

Crittenden Park
 Located on Big Lake
 3641 S. 50th Ave.
 Sears, MI 49679
 (231) 734-2588



Rose Lake Park
 Located on Rose Lake
 17726 Youth Dr.
 LeRoy, MI 49655
 (231) 768-4923

22054 Professional Drive, Suite A | Reed City, MI 49677 | (231) 832-6130 | oscparks@live.com

GENERAL INFORMATION ON CRITTENDEN PARK 2024 SEASONAL CAMPING

- Crittenden Park offers 25 Seasonal Sites on a lottery basis each camping season. The Seasonal Campsite Lottery for 2024 will take place on Saturday, August 26th, 2023 beginning at 12:00 PM in the Pavilion at Crittenden Park.
- Please verify the site(s) you choose will accommodate your RV before choosing site preferences for the lottery. We are not responsible if your RV is too large for the site chosen.
- 2024 Crittenden Park Seasonal Sites available are:
 - 14, 15, 21, 22, 23
 - 34, 35, 36
 - 38, 39, 40, 41, 42, 43, 44, 45, 46, 47, 48, 49, 50
 - Full Hook Up 81, 82, 83, 84 (includes electric and sewer)
- Seasonal Rates for 2024:

Site	2023 Seasonal Rate
Full Hook-Up 81, 82, 83, 84	\$2,625.00
Non Premium 14, 15, 34, 35, 36, 38, 39, 40, 41, 42, 43, 44, 45, 46, 47, 48, 49, 50	\$1,943.00
Discount Sites 21, 22, 23 (contain obstructions/small lots)	\$1,365.00

- Vehicle Permits are not included with seasonal campsite fee. They must be purchased separately.
- Seasonal campers and guests must abide by all park rules throughout their stay.
- Electric invoices must be paid monthly, the deposit is applied to the final bill (if owed a refund, a check will be mailed to you).

LOTTERY INFORMATION

Registration for the Seasonal Campsite Lottery will begin on Tuesday, July 25th, 2023. **Advanced registration is required!** Deposits will be accepted from 9:00 AM, July 25th until August 25th at 5:00 PM at the Osceola County Parks Commission office (please see section I below for info). Registration will NOT be available on the day of the lottery or at the parks' offices. If the available 25 sites are not reserved during the lottery, guests may choose a remaining site the Monday after the lottery on a first-come first-serve basis.

1. The lottery entry fee is \$200.00. This deposit will be applied to the seasonal campsite chosen (\$100 towards electrical, \$100 towards site fee).
2. Lottery rules will be reviewed by park staff before the lottery begins.
3. The lottery will begin promptly at 12:00 PM.
4. The first name/number drawn will receive the first pick of eligible sites. The second name/number drawn will receive second pick of eligible sites remaining, and so on. The drawing continues until all available sites are chosen and/or there are no more registrations to draw.
5. Once the Lottery Drawing has been completed any seasonal sites remaining will be made available for seasonal reservations beginning on Monday, August 28th, 2023 on a first-come, first-serve basis.
6. If more than 25 entries are registered, a waiting list will be drawn during the lottery process as soon as the 25 available sites have become selected.
7. Entries in the lottery are non-transferable.
8. All registered lottery participants should arrive no later than 11:45 AM the day of the lottery.
9. Seasonal campsites chosen in the lottery are nontransferable.

2024 SEASONAL LOTTERY REGISTRATION

- I. To register, please do one of the following (registration/deposits will not be accepted at the park offices):
 1. Mail a \$200 deposit check or money order and the completed documents (listed in section II) to the Osceola County Parks Commission office at:

22054 Professional Dr. Suite A; Reed City, MI 49677
 2. Call (231) 832-6130 with credit card information for the \$200 deposit and email the lottery packet documents (listed in section II) to oscparks@live.com *or*
 3. Call the office and arrange an appointment for in-person registration (open Tuesdays and Thursdays).
- II. In order to register for the Osceola County Parks Seasonal Lottery, you will need to provide:
 - The following completed forms:
 - 2024 Lottery Registration Form
 - 2024 Lottery Policy Acknowledgement Form
 - 2024 Absentee Lottery Registration Form (if will not be present during lottery event)
 - A copy of your registration for your camping unit. (Only one entry may be placed per camping unit within Osceola County Parks); if your camping unit is not registered, please complete the 2024 Lottery Internal Camping Unit Number Request Form for assignment of an internal number to be used for entry in the lottery.
 - A copy of your valid photo identification. This ID must match the name on the registration for the camping unit.

- A deposit of \$200.00 for each camping unit registered. The deposit may be paid by cash, check, or credit/debit card (additional service fee). Returned insufficient fund checks will be considered a forfeiture of your selected seasonal campsite and charged \$25 bounced check fee.

