

# **NORTHFIELD TOWNSHIP BOARD AGENDA**

## *NOTICE OF SPECIAL MEETING*

**January 12, 2016 - - 6:15 PM**  
**8350 Main Street, 2<sup>nd</sup> Floor**

CALL TO ORDER  
PLEDGE/INVOCATION  
ROLL CALL  
ADOPT BALANCE OF AGENDA  
CALL TO THE PUBLIC

CLOSED SESSION PER MCL 15.268(8)(d) – To consider the purchase or lease of real property up to the time an option to purchase or lease that real property is obtained

2<sup>nd</sup> CALL TO THE PUBLIC  
BOARD MEMBER COMMENTS  
ADJOURNMENT

Regular Business Meeting Begins at 7:00 pm

\* Denotes previous backup; + denotes no backup in package

This notice is posted in compliance with PA 267 of 1976 as amended (Open Meetings Act) MCLA 41.72A (2) (3) and the Americans with Disabilities Act. (ADA) individuals with disabilities requiring auxiliary aids or services should contact the Northfield Township Office, (734-449-2880) seven days in advance.

# **NORTHFIELD TOWNSHIP BOARD AGENDA**

**January 12, 2016 - - 7:00 PM**

**8350 Main Street, 2<sup>nd</sup> Floor**

CALL TO ORDER

PLEDGE/INVOCATION

ROLL CALL

CONSENT AGENDA: Minutes, Bills

ADOPT BALANCE OF AGENDA

CALL TO THE PUBLIC

CORRESPONDENCE AND ANNOUNCEMENTS

## REPORTS/UPDATES

- Department Head Reports
- ZBA Report
- Planning Commission Report
- Parks and Rec Report
- Financial Report
- Township Manager's Report

## AGENDA ITEMS

1. Corrected 2016 Meeting Schedule
2. Kiwanis request to waive fees
3. Civic Event Application – Pond Hockey
4. Zoning Change for Washtenaw Co. Preserve
5. Horseshoe Lake sewer refund
6. Planning Commission Appointments
7. Ordinance 16-46: Amendments to Code of Ordinances Chapter 2, Article V
8. Planning Consultant Contract

2<sup>nd</sup> CALL TO THE PUBLIC

BOARD MEMBER COMMENTS

ADJOURNMENT

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# NORTHFIELD TOWNSHIP

## Township Board

### Minutes

#### December 8, 2015

#### CALL TO ORDER

The meeting was called to order at 7:02 P.M. by Supervisor Engstrom at 8350 Main Street.

#### PLEDGE

Supervisor Engstrom led those present in the Pledge of Allegiance.

#### ROLL CALL

Marilyn Engstrom, Supervisor	Present
Angela Westover, Clerk	Present
Kathy Braun, Treasurer	Present
Janet Chick, Trustee	Present
Wayne Dockett, Trustee	Absent with notice
Jacki Otto, Trustee	Present
Tracy Thomas, Trustee	Present

Also present:

Township Manager Howard Fink  
Public Safety Director William Wagner  
Community Center Director Tammy Averill  
Township Attorney Brad Maynes  
Township Engineer Brian Rubel, Tetra Tech  
Ryan Bendzinski, Bendzinski & Co.  
Recording Secretary Lisa Lemble  
Members of the community

#### CONSENT AGENDA:

- Minutes
- Bills

- **Motion:** Engstrom moved, Thomas supported, that the minutes and bills be approved as presented.  
**Motion carried 6—0 on a voice vote.**

#### ADOPT BALANCE OF AGENDA

The agenda was accepted as presented by consensus.

#### FIRST CALL TO THE PUBLIC

Mary Devlin, 9211 Brookside, made general comments and thanked many members of the community for their contributions. David Perry, 9411 Earhart Road, spoke in favor of preserving farmland in the township and maintaining the current master plan.

Craig Warburton, 450 W. Joy Road, made comments related to the Whitmore Lake Road sewer assessment district. David Gordon, 5558 Hellner Road, recalled the historical reason for requiring mailing of postcards when the Township proposes to take on indebtedness. Susan Shink, 600 W. Joy Road, said the properties in the proposed sewer district do not need sewer service and urged support of development around the lakes.

Mike McCollum, 9050 Posey Drive, spoke in opposition to the Biltmore proposal. Ralph Hayward, 1159 Eight Mile Road, said the language used on the postcard was not understandable. Faith Wheeler, 371 Grove, objected to the potential taxpayer liability for the sewer district bond. Andy Lakatos, 9249 Lakewood Drive, objected to taxpayers paying for the sewer district.

Sherry Wagar, 6431 Whitmore Lake Road, said she owns property in the proposed sewer district and spoke in opposition to it. Kittie Burkhardt, 6187 Nollar Road, said Northfield Neighbors was formed over 30 years ago and is in favor of smart growth. Linda Strausbaugh, 3990 N. Territorial, spoke in opposition to taxes. Laura Wojtys, 6235 Hellner Road, said the postcard wording was unclear and taxpayers should not be liable for the proposed sewer district. Julia Henshaw, 4681 Six Mile Road, said effort should be put into improving the downtown area.

#### CORRESPONDENCE AND ANNOUNCEMENTS

Fink reported that Living Water Church has withdrawn its proposal regarding 75 Barker Road.

#### REPORTS

##### Department Heads

*Police, Fire, Senior Center, Wastewater Treatment Plant, and Parks & Recreation.* No questions about reports.

##### Other

*Financial and Township Manager reports.* No questions.

*Zoning Board of Appeals.* No meeting in November.

*Planning Commission.* Chick reported that the Commission has scheduled a public hearing on by-law changes made a motion to send a letter to Biltmore requesting that they submit a proposal that is consistent with the current Master Plan.

#### AGENDA ITEMS

##### I.

##### Time Reserved for Public Comment Regarding Township Intent to Issue Bonds for Whitmore Lake Road Special Assessment District

Fink made comments to clarify issues brought up during the Call to the Public, including:

- He understands that postcard language was not easily understood and will do better the next time such a notice is needed.
- Sewer was requested by almost all property owners in the district several years ago, and development of the Biltmore property could not be supported by this proposed sewer.

Northfield Township Board Meeting  
Minutes of Regular Meeting  
Public Safety Building; 8350 Main Street  
December 8, 2015

- All of the property in this district is master planned for mixed use and much of it is zoned industrial.
- All bonds require backing by the Township and the bonds will be paid by the owners of the property in the district. There is only an extremely small chance that any expenses would end up being a general obligation of the Township, and if that happened it would be paid from the general fund.
- Biltmore has never submitted a site plan, and the Planning Commission voted to send a letter to Biltmore Development indicating that if they wish to develop land along Whitmore Lake Road they should submit a proposal that is consistent with the existing Master Plan.
- This sewer district is not related to the issue of preservation of open space and farm land.
- One member of the district is opposed and is pursuing available appeals and options.

During a period of over two hours members of the public asked questions about that information and about collection of personal property taxes, sewer plant capacity, the percentage of the plant capacity that will be used by the proposed district, the need for an overflow basin, the design of the sewer district, what the various expenses of the district are (engineering, construction, legal counsel, etc.), the make-up of the district (vacant, residential, industrial), and sewer billing errors. Fink, Board members, and legal counsel provided answers.

Members of the public also expressed concerns about the potential for future development of agricultural land as a result of this district, owners of vacant parcels defaulting on payments, and sewer bills potentially increasing to cover the cost of an equalization basin.

2.

**Resolution 15-534:  
Issuance of 2016 Special Assessment Bonds**

Ryan Bendzinski, Bendzinski & Co, provided an overview of the bonds not to exceed \$800,000 for the Whitmore Lake Road Special Assessment District.

- **Motion:** Engstrom moved, Chick supported, that Resolution 15-534, Issuance of 2016 Special Assessment Bonds, be approved. **Motion carried 6—0 on a roll call vote. Resolution adopted.**

3.

**Resolution 15-535:  
Restatement of Non-ERISA Retirement Plan**

- **Motion:** Engstrom moved, Otto supported, that Resolution 15-535, Restatement of Non-ERISA Retirement Plan be adopted as presented. **Motion carried 6—0 on a roll call vote. Resolution adopted.**

4.

**2016 Board Meeting Schedule**

- **Motion:** Engstrom moved, Braun supported, that the 2016 Board Meeting Schedule be approved as presented. **Motion carried 6—0 on a voice vote.**

5.

**2016 Holiday Schedule**

- **Motion:** Engstrom moved, Otto supported, that the 2016 Holiday Schedule be approved as presented. **Motion carried 6—0 on a voice vote.**

**SECOND CALL TO THE PUBLIC**

Dale Brewer, 11548 East Shore Drive commended the Board and Fink on their presentation about the Whitmore Lake Road sewer district. Faith Wheeler asked a question about construction details of the sewer.

**BOARD MEMBER COMMENTS**

Chick made comments to clarify the motions of the Planning Commission concerning Biltmore Development and amendment of the Master Plan, and she asked Fink about items billed by the Township's planning consultant.

Board members thanked all of the members of the public for their participation in the meeting and commended Fink for his handling of the public discussion.

**ADJOURNMENT**

Engstrom adjourned the meeting at 9:59 P.M.

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Submitted by Lisa Lemble.

Corrections to the originally issued minutes are indicated as follows:  
Wording removed is ~~stricken through~~;  
Wording added is underlined.

Approved by the Township Board on \_\_\_\_\_, 2015.

