

CITY OF ORCHARD LAKE VILLAGE

MINUTES OF THE TRI-ANNUAL SANCTUARY BOARD MEETING

June 25, 2018

Chairman Hoffman called the Tri-Annual Meeting of the City of Orchard Lake Village Nature Sanctuary Advisory Board to order at 6:34 p.m. on June 25, 2018 at the Orchard Lake City Hall.

ROLL CALL

PRESENT: Chairman Hoffman, Board Members Cooper, Dusek, Gardner, Graham, Itin, Salisbury & City Clerk McClellan

ABSENT: Board Members Fink, Nelson & Smiley

GUEST: David Richter

Chairman Hoffman introduced the guest at tonight's meeting, David Richter, to the Board Members present. David stated that he is a resident of Bloomfield Township and has enjoyed the Nature Sanctuary for many years with his son and wife and attended tonight's meeting to see where he might be able to help out.

Each Board Member present spoke about who they were and why they were on the Board.

MARCH 26, 2018 MEETING MINUTES

A MOTION WAS OFFERED BY BOARD MEMBER GRAHAM TO APPROVED THE MARCH 26, 2018 TRI-ANNUAL MEETING MINUTES OF THE ORCHARD LAKE NATURE SANCTUARY ADVISORY BOARD AS WRITTEN. BOARD MEMBER SALISBURY SECONDED THE MOTION

WILDLIFE AND VEGETATION MANAGEMENT

Garlic Mustard Pull

Board Member Gardner stated that WHAM had pulled 12 bags of garlic mustard when they were out this spring. Chairman Hoffman mentioned that he received a phone call from Lisa Goldstein and she had concerns about this year's garlic mustard and mentioned that last year she had been out in the Sanctuary and pulled some herself. She plans on attending future meetings and suggested she could help gather people in to help with pulling the garlic mustard. Board Member Graham stated that currently you would have to cut the seeds from the garlic mustard because pulling it right now would just spread it. It is the first plant in the spring to turn green, so it is easy to spot sometimes as early as March. David Richter commented that if it was posted in the Sanctuary when they needed volunteers to help with the pull that would probably round up more people. Chairman Hoffman made mention that

he felt that the garlic mustard growth was down this year compared to previous years. Plant Wise was out last year and used a salt-based formula to burn the rosettes on the garlic mustard and it was the Chairman's feeling that it helped.

Wild Flower Concern – Reduced Appearance

Board Member Dusek stated that his back yard is the Nature Sanctuary and has been for the last 25 years. It struck them this year that when the white flowers of the snow drops bloomed they did not bloom in the Nature Sanctuary, but they did in this back yard. Every year there are white flowers, then blue flowers and then purple flowers, but they did not bloom this year. He feels that when Plant Wise sprays close to that line they killed all the plants and the legacy of Mary Ward. He stated that he will never vote to use Plant Wise or pesticides in the Nature Sanctuary ever again.

Chairman Hoffman commented that he has spoken with Plant Wise and they were surprised of the reduced appearance this year. Chairman Hoffman recommended that next year a test area be set up to see if it really is what Plant Wise is using or not. Board Member Dusek said that he would be happy to have them set up a test area in his yard.

Plant Wise – Update

Chairman Hoffman stated that he would be contacting David Mindell of Plant Wise to find out when he would be out in the Sanctuary so that anyone who wanted to talk to him could have that opportunity.

Snare Trap Discussion/Findings/Actions

Chairman Hoffman passed out the last Orchard Lake Mayor's Letter to show the other Board Members the article that was sent out to the Orchard Lake residents regarding the snare trap that was discussed at previous meetings. Chairman Hoffman stated that he had talked to the owner of the dog and the snare trap was not on the Sanctuary property. The article will bring it to the residents' attention, so they can look out for them and also DPW Board Member Gardner can also check the property during his weekly inspections of the property.

