



Permit #: _____

Parcel #: _____

Permit Fee \$ _____

Zoning Permit

City of Evart Application

Residential – Zoning Permit

Owner/Renter (Circle One): _____ Date: _____

Site Address: _____ Phone: _____

Contractor: _____ License #: _____

Property Owner Address: _____

Single Family -or- Multi Family Residence (please circle one)

Project Description:

Type of Land Use Project:

- ☐ New Building
- ☐ Addition to Building
- ☐ Accessory Building
_____sq. ft.
- ☐ Driveway
- ☐ Demolition
- ☐ Fence
- ☐ Sign(s) _____sq. ft.
- ☐ Sidewalk/Cement Pad

Zoning District:

- ☐ R-1
- ☐ R-2
- ☐ R-3
- ☐ R-4
- ☐ _____

Water/Sewer Cap & Tap Fees:

\$ _____

If Applicable:

- ☐ Copy to Department
of Public Works
- ☐ Copy to Fire
- ☐ Copy to Building
Dept
- ☐ Copy to Police Dept

Site Plan: A diagram of proposed structure with accurate dimensions and location on the lot, including front, side and rear setbacks. (Please refer to Residential Site Plan Review for instructions)

Inspection: In order to verify compliance with this permit, it will be necessary for the Zoning Administrator or his/her designated agent to enter upon the premises at reasonable times until the project is complete. Authorization is granted by signature.

Notice: The approval issued here is a zoning or land use approval, indicating this governmental unit's approval of the proposed use of the property involved. It is now mandatory that you apply for a Building Permit from the Osceola County Building Department, 22054 Professional Drive Suite A, Reed City, MI 49677. (231) 832-6117. You must take a copy of this permit. Other applicable permits may be required, such as: Health Department, Electrical, Plumbing and Mechanical.

Applicant Signature

Date

Zoning Review

Comments:

Reviewed by: _____ Date Reviewed: _____

Department of Public Works Review (If Applicable)

Comments:

Reviewed by: _____ Date Reviewed: _____

Fire Department Review (If Applicable)

Comments:

Reviewed by: _____ Date Reviewed: _____

Police Department Review (If Applicable)

Comments:

Reviewed by: _____ Date Reviewed: _____

Planning Commission Review (if required)

Comments:

Date Reviewed: _____

Receipting Information

Application Received By: _____

☐ Received Site Plan Employee Initials: _____ Date: _____
☐ Received Fee \$ _____ Employee Initials: _____ Date: _____