\_\_\_\_\_  
Angela Westover, Clerk

Official minutes of all meetings are available on the Township's website at  
[http://www.twp-northfield.org/government/township\\_board\\_of\\_trustees/](http://www.twp-northfield.org/government/township_board_of_trustees/)



OPEN

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 000	WL SPEC ASSESS RECEIVABLE-CURRE	TETRA TECH INC	WLSAD DESIGN ENG SERVICES THRU 12/25/	585.00	
101-000-045		Total For Dept 000		585.00	
Dept 101 TOWNSHIP BOARD					
101-101-807	MEMBERSHIP DUES	HURON RIVER WATERSHED CO	ANNUAL MEMBERSHIP APRIL 2015-MARCH 20	808.01	
		Total For Dept 101 TOWNSHIP BOARD		808.01	
Dept 247 BOARD OF REVIEW					
101-247-959	TRIBUNALS AND DRAINS	WASHTENAW COUNTY TREASUR	2015 AT LARGE ASSESSMENTS	6,677.95	
		Total For Dept 247 BOARD OF REVIEW		6,677.95	
Dept 253 TREASURER					
101-253-803	LEGAL	PAUL E BURNS	LEGAL FEES FOR DEC 2015	500.00	
		Total For Dept 253 TREASURER		500.00	
Dept 257 ASSESSING					
101-257-851	POSTAGE	KENT COMMUNICATIONS INC	PERSONAL PROPERTY STAEMENTS	6.92	
101-257-900	PRINTING & PUBLICATIONS	KENT COMMUNICATIONS INC	PERSONAL PROPERTY STAEMENTS	516.81	
		Total For Dept 257 ASSESSING		523.73	
Dept 265 HALL AND GROUNDS					
101-265-930	REPAIRS & MAINTENANCE	MICRO TECH SERVICES INC	ANTIVIRUS 1/1/16-1/31/16	114.00	
101-265-940	RENTAL EQUIPMENT	PITNEY BOWES INC	RENTAL PERIOD 10/1/15-12/31/15	240.75	
101-265-940	RENTAL EQUIPMENT	US POSTAL SERVICE	RENEWAL OF PO BOX 576 FOR 2016	82.00	
		Total For Dept 265 HALL AND GROUNDS		436.75	
Dept 270 LEGAL/PROFESSIONAL					
101-270-803	LEGAL	PAUL E BURNS	LEGAL FEES FOR DEC 2015	6,395.25	
101-270-927	ALLOCATE TO DEPARTMENTS	PAUL E BURNS	LEGAL FEES FOR DEC 2015	(3,800.00)	
		Total For Dept 270 LEGAL/PROFESSIONAL		2,595.25	
Dept 412 PLANNING/ZONING DEPT					
101-412-801	PLANNER FEES	BECKETT & RAEDER	PLANNER SERVICES 11/2/15-11/25/15	3,678.75	
		Total For Dept 412 PLANNING/ZONING DEPT		3,678.75	
Dept 449 ROAD WORK					
101-449-814	ROAD IMPROVEMENTS	LAURENCELLE APPRAISAL CO	APPRAISALS NON-MOTORIZED PATH - 4 PAR	10,000.00	
101-449-814	ROAD IMPROVEMENTS	WASHTENAW COUNTY TREASUR	2015 AT LARGE ASSESSMENTS	11,000.00	
		Total For Dept 449 ROAD WORK		21,000.00	
		Total For Fund 101 GENERAL FUND		36,805.44	
Fund 207 LAW ENFORCEMENT FUND					
Dept 270 LEGAL/PROFESSIONAL					
207-270-803	LEGAL	PAUL E BURNS	LEGAL FEES FOR DEC 2015	3,300.00	
		Total For Dept 270 LEGAL/PROFESSIONAL		3,300.00	
		Total For Fund 207 LAW ENFORCEMENT FUND		3,300.00	
Fund 216 MEDICAL RESCUE FUND					
Dept 333 TRANSPORTATION					
216-333-930	REPAIRS & MAINTENANCE	EMERGENCY VEHICLES PLUS	TRUCK T-81: REMAINING BALANCE	75.38	
		Total For Dept 333 TRANSPORTATION		75.38	

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 216 MEDICAL RESCUE FUND					
Fund 370 PUBLIC SAFETY BLDG DEBT FD			Total For Fund 216 MEDICAL RESCUE FUND	75.38	
Dept 301 OPERATING COSTS					
370-301-930	REPAIRS & MAINTENANCE		ALLIANCE WINDOW CLEANING PSB ENTRANCEWAY 12/30/15	10.00	
			Total For Dept 301 OPERATING COSTS	10.00	
			Total For Fund 370 PUBLIC SAFETY BLDG DEBT FD	10.00	
Fund 571 WASTEWATER TREATMENT FUND					
Dept 270 LEGAL/PROFESSIONAL					
571-270-806	ENGINEER	TETRA TECH INC	CAPACITY INVENTORY	7,683.81	
571-270-806	ENGINEER	TETRA TECH INC	SEWER PLANNING & WWTP COST OPINION	1,257.30	
			Total For Dept 270 LEGAL/PROFESSIONAL	8,941.11	
Dept 301 OPERATING COSTS					
571-301-850	COMMUNICATION	SPRINT/NEXTEL COMMUNICAT	SERVICE 11/24/15-12/23/15	192.56	
571-301-930	REPAIRS & MAINTENANCE	GRAINGER, INC.	LQD LVL SWCH, VRTCL	175.38	
			Total For Dept 301 OPERATING COSTS	367.94	
			Total For Fund 571 WASTEWATER TREATMENT FUND	9,309.05	

INVOICE GL DISTRIBUTION REPORT FOR NORTHFIELD TOWNSHIP  
EXP CHECK RUN DATES 01/13/2016 - 01/13/2016  
BOTH JOURNALIZED AND UNJOURNALIZED OPEN  
BANK CODE: MIF

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund Totals:					
	Fund 101 GENERAL FUND			36,805.44	
	Fund 207 LAW ENFORCEME			3,300.00	
	Fund 216 MEDICAL RESCU			75.38	
	Fund 370 PUBLIC SAFETY			10.00	
	Fund 571 WASTEWATER TR			9,309.05	
Total For All Funds:				49,499.87	

CHECK DISBURSEMENT REPORT FOR NORTHFIELD TOWNSHIP  
CHECK DATE FROM 12/08/2015 - 01/07/2016  
Banks: MIF

PAID

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND								
12/09/2015	MIF	40279	34145	A1 ENGRAVING & SIGNS, INC.	CC PROGRAMS	815	666	225.00
12/09/2015	MIF	40280*	16717	ALLIANCE WINDOW CLEANING	REPAIRS & MAINTENANCE	930	666	58.00
12/09/2015	MIF	40281	DJ SERVICES	AMIE DAVIS	CC PROGRAMS	815	666	150.00
12/09/2015	MIF	40282	SERVICE	ANNE E. BURNS	CC PROGRAMS	815	666	300.00
12/09/2015	MIF	40284*	1584695 1589273	ARBOR SPRINGS WATER CO INC	SUPPLIES RENTAL EQUIPMENT	727 940	265 265	43.00 14.00
12/09/2015	MIF	40285	1222015	CHECK MIF 40284 TOTAL FOR FU	ASSESSMENT ADMIN. SERVICES, CONTRACTUAL SERVICES	818	257	57.00 4,833.33
12/09/2015	MIF	40286*	734449288011	AT&T	COMMUNICATION	850	265	213.93
12/09/2015	MIF	40288	2015-669	BECKETT & RAEDER	PLANNER FEES	801	412	2,613.75
12/09/2015	MIF	40292	2137909	CARLISLE, WORTMAN ASSOCIATES	PLANNER FEES	801	412	190.00
12/09/2015	MIF	40295*	8245 12 485 007512 8245 12 485 008376	CHARTER COMMUNICATIONS	COMMUNICATION COMMUNICATION	850 850	265 666	51.74 454.53
12/09/2015	MIF	40296*	60426176	CONSTELLATION ENERGY SERVICE	UTILITIES	920	666	71.04
12/09/2015	MIF	40298	REIMBURSE	CYNTHIA HOGSTON	CC PROGRAMS	815	666	28.51
12/09/2015	MIF	40304	FINV00002952 FINV00002952	FOX HILLS GOLF & BANQUET CEN	CONTRIBUTIONS - SCC CC PROGRAMS	676 815	666 666	228.00 454.00
12/09/2015	MIF	40306*	1851 1851	J & M LANDSCAPING	GROUPS/CLEANG/JANITORL SERVIC GROUPS/CLEANG/JANITORL SERVIC	816 816	265 666	70.00 40.00
12/09/2015	MIF	40307	248849	CHECK MIF 40306 TOTAL FOR FU	PRINTING & PUBLICATIONS	900	101	110.00 1,863.92
12/09/2015	MIF	40308	NOV 2015 NOV 2015	LISA ABRAMS	CONTRIBUTIONS - SCC CC PROGRAMS	676 815	666 666	4.00 14.00

Banks: MIF

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND								
12/09/2015	MIF	40309	REIMBURSE	CHECK MIF 40308 TOTAL FOR FU				18.00
12/09/2015	MIF	40310*	INS15613	MARLENE CHOCKLEY	TRAINING & DEVELOPMENT	957	412	75.00
12/09/2015	MIF	40313	30255	MICHIGAN OFFICE SOLUTIONS	SUPPLIES	727	666	24.96
	MIF			MICRO TECH SERVICES INC	REPAIRS & MAINTENANCE	930	265	90.00
12/09/2015	MIF	40314#	1000582092 1000582092	MLIVE MEDIA GROUP	PRINTING & PUBLICATIONS PRINTING & PUBLICATIONS	900 900	101 412	758.09 112.51
				CHECK MIF 40314 TOTAL FOR FU				870.60
12/09/2015	MIF	40315	174668	OHM ADVISORS	ENGINEER	806	270	687.50
12/09/2015	MIF	40317*#	NOV 2015 NOV 2015 NOV 2015	PAUL E BURNS	LEGAL LEGAL ALLOCATE TO DEPARTMENTS	803 803 927	253 270 270	500.00 7,064.00 (3,800.00)
				CHECK MIF 40317 TOTAL FOR FU				3,764.00
12/09/2015	MIF	40318	3237 3236	PEOPLE'S EXPRESS TRANSIT	CC TRIPS CC TRIPS	812 812	666 666	192.50 213.75
				CHECK MIF 40318 TOTAL FOR FU				406.25
12/09/2015	MIF	40319#	4436 0370 3800 132 4436 0370 3800 132 4436 0370 3800 132 4436 0370 3800 132 4436 0370 3800 132	PNC BANK	TRAINING & DEVELOPMENT SUPPLIES SUPPLIES CONTINGENCY FUNDS COMPUTER	957 727 727 905 972	172 265 412 850 900	75.00 394.45 54.00 782.16 3,300.50
				CHECK MIF 40319 TOTAL FOR FU				4,606.11
12/09/2015	MIF	40321*#	4436 0370 3002 327	PNC BANK	COMMUNICATION	850	265	45.00
12/09/2015	MIF	40322	4436 0370 3800 133 4436 0370 3800 133 4436 0370 3800 133 4436 0370 3800 133	PNC BANK	SUPPLIES CC PROGRAMS SENIOR NUTRITION PRINTING & PUBLICATIONS	727 815 822 900	666 666 666 666	3.76 851.18 93.97 180.00
				CHECK MIF 40322 TOTAL FOR FU				1,128.91