SIGNAGE

Chairman Hoffman asked Board Member Gardner if he had a chance to get the sign designs requested at the last board meeting. Board Member Gardner replied that he did get a couple designs for the replacement sign. The first one was from Signs by Jackie, she had a design, but it did not have the right verbiage on it and it would be made from aluminum. The design could be any color and would be a sticker that would be applied to the aluminum and would be flat. That design would be \$200.00 or less to have made. The second design was from the Hunt Sign Company. The sign with them would be made from a composite material and that would be \$460.00.

Board Member Graham stated that \$200.00 sounded good to her and Board Member Salisbury mentioned that maybe in a few years when just the sticker needs to be replaced it would be even

cheaper. Board Member Cooper commented that cost should not be a factor. The sign from the Hunt Sign Company looks more natural and would be more fitting with the beautiful stone work that it would be placed on. Since it is a Nature Sanctuary he feels that they should go with the more natural looking sign.

Board Member Salisbury asked if it was flat or had any raised texture to the sign. Board Member Gardener replied that the quote was for a flat sign, but that they could do anything that they asked for. Board Members Cooper and Salisbury asked Board Member Gardner if he could get a quote from the Hunt Sign Company to have the sign made 3-Dimensional. Board Member Gardner replied that he will have that for their next meeting. The Board Members decided that out of the two designs submitted by the Hunt Sign Company to go with the one with the arrowhead on it with the colors shown except to have the wording in the darker color. Chairman Hoffman asked how the sign would be colored so that re-painting is not a problem.

A MOTION WAS MADE BY CHAIRMAN HOFFMAN TO USE THE HUNT SIGN COMPANY DESIGN THAT IS SIMILAR TO THE ENTRANCE SIGN WITH THE ARROWHEAD ON IT, MAKE IT 3-DIMENSIONAL AND MAINTENANCE FREE AS MUCH AS POSSIBLE WITH DARKER LETTERS. THE MOTION WAS SECONDED BY BOARD MEMBER COOPER

MOTION CARRIED 7-0

TRAIL MANAGEMENT

Board Member Gardner stated that today they put the fence up in the Nature Sanctuary along the bank above the lake shore. Chairman Hoffman mentioned that the fence was nicely placed and blends in with the surrounding area. Board Member Gardner replied that they have left over fencing in case of any damage to the fence later. They installed around 120 feet of fencing, staggered on the bank above the lake shore focusing on areas where the hill had erosion concerns.

PAVILION ACTIONS

Roof Replacement

Board Member Salisbury stated that they did get bids and that City Council did approve the expense to have the pavilion roof replaced. He was not sure of an exact date, but sometime this next month it is scheduled to be done and that he would let the other Board Members know when. Chairman Hoffman mentioned that the color of the roof should be discussed with the Board. Board Member Salisbury thought that it should have a weathered look to it. It was decided to go officially with the "Classic" color shingle.

Board Member Salisbury mentioned that he felt that the Sanctuary should be closed for the three or four days the roofers are out there working because of the truck traffic and debris from the old roof removal. Board Member Graham suggested to post a sign at the entrance that the Sanctuary will be closed due to the roof replacement of the pavilion. It was also mentioned to post it on the City's web

site, e-mail listings & the City's Facebook account just to get the word out. Board Member Salisbury stated that once he knows the dates he would let the City Clerk know.

Board Member Dusek asked if there would be someone out there while construction was going on supervising. Chairman Hoffman commented that the DPW probably cannot spend all of their time out there during construction. Board Member Salisbury mentioned that between himself, Board Member Gardner and Chairman Hoffman they will be out there when they can.

A MOTION WAS MADE BY CHAIRMAN HOFFMAN TO PICK THE COLOR OF SHINGLES TO BE USED ON THE PAVILION ROOF TO BE CLASSIC WEATHERED AND TO CLOSE THE NATURE SANCTUARY DURING THE CONSTRUCTION OF THE ROOF AND ALSO FOR THE CITY AND BOARD MEMBERS TO SUPERVISE THE JOB ESPECIALLY TOWARD THE CLEAN UP AT THE END. THE MOTION WAS SECONDED BY BOARD MEMBER SALISBURY

MOTION CARRIED 7-0

Chairman Hoffman mentioned that the owners of American Standard Roofing, chosen to do the roof replacement are residents of Orchard Lake.

