

September 22, 2021 MEETING MINUTES
NORTH HAVEN HOUSING AUTHORITY
555 Pool Road
North Haven, CT 06473

The Special meeting of North Haven Housing Authority was held on Wednesday September 22, 2021 in accordance with House Bill 6448. Participation was offer in person and via the internet.

Present:

Richard LoPresti, Chairman

Nancy Leddy, Commissioner

Anthony Solli, Commissioner

Kelly McDermott, Ex. Director of WHA

Ron Canalia, Housing Manager

1. Roll Call

Chairman LoPresti opened the meeting at 4:35pm and conducted Roll Call. E.D. McDermott clarified with the board the House Bill 6448 in regards to offering a virtual option for board meetings through April 2022.

Commissioner Marvin Wilson is not present for the meeting due to scheduling conflicts with a class he teaches.

2. Welcome and Announcements

There were no announcements.

3. Public Comment

There was not public comment.

4. New Business

- a. **Resolution #001:** RESOLUTION AUTHORIZING AN AGREEMENT WITH J. D'AMELIA ASSOCIATES IN THE NOT TO EXCEED AMOUNT OF \$25,000 FOR APPLICATION CONSULTING SERVICES IN CONNECTION WITH THE TEMPLE PINES SSHP GRANT APPLICATION

Commissioner Leddy made a motion for the resolution.
Commissioner Solli second the motion.

E.D. McDermott explained that the Housing Authority was invited by the CHFA to submit a State Sponsored Housing Portfolio grant application for Temple Pines. McDermott discussed the specifics of the grant application and the bid for consulting services provided from J. D 'Amelia & Associates. The board considers extensions for contract with J. D' Amelia & Associates and McDermott then describes the process of contract extension/timeline.

E.D. McDermott called vote. Resolution passed.

- b. Approval of Management Report/Finance Reports

E.D. McDermott addressed vacancy units, office hours for both Rebecca Stone and Ron Canalia in North Haven and updates on maintenance request from residents. The board also discussed the Waiting list management for NH. Finance reports

- c. UPDATE Tenant Commissioner Election

E.D. McDermott updates the board on vacancy for Tenant commissioner chair. WHA will send out a letter to the all residents October 1st to petition for an election for the Tenant Commissioner Seat.

General discussion took place. There were no questions or concerns.

5. Executive Session

a. Discussion of Personnel Matter

Commissioner Solli made a motion to enter executive session at 5:23 PM. Commissioner Leddy seconded the motion. A vote was called. All in favor.

Executive Session begins at 5:23 PM.

6. Public Session

Commissioner Solli made a motion to enter public session at 6:11 PM. Commissioner Leddy seconded the motion. A vote was called. All in favor.

Public Session begins at 6:11 PM

a. Vote regarding determination with respect to Personnel Matters

Commissioner Solli made a motion to approved Task Order #1 with the Wallingford Housing Authority as presented in executive session in a not to exceed amount of \$15,000. Commissioner Leddy seconded the motion. A vote was called. All in favor.

Commissioner Solli made a motion to approve Task Order #2 with the Wallingford Housing Authority as presented in executive session in a not to exceed amount of \$10,000. Commissioner Leddy seconded the motion. A vote was called. All in favor.

Commissioner Leddy made a motion to approve and authorize the hiring of a housing manager for the North Haven Housing Authority as presented in executive session. Commissioner Solli seconded the motion. A vote was called. All in favor.

7. Adjournment

A motion was made by Commissioner Solli to Adjourn, seconded by Commissioner Leddy. All in favor.

Meeting adjourned at 6:15PM.

Respectively Submitted,

Kelly McDermott