CHECK DISBURSEMENT REPORT FOR NORTHFIELD TOWNSHIP  
CHECK DATE FROM 12/08/2015 - 01/07/2016  
Banks: MIF

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND								
12/09/2015	MIF	40324	92387	PRINTING SYSTEMS INC	SUPPLIES	727	265	115.14
12/09/2015	MIF	40326	9476334	QUILL CORP	SUPPLIES	727	666	167.95
12/09/2015	MIF	40327	174517	SALLY MARTILA	CC PROGRAMS	815	666	85.00
12/09/2015	MIF	40330	REIMBURSE	TAMI AVERILL	CC PROGRAMS	815	666	122.17
			REIMBURSE		SENIOR NUTRITION	822	666	38.68
			REIMBURSE		POSTAGE	851	666	11.88
			CHECK MIF 40330 TOTAL FOR FU					172.73
12/09/2015	MIF	40331*#	350384216	TERMINIX	REPAIRS & MAINTENANCE	930	666	41.00
12/09/2015	MIF	40332*#	50982943	TETRA TECH INC	WL SPEC ASSESS RECEIVABLE-CURRENT	045	000	537.74
			50991267		WL SPEC ASSESS RECEIVABLE-CURRENT	045	000	1,738.04
			50982942		ENGINEER	806	270	1,300.00
CHECK MIF 40332 TOTAL FOR FU					3,575.78			
12/09/2015	MIF	40344	PAYCHECK	WILLIAM J. LENAGHAN	CODE ENFORCEMENT	809	412	250.00
12/15/2015	MIF	40345	2014-704	BECKETT & RAEDER	PLANNER FEES	801	412	1,582.50
12/15/2015	MIF	40346	8245 12 485 008376	CHARTER COMMUNICATIONS	COMMUNICATION	850	666	103.99
12/15/2015	MIF	40347	4296204	MML WORKERS' COMP FUND	WORKER'S COMP PAYMENTS	124	000	955.00
12/15/2015	MIF	40348	2645719-MI	POSTER COMPLIANCE CTR	SUPPLIES	727	265	79.00
12/17/2015	MIF	40365	AUG. - DEC. 2015	WASHTENAW COUNTY TREASURER	DUE TO OTHERS - AUGUST	214	000	1,185.00
			AUG. - DEC. 2015		DUE TO OTHERS - SEPTEMBER	214	000	1,185.00
			AUG. - DEC. 2015		DUE TO OTHERS - OCTOBER	214	000	1,180.00
			AUG. - DEC. 2015		DUE TO OTHERS - NOVEMBER	214	000	1,177.50
			AUG. - DEC. 2015		DUE TO OTHERS - DECEMBER	214	000	1,175.00
CHECK MIF 40365 TOTAL FOR FU					5,902.50			
12/22/2015	MIF	40369*#	1592034	ARBOR SPRINGS WATER CO INC	SUPPLIES	727	265	26.00
			1592034		RENTAL EQUIPMENT	940	265	14.00
CHECK MIF 40369 TOTAL FOR FU					40.00			
12/22/2015	MIF	40370*#	822375300-0	AT&T LONG DISTANCE	COMMUNICATION	850	265	1,080.35

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND								
12/22/2015	MIF	40371*#	007011521710-0001 007011521710-0001 007011521710-0001	BLUE CROSS BLUE SHIELD OF MI	HOSPITALIZATION HOSPITALIZATION HOSPITALIZATION	716 716 716	253 257 666	877.01 (1,536.22) 602.56 <u>(56.65)</u>
12/22/2015	MIF	40372*#	007011521-0002	BLUE CROSS BLUE SHIELD OF MI	HOSPITALIZATION	716	257	2,567.62
12/22/2015	MIF	40378*#	8245 12 485 008377	CHARTER COMMUNICATIONS	COMMUNICATION	850	265	119.96
12/22/2015	MIF	40379	000111831802810	COSTCO MEMBERSHIP	MEMBERSHIP DUES	807	666	110.00
12/22/2015	MIF	40380	CLASSES CLASSES	DARRYL MICKENS	CONTRIBUTIONS - SCC CC PROGRAMS	676 815	666 666	32.00 128.00 <u>160.00</u>
12/22/2015	MIF	40383	2689 463 0018 6	DTE ENERGY	UTILITIES	920	265	31.89
12/22/2015	MIF	40386	25833	INTERSTATE RESTORATION	REPAIRS & MAINTENANCE	930	265	824.15
12/22/2015	MIF	40387	248954 248954	KENT COMMUNICATIONS INC	TAX STATEMENT PREPARATION POSTAGE	804 851	253 253	791.33 1,756.57 <u>2,547.90</u>
12/22/2015	MIF	40388#	DEC 2015 DEC 2015	LISA LEMBLE	RECORD SEC RECORD SEC	723 723	215 412	1,275.00 1,025.00 <u>2,300.00</u>
12/22/2015	MIF	40391	MEMBERSHIP MEMBERSHIP	MMTA	MEMBERSHIP DUES MEMBERSHIP DUES	807 807	253 253	50.00 50.00 <u>100.00</u>
12/22/2015	MIF	40392	00264229	MUNICODE	CONTRACTUAL SERVICES	818	172	550.00
12/22/2015	MIF	40393	2015 WINTER TAXES	NORTHFIELD TOWNSHIP	TRIBUNALS AND DRAINS	959	247	360.92
12/22/2015	MIF	40395	175201	OHM ADVISORS	ENGINEER	806	270	287.50
12/22/2015	MIF	40396*#	0000002426	PITTSFIELD TOWNSHIP	CODE ENFORCEMENT	809	412	593.32

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND								
			0000002421	CHECK MIF 40396 TOTAL FOR FU	CODE ENFORCEMENT	809	412	396.66
								989.98
12/22/2015	MIF	40397	92757	PRINTING SYSTEMS INC	SUPPLIES	727	265	186.91
			92758		SUPPLIES	727	265	144.08
			92759		SUPPLIES	727	265	118.50
			92760		SUPPLIES	727	265	144.08
			92761		SUPPLIES	727	265	144.08
			92762		SUPPLIES	727	265	118.50
			92763		SUPPLIES	727	265	177.08
				CHECK MIF 40397 TOTAL FOR FU				1,033.23
12/22/2015	MIF	40398*	6035 5178 2024 354	STAPLES CREDIT PLAN	SUPPLIES	727	265	61.68
12/22/2015	MIF	40399	REIMBURSE	TAMI AVERILL	CC PROGRAMS	815	666	223.97
			REIMBURSE		SENIOR NUTRITION	822	666	23.75
			REIMBURSE		EQUIPMENT	970	666	8.33
				CHECK MIF 40399 TOTAL FOR FU				256.05
12/22/2015	MIF	40402*	9756820818	VERIZON WIRELESS MESSAGING S	COMMUNICATION	850	172	50.41
12/22/2015	MIF	40403*	27246	WASHTENAW COUNTY TREASURER	CHARGEBACKS - PRIOR TAX YEARS	938	265	39.39
12/22/2015	MIF	40404*	5002676450	WELLS FARGO FINANCIAL LEASIN	RENTAL EQUIPMENT	940	265	206.74
12/22/2015	MIF	40406	PAYCHECK	WILLIAM J. LENAGHAN	CODE ENFORCEMENT	809	412	400.00
			MILEAGE		FUEL & MILEAGE	860	412	62.00
				CHECK MIF 40406 TOTAL FOR FU				462.00
12/23/2015	MIF	40407	177775	KENT COMMUNICATIONS INC	POSTAGE	851	257	66.79
12/23/2015	MIF	40408	DEC 2015	LISA LEMBLE	RECORD SEC	723	247	245.00
01/04/2016	MIF	40410*	3	SCENIC LANDSCAPING	GROUND/CLEANG/JANITORL SERVIC	816	265	440.00
			3		GROUND/CLEANG/JANITORL SERVIC	816	666	170.00
				CHECK MIF 40410 TOTAL FOR FU				610.00



Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND								
01/05/2016	MIF	40414*	8245 12 485 008377 8245 12 485 008376	CHARTER COMMUNICATIONS	COMMUNICATION	850	265	89.96
					COMMUNICATION	850	666	78.53
				CHECK MIF 40414 TOTAL FOR FU				168.49
01/05/2016	MIF	40415*	1000 0973 9812	CONSUMERS ENERGY	UTILITIES	920	666	93.50
01/05/2016	MIF	40418*	2689 463 0005 3	DTE ENERGY	UTILITIES	920	666	61.60
01/05/2016	MIF	40425	4436 0370 3800 132 4436 0370 3800 132	PNC BANK	SUPPLIES	727	265	35.98
					MISCELLANEOUS	956	265	40.00
				CHECK MIF 40425 TOTAL FOR FU				75.98
01/05/2016	MIF	40426*	00 751981 0001 00 751981 0001 00 751981 0001 00 751981 0001 00 751981 0001	STANDARD INSURANCE CO.	LIFE/DISP. INSURANCE LIFE/DISP. INSURANCE LIFE/DISP. INSURANCE LIFE/DISP. INSURANCE LIFE/DISP. INSURANCE	717 717 717 717 717	172 215 253 257 666	81.29 41.19 38.40 45.44 43.68
				CHECK MIF 40426 TOTAL FOR FU				250.00
				Total for fund 101 GENERAL FUND				52,344.15

CHECK DISBURSEMENT REPORT FOR NORTHFIELD TOWNSHIP  
 CHECK DATE FROM 12/08/2015 - 01/07/2016

Banks: MIF

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 207 LAW ENFORCEMENT FUND								
12/09/2015	MIF	40284*#	1588183	ARBOR SPRINGS WATER CO INC	SUPPLIES	727	301	34.50
12/09/2015	MIF	40290	408866	BRIGHTON FORD INC	REPAIRS & MAINTENANCE	930	333	31.78
12/09/2015	MIF	40295*#	8245 12 485 004952	CHARTER COMMUNICATIONS	COMMUNICATION	850	301	448.49
12/09/2015	MIF	40297	33968	CRUISERS		930	333	1,591.00
12/09/2015	MIF	40312	551-455815	MICHIGAN STATE POLICE	DUE TO OTHERS	214	000	134.25
12/09/2015	MIF	40317*#	NOV 2015	PAUL E BURNS	LEGAL	803	270	3,300.00
12/09/2015	MIF	40341	27244	WASHTENAW COUNTY TREASURER	DISPATCH SERVICES	820	301	5,278.91
12/09/2015	MIF	40343	43094385	WEX BANK	FUEL & MILEAGE	860	333	1,644.47
12/22/2015	MIF	40369*#	1592030	ARBOR SPRINGS WATER CO INC	SUPPLIES	727	301	46.00
12/22/2015	MIF	40370*#	822375300-0	AT&T LONG DISTANCE		850	301	79.23
12/22/2015	MIF	40371*#	007011521710-0001	BLUE CROSS BLUE SHIELD OF MI	HOSPITALIZATION	716	226	2,905.10
			007011521710-0001		HOSPITALIZATION	716	226	2.12
				CHECK MIF 40371 TOTAL FOR FU				2,907.22
12/22/2015	MIF	40372*#	007011521-0002	BLUE CROSS BLUE SHIELD OF MI	HOSPITALIZATION	716	226	4,832.70
12/22/2015	MIF	40375	410768	BRIGHTON FORD INC	REPAIRS & MAINTENANCE	930	333	136.56
12/22/2015	MIF	40382	NOV 2015	DIRTSQUIRT, LLC	REPAIRS & MAINTENANCE	930	333	204.00
12/22/2015	MIF	40385	M16-16559	IAPE	MEMBERSHIP DUES	807	301	50.00
12/22/2015	MIF	40389	35-2M114	MAGLOCLEN	MEMBERSHIP DUES	807	301	400.00
12/22/2015	MIF	40402*#	9756707949	VERIZON WIRELESS MESSAGING S	COMMUNICATION	850	301	188.45
12/22/2015	MIF	40403*#	27246	WASHTENAW COUNTY TREASURER	CHARGEBACKS - PRIOR TAX YEARS	938	301	129.56
12/22/2015	MIF	40404*#	5002695730	WELLS FARGO FINANCIAL LEASIN	SUPPLIES	727	301	87.50
			5002695730		REPAIRS & MAINTENANCE	930	301	85.66
			5002676450		RENTAL EQUIPMENT	940	301	114.91

