher Service	44140	Gopher Service at SHGC	Contract Services Grounds	475.00
99605	2/18/2022	WILSON SPORTING GOODS - Invoices 4536882086,	4536882086 4536894286	range balls for SGC range balls for SGC	Inventory Shipping/Freight	461.99
99606	2/18/2022	JENNY ZIMMER - Reimbursement Lemon Preschool Supplies	15374	Reimbursement Lemon Preschool	Supplies Preschool District	297.64
99607	2/22/2022	AT & T - U VERSE - Senior center internet service		Senior center internet service	Utilities Phone/Internet	101.65
99608	2/22/2022	AT & T CAL NET 3 - District phone lines		District phone lines	Utilities Phone/Internet Utilities Phone/Internet	2,753.47
99609	2/22/2022	REFUND CUSTOMER - DEBBIE HEASLIP - Debbie Heaslip course	55827852	Debbie Heaslip course refund	Refunds Payable	239.00
99610	2/22/2022	REFUND CUSTOMER - SANTA SUSANA KIWANIS CLUB - Santa Susana Kiwanis Club rental	55829791	Santa Susana Kiwanis Club rent	Refunds Payable	423.00
99611	2/22/2022	REFUND CUSTOMER - SEASHELL PRODUCTIONS - Seashell	55928943	Seashell Productions rental re	Refunds Payable	132.00
99612	2/22/2022	PAUL GARRON - TENNIS INSTRUCTOR	13122	TENNIS INSTRUCTOR	Instructor Fees	1,361.25
99613	2/22/2022	GOLDEN STATE WATER COMPANY - WATER - UTILITY		WATER - UTILITY	Utilities Water District	4,330.47
99614	2/22/2022	RYAN PICKLESIMER - EDUCATION REIMBURSEMENT		EDUCATION REIMBURSEMENT	Education & Travel Expense District	1,100.00
99615	2/22/2022	SOUTHERN CALIFORNIA EDISON - SCE		SCE	Utilities Electric District Utilities Electric	6,540.80
99616	2/22/2022	SOUTHERN CALIFORNIA GAS CO - GAS - UTILITY		GAS - UTILITY	Utilities Gas District Utilities Gas OPCC	393.46
99617	2/22/2022	CORY STONE - Reimbursement of property damage		Reimbursement of property damage	Special Department Expense	643.00
99618	2/23/2022	CUSTOM T-SHIRTS 4 U - T-Shirts for Women's Volleyball Tournament on 8/7 and 8/28	24304	T-Shirts for Women's Volleybal	Supplies Volleyball Adult League Rancho Santa Susana Comm Center	989.38
Total						165,309.96



ACCOUNTS PAYABLE CHECK REGISTER

March 15, 2022

Prepared by:
Teresa Moore

Rancho Simi Recreation and Park District Accounts Payable Check Register

<u>Check Number</u>	<u>Check Date</u>	<u>Vendor Number & Name</u>	<u>Invoice Number</u>	<u>Bill Description</u>	<u>Account Description</u>	<u>Check Amount</u>
99619	3/01/2022	BARON TACTICAL - Practice amunition for Rangers	67	Practice amunition for Rangers	Supplies - Ranger	1,179.75
99620	3/01/2022	BRINKS INC - Invoices 3650601, 3769694	3650601 3769694	Weekly deposit pick up	Bank/Credit Card Fees Bank/Credit Card Fees	268.53
99621	3/01/2022	REFUND CUSTOMER - Maty Calderon rental refund	56068059 56071093	Maty Calderon rental refund	Refunds Payable	194.00
99622	3/01/2022	REFUND CUSTOMER - Karen Calvilla rental refund	56021970	Karen Calvilla rental refund	Refunds Payable	170.00
99623	3/01/2022	REFUND CUSTOMER - Anne Kotake course refund	56136113	Anne Kotake course refund	Refunds Payable	46.42
99624	3/01/2022	REFUND CUSTOMER -Luz Alvarez rental refund	56160010	Luz Alvarez rental refund	Refunds Payable	484.00
99625	3/01/2022	REFUND CUSTOMER - Kimberley Lucas rental refund	56182196	Kimberley Lucas rental refund	Refunds Payable	800.00
99626	3/01/2022	U.S. BANK-CAL CARD - District cal card use	1/23-2/22/2022	District cal card use	Special Department Expense	53,748.07
3-203	3/01/2022	Merchant Services - Monthly credit card processing fees			Bank/Credit Card Fees	1,221.05

3-204	3/01/2022	Merchant Services - Monthly credit card processing fees			Bank/Credit Card Fees	5,086.68
3-214	3/01/2022	SHELL PAYMENT CENTER - Gas Card online payment			Supplies - Gasoline, Oil Fleet District	15,261.16
99065 VOID	3/01/2022	REFUND CUSTOMER -Lisa Platte refund	VOID	reissued, never received	Refunds Payable	(380.00)
99202 VOID	3/01/2022	REFUND CUSTOMER - Inna Kalutskiy rental refund	VOID	reissued, never received	Refunds Payable	(337.00)
99627	3/04/2022	777 CLEANERS & LAUNDRY - Ranger Uniform Cleaning Service		Ranger Uniform Cleaning Servic	Supplies - Uniform Allowance	121.00
99628	3/04/2022	AC LOCK & SECURITY - Locksmith Service-SV	28646	Locksmith Service-SV	Maintenance - Other Buildings District	236.59
99629	3/04/2022	ACCU FUND - 2nd Quarter Fee for Accounting Software (2022)	20220525	2nd Quarter Fee for Accounting	Office Equipment/Maintenance	4,038.00
99630	3/04/2022	ACORN/ADS - Invoices 170861, 170954, 178670	170861 170954	Jr. Page Ad - July 2021	Marketing..	1,860.70
99631	3/04/2022	ADIDAS - Invoices 6155808854, 6155810926, 6155825797, 6155857875, 6155932084, 6155973815, 6155983993	6155808854 6155810926 6155825797 6155857875	Golf Shop Merchandise	Inventory Shipping/Frieght	2,375.41
99632	3/04/2022	PATRICIA ALBERT - yoga instructor	pa20221	yoga instructor	Instructor Fees	3,452.54
99633	3/04/2022	AMERICAN TROPHIES & AWARDS - 2022 Youth Basketball Awards	11285	2022 Youth Basketball Awards	Supplies Basketball Youth League Rancho Santa Susana Comm Center Teen	2,670.31
99634	3/04/2022	APPLICANT PRO - online employment application software	181597	online employment application	Office Equipment/Maintenance	249.00

99635	3/04/2022	ARTESIA SAWDUST PRODUCTS 158519 - Sycamore Cyn Playground chips	Sycamore Cyn Playground chips	Contract Services Grounds District	4,328.34
99636	3/04/2022	ASTRA INDUSTRIAL - SV/OP 181088 Irrigation	SV/OP Irrigation	Maintenance - Other Grounds District	416.82
99637	3/04/2022	AT & T - U VERSE - Sinaloa teen club internet service	Sinaloa teen club internet ser	Utilities Phone/Internet	80.25
99638	3/04/2022	AT & T - U VERSE - RSCP internet service	RSCP internet service	Utilities Phone/Internet	107.77
99639	3/04/2022	AT & T - U VERSE - SHGC internet service	SHGC internet service	Utilities Phone/Internet	123.05
99640	3/04/2022	AT & T - U VERSE - SHGC maint bldg internet service	SHGC maint bldg internet servi	Utilities Phone/Internet	155.15
99641	3/04/2022	AT & T - U VERSE - rscp maint internet service	rscp maint internet service	Utilities Phone/Internet	80.25
99642	3/04/2022	AT & T - U VERSE - madera asc internet service	madera asc internet service	Utilities Phone/Internet	80.25
99643	3/04/2022	AT & T - U VERSE - township asc internet service	township asc internet service	Utilities Phone/Internet	80.25
99644	3/04/2022	AT & T - U VERSE - crestview asc internet service	crestview asc internet service	Utilities Phone/Internet	144.45
99645	3/04/2022	AT & T - U VERSE - rtcp maint bldg	rtcp maint bldg	Utilities Phone/Internet	90.95
99646	3/04/2022	AT & T - U VERSE - woodranch asc internet service	woodranch asc internet service	Utilities Phone/Internet	58.85
99647	3/04/2022	AT & T - U VERSE - mountain view asc internet service	mountain view asc internet ser	Utilities Phone/Internet	165.85
99648	3/04/2022	AT & T CAL NET 3 - knolls fire station alarm	knolls fire station alarm	Utilities Phone/Internet	22.50
99649	3/04/2022	AT & T- INTERNET - vista asc internet service	vista asc internet service	Utilities Phone/Internet	208.65

99650	3/04/2022	AT & T- INTERNET - Knolls asc internet service		Knolls asc internet service	Utilities Phone/Internet	210.29
99651	3/04/2022	ALEX BARSKY - Reimbursement for meeting minutes books	15424	Reimbursement for meeting minu	Supplies	160.88
99652	3/04/2022	BAY ALARM - Invoices 1934187, 19386245, 19386745	1934187 19386245 19386745	Golf_Burglar_Alarm Golf_Burglar_Alarm Golf_Burglar_Alarm	Professional & Special Services	1,792.41
99653	3/04/2022	BMC - Invoices 70484114, 70484199, 70491720, 70495871, 70555894, 70615593, 70629940	70484114 70484199 70491720 70495871	SV-Supplies SV-Supplies SV-Supplies SV-Supplies	Maintenance - Other Buildings District Maintenance - Other Grounds District	903.62
99654	3/04/2022	BREAKTHROUGH SPORTS - Invoices 293, 296, 298, 301	293 296	basketball academy basketball training	Instructor Fees Instructor Fees	5,319.65
99655	3/04/2022	DAVID BURCIAGA - SV Family Formal Balloons	6585	SV Family Formal Balloons	Professional Services	210.00
99656	3/04/2022	CAL STATE SITE SERVICES - Invoices 209765, 210895, 211047	209765 210895 211047	SV-PORTA-POTTIES SV-PORTA-POTTIES SV-PORTA-POTTIES	Contract Services Grounds District	1,552.00
99657	3/04/2022	CAL-COAST MACHINERY - TRACTOR #447	743624	TRACTOR #447	Other Equipment/Maint	92.92
99658	3/04/2022	CALIFORNIA COMMERCIAL POOLS - RSCP_SURGE_CONTINGENC	2	RSCP_SURGE_CONTINGENC Y	Capital Improv Rancho Simi Community Park	29,067.50
99659	3/04/2022	CALIFORNIA DO IT CENTER - Invoices 3191, 3209, 3223, 3229, 3234, 3236, 3238, 3244, 3261, 3262, 8598	3191 3209 3223	SV/OP - Supplies SV/OP - Supplies SV/OP - Supplies	Maintenance - Other Buildings District Maintenance - Other	484.13
99660	3/04/2022	CALIFORNIA SURFACING - RSCP pickle ball lines	4023	RSCP pickle ball lines	Contract Services Grounds District	3,000.00
99661	3/04/2022	CALLAWAY GOLF COMPANY - Golf Merchandise	934315053	Golf Merchandise	Inventory Shipping/Frieght	249.96

99662	3/04/2022	CANNON - OCCP Lagoon Pump	79361	OCCP Lagoon Pump	Disaster Expense- Insured	867.00
99663	3/04/2022	LINDA CANTRELL - art instructor	612	art instructor	Instructor Fees	1,932.00
99664	3/04/2022	CHAMPION CRANE RENTAL - REINSTALL PUMP & MOTOR OUT OF POOL	75851	REINSTALL PUMP & MOTOR OUT OF	Capital Improvements Rancho Simi Community Park District	1,165.23
99665	3/04/2022	CITY OF SIMI VALLEY - WATER - Invoices 12/15/2021-2/14/2022, 12/6/2021-2/8/2022	12/15/2021-2/14/2022 12/6/2021-2/8/2022	water water-golf course	Utilities Water District Utilities Water	63,728.42
99666	3/04/2022	CLUB PROCURE - Golf Purchasing Club SHGC	1200666	Golf Purchasing Club SHGC	Professional & Special Services	360.00
99667	3/04/2022	CORNWALL SECURITY - Security detail	14623	Security detail	Professional & Special Services OPCC	595.00
99668	3/04/2022	COUNTY OF VENTURA-AIR POLLUTION DIST - RANCHO SIMI POOL PERMIT	1045781	RANCHO SIMI POOL PERMIT	Pool Equipment/Maintenance Buildings	652.00
99669	3/04/2022	CRAGOE PEST SERVICES INC - Invoices 17000186748, 17200188037	17000186748 17200188037	SGC Gopher Service SGC Gopher Service	Contract Services Grounds	250.00
99670	3/04/2022	CREATIVE BRAIN LEARNING - Invoices 16020, 16021, 16022	16020 16021 16022	enrichment enrichment enrichment	Instructor Fees	252.00
99671	3/04/2022	REFUND CUSTOMER - Lisa Platte refund	54518626	Lisa Platte refund	Refunds Payable	380.00
99672	3/04/2022	REFUND CUSTOMER - Inna Kalutskiy rental refund	54794775	Inna Kalutskiy rental refund	Refunds Payable	337.00
99673	3/04/2022	JENNIFER DEVINE - art instructor	art18129	art instructor	Instructor Fees	270.00
99674	3/04/2022	DIRECT TV - SHGC_Clubhouse_TV	035496696x220210	SHGC_Clubhouse_TV	Utilities Phone/Internet	182.03

99675	3/04/2022	DISCOUNT PUMPS - RSCP_AERATOR	5451	RSCP_AERATOR	Maintenance - Other Grounds District	2,155.48
99676	3/04/2022	DYNAMIC BRANDS LLC - SHGC Push Carts	1520116	SHGC Push Carts	Golf Supplies	1,414.67
99677	3/04/2022	EVELYN EISELE - dance instructor	13122	dance instructor	Instructor Fees	168.00
99678	3/04/2022	MIGUEL ENCISO - pickleball instructor	22622	pickleball instructor	Instructor Fees	277.50
99679	3/04/2022	ENGRAVING WIZARD - Plaques for employee awards - feb 2022	2599	Plaques for employee awards -	Professional & Special Services	126.56
99680	3/04/2022	ENVICOM CORPORATION - OCCP Lagoon Environmental Services	17143	OCCP Lagoon Environmental Serv	Disaster Expense- Insured	422.30
99681	3/04/2022	FENCE FACTORY - SV Fence Materials	131307	SV Fence Materials	Maintenance - Other Buildings District	1,234.35
99682	3/04/2022	EDUARDO FLORIAN - Invoices 20220223, 20220226	20220223 20220226	pickleball instructor pickleball instructor	Instructor Fees	2,802.10
99683	3/04/2022	FULLER ENGINEERING INC - SV/OP-Pool/Water	145755	SV/OP-Pool/Water	Pool Equipment/Maint	1,603.96
99684	3/04/2022	G2 PHOTO IMAGES - Youth Basketball Photos	g2p2077	Youth Basketball Photos	Supplies Basketball Youth League Rancho	1,492.92
99685	3/04/2022	GIFTS GALORE - 2022 Spring Egg Scramble (SV & OP)	33602	2022 Spring Egg Scramble (SV &	Supplies Easter Egg Hunt Supplies Easter Egg Hunt	1,136.00
99686	3/04/2022	LORI GILDOW - technology instructor	tt02082022lg	technology instructor	Instructor Fees	42.00
99687	3/04/2022	GLOBAL TOUR GOLF - Invoices 248944, 255051, 255646	248944 255051 255646	Golf Merchandise and Supplies	Inventory Shipping/Freight	7,126.31
99688	3/04/2022	GOLDEN STATE WATER COMPANY - water	1/19-2/16	water	Utilities Water District	7,319.10
99689	3/04/2022	GORIAN AND ASSOCIATES - RSCP_SPEC.INSPECTIONS	2615	RSCP_SPEC.INSPECTIONS	Capital Improv Rancho Simi Community Park	670.00

99690	3/04/2022	CARRIE GORRELL - yoga instructor	325	yoga instructor	Instructor Fees	1,118.25
99691	3/04/2022	GREATAMERICA LEASING CORP. - Maintenance and Lease of Postage Machine	31049881	Maintenance and Lease of Posta	Office Equipment/Maint	182.33
99692	3/04/2022	H & H AUTO PARTS WHOLESALE - Auto Parts	bst3in9973	Auto Parts	Automotive Equipment/Maintenance	578.34
99693	3/04/2022	CHRISTOPHER HARGER - sand volleyball instructor	202201	sand volleyball instructor	Instructor Fees	117.00
99694	3/04/2022	HARLEY'S VALLEY BOWL - Alt Rec Bowling Program		Alt Rec Bowling Program	Trip/Transportation Fees	672.00
99695	3/04/2022	HOME DEPOT CREDIT SERVICES - Hardware/Supplies		Hardware/Supplies	Maintenance - Other Supplies - Clothing & Safety District	2,228.67
99696	3/04/2022	HOUSE SANITARY SUPPLY INC - SV/OP Custodial Supplies	262101	SV/OP Custodial Supplies	Supplies - Custodial District	2,045.32
99697	3/04/2022	IMPERIAL SPRINKLER SUPPLY - SV/OP Irrigation Supplies	4993833	SV/OP Irrigation Supplies	Maintenance - Other Grounds District	1,178.68
99698	3/04/2022	INDUSTRIAL BOILER SERVICE - REPLACE GASKETS BOILER, TROUBLE SHOOT HEATER	13037	REPLACE GASKETS BOILER, TROUBL	Pool Equipment/Maint	1,995.00
99699	3/04/2022	JIM'S TIRE CENTER - Auto Supplies-SV	20004572	Auto Supplies-SV	Automotive Equipment/Maintenance	694.09
99700	3/04/2022	JENELLE KARP - Invoices jk41320, jk41321	jk41320, jk41321	dance instructor	Instructor Fees	390.00
99701	3/04/2022	JOANNE KRAMER - ceramics instructor	2201	ceramics instructor	Instructor Fees	1,419.50
99702	3/04/2022	DORENA MARTIN - french instructor	jan2022	french instructor	Instructor Fees	157.50
99703	3/04/2022	MCMMASTER-CARR SUPPLY CO. - ALARM BATTERY	73016521	ALARM BATTERY	Maintenance - Other Buildings District	432.93

