

CITY OF ORCHARD LAKE VILLAGE

MINUTES OF THE TRI-ANNUAL SANCTUARY BOARD MEETING

October 1, 2018

Chairman Hoffman called the Tri-Annual Meeting of the City of Orchard Lake Village Nature Sanctuary Advisory Board to order at 6:38 p.m. on October 1, 2018 at the Orchard Lake City Hall.

ROLL CALL

PRESENT: Chairman Hoffman, Board Members Cooper, Dusek, Fink, Gardner, Graham, Itin, Salisbury, Smiley & City Clerk McClellan

ABSENT: None

GUEST: None

JUNE 25, 2018 MEETING MINUTES

A MOTION WAS OFFERED BY BOARD MEMBER GRAHAM TO APPROVE THE JUNE 25, 2018 TRI-ANNUAL MEETING MINUTES OF THE ORCHARD LAKE NATURE SANCTUARY ADVISORY BOARD AS WRITTEN. BOARD MEMBER SALISBURY SECONDED THE MOTION.

MOTION CARRIED 9-0

WILDLIFE AND VEGETATION MANAGEMENT

Plant Wise – Update

The City Clerk handed out a letter that was received from Plant Wise date September 25, 2018 that detailed when, what, where and how the invasive had been treated with four attached maps (See attached). Chairman Hoffman mentioned that he did meet with Plant Wise when they were out in the Sanctuary working and that they spot spray areas, and that it is very well contained, they don't just cover the whole area with treatments. The report that was received this year was a much better document than in years past. It showed where the garlic mustard/dame's rocket (rosettes) were treated. That they were treated on 4/25/2018 with Vastian (Triclopyr) being the chemical used and that they were spot sprayed. Common buckthorn, swallow wort & woody invasive were treated on 6/29/2018, 8/7/2018 & 8/28/2018. Vastian was the chemical used and buckthorn was cut and treated. Swallow wort, privet, barberry, bittersweet, honeysuckle & autumn olive were spot sprayed.

Board Member Graham stated that the barberry holds ticks that can carry the lyme disease and so it is very important to control this.

Board Member Dusek asked if the other members had received his email about the chemical being used to control the invasive (triclopyr). That article stated that if it was used on a tree to control poison ivy that chemical would kill the tree. He expressed his concern with using chemicals that are used to kill plants and hiring a company that is paid to use those chemicals. He further stated that he will always vote no on any motion that has to do with using chemicals.

SIGNAGE

Rules Sign Replacement – Status

Chairman Hoffman stated that the sign is up and all of the other Board Members remarked that it looks good.

PAMPHLET/BROCHURE – DISCUSSION

Board Member Salisbury stated that he had meet with Board Member Cooper about updating the Orchard Lake Nature Sanctuary pamphlet/brochure. They had discussed a lot of the history of when the Sanctuary was first obtained.

Board Member Smiley joined the meeting at 6:58 p.m.

Board Member Salisbury said that they discussed what the intent was for producing the first brochure. He mentioned that he was new to the Sanctuary, but felt that there might be a difference of opinion among the other members as to how they wanted to promote the Sanctuary. So before to much is put into a new brochure they should figure out what they wanted to do with a new brochure. Board Member Cooper felt that they may be able to promote the Sanctuary through the local school districts. There could be a competition through a photography class for new pictures to put in the new brochure. It was mentioned that currently local elementary children, second graders, have Apple Island as a field trip and it was thought that maybe the Sanctuary could be added to that tour.

Board Member Cooper stated that the first brochure broke the Sanctuary down into 6 different ecosystems to educate the residents of the diversity of that piece of property.

Board Member Graham stated that kids cannot learn about nature on a television screen it needs to be hands-on for them to appreciate it.

Thus, it was decided that the first action item is to determine what would be done with a new brochure (if one was created)? Would it be sent out to all the residents of Orchard Lake? Or just available at City Hall?

Board Members Salisbury and Cooper agreed to work together on the pamphlet/brochure replacement strategy and would bring a few recommendations to the next meeting.

TRAIL MANAGEMENT

USL Over Look – Stabilization Plantings/Fence – Status

Board Member Gardner stated that the DPW installed the fence in the spring and he has been out to inspect it recently and everything still looks good. The erosion area has been contained. All the members felt that it was a positive approach to the problem and that it will be reviewed in the spring to see if any modifications are required.

Board Member Itin mentioned that the farm styled fence blends in perfectly from the lakeside and the sanctuary side - if you don't know that it is there you don't even see it.

USL Fishing Dock Replacement

Board Member Gardner mentioned that before the dock is put in next year they will need to purchase new poles for the dock. They are bent and rotted. Chairman Hoffman added that on the 4th of July there were a group of kids hanging on the pier and they bent the poles and that they are unable to be reused.

