



**APPROVED MEETING MINUTES FOR THE  
COMMUNITY SERVICES COMMISSION REGULAR MEETING HELD ON  
TUESDAY, JANUARY 4, 2022**

A meeting of the Community Services Commission was held on Tuesday, January 4<sup>th</sup>, 2022.  
The meeting was called to order at 5:30pm.

Attendance:

Present: Ron Bathrick, Donna Malley, Michael Nappe, Kim Rossi, Michelle Spader, Robin Wilson

Absent: Edward J. Swinkoski, Director of Community Services and Recreation  
Kristen Brandt, Mary Anne Hardy

Staff: Carla Picard, Secretary

1. Acceptance of Minutes of the meeting held on December 7, 2021 meeting:

Michelle Spader made a motion to accept the Minutes of December 7, 2021, seconded by Robin Wilson.

2. Election of Officers:

First Selectman Michael Freda was present to address three orders of business: entertaining a nomination for Chairman, Vice Chairman and Secretary for the Community Services Commission.

Robin Wilson made a motion to nominate Ron Bathrick as Chairman, seconded by Michael Nappe. Ron Bathrick made a motion to nominate Michael Nappe as Vice Chairman, seconded by Michelle Spader.

Michelle Spader made a motion to nominate Donna Malley as Secretary, seconded by Kim Rossi. All were in favor of these nominations for Chair, Vice Chair and Secretary.

3. Correspondence:

None.

4. Old Business:

**Energy Assistance:**

The 2021-2022 energy assistance season started on **Tuesday, October 5<sup>th</sup>, 2021**. Community Services will continue to conduct phone appointments with North Haven residents on Tuesdays and Wednesdays from 9am-12pm. As successfully done last year, all paperwork for signature and required documents will be

requested and processed following the residents' phone appointments. *Clearly marked pick up and drop off boxes are located outside of the Town Hall Annex building.*

Currently have completed 182 applications. **183** applications were completed last season.

#### 5. New Business:

- a. Director's Report: No Director's report was given, however commissioners were welcomed to ask questions.

**2021 Holiday Food Distribution:** Holiday food pickup took place on Friday, December 17<sup>th</sup> from 12-1pm in the main gym at the Recreation Center, 7 Linsley St. (next to Town Hall Annex). Residents were guided around the gym to pick out their turkey or ham, a preassembled bag of traditional holiday food and a pie.

94 families received Holiday food this year (compared to 68 last year). 107 signed up, 13 no shows.

#### **2021 Holiday Gift Card Pickup:**

Community Services distributed gift cards by appointment to eligible households once again this holiday season. Gift card pick-up appointments took place from Monday, December 6<sup>th</sup> through Wednesday, December 17<sup>th</sup>

34 families (65 children) participated in the 2021 holiday gift card distribution, compared to 44 families (86 children) in 2020.

#### 6. Public Comment:

None.

#### 7. Adjournment:

Michelle Spader made a Motion to Adjourn, seconded by Kim Rossi. The meeting was adjourned at 5:46p.m.

The next meeting will take place on Tuesday, March 1<sup>st</sup>.