



North Haven Public Schools

North Haven, Connecticut 06473

North Haven Public School
Board of Education Meeting
Meeting/Minutes

Thursday, September 12, 2019, 6:30 p.m.

Attendance: Anita Anderson, Wesley O'Brien, Randi Petersen, Jennifer Cecarelli, Dorothy Logan, Goldie Adele, Amanda Gabriele, Joseph Solimene, Zoe Burns, Student Representative, Jen Stewart, Director of Student Services, Pamela Mangini, Director of Finance, Operations and Human Resources, Melinda McKenna, Assistant Superintendent, and Patrick Stirk, Superintendent of Schools

Absent: Bryan Bogen

I. Consent Agenda

- A. August 8, 2019 Minutes
- B. Resignation of:
 - Leslie Fazzuoli, Special Education Teacher, NHMS
 - Anne Sagnella, Kindergarten Teacher, Ridge Road

Motion: To approve all items on the Consent Agenda

Approved

MOVED: Amanda Gabriele
SECOND: Dorothy Logan
AYE: 7
NAY: 0
ABSTAINED: 1

Anita Anderson Abstained, as she was not in attendance last month

II. Board of Education Student Representatives Reports

Information Item

Zoe reported:

- Faculty and students are settling in since the opening of school
- Open House at NHHS is September 18, 2019
- Getting ready for student elections
- Fall Sports have begun
- Senior College Meetings have begun

III. Report of the Board of Education Chairperson or Designee

Mrs. Anderson started her comments by congratulating Amanda Gabriele on receiving the Beacon Award, which is a great honor. It awards a few outstanding individuals who selflessly step up to help fulfill the shoreline community's promise as a place of opportunity, wellbeing, and safety for all. Mrs. Anderson also congratulated Dr. Wesley O'Brien on the birth of his first grandchild.

Mrs. Anderson welcomed everyone to the the 2019-2020 school year. Commended the district administrators for their work in getting ready for the new school year. Mrs. Anderson welcomed Jen Stewart, Director of Student Services. The opening of School was a success.

- IV. Unfinished Business
- V. New Business
- VI. Reports of Standing Committees:

1. ACES Information Item

Mrs. Logan reported:

- ACES held their first meeting
- ACES received their annual report
- Lederhill and Wintergreen Magnet Schools have opened successfully

2. Curriculum, Instruction, and Planning Information Item

Dr. O'Brien reported:

- Curriculum, Instruction and Planning met earlier this evening
- Discussion of the NHHS field trip to Toronto, which they are recommending approval of the Board, and would like to do that ASAP, so that students can begin getting passports as well as fundraising for this trip.
 - a. Approval of NHHS Music Department field trip to Toronto, Canada for performances at Toronto Centre for the Performing Arts

Motion: to approve the NHHS Music Department field trip to Toronto, Canada for performances at Toronto Centre for the Performing Arts April 23-26, 2020 Approved

MOVED: Wesley O'Brien
SECOND: Randi Petersen
AYE: 8
NAY: 0
ABSTAINED: 0

There was further discussion regarding this field trip regarding passports, and fundraising. Mrs. Cecarelli suggested administrators looking into the passport process for international student travelers, as well as undocumented students.

3. Finance and Operations Information Item

Finance and Operations did not meet this evening due to a lack of quorum.

4. Middle School Building Committee Information Item

Mr. Adele reported:

- NHMS Main Gym is ready and can be used
- NHMS Auxiliary Gym is not ready. Expected to be ready October 1, 2019
- Reviewed and paid outstanding invoices
- Would like to invite Gary Johns to one of our October BOE Meetings to give an overview
- Fences around fields too high, making adjustments to make them one foot lower
- Next Meeting is scheduled for September 16, 2019

5. North Haven Education Foundation Information Item

Mr. Solimene reported:

- Meeting held on September 11, 2019
- Focused on College Prep Seminar in the Spring for students and families that the Foundation would like to sponsor.
- Trivia Night at J Roos on October 27, 2019 at 7 p.m. sponsored by the NHEF

6. Policy

Information Item

Mr. Stirk stated that Policy Committee met this evening and covered a lot, including Student Discipline, Administration of Student Medication and Confidentiality and Access to Education Records. They will be brought before the Board next month for the first read.

- a. Approval of Policy 4112.5 Security Check/Fingerprinting
- b. Approval of Policy 4112.52/4212.54 - Criminal History Record Information (CHRI)

Motion: to approve Policies 4112.5 Security Check/Fingerprinting and Policy 4112.52/4212.54 Criminal History Record Information (CHRI)

Approved

MOVED: Joseph Solimene
SECOND: Dorothy Logan
AYE: 8
NAY: 0
ABSTAINED: 0

Mrs. Anderson stated that she will be reviewing the Standing Committees and if a Board member wants to get on a certain committee to please let her know.

