

## RICHMOND TOWNSHIP BOARD MEETING

March 19, 2024

Meeting was called to order at 7:00pm by Supervisor Maynard Bluhm, followed by the Pledge of Allegiance

**Roll Call:** present- Bluhm, Stieg, Ruppert, Galloup, Woods. There were 4 in the audience.

**Budget hearing:** at 7:02pm, Maynard Bluhm called the budget hearing to order. He explained the proposed budget for 2024-25 and asked for questions, first covering the General Fund Budget, followed by the Road Millage budget and the Water/Sewer budget. There were no questions, so at 7:07pm, he accepted the motion from Carrolin Ruppert to close the public budget hearing. Support came from Ed Galloup. Motion carried and we returned to the regular meeting.

**Minutes:** Carrolin Ruppert made the motion to accept the minutes as written with a second from Ed Galloup. Motion carried.

**Treasurer's report** was given by Carrolin Ruppert.

**Public Comment:** Kathy Fleming wanted to inform the Board what is going on with the Gotion project in Green Charter Township.

**Additions/corrections to the agenda:** add #10 to new business-Reapprove the amended DDA budget and #11-AT&T Metro Act Right of Way permit.

**Synopsis of meetings by Board members:** BOR met last week and handled 8 items and had 6-8 people stop by to ask questions.

### **Committee Reports:**

1. Patricia Curtice was not present but left her report which was reviewed.
2. Carrolin Ruppert reported the P/C met and reviewed the Zoning Book and elected officers. Chairman is Terry Gerber; Vice-chair is Doug Sengelaub; Recording Secretary is Diane White. Their meeting schedules will vary to allow Lynee to attend.
3. Ron Marek gave an update on the 220<sup>th</sup> Project. MDOT has approved the project so they can now let it out for bids. It is still on track to be completed in 2024. Next step is the bonding and there will be a special meeting on March 28<sup>th</sup> to decide how to bond the project.
4. The District Library report was received for each Board member to read themselves.
5. Matt Deverney, Assessor, was not present.

### **Unfinished business:**

1. Just a reminder we are scheduled to meet with the County Road Commission March 28, now at 6:30pm. Once again, Maynard and John will attend.

