



# Mechanical Permit Application

Authority: P.A. 230 of 1972. As Amended

Completion: Mandatory to obtain permit

Penalty: Permit will be issued

**Permit #** \_\_\_\_\_

City of Orchard Lake Village will not discriminate against any individual or group because of race, sex, religion, age, national origin, color, marital status, handicap, or political beliefs.

## I. Job Location

Property Owner

Street Address

Has a Building Permit been obtained for this project?

Yes

No

## II. Contractor/Homeowner Information

Contractor/Homeowner

Street Address

City, State, Zip

Office Phone #:

Cell Phone #:

State/Local License #:

Expiration Date:

Federal Employer ID #:

## III. Type of Improvement

## IV. Plan Review Required

See below for plan review requirements before completing this section. Plans and specifications must be submitted for one-and-two dwellings when the input rating of the building heating/cooling system exceeds 375,000 BTU's..

What is the input rating of the heating system in this building?

Building size

 Sq. Ft.

Plans been submitted?

Yes

No

Plans are required for all building types and shall be prepared by or under the direct supervision of an architect or engineer licensed pursuant to Act No. 299 of the Public Acts of 1980 as amended, and shall bear that architect's or engineer's signature and seal, except:

1. One and two family dwellings when the total building heating/cooling system input rating is 375,000 BTU's or less
2. Alteration and repair work determined by the mechanical official to be of a minor nature.
3. Business, mercantile, and storage buildings having HVAC equipment only, with one fire area and not more than 3,500 sq. ft.
4. Work completed by a governmental subdivision or state agency costing less than \$15,000.00

**PLANS MUST BE SUBMITTED BEFORE A PERMIT CAN BE ISSUED.**

## V. Homeowner Affidavit

I hereby certify the mechanical work described on this permit application shall be installed by myself in my own home in which I am living or about to occupy. All work shall be installed in accordance with the Mechanical Code and shall not be enclosed, covered up, or put into operation until it has been inspected and approved by the City Mechanical Inspector. I will cooperate with the City Mechanical Inspector and assume the responsibility to arrange for necessary inspections.

Homeowner Affidavit Filed:

Yes

## VI. Applicant Signature

Section 23a of the State Construction Code Act of 1972, 1972 PA 230, MMCL 125, 1523A, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of Section 23a are subjected to civil fines.

Applicant Signature \_\_\_\_\_

Date:

## VII. Fee Chart - Enter the number of items being installed

Item	Fee	Quantity	Total	Item	Fee	Quantity	Total
Application Fee - nonrefundable (includes final inspection)	\$75.00	1		Gas Piping (Each Outlet)	\$20.00		
Lic. Registration	\$15.00			Generator*	\$40.00		
Inspection (in addition to final)	\$35.00			Hot Water Heater	\$25.00		
A/C Unit:				Humidifiers	\$15.00		
3 Ton & under	\$35.00			HVAC Combined System	\$55.00		
Over 3 Ton	\$40.00			Incinerators	\$15.00		
Air Cleaner	\$20.00			LPG & Fuel Oil Tanks (piping included)	\$15.00		
Air Cleaner with Washer	\$35.00			Prefab Fireplaces	\$70.00		
Boiler	\$45.00			Solar Equipment System	\$30.00		
Chimney Liner	\$25.00			Solid Fuel Equipment	\$20.00		
Duct Unit (Per Unit)	\$35.00			Swimming Pool Heater	\$70.00		
Evaporator Coils	\$25.00			Tanks:			
Exhaust Fans -				Under 276 gallons	\$20.00		
Under 1,500 CFM	\$15.00			276 to 559 gallons	\$25.00		
1,500 to 10,000 CFM	\$30.00			Over 559 gallons	\$30.00		
Over 10,000 CFM	\$60.00			Zoned Duct Hydronic Sys. (per zone)	\$30.00		
Furnace Gas & Oil	\$45.00						

Permit Fee Total

**\*To install a generator, you must obtain a Zoning Permit**

*Make checks payable to "City of Orchard Lake Village"*

## VIII. INSTRUCTIONS FOR COMPLETING APPLICATION

**GENERAL:** Mechanical work shall not be started until the application for permit has been filed with the City of Orchard Lake Village. All installations shall be in conformance with the State Mechanical Code. No work shall be concealed until it has been inspected. The telephone number for the inspector will be provided on the permit form. When ready for an inspection, call the City of Orchard Lake Village with 24 (twenty four) hour notice. The inspector will need the job location and the permit number.

**EXPIRATION OF PERMIT:** A permit remains valid as long as work is progressing and inspections are requested and conducted. A permit shall become invalid if the authorized work is not commenced within six months after issuance of the permit or if the authorized work is suspended or abandoned for a period of six months after the time of commencing the work. A PERMIT WILL BE CANCELLED WHEN NO INSPECTIONS ARE REQUESTED AND CONDUCTED WITHIN SIX MONTHS OF THE DATE OF ISSUANCE OR THE DATE OF A PREVIOUS INSPECTION. CANCELLED PERMITS CANNOT BE REFUNDED OR REINSTATED. NOTE: APPLICATION FEE IS NON-REFUNDABLE.

**Effective Date: 4/2019**