



**JOB DESCRIPTION**  
**GROUNDSKEEPER I/II – IRRIGATION CREW**  
**(Promotional or Lateral Transfer)**

**THE POSITION**

Under direction of the Senior Grounds Maintenance Supervisor and Irrigation Crew Leader, this position performs a variety of skilled and semi-skilled sprinkler system work related to the alteration, maintenance, repair and occasional new installation of both automatic and manual irrigation systems. The position involves the use of hand and power tools, including trenchers. Requires the ability to read blueprints; layout and maintain irrigation systems, and to trouble-shoot problem areas. Position works a 40 hours per week, weekday schedule, and may be assigned to work from 6:00 a.m. to 2:30 p.m., 6:30 a.m. to 3:00 p.m., or 7:00 a.m. to 3:30 p.m. This position may be called upon to provide emergency repairs during evening and weekend hours.

**EXAMPLE OF DUTIES**

Designs, repair, maintain, and installs automatic and manual sprinkler systems. Disassembles and repair all types of sprinkler heads, backflows and vacuum breakers, automatic time clocks, selector valves, remote control valves, etc.; installs phone and computer line conduit and wires; installs landscaping; requisitions and maintains a supply of parts needed for irrigation repairs; prepare a detailed supply inventory and cost analysis when required; and may be requested to perform and/or assist with backflow testing and certification as needed. The position may perform other related work as assigned.

**EMPLOYMENT STANDARDS**

High school graduate or equivalent; with a detailed knowledge of manual and automatic irrigation systems including both electric and hydraulic systems with two years of related grounds maintenance experience and/or one-year experience as an irrigation technician. Valid California driver's license and good driving record is required.

**LICENSES AND CERTIFICATIONS:**

**Groundskeeper I:** No Licenses or Certifications required.

**Groundskeeper II:** Must possess a current and valid Backflow Testing Certificate by the Ventura County Environmental Health Department.

**Note:** An employee hired at the Groundskeeper I position level may be eligible for promotion to a Groundskeeper II position upon obtaining a valid Backflow Testing Certificate by the Ventura County Environmental Health Department.

**PHYSICAL ACTIVITY REQUIREMENTS**

This position will require standing or walking 70% of the time or more; continuously carrying loads up to 20 pounds; frequently pushing and/or pulling loads to 60 pounds and occasional lifting loads of more than 100 pounds; continuous bending and handling and dexterity; frequent kneeling/squatting, crawling, working on rough or uneven terrain; occasional reaching overhead/stretching and climbing stairs.

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