

EMPLOYEE NAME: _____
 Address: _____
 Email Address: Personal _____ Work _____
 Phone: Home: _____ Work: _____ Cell: _____

DEPT.: Admin P&M Rec.
 Primary Location: _____
 Orig. Hire Date: _____
 Rehire Date: _____
 Supv. Name: _____

PAY SCHEDULE APPROVED BY THE BOARD OF DIRECTORS ON 10/6/2022 EFFECTIVE ON 10/28/2022

(CHECK ONE)

P/T POSITIONS BY CLASSIFICATION

CLASSIFICATION 1:

- Recreation Aide Scorekeeper
 Cashier Golf Assistant
 Maintenance Worker I

CLASSIFICATION 2:

- Program Assistant Rec Attendant
 Golf Assistant II Maintenance Worker II
 Youth Sports Referee Preschool Instructor Sub
 Administrative Assistant III Recreation Specialist I

CLASSIFICATION 3:

- Administrative Assistant IV Recreation Specialist II
 Maintenance Worker III Lifeguard
 Recreation Counselor Site Coordinator

CLASSIFICATION 4:

- Administrative Assistant V Mechanic
 Assistant Pool Manager Museum Director
 Assistant Director Transit Van Driver
 Maintenance Worker IV Golf Specialist

CLASSIFICATION 5:

- Golf Professional
 Administrative Assistant VI
 Golf Maintenance V

CLASSIFICATION 6:

- Recreation Coordinator P/T Computer Technician
 Site Director Pool Manager

CLASSIFICATION 7:

- Park Ranger I

CLASSIFICATION 8:

- Park Ranger II

SPECIAL INSTRUCTOR / SPORTS OFFICIALS

Specialist Instructor: Class Topic _____ Rate _____ (% of base rate)

Sports Official: Sport _____ Rate(s) \$ \$26 \$30 per game

(MARK HOURLY PAY RATE)

PAY RANGES BY CLASSIFICATION

STEP 1 STEP 2 STEP 3 STEP 4

\$15.50			
\$15.50	\$15.89		
\$16.16	\$16.54	\$16.92	\$17.34
\$17.89	\$18.31	\$18.75	\$19.16
\$19.16	\$20.07	\$21.03	\$22.05
\$22.59	\$23.12	\$23.69	\$24.26
\$28.85	\$29.47	\$30.19	\$30.94
\$31.69	\$32.47	\$33.26	\$34.06

(CHECK ONE OR MORE)

ACTION:

- New Hire
 Rehire
 Merit Increase
 Minimum Wage Increase
 Reclassification
 Promotion
 Additional Classification
 Pay Schedule Adjustment
 Inactive
 Reactivate
 Other

Terminate:

- Retired
 Resigned
 Discharged
 Work Completed
 Ineligible for Rehire
 Other – Please explain below:

EFFECTIVE ACTION DATE:

- _____
 When Processed

OTHER:

- DMV Processed

COMMENTS:

CLEARANCE:

- Cell Phone Tool(s)
 Key(s) Uniform
 Cal Card Walkie Talkie
 Other

List:

EMPLOYEE: *Your employment is "at will", which cannot be changed without the written consent of the R.S.R.P.D. District manager.*

APPROVAL: Job Cost No.: _____

PAYROLL: _____

H.R.: _____

Supv. or Coord. Initials / Date Dept. Head Initials / Date

Initials / Date

Initials / Date

Employee Signature _____

Date _____