7. PTA Council

Information Item

Mrs. Gabriele reported that the next PTA Council Meeting is scheduled for September 23, 2019

VII. Staff Communications

A. Superintendent's Report

Information Item

Mr. Stirk thanked the families for understanding the late change in the district calendar with regards to this past Monday, September 10, 2019 for the Primary Elections.

1. Security Update

Information Item

Mr. Stirk reported:

- The district is looking to put in place a three year phase in plan which will update all of our servers and provide updates to all of our schools as well. Mr. Stirk stated that although our schools are very safe at this point, it is important to continue to research and keep up to date in the trends in security.
- This year the district is developing an aligned Pre-K through Grade 12 focusing on student success for life learning, and work beyond school. A committee is being formed to develop a community vision. Email was sent to the community and families regarding this and it is called Thought Exchange, where everyone can share and build upon other's ideas.
- Administrator's Retreat this year focused on Professional Work Behavior, learning how certain behaviors can help us and how some can put up barriers in being successful in our work. Each Administrator completed a workplace inventory, which was very telling and surprising with some of the results. Administrators will be working on these behaviors throughout the year hoping to become more cognizant of our behaviors.
- SBAC scores are in and within our DRG, North Haven is 5th in Language Arts, and 7th in Math this year, which is quite impressive. This is out of 24 schools.

B. Assistant Superintendent's Report

Information Item

Mrs. McKenna reported:

- SBAC parent reports will be mailed out September 20, 2019
- Mrs. McKenna and Jen Stewart submitted a grant to the State Department of Education for a Primary Mental Health Grant, focusing on students grades K-3. She will keep the Board posted if this grant is received
- Mrs. McKenna submitted another grant to help offset summer school costs. Again, the Board will be kept posted if these grants have been approved
- Title I, II, III, and IV Consolidated Grants are also being submitted, as they are every year.

- Lisa Ball-Goodrich and Melissa Wong, NHHS Science Teachers who applied at the beginning of the summer and were selected to attend a work session in Washington DC in the summer around the next generation science standards. They brought back very valuable information they shared with the entire science department. Mrs. McKenna thanks them for taking time out of their summer and attending this.

C. Director of Student Services Report

1. Special Education Update

Information Item

Mrs. Stewart reported:

- NHHS Counselling Department sent home a newsletter to parents regarding Colleges visiting NHHS
- Freshman Parent Seminar on September 25, 2019
- October 10th is the Pay for College Seminar
- College Seminar at the Oakdale at the end of October
- Mrs. Stewart and Mr. Stirk met with Mrs. Hatton regarding a support network for Special Education parents.
- Preparing her bi-monthly newsletter to the Special Education staff regarding highlighting department plans, legal updates and student outcomes
- Preschool (ECAT) is up for accreditation this year and is due in March 2020

D. Director of Finance and Operations

1. Director of Finance and Operations Report
2. Fiscal Year 2019-2020

Information Item

Information Item

Mrs. Mangini reported:

- Completed the Educational Finance System Report
- Completed other State Reports that were due
- Attended the RFP Training in Hartford for our Food Management Company
- Auditors will begin next week
- Fine tuning the 2018-2019 funds
- Developing a booklet for planning the 2020-2021 Budget
- Planning an October 4th Secretaries Meeting
- Carefully monitoring the 2019-2020 budget - made some small insignificant transfers
- Mrs. Mangini meets every Friday with Mrs. Stewart regarding the Special Education accounts. They are monitoring those accounts closely.

VIII. Public Comments

- Kim Cohen - commented regarding the "Thought Exchange" and thought it was a wonderful idea, the college information nights, and also suggested that someone contact the NHEF for funding for the Toronto Field Trip.

IX. Future Agenda Items

Discussion Item

X. Executive Session - for matters of personnel

Motion: to go into executive session at 7:22 p.m. for matters of personnel, the proposed evaluation structure for the Superintendent of Schools and invite Patrick Stirk, Superintendent of Schools into Executive Session

Approved

MOVED: Amanda Gabriele
 SECOND: Dorothy Logan
 AYE: 8
 NAY: 0
 ABSTAINED: 0

XI. Adjournment

Motion: To adjourn at 8:05 p.m.

Approved

MOVED:	Amanda Gabriele
SECOND:	Randi Petersen
AYE:	8
NAY:	0
ABSTAINED:	0

Respectfully submitted,

Anita Anderson
Chairperson