

**APPROVED 5-16-19**

North Haven Memorial Library Board Meeting

Thursday, March 21, 2019

***Minutes***

Attendance:

Present: Ruth Bryant, Paul Colella, Laura DeVaux Michael Fletcher,  
Mary Anne Hardy, Erin MacDonnell, Kathleen Sheehan  
Imholt, Patricia LaTerza, Erin MacDonnell, Sandi Lion, Secretary

Absent: Ralph Black, Susan Griffiths, Jeanne Saldanha

1. The meeting was called to order by Michael Fletcher at 7:03 p.m.
2. Michael Fletcher requested that the minutes of the January 17, 2019 meeting be accepted. A motion was made by Kathleen Sheehan Imholt and seconded by Ruth Bryant to accept the January 17, 2019 meeting minutes. All were in favor.
3. Financial Statements: Pat LaTerza discussed the Financial Statement. Michael Fletcher asked that the Financial Statement be accepted. A motion was made by Erin MacDonnell and seconded by Paul Colella to accept the financial statement. All were in favor.
4. Old Business:
5. New Business:
  - a. Director's Report

Personnel:

- Shauna DeStefano is on maternity leave until mid-August. We will try to cover her shift with part-time staff and substitutes. We also had two resignations in the Children's Department.

Other items:

- A new Security System has been installed.
- Bids have been received for lobby lighting.
- The coffee station is up and running. Sent out publicity to newspaper and posted on social media. Article in the Citizen Paper.
- The "Food for Fines" program was successful. Approximately 40 boxes of food went over to Community Services and 166 overdue library items were returned.
- Weeding of books and shelf shifting on the second floor has been completed. The furniture was re-arranged and chairs were shampooed. Also, extension outlets were added to all study carrels.
- Ordering additional playaways.

- Looking to purchase additional services from RB Digital. The service offers patrons unlimited access to:
  - Acorn TV (3000 episodes)
  - The Great Courses (180 Great Courses)
  - Qello Concerts (1700 Concerts)
  - IndieFlix (9000 films)
  - Method Test Prep (SAT & ACT Online Test Prep)
  - Pongalo – (16,000 Films and TV shows in Spanish)
  - Learn it Live Health and Wellness interactive videos
- All services are offered as a \$2.99 pay per 7-day use.
- Performance Rights on all services.
- Service can be capped.
- Another service we are looking into is: Testing and Education Reference Center (about \$650 yearly). Includes practice testing, college prep – SATs, PSAT High School – Basic skills English, Math, STEM Resources, Private Secondary School Searches: In Careers – testing for firefighters, law enforcement and military.

#### Programs:

- Trying to offer more morning and afternoon programs.
- Thursday Morning Group – more people are joining.
- Queen Victoria programs are very popular.
- The Village – a movie about Wooster Square. Approximately 80 attendees. Will run again in the evening in October.
- Request for Art History program.
- Armchair Traveler also had a good turnout.
- Concert Series – 50-70 people attended.
- Upcoming – Let's Visit Series – documentaries on places – Olmstead Parks, Queen's Garden (Buckingham Palace), Colorado State Parks, Selfridge Dept. store.
- Parent Resource Fair is scheduled for March 23<sup>rd</sup>.
- Teen Advisory Club is being formed.
- Finance series in April.
- May – Great Outdoors – National Park Service, Frederick Law Olmsted in CT, and Mary Anne Hardy will present her program about her book “50 Hikes in CT.”
- Yoga, meditation, Sound Healing
- Passport Fair
- Benedict Arnold portrayal. Alfred Tulk in Africa. CT Gypsies – anything local seems to be popular.
- Looking for a person to present STEM, art history, craft programs, Leatherman
- Earth Day, April 6th – We will have representatives attending from the library.

Policy Updates:

- Continued to review the Code of Conduct Policy.
6. The next scheduled meeting will be held May 16, 2019, at 7:00 p.m. A motion was made by Erin MacDonnell to adjourn and seconded by Laura DeVaux. The meeting was adjourned at 8:22 p.m.