

**CEDAR TOWNSHIP
MINUTES
January 16, 2024**

The meeting was called to order at Cedar Township Hall at 7:00 p.m., 9115 170th Avenue, Reed City, Michigan. Board members present: Supervisor Loren Stieg, Treasurer Heather Battle, Clerk Shirley Apsey, Trustee Mary Clark, Trustee Ed Lundborg, Deputy Clerk Cindy Gadbois.

Also, present was residents Dee Steig, Chris Nygaard, and Tom Kunse, State Republican Candidate.

Supervisor calls meeting to order. Pledge of Allegiance recited.

- **Motion** to approve December, 2023 meeting minutes as presented made by Heather and seconded by Cindy. All members voting yes.
- Treasurer's Report presented by Heather; accepted by Mary, seconded by Cindy. Report placed on file.
- Election Commission Minutes presented by Shirley; accepted by Mary, seconded by Cindy. All members voting yes.

OLD BUSINESS: Discussion continued on adjusting pay scale for Clerk's office due to the continuing rise in duties, time, and workload due to new laws from Bureau of Elections. Cedar Board agreed to amend the clerk's salary to compensate the added duties and requirements, but only for the last quarter's term, i.e. January, February, March. Start of next fiscal year, salaries will then be re-examined and addressed.

● **RESOLUTION:** NOW, THEREFORE, be it resolved that at a regular meeting of the Cedar Township Board, the following resolution was adopted for:
Amended Salary for Township Clerk, for increase of salary for 3 months only, January, February, March, 2024 only (last quarter payroll), to be increased by \$1,700.00 to make the total payroll for Clerk last quarter paycheck for fiscal year 2023-2024 to be set at \$3,968.17.

Plus, any reimbursements for mileage, training, expenses incurred as deemed appropriate during that time.

The foregoing resolution was offered by Board Member Trustee Mary Clark
And supported by Board Member Heather Battle.

Upon roll call vote: 5 ayes 0 nays (clerk abstains from voting)
Supervisor declares this resolution adopted.

Shirley gave update on the 9-day Early Voting procedures being taken. Cedar will join with County Clerk's office to hold the election at Richmond Township Hall. Cedar will work the election on Friday, February 23, 2024 for the day. Our precinct workers will be Shirley, Cindy, Mary, and Jocelyn.

NEW BUSINESS: Cedar adopts 2024 Poverty Exemption Income Guidelines and Asset Test:

RESOLUTION: Now, Therefore, be it resolved that at a regular meeting of the Cedar Township Board the following resolution was adopted for the Supervisor and Board of Review to implement, pursuant to MCL 211.7u, guidelines for poverty exemptions. (See attached forms)

BE IT ALSO RESOLVED that the Board of Review shall follow these policies and exemptions as stated in the guidelines in granting or denying an exemption. Foregoing resolution was offered by board member Treasury Heather Battle And supported by board member Trustee Mary Clark.

Upon roll call vote: 6 Ayes 0 Nays

Supervisor declares this resolution adopted.

Salary wages for all township employees was addressed for new fiscal year 2024-2025.

RESOLUTION: NOW, THEREFORE, BE IT HEREBY RESOLVED that at a regular meeting of the Cedar Township Board the following resolution was adopted for salary wages for fiscal year, 2024-2025, for Cedar Township Board officers, employees. A 3.2% cost of living increase will be levied for all elected positions, appointed positions, and any township employees for fiscal year 2024-2025.

Foregoing resolution offered by Board Member Trustee Mary Clark And supported by Board Member Treasurer Heather Battle.

(see attached pay scale for all positions for fiscal year 2024-2025)

Upon roll call vote: 5 Ayes 0 Nays

Supervisor declares this resolution adopted.

New rates for mileage reimbursement were established, based on the IRS suggested rate, for 2024.

●**Motion:** New mileage rates submitted and deemed appropriate for 2024 will be set at .67 cents per mile, made by Heather and seconded by Mary. All members voting yes.

Bills were presented for approval; moved by Mary, seconded by Heather, to approve checks 7821-7826.

●**Motion** to adjourn was made by Mary; seconded by Cindy. All members voting yes.

Shirley Apsey, Clerk
7:58 pm