## **New business:**

- 1.** Salary Resolutions: Supervisor-Carrolin Ruppert moved we approve the salary for Supervisor for 2024-25 shall be \$16,656.00. Ed Galloup Supported. Roll call vote: yeas-Ruppert, Galloup, Woods, Bluhm, Stieg. Nays-none. Motion approved. Clerk-Carrolin Ruppert moved that we approve the salary for Clerk for 2024-25, shall be \$23,052.00. Second by ED Galloup. Roll call vote: yeas-Galloup, Woods, Bluhm, Stieg, Ruppert. Nays-none. Motion passed. Treasurer-Linda Stieg moved that the salary for Treasurer shall be \$22,662.00 for 2024-25 with support from Ed Galloup. Roll call vote: yeas-Woods, Bluhm, Stieg, Ruppert, Galloup. Nays-none. Motion carried. Trustee-Linda Stieg moved that the salary for Trustee for 2024-25 shall be \$2,388.00 with support from Carrolin Ruppert. Roll call vote: yeas-Bluhm, Stieg, Ruppert, Galloup, Woods. Motion carried.
- 2.** More salary resolutions: Deputy Clerk and Treasurer-\$2,016.00; Assessor-\$18,576.00; Zoning Administrator-\$6,720.00. These are all for 2024-25. Linda Stieg moved that these salaries be approved with support from Carrolin Ruppert. Roll call vote: yeas-Stieg, Ruppert, Galloup, Woods, Bluhm. Nays-none. Motion carried.
- 3.** Approve 2024-25 budgets: General Fund-Carrolin Ruppert moved that the budget be approved with support from Ed Galloup. Roll call vote: yeas-Ruppert, Galloup, Woods, Bluhm, Stieg, Ruppert. Nays-none. Budget approved. Road Budget-Linda Stieg moved that the Road Budget for 2024-25, be approved with support from Carrolin Ruppert. Roll call vote: yeas-Galloup, Woods, Bluhm, Stieg, Ruppert. Nays-none. Budget approved. Water/Sewer Budget-Carrolin Ruppert moved the budget be approved for 2024-25, seconded by Linda Stieg. Roll call vote: yeas-Woods, Bluhm, Stieg, Ruppert, Galloup. Nays-none. Budget approved.
- 4.** Amend 2023-24 budget: Maynard Bluhm moved that the budget be amended in the amount of \$35,539.96 in the following line items: Employee benefits-\$1,010.49; Capital Outlay-\$31,223.47; Insurance and Bonding-\$1,344.00; Refunds-\$118.55; Payroll expense Clerk-\$8.05; Pension plan Clerk-\$151.48; BOR expenses-\$55.34; Payroll expense Treasurer-\$3.01; Pension plan Treasurer-\$151.48; Twp Hall utilities-\$355.05; Twp Hall expenses-\$573.85; Streetlights-\$314.08; Transfer station Great Lakes-\$21.11; ZBA per diems-\$210.00. The money will come from the following line items-Contingency Fund-\$20,000.00; Elections-\$8,968.00; Roads-\$858.47; and Fire-\$5,713.49. Support for the motion came from Ed Galloup. Roll call vote: yeas-Bluhm, Stieg, Ruppert, Galloup, Woods. Nays-none. Budget amendments approved.
- 5.** ZBA will meet prior to the next Board meeting in April.
- 6.** Copy machine lease-Linda Stieg moved that we accept the lease proposal from Xerox which would lower our monthly base charge by \$10. Carrolin Ruppert supported. Roll call vote: yeas-Stieg, Ruppert, Galloup, Woods, Bluhm. Nays-none. Motion carried.
- 7.** Insurance renewal-paperwork will be submitted to renew all policies.

8. Licensing for Transfer Station-After much discussion, Carrolin Ruppert moved that we pay \$750.00 for the Licensing with support from Ed Galloup. Roll call vote: yeas-Ruppert, Galloup, Woods, Bluhm, Stieg. Nays-none. Motion carried.
9. Carrolin Ruppert moved that we support the Household Hazardous Waste and Tire and Electronics collections in the amount of \$1.075.00 to be paid in April so it will be on next year's budget. Support came from Linda Stieg. Roll call vote: yeas-Galloup, Woods, Bluhm, Stieg, Ruppert. Nays-none. Motion carried.
10. DDA budget-Maynard Bluhm moved that the amended budget from DDA be approved with support from Linda Stieg. The change from the budget approved last month was the income and expenses now balance. Roll call vote: yeas-Woods, Bluhm Stieg, Ruppert, Galloup. Nays-none. Budget approved.
11. AT&T Metro Act permit extension. Carrolin Ruppert moved the permit be extended until June 2029, with support from Ed Galloup. Roll call vote: yeas-Bluhm, Stieg, Ruppert, Galloup, Woods. Nays-none. Motion carried.

**Correspondence:**

1. Fire runs report was reviewed.
2. Letter regarding Townhall meeting to be held tomorrow night regarding Solar Energy.

**Bills:** Carrolin Ruppert made the motion to pay the bills adding the bill to Election Source for \$720.00. Support came from Linda Stieg. Motion carried.

Maynard mentioned he received email from Rich Saladin requesting meeting to discuss the control panel at Burger King. The meeting will be sometime in April. Also received word today from Wesco Contractor needing information regarding water and sewer lines in that area.

**Adjourn:** Carrolin Ruppert made the motion to adjourn with second from Ed Galloup. Maynard Bluhm declared the meeting adjourned at 8:30pm.

Respectfully submitted,

Linda Stieg, Clerk