99704	3/04/2022	MED CENTER - Pre-Employment Physicals DMV Medical Exams, First Aid		Pre-Employment Physicals ..DMV	Professional & Special Services	240.00
99705	3/04/2022	MOBILE MINI - SHGC_Storage_Unit	9013006130	SHGC_Storage_Unit	Contract Services Grounds	150.78
99706	3/04/2022	MOBILE MODULAR MANAGEMENT - Invoices 2245164, 2245401, 2246428	2245164 2245401 2246428	vista asc, garden grove asc, and hillside teen club	Rents & Leases - Real Property	2,097.81
99707	3/04/2022	DEBBIE MUNZ - dance instructor	21822	dance instructor	Instructor Fees	308.00
99708	3/04/2022	NAPA AUTO PARTS - Invoices 5469769747, 5469774146, 5469774498, 5469774723, 54697749922	5469769747 5469774146 5469774498 5469774723	Parts/Supplies Parts/Supplies Parts/Supplies Parts/Supplies	Automotive Equipment/Maint	694.49
99709	3/04/2022	O'REILLY AUTO PARTS - Invoices 3054282181, 3054282304, 3054282602, 3054283028, 3054283030, 3054283080, 3054283081, 3054283082	3054282181 3054282304 3054282602 3054283028 3054283030	SV/OP Auto Maint SV/OP Auto Maint SV/OP Auto Maint SV/OP Auto Maint SV/OP Auto Maint	Automotive Equipment/Maint	671.44
99710	3/04/2022	PAPER RECYCLING & SHREDDING - Invoices 509078, 509079	509078 509079	Shred service Shred service	Contract Services	141.00
99711	3/04/2022	SANDRA PATTERSON - Invoices 1 1, 2	1 2	aerobic instructor aerobic instructor	Instructor Fees	745.50
99712	3/04/2022	PECK FARM - horse back riding instructor	5097	horse back riding instructor	Instructor Fees	1,159.20
99713	3/04/2022	PEPPERTREE BUSINESS PARK LLC - Guardian Street Business Park utility and maintenance fees	511	Guardian Street Business Park	Professional & Special Services	1,009.34
99714	3/04/2022	RYAN PICKLESIMER - education reimbursement		education reimbursement	Education & Travel Expense District	120.00

99715	3/04/2022	PIONEER FIRE PROTECTION INC - RECHARGE FEB. FIRE EXTINGUISHERS	377043	RECHARGE FEB. FIRE EXTINGUISHER	Maintenance - Other Buildings District	1,317.63
99716	3/04/2022	PRICE FORD OF SIMI VALLEY - Invoices 62078, 98485, 98544, 98569, 98578	62078 98485 98544 98569 98578	TRUCK#107 TRUCK #107 TRUCK#92,#93,#110 TRUCK#92,#93,#110 TRUCK#92,#93,#110	Automotive Equipment/Maintenance	7,367.82
99717	3/04/2022	PRUDENTIAL OVERALL SUPPLY - Invoices 172119898, 172119899, 172119916	172119898 172119899 172119916	SV/OP/SHGC/Sinaloa Uniforms	Supplies - Uniform Allowance District	517.37
99718	3/04/2022	CAROLYN PURKEY - cheerleading instructor	41	cheerleading instructor	Instructor Fees	718.20
99719	3/04/2022	PIYANOOT RAMACHANDRAN - cooking instructor	202201	cooking instructor	Instructor Fees	240.00
99720	3/04/2022	REFRIGERATION SUPPLIES DISTRIBUTOR - Invoices 78036532, 78037583	78036532 78037583	FAN RELAY BOARD COIL, MOTOR, THERMOSTAT	Maintenance - Other Buildings District	199.01
99721	3/04/2022	REXEL - Invoices 132869191, 132869211, 132873271, 132873271, 132892663, 133011070	132869191 132869211 132873271 132873271	ELECT. SUPPLY ELECT. SUPPLY ELECT. SUPPLY, LIGHT BULBS,	Maintenance - Other Buildings District	1,524.20
99722	3/04/2022	SAFETY-KLEEN SYSTEMS, INC. - Washer Rental/Parts	88223766	Washer Rental/Parts	Contract Services Buildings District	263.30
99723	3/04/2022	SHERWIN-WILLIAMS - Invoices 56868, 57783, 58583, 59342, 61728	56868 57783 58583	SV/OP - Paint Supplies SV/OP - Paint	Maintenance - Other Buildings District	236.28
99724	3/04/2022	SIMI VALLEY CDJR - TRUCK#88	5070615	TRUCK#88	Automotive Equipment/Maintenance	76.36
99725	3/04/2022	SIMI VALLEY PLUMBING - REPAIR FIRE PIV	41237	REPAIR FIRE PIV	Contract Services Buildings District	5,922.98
99726	3/04/2022	SIMI VALLEY U-RENT INC. - Equip. Rentals	7608014	Equip. Rentals	Rents & Leases - Equipment District	42.90

99727	3/04/2022	SIMI VALLEY UNIFIED SCHOOL DST - Invoices ar2200068, ar2200184, ar220436	ar2200068 ar2200184 ar220436	asc utilites - march SAC Performance at SSHS 12/4/2	Rents & Leases - Real Property	6,264.86
99728	3/04/2022	SMITH PIPE & SUPPLY INC - OP Irrigation Supplies	3857215	OP Irrigation Supplies	Maintenance - Other Grounds District	300.03
99729	3/04/2022	SOUTHERN CALIFORNIA EDISON - sce		sce	Utilities Electric District	197.89
99730	3/04/2022	SPECTRUM BUSINESS - Cable TV / Internet Oak Park	2.45444E+11	Cable TV / Internet Oak Park	Utilities Phone/Internet OPCC	525.00
99731	3/04/2022	SPECTRUM BUSINESS - Cable TV / Internet RSSCC	1.21636E+12	Cable TV / Internet RSSCC	Utilities Phone/Internet RSSCC	427.00
99732	3/04/2022	SPECTRUM BUSINESS - Fiber Internet SHGC	1.40122E+12	Fiber Internet SHGC	Utilities Phone/Internet	599.00
99733	3/04/2022	SPECTRUM REACH - Jan Digital Ads	90550206	Jan Digital Ads	Marketing..	1,200.00
99734	3/04/2022	STATE BOARD OF EQUALIZATION - fuel tax	2021 tax	fuel tax	Supplies - Gasoline, Oil Fleet District	2.26
99735	3/04/2022	SUNBELT RENTALS - RENTAL TRACTOR FOR OP.	121567950	RENTAL TRACTOR FOR OP.	Rents & Leases - Equipment District	1,341.14
99736	3/04/2022	TARGET SPECIALTY PRODUCTS - Invoices 500638404, 500716678, 500716680	500638404 500716678 500716680	SHGC Fertilizers/Chemical Reward, Revolver Reward, Revolver	Maintenance - Other Grounds District Maintenance - Other Grounds	14,577.51
99737	3/04/2022	RON TERRIT - Reimbursement for telephone -Caretaker	15423	Reimbursement for telephone -C	Utilities Phone/Internet	240.00
99738	3/04/2022	TITLEIST - Invoices 912592463, 912606391, 912606392, 912621964	912592463 912606391 912606392	SHGC Golf Merchandise	Inventory Shipping/Frieght	2,490.00
99739	3/04/2022	ULINE - STORAGE RACK	144637540	STORAGE RACK	Maintenance - Other Buildings District	5,808.46

99740	3/04/2022	VENTURA COUNTY STAR-ADS - 4298594 Legal Notice for Adoption of Ordinance/Rule change #62		Legal Notice for Adoption of O	Publications & Legal Notices	293.15
99741	3/04/2022	VENTURA DJ'S - DJ Services Alt 303 Rec Dance		DJ Services Alt Rec Dance	Professional Services	150.00
99742	3/04/2022	WALTERS WHOLESALE 120073875 ELECTRIC - Invoices 120084798 120073875, 120084798		SV-Electrical Supplies SV-Electrical Supplies	Maintenance - Other Buildings District	128.96
99743	3/04/2022	TIM WALTON - Invoices pklfeb, pklfeb pkljan		pickleball instructor pickleball instructor	Instructor Fees	600.00
99744	3/04/2022	WASTE MANAGEMENT - 63757500283 Invoices 63757500283, 63757530283 63757530283, 63757540283, 63757540283 63757600283 63757600283		refuse disposal refuse disposal refuse disposal refuse disposal	Refuse Disposal Refuse Disposal Janitorial Svcs / Refuse Disposal	2,248.69
99745	3/04/2022	WESTERN ENVIRONMENTAL 4283664 SERVICES INC - PROPANE STRATHEARN		PROPANE STRATHEARN	Maintenance - Other Grounds District	410.96
99746	3/04/2022	WESTERN NRG INC. - monthly 146801 billing computer support		monthly billing computer suppo	Professional & Special Services	105.00
99747	3/04/2022	RICHARD WHITE - 22092 woodcarving instructor		woodcarving instructor	Instructor Fees	255.00
99748	3/04/2022	WILSON SPORTING GOODS - 4536982060 driving range balls for SGC		driving range balls for SGC	Inventory Shipping/Freight	264.03
99749	3/04/2022	JENNIFER WOOD - zumba jw022022 instructor		zumba instructor	Instructor Fees	1,219.75
99750	3/04/2022	XEROX-REC - Lease for Copier 3051140 in Recreation		Lease for Copier in Recreation	Rents & Leases - Equipment	395.49
99751	3/04/2022	YAMAHA MOTOR CORP - shgc 765974 cart lease		shgc cart lease	Rents & Leases - Equipment	270.91

99752	3/04/2022	YOUTH EVOLOUTION ACTIVITES - soccer instruction	3122	soccer instruction	Instructor Fees	1,455.28
99753	3/04/2022	Z SIGNS AND GRAPHICS - RATTLE SNAKE SIGNS		RATTLE SNAKE SIGNS	Maintenance - Other Grounds District	1,823.25
99754	3/04/2022	JODY ZIESKA - fitness instructor	2	fitness instructor	Instructor Fees	294.00
99068 VOID	3/7/2022	REFUND CUSTOMER - Danielle VOID Avtan course refund		reissued, never received	Refunds Payable	(22.50)
99755	3/08/2022	AT & T - copper line at guardian		copper line at guardian	Utilities Phone/Internet	49.39
99756	3/08/2022	AT & T - U VERSE - Knolls fire station internet service		Knolls fire station internet s	Utilities Phone/Internet	80.25
99757	3/08/2022	REFUND CUSTOMER - Danielle 54534651 Avtan course refund		Danielle Avtan course refund	Refunds Payable	22.50
99758	3/08/2022	REFUND CUSTOMER - Riley Becker rental refund	56199956	Riley Becker rental refund	Refunds Payable	381.50
99759	3/08/2022	REFUND CUSTOMER - Robin Atkin rental refund	56218435	Robin Atkin rental refund	Refunds Payable	200.00
99760	3/08/2022	REFUND CUSTOMER - J. Alfredo Espinoza rental refund	56218467	J. Alfredo Espinoza rental ref	Refunds Payable	404.00
99761	3/08/2022	REFUND CUSTOMER - Sabrina Boyer rental refund	56234215	Sabrina Boyer rental refund	Refunds Payable	500.00
99762	3/08/2022	REFUND CUSTOMER - Samantha Swanson rental refund	56263904	Samantha Swanson rental refund	Refunds Payable	397.00
99763	3/08/2022	REFUND CUSTOMER - Simi Valley Youth Soccer League	56286304	Simi Valley Youth Soccer Leagu	Refunds Payable	8,910.00

99764	3/08/2022	ITS- INTEGRATED TELEMANAGEMENT SERVICES - Phone service for the Activity Center	341989	Phone service for the Activity	Utilities Phone/Internet	1,500.95
99765	3/08/2022	SOUTHERN CALIFORNIA EDISON - SCE		SCE	Utilities Electric District	16,807.35
99766	3/08/2022	TRIUNFO WATER & SANITATION DISTRICT - OAK PARK WATER		OAK PARK WATER	Utilities Water District	19,535.51
99767	3/08/2022	YAMAHA MOTOR CORP - SHGC CART LEASE	766560	SHGC CART LEASE	Rents & Leases - Equipment	10,841.53
99768	3/15/2022	REFUND CUSTOMER - Maggi Schlehner course refund	56447492	Maggi Schlehner course refund	Refunds Payable	49.50
99769	3/15/2022	REFUND CUSTOMER - Todd Johnson rental refund	56483458	Todd Johnson rental refund	Refunds Payable	1,260.00
99770	3/15/2022	REFUND CUSTOMER - Kevin Liu course refund	56494498	Kevin Liu course refund	Refunds Payable	152.00
99771	3/15/2022	REFUND CUSTOMER - Eric Hamilton rental refund	56528531	Eric Hamilton rental refund	Refunds Payable	500.00
99772	3/15/2022	DANCE TEN - Invoices 20221, 20222	20221 20222	dance instructor dance instructor	Instructor Fees	228.00
99773	3/15/2022	ELAINE FREEMAN - CSDA conference, travel reimbursement		CSDA conference, travel reimbu	Education & Travel Expense	37.44
99774	3/15/2022	STELLA MERRITT - yoga instructor	7	yoga instructor	Instructor Fees Instructor Fees	302.40
99775	3/15/2022	TKO - deposit for Yachtley Crew 8/20/2022	deposit 8/22 concert	deposit for Yachtley Crew 8/20	Proffesional Services- Summer Concerts	5,000.00
99776	3/15/2022	TIM WALTON - pickleball instructor	010120229a	pickleball instructor	Instructor Fees	172.50

99777	3/15/2022	WASTE MANAGEMENT - Invoices 000702721804, 257314202835, 63706702833, 63706702833	000702721804 257314202835 63706702833 637696702835	refuse disposal refuse disposal refuse disposal refuse disposal	Refuse Disposal Janitorial Svcs / Refuse	11,022.46
3-213A	3/15/2022	US BANK-BANKING - GOLF COURSE SALES TAX Q4CY2021- paid to State Board of Equalization			Sales Tax Payable Sales Tax Payable	3,979.80
3-213B	3/15/2022	US BANK-BANKING - GOLF COURSE SALES TAX Jan 2022 prepayment- paid to State Board of Equalization			Sales Tax Payable Sales Tax Payable	912.98
3-213C	3/15/2022	US BANK-BANKING - GOLF COURSE SALES TAX Feb 2022 prepayment- paid to State Board of Equalization			Sales Tax Payable Sales Tax Payable	810.09

Total Checks**407,790.37**



4201 Guardian St., Simi Valley, CA 93063 - (805) 584-4400

PAYROLL CHECK REGISTER – 02/25/2022

Presented to the Board of Directors

Prepared by:

Tracy Heminuk

CHECK REGISTER SUMMARY **2/25/2022**

DUF TAXES DEBITED	02/25/22	ADP	57,939.68	FED, STATE, SOCIAL SECURITY, M/C
OCB TAXES DEBITED	02/25/22	ADP	43,558.26	FED, STATE, SOCIAL SECURITY, M/C
DUF ADP DIRECT DEPOSIT	02/25/22	ADP	170,578.33	DIRECT DEPOSIT
OCB ADP DIRECT DEPOSIT	02/25/22	ADP	112,778.62	DIRECT DEPOSIT
DUF ADP CHECKS	02/25/22	ADP	1,235.65	ADP PAYROLL
OCB ADP CHECKS	02/25/22	ADP	0.00	ADP PAYROLL
DUF WAGE GARNISHMENTS	02/25/22	ADP	793.00	GARNISHMENTS
OCB WAGE GARNISHMENTS	02/25/22	ADP	722.88	GARNISHMENTS
	02/25/22	9227	294.36	Leah Vigliotto - Final Check
	02/25/22	9228	291.38	Tricia Frederick - PR 02/11/22
	02/25/22	9229	250.00	Thomas Dobrich - Employee Referral
	02/25/22	EFT	1,726.80	EDD - SDI
	02/25/22	EFT	231.02	EDD - SDI - 4th Qtr Adj
	02/25/22	EFT	30,097.92	PERS - Classic
	02/25/22	EFT	20,343.41	PERS - PEPRA
	02/25/22	EFT	188.16	Aflac - 01/2022
	02/25/22	EFT	1,387.54	Anthem Blue Cross Life - 03/2022
	02/25/22	EFT	7,227.38	Mission Square Retirement - 457 PR 02/25/22
SUBTOTAL:			449,644.39	
GRAND TOTAL:			<u>449,644.39</u>	