Additional Notes:

- If a site is chosen, the deposit will be applied toward the expense of the seasonal campsite and electrical usage (\$100 each).
- If your name is not drawn for one of the 25 sites being filled, you will receive a full refund and be placed on the waiting list in the order drawn during the lottery. If a seasonal site opens up, the individuals on the waitlist will be notified in order drawn during the lottery.

ABSENTEE LOTTERY REGISTRATION

If you are unable to attend the lottery for any reason, please follow the steps below for lottery registration. In addition, please fill out an absentee registration form, which can be acquired at the Crittenden Park office or Osceola County Parks Commission office. Please document your top choices in order of preference for sites on your absentee card. When your lottery name/number is chosen, the first available site on your list will be assigned. If all of the sites requested are previously assigned, a spot will be held from the 25 available and selected by park staff after all other entries have been assigned.

If you wish to assign an individual to choose a site for you, their information must be listed on your absentee registration card. Your assignee will be given the final say, regardless of the choices listed on your absentee card. An assigned individual may be required to show ID before making the selection for an absent registrant.

If you have not completed an absentee form and are not present when your name is called during the lottery, it will be considered that you are passing on any remaining sites and the next name will be called. You will not be saved a seasonal campsite and a \$25 administrative fee will be assessed upon return of your deposit.

LOTTERY DAY REFUND PROCEDURE

A \$25 Administrative Fee will be assessed to any lottery registrant drawn whom does not choose a site. If your name is not drawn for 1 of the 25 available sites, you will automatically receive a full refund of deposit. Refunds will not be returned as a credit at the park. Deposits requiring refunds will be processed by check within 30-45 days of the lottery.

OSCEOLA COUNTY PARKS 2024

2024 POST LOTTERY SEASONAL CAMPING INFORMATION

- The anticipated Osceola County Parks 2024 Season is May 3rd – Sept. 28th
- It is anticipated that seasonal campers may arrive at the campground to set up your camping unit beginning at 9:00 AM on Friday, May 3rd, 2024, please note this is subject to change. Please check our website and/or Facebook page or call the Parks Office at 231-832-6130 for up-to-date information on the opening date for camping at Osceola County Parks.
- Balance in full for your seasonal campsite must be paid by May 17th, 2024, or when you arrive to set up your camper, whichever is first.
- Payments/Installments may be made throughout the off-season thru the Osceola County Parks Office. Off-season payments may be made with a credit/debit card by calling (231) 832-6130 or by check/money order sent to:

Osceola County Parks, 22054 Professional Dr. Suite A; Reed City, MI 49677.

- If your site is not paid in full by office closing time on May 17th, 2024, forfeiture of your deposit and seasonal campsite will occur. The campsite will become available to other guests at this time.

CRITTENDEN PARK SEASONAL CAMPSITE CANCELLATION INFORMATION

- Cancellation requests received by April 27th, 2024 will be processed, less a \$50 administrative fee from the site deposit fee.
- Cancellation requests received after April 27th, 2024 will not be eligible for a refund on the site deposit or payments, however the \$100 electrical deposit will be returned minus any usage fees.

SEASONAL CAMPER - WAIT LIST ADMINISTRATION

If more than 25 registrations are received for the lottery, those that do not receive one of the 25 available sites will continue to be drawn and a wait list order established. If a seasonal cancellation occurs, the first registrant on the wait list will be called and offered the site. The list will continue to be followed for any/all cancellations. All registrants from the lottery will be allowed to be added to the wait list in the order they are drawn. Guests that received a site during the lottery are not eligible to be placed on the wait list. Guests that turn down a site offered during the lottery may be added to the end of the wait list if the request is received immediately following the conclusion of the lottery.

OSCEOLA COUNTY PARKS

2024 ABSENTEE LOTTERY REGISTRATION FORM

If you are unable to attend the lottery for any reason, please complete the Absentee Lottery Registration Form located below and turn it in with your deposit during the registration process.

- If you have not completed an absentee form and are not present when your name is called during the lottery, it will be considered that you are passing on any remaining sites and the next name will be called. You will not be saved a campsite and a \$25 administrative fee will be assessed upon return of your deposit.
- An absentee lottery registration form must be accompanied by the following items for your registration to be complete:
 - Copy of Driver’s License
 - Copy of registration for camping unit, matching the name on the Driver’s License (or complete the Internal Camping Unit Number Request Form, if unit is not registered).
 - \$200 Deposit: check, money order, or call Parks Commission office with credit card number (+3% fee)
 - Signed Lottery Policy Acknowledgement
 - Absentee Registration Form (below) completed with one of two options:
 1. *You choose:* Document your top choices for sites on the card below. When your lottery entry is chosen, your first available site will be assigned. If all of the sites requested are previously assigned, a spot will be held from the 25 available and selected by park staff after all other entries have been assigned.
 2. *Assign an individual to choose a site for you:* List the individual’s information below on your absentee registration card. Your assignee will be given the final say, regardless of the choices listed on your absentee card. An assigned individual may be required to show ID before making the selection for an absent registrant.

