



Greater New Haven Transit District

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EXECUTIVE COMMITTEE MEETING MINUTES

September 8, 2021

Executive Committee Zoom Meeting

Executive Committee:

Mary Bigelow (Chair), Dan Kops (Vice-Chair), Dagmar Ridgeway, Craig Riegelhaupt (Treasurer)

Guests:

Niclas Ferland (Counsel to the District) Elizabeth Acee (Counsel to the District)

GNHTD Staff:

Mario Marrero, Executive Director.

Call to Order: As a quorum was present, Chairman Mary Bigelow called the meeting to order at 10:03 a.m.

Mr. Marrero provided operational and administrative updates including the latest COVID-19 impacts on the District.

Mr. Marrero updated the Executive Committee on the status of the Affirmative Action Plan to the ConnDOT, the ConnDOT agreement, and NTD FFY2020. He also provided facility updates on 1000 Sherman to the Executive Committee.

Mr. Marrero mentioned that the IT RFP/Bid is now completed, the CTTransit changes went into effect on 8/22/2021, and two drivers meetings were held on 8/19/2021. Mr. Marrero also mentioned that he provided a tour of the facility to a new board member. The GNHTD team will be participating in an ice cream day in appreciation for all the hard work and efforts of the team.

GNHTD continues to work on new initiatives. The Ford Transit trial (2 vans) one of the vans is scheduled for an October delivery and one is delayed. Ken visited the factory to inspect our bus build.

GNHTD staff continues to attend seminars, workshops, and conferences virtually. The agency continues delivering the following trainings: Elder Abuse- Identification and Reporting (Drivers), EEO, Harassment, and other trainings to new employees.

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GNHTD is a government agency established in 1973 under the provision of Connecticut Public Act 261, Chapter 103(a) for the purpose of operating and providing a variety of transportation programs and services

Mr. Marrero shared with the Executive Committee the ongoing recruitment efforts of the agency. We have welcomed a new team member to the operations department as an Associate Manager of Operations. The August class composed of 5 drivers have completed the onboarding training, and we continue to interview applicants for the Purchasing Assistant Position.

Mary Bigelow moved to the next item on the agenda, the Executive Director Contract Status. The Committee went into an Executive session, and upon their returned the Committee unanimous decided to send the contract to the Board of Directors for approval.

Mary Bigelow moved to the last item on the agenda, GNHTD Facility Design Status. After a brief discussion regarding the ConnDOT's Conceptional Facility Design Study, a decision was made to send another letter to the ConnDOT.

The meeting adjourned at 11:00 a.m.

Respectfully Submitted

Mary E. Bigelow
Chairman