

APPROVED 9-19-19

North Haven Memorial Library Board Meeting

Thursday, May 16, 2019

Minutes

Attendance:

Present: Ralph Black, Ruth Bryant, Laura DeVaux Michael Fletcher,
Susan Griffiths, Mary Anne Hardy, Erin MacDonnell, Kathleen Sheehan
Imholt, Patricia LaTerza, Erin MacDonnell, Jeanne Saldanha
Sandi Lion, Secretary

Absent: Paul Colella

1. The meeting was called to order by Michael Fletcher at 7:07 p.m.
2. Michael Fletcher requested that the minutes of the March 21, 2019 meeting be accepted. A motion was made by Erin MacDonnell and seconded by Kathy Sheehan Imholt to accept the March 21, 2019 meeting minutes. All were in favor.
3. Financial Statements: Pat LaTerza discussed the Financial Statement. Michael Fletcher asked that the Financial Statement be accepted. A motion was made by Ruth Bryant and seconded by Ralph Black to accept the financial statement. All were in favor.
4. Old Business:
5. New Business:
 - a. Director's Report

Personnel:

- Books were purchased in memory of former Employee, Evelyn VandeMark.
- Hired Terri Carocari as part-time clerk for the Adult Department and Carlye Mazzucco as part-time clerk in Children's.

Other items:

- RB Digital services is up and running as of May 1st. (Acorn TV, Great Courses, etc.)
- Received donation in memory of James Dinneen. Friend's also received some donations. We will combine the funds and purchase something in his memory.
- LION consortium has offered Best Practices guidelines for all LION libraries. These guidelines include a 3-week checkout period on some items and an auto-renewal feature.
- We will no longer have Quick Flix.
- Purchased additional chairs for the Community Room with State grant money.

Programs:

- Summer Reading Carnival Kick-Off – June 15th. The themes will be Get a Clue (adult), LOL (children), Teen Summer Reading Club and Rubber Ducky (ages 0-3).
- Picnic and Performance will continue on Monday evenings at 6:30 on the Library lawn. Starts July 15th for 5 weeks.
- Book Discussions for adults will not meet in the summer but will continue in September.
- Fall program calendar is close to completion; adding more daytime programs.

Building:

- Roofing snow guards quote - \$17,000.00.
- Still waiting for lobby lighting. Lights have been ordered.

Policy Updates:

- Continued to review the Code of Conduct Policy.
6. The next scheduled meeting will be held September 19, 2019, at 7:00 p.m. A motion was made by Erin MacDonnell to adjourn and seconded by Laura DeVaux. The meeting was adjourned at 8:21 p.m.