OSCEOLA COUNTY PARKS LOTTERY ABSENTEE REGISTRATION CARD

SITE CHOICES

Name: _____

(in order of preference):

Address: _____

Phone #: _____ Email: _____

1.) _____

Camping unit to be registered Make/Model/plate # _____

2.) _____

I would like to allow a representative to choose my site. Yes _____ No _____

3.) _____

• If yes, please print full name of your representative: _____

4.) _____

• If no, I request the site choices noted on this form to serve as my site selection in the order of preference (as available determined by Osceola County Parks’ staff).

5.) _____

By signing I give permission to the above individual or Osceola County Parks’ staff to select my seasonal site in my absence in order of preference noted or as my representative chooses.

6.) _____

Acknowledged and Signed _____ Date: _____

7.) _____

8.) _____

Deposit refunds are subject to an administrative fee of \$25.00; Deposits are non-transferable.

9.) _____

10.) _____

May list additional on .

OSCEOLA COUNTY PARKS

2024 LOTTERY REGISTRATION FORM

Thank You for Registering for the **Crittenden Park Seasonal Campsite Lottery**. By paying your registration deposit, you are acknowledging that you have received all policy information related to the lottery including:

- Cancellation and transfer policy
- Absentee information
- Lottery procedures

In order to register for the Osceola County Parks Seasonal Lottery, you will need to provide:

- A copy of your vehicle registration for your camping unit (only one entry may be placed for each camping unit); *or* request that an unregistered camping unit be assigned an internal number for lottery use by completing the Internal Camping Unit Number Request Form.
- A copy of your valid photo identification. This ID must match the name on the registration for the camping unit.
- A deposit of \$200.00 for each camping unit registered. The deposit may be paid by cash, check/money order, or credit/debit card (additional service fee). Returned insufficient fund checks will be considered a forfeiture of your selected seasonal campsite and charged a \$25 fee. (If a site is chosen, the deposit will be applied toward the expense of your seasonal campsite and electrical).
- If your name is not drawn for 1 of the 25 seasonal sites being filled, you will receive a full refund and be placed on the waiting list in the order drawn during the lottery.

Printed Name: _____ Date: _____

Signature: _____ Park Lottery Entry (circle): Rose Lake Crittenden

Phone #: _____

Osceola Parks Office Completes this section:

Park: Rose Lake Crittenden

Date Received: _____

Received by: _____

Deposit Paid By:

- Cash
- Check
- Credit Card _____

Site # Awarded: _____ or Waiting List Spot #: _____

RV Lic. #/Internal #: _____

Deposit paid in full on date: _____

Site fully paid for on date: _____

OSCEOLA COUNTY PARKS**2024 LOTTERY POLICY ACKNOWLEDGEMENT FORM**

Thank You for Registering for the Crittenden Park Seasonal Campsite Lottery. By paying your registration deposit, you are acknowledging that you have received all policy information related to the lottery including:

- Registration and Lottery Information:
 - Lottery Drawing Date and Time
 - 2024 Seasonal Camping Rates
 - Lottery Process for Campsite Selection
 - Lottery Absentee Registration Process
- Post Lottery Information:
 - Lottery Day Refund Procedure
 - Anticipated 2024 Arrival & Departure Dates (subject to change)
 - Seasonal Site Fee Balance-Paid-in-Full Due Dates
 - Electrical Fee Balance Due Dates
 - Seasonal Campsite Cancellation Policy
 - Wait List Administration

Printed Name: _____

Date: _____

Signature: _____

OSCEOLA COUNTY PARKS

2024 LOTTERY INTERNAL CAMPING UNIT NUMBER REQUEST FORM

This form is to request an internal number to be assigned to an unregistered camping unit. Please complete and return with your 2024 Lottery Entry paperwork.

Note: each camping unit must have a number (registered with state or internal to be entered in the lottery), can only be entered in the lottery drawing once, and info provided will be verified upon entering the park in 2024.

Owner's Name: _____

Owner's Address: _____

Owner's Phone Number: _____ Email: _____

Park (circle one): Rose Lake Crittenden

Camping Unit Info:

Year/Make: _____ Model: _____ Length: _____

Type (circle one): Fifth Wheel Bumper Pull Pop-Up Tent Other: _____

Additional Description: _____

Reason this camping unit not registered: _____

Signature: _____

Date: _____

Osceola Parks Office Completes this section:

Internal # Assigned: _____

Site # Awarded: _____

Wait List # Awarded: _____