



North Haven Public Schools

North Haven, Connecticut 06473

North Haven Public Schools
Ad Hoc District Athletic Committee
5 Linsley Street
North Haven, CT 06473

Minutes

Wednesday, October 25, 2023, 6pm (Meeting Rescheduled from Original Date of October 2, 2023)

Committee Members Present: Board Chairman: Ronald Bathrick, AD Hoc Committee Chair Randi Petersen, Board Representatives: Goldie Adele and Marie Delvin

North Haven Public Schools Staff Present: Superintendent: Patrick Stirk, Athletic Director: Steven Blumenthal, Interim Chief Operating Officer for Business and Operations: Christian J. Strickland,

Community Members Present: None

Meeting was called to order at 6:10 pm by Randi Peterson

I. Purpose of Committee

Ms. Peterson opened the meeting and reviewed that the purpose of the Ad-Hoc Committee is to review NHPS BOE #3515 in terms of usage fees for grounds and buildings.

II. Review of current Policy #3515 - Community Use of School Facilities

A continued discussion by the committee was held on North Haven Public Schools Policy #3515 in reference to the community use of school facilities. The

discussion focused on how usage can impact the NHPS Board of Education budget from both a personnel and facility upkeep perspective.

Mr. Strickland presented a brief analysis of cost and invoices collected by NHPS over the past five years to assist the committee. This was done to respond to questions from the committee from the previous meeting on September 13, 2023.

Mr. Strickland's analysis showed that it is difficult for the committee to determine based on this data to the impact that the Covid 19 era had on facility rental usage that occurred during the spring of 2020, the entire year of 2020 - 2021, and the eventual rolling back of restrictions that occurred 2021 - 2022 school year.

Mr. Blumenthal shared observations that overall field usage (turf and others) while being used, were not substantial in overall total money included.

The point was clarified that usage forms need to be checked for Fire Department and Police Department and other requirements for usage and safety.

Superintendent Stirk provided the exemplar form from Shelton Public Schools for building usage that highlighted responsibilities for the renter to complete. (Copy of form provided at meeting to all participants) All additional requirements based on the number of participants are the responsibility of the renter.

Mr. Bathrick remarked if multiple renters are using a facility there will need to be oversight for combined numbers of the group.

Ms. Peterson inquired about exploring additional information on security fees.

It was recommended that the usage application fee be created for each group within the policy.

It was recommended that we get a deposit non-refundable of 50% prior to the usage of the group.

It was recommended that it be added that no changes or alterations to school property would be made without approval from school staff on duty at the time.

It is was stated that consideration should be given for maintenance and eventual replacement of the turf field

Update the usage form.



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Ms. Peterson recommended that usage fees can be adapted over the course of this year as athletic facility upgrades are completed in preparation for the 2024 - 2025 school year.

The committee decided that in preparation for the November BOE Meeting a draft updated Rental Usage application be created for a first read of the updated application.

Mr. Bathrick clarified that the drafted form would need to be introduced at the November meeting in an effort to possibly vote at the December meeting.

The committee set a date of December 6 for their next meeting at 6:00 pm. At this meeting the committee will continue to assess prices for usage of the facilities.

Mr. Bathrick inquired as to the specific account lines that the money collected from rental and usage fees.

Ms. Peterson concluded the committee meeting at 7:05pm.

Minutes respectfully submitted

Christian J. Strickland