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 207 LAW ENFORCEMENT FUND								
				CHECK MIF 40404 TOTAL FOR FU				288.07
01/05/2016	MIF	40414*#	8245 12 485 004952	CHARTER COMMUNICATIONS	COMMUNICATION	850	301	209.93
01/05/2016	MIF	40422	IN530419	MICHIGAN OFFICE SOLUTIONS	SUPPLIES	727	301	43.63
01/05/2016	MIF	40426*#	00 751981 0001	STANDARD INSURANCE CO.	LIFE/DISB. INSURANCE	717	226	652.37
Total for fund 207 LAW ENFORCEMENT FUND								22,631.12

CHECK DISBURSEMENT REPORT FOR NORTHFIELD TOWNSHIP  
CHECK DATE FROM 12/08/2015 - 01/07/2016  
Banks: MIF

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 216 MEDICAL RESCUE FUND								
12/09/2015	MIF	40283	90963	APOLLO FIRE EQUIPMENT	UNIFORMS/GEAR & ALLOWANCE	741	301	138.62
12/09/2015	MIF	40286*	734449238511	AT&T	COMMUNICATION	850	301	231.22
12/09/2015	MIF	40293	2716-222208 2716-221893	CARQUEST AUTO PARTS - FD	REPAIRS & MAINTENANCE REPAIRS & MAINTENANCE	930 930	333 333	37.99 75.29
				CHECK MIF 40293 TOTAL FOR FU				113.28
12/09/2015	MIF	40296*	60426176	CONSTELLATION ENERGY SERVICE	UTILITIES	920	301	59.50
12/09/2015	MIF	40301	011282	EMERGENCY VEHICLES PLUS	REPAIRS & MAINTENANCE	930	333	1,402.19
12/09/2015	MIF	40302	INV04349	EMERGENT HEALTH PARTNERS	DISPATCH SERVICES	820	301	982.73
12/09/2015	MIF	40311	MEMBERSHIP	MICHIGAN STATE FIREMEN'S ASS	MEMBERSHIP DUES	807	301	75.00
12/09/2015	MIF	40321*	4436 0370 3002 327 4436 0370 3002 327 4436 0370 3002 327	PNC BANK	POSTAGE REPAIRS & MAINTENANCE EQUIPMENT	851 930 970	301 301 900	9.75 17.21 445.16
				CHECK MIF 40321 TOTAL FOR FU				472.12
12/09/2015	MIF	40333	0763	THE ACCUMED GROUP	CONTRACTUAL SERVICES	818	301	55.04
12/09/2015	MIF	40339*	B480587	WARD'S DO IT CENTER	SUPPLIES	727	301	5.99
12/22/2015	MIF	40368	44645	APOLLO FIRE APPARATUS REPAIR	REPAIRS & MAINTENANCE	930	301	420.76
12/22/2015	MIF	40370*	822375300-0	AT&T LONG DISTANCE		850	301	68.29
12/22/2015	MIF	40371*	007011521710-0001 007011521710-0001	BLUE CROSS BLUE SHIELD OF MI	HOSPITALIZATION HOSPITALIZATION	716 716	226 226	1.06 1,888.60
				CHECK MIF 40371 TOTAL FOR FU				1,889.66
12/22/2015	MIF	40373	1048511-IN	BREATHING AIR SYSTEMS	REPAIRS & MAINTENANCE	930	301	99.00
12/22/2015	MIF	40378*	8245 12 485 008377 8245 12 485 008064	CHARTER COMMUNICATIONS	COMMUNICATION COMMUNICATION	850 850	301 301	149.95 79.97
				CHECK MIF 40378 TOTAL FOR FU				229.92
12/22/2015	MIF	40394	710619748	OCCUPATIONAL HEALTH CENTERS	MEDICAL TESTING	730	226	112.00

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 216 MEDICAL RESCUE FUND								
12/22/2015	MIF	40398*#	6035 5178 2024 354	STAPLES CREDIT PLAN		727	301	140.90
12/22/2015	MIF	40402*#	9756820818	VERIZON WIRELESS MESSAGING S		850	301	143.77
12/22/2015	MIF	40403*#	27246	WASHTENAW COUNTY TREASURER	CHARGEBACKS - PRIOR TAX YEARS	938	301	57.98
12/22/2015	MIF	40405	43308411	WEX BANK	FUEL & MILEAGE	860	333	604.49
01/04/2016	MIF	40410*#	3	SCENIC LANDSCAPING	GROUNDS/CLEANG/JANITORL SERVIC	816	265	180.00
01/05/2016	MIF	40414*#	8245 12 485 008377	CHARTER COMMUNICATIONS	COMMUNICATION	850	301	112.95
01/05/2016	MIF	40418*#	3147 035 0001 2	DTE ENERGY	UTILITIES	920	301	61.86
01/05/2016	MIF	40426*#	00 751981 0001	STANDARD INSURANCE CO.	LIFE/DISB. INSURANCE	717	226	70.41
					Total for fund 216 MEDICAL RESCUE FUND			7,727.68

Page 11/18

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 230 DONATION FUND								
12/09/2015	MIF	40342	7439122-1389-4	WASTE MANAGEMENT OF MI	DONATIONS - EVENTS/COMMUNITY PROJE	904	301	21.22
12/22/2015	MIF	40377	REIMBURSE	CHARLES STEUER	DONATIONS - EVENTS/COMMUNITY PROJE	904	301	25.38
01/05/2016	MIF	40430	7444829-1389-7	WASTE MANAGEMENT OF MI	DONATIONS - EVENTS/COMMUNITY PROJE	904	301	21.22
Total for fund 230 DONATION FUND								67.82

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 287 BUILDING DEPARTMENT FUND								
12/09/2015	MIF	40295*#	8245 12 485 008374	CHARTER COMMUNICATIONS	COMMUNICATION	850	301	29.99
12/09/2015	MIF	40325	9931	QUICK SILVER-YMB	SUPPLIES	727	301	167.00
12/22/2015	MIF	40396*#	00000002426 00000002421	PITTSFIELD TOWNSHIP	INSPECTOR EXPENSES INSPECTOR EXPENSES	725 725	261 261	5,466.16 3,317.50
				CHECK MIF 40396 TOTAL FOR FU				8,783.66
01/05/2016	MIF	40417	DEC 2015	DINO BONA	INSPECTOR EXPENSES	725	301	990.00
				Total for fund 287 BUILDING DEPARTMENT FUND				9,970.65

CHECK DISBURSEMENT REPORT FOR NORTHFIELD TOWNSHIP  
CHECK DATE FROM 12/08/2015 - 01/07/2016

Banks: MIF

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 370 PUBLIC SAFETY BLDG DEBT FD								
12/09/2015	MIF	40280*#	16843	ALLIANCE WINDOW CLEANING	REPAIRS & MAINTENANCE	930	301	10.00
12/09/2015	MIF	40295*#	8245 12 485 004952 8245 12 485 008374	CHARTER COMMUNICATIONS	COMMUNICATION	850	301	211.95
				CHECK MIF 40295 TOTAL FOR FU	COMMUNICATION	850	301	164.94
								376.89
12/09/2015	MIF	40296*#	60426176	CONSTELLATION ENERGY SERVICE	UTILITIES	920	301	1,966.04
12/09/2015	MIF	40306*#	1851	J & M LANDSCAPING	GROUPS/CLEANG/JANITORL SERVIC	816	301	50.00
12/09/2015	MIF	40316	CNA09955C15	OTIS ELEVATOR	REPAIRS & MAINTENANCE	930	301	3,774.85
12/09/2015	MIF	40331*#	350383288	TERMINIX	REPAIRS & MAINTENANCE	930	301	50.00
12/09/2015	MIF	40340	2015-090	WASHTENAW CNTY ENVIRONMENTAL	REPAIRS & MAINTENANCE	930	301	27.00
12/22/2015	MIF	40367	16950	ALLIANCE WINDOW CLEANING	REPAIRS & MAINTENANCE	930	301	10.00
12/22/2015	MIF	40376	28606300	CARROT-TOP INDUSTRIES INC	SUPPLIES	727	301	193.59
12/22/2015	MIF	40378*#	8245 12 485 008377	CHARTER COMMUNICATIONS	COMMUNICATION	850	301	233.95
12/22/2015	MIF	40403*#	27246	WASHTENAW COUNTY TREASURER	CHARGEBACKS - PRIOR TAX YEARS	938	301	27.47
01/04/2016	MIF	40410*#	2 3	SCENIC LANDSCAPING	GROUPS/CLEANG/JANITORL SERVIC	816	301	150.00
				CHECK MIF 40410 TOTAL FOR FU	GROUPS/CLEANG/JANITORL SERVIC	816	301	880.00
								1,030.00
01/05/2016	MIF	40414*#	8245 12 485 004952 8245 12 485 008377	CHARTER COMMUNICATIONS	COMMUNICATION	850	301	104.97
				CHECK MIF 40414 TOTAL FOR FU	COMMUNICATION	850	301	101.95
								206.92
01/05/2016	MIF	40415*#	1000 0012 0517	CONSUMERS ENERGY	UTILITIES	920	301	2,566.14
01/05/2016	MIF	40418*#	4693 635 0002 3	DTE ENERGY	UTILITIES	920	301	1,374.51
01/05/2016	MIF	40427	351119165	TERMINIX	REPAIRS & MAINTENANCE	930	301	50.00



Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
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Fund: 370 PUBLIC SAFETY BLDG DEBT FD