ADP Check Register - PR 02/25/22

Job Title Description	NetPay	AutoDep	File #
Accountant	0.00	1,882.63	159884
Accountant-Payroll	0.00	2,093.71	103555
Accounting Specialist	0.00	2,176.42	105813
Administrative Assistant III	0.00	481.18	109381
Administrative Assistant V	0.00	885.29	103279
Administrative Assistant VI	0.00	925.93	160020
Administrative Assistant VI	0.00	198.47	107074
Administrative Assistant VI	0.00	509.54	109024
Administrative Secretary	0.00	1,860.28	101779
Administrative Secretary	0.00	1,845.79	105660
Administrative Specialist	0.00	1,680.02	197643
Adult Softball Umpire	0.00	55.41	105331
Adult Sports Official	0.00	80.12	107149
Assistant Golf Course Superintendent	0.00	2,028.12	101232
Assistant Golf Course Superintendent	0.00	1,303.04	255747
Assistant Pool Manager	0.00	362.60	101613
Assistant Site Director	0.00	779.01	160006
Assistant Site Director	0.00	816.72	107535
Assistant Site Director	0.00	449.04	107889
Bldgs. Maint. Worker II - Cust	0.00	1,918.99	104685
Bldgs. Maint. Worker II - Mech	0.00	1,734.59	108393
Bldgs. Specialist - Carpenter	0.00	1,800.97	197646
Bldgs. Specialist - Electrician	0.00	2,101.56	160026
Bldgs. Specialist - Mechanic	0.00	2,435.78	107332
Bldgs. Specialist - Utility	0.00	3,327.96	159926
Bldgs. Specialist - Utility	0.00	1,953.04	104681
Bldgs. Specialist - Utility	0.00	1,621.79	105838
Board of Director	0.00	1,338.00	102927
Buildings Maintenance Worker I	0.00	211.52	100921
Buildings Maintenance Worker I	0.00	2,126.21	103181
Buildings Maintenance Worker I	0.00	2,311.30	160120
Buildings Maintenance Worker I	0.00	2,123.59	164645
Buildings Specialist - Pools & Water Features	0.00	1,982.89	170001
Computer Support Specialist	0.00	3,159.63	101054
Crew Leader	0.00	2,009.84	100864
Crew Leader	0.00	2,167.47	101805
Crew Leader	0.00	2,183.87	105445
Crew Leader	0.00	2,055.36	107478
Crew Leader - Heavy Equipment	0.00	2,276.38	105329
Crew Leader - Heavy Equipment	0.00	1,443.98	108379
Crew Leader - Irrigation	0.00	2,144.10	159977
Crew Leader-Buildings Maint.	0.00	1,944.15	103430
Customer Service Representative	0.00	1,954.09	106354
Customer Service Representative	0.00	1,823.52	108198
Director of Administration	0.00	3,975.57	106987
Director of Planning & Maintenance	0.00	3,988.42	105972

ADP Check Register - PR 02/25/22

Job Title Description	NetPay	AutoDep	File #
Director of Recreation	0.00	3,927.07	197748
District Manager	0.00	5,811.13	160284
Executive Assistant	0.00	2,238.05	170010
Golf Assistant I	0.00	500.68	197691
Golf Assistant I	0.00	727.52	197784
Golf Assistant I	0.00	380.94	101300
Golf Assistant I	0.00	228.57	197703
Golf Assistant I	0.00	166.23	197692
Golf Assistant I	0.00	155.84	197787
Golf Assistant I	0.00	494.50	197792
Golf Assistant I	0.00	408.66	197789
Golf Assistant I	0.00	263.20	197749
Golf Assistant I	0.00	102.72	159951
Golf Assistant I	0.00	266.66	197715
Golf Assistant I	0.00	114.29	197720
Golf Assistant I	0.00	384.40	160015
Golf Assistant I	0.00	391.33	197757
Golf Assistant I	0.00	488.51	160217
Golf Assistant I	0.00	218.28	108860
Golf Assistant I	0.00	384.41	197628
Golf Assistant II	0.00	455.76	197649
Golf Assistant II	0.00	376.05	010288
Golf Assistant II	0.00	620.51	197758
Golf Assistant II	264.59	0.00	197829
Golf Assistant II	0.00	236.36	197799
Golf Assistant II	0.00	685.48	197825
Golf Assistant II	0.00	513.10	197687
Golf Assistant II	0.00	254.00	197778
Golf Course Assistant	0.00	377.48	197817
Golf Course Assistant	0.00	422.50	197832
Golf Course Assistant I - PT	0.00	363.62	197737
Golf Course Manager - Head Gol	0.00	3,480.95	107370
Golf Maintenance Lead	0.00	1,000.22	105719
Golf Professional	0.00	1,344.46	197722
Golf Professional	0.00	565.02	109443
Golf Specialist	0.00	879.71	159929
Groundskeeper I	0.00	1,714.98	159885
Groundskeeper I	250.00	1,585.81	159944
Groundskeeper I	0.00	1,373.64	159874
Groundskeeper I	0.00	1,912.03	197647
Groundskeeper I	0.00	1,838.46	160126
Groundskeeper I	0.00	2,152.69	103556
Groundskeeper I	0.00	1,135.56	105163
Groundskeeper I	0.00	1,871.70	105217
Groundskeeper I	0.00	2,054.20	159871
Groundskeeper I	0.00	1,739.55	105499

ADP Check Register - PR 02/25/22

Job Title Description	NetPay	AutoDep	File #
Groundskeeper I	0.00	184.70	105485
Groundskeeper I	0.00	2,551.92	105493
Groundskeeper I	0.00	1,868.27	106450
Groundskeeper I	0.00	1,438.08	159914
Groundskeeper I	0.00	1,152.18	197642
Groundskeeper II	0.00	2,592.36	100389
Groundskeeper II	0.00	1,130.18	100585
Groundskeeper II	0.00	1,903.20	101292
Groundskeeper II	0.00	1,739.29	101343
Groundskeeper II	0.00	2,390.60	105839
Groundskeeper II	0.00	2,420.05	107837
Groundskeeper II	0.00	1,927.73	109223
Head Golf Pro	0.00	2,511.26	197755
Human Resources Coordinator	0.00	2,211.21	170000
Landscape Designer	0.00	2,782.14	101970
Landscape Designer	0.00	2,446.79	102592
Landscape Designer	0.00	2,198.99	160071
Lifeguard	0.00	49.39	197739
Maintenance Worker I - PT	0.00	851.82	107180
Maintenance Worker III - PT	0.00	682.55	160325
Maintenance Worker III - PT	0.00	969.42	105679
Maintenance Worker III - PT	0.00	73.41	159905
Maintenance Worker III - PT	0.00	665.39	105897
Maintenance Worker III - PT	0.00	800.92	197762
Maintenance Worker III - PT	0.00	801.98	197797
Maintenance Worker IV - PT	0.00	802.91	197662
Maintenance Worker IV - PT	0.00	459.29	101131
Maintenance Worker IV - PT	0.00	917.06	197814
Maintenance Worker IV - PT	0.00	872.21	197828
Maintenance Worker IV - PT	0.00	1,155.81	101339
Maintenance Worker IV - PT	0.00	691.98	197813
Maintenance Worker IV - PT	0.00	1,484.24	197763
Maintenance Worker IV - PT	0.00	887.60	197645
Maintenance Worker IV - PT	0.00	486.62	159946
Maintenance Worker IV - PT	0.00	210.47	197830
Maintenance Worker IV - PT	0.00	1,161.07	160155
Maintenance Worker IV - PT	0.00	379.26	103407
Maintenance Worker IV - PT	0.00	277.97	197826
Maintenance Worker IV - PT	0.00	907.06	105086
Maintenance Worker IV - PT	0.00	1,098.93	105438
Maintenance Worker IV - PT	0.00	1,017.09	160121
Maintenance Worker IV - PT	0.00	1,052.61	105821
Maintenance Worker IV - PT	0.00	975.92	160244
Maintenance Worker IV - PT	0.00	995.35	197702
Maintenance Worker IV - PT	0.00	1,121.75	160262
Maintenance Worker IV - PT	0.00	697.33	157091

ADP Check Register - PR 02/25/22

Job Title Description	NetPay	AutoDep	File #
Maintenance Worker IV - PT	482.75	0.00	197835
Maintenance Worker IV - PT	0.00	1,177.68	159876
Mechanic - Golf Courses	0.00	962.83	150812
Mechanic - Golf Courses	0.00	1,679.98	103331
Park Ranger II	0.00	368.02	160297
Park Ranger II	0.00	418.20	160296
Park Ranger II	0.00	321.62	100879
Park Ranger II	0.00	762.68	197577
Park Ranger II	0.00	1,277.04	197756
Park Ranger II	0.00	423.84	160294
Park Ranger II	0.00	1,572.78	197754
Park Ranger II	0.00	888.89	197633
Part-time Computer Technician	0.00	867.43	160332
Part-time Recreation Coordinat	0.00	683.35	104824
Part-time Recreation Coordinat	0.00	621.23	160124
Part-time Recreation Coordinat	0.00	323.18	105705
Pool Manager	0.00	593.63	150064
Preschool Assistant	0.00	317.49	159999
Preschool Instructor & Spec.	0.00	721.19	197804
Preschool Instructor & Spec.	0.00	557.98	109887
Program Assistant	0.00	705.70	101317
Program Assistant	0.00	301.30	197785
Program Assistant	291.38	804.72	102930
Program Assistant	0.00	564.45	104413
Program Assistant	0.00	506.85	197786
Program Assistant	0.00	183.55	197801
Program Assistant	0.00	436.36	197808
Rec Attendant	0.00	176.62	197723
Rec Attendant	0.00	138.53	197731
Rec Attendant	0.00	290.91	197616
Rec Attendant	0.00	109.36	109033
Recreation Aide	0.00	48.49	197796
Recreation Aide	0.00	0.00	197810
Recreation Aide	325.53	0.00	197833
Recreation Aide	0.00	242.42	197773
Recreation Aide	0.00	0.00	197824
Recreation Aide	0.00	332.46	197827
Recreation Assistant	0.00	2,125.34	197644
Recreation Coordinator	0.00	1,870.13	110802
Recreation Coordinator	0.00	2,092.42	105146
Recreation Coordinator	0.00	2,510.27	105212
Recreation Coordinator	0.00	2,520.18	105277
Recreation Coordinator	0.00	2,029.35	105636
Recreation Coordinator	0.00	1,806.25	105815
Recreation Coordinator	0.00	2,088.63	197834
Recreation Counselor	0.00	384.41	197806

ADP Check Register - PR 02/25/22

Job Title Description	NetPay	AutoDep	File #
Recreation Counselor	0.00	100.43	197812
Recreation Counselor	0.00	431.55	197750
Recreation Counselor	0.00	649.93	197782
Recreation Counselor	0.00	208.62	101653
Recreation Counselor	0.00	422.50	197831
Recreation Counselor	0.00	731.56	159878
Recreation Counselor	0.00	601.29	197768
Recreation Counselor	0.00	596.79	160141
Recreation Counselor	0.00	440.98	197701
Recreation Counselor	0.00	356.71	197751
Recreation Counselor	0.00	444.55	197666
Recreation Counselor	0.00	130.53	160335
Recreation Counselor	0.00	588.81	160318
Recreation Counselor	0.00	709.49	197770
Recreation Counselor	0.00	985.34	197621
Recreation Counselor	0.00	0.00	197818
Recreation Counselor	0.00	415.91	160200
Recreation Counselor	0.00	495.70	105483
Recreation Counselor	0.00	639.02	159850
Recreation Counselor	0.00	622.88	197819
Recreation Counselor	0.00	290.62	160256
Recreation Counselor	0.00	540.82	197823
Recreation Counselor	0.00	225.10	197807
Recreation Counselor	0.00	240.07	160302
Recreation Counselor	0.00	287.27	160306
Recreation Counselor	0.00	387.87	197771
Recreation Counselor	0.00	551.93	197601
Recreation Counselor	0.00	246.95	197573
Recreation Counselor	0.00	606.20	197669
Recreation Counselor	0.00	110.82	197651
Recreation Counselor	0.00	258.97	159966
Recreation Counselor	0.00	565.76	197809
Recreation Counselor	0.00	585.46	160334
Recreation Counselor	0.00	553.18	197772
Recreation Counselor	0.00	863.80	197712
Recreation Counselor	0.00	561.41	160073
Recreation Counselor	0.00	485.62	160330
Recreation Counselor	0.00	442.99	160140
Recreation Counselor	294.36	0.00	109030
Recreation Counselor	0.00	436.34	197788
Recreation Counselor	0.00	758.97	197623
Recreation Counselor	0.00	96.97	197783
Recreation Program Specialsit	0.00	2,185.68	108439
Recreation Program Specialsit	0.00	1,825.24	103733
Recreation Specialist I - PT	0.00	28.71	100350
Recreation Specialist I - PT	0.00	48.48	160210

ADP Check Register - PR 02/25/22

Job Title Description	NetPay	AutoDep	File #
Recreation Specialist I - PT	0.00	119.54	100957
Recreation Specialist I - PT	0.00	262.09	106962
Recreation Specialist I - PT	0.00	129.16	159961
Recreation Specialist I - PT	0.00	141.12	197777
Recreation Supervisor II	0.00	2,793.16	100797
Recreation Supervisor II	0.00	2,763.96	104769
Recreation Supervisor II	0.00	2,487.86	197608
Scorekeeper	0.00	141.98	197675
Scorekeeper	0.00	214.71	108398
Site Coordinator	0.00	455.37	160069
Site Director	0.00	1,051.72	108070
Site Director	0.00	1,134.10	103435
Site Director	0.00	1,550.31	153736
Site Director	0.00	0.00	197767
Site Director	0.00	1,764.68	105046
Site Director	0.00	1,034.22	155207
Site Director	0.00	1,304.17	159901
Site Director	0.00	997.67	109220
Specialist Instructor	0.00	1,140.83	160282
Specialist Instructor	0.00	6.72	109875
Sports Official	0.00	169.69	103313
Sports Official	0.00	55.41	106947
Sr. Maint. Supv. - Bldgs.	0.00	2,533.57	105666
Sr. Maint. Supv. - Grounds	0.00	3,316.06	102935
Sr. Maint. Supv. - Grounds	0.00	2,391.84	105042
Sr. Maint. Supv. - Grounds	0.00	2,811.37	105780
Sr. Maintenance Supervisor - S	0.00	2,782.57	103371
Sr. Park Ranger	0.00	2,243.34	197565
Weekend Lead Person	0.00	2,037.89	104758
Youth Sports Referee	0.00	259.73	197774
Youth Sports Referee	0.00	103.90	197821
Youth Sports Referee	0.00	65.81	197822
Youth Sports Referee	0.00	62.33	197820
Youth Sports Referee	0.00	162.78	197627
Youth Sports Referee	162.78	0.00	197800
Youth Sports Referee	0.00	350.19	160307
Youth Sports Referee	0.00	96.97	197654
Grand Totals			
Total	2,071.39	279,633.46	
Count		267	



4201 Guardian St., Simi Valley, CA 93063 - (805) 584-4400

PAYROLL CHECK REGISTER – 03/11/2022

Presented to the Board of Directors

Prepared by:

Tracy Heminuk

CHECK REGISTER SUMMARY
3/11/2022

DUF TAXES DEBITED	03/11/22	ADP	63,085.20	FED, STATE, SOCIAL SECURITY, M/C
OCB TAXES DEBITED	03/11/22	ADP	41,475.00	FED, STATE, SOCIAL SECURITY, M/C
DUF ADP DIRECT DEPOSIT	03/11/22	ADP	176,055.77	DIRECT DEPOSIT
OCB ADP DIRECT DEPOSIT	03/11/22	ADP	107,667.23	DIRECT DEPOSIT
DUF ADP CHECKS	03/11/22	ADP	578.34	ADP PAYROLL
OCB ADP CHECKS	03/11/22	ADP	0.00	ADP PAYROLL
DUF WAGE GARNISHMENTS	03/11/22	ADP	921.03	GARNISHMENTS
OCB WAGE GARNISHMENTS	03/11/22	ADP	722.88	GARNISHMENTS
	03/11/22	9230	538.17	Wade Caddin - Final Check
	03/11/22	9231	765.40	Wade Caddin - Annual Leave Payoff
	03/11/22	9232	75.00	Kathy Pierce - PT EOM 2/2022
	03/11/22	9233	2,000.00	Robert Mendez - 35 Yr Service Award
	03/11/22	9234	250.00	Pedro Bernardino - 5 Yr Service Award
	03/11/22	9235	48.48	Victoria Zapata - Final Check
	03/11/22	EFT	1,662.04	EDD - SDI
	03/11/22	EFT	30,093.32	PERS - Classic
	03/11/22	EFT	19,213.57	PERS - PEPRA
	03/11/22	EFT	118,368.14	PERS Health - 03/2022
	03/11/22	EFT	7,204.10	Mission Square Retirement - 457.PR 03/11/22
SUBTOTAL:			570,723.67	
GRAND TOTAL:			<u>570,723.67</u>	

