



Greater New Haven Transit District

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EXECUTIVE COMMITTEE MEETING MINUTES

December 8, 2021

Zoom Meeting

In Attendance:

Directors: Bethany – *Craig Riegelhaupt*, Branford - *Dagmar Ridgway*; Hamden - *Dan Kops*; New Haven - *Ryan Knox*; and North Branford - *Mary Bigelow*.

Not in Attendance:

Directors:

Guests:

Niclas Ferland (Counsel to the District)

GNHTD Staff:

Mario Marrero, Executive Director.

Call to Order: As a quorum was present, Chairman Mary Bigelow called the meeting to order at 9:35 a.m.

Mr. Marrero provided operational and administrative updates including the latest COVID-19 impacts on the District.

Mr. Marrero mentioned that the agency had a successful financial audit completed. Mr. Marrero also mentioned a two-year ConnDOT agreement was signed, and the 1st quarterly payment was received. The NTD FFY2021 report was submitted, a Joint Vehicle bid meeting was held and an RFP ready to go out by the end of December. The agency continues to hold the monthly safety meetings as part of the PTASP plan, and participate in the ConnDOT quarterly meetings, and conduct internal departmental audits. Mr. Marrero attended an electric school bus ribbon cutting in North Haven.

Mr. Marrero provided facility updates to Executive Committee. The lease for 1000 Sherman Avenue was signed and the move is planned for the week of 12/20/21. The Cares Act funding will be used for the move and upgrades.

Ms. Bigelow and Mr. Kops visited the Edmund St. property and held a special meeting with the executive committee.

Bethany / Branford / East Haven / Hamden / New Haven / North Branford / North Haven / Orange / West Haven / Woodbridge

GNHTD is a government agency established in 1973 under the provision of Connecticut Public Act 261, Chapter 103(a) for the purpose of operating and providing a variety of transportation programs and services

GNHTD continues to work on new initiatives. The Ford Transit Abilitrax trial (2 vans) one of the vans is finally in transit to our property. The new vehicles began to arrive, including the 2 all-wheel drive Ford Transits. Mr. Marrero also mentioned the electric pilot they are participating in with Greater Hartford Transit District.

GNHTD staff continues to attend seminars, workshops, and conferences virtually, and the Elder Abuse- Identification and Reporting training for drivers was completed.

Mr. Marrero shared with the Executive Committee the ongoing recruitment efforts of the agency. The October class have completed the onboarding training, and we currently have an ongoing class.

Mary Bigelow moved to the last item on the agenda, Facility Status. A discussion ensued regarding Ms. Bigelow's, Mr. Kops's, and Mr. Marrero's Edmund St. site visit. The Executive Committee requested a virtual tour of the Edmund St. property for the remaining Executive Committee members and the financial reports prior to deciding on the property.

There being no further business brought before the committee, Ms Bigelow ask for a motion for adjournment. On a motion by Dan Kops and seconded by Dagmar Ridgeway, the motion was unanimously approved. The meeting was adjourned at
The meeting adjourned 10:25 a.m.

Respectfully Submitted

Mary E. Bigelow
Chairman