



# Greater New Haven Transit District

840 Sherman Avenue, Hamden, CT 06514

Phone: 203.288.6282 Fax: 203.288.7471

**GREATER NEW HAVEN TRANSIT DISTRICT  
BOARD OF DIRECTORS – REGULAR MEETING  
WEDNESDAY OCTOBER 13, 2021 10:00 a.m.  
HELD at 1014 SHERMAN AVENUE/VITURALLY HELD ON ZOOM**

**In Attendance:**

**Directors:** Bethany- Craig Riegelhaupt; Branford- Judith Amarone; Hamden - Dan Kops; Branford – Dagmar Ridgway; North Branford - Mary Bigelow; North Haven – Michael Freda; Orange- Steve Hechtman; West Haven- Ruth Torres; Woodbridge – Judy Young.

**Not in Attendance:**

**Directors:** Hamden – Melinda Tuhus; New Haven- Ryan Knox and Hamden (Alternate)- Julie Smith.

**GNHTD Administrative Staff:** Mario Marrero, Aida Lopez, Andre Welsh, and Glen McGough.

**GUEST:** Niclas Ferland (Council to the District); James Miller (Marcum, LLP); James Weidermann (Marcum, LLP); Megan Gretzmacher (Marcum, LLP)

**Call to Order:** Chairperson Bigelow called the meeting to order at 10:03 a.m.

**Public Comment:** There were no members of the public in attendance.

**Approval of Minutes:**

**BOD Meeting Minutes 04/14/21** - On a motion by Dan Kops, seconded by Dagmar Ridgway, the minutes were unanimously approved.

**EC Meeting Minutes 06/09/2021**- On a motion by Dan Kops, seconded by Dagmar Ridgway, the minutes were unanimously approved.

**BOD Meeting Minutes 07/14/21**- On a motion by Dan Kops, seconded by Craig Riegelhaupt, the minutes were unanimously approved.

**EC Meeting S 08/05/21** - On a motion by Craig Riegelhaupt, seconded by Dan Kops, the minutes were unanimously approved.

**EC Meeting 09/08/21** - On a motion by Dagmar Ridgway, seconded by Dan Kops, the minutes were unanimously approved.



# Greater New Haven Transit District

840 Sherman Avenue, Hamden, CT 06514

Phone: 203.288.6282 Fax: 203.288.7471

## **Presentation of Fiscal Year 2021 Financial Statement, Federal Single Audit and State Single Audit:**

James Miller, James Weidemann and Megan Gretzmacher of Marcum, LLP provided the audit results for 2021 along with draft financial statements. The audit consisted of a review of the Financial Statements as well as GNHTD's internal controls as required by the State and Federal Single Audit procedures. As a result of the audit, an unmodified "clean" opinion for Fiscal year 2021 was communicated. Final Financial statements will be issued shortly after Marcum's internal compliance review is completed.

### **Resolutions:**

- a. **Resolution 2122.101** – Adopting Meeting Schedule for FY 2022, on a motion by Dan Kops, seconded by Craig Riegelhaupt, was unanimously approved.
  
- b. **Resolution 2122.102** - Adopting AIG/Valic Administrative Employee 401(a) Plan
  - a. **Resolution 2122.103** - Adopting AIG/Valic Union Employee 401(a) Plan
  - b. **Resolution 2122.104** - Adopting AIG/Valic Exclusive Benefit Governmental 401(a) Nontrusted Retirement Plan, on a motion by Craig Riegelhaupt, seconded by Judi Young, were unanimously approved.
  
- c. **Resolution 2122.105** - Authorizing Chairman to Execute an Employment Contract By and Between the Greater New Haven Transit District and Mario Marrero, on a motion by Dagmar Ridgway, seconded by Dan Kops, was unanimously approved.

### **Reports of the Officers:**

Mario Marrero provided the Quarterly Operations Report. Discussion ensued regarding the call center statistics. The Board suggested partnering with the Senior Centers to develop a plan to increase the amble app participation.

Glen McGough provided the Quarterly Treasurer's Report.

There being no further discussion, Craig Riegelhaupt moved acceptance of the Quarterly Operations Report and Quarterly Treasurer's Report. The motion was seconded by Judi Young and unanimously approved.



# Greater New Haven Transit District

840 Sherman Avenue, Hamden, CT 06514

Phone: 203.288.6282 Fax: 203.288.7471

## **Departmental Reports:**

### **Human Resources**

Glen McGough gave highlights of the HR report.

### **Capital and Procurement**

Glen McGough gave highlights of the Procurement report and upcoming projects and bids.

### **Safety and Security (Risk Management)**

Andre Welsh gave highlights of the D&A program and the Workers Compensation program.

### **Facility Maintenance**

Andre Welsh gave highlights of the Facility report.

### **Fleet Maintenance**

Mario Marrero gave highlights of the Fleet report. He mentioned the hiring of a new Maintenance Coordinator and the need to fill a vacant mechanic position.

### **Executive Director's Report:**

Mario Marrero provided updates on the continued impacts of COVID-19 on the operation. He mentioned the approval of the Affirmative Action Plan submitted to ConnDOT, the approval of a Two-Year contract with ConnDOT, the successful closeout of the Annual NTD Reports for FY 2020, and the completion of the IT RFP/Bid. Mr. Marrero also mentioned the driver's meetings held on 8/19/2021 and the CTTransit changes that went into effect on 8/22/2021. He provided facility updates, spoke about new initiatives, and workforce development.

### **Report of Committees**

Mary Bigelow asked Dan Kops to provide updates on the new building. A discussion ensued regarding the next steps.

**Adjournment:** There being no further business brought before the Board, the meeting was adjourned at 11:36 a.m. on a motion by Dagmar Ridgway, seconded by Dan Kops.