ADP Check Register - PR 03/11/22

Job Title Description	NetPay	AutoDep	File #
Accountant	0.00	1,882.61	159884
Accountant-Payroll	0.00	2,418.70	103555
Accounting Specialist	0.00	2,501.42	105813
Administrative Assistant III	0.00	396.19	109381
Administrative Assistant V	0.00	1,034.25	103279
Administrative Assistant VI	0.00	826.06	160020
Administrative Assistant VI	75.00	178.90	107074
Administrative Assistant VI	0.00	369.48	109024
Administrative Secretary	0.00	1,860.27	101779
Administrative Secretary	0.00	1,845.80	105660
Administrative Specialist	0.00	1,680.00	197643
Adult Softball Umpire	0.00	159.96	159889
Adult Softball Umpire	0.00	110.82	105548
Adult Softball Umpire	0.00	83.11	106044
Adult Softball Umpire	0.00	27.70	109436
Assistant Golf Course Superintendent	0.00	2,172.91	101232
Assistant Golf Course Superintendent	0.00	1,303.04	255747
Assistant Pool Manager	0.00	325.18	197595
Assistant Pool Manager	0.00	308.88	101613
Assistant Pool Manager	0.00	276.65	108892
Assistant Site Director	0.00	694.57	160006
Assistant Site Director	0.00	691.77	107535
Assistant Site Director	0.00	388.65	107889
Bldgs. Maint. Worker II - Cust	0.00	1,918.99	104685
Bldgs. Maint. Worker II - Mech	0.00	1,734.60	108393
Bldgs. Specialist - Carpenter	1,303.57	0.00	197646
Bldgs. Specialist - Electrician	0.00	2,101.56	160026
Bldgs. Specialist - Mechanic	0.00	2,435.79	107332
Bldgs. Specialist - Utility	0.00	2,395.84	159926
Bldgs. Specialist - Utility	0.00	1,953.04	104681
Bldgs. Specialist - Utility	0.00	1,621.79	105838
Board of Director	0.00	448.00	160067
Board of Director	0.00	15.40	197714
Board of Director	0.00	461.75	106240
Buildings Maintenance Worker I	250.00	211.52	100921
Buildings Maintenance Worker I	0.00	2,126.21	103181
Buildings Maintenance Worker I	0.00	2,123.28	160120
Buildings Maintenance Worker I	0.00	1,982.85	164645
Buildings Specialist - Pools & Water Features	0.00	1,837.36	170001
Computer Support Specialist	0.00	2,640.64	101054
Crew Leader	0.00	2,009.83	100864
Crew Leader	0.00	1,974.43	101805
Crew Leader	0.00	2,183.86	105445
Crew Leader	0.00	2,055.36	107478
Crew Leader - Heavy Equipment	0.00	2,420.42	105329
Crew Leader - Heavy Equipment	0.00	1,443.98	108379

ADP Check Register - PR 03/11/22

Job Title Description	NetPay	AutoDep	File #
Crew Leader - Irrigation	0.00	2,144.10	159977
Crew Leader-Buildings Maint.	0.00	1,944.15	103430
Customer Service Representative	0.00	1,941.07	106354
Customer Service Representative	0.00	1,823.51	108198
Director of Administration	0.00	3,975.55	106987
Director of Planning & Maintenance	0.00	8,363.11	105972
Director of Recreation	0.00	3,927.08	197748
District Manager	0.00	5,811.14	160284
Executive Assistant	0.00	2,143.71	170010
Golf Assistant I	0.00	466.70	197691
Golf Assistant I	0.00	664.41	197784
Golf Assistant I	0.00	391.34	101300
Golf Assistant I	0.00	356.70	197703
Golf Assistant I	0.00	356.70	197692
Golf Assistant I	0.00	491.40	197787
Golf Assistant I	0.00	497.59	197792
Golf Assistant I	0.00	249.34	197789
Golf Assistant I	0.00	187.01	197749
Golf Assistant I	0.00	99.50	159951
Golf Assistant I	0.00	277.05	197715
Golf Assistant I	0.00	107.35	197720
Golf Assistant I	0.00	380.95	160015
Golf Assistant I	0.00	432.89	197757
Golf Assistant I	0.00	387.87	160217
Golf Assistant I	0.00	118.76	108860
Golf Assistant I	0.00	245.89	197628
Golf Assistant II	0.00	464.50	197649
Golf Assistant II	0.00	336.79	010288
Golf Assistant II	0.00	571.53	197758
Golf Assistant II	0.00	0.00	197829
Golf Assistant II	0.00	480.77	197799
Golf Assistant II	0.00	477.63	197825
Golf Assistant II	0.00	486.85	197687
Golf Assistant II	0.00	660.33	197778
Golf Course Assistant	0.00	304.76	197817
Golf Course Assistant	0.00	531.55	197832
Golf Course Assistant I - PT	0.00	377.48	197737
Golf Course Manager - Head Gol	0.00	3,480.94	107370
Golf Maintenance Lead	0.00	1,165.12	105719
Golf Professional	0.00	1,083.04	197722
Golf Professional	0.00	669.38	109443
Golf Specialist	0.00	809.77	159929
Groundskeeper I	0.00	1,773.48	159885
Groundskeeper I	0.00	1,653.29	159944
Groundskeeper I	0.00	1,373.65	159874
Groundskeeper I	0.00	1,548.35	197647

ADP Check Register - PR 03/11/22

Job Title Description	NetPay	AutoDep	File #
Groundskeeper I	0.00	1,900.89	160126
Groundskeeper I	0.00	2,152.69	103556
Groundskeeper I	0.00	311.52	105163
Groundskeeper I	0.00	1,871.68	105217
Groundskeeper I	0.00	2,247.24	159871
Groundskeeper I	0.00	1,739.55	105499
Groundskeeper I	0.00	184.70	105485
Groundskeeper I	0.00	1,450.47	105493
Groundskeeper I	0.00	1,868.26	106450
Groundskeeper I	0.00	1,438.08	159914
Groundskeeper I	0.00	1,215.74	197642
Groundskeeper II	0.00	2,392.35	100389
Groundskeeper II	0.00	1,369.56	100585
Groundskeeper II	0.00	1,782.77	101292
Groundskeeper II	0.00	1,739.30	101343
Groundskeeper II	0.00	2,190.59	105839
Groundskeeper II	0.00	2,642.67	107837
Groundskeeper II	0.00	1,927.74	109223
Head Golf Pro	0.00	2,511.26	197755
Human Resources Coordinator	0.00	2,211.22	170000
Landscape Designer	0.00	2,622.16	101970
Landscape Designer	0.00	2,446.79	102592
Landscape Designer	0.00	2,199.01	160071
Lifeguard	0.00	88.20	197780
Lifeguard	0.00	74.09	197741
Lifeguard	0.00	271.64	197739
Lifeguard	0.00	35.28	197760
Lifeguard	0.00	0.00	197798
Lifeguard	0.00	77.61	197726
Maintenance Worker I - PT	0.00	757.86	107180
Maintenance Worker III - PT	0.00	655.72	160325
Maintenance Worker III - PT	0.00	949.32	105679
Maintenance Worker III - PT	0.00	73.42	159905
Maintenance Worker III - PT	0.00	923.76	105897
Maintenance Worker III - PT	0.00	774.76	197762
Maintenance Worker III - PT	0.00	588.92	197797
Maintenance Worker IV - PT	0.00	876.48	197662
Maintenance Worker IV - PT	0.00	442.29	101131
Maintenance Worker IV - PT	0.00	917.06	197814
Maintenance Worker IV - PT	0.00	872.21	197828
Maintenance Worker IV - PT	0.00	1,050.32	101339
Maintenance Worker IV - PT	0.00	691.98	197813
Maintenance Worker IV - PT	0.00	1,325.30	197763
Maintenance Worker IV - PT	0.00	887.60	197645
Maintenance Worker IV - PT	0.00	508.58	159946
Maintenance Worker IV - PT	0.00	531.39	197830

ADP Check Register - PR 03/11/22

Job Title Description	NetPay	AutoDep	File #
Maintenance Worker IV - PT	0.00	1,422.76	160155
Maintenance Worker IV - PT	0.00	404.66	103407
Maintenance Worker IV - PT	0.00	238.27	197826
Maintenance Worker IV - PT	0.00	939.72	105086
Maintenance Worker IV - PT	0.00	1,103.84	105438
Maintenance Worker IV - PT	0.00	1,004.15	160121
Maintenance Worker IV - PT	0.00	1,049.07	105821
Maintenance Worker IV - PT	0.00	948.70	160244
Maintenance Worker IV - PT	0.00	1,095.36	197702
Maintenance Worker IV - PT	0.00	1,131.31	160262
Maintenance Worker IV - PT	0.00	908.12	157091
Maintenance Worker IV - PT	0.00	872.21	197835
Maintenance Worker IV - PT	0.00	1,406.05	159876
Mechanic - Golf Courses	0.00	953.03	150812
Mechanic - Golf Courses	0.00	1,674.35	103331
Park Ranger II	0.00	418.20	160297
Park Ranger II	0.00	217.46	160296
Park Ranger II	0.00	375.22	197577
Park Ranger II	0.00	1,681.11	197756
Park Ranger II	0.00	600.59	160294
Park Ranger II	0.00	0.00	197566
Park Ranger II	0.00	1,110.87	197754
Park Ranger II	0.00	1,092.40	197633
Part-time Computer Technician	0.00	629.91	160332
Part-time Recreation Coordinat	0.00	579.45	104824
Part-time Recreation Coordinat	0.00	608.16	160124
Part-time Recreation Coordinat	0.00	317.80	105705
Pool Manager	0.00	707.73	150064
Preschool Assistant	0.00	257.53	159999
Preschool Instructor & Spec.	0.00	203.31	197804
Preschool Instructor & Spec.	0.00	557.97	109887
Program Assistant	0.00	726.87	101317
Program Assistant	0.00	252.80	197785
Program Assistant	0.00	705.66	102930
Program Assistant	0.00	511.53	104413
Program Assistant	0.00	294.37	197786
Program Assistant	0.00	183.55	197801
Program Assistant	0.00	394.79	197808
Program Specialist	0.00	1,681.38	105815
Rec Attendant	0.00	62.34	197723
Rec Attendant	0.00	152.38	197731
Rec Attendant	0.00	110.82	107812
Rec Attendant	0.00	297.83	197616
Rec Attendant	0.00	199.18	109033
Recreation Aide	0.00	0.00	197810
Recreation Aide	432.89	0.00	197833

ADP Check Register - PR 03/11/22

Job Title Description	NetPay	AutoDep	File #
Recreation Aide	0.00	207.79	197773
Recreation Aide	0.00	0.00	197824
Recreation Aide	0.00	34.63	197827
Recreation Assistant	0.00	1,685.08	197644
Recreation Coordinator	0.00	1,870.12	110802
Recreation Coordinator	0.00	2,092.44	105146
Recreation Coordinator	0.00	2,510.29	105212
Recreation Coordinator	0.00	2,520.18	105277
Recreation Coordinator	0.00	2,029.35	105636
Recreation Coordinator	0.00	2,313.19	197834
Recreation Counselor	0.00	304.75	220000
Recreation Counselor	0.00	401.72	197806
Recreation Counselor	0.00	76.19	197812
Recreation Counselor	0.00	262.22	197750
Recreation Counselor	0.00	294.36	197782
Recreation Counselor	0.00	186.60	101653
Recreation Counselor	0.00	114.29	255752
Recreation Counselor	0.00	415.57	197831
Recreation Counselor	0.00	682.36	159878
Recreation Counselor	0.00	565.22	197768
Recreation Counselor	0.00	525.68	160141
Recreation Counselor	0.00	483.92	197701
Recreation Counselor	0.00	200.86	197751
Recreation Counselor	145.45	0.00	255750
Recreation Counselor	0.00	522.62	197666
Recreation Counselor	0.00	102.30	160335
Recreation Counselor	0.00	599.88	160318
Recreation Counselor	0.00	712.49	197770
Recreation Counselor	0.00	459.61	197621
Recreation Counselor	0.00	0.00	197818
Recreation Counselor	0.00	407.17	160200
Recreation Counselor	0.00	763.15	105483
Recreation Counselor	0.00	597.24	159850
Recreation Counselor	0.00	901.61	197819
Recreation Counselor	0.00	226.51	160256
Recreation Counselor	0.00	485.23	197823
Recreation Counselor	0.00	200.86	197807
Recreation Counselor	0.00	290.42	160302
Recreation Counselor	0.00	435.11	160306
Recreation Counselor	0.00	391.33	197771
Recreation Counselor	0.00	197.55	197573
Recreation Counselor	0.00	343.88	197669
Recreation Counselor	0.00	166.23	197651
Recreation Counselor	0.00	321.86	159966
Recreation Counselor	0.00	503.76	197809
Recreation Counselor	0.00	548.60	160334

ADP Check Register - PR 03/11/22

Job Title Description	NetPay	AutoDep	File #
Recreation Counselor	0.00	619.87	197772
Recreation Counselor	0.00	527.96	197712
Recreation Counselor	0.00	400.51	160073
Recreation Counselor	0.00	447.96	160330
Recreation Counselor	0.00	493.15	160140
Recreation Counselor	0.00	360.17	197788
Recreation Counselor	0.00	576.94	197623
Recreation Counselor	48.48	0.00	197783
Recreation Program Specialsit	0.00	2,185.67	108439
Recreation Program Specialsit	0.00	1,825.23	103733
Recreation Specialist I - PT	0.00	100.46	100350
Recreation Specialist I - PT	0.00	96.88	100957
Recreation Specialist I - PT	0.00	381.64	106962
Recreation Specialist I - PT	0.00	193.74	159961
Recreation Specialist I - PT	0.00	144.64	197777
Recreation Supervisor II	0.00	2,690.97	100797
Recreation Supervisor II	0.00	2,763.95	104769
Recreation Supervisor II	0.00	2,487.87	197608
Senior Management Analyst	0.00	1,460.76	255751
Site Coordinator	0.00	100.07	160075
Site Coordinator	0.00	524.01	160069
Site Director	0.00	945.51	108070
Site Director	0.00	1,033.50	103435
Site Director	0.00	1,109.57	153736
Site Director	0.00	0.00	197767
Site Director	0.00	1,175.66	105046
Site Director	0.00	996.94	155207
Site Director	0.00	1,315.01	159901
Site Director	0.00	602.45	109220
Specialist Instructor	0.00	1,074.08	160282
Specialist Instructor	0.00	2,300.88	104826
Specialist Instructor	0.00	903.84	108384
Specialist Instructor	0.00	58.42	109875
Sports Official	0.00	110.82	101166
Sports Official	0.00	110.82	101431
Sports Official	0.00	0.00	101279
Sports Official	0.00	138.52	102105
Sports Official	0.00	110.82	103313
Sports Official	0.00	110.82	106947
Sr. Maint. Supv. - Bldgs.	2,000.00	2,533.57	105666
Sr. Maint. Supv. - Grounds	0.00	3,316.08	102935
Sr. Maint. Supv. - Grounds	0.00	2,391.85	105042
Sr. Maint. Supv. - Grounds	0.00	2,811.39	105780
Sr. Maintenance Supervisor - S	0.00	2,782.57	103371
Sr. Park Ranger	0.00	2,211.55	197565
Transit Van Driver	0.00	46.18	104897

ADP Check Register - PR 03/11/22

Job Title Description	NetPay	AutoDep	File #
Weekend Lead Person	0.00	2,113.68	104758
Youth Sports Referee	0.00	257.91	160307
Youth Sports Referee	0.00	96.96	197654
Grand Totals			
Total	4,255.39	279,536.41	
Count		279	

RANCHO SIMI RECREATION AND PARK DISTRICT
INTEROFFICE MEMORANDUM

DATE: April 6, 2022
TO: District Manager
FROM: Director of Administration
SUBJECT: Adoption of Resolution No. 2028 Regarding Holding Public Meetings During the Continued COVID-19 Pandemic State of Emergency Pursuant to Assembly Bill 361

BACKGROUND

In March 2020, the Governor, on behalf of the State of California, issued various executive orders which relaxed requirements under the Ralph M. Brown Act (Brown Act) allowing public agencies the flexibility to successfully continue conducting public meetings during the COVID-19 Pandemic. On September 30, 2021, the State rescinded those orders. However, in lieu of the rescinded executive orders, the State passed Assembly Bill 361 (AB 361) which modified the Brown Act and provides essentially the same flexibility for conducting public meetings during a declared emergency until January 1, 2024. As a result, in accordance with the requirements of AB 361, local agencies must adopt a resolution to use the modified public meeting provisions provided for in AB 361.

On October 7, 2021, the Rancho Simi Recreation and Park District Board of Directors unanimously adopted Resolution No. 2012 authorizing remote teleconference of District meetings pursuant to modified Brown Act provisions during the continued COVID-19 Pandemic State of Emergency. Subsequent Resolutions have been passed monthly thereafter.

DISCUSSION

In accordance with AB 361, if a local agency passes a resolution that makes the necessary findings, the agency is allowed to follow the provisions of AB 361 for a maximum period of 30 days. After the first 30-day period, AB 361 requires public agencies to adopt or renew its resolution no later than once every 30 days to continue meeting under the modified Brown Act requirements. Accordingly, if the Board would like to continue conducting public meetings under the modified Brown Act provisions, staff has prepared the attached resolution for Board consideration.

RECOMMENDATION

Staff recommends the Board Adopt Resolution No. 2028 authorizing the continuation of remote teleconference of District meetings pursuant to modified Brown Act provisions during the COVID-19 Pandemic State of Emergency.


Theresa Pennington
Director of Administration

RESOLUTION NO. 2028 (**SUBSEQUENT**)

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE RANCHO SIMI RECREATION AND PARK DISTRICT PROCLAIMING A LOCAL EMERGENCY PERSISTS, RE-RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY BY GOVERNOR GAVIN NEWSOM, ISSUED ON MARCH 4, 2020 AND RE-AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE LEGISLATIVE BODIES OF RANCHO SIMI RECREATION AND PARK DISTRICT FOR THE PERIOD OF APRIL 8, 2022, THROUGH MAY 8, 2022, PURSUANT TO BROWN ACT PROVISIONS.