Total for fund 370 PUBLIC SAFETY BLDG DEBT FD 11,947.36

CHECK DISBURSEMENT REPORT FOR NORTHFIELD TOWNSHIP  
CHECK DATE FROM 12/08/2015 - 01/07/2016  
Banks: MIF

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 571 WASTEWATER TREATMENT FUND								
12/09/2015	MIF	40284*	1588174	ARBOR SPRINGS WATER CO INC	REPAIRS & MAINTENANCE	930	301	45.50
12/09/2015	MIF	40286*	734449415911	AT&T	COMMUNICATION	850	301	292.94
12/09/2015	MIF	40287	0238362-IN	BEAVER RESEARCH CO	REPAIRS & MAINTENANCE	930	301	260.34
12/09/2015	MIF	40289	1115-91270	BRIGHTON ANALYTICAL LLC	LAB & TESTING	817	301	15.00
12/09/2015	MIF	40291	BRI/057599	C.E.S. (CITY ELECTRIC SUPPLY	REPAIRS & MAINTENANCE	930	301	92.10
12/09/2015	MIF	40294	2716-222248	CARQUEST AUTO PARTS - WWTP	REPAIRS & MAINTENANCE	930	301	113.22
12/09/2015	MIF	40296*	60426176	CONSTELLATION ENERGY SERVICE	UTILITIES	920	301	4,073.71
12/09/2015	MIF	40299	2689 463 0014 5	DTE ENERGY	UTILITIES	920	301	511.72
			2689 056 0001 4		UTILITIES	920	301	10.75
			2689 463 0001 2		UTILITIES	920	301	26.61
			2689 463 0003 8		UTILITIES	920	301	17.53
			2689 463 0006 1		UTILITIES	920	301	22.64
			2689 463 0012 9		UTILITIES	920	301	34.34
			2689 463 0007 9		UTILITIES	920	301	24.22
			2689 463 0010 3		UTILITIES	920	301	15.42
			2689 463 0016 0		UTILITIES	920	301	17.62
				CHECK MIF 40299 TOTAL FOR FU				680.85
12/09/2015	MIF	40303	S101632294.001	ETNA SUPPLY CO	REPAIRS & MAINTENANCE	930	301	214.05
			S101632294.001		REPAIRS & MAINTENANCE	930	301	214.05
				CHECK MIF 40303 TOTAL FOR FU				428.10
12/09/2015	MIF	40305	9892011611	GRAINGER, INC.	REPAIRS & MAINTENANCE	930	301	56.21
			9897954039		REPAIRS & MAINTENANCE	930	301	65.94
				CHECK MIF 40305 TOTAL FOR FU				122.15
12/09/2015	MIF	40310*	IN513640	MICHIGAN OFFICE SOLUTIONS	SUPPLIES	727	301	66.19
12/09/2015	MIF	40320	4436 0370 3004 071	PNC BANK	REPAIRS & MAINTENANCE	930	301	526.80
12/09/2015	MIF	40323	509382	POWER VAC OF MICHIGAN, INC	COLLECTION SYS ANNUAL MAINT	819	301	715.00
12/09/2015	MIF	40328	618894510-165	SPRINT/NEXTEL COMMUNICATIONS	COMMUNICATION	850	301	76.85

CHECK DISBURSEMENT REPORT FOR NORTHFIELD TOWNSHIP  
CHECK DATE FROM 12/08/2015 - 01/07/2016  
Banks: MIF

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 571 WASTEWATER TREATMENT FUND								
12/09/2015	MIF	40329	20-125103	SYNAGRO CENTRAL, LLC	COLLECTION SYS ANNUAL MAINT	819	301	23,059.88
12/09/2015	MIF	40332*#	50982945 50982944	TETRA TECH INC	ENGINEER ENGINEER	806 806	270 270	250.55 2,976.07
				CHECK MIF 40332 TOTAL FOR FU				3,226.62
12/09/2015	MIF	40334	REIMBURSE	TIMOTHY HARDESTY	REPAIRS & MAINTENANCE	930	301	29.99
12/09/2015	MIF	40335	530346898	UIS SCADA	REPAIRS & MAINTENANCE	930	301	1,183.01
12/09/2015	MIF	40336	798081 731790	USA BLUE BOOK	REPAIRS & MAINTENANCE REPAIRS & MAINTENANCE	930 930	301 301	257.61 (47.68)
				CHECK MIF 40336 TOTAL FOR FU				209.93
12/09/2015	MIF	40337	508616	VIPERSPACE INC.	REPAIRS & MAINTENANCE	930	301	296.00
12/09/2015	MIF	40338	REPAIRS	WALTER J SPIEGELBERG	COLLECTION SYS ANNUAL MAINT	819	301	4,000.00
12/09/2015	MIF	40339*	B479445	WARD'S DO IT CENTER	REPAIRS & MAINTENANCE	930	301	120.88
12/22/2015	MIF	40366	SLS 10040573	ALEXANDER CHEMICAL CORP	OPERATING SUPPLIES	740	301	2,559.00
12/22/2015	MIF	40370*#	822375300-0	AT&T LONG DISTANCE		850	301	32.41
12/22/2015	MIF	40371*#	007011521710-0001	BLUE CROSS BLUE SHIELD OF MI	HOSPITALIZATION	716	226	(3,793.09)
12/22/2015	MIF	40372*#	007011521-0002	BLUE CROSS BLUE SHIELD OF MI	HOSPITALIZATION	716	226	8,857.14
12/22/2015	MIF	40374	1215-91390	BRIGHTON ANALYTICAL LLC	LAB & TESTING	817	301	15.00
12/22/2015	MIF	40381	48256561	DE LAGE LANDEN FINANCIAL SER	RENTAL EQUIPMENT	940	301	69.00
12/22/2015	MIF	40384	9909000086 9911576099	GRAINGER, INC.	REPAIRS & MAINTENANCE REPAIRS & MAINTENANCE	930 930	301 301	94.69 48.60
				CHECK MIF 40384 TOTAL FOR FU				143.29
12/22/2015	MIF	40390	947148	MICHIGAN DEQ	REPAIRS & MAINTENANCE	930	301	3,000.00
12/22/2015	MIF	40400	50991268	TETRA TECH INC	ENGINEER	806	270	3,271.12
12/22/2015	MIF	40401	530347125	UIS SCADA	REPAIRS & MAINTENANCE	930	301	2,533.00

CHECK DISBURSEMENT REPORT FOR NORTHFIELD TOWNSHIP  
 CHECK DATE FROM 12/08/2015 - 01/07/2016

Banks: MIF

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 571 WASTEWATER TREATMENT FUND								
12/29/2015	MIF	40409	DLQ UB	GREEN OAK TOWNSHIP	UTILITY BILLS ON TAX ROLL	034	000	193.20
01/05/2016	MIF	40411	734449415912	AT&T	COMMUNICATION	850	301	290.34
01/05/2016	MIF	40412	BRI/002126	C.E.S. (CITY ELECTRIC SUPPLY	REPAIRS & MAINTENANCE	930	301	107.08
01/05/2016	MIF	40413	2716-223133	CARQUEST AUTO PARTS - WWTP	REPAIRS & MAINTENANCE	930	301	12.81
01/05/2016	MIF	40415*#	1000 6159 0814	CONSUMERS ENERGY	UTILITIES	920	301	15.96
			1000 0950 4497		UTILITIES	920	301	20.16
			1000 0950 4273		UTILITIES	920	301	20.12
			1000 0950 4356		UTILITIES	920	301	21.35
			1000 0950 4588		UTILITIES	920	301	20.73
			1000 1171 7061		UTILITIES	920	301	68.17
			1000 1171 6543		UTILITIES	920	301	326.88
			1000 0012 4642		UTILITIES	920	301	1,592.13
CHECK MIF 40415 TOTAL FOR FU								2,085.50
01/05/2016	MIF	40418*#	2689 055 0001 6	DTE ENERGY	UTILITIES	920	301	40.38
			2689 463 0015 2		UTILITIES	920	301	18.46
			2689 463 0017 8		UTILITIES	920	301	129.17
			2689 562 0001 1		UTILITIES	920	301	52.30
			2689 056 0001 4		UTILITIES	920	301	10.98
			2689 562 0003 7		UTILITIES	920	301	11.47
			2689 463 0016 0		UTILITIES	920	301	18.70
			2689 463 0012 9		UTILITIES	920	301	35.38
			2689 463 0006 1		UTILITIES	920	301	25.86
			2689 463 0007 9		UTILITIES	920	301	26.70
			2689 463 0010 3		UTILITIES	920	301	17.11
			2689 463 0001 2		UTILITIES	920	301	29.40
			2689 463 0003 8		UTILITIES	920	301	18.82
			2689 463 0004 6		UTILITIES	920	301	45.67
			3146 792 0001 9		UTILITIES	920	301	12.31
			2689 463 0011 1		UTILITIES	920	301	68.47
			2689 463 0014 5		UTILITIES	920	301	352.05
CHECK MIF 40418 TOTAL FOR FU								913.23
01/05/2016	MIF	40421	0000-3319-1	DTE ENERGY	UTILITIES	920	301	1,187.82
01/05/2016	MIF	40423	365566	NCL OF WISCONSIN, INC.	OPERATING SUPPLIES	740	301	687.48

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 571 WASTEWATER TREATMENT FUND								
01/05/2016	MIF	40424	4436 0370 3004 071	PNC BANK	PRINTING & PUBLICATIONS	900	301	19.38
			4436 0370 3004 071		REPAIRS & MAINTENANCE	930	301	377.84
CHECK MIF 40424 TOTAL FOR FU								397.22
01/05/2016	MIF	40426*	00 751981 0001	STANDARD INSURANCE CO.	LIFE/DISB. INSURANCE	717	226	251.77
01/05/2016	MIF	40428	820955	USA BLUE BOOK	REPAIRS & MAINTENANCE	930	301	308.73
01/05/2016	MIF	40429	DEC 2015	WARD'S DO IT CENTER	REPAIRS & MAINTENANCE	930	301	148.86
			DEC 2015		REPAIRS & MAINTENANCE	930	301	(14.89)
CHECK MIF 40429 TOTAL FOR FU								133.97
						Total for fund 571 WASTEWATER TREATMENT FUND		
						TOTAL - ALL FUNDS		
						** - INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND		
						# - INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT		
						62,891.08		
						167,579.86		

Total for fund 571 WASTEWATER TREATMENT FUND

TOTAL - ALL FUNDS

'\*'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND

'#'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT



William E. Wagner, Jr.  
Director of Public  
Safety/Fire Chief

## Northfield Township Public Safety

8350 Main Street, Whitmore Lake, MI 48189  
Fire: 734-449-2385 • Fax: 734-449-2521  
Police: 734-449-9911 • Fax: 734-449-0511  
[www.twp.northfield.mi.us](http://www.twp.northfield.mi.us)



Timothy Greene  
Lieutenant  
Police Operations

### December 2015

### Northfield Township Fire Department

### Statistical Report

Responses December 2015:	37
Responses December 2014:	48
Total to Date 2015:	621
Fire Calls: 3	
Structure Fires	3
Vehicle Fire	0
Fire Alarms	0
Outside Fire	0
Emergency Medical Calls: 19	
Chest Pain	1
Difficulty Breathing	4
Unconscious/Cardiac Arrest	2
Diabetic/ Seizure	1
Trauma	6
CVA	2
Overdose	0
Other	3
Motor Vehicle Accidents: 12	
Injury Crashes	6
Unknown	6
Pin In	2

Public Service calls: 2

Electrical wire down	1
Fuel spill	1
Carbon Monoxide Alarm	0
Trees down	0

Mutual Aid Given: 3

Dexter Area Fire Structure Fire	1
Green Oak Twp. Structure Fire	1
Ann Arbor Twp. MVA	1

Mutual Aid Received: 1

Hamburg Twp. Structure Fire (cancelled)	1
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Responses in hamlet area:	26
Responses in rural area:	8
Responses outside the township:	3

Average response time for the month:	7:15
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William Wagner

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William E. Wagner, Jr.  
Director of Public  
Safety/Fire Chief

# Northfield Township Public Safety

8350 Main Street, Whitmore Lake, MI 48189  
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Timothy Greene  
Lieutenant  
Police Operations

