

Board of Police Commissioners  
Regular Meeting  
March 26, 2024  
6:00 p.m.  
8 Linsley Street  
Police Headquarters

At 6:00 p.m. Chairman Larry Lazaroff called the meeting to order.

Present: Chairman Larry Lazaroff, Vice Chairman Robert Hannon, Commissioners Alden Mead and Robin Wilson.

Absent: Commissioner Marc Calafiore

Others present: Chief Kevin Glenn and Deputy Chief Andrew Stavrides

The first order of business was the swearing in of Patrolman Tim Castelli.

Chairman Lazaroff administered the police officer oath to Tim Castelli. Castelli's father pinned on his badge. The meeting then paused briefly to allow for photos.

Chairman Lazaroff asked for a motion to approve the minutes of the February 27, 2024 meeting Regular and Executive session. Motion made by Commissioner Wilson second by Vice Chairman Hannon. There was no further discussion. All were in favor.

### **Correspondence**

Chairman Lazaroff reported that no correspondence was received this month.

### **Chairman's Report**

Chairman Lazaroff reminded residents to lock their vehicles and homes at all times.

Chairman Lazaroff stated with the warmer weather approaching to please be aware of the added presence of pedestrians and bicyclists.

### **Chiefs Report**

Chief Glenn reported that the budget at the end of February was at 6.36% and under his self-imposed monthly spending. Chief Glenn stated overtime is still tracking a little high due to understaffing in the telecommunications center. Chief stated there are currently two full time dispatchers in training. When their training is complete, the telecommunications center will be fully staffed which will help with overtime costs.

Chief stated that the training line is running high this month and advised the Board to refer to the detailed report given to them. Chief stated he will not cut back on training.

The Town Budget Hearing is scheduled for April 9<sup>th</sup> at 7:00 p.m. at the High School. Chief Glenn stated he anticipates some public comment opposed to the proposed police budget. He encouraged the Board members to attend and speak on behalf of the Department in support of his budget requests.

The annual Town Meeting is scheduled for May 13<sup>th</sup>, what is presented that night will go to referendum on May 21<sup>st</sup>.

### **Personnel**

The three newest recruits are in the final stages of field training and are expected to be patrolling on their own in mid-April.

Officer Joe Schwab, a certified police officer from New Haven, sworn in in January, has completed a three-week field training. Officer Schwab is patrolling on his own now and doing a great job.

Recruit Torres is in the Police Academy and expected to graduate July 15<sup>th</sup>. After twelve weeks of field training she should be patrolling on her own in October.

One Officer recently retired from an injury. Officer Castelli who was sworn in tonight, a certified police officer from Cheshire will fill that empty slot. Castelli should be on his own after field training by May 1<sup>st</sup>.

One officer is out on a long-term injury and should be returning sometime in April.

Uniformed Services had another busy month in February.

Calls for service continue to be higher than the last two years.

Motor vehicle stops are also higher than the last two years.

Larcenies are still trending high and Chief Glenn stated the department is still increasing staffing during the overnight hours. Most of the additional staffing is being paid with a grant and the remainder is from the police operational budget.

The Investigative Services Division has had another busy month in February. Chief Glenn briefed the Board on some notable arrests that have been recently made. Chief Glenn stated that although the Investigative Services Unit is down one position, they continue to do a great job.

Chief reported that the new Bike Unit will be deployed in the shopping districts soon.

**Traffic**

Chief Glenn stated he is still waiting for the Department of Transportation to respond to his request for the placement of two speed signs, one on Quinnipiac Avenue and a second speed sign on Clintonville Road. Both are state roads and therefore the placement requires approval from the DOT.

Chief Glenn is also waiting for a response from the Department of Transportation in regards to his letter drafted last month asking for a re-evaluation of the levels of priority and response times for repairs/service to some specific traffic lights in town.

**Training**

Chief Glenn advised the Board to refer to their packets for the list of a substantial amount of training.

One notable training Chief did speak of briefly was a department wide Active Shooter/ Active Threat training last month. The instructors were members of the SWAT team. This training was an eight-hour course and all officers attended. This training is very important and officers complete it once a year.

Two Officers were recently disciplined and after an Internal Affairs investigation. Both officers have filed a grievance. Chief Glenn stated he is awaiting word from Department of Labor on a hearing date.

**Walter T. Berniere Scholarship**

Chief reported no requests for consideration were received this month

With nothing further, Chairman Lazaroff asked for a motion to adjourn to move to Executive Session. The motion was made by Vice Chairman Hannon, second by Commissioner Mead. There was no further discussion. All were in favor. The time was 6:22 p.m.

At 6:31 p.m. the Board returned to Regular Session. Chairman Lazaroff asked for a motion to move the next meeting of the Board of Police Commission from April 23<sup>rd</sup> to April 30<sup>th</sup>. Motion made by Commissioner Mead, second by Commissioner Wilson.

With nothing further Chairman Lazaroff asked for a motion to adjourn. The motion to adjourn was made by Commissioner Mead, second by Vice Chairman Hannon. All were in favor. The time was 6:31 p.m.

Submitted,

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Chief Kevin Glenn

Minutes by P. Claflin