

Board of Police Commissioners  
Regular Meeting  
October 27, 2020  
Police Headquarters  
8 Linsley Street  
6:00 p.m.

Chairman Larry Lazaroff called the meeting to order at 6:00 p.m.

Present: Chairman Larry Lazaroff, Vice Chairman Robin Wilson, Commissioners Alden Mead, Marc Calafiore and Bob Hannon

Others present: Police Chief Kevin Glenn and Deputy Police Chief Stanley Lofquist

Chairman Lazaroff asked for a correction to the minutes of the September 22, 2020 meeting. On page three, chapter two, it is written Chief Glenn. It should read, Deputy Chief Glenn.

Chairman Lazaroff asked for a motion to approve the amended minutes of the September 22, 2020 meeting both Regular and Executive session. Commissioner Calafiore made the motion to approve the amended minutes, seconded by Vice Chairman Wilson. There was no discussion. All were in favor.

**Correspondence:**

Chief Glenn received a Thank You letter from Charles Sherwood, Director of the South-Central Criminal Justice Association for allowing Detective Michael DiCocco to participate in a recent oral board testing.

**Chairman's Report:**

Chairman Lazaroff reported there is a new chain of command in the department and acknowledged Chief Glenn, Deputy Chief Lofquist, Captain Stavrides, Lieutenant Woznyk and Sergeant Martin and wished them all the best in their new positions.

Chairman Lazaroff reported he attended a Police Retirement Board meeting recently and the pension fund is doing well.

Chairman Lazaroff spoke of a recent rally through town last week and stated everything went smooth.

Chairman Lazaroff stated with Halloween just a few days away and the upcoming election, he requests all motorists to drive with caution.

Chairman Lazaroff again reminds everyone to lock their vehicles at all times.

**Walter T. Berniere Scholarship:**

Chief Glenn reported he did not receive any requests for consideration this month.

**Chief's Report:**

Chief Glenn opened with a PSA regarding the upcoming Halloween weekend. Chief asked residents to follow the Department of Public Health guidelines regarding Halloween safety. Chief Glenn reminds residents and motorists to be aware of extra foot traffic on Halloween. For trick or treating, wear bright colors, use flashlights, cross streets at crosswalks only, and supervise children at all times.

Chief Glenn spoke of a recent Drug Take Back event last Saturday at Fire Headquarters. Five large containers of unwanted prescription drugs were received. Chief Glenn reminds every one of the drug drop box located in the Police Department lobby. The drug box is available to the public for disposal of unwanted drugs 24/7 with no questions asked.

Chief Glenn reported that and Officer Dahlstrom and his K9 partner Cyrus are doing well in their second week of training. This training is a 16-week session and the anticipated graduation date is expected around January 21, 2021.

**Budget:**

Chief Glenn reported that the budget is performing well and staying within his expectations. Chief advised the Board that they may see several lines inflated this year due to an increase of staffing for two major storms assisting with the clean up and traffic control for Public Works.

Several protests this year have also created an increase in staffing as well as added required training due to cancellations because of the Covid outbreak in March. Chief Glenn stated he is confident that the budget will remain under at the end of this fiscal year.

Chief Glenn advised the Board that his budget request for the next fiscal year is due to the Finance Department on December 7<sup>th</sup>. Chief advised the Board that if they have any items that they would like to see added or removed from the budget that they provide it to him at the next Commission meeting.

The budget workshop is scheduled for February 17<sup>th</sup>, 2021 at 8:30 p.m. Chief commented that the Board was present at last year's budget workshop and asked that they participate again.

**Uniformed Services/Investigative Services**

No robberies were reported since last month's Police Commission meeting.

Five burglaries with forced entry were investigated.

Two non-fatal overdoses were reported. Narcan was administered in both incidents.

Officers responded to 11 vehicle burglaries and three stolen vehicle incidents. Two of the three stolen vehicles were unlocked with the keys inside. Chief asks residents to lock their vehicles at all times and remove keys and key fobs.

**Traffic/Uniformed Services**

A signage request was received from residents of Sheffield Drive. These residents are requesting “No Parking” signs in the cul de sac to deter vehicles from parking throughout the evening hours.

After discussion, Chairman Lazaroff asked for a motion to place “No Parking from Dusk to Dawn” signs at the cul de sac on Sheffield Road. Commissioner Hannon made the motion, seconded by Vice Chairman Wilson. All were in favor. There was no further discussion.

A second signage request was received asking for a stop sign to be placed at Horseshoe Hill and Cloudland Road, as well as a stop sign be placed at Fortune Drive at Cloudland Road. After a brief discussion Chairman Lazaroff asked for a motion to place a stop sign at Horseshoe Hill Road at Cloudland Road and a stop sign at Fortune Drive at Cloudland Road. The motion to install the two stop signs was made by Vice Chairman Wilson, seconded by Commissioner Calafiore. All were in favor, there was no further discussion.

A request was received from the Old Orchard Road committee asking for a road closure on Halloween from the hours of 5:00 p.m. through 10:00 p.m. allowing the neighborhood children to have a safe Halloween celebration. After a discussion, Chairman Lazaroff asked for a motion to close Old Orchard Road on October 31<sup>st</sup>, from 5:00 - 10:00 p.m. The motion was made by Commissioner Hannon, seconded by Commissioner Mead. All were in favor. There was no further discussion.

With nothing further, Chairman Lazaroff asked for a motion to adjourn for the purpose of moving to Executive Session to discuss personnel matters. The motion to adjourn was made by Vice Chairman Wilson, seconded by Commissioner Hannon. The time was 6:16 p.m.

At 6:38 p.m. the Board returned to Regular Session. Chairman Lazaroff asked for a motion to hold a Special Meeting on November 9, 2020 for the purpose of interviewing Patrol Officer candidates. The motion was made by Vice Chairman Wilson, seconded by Commissioner Mead. All were in favor.

With nothing further, Chairman Lazaroff asked for a motion to adjourn. The motion to adjourn was made by Commissioner Hannon, seconded by Vice Chairman Wilson. All were in favor. The time was 6:39 p.m.

Respectfully submitted,

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Secretary, Marc Calafiore