## January 2016 Director of Public Safety Board Communication

- 1. Fire department activity for December:** December was again a relatively quiet month. We ended up the year 2015 with 665 fire and ems calls. This is around 100 calls less than 2014. I would say the main reason in the decrease would be related to the weather related calls, both winter and summer storm calls were much below average. December 2015 was quieter than normal but we did have 3 structure fire calls. The first call was a small fire in a residence in the Horseshoe lake area. The other 2 fire were mutual aid outside of the Township. Dexter Area Fire had a small outside building fire on Scully Rd and we assisted Green Oak Fire on a Warehouse fire on Plaza Drive near the Barnstormer.
- 2. Fire Department training for December:** Training for December consisted Ems continuing education (Respiratory system) and Hazardous Materials review. We also participated with Ann Arbor Township and several other area departments in a training burn in Ann Arbor Township.
- 3. 800 MHZ millage vote:** It is confirmed that the 800 MHZ public safety radio millage will be on the ballot for the March 8<sup>th</sup> 2016 primary election. This millage funds and supports the current radio equipment and system for all Washtenaw County Police and Fire Departments as well as the Huron Valley Ambulance company. The radio system is also part of the MPSCS (Michigan Public Safety Communication System) which is used a throughout the State. This is a RENEWAL of a previously approved millage. If this millage fails the funding of the system will fall back onto each local agency. ~~New in this millage will include the installation of radios in all school buildings in the County which will provide direct communication from each building directly to the respective Police dispatch. Also included will be the upgrade of the current antiquated phone switch that will include New Generation 911.~~
- 4. Unexpected changes in Asset Forfeiture Program:** We were recently notified by the Federal Government that recently approved budget polices suspended any future assets previously forfeited as well as future forfeiture until this policy changes. This notification came by email and shocked all Police Chief, Sheriffs and Directors involved. I can tell you that there is movements in the background from politicians as well as the International Association of Police Chiefs to have the Policy makers

"We practice "CPR" daily - Courtesy Professionalism Respect"



reconsider this Policy. At this time I would not recommend making any changes in the agreement that we have with the DEA. There is the option of forfeiting these cases under State law which has not changed. We will monitor the status of this disturbing news and I will keep the Board updated.

- 5. Staffing issues in the Fire Department:** After I started in Northfield in 2007 we identified a need staff the fire department 24/7 with paid on call firefighters working part time. Since that time we have not missed a request for service in the Township. That was not always the case before I arrived here. As many paid on call departments we are struggling to recruit and retain part time paid on call fire fighters. When the economy was in the down turn it was much easier to find people to work part time shifts (they were waiting in line). Now that the economy is doing better these people need full time jobs with benefits. Just before Christmas I was notified by one of the four "main" weekday part time fire fighters that he would no longer be able to work his shifts because he had been offered a full time position with benefits. I have 2 others of the main four that I would expect to lose to full time positions in the next month to six months. We have offered these open shifts to eligible trained personnel and nobody is able to work the shifts. We have nobody available to work the shift on a regular basis. I truly believe we are in trouble of not having the station staffed in a very short period if we do not make a change. I am hoping that by the February meeting to have a proposal of changing the current part time staffing program to a full time staffing model. This will not change the status of the current paid on call model. This will just insure that there is always at least one person on duty to respond to Fire, EMS and Rescue calls. This will be an increase to the fire department budget and may require a change in what the fire department contributes to the general fund for the 3.5 million dollar bonds approved by the board above and beyond of the millage that voters approved for the building of the Public Safety Building. I am happy to answer any questions at the Board meeting but finalized details of the request will come after meeting with the Union representative.

- 6. Paid on Call Fire Fighter trainee hire:** I am requesting to hire Russell Hollister as a paid on call fire fighter trainee. Russ has no experience and is active in the community. This will be contingent on the passing of a background check and physical.
-

# **NORTHFIELD TOWNSHIP POLICE DEPARTMENT**

## **MONTHLY OPERATIONS REPORT**



**DECEMBER 2015**

## DECEMBER 2015 MONTHLY REPORT

<b>Calls For Service</b>	<b>397</b>
<b>Arrests</b>	<b>13</b>
<b>Mutual Aid Assistance To Other Departments Inside the Township</b>	<b>8</b>
<b>Mutual Aid Assistance To Other Departments Outside the Township</b>	<b>7</b>
<b>Average Response Time</b>	<b>3.05</b>

### NOTES & FACTS FROM THE DEPARTMENT

- **DATA:** 57 % of total complaints answered were in the hamlet area and 43 % were handled throughout the rest of the Township.

- **TRAINING;**

FORMAL:       Officer Paquette – Electronic Insurance Verification  
                  Officer Howe – Constitutional Law

- **EVENTS OF SIGNIFICANCE;**

#### CONCEALED WEAPON VIOLATION / POSSESSION OF MARIJUANA

On Dec. 22, an officer made a traffic stop on a vehicle that had passed by him and flashed its bright lights at the officer. Upon making contact with the driver, the officer smelled alcohol in the vehicle and ordered the driver and passenger out of the vehicle. The officer located open beer in the cab of the vehicle, as well as two loaded handguns. The passenger was taken into custody on a warrant, and the officer also located marijuana in his pocket. The driver was arrested for a weapons violation.

#### LARCENY IN A BUILDING

On Dec. 12, residents on Lyndon Lane reported that someone had broken into their home and stole two guns, money and ammunition. The residents thought they knew who stole their possessions and relayed this information to police, which was broadcasted via the Law Enforcement Information Network. Later that evening, the suspect was located in Georgia by local law enforcement there after a tip was received as to his whereabouts. He was taken into custody in Georgia, the stolen property was recovered and the suspect is facing several felony charges in Georgia. Charges are still pending in Washtenaw County at this time.

#### LARCENY FROM YARDS

On Dec. 11, officers responded to a B&E Alarm at a business on Whitmore Lake Rd. After securing the scene, they made contact with the store manager who advised that he believed a Zero Turn Mower was missing. The video surveillance tape was reviewed and two males can be seen entering the property with a large truck, loading the mower into it and leaving the scene. The case is under investigation at this time.

#### FRAUD

On Dec. 9, a resident reported being defrauded over the internet of over \$10,000. According to the victim, she was solicited online by an individual who claimed she might qualify for assistance if she met their income criteria. She completed their application process and was advised that she qualified for \$5000, so she provided her banking information to the individual/suspect. A deposit of over \$10,000 was made into her account and then she was asked to send several smaller amounts back to the suspect for "processing fees", which she did. The money that the suspect had deposited then also disappeared, leaving the victim out the entire amount. The case is being investigated at this time.

#### STALKING

On Dec. 6, officers took a report from a female who was being harassed and stalked by a co-worker with whom she had never had any personal contact. According to the victim, she had been receiving multiple facebook and text messages from the suspect, as well as hand-written letters that were left in her locker at work. The suspect had also tried to contact her through her family members and friends. He then created several fake online profiles and attempted to contact her through them. The officers interviewed the suspect and advised him to have no further contact with the victim. Officers spoke with the victim two days later, and the suspect had sent the victim over 130 messages that day alone. The victim was advised to petition for a PPO. The prosecutor's office authorized charges on the suspect for Stalking and Using a Computer to Commit a Crime. The suspect was arrested on January 2, 2016.

**CLEAR-1018 Verified Offense By Date**  
**Agency: NR**  
**12/1/2015 12:00:00 AM - 12/31/2015 12:00:00 AM**

Offense Code	Description	Incident Count
1171	CSC 1st Degree -Penetration Penis/Vagina	1
1172	CSC 3rd Degree -Penetration Penis/Vagina	1
1313	Assault/ Battery/Simple (Incl Domestic and Police Officer	2
1384	Computer/Internet Used for Harassment, Threats	2
2304	Larceny - Parts & Accessories from Vehicle - LFA	1
2305	Larceny - Personal Property from Vehicle - LFA	2
2308	Larceny - From Building (Includes Library, Office used by Public, etc)	1
2309	Larceny - From Yards (Grounds Surrounding a Building)	3
2313	Larceny - Obstruct Correspondence (Postal Violation)	1
2501	Forgery of Checks	1
2606	Non-Sufficient Funds Checks	1
2608	Fraud by Wire	1
2609	Identity Theft	1
2676	No-Account Check	1
3550	Narcotic Equipment - Paraphernalia	2
3562	Marijuana -Possess	1
5295	Concealed Weapons - Firearm in Auto (CCW)	1
5311	Disorderly Conduct	1
8041	Operating Under the Influence of Alcohol / Liquor OWI	1
C2821	Recovered Runaway Juvenile	1
C2825	Juvenile - Incurability	1
C2899	Juvenile - All Other	1
C2931	DWLS OPS License Suspended / Revoked	2
C2933	Vehicle Registration - Improper / Expired	2
C2934	Vehicle Insurance - None / Expired	4
C2935	DWLS 2nd OPS License Suspended / Revoked	1
C3020	Misdemeanor Arrest Warrant (Originating Agency)	3
C3040	Felony Arrest Warrant - Other Jurisdiction	1
C3050	Misdemeanor Arrest Warrant - Other Jurisdiction	1
C3101	Acc, Single Motor Vehicle	3
C3145	Property Damage Traffic Crash PDA	7
C3155	Personal Injury Traffic Crash PIA	2
C3208	Death Investigation - Cause Unknown	1
C3217	Attempt Suicide Adult	2
C3299	Welfare Check	5
C3310	Family Trouble	3
C3311	Customer Trouble	1
C3312	Neighborhood Trouble	1
C3314	Missing Persons	1
C3316	Lost Property	1
C3318	Found Property	1
C3324	Suspicious Circumstances	10
C3326	Suspicious Vehicles	6
C3328	Suspicious Persons	10
C3330	Assist Other Law Enforcement Agency	3

**CLEAR-1018 Verified Offense By Date**  
**Agency: NR**  
**12/1/2015 12:00:00 AM - 12/31/2015 12:00:00 AM**

Offense Code	Description	Incident Count
C3331	Assist Medical	8
C3333	Assist Motorist	3
C3334	Assist Other Govt Agency	2
C3336	Assist Citizen	17
C3337	Assist Citizen - Vehicle Lockout	5
C3345	Accidental Property Damage	1
C3355	Civil Matter - Other	11
C3702	Traffic Complaint / Road Hazard	17
C3704	Traffic Complaint / Abandoned Auto	3
C3707	Vehicle Release	6
C3708	Traffic Complaint / Private Impound	5
C3728	Traffic Complaint / Parking Complaint	1
C3799	Miscellaneous Traffic Complaint	1
C3803	Animal Barking Dog	1
C3804	Animal Complaint	1
C3808	Animal Bite / Scratch	2
C3902	Burglary Alarm	1
C4041	Speeding Citation	16
C4043	Drivng W/O Due Care Citation	1
C4054	Fail to Stop for School Bus	1
C4091	Fail to Yield/Emer Response	1
C4105	Equipment Citation	1
C4305	Altered Ops-Poss/Lend/Dis	1
C4313	Veh Reg Impr/Expired Citation	2
L3503	Opened in Error - NR	1
L3504	PBT Station - NR	3
L3506	Shots Fired - NR	3
L3507	Fingerprints - NR	3
L3508	Ticket Sign Off - NR	3
L3512	Vin Inspection - NR	1
L3518	Vehicle Repossession - NR	1
L3526	False Alarm - NR	9
L3527	Weather Related False Alarm - NR	1
L3532	Range Firearms - NR	1
L3535	GUN Permit, Applications, CCW Permits - NR	52
L3538	Property/Vacation Check - NR	5
L3542	BOL - NR	9
L3547	Subpoena Service - NR	3
L3551	Sex Offender Registration/Verification - NR	7
L3552	Traffic Stop - NR	47
L3557	Check Person - NR	1
L3565	Tresspass - Info Only - NR	1
L3568	Local Records Check - NR	5
L3569	Assist Other Police Agency - Inside Northfield - NR	8
L3570	Assist Other Police Agency - Outside Northfield - NR	7

