

## Middle Branch Township Wages & Salaries Minutes

Monday, February 1, 2021 7:00 pm

Supervisor Wilson called the Zoom meeting to order with the Pledge of Allegiance. Roll Call: Peggy, Patty, Sarah, Bruce and Glenn. Guests: Bob Hoard, Janet Wilson, Lisa Johnson, Chris Groesser, Tim Michell, Virginia Moomey, Brian Hoekema and Fred.

Trustee Wage: Peggy made a motion to keep the Trustee salary at \$165.00 per meeting. Sarah 2<sup>nd</sup> the motion. Peggy-aye, Patty-aye, Sarah-aye, Bruce-aye, Glenn-aye. Motion carried.

Supervisor: Sarah made a motion to keep the Supervisor salary at \$5,000.00. Bruce 2<sup>nd</sup> the motion. Peggy-aye, Patty-aye, Sarah-aye, Bruce-aye, Glenn-aye. Motion carried.

Assessor: Peggy made a motion to increase the Assessors wage from \$10.00 per parcel to \$12.00 per parcel. Sarah 2<sup>nd</sup> the motion. Peggy-aye, Patty-aye, Sarah-aye, Bruce-aye, Glenn-aye. Motion carried.

Clerk: Peggy made a motion to keep the Clerk salary at \$10,900.00. Sarah 2<sup>nd</sup> the motion. Peggy-aye, Patty-aye, Sarah-aye, Bruce-aye, Glenn-aye. Motion carried.

Deputy Clerk: Peggy made a motion to keep the Deputy Clerk wage at \$440.00. Sarah 2<sup>nd</sup> the motion. Peggy-aye, Patty-aye, Sarah-aye, Bruce-aye, Glenn-aye. Motion carried.

Board of Review: Peggy made a motion to raise the Board of Review wage from \$27.50 per first hour then fifteen minute increments to \$50.00 per first hour with \$12.50 fifteen minute increments. Sarah 2<sup>nd</sup> the motion. Peggy-aye, Patty-aye, Sarah-aye, Bruce-aye, Glenn-aye. Motion carried.

Treasurer: Patty made a motion to keep the Treasurer wage at \$10,900.00. Sarah 2<sup>nd</sup> the motion. Peggy-aye, Patty-aye, Sarah-aye, Bruce-aye, Glenn-aye. Motion carried.

Deputy Treasurer: Patty made a motion to keep the Deputy Treasurer wage at \$440.00. Sarah 2<sup>nd</sup> the motion. Peggy-aye, Patty-aye, Sarah-aye, Bruce-aye, Glenn-aye. Motion carried.

Election Workers: Patty made a motion to raise Election Workers to \$12.50 per hour. Sarah 2<sup>nd</sup> the motion. Peggy-aye, Patty-aye, Sarah-aye, Bruce-aye, Glenn-aye. Motion carried.

Hall Workers: Bruce made a motion to raise the Hall Workers hour wage to \$12.50. Peggy 2<sup>nd</sup> the motion. Peggy-aye, Patty-aye, Sarah-aye, Bruce-aye, Glenn-aye. Motion carried.

Cemetery Workers: Bruce made a motion to raise Cemetery Workers to \$12.50 per hour. Sarah 2<sup>nd</sup> the motion. Peggy-aye, Patty-aye, Sarah-aye, Bruce-aye, Glenn-aye. Motion carried.

Meetings: Bruce made a motion to leave the meeting pay the same at \$82.50 for full day and \$55.00 for half day. Sarah 2<sup>nd</sup> the motion. Peggy-aye, Patty-aye, Sarah-aye, Bruce-aye, Glenn, aye. Motion Carried.

Bruce made a resolution to adopt the proposed Wages and Salaries for the township fiscal year of April 1, 2021 – March 31, 2022. Peggy 2<sup>nd</sup> the motion. Peggy-aye, Patty-aye, Sarah-aye, Bruce-aye, Glenn-aye. Resolution carried.

Sarah made a motion to close the wages and salary meeting at 7:38. Bruce 2<sup>nd</sup> the motion. All were in favor. Motion carried.