Mural Cracks – Repair/Protection

Board Member Salisbury stated that he did get in contact with someone from the Pewabic Tile Company about the cracks in the mural. She came out and seen the mural and thought that for as old as it is it is in very good shape. It had rained the night before she had come out and noticed the rain was soaking into the concrete and running down behind the tiles. She gave him some contacts that could come out and seal the mural and repair the damage that has been done. He has not had success yet in getting a hold of them but will continue to try.

DPW ACTIVITIES/ACTIONS

Chairman Hoffman mentioned that the entrance grading and the limestone path have been taken care of thanks to Board Member Gardner. The DPW has also repaired the split rail fence that was discussed at the last meeting.

Board Member Gardner commented that the picnic table that is at the Sanctuary parking lot entrance is in poor shape and suggested to replace it with an unused picnic table located at City Hall. Chairman Hoffman felt that was a good idea and suggested that the DPW also look at the picnic table at the USL dock to verify its condition.

Board Member Salisbury brought up the brochure that used to be in the plastic box out in the Sanctuary. He wanted to know what the Boards thoughts are about updating the old brochure and having more copies made. He felt it was handy especially because of the trails map that is included.

Board Member Salisbury stated that he would investigate what it might cost to re-create, and Board Member Cooper added that he would be willing to work with him on this project. They offered to bring something back on the subject to the Board's next meeting.

TOURS – SPRING RESULTS/FALLS PLANS

Board Members Graham and Salisbury stated that it was a gorgeous day the day of the Spring Tour. Board Member Itin commented that it was a very successful group that attended.

Chairman Hoffman asked the City Clerk to get in contact with Board Member Fink to determine if/when she would like to schedule a fall tour.

FINANCIAL REPORT – REVIEW

Chairman Hoffman mentioned that financial data is through June 18, 2018 almost the end of the fiscal year, which is June 30, 2018. The budget for the year was \$17,400 of which \$9,531.03 has been expended with a remaining balance of \$7,868.97. The expense for the pavilion roof will be funded from next year's budget.

MEETING SCHEDULE – REVIEW DATES

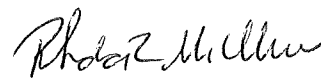
The next Nature Sanctuary Board Meeting will be held October 1, 2018 at 6:30 p.m.

ADJOURN

THERE BEING NO FURTHER BUSINESS, IT WAS MOVED BY CHAIRMAN HOFFMAN AND SECONDED BY BOARD MEMBER GRAHAM TO ADJOURN THE MEETING AT 8:00 P.M.

MOTION CARRIED 7-0


Mark Hoffman
Chairman


Rhonda McClellan
City Clerk

**CITY OF ORCHARD LAKE VILLAGE
SANCTUARY EXPENSES REPORT
July 1, 2017 - June 18, 2018**

City Budget Detail			
	<u>Budget</u>	<u>Expensed</u>	<u>Remaining</u>
Sanctuary Wages	8,400.00	3,343.75	5,056.25
Sanctuary Purchases	2,000.00	599.28	1,400.72
Sanctuary Purchase Services	7,000.00	5,588.00	1,412.00
	<u>17,400.00</u>	<u>9,531.03</u>	<u>7,868.97</u>
			<u>DPW Wages</u>
			<u>3,343.75</u>
			<u>Purchases:</u>
			Business Card - Dock Parts 279.29
			D & B Plants - Trees for Tour 100.00
			Business Card - Fence for Hill 219.99
			<u>599.28</u>
			<u>Purchased Services:</u>
			John's Sanitation Services Inc. & Repairs 938.00
			Plant Wise - Invasive Plant Control 4,500.00
			D & D Tree Service - Tree Removal in Sanctuary 150.00
			<u>5,588.00</u>