



North Haven Public Schools

North Haven, Connecticut 06473

North Haven Public School
Board of Education Meeting
Meeting/Minutes

Wednesday, June 12, 2019, 6:30 p.m.

Attendance: Anita Anderson, Wesley O'Brien, Randi Petersen, Bryan Bogen, Jennifer Cecarelli, Dorothy Logan, Goldie Adele, Amanda Gabriele, Joseph Solimene, Pamela Mangini, Director of Finance and Operations, Melinda McKenna, Assistant Superintendent, Patrick Stirk, Superintendent of Schools

I. Consent Agenda

- A. May 9, 2019 Minutes
B. Retirements of:

- Michael Proto, Special Education Teacher at NHHS
- Kristine Blauvelt, Intervention Teacher at NHHS
- Marcia K. Brown, PE/Health Teacher at Montowese Elementary School
- Adrienne Macdonald, Grade 2 at Clintonville Elementary School

C. Resignation of:

- Dana Corriveau, Director of Student Services

D. Maternity Leave:

- Kristin Messina, Grade 1 Teacher at Green Acres Elementary School
- Maisie Krischtschun, Special Education Teacher at NHMS
- Krista Kaplan, Grade 8 Social Studies Teacher at NHMS

Motion: To approve the items on the Consent Agenda

Approved

MOVED: Randi Petersen
SECOND: Jennifer Cecarelli
AYE: 9
NAY: 0
ABSTAINED: 0

Mrs. Logan congratulated all of the retirees, thanked them for their service in North Haven and wished them well.

II. Board of Education Student Representatives Reports

Information Item

Zoe reported:

- Junior class had last Class Officer Meeting trying to decide on fundraisers for next year
- Honor Guard members are preparing for graduation
- Final Exams underway

Mrs. Anderson congratulated Tim on his upcoming graduation and presented him with a card

Tim reported:

- Graduation Rehearsal today and tomorrow
- Graduation is Thursday, June 13, 2019 and will be held indoors
- Tim thanked the Board for the opportunity to serve as a Student Representative

III. Report of the Board of Education Chairperson or Designee

Mrs. Anderson reported:

- Graduation will be June 13, 2019 at 4 p.m.
- Wished the Class of 2019 all the best on their graduation
- Wished all a very relaxing summer

IV. Unfinished Business

V. New Business

VI. Reports of Standing Committees:

1. ACES

Information Item

Mrs. Logan reported:

- Retired teachers were all acknowledged
- Leeder Hill School will be ready to open. The ribbon cutting is scheduled for September 12, 2019
- Wintergreen Magnet School @ the old Gateway School starting in September
- Survey being taken to see if there is a need for training of paraprofessionals, Lunch Aides, Bus Monitors, etc.

2. Curriculum, Instruction, and Planning

Information Item

Dr. O'Brien reported that there was no June meeting.

a. Approval of NHHS Cheerleading Field Trip To Warwick, RI
August 19-22, 2019

Motion: to approve the NHHS Cheerleading field trip to Warwick, RI August 19-22, 2019. This motion was discussed and approved contingent upon getting more information such as the itinerary details, and completed field trip forms are submitted to Mr. Stirk.

Approved

MOVED: Wesley O'Brien
SECOND: Amanda Gabriele
AYE: 9
NAY: 0
ABSTAINED: 0

3. Finance and Operations

Information Item

Mr. Bogen reported:

- Monitoring accounts
- deficit balance should be offset by the EXCESS Cost Grant
- Mrs. Mangini is meeting regularly with the Town Finance Office every month to be sure the Town and BOE are on the same page
- Insurance numbers have not come in yet, but will be presented at the next BOE Meeting

4. Middle School Building Committee

Information Item

Mr. Adele Reported:

- Approval of Invoices
- Update on all minor projects
- Update of the NHMS Gym Floor
- The next meeting is on June 24, 2019 at 8:15 a.m.
- Mr. Adele was asked to invite Mr. Johns to an upcoming BOE Meeting to give the Board and update and answer questions the Board may have.

