

**CITY OF ORCHARD LAKE VILLAGE**

**MINUTES OF THE TRI-ANNUAL SANCTUARY BOARD MEETING**

**March 25, 2019**

Chairman Hoffman called the Tri-Annual Meeting of the City of Orchard Lake Village Nature Sanctuary Advisory Board to order at 6:35 p.m. on March 25, 2019 at the Orchard Lake City Hall.

**ROLL CALL**

**PRESENT:** Chairman Hoffman, Board Members Cooper, Dusek, Fink, Gardner, Graham, Salisbury, Smiley & City Clerk McClellan

**ABSENT:** Board Member Itin

**GUEST:** None

**OCTOBER 1, 2018 MEETING MINUTES**

**A MOTION WAS OFFERED BY BOARD MEMBER SALISBURY TO APPROVE THE OCTOBER 1, 2018 TRI-ANNUAL MEETING MINUTES OF THE ORCHARD LAKE NATURE SANCTUARY ADVISORY BOARD AS WRITTEN. BOARD MEMBER GARDNER SECONDED THE MOTION.**

**MOTION CARRIED 8-0**

**WILDLIFE AND VEGETATION MANAGEMENT**

**Garlic Mustard**

Board Member Gardner commented that the WHAM group is scheduled this season to be at Orchard Lake every other Friday. Board Member Graham also added that she wouldn't be available in April, but after that would like to be notified when WHAM will be out in the Sanctuary so that she can go out and help. Board Member Salisbury asked if an e-mail could be sent out to all the Board Members so that they are aware. Board Member Gardner replied that he would be happy to do that.

**Wild Flower 2018 Loss – Repeat in 2019?**

Board Member Dusek stated that it is too early to determine if the wild flowers will return this year. Chairman Hoffman replied that he was in the Sanctuary today and saw the Snow Drops beginning to show up behind the pavilion where he normally sees them, but not near the density noted in Board Member Dusek's back yard. Board Member Graham added that Board Member Dusek's property gets more sun light, which enhances growth in his area.

## Plant Wise

Chairman Hoffman recommended to the board that they continue to use Plant Wise to address the invasive plants impacting the Sanctuary as he feels that they have developed an acceptable approach that seems to work. Board Member Dusek commented that Plant Wise last year stated that they stayed 100 feet from his property line, yet the wild flowers did not bloom and the plants were dead up to his property line. Chairman Hoffman stated that he understands Board Member Dusek's concerns. Board Member Dusek stated that the wild flowers are blooming in his yard this year, but not on the Sanctuary property. He will take pictures again this year for the Board to look at.

Board Members Salisbury and Graham agreed that they should continue doing what they have been doing with Plant Wise to control the invasive. Chairman Hoffman mentioned that last year they spent \$4,500.00 and his recommendation is to continue with that amount.

**A MOTION WAS OFFERED BY BOARD MEMBER GRAHAM AND SECONDED BY BOARD MEMBER SALISBURY TO APPROVE THE USE OF PLANT WISE TO CONTROL THE INVASIVES UP TO \$4,500.00 IN THE SANCTUARY**

**MOTION CARRIED 7-1**

### **BOARD MEMBER DUSEK OPPOSED**

Chairman Hoffman mentioned that he and Board Member Gardner walked the Nature Sanctuary last week. Everything looked good and it appeared that nothing new or additional is needed at this time.

## **USCLA – LAKE LEVEL ACTIVITIES – DISCUSSION**

Chairman Hoffman informed the board that the Water Resource Commission (WRC) has determined the existing dam on the west side of Upper Straits Lake needs to be replaced. During the meetings held by the WRC and the lake stakeholders regarding dam design, legal level, etc. there were also discussions about studying the potential of adding an augmentation well to help maintain the lake level during periods of drought. During these discussions, one of the potential sites mentioned for the well location was on the Nature Sanctuary property.

Discussion ensued among the OLNS board members that highlighted the lack of power along the shore, the need for heavy equipment to install and maintain the well and the potential development of a road for service access. The board concluded that this type of activity would have a negative impact on the sanctuary's mission and suggested a recommend that the site not be included in the potential well placement study.

**A MOTION WAS OFFERED BY BOARD MEMBER COOPER AND SECONDED BY BOARD MEMBER SALISBURY TO REQUEST THE CITY COUNCIL DEVELOP A RESOLUTION OPPOSING HAVING AN AUGMENTATION WELL PLACED ON THE NATURE SANCTUARY PROPERTY FOR THE REASONS MENTIONED ABOVE**

**MOTION CARRIED 8-0**

**PAMPHLET/BROCHURE – STRATEGY/DISCUSSION ON PAMPHLET/BROCHURE REPRODUCTION**

Board Member Cooper mentioned that City Clerk McClellan found information on the previously printed 2008 brochure that shows the board solicited photos from the public and developed text to accompany the photos. That they had three bids for the printing of 2000 copies and the low bid was for \$2,432.50, and at that time they received a grant from the St. Francis Foundation that covered the cost.

For the new information booklet, it was recommended that photos of the Nature Sanctuary be solicited from the general public and possibly students in the photography class at West Bloomfield High School and St. Mary's. The text would need to be revised to reflect more recent information. The design for the cover could possibly be done by the students in the graphic arts at West Bloomfield High School and/or St. Mary's. Additionally, it was recommended that 2000 copies be printed again to be mailed to all Orchard Lake residents, made available to participants on nature walks, and have copies at City Hall for new residents, the general public and local real estate companies. The committee would also look into exploring possible local funding for the booklet.

