

March 17, 2020

Effective immediately, the Engineering Department will only accept applications for Excavation Permit's (covering all proposed work within the Town Right-of-Way) via email, regular mail, or through limited in-person appointments. Applicants looking to apply remotely shall conform to the following:

- Download the Excavation Permit application package from the Engineering Page on the Town's Web Site
[http://www.northhaven-ct.gov/government/town_departments/departments_\(e_-_1\)/notice_regarding_temporary_digital_processing_of_excavation_permits.php](http://www.northhaven-ct.gov/government/town_departments/departments_(e_-_1)/notice_regarding_temporary_digital_processing_of_excavation_permits.php)
- Complete the permit application in full, scan, and email to the Town Engineer at Bevilacqua.andrew@town.north-haven.ct.us. If you do not have an insurance certificate or bond on file with the Engineering Office, copies must be included with your application.
- Application will be reviewed. If any revisions are needed, you will be contacted. If the application is deemed acceptable, it will be signed and returned to you via email.
- Applicants, must return a copy of the signed application along with the required permit fee to the Engineering Office within five business days or your permit will be voided.

If you have any questions, feel free to reach out to the Town Engineer via email (above).

Sincerely,

J. Andrew Bevilacqua, P.E.
Town Engineer