5. North Haven Education Foundation Information Item

Mr. Solimene reported:

- The NHEF raised approximately \$23,000 from the Annual Spelling Bee

6. Policy Information Item

- Mr. Stirk reported that the Policy Committee met this evening and continued to review the 5000 series of the policies, discussing any modifications needed to fit North Haven.

7. PTA Council Information Item

Mrs. Gabriele reported:

- Presentation from the Boys and Girls Club for the possibility of them operating out the Hope Christian Church

Staff Communications

A. Superintendent's Report Information Item

1. North Haven Lions Club - Connecticut Lions Eye Research Foundation
Lions Eye Health Program Agreement Information Item

Mr. Stirk reported:

- North Haven has signed a Memorandum of Agreement with the North Haven Lion's Club for the Vision Screening, which North Haven has done for the past four years.

2. Update on NHHS Assistant Principal Search Information Item

Mr. Stirk reported:

- Mr. Stirk officially welcomed Mr. Patrick Lawrence as the newly appointed Assistant Principal at NHHS. Mr. Stirk reported that Mr. Lawrence is currently a Lead Teacher at Wilbur Cross High School for the Art Department

3. NHHS Student Breakdown Information Item

Mr. Stirk reported:

- Mr. Stirk gave the Board some preliminary numbers regarding the student breakdown at NHHS. He and Jenn Kozniowski will continue to monitor these numbers and report back to the Board with more definitive numbers.

Mr. Stirk thanked the Board of Education for all of their support over the last few months during his transition into the position of Superintendent.

Mr. Stirk reported that the district has also named Jen Stewart as Interim Director of Student Services for the 2019-2020 school year. Mrs. Stewart is currently our Grade 6-12 Special Education Coordinator. She will begin in this new position July 1, 2019

Mr. Stirk also reported that Montowese has had to open up an additional Kindergarten class for the upcoming school year due to high enrollment.

Mrs. Stirk reported that the July Board of Education Meeting will be cancelled, however a Special Board of Education meeting needs to be scheduled within the next week or two to address computer leases as well as a new fingerprinting policy that will need the Board's approval.

B. Assistant Superintendent's Report Information Item

Mrs. McKenna reported:

- Textbook update - Earlier this year Ms. Metz came to the Curriculum Committee to discuss textbooks for the AP Government class. Unfortunately the textbook they discussed is no longer available. The committee has come back together to choose a different text book for that class. Cost has not changed at all, just a different book purchased.
- Curriculum and Instruction will not meet in July but will need to meet some time in August.

C. Director of Finance and Operations

1. Director of Finance and Operations Report

Information Item

Mrs. Mangini reported:

- working on an annual bid/contract list, which will be available by September, and annually after that.
- Jenn Kozniwski and Mrs. Mangini are opening up the AV Equipment System bid this week
- 2019-2020 Purchase Order financial system has been opened for the schools to begin purchasing so orders are fulfilled for the beginning of school

2. Fiscal Year 2018-2019

Information Item

3. Transfer of Funds Process

Information Item

Mrs. Mangini stated that she will prepare a list of transfers of funds as the year comes to an end.

VII. Public Comments

VIII. Future Agenda Items

Information Item

- Update field trip forms - Policy
- Boys and Girls Club come to present to the Board

IX. Executive Session - for matters of personnel

Motion: to move into executive session at 7:05 p.m.

Approved

MOVED: Wesley O'Brien
SECOND: Randi Petersen
AYE: 9
NAY: 0
ABSTAINED: 0

Returned to public session at 7:55 p.m.

X. Adjournment

Moved to Adjourn at 7:55 p.m.

Approved

MOVED: Bryan Bogen
SECOND: Randi Petersen
AYE: 9
NAY: 0
ABSTAINED: 0

Respectfully submitted,

Anita Anderson
Anita Anderson
Chairperson