



**APPROVED MEETING MINUTES FOR THE  
COMMUNITY SERVICES COMMISSION REGULAR MEETING HELD ON  
TUESDAY, DECEMBER 7, 2021**

A meeting of the Community Services Commission was held on Tuesday, December 7<sup>th</sup>, 2021.  
The meeting was called to order at 5:30pm.

Attendance:

Present: Ron Bathrick, Kristen Brandt, Mary Anne Hardy, Donna Malley, Michael Nappe,  
Christine Orris, Michelle Spader, Robin Wilson.

Absent: Edward J. Swinkoski, Director of Community Services and Recreation  
Kim Rossi

Staff: Carla Picard, Secretary

1. Acceptance of Minutes of the meeting held on September 7, 2021 meeting:

Christine Orris made a motion to accept the Minutes of September 7, 2021, seconded by Robin Wilson.  
Due to lack of quorum at the October 5<sup>th</sup> meeting, there were no official meeting minutes to approve.

Before getting into Old Business, Ron Bathrick took a moment to recognize and thank Christine Orris for her years of consistency and service as commissioner, and wished her the best of luck in her retirement and future endeavors. Chris then took a moment and said a few words, thanking the Commission and sharing her plans of retirement.

2. Correspondence:

None.

3. Old Business:

**Energy Assistance:**

The 2021-2022 energy assistance season started on **Tuesday, October 5<sup>th</sup>, 2021**. Community Services will continue to conduct phone appointments with North Haven residents on Tuesdays and Wednesdays from 9am-12pm. As successfully done last year, all paperwork for signature and required documents will be requested and processed following the residents' phone appointments. *Clearly marked pick up and drop off boxes are located outside of the Town Hall Annex building.*

Currently have completed 148 applications. **183** applications were completed last season.

**2021 Thanksgiving Food Distribution:** Thanksgiving food pickup took place on Friday, November 19<sup>th</sup> from 12-1pm in the main gym at the Recreation Center, 7 Linsley St. (next to Town Hall Annex). Residents were asked to present their photo ID and sign their application upon arrival. Residents were guided around the gym to pick out their turkey, a preassembled bag of traditional Thanksgiving food and a pie. 76 families received Thanksgiving food (82 last year).

4. New Business:

- a. Director's Report: No Director's report was given, however commissioners were welcomed to ask questions.

**2021 Holiday Food Distribution:** Holiday food pickup will take place on Friday, December 17<sup>th</sup> from 12-1pm in the main gym at the Recreation Center, 7 Linsley St. (next to Town Hall Annex). Residents will be asked to present their photo ID and sign their application upon arrival. Residents will be guided around the gym to pick out their turkey (or ham if available), a preassembled bag of traditional holiday food and a pie. 76 families received Holiday food last year. Residents have been able to sign up starting November 1<sup>st</sup> (at the same time they sign up for Thanksgiving food). Currently 83 families have signed up.

**2021 Holiday Gift Card Pickup:**

Community Services will be distributing gift cards by appointment to eligible households *in lieu of toy selection* again this holiday season. Gift card pick-up appointments have begun and will continue through Christmas.

The usual registration requirements will apply. When residents call to register, they must provide names of each of the children residing in the home, ages and school they attend. They will be asked to share the type of hardship benefit they receive, and will be asked to provide proof of hardship at the time of appointment. They will also be asked to present birth certificates for each child in the household and a valid driver's license. Parent(s)/guardians will be able to select up to three \$10 gift cards for every child (18 and under) living in the home. 44 families (86 children served) participated in the holiday toy selection program last year. So far 25 families have signed up.

5. Public Comment:

None.

6. Adjournment:

Donna Malley made a Motion to Adjourn, seconded by Christine Orris. The meeting was adjourned at 5:47p.m.

The next meeting will take place on Tuesday, January 4<sup>th</sup>.