

DRAFT MINUTES/APPROVED

To: Parks & Recreation Commission Members
From: Andrew DelVecchio, Assistant Director of Recreation
Re: Parks & Recreation Commission Meeting May 17, 2021

A meeting of the Parks and Recreation Commission was held via Zoom on Monday, May 17th. The meeting was called to order by Chair, Mary Lou Stamp at 5:30pm.

I. Attendance:

Commissioners Present: Al Centone, Bob Kowalewski, Chris Pagan, Mary Lou Stamp, Joan Walsh

Commissioners Absent: Frank Montagna, Susan Puzycki

Staff Present: Andrew DelVecchio, Assistant Director of Recreation
Lynn Sadosky, Director of Public Works
Jennifer Klein, Secretary

II. Acceptance of Minutes:

Bob Kowalewski made a motion to accept the Minutes of March 15, 2021, seconded by Al Centone. All were in favor and the Minutes were accepted unanimously.

III. Correspondence:

Lynn Sadosky received a request from Jill DeChello to have a Health Fair on the Town Green on August 8th with a rain date of August 15th. Following a discussion among the Commission, Al Centone made a motion to table the vote until additional information is gathered regarding the event. Motion seconded by Bob Kowalewski. All were in favor.

IV. Director's Report

Andrew DelVecchio, Assistant Director of Recreation

The annual Easter Eggstravaganza was held Saturday, March 27, 2021 in front of the Recreation building. It was a socially distant drive thru event this year to replace the usual indoor event. Participants stayed in their vehicles with each child receiving one bag of chocolate eggs. The front of the building was decorated with an Easter theme. The Easter Bunny was there to greet everyone. It was a sunny day, but there was a smaller than anticipated turnout.

The Annual Fishing Derby was scheduled for Saturday, April 10, 2021 at Sinoway Pond on Upper State Street. The Derby was cancelled due to lack of participation. The Town decided to use the funds allocated for the Derby for other Town sponsored events like the Memorial Day Parade. All options are being considered for 2022 for a successful Derby, including possibly

changing the date and time of the Derby to reduce competing with the youth organizations games and practices.

Summer registration began April 26th for both Day Camp and Playground programs. This summer sports camps for Girls Basketball, Lacrosse, Soccer, Boys and Girls Volleyball, Running and Tennis will be offered. All programs will follow health and safety guidelines.

Summer staff orientation will be held Friday, June 11th 3:00 – 6:00pm.

Pool hours are changing as of June 28th for the summer.

Pool and Recreation Center maintenance has been scheduled. The pool will be closed August 9th – 22nd. The Recreation Center will be closed for programs and meetings August 23rd – September 3rd. The gym floor will be refinished on September 2nd & 3rd.

Adult Softball is on hold because of new LED lights being installed at Blakeslee Field & Gateway Field 1. Tentative start date should be in the next couple of weeks.

Reminder – Music Under the Stars will begin on Tuesday July 6th and run through August 17th.

Lynn K. Sadosky, Director of Public Works

Field and Parks Scheduling:

- Recreational Special Olympics has been scheduled for the Vanacore Field Track on Sundays only through June 30, 2021;
- The American Legion – Junior and Senior Leagues has been scheduled for the North Haven Sports Complex (DeMayo Field) and Bailey Road field. Fields are needed through August 31, 2021;
- North Haven Track (Runners) (BOE) have been scheduled for Vanacore Field Track through June 13, 2021;
- The North Haven Freshman / Middle Baseball / Junior Varsity Lacrosse (BOE) has been scheduled for Bailey Road field through June 13, 2021;
- The North Haven Softball – (Varsity & Junior varsity), Baseball (Varsity & Junior Varsity) and Junior Varsity Lacrosse (BOE) has been scheduled for Brook Field and the Sports Complex (including DeMayo Field) through June 13, 2021;
- The North Haven Boys and Girls Tennis (BOE) has been scheduled for the North Haven Sports Complex through June 13, 2021;
- The BOE High School Athletics continues to schedule the East and West Turf Fields for its sporting events through June 13, 2021;

- The Max Sinoway Baseball has been scheduled to play at Montowese, Gateway, Green Acres, Clintonville School, Brook and Bailey Road fields. Various fields will be needed (weather permitting) through August 31, 2021;
- The North Haven Soccer Club has been scheduled for Memorial, Rock Road and Ridge Road fields. Fields are needed through June 30, 2021 (and again in July and August included for Summer Soccer Camps);
- The North Haven Girls' Softball has been scheduled for Gateway Fields 2 – 7. Fields are needed through August 31, 2021;
- The North Haven Youth Lacrosse has been scheduled for the Aces, Vanacore, Recreation and Middle School fields. Fields are needed through June 30, 2021;
- The Diamond Zone 120 Baseball has been scheduled for Grover Wyman Park through August 31, 2021;
- Adult Recreation Softball at the Gateway Complex and Grover Wyman fields. Fields are needed through August 4, 2021;
- The Agency on Aging has scheduled the Town Green for June 1, 2021 from 11 AM to 1 PM for a Staff Event Luncheon to thank its members. The rain date is June 2, 2021;
- Minotti Music of North Haven (Mark Minotti) has reserved the Town Green amphitheater area for their annual event on June 5, 2021, with a rain date of June 12, 2021;
- The North Haven High School Band and Choir through Ken Tedeschi have reserved the Town Green amphitheater area for June 8, 2021 from 6 – 8 PM for the annual member and family event;
- The Elk's Club has reserved the Town Green for a Flag Day event on June 11, 2021 from 6 to 8 PM with a rain date of June 18, 2021;
- The 2021 Annual Summer Concert Series (7 concerts this year) is scheduled to start Tuesday, July 6, 2021 and continue each Tuesday evening through August 17, 2021 on the Town Green;
- Sandy Mascia on behalf of Studio B Productions has scheduled use of the Town Green on Tuesday, August 24, 2021, following the end of the Summer Concert Series;
- The North Haven Track Running Camp has been scheduled for Vanacore Field Track from July 5, 2021 through August 20, 2021;
- The BOE Strength and Condition Camp has been scheduled on the Vanacore Field Track

from July 5, 2021 through August 21, 2021;