Glenn opened the general meeting at 7:38 pm

Sarah made a motion to accept the agenda. Bruce 2<sup>nd</sup> the motion. All were in favor. Motion carried.

Patty made a motion to pay the bills. Bruce 2<sup>nd</sup> the motion. All were in favor. Motion carried.

Bruce made a motion to accept the minutes as presented. Sarah 2<sup>nd</sup> the motion. All were in favor. Motion carried.

Treasurer's Report: \$83,378.48 in checking, \$20,972.51 Road Millage, \$35,464.94 at Huntington, \$20,000.00 at Credit Union and \$10.00 in Savings for a total of \$159,825.93.

Public Comment: Tim Michell reported the Road Commission will have mutual meetings with each township on March 30<sup>th</sup> and 31<sup>st</sup> and Casair has been bought by Point Broadband.

Old Business:

ADT will install the new camera on Wednesday, February 3. The gate cannot be removed until spring and we are waiting to hear from Sheriff Cool if he talked to the owner of the gate.

Luke Houlton from Osceola County Road Commission said the grant for 14 mile road was denied. He will try for another grant in the spring of 2021.

Peggy reported there will not be grants for tire collection this year due to the Governor taking money out of the DEQ fund.

Peggy made a resolution to accept the Federal Poverty Guidelines for 2021 Assessments. Glenn 2<sup>nd</sup> the resolution. Peggy-aye, Patty-aye, Sarah-aye, Bruce-aye, Glenn-aye. Resolution carried.

Peggy made a resolution to adopt the Poverty Exemption Asset Level Test. Glenn 2<sup>nd</sup> the resolution. Peggy-aye, Patty-aye, Sarah-aye, Bruce-aye, Glenn-aye. Resolution carried.

Brian asked for a copy of the resolution the township had passed allowing for alternate date for March Board of Review.

Peggy made a resolution to adopt #12-12-2017 to Waive Interest & Penalty Associated with not Filed Property Transfer Affidavits (PTA) – Form 2766. Glenn 2<sup>nd</sup> the resolution. Peggy-aye, Patty-aye, Sarah-aye, Bruce-aye, Glenn-aye. Resolution carried.

Board of Review training was discussed. Brian will work with Shila for day and time.

Blight Officer tabled. Safety Coordinator tabled.

Peggy made a motion to pay \$12.50 per hour for shoveling of hall sidewalks. Bruce 2<sup>nd</sup> the motion. All were in favor. Motion carried. The Hall Monitor will clear them when the hall is rented, Supervisor will clear them for meetings, Patty will clear them on days she collects taxes. If other employees see a need, they can clear them. It was noted the entire sidewalks need to be cleared each time.

Peggy asked for reimbursement for the surge protector that needed to be purchased. Sarah made a motion to reimburse Peggy \$78.94 for the surge protector. Bruce 2<sup>nd</sup> the motion. All were in favor. Motion carried.

Glenn asked for reimbursement for the one year ZOOM contract. Peggy made a motion to reimburse Glenn \$158.89 for the contract. Patty 2<sup>nd</sup> the motion. All were in favor. Motion carried.

Glenn reported Par Plan did an inspection on the hall and grounds and recommended smoke and carbon detectors be install at the hall. Peggy made a motion for Glenn to purchase and install two detectors. Sarah 2<sup>nd</sup> the motion. All were in favor and motion carried.

Township meeting dates were dispersed. There will be no hall rentals at this time. Glenn will have new keys made for Sarah.

Tentative schedule for Board of Review is: Organizational Meeting March 2, 2021 at 7:00 pm. Public Board of Review Monday, March 8, 2021 3:00 pm-9:00 pm, Tuesday, March 9, 2021 9:00 am – 3:00 pm.

Sarah made a motion to adjourn at 8:50 pm. Patty 2<sup>nd</sup> the motion. All were in favor. Motion carried.

Next meeting: ZOOM Monday, February 8, 2021 7:00 Special meeting to work on the budget with general business following.

Respectfully Submitted,

Peggy A. Hoard, Clerk