



Greater New Haven Transit District

840 Sherman Avenue, Hamden, CT 06514

Phone: 203.288.6282 Fax: 203.288.7471

EXECUTIVE COMMITTEE MEETING MINUTES

March 9, 2022

Zoom Meeting

In Attendance:

Directors: Branford - *Dagmar Ridgway*; Hamden - *Dan Kops*; New Haven - *Ryan Knox*; and North Branford - *Mary Bigelow*.

Not in Attendance:

Directors: Bethany – *Craig Riegelhaupt*;

GNHTD Staff:

Mario Marrero, Executive Director.

Call to Order: As a quorum was present, Chairman Mary Bigelow called the meeting to order at 10:04 a.m.

Executive Director Report - Mr. Marrero provided operational and administrative updates including the latest COVID-19 impacts on the District.

Mr. Marrero mentioned that the Joint Vehicle bid submittal date was extended. The agency continues to hold the monthly safety meetings as part of the PTASP plan and continues to participate in the ConnDOT quarterly meetings. The Regulatory Compliance Officer continue to conduct internal departmental audits. A Customer Experience Action Plan and Interview was conducted by ConnDOT, and seven new buses were ordered.

Mr. Marrero provided facility updates to the Executive Committee. The move to 1000 Sherman Avenue is nearing completion and the staff will be returning to the premises the week of March 14, 2022. The 840 Sherman Avenue renovations identified through the TAM process are scheduled to begin this spring.

GNHTD continues to work on new initiatives. The Ford Transit Abilitrax training took place on March 3, 2022, and the registration for the 14 new buses will be happening next week.

GNHTD staff continues to attend seminars, workshops, and conferences virtually and a second EEO staff training will take place during the month of March.



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Mr. Marrero shared with the Executive Committee the ongoing recruitment efforts of the agency. The December and February class have completed the onboarding training, and the next class is scheduled to begin on March 28, 2022. The agency also recently hired a new dispatcher, a Business Services Supervisor, and an Operations Supervisor.

Mary Bigelow moved to the last item on the agenda, Facility Status. A discussion ensued regarding GNHTD Facility. The Executive Committee requested that a copy of the virtual tour of the Edmund St. property is sent to the entire Board of Directors. They also requested Mr. Marrero reach out to ConnDOT to get an update on the report of the two properties for the April meeting.

There being no further business brought before the committee, Ms. Bigelow asked for a motion for adjournment. On a motion by Dan Kops and seconded by Dagmar Ridgeway, the motion was unanimously approved. The meeting adjourned at 10:46 a.m.

Respectfully Submitted

Mary E. Bigelow
Chairman