Board Member Gardner stated that the DPW is going to investigate building an 8-foot long rolling dock as a replacement. The current dock platform appears to be fine, they are just looking to put it on a frame with wheels. The lake shore is very sandy at the dock location and would sustain a rolling dock, and it would be much easier to put in and take out each year.

PAVILION ACTIONS

Roof Replacement

Board Member Salisbury stated that the roof replacement is all finished. The contractor was back out recently to finish up a few small things like caulking around the chimney. The new singles are attractive and looks pleasing.

Staining

Board Member Gardner has received three quotes for staining the ceiling of the pavilion. There were some patching and new boards used with the re-roofing and some water discoloration so they were looking at having the whole underside stained to match. Also, the outside of the roof overhangs and the benches were looked at to be stained also.

Chairman Hoffman stated that there was only one quote that appeared reasonable, and all agreed that to chemically strip the old wood was to be avoided. All Board Members felt that power washing the old wood would work fine and that using a solid stain over a transparent stain would work better.

The quote for rolling the stain on and using tarps to cover all brick and floors from Brandon Leona Brothers Painting and Staining would be the recommended company to go with. Additionally, the benches will need to be stripped (because of the previous treatment applied). We will just have to work with the contractors on the stain color. Board Member Smiley suggested using a wood filler on the benches before they are stained.

A MOTION WAS OFFERED BY BOARD MEMBER SALISBURY TO SPEND UP TO \$4,600.00 TO HAVE THE PAVILION CEILING, THE OUTSIDE OF THE OVERHANGS AND THE BENCHES STAINED BY BRANDON LEONA BROTHERS. SECONDED BY BOARD MEMBER ITIN.

MOTION CARRIED 9-0

Mural Cracks – Repair/Protection (Sealing)

Board Member Salisbury stated that he has not made any head way on getting a hold of the company that Pewabic Tile Company recommended that we contact for the sealing of the mural, but would continue to try.

DPW ACTIVITIES/ACTIONS

Summary of Latest Actions

Board Member Gardner mentioned that there have been a lot of fallen trees in the sanctuary. For example, there were four the other day that needed to be removed from the trails.

TOURS – FALL PLANS

Board Member Fink stated that October 14th from 2:00 to 4:00 would be the next Nature Sanctuary Tour.

A MOTION WAS OFFERED BY BOARD MEMBER DUSEK TO REIMBURSE CAROL FINK FOR THE NATURE SANCTUARY TOUR UP TO \$60.00. SECONDED BY CHAIRMAN HOFFMAN.

MOTION CARRIED 9-0

FINANCIAL REPORT – REVIEW

City Clerk McClellan went through the financial report covering the July 1, 2018 to September 30, 2018 period (see attached). Sanctuary Wages are budgeted at \$5,000, of which \$942.38 has been expensed leaving a balance of \$4,057.62. Sanctuary Purchases are budgeted at \$2,200.00 of which \$28.00 has been expensed leaving a balance of \$2,172.00. Sanctuary Purchased Services are budgeted at \$26,000.00 of which \$13,075.00 has been expensed leaving a balance of \$12,925.00.

MEETING SCHEDULE – REVIEW DATES

The next Nature Sanctuary Board Meeting will be Monday, March 25, 2019 at 6:30 p.m.

ADJOURN

THERE BEING NO FURTHER BUSINESS, IT WAS MOVED BY CHAIRMAN HOFFMAN AND SECONDED BY BOARD MEMBER SALISBURY TO ADJOURN THE MEETING AT 7:54 P.M.

MOTION CARRIED 9-0



Mark Hoffman
Chairman



Rhonda McClellan
City Clerk

**CITY OF ORCHARD LAKE VILLAGE
SANCTUARY EXPENSES REPORT
July 1, 2018 - September 30, 2018**

City Budget Detail					
	<u>Budget</u>	<u>Expensed</u>	<u>Remaining</u>	<u>DPW Wages</u>	<u>942.38</u>
Sanctuary Wages	5,000.00	942.38	4,057.62	<u>Purchases:</u>	
Sanctuary Purchases	2,200.00	28.00	2,172.00	Signs by Jacki Allen - Sanct Closed Re-Roofing	28.00
Sanctuary Purchase Services	<u>26,000.00</u>	<u>13,075.00</u>	<u>12,925.00</u>		
	<u>33,200.00</u>	<u>14,045.38</u>	<u>19,154.62</u>		<u>28.00</u>
				<u>Purchased Services:</u>	
				Hunt Sign Comp - Please Enjoy & Respect Sign	465.00
				John's Sanitation Service - Port-A-John in Sanct	210.00
				American Standard Roof - Pavilion Roof	12,400.00
					<u>13,075.00</u>