**CLEAR-1018 Verified Offense By Date**

**Agency: NR**

**12/1/2015 12:00:00 AM - 12/31/2015 12:00:00 AM**

Offense Code	Description	Incident Count
L3597	Non Terminal - NR	16
L5170	Fire - Accidental - NR	1
L6501	Property Check/Directed Patrol/Vac Watch - NR	2
Sum:		397

Report Time:  
1/6/2016 10:55:22 AM

Report CLEAR-008 Summary of Offenses  
All Offenses that were Attempted or Completed  
For the Month of December

Agency: Northfield Township Police  
ORI: MI8196400

Classification	Dec/2014	Dec/2015	%Change
09001 MURDER/NONNEGLIGENT MANSLAUGHTER (VOLUNTARY)	0	0	-
09002 NEGLIGENT HOMICIDE/MANSLAUGHTER (INVOLUNTARY)	0	0	-
09004 JUSTIFIABLE HOMICIDE	0	0	-
10001 KIDNAPPING/ABDUCTION	0	0	-
10002 PARENTAL KIDNAPPING	0	0	-
11001 SEXUAL PENETRATION PENIS/VAGINA -CSC 1ST DEGREE	1	1	0%
11002 SEXUAL PENETRATION PENIS/VAGINA -CSC 3RD DEGREE	0	1	-
11003 SEXUAL PENETRATION ORAL/ANAL -CSC 1ST DEGREE	0	0	-
11004 SEXUAL PENETRATION ORAL/ANAL -CSC 3RD DEGREE	0	0	-
11005 SEXUAL PENETRATION OBJECT -CSC 1ST DEGREE	0	0	-
11006 SEXUAL PENETRATION OBJECT -CSC 3RD DEGREE	0	0	-
11007 SEXUAL CONTACT FORCIBLE -CSC 2ND DEGREE	0	0	-
11008 SEXUAL CONTACT FORCIBLE -CSC 4TH DEGREE	0	0	-
12000 ROBBERY	0	0	-
13001 NONAGGRAVATED ASSAULT	3	2	-33.3%
13002 AGGRAVATED/FELONIOUS ASSAULT	0	0	-
13003 INTIMIDATION/STALKING	1	2	100.0%
20000 ARSON	0	0	-
21000 EXTORTION	0	0	-
22001 BURGLARY -FORCED ENTRY	0	1	-
22002 BURGLARY -ENTRY WITHOUT FORCE (Intent to Commit)	0	0	-
23001 LARCENY -POCKETPICKING	0	0	-
23002 LARCENY -PURSES/NATCHING	0	0	-
23003 LARCENY -THEFT FROM BUILDING	1	1	0%
23004 LARCENY -THEFT FROM COIN-OPERATED MACHINE/DEVICE	0	0	-
23005 LARCENY -THEFT FROM MOTOR VEHICLE	2	2	0%
23006 LARCENY -THEFT OF MOTOR VEHICLE PARTS/ACCESSORIES	0	1	-
23007 LARCENY -OTHER	3	4	33.3%
24001 MOTOR VEHICLE THEFT	1	0	-100.0%
24002 MOTOR VEHICLE, AS STOLEN PROPERTY	0	0	-
24003 MOTOR VEHICLE FRAUD	0	0	-
25000 FORGERY/COUNTERFEITING	0	1	-
26001 FRAUD -FALSE PRETENSE/SWINDLE/CONFIDENCE GAME	0	0	-
26002 FRAUD -CREDIT CARD/AUTOMATIC TELLER MACHINE	0	0	-
26003 FRAUD -IMPERSONATION	1	1	0%
26004 FRAUD -WELFARE FRAUD	0	0	-
26005 FRAUD -WIRE FRAUD	0	1	-
27000 EMBEZZLEMENT	0	0	-
28000 STOLEN PROPERTY	0	0	-
29000 DAMAGE TO PROPERTY	0	1	-
30001 RETAIL FRAUD -MISREPRESENTATION	0	0	-
30002 RETAIL FRAUD -THEFT	0	0	-



Report Time:  
1/6/2016 10:55:23 AM

**Report CLEAR-008 Summary of Offenses**  
**All Offenses that were Attempted or Completed**  
**For the Month of December**

Agency: Northfield Township Police  
ORI: MI8196400

Classification	Dec/2014	Dec/2015	%Change
30003 RETAIL FRAUD -REFUND/EXCHANGE	0	0	-
30004 ORGANIZED RETAIL FRAUD	0	0	-
35001 VIOLATION OF CONTROLLED SUBSTANCE ACT	1	3	200.0%
35002 NARCOTIC EQUIPMENT VIOLATIONS	0	2	-
36001 SEXUAL PENETRATION NONFORCIBLE -BLOOD/AFFINITY	0	0	-
36002 SEXUAL PENETRATION NONFORCIBLE -OTHER	0	0	-
37000 OBSCENITY	0	0	-
39001 GAMBLING- BETTING/WAGERING	0	0	-
39002 GAMBLING- OPERATING/PROMOTING/ASSISTING	0	0	-
39003 GAMBLING -EQUIPMENT VIOLATIONS	0	0	-
39004 GAMBLING -SPORTS TAMPERING	0	0	-
40001 COMMERCIALIZED SEX -PROSTITUTION	0	0	-
40002 COMMERCIALIZED SEX -ASSISTING/PROMOTING PROSTITUTION	0	0	-
40003 HUMAN TRAFFICKING - PURCHASING PROSTITUTION	0	0	-
51000 BRIBERY	0	0	-
52001 WEAPONS OFFENSE- CONCEALED	0	1	-
52002 WEAPONS OFFENSE -EXPLOSIVES	0	0	-
52003 WEAPONS OFFENSE -OTHER	0	0	-
64001 HUMAN TRAFFICKING - COMMERCIAL SEX ACTS	0	0	-
64002 HUMAN TRAFFICKING - INVOLUNTARY SERVITUDE	0	0	-
<b>Total for Group A</b>	<b>14</b>	<b>25</b>	<b>78.6%</b>
01000 SOVEREIGNTY	0	0	-
02000 MILITARY	0	0	-
03000 IMMIGRATION	0	0	-
09003 NEGLIGENT HOMICIDE -VEHICLE/BOAT	0	0	-
14000 ABORTION	0	0	-
22003 BURGLARY - UNLAWFUL ENTRY (NO INTENT)	0	0	-
22004 POSSESSION OF BURGLARY TOOLS	0	0	-
26006 FRAUD -BAD CHECKS	1	2	100.0%
36003 PEEPING TOM	0	0	-
36004 SEX OFFENSE -OTHER	0	0	-
38001 FAMILY -ABUSE/NEGLECT NONVIOLENT	1	0	-100.0%
38002 FAMILY -NONSUPPORT	0	0	-
38003 FAMILY -OTHER	0	0	-
41001 LIQUOR LICENSE -ESTABLISHMENT	0	0	-
41002 LIQUOR VIOLATIONS -OTHER	0	0	-
42000 DRUNKENNESS	0	0	-
48000 OBSTRUCTING POLICE	0	0	-
49000 ESCAPE/FLIGHT	0	0	-
50000 OBSTRUCTING JUSTICE	1	0	-100.0%
53001 DISORDERLY CONDUCT	0	1	-
53002 PUBLIC PEACE -OTHER	0	0	-
54001 HIT and RUN MOTOR VEHICLE ACCIDENT	1	0	-100.0%

Agency: Northfield Township  
ORI: MI8196400

Oakland County CLEMIS  
REPORT EXCLUDES UCR STATUS OF UNF

Report: CLEAR-008  
Page 2 of 4

Report Time:  
1/6/2016 10:55:23 AM

**Report CLEAR-008 Summary of Offenses**  
**All Offenses that were Attempted or Completed**  
**For the Month of December**

Agency: Northfield Township Police  
ORI: MI8196400

Classification	Dec/2014	Dec/2015	%Change
54002 OPERATING UNDER THE INFLUENCE OF LIQUOR OR DRUGS	1	1	0%
55000 HEALTH AND SAFETY	0	0	-
56000 CIVIL RIGHTS	0	0	-
57001 TRESPASS	0	0	-
57002 INVASION OF PRIVACY -OTHER	0	0	-
58000 SMUGGLING	0	0	-
59000 ELECTION LAWS	0	0	-
60000 ANTITRUST	0	0	-
61000 TAX/REVENUE	0	0	-
62000 CONSERVATION	0	0	-
63000 VAGRANCY	0	0	-
70000 JUVENILE RUNAWAY	0	0	-
73000 MISCELLANEOUS CRIMINAL OFFENSE	0	0	-
75000 SOLICITATION	0	0	-
77000 CONSPIRACY (ALL CRIMES)	0	0	-
<b>Total for Group B</b>	<b>5</b>	<b>4</b>	<b>-20.0%</b>
2800 JUVENILE OFFENSES AND COMPLAINTS	2	3	50.0%
2900 TRAFFIC OFFENSES	15	9	-40.0%
3000 WARRANTS	5	6	20.0%
3100 TRAFFIC CRASHES	15	12	-20.0%
3200 SICK / INJURY COMPLAINT	6	8	33.3%
3300 MISCELLANEOUS COMPLAINTS	66	84	27.3%
3400 WATERCRAFT COMPLAINTS / ACCIDENTS	0	0	-
3500 NON-CRIMINAL COMPLAINTS	225	187	-16.9%
3600 SNOWMOBILE COMPLAINTS / ACCIDENTS	0	0	-
3700 MISCELLANEOUS TRAFFIC COMPLAINTS	11	33	200.0%
3800 ANIMAL COMPLAINTS	3	4	33.3%
3900 ALARMS	2	1	-50.0%
<b>Total for Group C</b>	<b>350</b>	<b>347</b>	<b>-0.9%</b>
2700 LOCAL ORDINANCES - GENERIC	0	0	-
4000 HAZARDOUS TRAFFIC CITATIONS / WARNINGS	18	19	5.6%
4100 NON-HAZARDOUS TRAFFIC CITATIONS / WARNINGS	6	1	-83.3%
4200 PARKING CITATIONS	2	0	-100.0%
4300 LICENSE / TITLE / REGISTRATION CITATIONS	3	3	0%
4400 WATERCRAFT CITATIONS	0	0	-
4500 MISCELLANEOUS A THROUGH UUUU	2	0	-100.0%
4600 LIQUOR CITATIONS / SUMMONS	0	0	-
4700 COMMERCIAL VEHICLE CITATIONS	0	0	-
4800 LOCAL ORDINANCE WARNINGS	0	0	-
4900 TRAFFIC WARNINGS	1	0	-100.0%
<b>Total for Group D</b>	<b>32</b>	<b>23</b>	<b>-28.1%</b>
5000 FIRE CLASSIFICATIONS	1	0	-100.0%
5100 18A STATE CODE FIRE CLASSIFICATIONS	0	1	-