WHEREAS, the Rancho Simi Recreation and Park District is committed to preserving and nurturing public access and participation in meetings of the Board of Directors; and

WHEREAS, all meetings of Rancho Simi Recreation and Park District's legislative bodies are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950 – 54963), so that any member of the public may attend, participate, and watch the District's legislative bodies conduct their business; and

WHEREAS, the Brown Act, Government Code section 54953(e), makes provision for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and

WHEREAS, a required condition is that a state of emergency is declared by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code section 8558; and

WHEREAS, a proclamation is made when there is an actual incident, threat of disaster, or extreme peril to the safety of persons and property within the jurisdictions that are within the District's boundaries, caused by natural, technological, or human-caused disasters; and

WHEREAS, it is further required that state or local officials have imposed or recommended measures to promote social distancing, or, the legislative body meeting in person would present imminent risks to the health and safety of attendees; and

WHEREAS, the Board of Directors previously adopted a Resolution, Number 2027 on March 2, 2022 finding that the requisite conditions exist for the legislative bodies of Rancho Simi Recreation and Park District to conduct remote teleconference meetings without compliance with paragraph (3) of subdivision (b) of section 54953; and

WHEREAS, as a condition of extending the use of the provisions found in section 54953(e), the Board of Directors must reconsider the circumstances of the state of emergency that exists in the District, and the Board of Directors has done so; and

WHEREAS, emergency conditions persist in the District; specifically, a state of emergency was proclaimed on March 4, 2020, by California Governor Gavin Newsom in response to the COVID-19 novel coronavirus pandemic, including measures to mitigate the spread of COVID-19 in order to control outbreaks which minimizes the risk to the public, maintains the health and safety of the people of California, and limits the spread of infection in our communities; and

WHEREAS, the Ventura County Public Health Officer has recommended that physical/social distancing measures continue to be practiced throughout Ventura County communities to minimize the spread of COVID-19; and

WHEREAS, the Board of Directors does hereby find that the State of Emergency was proclaimed in response to the COVID-19 novel coronavirus pandemic, the Ventura County Health Officer has

recommended physical/social distancing measures continue to be practiced throughout Ventura County to minimize the spread of COVID-19 which has caused, and will continue to cause, conditions of peril to the safety of persons within the District that are likely to be beyond the control of services, personnel, equipment, and facilities of the District, and desires to affirm a local emergency exists and re-ratify the proclamation of state of emergency by the Governor of the State of California; and

WHEREAS, as a consequence of the local emergency persisting, the Board of Directors does hereby find that the legislative bodies of Rancho Simi Recreation and Park District shall continue to conduct their meetings without compliance with paragraph (3) of subdivision (b) of Government Code section 54953, as authorized by subdivision (e) of section 54953, and that such legislative bodies shall continue to comply with the requirements to provide the public with access to the meetings as prescribed in paragraph (2) of subdivision (e) of section 54953; and

WHEREAS, the District has made provisions for remote teleconferencing participation in meetings by members of a legislative body; and

NOW, THEREFORE, THE BOARD OF DIRECTORS OF RANCHO SIMI RECREATION AND PARK DISTRICT DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

Section 2. Affirmation that Local Emergency Persists. The Board of Directors hereby considers the conditions of the state of emergency in the District and proclaims that a local emergency persists throughout the District, and hereby find the Ventura County Public Health Officer has recommended physical/social distancing measures continue to be practices throughout Ventura County communities to minimize the spread of COVID-19.

Section 3. Re-ratification of Governor's Proclamation of a State of Emergency. The Board hereby ratifies the Governor of the State of California's Proclamation of State of Emergency, effective as of its issuance date of March 4, 2020.

Section 4. Remote Teleconference Meetings. The District Manager and legislative bodies of Rancho Simi Recreation and Park District are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including, continuing to conduct open and public meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act.

Section 5. Effective Date of Resolution. This Resolution shall take effect immediately upon its adoption and shall be effective until the earlier of (i) May 8, 2022, or such time the Board of Directors adopts a subsequent resolution in accordance with Government Code section 54953(e)(3) to extend the time during which the legislative bodies of Rancho Simi Recreation and Park District may continue to teleconference without compliance with paragraph (3) of subdivision (b) of section 54953.

PASSED AND ADOPTED by the Board of Directors of Rancho Simi Recreation and Park District this 6th day of April 2022, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

**RANCHO SIMI RECREATION AND PARK DISTRICT
INTEROFFICE MEMORANDUM**

DATE: April 6, 2022

TO: District Manager

FROM: Director of Planning and Maintenance

SUBJECT: Authorization to Solicit Bids for Weed Abatement Services at Various District Parks and Open Space Areas

Background and Overview:

The Park District is responsible for performing weed abatement and brush clearance services on properties owned by the Park District that are adjacent to private residential homes and developments. This clearance is required annually by the Ventura County Fire Protection District, and the areas to be cleared are commonly referred to as "Fuel Modification Zones". These fuel modification zones typically extend 100 feet beyond all habitable buildings and structures. For the past seven years, the Park District has combined and publicly bid the Simi Valley and Oak Park weed abatement service contract as one comprehensive bid package. By doing so, the Park District has experienced a significant reduction in overall cost to perform the work.

Staff will once again be combining the Simi Valley and Oak Park weed abatement service contract into one comprehensive bid package. Based on last year's inspection by the Ventura County Fire Protection District, two (2) new weed abatement areas have been added to this year's bid package. In addition, it is anticipated that the Ventura County Fire Department will request the Park District to clear additional areas not currently identified in the project's Scope-of-Work due to the overgrowth of dried mustard plants covering the hillsides.

Fiscal Impact:

Adequate funds have been earmarked in the *FY 2021-22 Fiscal Budget* under the General Fund for Simi Valley (Fund 10) and the Oak Park Assessment Fund (Fund 30) to complete this work.

Board Action Requested:

That the Board authorize the Solicitation of Bids for Weed Abatement Services at Various District Parks and Open Space Areas.


Wayne Nakaoka

Director of Planning and Maintenance

**RANCHO SIMI RECREATION AND PARK DISTRICT
INTEROFFICE MEMORANDUM**

DATE: April 6, 2022

TO: Board of Directors

FROM: Director of Planning and Maintenance

SUBJECT: Approval of Notice of Completion and Final Acceptance for the Rancho Simi Community Park - Pool Surge Chamber Repair Project

At its meeting of December 17, 2021, the Board of Directors awarded a contract to California Commercial Pools, Inc. of Glendora, CA in the amount of \$115,000 for the Rancho Simi Community Park (RSCP) – Pool Surge Chamber Repair Project. This project involved replacing the pool's surge pit ceiling and affected areas of the mechanical room. This also required the removal and installation of the pool's main filtration and recirculation pump, disassembly and reconstruction of a portion of the sand filter system, and removal and reinstallation of one of the two pool heaters.

The project was completed on February 18, 2022. The Contractor has fulfilled all contractual obligations. One Change Order in the amount of \$13,347.37 was written for the project. This Change Order included the purchase of 16 main pool drain grates and the purchase of a new electric pool pump motor. The final cost of the contract is therefore \$128,347.37.

Board Action Requested:

That the Board of Directors accept the work as complete for the RSCP – Pool Surge Chamber Repair Project and authorize the final payment.



Wayne Nakaoka
Director of Planning and Maintenance

RANCHO SIMI RECREATION AND PARK DISTRICT
4201 Guardian Street
Simi Valley, California 93063

NOTICE OF ACCEPTANCE

Notice is hereby given that on April 6, 2022, the Rancho Simi Recreation and Park District, organized and existing under Division 5, Chapter 4 of the California Public Resources Code, accepted the Rancho Simi Community Park – Pool Surge Chamber Repair Project from California Commercial Pools, Inc., 2255 Auto Centre Dr., Glendora, CA 91740 of the site commonly known as Rancho Simi Community Park Pool Complex, in the County of Ventura, State of California, as more fully described in Exhibit “A”, attached hereto and by this reference made a part thereof.

Dated: April 6, 2022

Rancho Simi Recreation and Park District

By: _____
Kate O'Brien, Chair
Board of Directors

RECORDING REQUESTED BY
RANCHO SIMI RECREATION
AND PARK DISTRICT

AND WHEN RECORDED MAIL TO

RANCHO SIMI RECREATION
AND PARK DISTRICT

ATTN: Wayne Nakaoka

4201 Guardian Street

Simi Valley, California 93063

Free recording pursuant to Government Code Section 6103

NOTICE OF COMPLETION

Notice is hereby given that:

1. The undersigned is owner of the interest or estate stated below in the property hereinafter described.
2. The full name of the undersigned is: RANCHO SIMI RECREATION AND PARK DISTRICT
3. The full address of the undersigned is: 4201 Guardian Street, Simi Valley, California 93063
4. The nature of the title of the undersigned is: In fee.
5. The full names and full addresses of all persons and entities, if any, who hold title with the undersigned are:

<u>NAMES</u>	<u>ADDRESSES</u>
None	
6. The names of the predecessors in interest of the undersigned, if the property was transferred subsequent to the commencement of the work of improvement herein referred to:

<u>NAMES</u>	<u>ADDRESSES</u>
None	
7. A work of improvement consisting of the Rancho Simi Community Park – Pool Surge Chamber Repair Project, on the property hereinafter described was completed on February 18, 2022.
8. The name of the contractor for such work of improvement was California Commercial Pools, Inc., 2255 Auto Centre Dr, Glendora, CA 91740.
9. The property on which said work of improvement was completed is in the City of Simi Valley, County of Ventura, State of California, and is described as follows: Rancho Simi Community Park Pool Complex, 1765 Royal Ave., Simi Valley, CA 93065, County of Ventura, State of California, as more fully described in Exhibit "A" attached hereto and by this reference made a part hereof.
10. The street address of said property is (see No. 9 above).

Rancho Simi Recreation and Park District

Dated: April 6, 2022

By: _____
Kate O'Brien, Chair, Board of Directors

Verification for NON-INDIVIDUAL owner: I, the undersigned, declare under penalty of perjury under the laws of the state of California that I am the Chairman of the Board of Directors of the owner of the aforesaid interest or estate in the property described in the above notice; that I have read the said notice, that I know and understand the contents thereof, and that the facts stated therein are true and correct.

April 6, 2022, Simi Valley, California

Kate O'Brien, Chair, Board of Directors

EXHIBIT "A"

RANCHO SIMI COMMUNITY PARK POOL COMPLEX

Legal Description

Parcel 1:

Those portions of Lots 32 and 33 of the Cal. Mutual Benefit Colony of Chicago's Subdivision of the south one-half of Lot 9, Township 2 North, Range 18 West, Rancho Simi, in the City of Simi Valley, County of Ventura, State of California, as per map recorded in Book 3 Page 19 of Maps, in the Office of the County Recorder of said County, described as follows:

Beginning at a point in the center line of Royal Avenue at the southwest corner of said Lot 32; thence from said point of beginning along the westerly line of said Lot 32,

1st: North 632.28 feet to a point; thence parallel to the south lines of Lots 32 and 33,

2nd: East 566.78 feet to a point distant east 50 feet from the line common to Lots 32 and 33; thence parallel to the said common line,

3rd: South 632.28 feet to a point in the center line of Royal Avenue and the south line of Lot 32; thence along the center line of Royal Avenue and the south line of said Lots 32 and 33,

4th: West 566.78 feet to the point of beginning.

EXCEPT THE west 137 feet of said land as conveyed to Reginald James Webb and Zelma L. Webb, husband and wife, as joint tenants, in deed recorded July 15, 1952, as Document No. 15821 in Book 1077 Page 144 of Official Records.

Parcel 2:

The south 518 feet measured from the center line of Royal Avenue, 60 feet wide, of Lot 33, Cal. Mutual Benefit Colony of Chicago's Subdivision of the south one-half of Lot 9, Township 2 North, Range 18 West, Rancho Simi, in the City of Simi Valley, County of Ventura, State of California, as per map recorded in Book 3 Page 19 of Maps, in the Office of the County Recorder of said County.

RANCHO SIMI RECREATION AND PARK DISTRICT
INTEROFFICE MEMORANDUM

DATE: April 6, 2022
TO: District Manager
FROM: Director of Administration
SUBJECT: Presentation of the Part-Time Employee of the Month for February 2022 to
Kathy Pierce, Administrative Assistant VI

BACKGROUND

The Part-Time Employee of the Month for February 2022 is Kathy Pierce. Kathy is an Administrative Assistant VI in the Recreation Department. She has worked for the District for 27 years; this is her second Employee of the Month Award.



NOMINATION NARRATION

The person who nominated Kathy stated the following: Kathy is a hard-working individual with great customer service skills. She began her career with the Park District at Mae Boyar and currently works at the Oak Park Community Center. Kathy handles bookings, schedules, confirmations and payments for classes and rentals and does an outstanding job. Her ability to prioritize coupled with her friendly demeanor is a perfect fit when working with patrons in person and on the telephone, especially at the same time. Kathy has an abundant wealth of experience and knowledge that she has gained through her many years of service with Rancho Simi, which is highly beneficial to anyone she encounters. Kathy is a consummate professional; the District is fortunate to have her as a member of the team!

BOARD ACTION

Kathy has been invited to attend the April 6, 2022 Board Meeting to receive a plaque and a check for \$75.00 from the Board Chair.

A handwritten signature in blue ink that reads "Theresa Pennington". The signature is fluid and cursive.

Theresa Pennington
Director of Administration

RANCHO SIMI RECREATION AND PARK DISTRICT
INTEROFFICE MEMORANDUM

DATE: April 6, 2022
TO: Board of Directors
FROM: District Manager
SUBJECT: Authorize District Manager to Execute the Permit Agreement for Use of Recreational Facilities at Sinaloa Youth Ballfields and the Landlord Consent and Waiver Form Allowing Simi Youth Baseball to Obtain a Loan to Purchase Synthetic Turf

BACKGROUND

Rancho Simi Recreation and Park District's baseball and softball facilities in Simi Valley are currently being used by four local, non-profit organizations to provide league play year-round. Use of the facilities have operated under permit agreements between these groups and the Park District for many years. On May 5, 2004, the Park District entered into a Permit Agreement with Simi Youth Baseball for the use of the 11.04-acre Sinaloa Ballfield complex that consists of five ball fields located adjacent to the District's Sinaloa Golf Course properties. Under the terms of the Agreement, Simi Youth Baseball is solely responsible for all maintenance to the grounds and structures on the property, as well as capital improvements without any assistance in any form from the Park District. The Agreement also grants exclusive use of the facility to the League.

Between 2004 and 2011, the Park District participated in a joint improvement that resulted in substantial rehabilitation to the Bronco field, installation of a new picnic structure, and various landscape upgrades. In 2011, Simi Youth Baseball borrowed approximately \$300,000 from a private lender to install new synthetic turf on the infields on all five ball fields. The lender required the league to have legal tenure during their five-year repayment period for the loan. Simi Youth Baseball obtained approval for the Board of Directors to extend the permit agreement from April 30, 2014, to April 30, 2019. Following the repayment of the loan, Simi Youth Baseball has received annual renewal permit agreements.

DISCUSSION

Simi Youth Baseball officials have informed the Park District that the existing synthetic turf needs to be replaced. League officials are in the process of borrowing approximately \$410,000 to replace the existing turf. The terms of the loan include a seven-year repayment schedule and a legal tenure by Simi Youth Baseball during the repayment period of the loan. Therefore, Simi Valley Youth Baseball is requesting that the Permit Agreement include an extended term for a period of seven years, ending on December 31, 2029. The permit fees are assessed at an annual rate of \$1,400 per field (\$1,400 per field, totaling \$7,000), with annual increases of \$50.00 per field for each subsequent year. Simi Youth Baseball has paid all the permit fees for 2022. The 2023 annual permit fee of \$1,450 (\$1,450 per field, totaling \$7,250) is due by January 31, 2023. Future permit fees will reflect a \$50 per field, per year increase each subsequent year.

Due to the increasing operational costs faced by the District overall, staff has included a provision in the agreement that will allow the parties to discuss the permit fees and/or maintenance of premises/utilities in good faith at a future date during the term of the agreement.

Additionally, if Simi Youth Baseball defaults on the loan repayment plan, the lender is requesting that the Park District sign a landlord consent and waiver (Waiver) form. The waiver would allow the lender to remove the synthetic turf, or as what is referred as the "Collateral" from the premises if the league defaults on the repayment of the loan. If the synthetic turf is removed, the lender would be required, to repair any damage done to the property.

The proposed Permit Agreement and Consent and Waiver Form are attached to this report. Representatives from the Simi Youth Baseball League agree with the Permit Agreement and Consent and Waiver Form as proposed herein.

RECOMMENDATION

It is recommended that the Board authorize the District Manager to:

- 1) Execute the Simi Youth Baseball Permit Agreement on behalf of the Rancho Simi Recreation and Park District; and
- 2) Execute the lenders Landlord Consent and Waiver allowing the Simi Valley Youth Baseball League to purchase synthetic turf.



Dan Paranick
District Manager

RANCHO SIMI RECREATION AND PARK DISTRICT

PERMIT AGREEMENT FOR USE OF RECREATIONAL FACILITIES AT SINALOA YOUTH BALLFIELDS

This Agreement is made and entered into the date hereinafter set forth by and between the RANCHO SIMI RECREATION AND PARK DISTRICT, hereinafter referred to as "Park District ", and SIMI YOUTH BASEBALL, INC., hereinafter referred to as "Permittee". In consideration of their mutual covenants, conditions, agreements, obligations assumed, and other considerations contained herein, the parties hereto agree as follows:

1. Background: Pursuant to authority granted by the Public Resources Code of the State of California, the Park District has organized, promoted and conducted programs of community recreation. Pursuant also to the Public Resources Code, the Park District has established systems of recreation, recreation centers, parks, and athletic fields. It is the desire of the Park District to secure the fullest utilization possible of these athletic fields and related facilities. The Permittee is an active California non-profit corporation or association embracing within its purposes the provision of organized athletic programs open to the residents of the Park District. It is the intent of the parties in this Agreement to establish specific understandings for the use of certain Park District fields and facilities by the Permittee in its organized recreational and sports program in order to expand and enhance recreational opportunities for residents of the Park District.
2. Permit to Use: The Park District hereby grants to the Permittee a permit for exclusive use of the athletic fields and facilities on the Park District facility known as Sinaloa Youth Ballfields. Said property is hereinafter referred to as the "Premises". Use of the Premises by the Permittee shall be in strict accordance with the requirements and the other provisions set forth in this Agreement.