Permit Information

☐ Request Approved
☐ Request Denied Reason: _____

Signature: _____ Date: _____

Printed Name: _____



Residential Site Plan Review

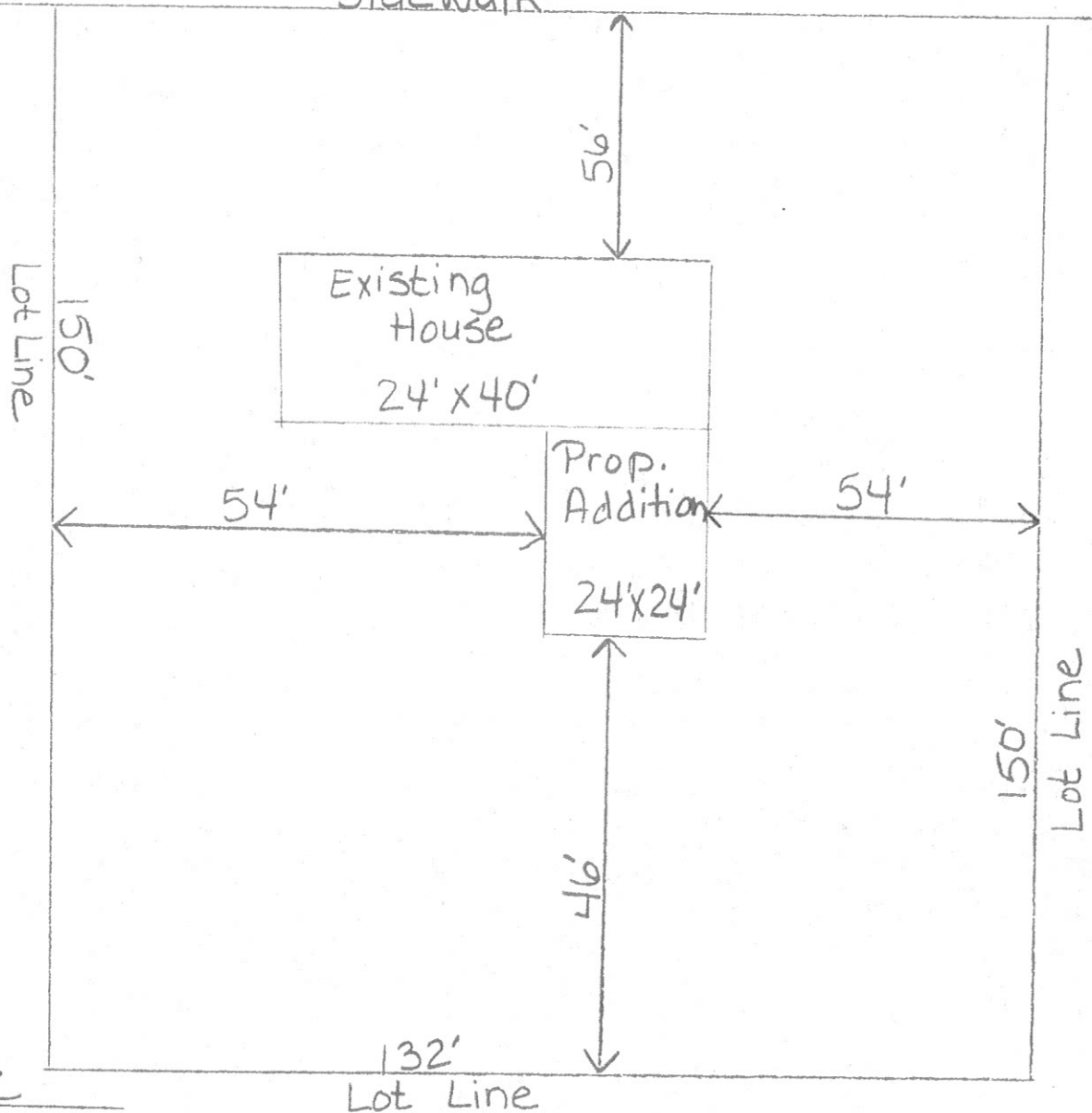
Purpose – The purpose of the residential site plan review is to allow the City of Evart the opportunity to review a proposed project.

1. A residential site plan should be drawn at a scale no smaller than fifty (50) feet to one (1) inch and should include the following:
 - a. Accurate lot dimensions, including lot width, length, and area calculations.
 - b. Parking areas accurately depicting location, size, and number.
 - c. Location and dimensions of all structures, including height, and area setbacks.
 - d. Location, type, and dimensions of proposed signage.
 - e. Data on any relevant existing site conditions such as physical characteristics, adjacent land uses, community facilities, and public or private utilities as required by the Zoning Administrator.
 - f. Sufficient design information regarding architectural design, building materials, landscaping, fencing and/or walls sufficient to permit the Zoning Administrator to provide a preliminary evaluation of the plan.
2. The Zoning Administrator will review all site plans submitted for approval in the following manner:
 - a. Verify the use proposed for the site is a use permitted in the district in which the land is zoned.
 - b. Verify all applicable requirements of the Zoning Ordinance are met with respect to the site plan.
 - c. Verify the location and design of driveways providing vehicular ingress and egress from the site is acceptable as it relates to all streets giving access to the site and relative to pedestrian traffic.
 - d. Verify traffic circulation within the site relative to the location and functional layout of off-street parking areas and loading, unloading areas is acceptable.
 - e. Verify the proposed development will maintain a satisfactory and harmonious relationship with existing development on contiguous properties.
 - f. Verify landscaping within the site is located so as to provide an attractive appearance throughout the site and is of sufficient extent to achieve this end.
 - g. Verify site lighting is such that it will present a soft visual image and not a bright radiant or sharp light, particularly with respect to adjacent land use, especially residential land use.

Sample Sketch

Street Name

Sidewalk



↑ North

John Doe

Signed

6-14-01

Date