**A MOTION WAS OFFERED BY BOARD MEMBER GRAHAM AND SECONDED BY BOARD MEMBER SALISBURY TO FORM A COMMITTEE TO CONTINUE WITH THE REPRODUCTION OF A NATURE SANCTUARY PAMPHLET/BROCHURE. THE COMMITTEE TO INCLUDE BOARD MEMBERS COOPER, SALISBURY & FINK**

**MOTION CARRIED 8-0**

**PAVILION ACTIONS**

**Ceiling Staining – New Bids Required?**

Chairman Hoffman stated that Leone Brothers, who were selected last year, will be going out again to give us an updated estimate on work involved in staining the ceiling of the pavilion. There was a question on using solid or transparent stain. The company's recommendation was to use transparent stain, but Board Member Salisbury replied that he thought a solid stain would be a more even coverage and look nicer. What's there will not be stripped, but they will power wash it.

The Board all agreed to use a solid stain on the ceiling of the pavilion.

**Benches**

Chairman Hoffman stated that the benches are still an open topic and he would discuss the subject with the Leone Brothers and potentially have this task added to the updated estimate.

### Mural Cracks – Repair & Protection (Brick Sealing)

Board Member Salisbury stated that there has been a lot of changes at Pewabic Tile Company and he has not had much luck getting a hold of anyone. Chairman Hoffman stated that since they cannot get any recommendations, they should concentrate their efforts on sealing the brick. Board Member Salisbury added that he is not sure what product to use to seal the brick and said that he would just go to a paint store and see what they recommend. Chairman Hoffman said that he would ask the City's Building Officials for their recommendation.

### **SIGNAGE – MAINTENANCE ACTIONS**

Chairman Hoffman mentioned that the Information sign at the trail entrance need's refurbishment. The metal edges are rusted, and the plastic covers are quite weathered. Board Member Gardner offered to put together a few proposals to improve that sign. He stated that the hinges may need to be replaced along with the door locks. The Board mentioned that the rules sign looks great.

### **TRAIL MANAGEMENT**

#### USL Over Look – Stabilization Plantings/Fence

Board Member Gardner stated that the USL Overlook fencing that was installed last year is in good condition, but there are the beginnings of a few new paths from people going around the fence. To address this issue the DPW are going to extend a few more sections.

#### USL Fishing Dock Replacement – Status

Chairman Hoffman mentioned that the dock needs to be repaired as it was vandalized last summer. The DPW has suggested that instead of putting in the same type of dock, they are considering making a dock that could possibly be wheeled in and out of the lake for ease of installation and removal. The final design will allow the structure to be anchored sufficiently so that it could not be taken easily.

### **FERAL CATS – DISCUSSION**

Chairman Hoffman stated that he checked with the City and there is an ordinance that cats, just like dogs, need to be contained on their owner's property. He commented that although he has never seen cats in the Nature Sanctuary, he recognizes the negative impact on song birds and advised board members contact the police if resident's pet cats are being allowed to roam in the sanctuary.

### **DPW ACTIVITIES/ACTIONS**

Board Member Gardner replied that the DPW will need to purchase new material to fabricate the replacement USL Fishing dock and that they still have left over material to add the USL overlook fencing.

**TOURS**

Board Member Fink stated the tour is scheduled for April 21<sup>st</sup> from 2:00 to 3:00 and added that she still gets request for the sapling trees.

**A MOTION WAS OFFERED BY BOARD MEMBER DUSEK AND SECONDED BY BOARD MEMBER GRAHAM TO PURCHASE SAPLING TREES FOR THE NATURE SANCTUARY TOUR ON APRIL 21<sup>ST</sup>**

**MOTION CARRIED 8-0**

**A MOTION WAS OFFERED BY CHAIRMAN HOFFMAN AND SECONDED BY BOARD MEMBER SALISBURY TO REIMBURSE CAROL FINK FOR HER EXPENSES ASSOCIATED WITH THE TOUR UP TO \$60.00**

**MOTION CARRIED 8-0**

**FINANCE REPORT – REVIEW**

City Clerk McClellan provided the financial summary (attached) for board review, and there were no questions. Board Member Dusek asked if the City could plan on spending money this fiscal year for the new brochure. Chairman Hoffman stated, probably not, as City procedures require purchases be paid during the fiscal year of the expense.

**MEETING SCHEDULE**

The next Nature Sanctuary Board meetings are scheduled for June 24<sup>th</sup> and September 30<sup>th</sup>.

**ADJOURN**

**THERE BEING NO FURTHER BUSINESS, IT WAS MOVED BY BOARD MEMBER GRAHAM AND SECONDED BY BOARD MEMBER FINK TO ADJOURN TONIGHTS MEETING AT 7:42 P.M.**

**MOTION CARRIED 8-0**



Mark Hoffman  
Chairman



Rhonda McClellan  
City Clerk

**CITY OF ORCHARD LAKE VILLAGE  
SANCTUARY EXPENSES REPORT  
July 1, 2018 - March 19, 2019**

<b>City Budget Detail</b>			
	<u>Budget</u>	<u>Expensed</u>	<u>Remaining</u>
Sanctuary Wages	4,000.00	1,809.37	2,190.63
Sanctuary Purchases	1,800.00	28.00	1,772.00
Sanctuary Purchase Services	<u>26,000.00</u>	<u>13,625.00</u>	<u>12,375.00</u>
	<b><u>31,800.00</u></b>	<b><u>15,462.37</u></b>	<b><u>16,337.63</u></b>
			<b><u>1,809.37</u></b>
			<b><u>28.00</u></b>
			<b><u>13,625.00</u></b>