Use of the Premises by the Permittee shall be restricted to reduce the impact to surrounding neighbors. **Games and use of batting cages shall be scheduled as to not commence until 8:00am on Saturdays and 9:00am on Sundays.** The Permittee hereby agrees to coordinate with the Park District in scheduling use of the Premises including adjusting start times for games in order to respond to neighbor's complaints which are determined to be reasonable in the opinion of the Park District.
3. Use of Irvine Road: During the term of this Agreement, Permittee and its invitees shall have ingress and egress rights over Irvine Road which will function as the vehicular and pedestrian connector between Madera Road at Shaver Court and the Premises. Permittee shall be responsible for complying with all Park District rules and regulations relating to the use of said roadway including adherence to posted speed limits on the roadway.
4. Term of Agreement - Scheduling of Use: This Agreement shall be for a term of seven years commencing **January 1, 2022 and ending December 31, 2029**, during which time the Permittee shall be permitted to use on an exclusive basis the Premises pursuant to the specific provisions contained herein.
5. Permit Fee: In calendar year 2022, the Permittee fee was \$1,400.00 per field x 5 fields (\$7,000.00 total), which has been paid in full as of January 31, 2022. In 2023, the Permittee fee is \$1,450.00 x 5 fields (\$7,250.00 total), with an annual increase of \$50.00 for every subsequent calendar year for the term of this Agreement for use of the Premises, **payable by January 31, of every calendar year.** The parties agree to discuss the Permit Fee and/or the Maintenance of Premises/Utilities in good faith at a future date during the term of this Agreement.

6. City of Simi Valley/Park District Regulations: The Permittee shall conform to all conditions of the existing Conditional Use Permit for use of the Premises (CUP-4095), as administered by the City of Simi Valley. In addition, the Permittee shall use the Premises in compliance with all Park District ordinances, rules, regulations, and policies. Any question whether the Premises are being used in accordance with Park District ordinances, rules, regulations and policies shall be determined exclusively by the Park District.
7. Development of Site: During the term of this Agreement, the Premises may require modification or development to meet the needs of the Permittee. In such event, all costs incurred in such work shall be borne by the Permittee without contribution from the Park District, unless agreed upon by both parties that the Park District will share in the cost of the work.

Plans and specifications for all proposed modifications, improvements and additions shall be submitted to the Park District for review prior to any work being performed. The Park District shall review those plans and specifications in a timely manner which shall not exceed 30 days from the date of submittal by the Permittee. If either the Permittee or the Park District so requests, a meeting shall be held between representatives of the Permittee and the Park District to resolve problems or clarify matters related to the plans and specifications. If the Park District finds the plans and specifications to be acceptable, it shall so advise the Permittee in writing, and the Permittee shall be authorized to perform the modifications, improvements, and additions in accordance with those plans and specifications. If the plans and specifications are not acceptable to the Park District the Permittee shall be so advised and given the opportunity to modify the plans and specifications or provide new plans and specifications for consideration by the Park District. All modifications, improvements, and additions performed by the Permittee shall be completed in strict accordance with the plans and specifications which have been approved by the Park District, using materials and construction techniques which are consistent with Park District standards. Construction by the Permittee shall be in strict accordance with all local building codes and requirements.

The Park District reserves for itself the right to inspect all such work. Accordingly, the Permittee shall plan and coordinate such work with the Park District to provide for such inspection. In the event Park District inspectors determine that work is not being performed in accordance with the plans and specifications, the Permittee shall immediately correct such deficiencies in the work and take corrective action to ensure compliance with the plans and specifications. In the event of failure to comply with the plans and the specifications, the Park District may, at its option, require termination of work on such modification or development, or Park District may correct such deficiencies and all costs so incurred shall be paid by the Permittee within ten (10) days after submission of an itemized statement.

During any modification, improvements or new additions, the Permittee shall assign a person to coordinate work being performed with Park District personnel. Said person shall be knowledgeable in the building trades and in local building codes and requirements. Said person shall be available during the construction period for job site consultation with Park District staff on a regular, weekly basis, and on an emergency basis to handle any construction problems which may develop.

8. Maintenance of Premises/Utilities: The Permittee shall perform all general maintenance required for the use of the Premises. General maintenance to be provided by the Permittee shall include, but not be limited to, irrigation, mowing of grass, septic tank maintenance, maintenance of permanent facilities and equipment, providing trash bins and disposal of trash, and the preparation of the fields for play. The Permittee shall also keep and maintain the Premises and areas nearby in a clean, sanitary, and orderly condition. All papers, waste materials, and other debris shall be picked up on a regular basis by the Permittee.

Permittee shall be financially responsible for the following: (a) all electric service charges associated with use of the Premises, (b) all gas and water service charges associated with use of the Premises, (c) charges for providing appropriate trash receptacles and the removal of trash and debris resulting from use by Permittee, (d) extra custodial and grounds maintenance costs associated with use of the Premises.

The Permittee shall maintain dust control as necessary and as determined by the Park District in order to minimize the impact to adjacent neighbors.

9. Damage and Repairs: The Permittee shall not commit any waste upon the Premises of the Park District, or any nuisance or other act or thing which may disturb use of nearby Park District property or facilities or disturb nearby privately owned or publicly owned property. Further, during such times as the Premises are used under this Agreement the Permittee and its officers, representatives, and members shall endeavor to restrain persons not affiliated with the Permittee from committing any waste or damage upon the Premises utilized by Permittee and on property which is adjacent to same. In the event Park District property or properties owned by others are damaged or destroyed as a result of use under this Agreement, the Permittee shall immediately reimburse the Park District for such costs as shall be incurred in repairing said damage and restoring the property to its condition prior to said use and damage. The Park District may, at its sole option, upon application by the Permittee, permit the Permittee to repair such damage rather than reimburse the Park District for its costs in having said damage repaired.
10. Supervision of Use: Whenever the Permittee shall be using the Premises, the Permittee shall supervise such use through the services of responsible adults who shall be familiar with the program of the Permittee and the arrangements which have been made by the Permittee and the Park District for use of said Premises. It is specifically understood that it shall not be necessary for the Park District to provide personnel to supervise or assist in the operation of the Permittee's activities. The Park District may, however, monitor the use of the Premises under this Agreement to ensure that such use shall be consistent with this Agreement and the public interest. During all use under this Agreement, the Permittee and all individuals engaged in its program shall respect and comply with the reasonable directions and requests of Park District representatives relative to such use.
11. Decorations and Displays: The Permittee may, with Park District approval, place on the Premises covered by this Agreement reasonable decorations and displays appropriate to the Permittee's use of same. Prior to placing such decorations and displays, the Permittee shall submit to the Park District written descriptions and sketches of the decorations and displays desired. The Park District shall either approve, reject or suggest appropriate modifications of same within a reasonable period of time after submission. It is specifically understood that all such decorations and displays shall not be offensive to persons who may reasonably be expected to view them. Further, all such decorations and displays shall be placed in such a manner that their use shall not result in damage to or destruction of the Premises or other property of the Park District. Notwithstanding any prior approval given to an exhibition or display, the Park District reserves and retains the rights to add to and to eliminate from such exhibition or display any articles or displays without liability or responsibility to the Permittee or any other person or entity acting under this Agreement. The Permittee shall also be permitted to place advertising signs on the Premises. Said advertising signs shall be restricted to outfield fences and the existing snack bar structure and shall not be offensive to persons who may reasonably be expected to view them. All proceeds realized by the Permittee from the installation of advertising signs shall be used for authorized and recognized activities of the Permittee, and they shall not be used for the personal gain of any individual or individuals.
12. Use of Portable Equipment: Portable equipment, such as storage bins, backstops, bleachers, outfield barricades and batting cages shall be permitted under this Agreement. Prior to placing portable

equipment on the Premises, which are in addition to the portable equipment in place at the time of execution of this Agreement, the Permittee shall submit to the Park District plans and specifications describing in detail the specific equipment to be used and the planned locations for said equipment. If the use of said equipment is approved by the Park District, with such permission being processed through the Park District, the Permittee may use such portable equipment on the Park District property designated. All such portable equipment shall meet the specifications of the Park District and shall be located in accordance with directions by the Park District. The Permittee shall maintain all such portable equipment in a state of good condition and repair at all times.

13. Snack Bar: During such times as the Permittee shall actually be using the Premises, the Permittee is permitted to maintain and operate a snack bar for the service of food and beverages which are customarily sold at such activities, provided that no alcoholic beverages shall be sold. All proceeds realized by the Permittee from operation of the snack bar shall be used for authorized and recognized activities of the Permittee, and they shall not be used for the personal gain of any individual or individuals. Permittee shall, at its sole expense, obtain and maintain all applicable licenses and County health permits associated with operation of the snack bar.
14. Non-Liability for Loss - Insurance: This Agreement is made upon the express condition that the Park District shall be free from all liability and claim for damages by reason of any injury to persons or property resulting from or associated with the Premises. The Permittee hereby assumes all risk of damage to persons and property in or upon the Premises, from any cause or source whatsoever, and the Permittee hereby waives any and all claims against the Park District for damage to persons or property in, on, or about said Premises. The Permittee shall hold the Park District harmless from, and indemnify the Park District against, any and all claims, demands, causes of action, suits, damages, costs of action, counsel fees, and all other costs and expenses, including costs of investigation arising out of or incurred in the defense of any claim, proceeding, or action brought for injury to persons or damage to property, resulting from or associated with the use of the Premises. The Permittee shall further save and hold harmless the Park District from, and indemnify the Park District against, any and all orders, judgments, and decrees which may be entered in any such suits or actions. In order to protect the Park District from liability and loss in this regard, the Permittee shall secure, carry, and maintain at all times during the term of this Agreement, at its sole cost and expense, public liability and property damage insurance for the joint and sever all protection and indemnity of the Park District and the Permittee. Said insurance shall not be less than the principal amount of One Million Dollars (\$1,000,000.00) combined single limit for each occurrence with no aggregate limit for injury to person(s) and damage to property. Evidence of required liability insurance shall be provided on a Certificate of Insurance form with a policy endorsement form naming the Park District as additional insured, and it shall include water damage and fire liability where such hazards apply. All insurance of the Permittee carried pursuant to this Agreement shall be provided through insurance brokers and carriers acceptable to the Park District.
15. Assignment: The permission to use the fields and facilities contained in this Agreement has been granted by the Park District only after careful consideration of the reputation and responsibility of the Permittee and the nature of the uses to be made of same. Accordingly, this Agreement may not be transferred, assigned or sub-leased to any other individual or entity. Further, the Permittee shall not authorize or permit use of said Premises by other entities or individuals without the prior written approval of the Park District.
16. Intoxicating Beverages and Drugs: The Permittee shall not use, or permit to be used, in connection with its use of the Premises, any intoxicating beverages or drugs without the specific written approval of the Park District. Park District approval for the use of same shall be given only after a formal application has been made to the Park District, and that application has been thoroughly reviewed and evaluated. In the event Park District approval is given for the use of intoxicating beverages in connection with the

use of the Premises, the Permittee shall pay such additional charges and costs as shall be associated with such use, and the Permittee shall comply with all additional rules and regulations of the Park District applicable to such use.

17. Notices: All notices to be given under this Agreement shall be in writing and shall be effective either upon personal delivery, or upon being sent by registered mail or certified mail, return receipt requested, addressed to the party to whom such notice is given. Notice sent as above shall be deemed served 48 hours after deposit in the United States mail and issuance of a registered or certified mail receipt. Notice shall be given to the Park District as the following address:

Rancho Simi Recreation and Park District
4201 Guardian Street
Simi Valley, CA 93063
Attention: Director of Recreation

Notice shall be given to the Permittee at the following address:

President
Simi Youth Baseball League
PO Box 916
Simi Valley, CA 93063

18. Failure of Performance: If the Permittee fails to comply with any of the terms, conditions, provisions, or requirements of this Agreement, the Park District shall give written notice to the Permittee of the violation of the terms and conditions of this Agreement. The Park District shall give the Permittee the opportunity to cure said defects. If the Permittee fails to cure such defects or fails to have in place a plan to cure such defects which is acceptable to the Park District within thirty (30) days following the giving of said notice by the Park District, the Park District may in its sole discretion temporarily terminate said use or permanently terminate this Agreement and all use of the Premises by the Permittee. If the Park District terminates this Agreement, pursuant to this paragraph, the Permittee and its invitees shall immediately cease use of the facility and they shall, within thirty (30) days following such termination, remove from the facility all equipment and other personal property belonging to the Permittee and invitees. In the event the Permittee does not remove said property within thirty (30) days following termination, said property shall be deemed abandoned and shall become the property of the Park District. In such event, the Park District may either use, sell or otherwise dispose of same at its sole discretion.
19. Waiver: The waiver by the Park District of any breach of any term, covenant, condition, provision, or requirement herein contained shall not be deemed to be a waiver of said term, covenant, condition, provision, or requirement or any subsequent breach of same or any other term, covenant, condition, provision, or requirement herein contained.

RANCHO SIMI RECREATION AND
PARK DISTRICT

PERMITTEE: SIMI YOUTH
BASEBALL LEAGUE

By _____
Dan Paranick, District Manager

By _____
SYB, President

CONSENT AND WAIVER

THIS CONSENT AND WAIVER (this "Waiver") is made and entered into by Rancho Simi Recreation and Park District ("RSRPD"), for the benefit of and on behalf of Simi Youth Baseball, Inc. ("Debtor"), and American Capital Financial Services, Inc. ("Creditor") and shall be effective on the date signed by the last party to sign this Waiver ("Effective Date"). RSRPD and Creditor are collectively referred to herein as the "Parties".

RECITALS

WHEREAS, RSRPD owns the premises described on Exhibit A annexed hereto (the "Premises"), upon which Debtor has erected certain improvements and placed certain personal property, all of which is described more particularly as:

Turf Project described as 67,903 Square Feet of Act Global NR34 Blended Monofilament and Slit Film Synthetic Turf Systems (hereinafter referred to as the "Collateral"); and

WHEREAS, pursuant to an Equipment Finance Agreement dated April 1, 2022 (the "Agreement"), Creditor and any successor or assignee has agreed to provide Agreement/purchase financing to Debtor in connection with the acquisition of the Collateral, and in connection therewith, Creditor and any successor or assignee will have a security interest in the Collateral; and

WHEREAS, Creditor and any successor or assignee requires RSRPD's consent and agreement as set forth herein as a condition to entering into the Agreement with Debtor.

NOW, THEREFORE, in consideration of the foregoing and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties hereby agree as follows:

1.Consent. The Parties agree that, at Creditor and any successor or assignee's option, the Collateral may remain upon the Premises and Creditor and any successor or assignee may occupy the same for the purpose of preparing and processing the Collateral for sale, Agreement or other disposition and for the purpose of conducting a sale of the Collateral on the Premises for a period of 90 days after (i) the exercise by Creditor and any successor or assignee of its right to the Collateral under the Agreement, or (ii) the receipt by Creditor and any successor or assignee of written notice from RSRPD indicating that RSRPD has terminated Debtor's right to maintain the Collateral on the Premises and directing removal of the Collateral therefrom. Creditor and any successor or assignee's occupation of the Premises shall not result in Creditor and any successor or assignee incurring any other obligations of Debtor to RSRPD. If Creditor and any successor or assignee is prohibited by any process or injunction issued by any court, or by reason of any bankruptcy or insolvency proceeding involving Debtor, from enforcing its security interest in the Collateral, the ninety (90) day period shall commence upon termination of such prohibition.

2.Wavier. The Parties agree that RSRPD claims no interest in or lien upon any of the Collateral, and waives any lien, security interest or claim against Collateral, whether arising under the Agreement, provided by applicable law or otherwise, and any and all right of levy, distraint or execution against the Collateral for rent or other sums due or to become due RSRPD. RSRPD waives any and all right require Creditor and any successor or assignee to marshal any property or assets of Debtor.

3.Personal Property. The Parties agree that, as between RSRPD and Creditor and any successor or assignee, the Collateral shall remain personal property, notwithstanding the manner of attachment, and will not become part of the Premises.

4.Right of Entry. The Parties agree that Creditor and any successor or assignee may enter the Premises at any time, after 14 calendar days written notice to the RSRPD District Manager sent by Federal Express or other reputable overnight courier, to remove and/or dispose of the Collateral in the exercise of its rights and remedies against Debtor and the Collateral. Creditor and any successor or assignee agrees to repair any damage to the Premises or any other property owned by RSRPD caused by Creditor and any successor or assignee's removal of the Collateral. The removal of the Collateral must be completed within 10 calendar days after the removal has commenced and Creditor and its successor and assigns shall have no right to remove any of the Collateral remaining on the Premises after said 10 calendar day period. Notwithstanding any provision in this Waiver to the contrary, except for those rights expressly stated in this Waiver, Creditor and any successor or assignee of Creditor shall have no rights or remedies for any legal or equitable relief against RSRPD.

