



## DECLARATION OF PERSONAL PROPERTY FILING REQUIREMENT

A declaration of Personal Property must be filed with the Assessor of the town where the personal property is located. Declarations of personal property shall be made annually.

If you no longer own the business or the personal property assessed in your name last year, you do not need to complete this declaration. You must, however, complete the "**Affidavit of Business Termination or Move or Sale of Business or Property**" and return it to the Assessor. If this isn't filed, the Assessor must assume that you are still operating the business and still own and have failed to declare your taxable personal property.

Personal Property forms may be downloaded from this website. They should be printed, signed and mailed to:

Assessor's Office  
Town of North Haven  
Memorial Town Hall  
18 Church Street  
North Haven, CT 06473

Account Numbers must be included on the Declaration. If you do not know your account number or are a new business contact the Assessor's Office at (203) 239-5321.

- OR -

We are also offer the option of submitting the Personal Property Declaration online through a link on the Town's website [www.northhaven-ct.gov](http://www.northhaven-ct.gov).

Declarations received after November 1 will receive a 25% penalty.

✧ **ONLY USPS POSTMARKS ARE ACCEPTABLE AS PROOF OF DATE SENT,  
MAILING MACHINE DATES STAMPS ARE NOT ACCEPTABLE** ✧

FAXED OR E-MAILED COPIES OF THE DECLARATION WILL NOT BE ACCEPTED.