

**Burdell Township
Fee Structure
Freedom of Information Request**

Costs that can be charged for copies of Township records.

I. Duplication

A. Copies

10 cents per page + Labor cost if over 15 minutes

Cost of copy service for Special copies (ex. colored, large)

B. Computer Media

Purchase cost plus cost of copy service

C. Faxing

Tustin Community Library Fax current cost

II. Mailing

Cost of envelope or box plus postage

III. Hourly Labor Wage - \$12.50 per Hour

IV. Mileage

The maximum IRS allowance of mileage

V. Deposits

If the anticipated charges for a requested record will exceed \$50, a good faith deposit of one-half of the total anticipated charges shall be required.