5. Notice of Default and Opportunity to Cure. The Parties agree that in the event of any claimed breach or default by Debtor, or other event or circumstance, which would entitle RSRPD to terminate Debtor's occupation of the Premises, RSRPD shall notify Creditor and any successor or assignee of such claimed breach or default by certified mail, return receipt requested, or Federal Express or other reputable overnight courier, at the following address:

KS StateBank
Government Finance Department
P.O. Box 69
Manhattan, KS 66505-0069

Upon receipt of said notice, Creditor and any successor or assignee shall thereupon have 30 calendar days to cure said default (but in no event shall Creditor and any successor or assignee be required to cure any such default); provided, however, in the event such default is not reasonable susceptible of being cured within 30 calendar days, such 30 calendar day cure period shall be extended as reasonable necessary to allow Creditor and any successor or assignee an opportunity to cure such default provided that Creditor and any successor or assignee has commenced such cure within said 30 calendar day period and thereafter continues to diligently pursue such cure to completion.

6. Continued Effectiveness. The Parties agree that the effectiveness of this Waiver and Creditor and any successor or assignee's rights hereunder shall not be affected by and shall extend to any amendment or modification of the Agreement documents, including, without limitation, any change in the manner or time of payment, any renewal or extension of the term thereof, or any increase in the indebtedness due thereunder.

7. Governing Law. The Parties agree that this Waiver shall be governed by and shall be construed and enforced in accordance with the internal laws of the State of California, without regard to conflicts of law principles, shall be binding upon the Parties hereto and their respective heirs, successors and assigns, and may not be modified, amended or altered except by a writing signed by each of the Parties hereto.

IN WITNESS WHEREOF, RSRPD and Creditor have caused this Waiver to be made executed on the dates shown below and delivered on the Effective Date for the benefit of Debtor and Creditor and any successor or assignee.

Rancho Simi Recreation and Park District

By _____
Dan Paranick, District Manager

Date: _____

American Capital Financial Services, Inc.

By _____
Signature

Printed Name: _____

Print Title: _____

Date: _____

**RANCHO SIMI RECREATION AND PARK DISTRICT
INTEROFFICE MEMORANDUM**

DATE: April 6, 2022

TO: Board of Directors

FROM: Director of Planning and Maintenance

SUBJECT: Approval of Resolution Authorizing Execution of a Grant of Easement to Southern California Edison Company to Construct, Operate, and Maintain Underground Electrical Lines Over a Portion of Park District Property Commonly Known as Undeveloped Sinaloa Golf Course

Background:

In an effort to eliminate overhead electrical services wherever and whenever possible, the Southern California Edison Company has requested a Grant of Easement from the Park District to install an underground electrical service associated with a residential meter changeout over a portion of Park District property commonly known as Undeveloped Sinaloa Golf Course.

The proposed six-foot wide easement will reside in the northeasterly corner of the undeveloped Sinaloa Golf Course property as graphically depicted on Exhibit "A". The requested easement and installation of the underground electrical line will not interfere with the future development of the property.

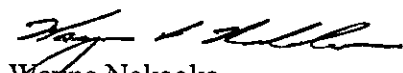
Staff is recommending that the Board approve the attached Resolution granting to Southern California Edison Company an easement to construct, operate, and maintain underground electrical lines over a portion of Undeveloped Sinaloa Golf Course as described in the Grant of Easement.

Financial Impact:

There is no financial impact to the Park District associated with this Grant of Easement.

Board Action Requested:

That the Board approve the Resolution Authorizing Execution of a Grant of Easement to Southern California Edison Company to Construct, Operate, and Maintain Underground Electrical Lines Over a Portion of Park District Property Commonly Known as Undeveloped Sinaloa Golf Course.


Wayne Nakaoka
Director of Planning & Maintenance



Undeveloped Sinaloa Golf Course Property
Proposed SCE Easement

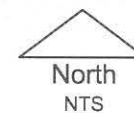


Exhibit "A"

RECORDING REQUESTED BY



SOUTHERN CALIFORNIA
EDISON

An EDISON INTERNATIONAL Company

WHEN RECORDED MAIL TO

SOUTHERN CALIFORNIA EDISON COMPANY

2 INNOVATION WAY, 2nd FLOOR
POMONA, CA 91768

Attn: Title and Real Estate Services

SPACE ABOVE THIS LINE FOR RECORDER'S USE

SCE Doc. No.

**GRANT OF
EASEMENT**

DOCUMENTARY TRANSFER TAX \$ NONE VALUE AND CONSIDERATION LESS THAN \$100.00)	DISTRICT Thousand Oaks	SERVICE ORDER TD1912477	SERIAL NO.	MAP SIZE
SCE Company	GVM LT-3491-B	APPROVED:	BY	DATE
SIG. OF DECLARANT OR AGENT DETERMINING TAX FIRM NAME	APN 635-0-012-585 and 685	VEGETATION & LAND MANAGEMENT	SLS/BT	12/15/2021

RANCHO SIMI RECREATION & PARK DISTRICT, (hereinafter referred to as "Grantor"), hereby grants to SOUTHERN CALIFORNIA EDISON COMPANY, a corporation, its successors and assigns (hereinafter referred to as "Grantee"), an easement and right of way to construct, use, maintain, operate, alter, add to, repair, replace, reconstruct, inspect and remove at any time and from time to time underground electrical supply systems and communication systems (hereinafter referred to as "systems"), consisting of wires, underground conduits, cables, vaults, manholes, handholes, and including above-ground enclosures, markers and concrete pads and other appurtenant fixtures and equipment necessary or useful for distributing electrical energy and for transmitting intelligence, data and/or communications (eg. through fiber optic cable), in, on, over, under, across and along that certain real property in the County of Ventura, State of California, described as follows:

A 6.00 FOOT WIDE STRIP OF LAND LYING WITHIN THOSE PORTIONS OF SECTIONS 17 AND 18, TOWNSHIP 2 NORTH, RANGE 18 WEST, IN RANCHO SIMI, AS PER MAP RECORDED IN BOOK 3, PAGE 7 OF MISCELLANEOUS RECORDS (MAPS), SAID PORTIONS ARE MORE PARTICULARLY DESCRIBED IN A DEED RECORDED ON DECEMBER 16, 1966 IN BOOK 3080, PAGE 407 OF OFFICIAL RECORDS, AND DESCRIBED AS PARCEL 1 IN A DEED RECORDED ON JULY 18, 1997 AS DOCUMENT NO. 97-89948, OF OFFICIAL RECORDS, SAID PORTIONS ARE ALSO DEPICTED ON RECORD OF SURVEY, AS PER MAP FILED IN BOOK 59, PAGES 97 THROUGH 101 OF RECORD OF SURVEYS, ALL IN THE OFFICE OF THE COUNTY RECORDER OF SAID COUNTY, THE CENTERLINE OF SAID STRIP IS DESCRIBED AS FOLLOWS:

COMMENCING AT THE EASTERLY TERMINUS OF THAT CERTAIN COURSE IN THE NORTHERLY LINE OF SAID PARCEL 1, SHOWN AS "SOUTH 89°24'36" EAST 763.44 FEET" ON SAID RECORD OF SURVEY; THENCE ALONG SAID CERTAIN COURSE, NORTH 89°24'36" WEST 33.35 FEET; THENCE LEAVING SAID CERTAIN COURSE, NORTH 00°35'24" EAST 10.39 FEET TO THE **TRUE POINT OF BEGINNING**; THENCE SOUTH 34°46'42" WEST 34.58 FEET; THENCE SOUTH 42°51'53" EAST 44.52 FEET TO A POINT OF ENDING IN THE EASTERLY LINE OF SAID PARCEL 1.

THE SIDELINES OF SAID STRIP ARE TO BE PROLONGED OR SHORTENED TO TERMINATE SOUTHEASTERLY IN THE EASTERLY LINE OF SAID PARCEL 1 AND TO JOIN AT THE ANGLE POINT.

It is understood and agreed that the above description is approximate only, it being the intention of the Grantor(s) to grant an easement for said systems as constructed. The centerline of the easement shall be coincidental with the centerline of said systems as constructed in, on, over, under, across, and along the Grantor(s) property.

This legal description was prepared by Spectrum Land Services pursuant to Sec. 8730(c) of the Business & Professions Code.

Mail Tax Statements to: N/A

Grantor further grants, bargains, sells and conveys unto the Grantee the right of assignment, in whole or in part, to others, without limitation, and the right to apportion or divide in whatever manner Grantee deems desirable, any one or more, or all, of the easements and rights, including but not limited to all rights of access and ingress and egress granted to the Grantee by this Grant of Easement.

Grantor agrees for himself, his heirs and assigns, not to erect, place or maintain, nor to permit the erection, placement or maintenance of any building, planter boxes, earth fill or other structures except walls and fences on the above described real property. The Grantee, and its contractors, agents and employees, shall have the right to trim or cut tree roots as may endanger or interfere with said systems and shall have free access to said systems and every part thereof, at all times, for the purpose of exercising the rights herein granted; provided, however, that in making any excavation on said property of the Grantor, the Grantee shall make the same in such a manner as will cause the least injury to the surface of the ground around such excavation, and shall replace the earth so removed by it and restore the surface of the ground to as near the same condition as it was prior to such excavation as is practicable.

EXECUTED this ____ day of _____, 20____.

GRANTOR

RANCHO SIMI RECREATION & PARK DISTRICT

Signature

Print Name

Title

A Notary Public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.
--

State of California)

County of _____)

On _____ before me, _____, a Notary Public, personally appeared

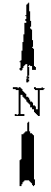
_____, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

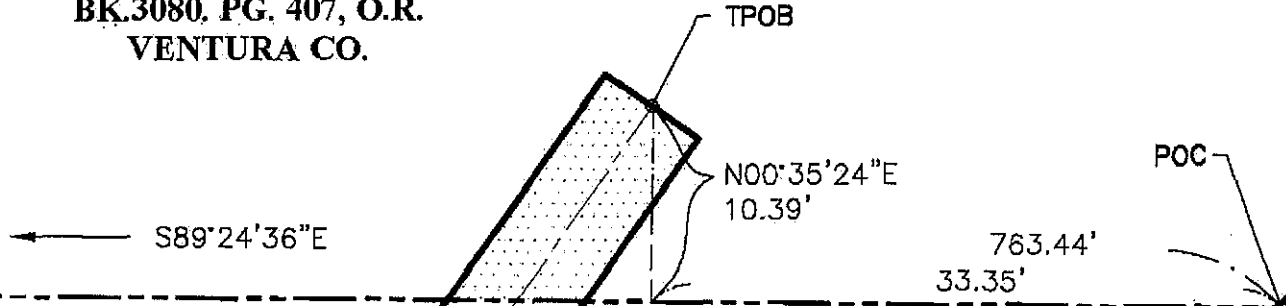
WITNESS my hand and official seal.

Signature _____ (Seal)

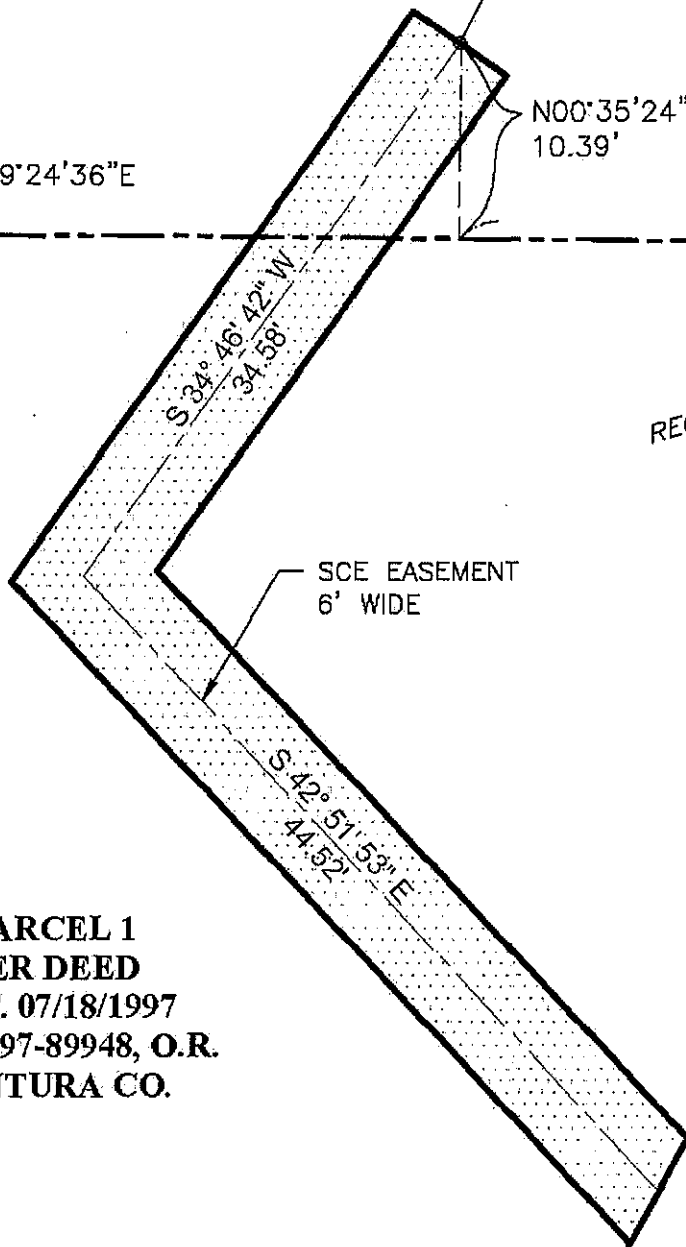
POR. SEC. 17 & 18,
T 2 N, R 18 W,
RANCHO SIMI (3 MR 7)
VENTURA CO.



PER DEED
REC. 12/16/1966
BK.3080, PG. 407, O.R.
VENTURA CO.



RECORD OF SURVEY
59 RS 97
VENTURA CO.



PARCEL 1
PER DEED
REC. 07/18/1997
DOC. #97-89948, O.R.
VENTURA CO.

SCE EASEMENT	
DSE802116978	TD1912477
SLS/BT	12/15/2021

RANCHO SIMI RECREATION AND PARK DISTRICT

RESOLUTION NO. 2029

RESOLUTION AUTHORIZING EXECUTION OF A GRANT OF EASEMENT TO SOUTHERN CALIFORNIA EDISON TO CONSTRUCT, OPERATE, AND MAINTAIN UNDERGROUND ELECTRICAL LINES OVER A PORTION OF PARK DISTRICT PROPERTY COMMONLY KNOWN AS UNDEVELOPED SINALOA GOLF COURSE

WHEREAS, the Rancho Simi Recreation and Park District is the holder in fee title to certain real property commonly referred to as Undeveloped Sinaloa Golf Course, which is located in the City of Simi Valley, County of Ventura, State of California; and

WHEREAS, the Southern California Edison Company, as part of a residential electrical panel changeout has requested a Grant of Easement to construct, operate, and maintain underground electrical lines over a portion of Park District property commonly known as Undeveloped Sinaloa Golf Course; and

WHEREAS, attached is a Grant of Easement to Southern California Edison, a corporation, its successors and assigns, an easement and right-of-way to construct, use, maintain, operate, alter, add to, repair, replace, reconstruct, inspect and remove at any time and from time to time underground electrical supply systems and communication systems consisting of wires, underground conduit, cables, vaults, manholes, handholes, and including above-ground enclosures, markers, and concrete pad and other appurtenant fixtures and equipment necessary or useful for distributing electrical energy and for transmitting intelligence, data, and/or communications in, on, over, under, across, and along that certain real property in the County of Ventura, State of California, as described in the Grant of Easement; and

WHEREAS, said Grant of Easement has been reviewed by District Staff and legal counsel and found to be in proper form.

NOW, THEREFORE, BE IT RESPOLVED that the Grant of Easement presented to the Board of Directors of the Rancho Simi Recreation and Park District conveying to Southern California Edison Company, a Grant of Easement in, on, over, under, across, and along that certain portion of real property commonly referred to as Undeveloped Sinaloa Golf Course as described in the Grant of Easement is hereby approved, that the Chair is hereby authorized and directed to execute the same on behalf of the District, and that said Grant of Easement be delivered to the Grantee for recording in the Official Records of Ventura County, California.

The foregoing was approved by the Board of Directors for the Rancho Simi Recreation and Park District at a regular meeting held on April 6, 2022 at 4201 Guardian Street, Simi Valley, California on a motion by

AYES:

NOES:

ABSENT:

ABSTAIN:

Kathleen O'Brien
Chair of the Board of Directors
Rancho Simi Recreation and Park District

GRANT OF EASEMENT DEED

This is to certify that the interest in real property conveyed by the foregoing Grant of Easement dated _____, 2022, from Rancho Simi Recreation and Park District, a public entity, to Southern California Edison Company, a Corporation, is hereby granted by order of the Board of Directors on April 6, 2022 as Resolution No. 2029, and the Rancho Simi Recreation and Park District consents to recordation thereof by a duly authorized officer of the Southern California Edison Company.

DATED: _____

Rancho Simi Recreation and Park District

By _____
Dan Paranick, District Manager

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

STATE OF CALIFORNIA)
COUNTY OF VENTURA)

On this _____ day of _____, 2022, before me, _____, notary public, personally appeared _____, who proved to me on the basis of satisfactory evidence to be the person whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his authorized capacity, and that by his signature on the instrument the person or the entity upon behalf of which the person acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

Witness my hand and official seal.