- The Recreation Special Olympics for Blakeslee softball field (Wednesdays only) has been scheduled from July 7, 2021 through September 8, 2021; and
- The North Haven Youth Lacrosse Camp will be held for one week on the Recreation Center field during July 5 - 9, 2021.

Construction Updates

Vanacore Concession, Meeting and Bathroom Facility

On October 26, 2018, a groundbreaking was held prior to the commencement of the Varsity Football home game.

On Monday, November 5, 2018, construction began as K & W Construction of Derby commenced with site work, including tree and tree stump removal, foundation excavation, and bringing in potable water, sanitary sewer and overhead electrical utilities.

K & W Construction personnel completed their work with members of the New Haven Building Trades who have agreed to supply 'no cost' labor for work related to the concrete slab on grade and the building's 4,800 SF foundation. Concrete pours, including the slab on grade, are completed.

Capasso Restoration of North Haven completed their masonry block construction and wall work.

In 2019, roof shingles had been installed by the Local Roofers Union. The Carpenters Union had hung doors, Hardie Board siding, and installed locks to secure the facility.

Windows were installed and Insulation was completed in mid-October, 2020.

During the week of October 26, 2020, Createscapes Construction (Dave Ferraiuolo and staff) donated time and materials to prepare the site for the relocation of the existing electrical lines to be moved by John Bellamere and the Electrical Trades Union. On November 13, 2020, relocation of the existing electrical lines was conducted by John Bellamere and the Electrical Trades Union personnel. A splice box was purchased and installed on January 13, 2021 by K & W.

K + W completed the final site grading surrounding the new structure on January 13, 2021.

Jeff Wolcheski of the carpenters Union along with Sean Daly will be installing the plywood ceilings and completing the finished electrical inside the structure to be followed by finished plumbing and finished electrical this May, and June, 2021.

Lastly, the existing structure will be demolished by Quality Associates this May, 2021.

The project is expected to conclude this summer 2021, weather permitting.

The project is funded through a Small Town Economic Assistance Program (STEAP) Grant and monitored by the State of Connecticut's Department of Energy and Environmental Protection (CT DEEP) and the NO COST Labor as provided by the New Haven Building Trades Organization.

Green Acres Elementary School Kindergarten Playscape Project

On October 19, 2020, the Director of Public Works met with the School Principal and the Director of School Curriculum at the Green Acres Elementary School. The purpose of the meeting was to discuss the condition of the existing Kindergarten playscapes, their possible removal and ultimately, their replacement with new playscapes equipment.

Due to the condition and observed safety concerns, the existing Kindergarten playscape(s), including all equipment, were removed on November 6, 2020 by Public Works Field Operations.

A kick-off meeting was held on November 16, 2020, between the Elementary School, Public Works and engineering design professionals - Weston and Sampson to solicit design needs and associate project costs for Kindergarten replacement playscapes.

On March 25, 2021, the Department of Public Works received a final Scope of Work and cost estimate for Professional Engineering services from Weston and Sampson. On April 1, 2021, a Purchase Requisition was issued to Weston and Sampson so it may commence design and layouts as appropriate. Design work continues to date by Weston and Sampson personnel.

The construction budget was established and the Town and Board of Education's goal is to construct the new playscape with ADA compliant accessibilities and components on or before September 1, 2021 (the beginning of the next school year).

Community Bulletin Board and Upcoming Events (Calendar Year 2021):

- April 26th to May 2nd - North Haven High School;
- September 13th to 19th – US Wealth Management Shred Day.

V. Old Business

Pickleball Courts

On January 13, 2021, the Recreation Department received correspondence from residents in North Haven regarding a request for the construction of pickleball courts in North Haven. These same residents were heard at the January 19, and March 15, 2021 Meetings of the Parks and Recreation Commission for consideration of the project.

North Haven Public Works and Recreation Departments have held several discussions with the Hinding Group regarding the construction of two Pickleball Courts at the South Avenue Carina Park in Town. Additional discussions with The Hinding Group were held to secure a cost

proposal and timeframe for construction through the Sourcewell Bid Consortium. The Sourcewell Bid Consortium will allow the Town to 'fast track' the bid process while meeting all Town bid and procurement requirements.

A Purchase Requisition was issued to the Hinding Group by the Town. The Hinding Group estimates construction to commence in late July, 2021. This timeframe is based upon the current construction schedule as provided by the Hinding Group.

VI. New Business

Meeting Dates: Parks and Recreation Commission Meeting Dates through November 2022 were reviewed and unanimously approved by the Commission members.

VII. Public Participation:

None

VIII. Adjournment:

Chairman Stamp asked for a Motion to Adjourn. Motion made by Al Centone, seconded by Joan Walsh. All were in favor and the meeting was adjourned at 6:03pm.

The next meeting will take place on Monday, September 20, 2021 at 5:30pm.