



**APPROVED MEETING MINUTES FOR THE  
COMMUNITY SERVICES COMMISSION REGULAR MEETING HELD ON  
TUESDAY, JANUARY 2, 2024**

A meeting of the Community Services Commission was held on Tuesday, January 2<sup>nd</sup>, 2024. The meeting was called to order at 5:31pm.

Attendance:

Present: Ron Bathrick, Donna Malley, Lynne Nielsen, Michael Nappe, Sumit Sharma, Robin Wilson.

Absent: Michelle Spader

Staff: Michael J Freda, First Selectman  
Richard Monico, Director of Administration  
Carla Picard, Secretary

1. Acceptance of Minutes of the meeting held on December 5, 2023 meeting:

While there was quorum for this meeting, there were not enough commissioners who were present at the December 5<sup>th</sup> meeting to make quorum to approve the December minutes. A vote to accept these minutes will be tabled for the March 5<sup>th</sup> meeting.

2. Election of Officers:

First Selectman Michael Freda was present to address three orders of business: entertaining a nomination for Chairman, Vice Chairman and Secretary for the Community Services Commission. Michael Nappe made a motion to nominate Ron Bathrick as Chairman, seconded by Robin Wilson. Ron Bathrick made a motion to nominate Michael Nappe as Vice Chairman, seconded by Lynne Nielsen. Robin Wilson made a motion to nominate Donna Malley as Secretary, seconded by Ron Bathrick. All were in favor of these nominations for Chair, Vice Chair and Secretary.

3. Correspondence:

None.

4. Old Business:

**COMMUNITY SERVICES**

**Energy Assistance:**

The 2023-2024 energy assistance season began on **October 3<sup>th</sup>, 2023.**

Community Services will continue to conduct phone appointments with North Haven residents on Tuesdays and Wednesdays from 9am-12pm, and off times as needed.

To date, **199** applications have been completed.

5. New Business:

a.) Director's Report:

**2023 Annual Holiday Season of Giving Program**

**Holiday Food Distribution:** Holiday food pickup took place on Thursday, December 21<sup>st</sup> from 10-11am in the main gym at the Recreation Center, 7 Linsley St. (next to Town Hall Annex). Residents were guided around the gym to pick out their turkey (or ham if available), a preassembled bag of traditional holiday food, sides, bread and a pie. **78 families** received Holiday food this year (compared to 94 last year). (95 signed up, 17 no shows)

**Holiday Toy Distribution:** Christmas toy distribution took place from December 11<sup>th</sup> – December 18<sup>th</sup>. Families were given 30-minute appointments to select toys for their children.

Parent(s)/guardians were able to select up to 8 items per child or select \$50 worth of gift cards for each child. **44 families (88 children)** took part in the program this year. 20 families were **new**. 31 families (48 children) participated in 2022. 34 families (65 children) in 2021. 44 families (86 children) in 2020.

b.) Finance Report: Rich Monico indicated that Community Services and Senior Center is tracking fine.

**SENIOR CENTER**

Mr. Monico shared with the commission that the Senior Center ordered a new van and will arrive in one year.

6. Public Comment:

None.

7. Adjournment:

Donna Malley made a Motion to Adjourn, seconded by Michael Nappe. The meeting was adjourned at 5:50p.m.

The next meeting will take place on Tuesday, March 5<sup>th</sup>.