SIGNATURE OF NOTARY PUBLIC

(seal)

RANCHO SIMI RECREATION AND PARK DISTRICT
INTEROFFICE MEMORANDUM

DATE: April 6, 2022

TO: District Manager

FROM: Golf Course Manager

SUBJECT: Discussion and Approval of Proposed Rate Increases at Simi Hills and Sinaloa Golf Courses

BACKGROUND:

To generate optimal revenue from the District's golf courses, staff must maximize utilization while maintaining competitive rates and satisfactory course conditions. This task is multi-faceted as staff must also provide fun and affordable classes, entertaining events and programs, as well as excellent customer service. There are also many other moving parts which are out of staff's control including competition, weather and overall economic concerns which need to be considered.

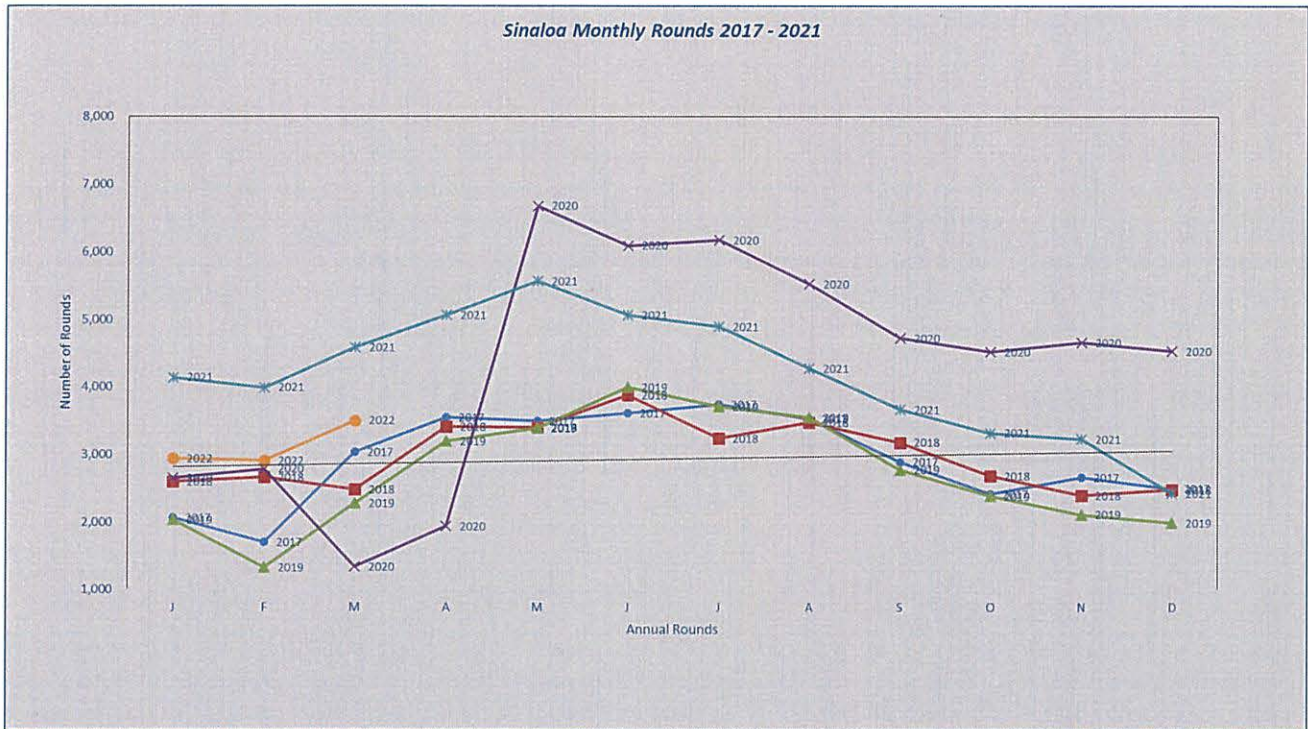
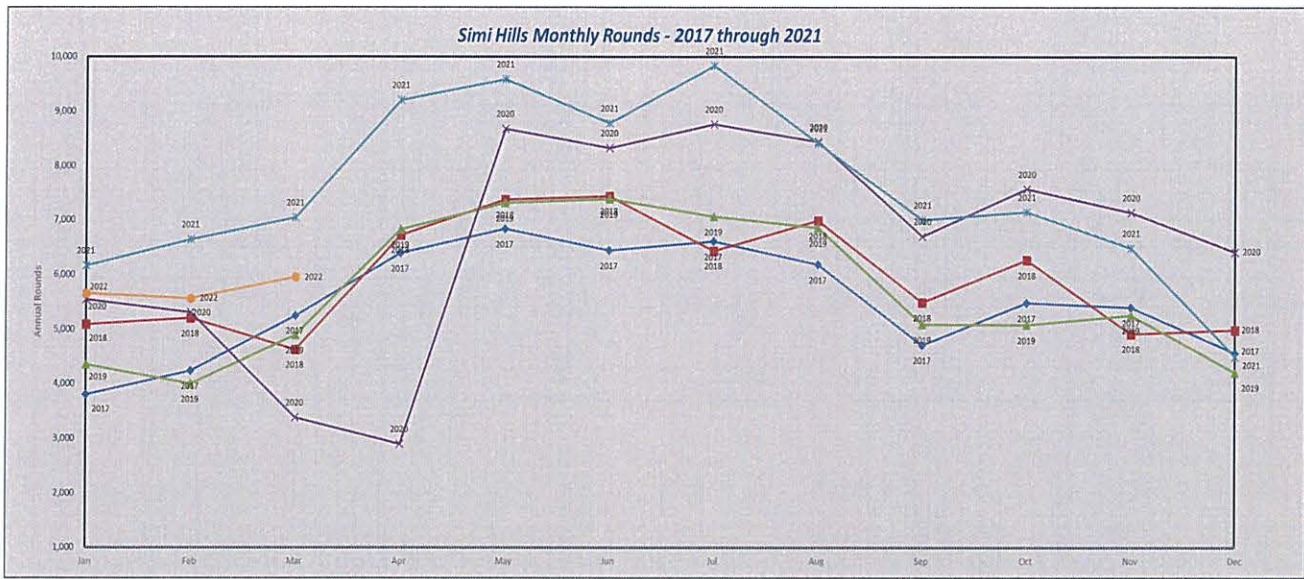
To accomplish this, golf course staff regularly solicits feedback from customers and members through formal and informal surveys and conducts an annual analysis of other neighboring courses programs and rates. Additionally, staff participates in national, regional and local club manager networks to stay educated on trends and operations of other similar facilities. The pricing strategy for the past several years has been to set fees for the golf courses in such a manner as to create enough revenue from operations to cover the expenses plus to enable the District to set aside enough funds to invest in anticipated capital improvements.

Staff evaluates revenue and utilization on an ongoing basis, and adjusts programming and fees to achieve these goals. Fees have been adjusted at Simi Hills five times in the past 6 years with the most recent fee increase on July 1st, 2021. The District has adjusted fees at Sinaloa four times in the past 8 years with the most recent also being on July 1st, 2021.

DISCUSSION:

The following two charts show the rounds recorded on a monthly basis for the past five years for Simi Hills and Sinaloa Golf Courses.

The red, green and dark blue lines represent 2017, 2018 and 2019, all prior to Covid, and staff refers to them collectively as "base line". When averaged, these three years are very representative of our normal level of business. The purple line depicts 2020 and does an excellent job of showing how dramatic the covid surge was. The light blue line shows 2021 and displays how the level of play peaked in the spring and summer for Sinaloa and Simi Hills respectively and began to drop off through the end of the year. The orange line shows the beginning of 2022 and displays how the surge has largely diminished and our rounds have returned to more normal, long-term levels. Rounds played for the first three months of this year are still slightly elevated compared to baseline indicating some residual impact from the Covid surge, but it is also in part due to the weather being unusually dry.



Traditionally, there is a correlation between rounds and rates. As rates are increased relative to the competition, there is a natural redistribution of demand. Some players will readily accept paying higher prices for the same product, while others will not. This dynamic plays out over and over, and rounds redistribute every time the market adjusts prices.

There is also level of churn in the game of golf, where the overall number of golfers increases and decreases due to larger market forces. During Covid, many occasional and moderate golfers played more often, and many new golfers entered the game. A similar surge occurred in the late 1990's when Tiger Woods first turned pro. This surge in new demand has resulted in increased rounds played nationwide and driven fee increases at many if not all courses.

The following chart shows the increases in the last year for several of our main competitors.

	Simi Hills		Encino Balboa		Rustic Canyon		Knollwood		Westlake	
Type of Course	Mid / Muni		Mid / Muni		Mid / Daily		Low / Muni		Mid / Daily	
No. Holes	18		36		18		18		18	
Senior Rate with Cart	\$ 40	\$ 2	\$ 36	\$ 1	\$ 45	\$ 3	\$ 37	\$ 5	\$ 42	\$ 5
Weekday Rack Rate with Cart	\$ 55	\$ 2	\$ 48	\$ 1	\$ 65	\$ 5	\$ 53	\$ 8	\$ 49	\$ 3
Weekend Rack Rate with Cart	\$ 67	\$ 3	\$ 63	\$ 6	\$ 90	\$ 5	\$ 64	\$ 9	\$ 59	\$ 3
	\$ 54	\$ 2	\$ 49	\$ 3	\$ 67	\$ 4	\$ 51	\$ 7	\$ 50	\$ 4

The average increase of nearby competitors is around \$4, or about 7%. Over time, increases in golf fees are anticipated, but exactly what those increases should be is somewhat difficult to determine. The surge in demand from Covid has driven many fee increases locally and nationally, and it remains to be seen if those increases stick as the surge abates.

The data show the surge in rounds played during Covid is waning, both locally and nationally, but demand is still slightly elevated which would normally indicate that prices could be increased, and the District did increase fees modestly last year. Costs are rapidly going up for all types of goods and services used by golf course personnel to maintain the property with payroll, insurance, water and supplies all being affected, which would also normally suggest fee increases are appropriate.

At the same time, golf has the same headwinds that it has always had; it is a difficult game, it takes a considerable commitment of time and it is a relatively expensive activity. With inflation running high lately, and competition with daily living expenses also high, aggressive increases in golf fees may turn some customers away from golf in favor of other cheaper forms of entertainment. This is exactly what happened in the early 2000's, when the golf industry had pricing power and used it, the game became more expensive and the overall customer base contracted.

Staff believes aggressively increasing fees while demand is weakening may accelerate the decline, and possibly result in rounds trending below baseline. If this occurs, the positive impact from higher rates could be offset by fewer rounds and undermine the overall benefit to the bottom line. All things considered, staff believes it is appropriate to adjust golf fees in order to keep up with the increasing cost of doing business. Staff is concerned about the current downward trend in rounds, but feels increasing fees will result in added revenue to help offset increased costs.

Last year staff projected that demand for golf would diminish as Covid wore off. It has, but both courses are still recording around 10% more rounds than baseline. Staff believes the current trend of rounds diminishing will continue and eventually settle out at 5% above baseline.

Staff believes an increase in golf rates is appropriate, and will probably not impact demand too much, but cautions that being too aggressive may have an unintended impact.

ALTERNATIVES:

Staff believes maximum revenue will be generated by the recommended increases thus maximizing rounds and taking advantage of all ancillary revenue streams, including launching new revenue opportunities when available.

Staff traditionally recommends a hybrid approach to fee increases. Both Simi Hills and Sinaloa utilize a level of dynamic pricing where fees and discounts are targeted at specific time frames to address differing utilization levels. Draft Rate Schedules for both golf courses are included at the end of this report and show staff's recommendations. Some rates have more potential to withstand increases,

while others are appropriately priced already and not recommended to be increased as much or at all. These proposed rates for Simi Hills represent an approximate 10% average increase. Staff believes Sinaloa is already properly priced, although there is opportunity for increasing range fees, and the attached Rate Schedule shows that increase.

Note that the proposed new prime rate on weekend mornings at Simi Hills, and the removal of the senior cart rental rate represent fairly significant increases. Compared to our main competition, these rates are still in the middle of the pack, though lean toward the higher end of middle.

Alternatives for discussion and consideration include:

Alternative 1 – Direct staff to implement the fee adjustment as proposed in the attached rate schedules and report back to the Board next year during the budget process with similar analysis and recommendations based on then current market conditions.

Alternative 2 – Direct staff to implement a more aggressive fee adjustment.

Alternative 3 – Direct staff to implement a less aggressive fee adjustment.

Alternative 4 – Other direction.

RECOMMENDATION:

Staff recommends that the Board direct the District Manager to implement changes to golf fees as proposed and report back to the Board in early 2023 with similar analysis for consideration as part of next year's budget process.

Brian Reed

Brian Reed
Golf Course Manager



Simi Hills Rate Schedule

Effective May 1, 2022



Simi Hills Golf Course is open daily and accepts tee time reservations 7 days in advance at 8:00 AM. We allow residents of Simi Valley and Oak Park to reserve times 8 days in advance at 8:00 AM (proof of residence required). The clubhouse opens 15 minutes before the first tee time and closes 1 hour after dark daily.

Weekdays

18 Holes
Senior
Early Twilight
Twilight
Late Twilight
Super Twilight
Sunset
Early Bird Back Nine



Walking

\$38 **\$40**
\$25 **\$28**
\$32 **\$35**
\$28 **\$30**
\$23 **\$25**
\$18 **\$20**
\$12 **\$13**
\$18 **\$20**

Riding

\$55 **\$57**
\$40 **\$45**
\$44 **\$47**
\$40 **\$42**
\$35 **\$37**
\$30 **\$32**
\$24 **\$25**
\$30 **\$32**

Weekends and Holidays

Prime (before 10:00 am)

18 Holes
Early Twilight
Twilight
Late Twilight
Super Twilight
Sunset
Early Bird Back Nine

Walking

N/A **\$58**
\$50 **\$53**
\$42 **\$45**
\$34 **\$35**
\$28 **\$30**
\$22 **\$25**
\$13 **\$15**
\$20 **\$23**

Riding

N/A **\$75**
\$67 **\$70**
\$54 **\$57**
\$46 **\$47**
\$40 **\$42**
\$34 **\$37**
\$25 **\$27**
\$32 **\$35**

The driving range opens at dawn and closes 1 hour after dark daily except Mondays. The ball dispenser turns off 15 minutes prior to closing time. The range closes early on Mondays and opens late on Tuesdays for maintenance (except holidays). The grass tee is open Mondays and Wednesdays during spring and summer and fall.

Bucket Prices

Number of Balls

\$4 **\$5** (Small) 24
\$8 **\$9** (Medium) 60
\$12 **\$13** (Large) 96
\$22 **\$24** (2 Large) 192

Range Keys

\$ 20 Key
\$ 50 Key
\$ 100 Key

Price

\$19.00
\$45.00
\$85.00

Discount

5%
10%
15%

Discounted rates are available each day and the starting times vary throughout the year as follows:

<u>2020 Month</u>	<u>Early Twilight</u>	<u>Twilight</u>	<u>Late Twilight</u>	<u>Super Twilight</u>	<u>Sunset</u>
Jan 1 - Jan 31	--	12:00 PM	1:00 PM	2:00 PM	3:00 PM
Feb 1 - Mar 8	--	1:00 PM	2:00 PM	3:00 PM	4:00 PM
Mar 9 - Mar 31	1:00 PM	2:00 PM	3:00 PM	4:00 PM	5:00 PM
Apr 1 - Aug 31	2:00 PM	3:00 PM	4:00 PM	5:00 PM	6:00 PM
Sept 1 - Sept 30	1:00 PM	2:00 PM	3:00 PM	4:00 PM	5:00 PM
Oct 1 - Oct 31	--	1:00 PM	2:00 PM	3:00 PM	4:00 PM
Nov 1 - Dec 31	--	12:00 PM	1:00 PM	2:00 PM	3:00 PM

Our golf shop is open from dawn until 1 hour after dark daily. Tee times reservations can be made 24 hours a day, gift cards can be purchased and detailed information about the golf course can be found at ...

www.simihillsgolf.com



Sinaloa Rate Schedule



Effective May 1, 2022

Sinaloa Golf Course is open daily and accepts tee time reservations 7 days in advance. Residents of Simi Valley and Oak Park can reserve times 8 days in advance (proof of residence required). The clubhouse is open from dawn to dusk daily.

Weekdays

Regular Rate
Regular Replay
Senior Rate
Senior Replay
Early Bird (First hour of the day)
Twilight (Last two hours of the day)

Look us up online
at sinaloagolf.com!

Green Fee

\$13.00
\$8.00
\$11.00
\$6.00
\$9.00
\$9.00

Weekends and Holidays

Regular Rate
Regular Replay
Senior Rate
Senior Replay
Early Bird (First hour of the day)
Twilight (Last two hours of the day)

Green Fee

\$15.00
\$10.00
\$13.00
\$7.00
\$10.00
\$10.00

- The driving range opens at dawn and closes at dark daily. The range closes 2 hours early on Tuesdays and opens 1 hour late on Wednesdays for regular maintenance.
- Senior rates are available for anyone age 60 and over.
- Junior discount of 50% off is available for anyone age 17 or younger, (includes range).
- Young Adult discount of 25% off is available for anyone age 18-25, (includes range).
- We proudly offer active duty military 10% off. (valid ID required)

<u>Range Buckets</u>	<u># of Balls</u>	<u>Price</u>	
Small bucket	32	\$5.00	\$5.00
Medium bucket	64	\$7.00	\$8.00
Large bucket	96	\$9.00	\$11.00
Two Large buckets	192	\$16.00	\$20.00

Tee times reservations can be made 24 hours a day, gift cards can be purchased and detailed information about the golf course can be found at ...

www.sinaloagolf.com