Agency: Northfield Township  
ORI: MI8196400

Oakland County CLEMIS  
REPORT EXCLUDES UCR STATUS OF UNF

Report: CLEAR-008  
Page 3 of 4

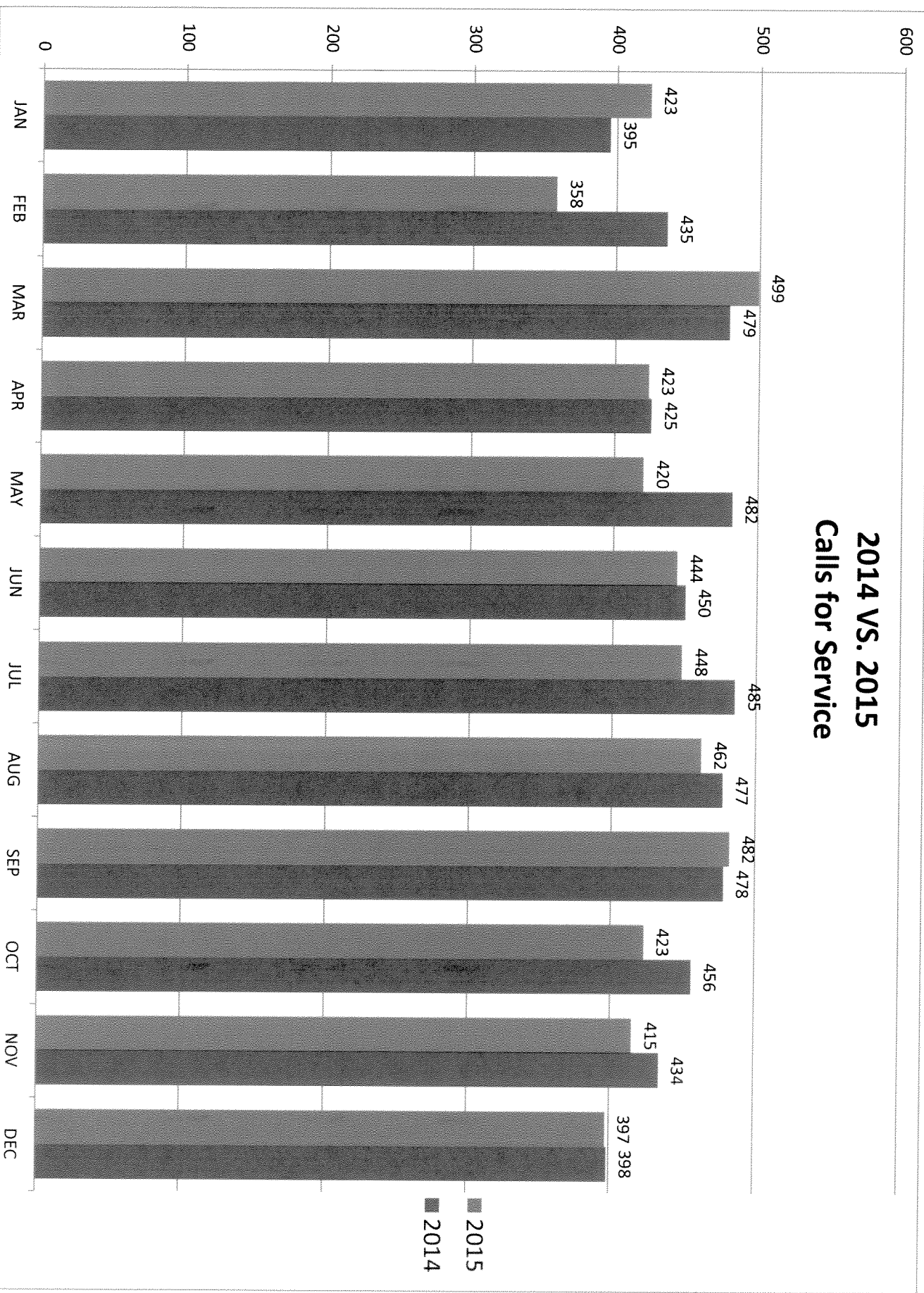
Report Time:  
1/6/2016 10:55:23 AM

**Report CLEAR-008 Summary of Offenses**  
**All Offenses that were Attempted or Completed**  
**For the Month of December**

Agency: Northfield Township Police  
ORI: MI8196400

Classification		Dec/2014	Dec/2015	%Change
<b>Total for Group E</b>		<b>1</b>	<b>1</b>	<b>0%</b>
6000	MISCELLANEOUS ACTIVITIES (6000)	0	0	-
6100	MISCELLANEOUS ACTIVITIES (6100)	0	0	-
6200	ARREST ASSIST	0	0	-
6300	CANINE ACTIVITIES	0	0	-
6500	CRIME PREVENTION ACTIVITIES	0	2	-
6600	COURT / WARRANT ACTIVITIES	0	0	-
6700	INVESTIGATIVE ACTIVITIES	0	0	-
<b>Total for Group F</b>		<b>0</b>	<b>2</b>	<b>-</b>
<b>Total for All Groups</b>		<b>402</b>	<b>402</b>	<b>0%</b>

# 2014 VS. 2015 Calls for Service

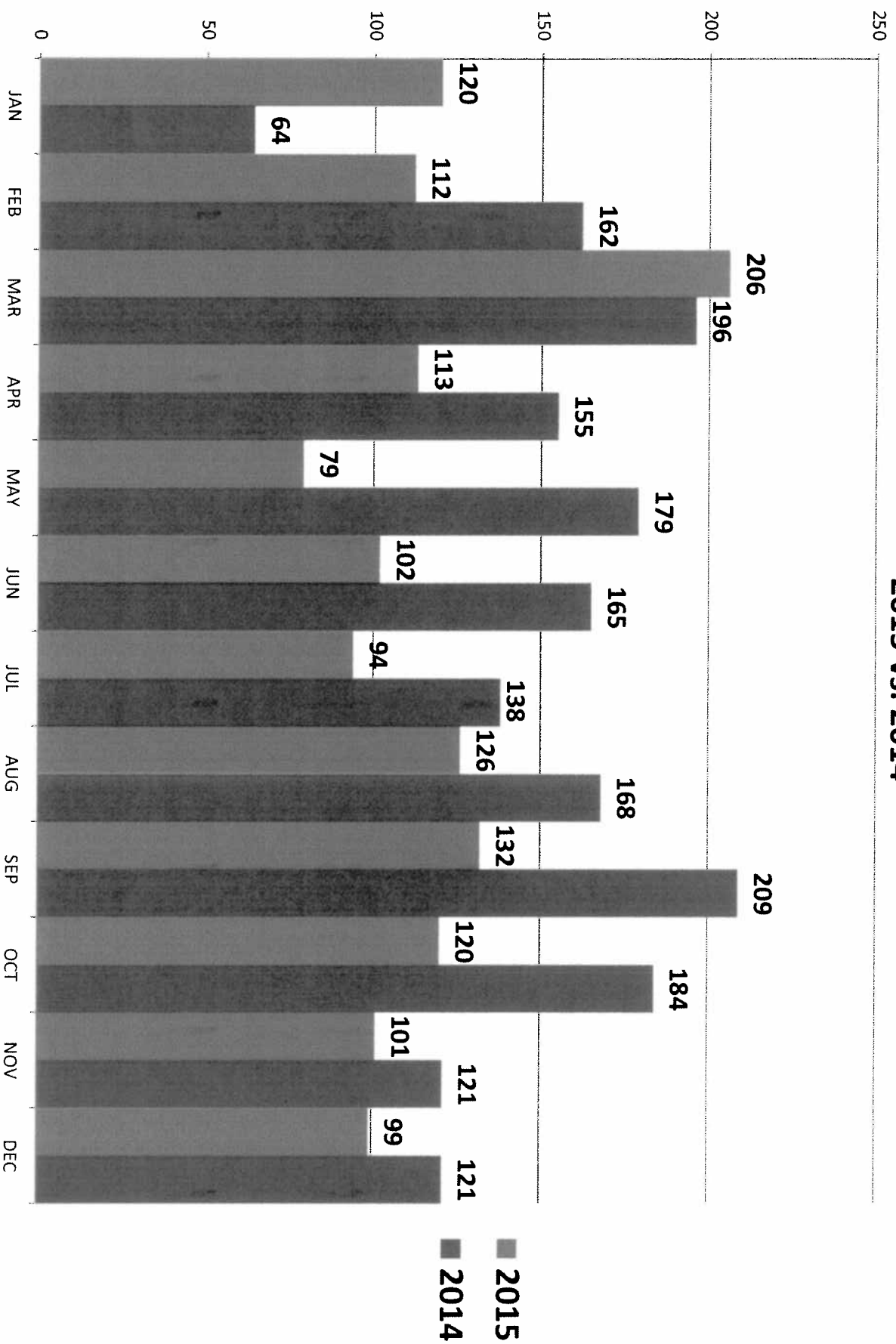


## TRAFFIC VIOLATIONS SUMMARY

JANUARY 1, 2015 THROUGH DECEMBER 31, 2015													
2015	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
Speed	26	33	57	27	23	21	6	27	29	31	15	21	316
Hazardous	5	9	9	2	3	8	5	12	8	7	6	9	83
Non-Hazardous	15	19	29	18	4	9	16	14	16	16	5	10	171
Parking	0	0	0	0	0	0	0	0	0	0	0	0	0
Warning	56	22	88	51	36	51	57	61	70	54	64	53	663
Waiveable Viol. Issued	18	29	23	15	13	13	10	12	9	12	11	6	171
TOTAL	120	112	206	113	79	102	94	126	132	120	101	99	1404
JANUARY 1, 2014 THROUGH DECEMBER 31, 2014													
2014	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
Speed	11	41	49	53	59	49	22	39	46	46	20	20	455
Hazardous	4	13	12	8	11	2	15	15	13	7	4	4	108
Non-Hazardous	10	19	17	14	19	6	25	26	26	21	11	11	205
Parking	0	0	0	0	0	0	0	1	0	0	0	0	1
Warning	29	64	81	59	70	83	71	61	98	74	66	66	822
Waiveable	10	25	37	21	20	25	5	26	26	36	20	20	271
TOTAL	64	162	196	155	179	165	138	168	209	184	121	121	1862

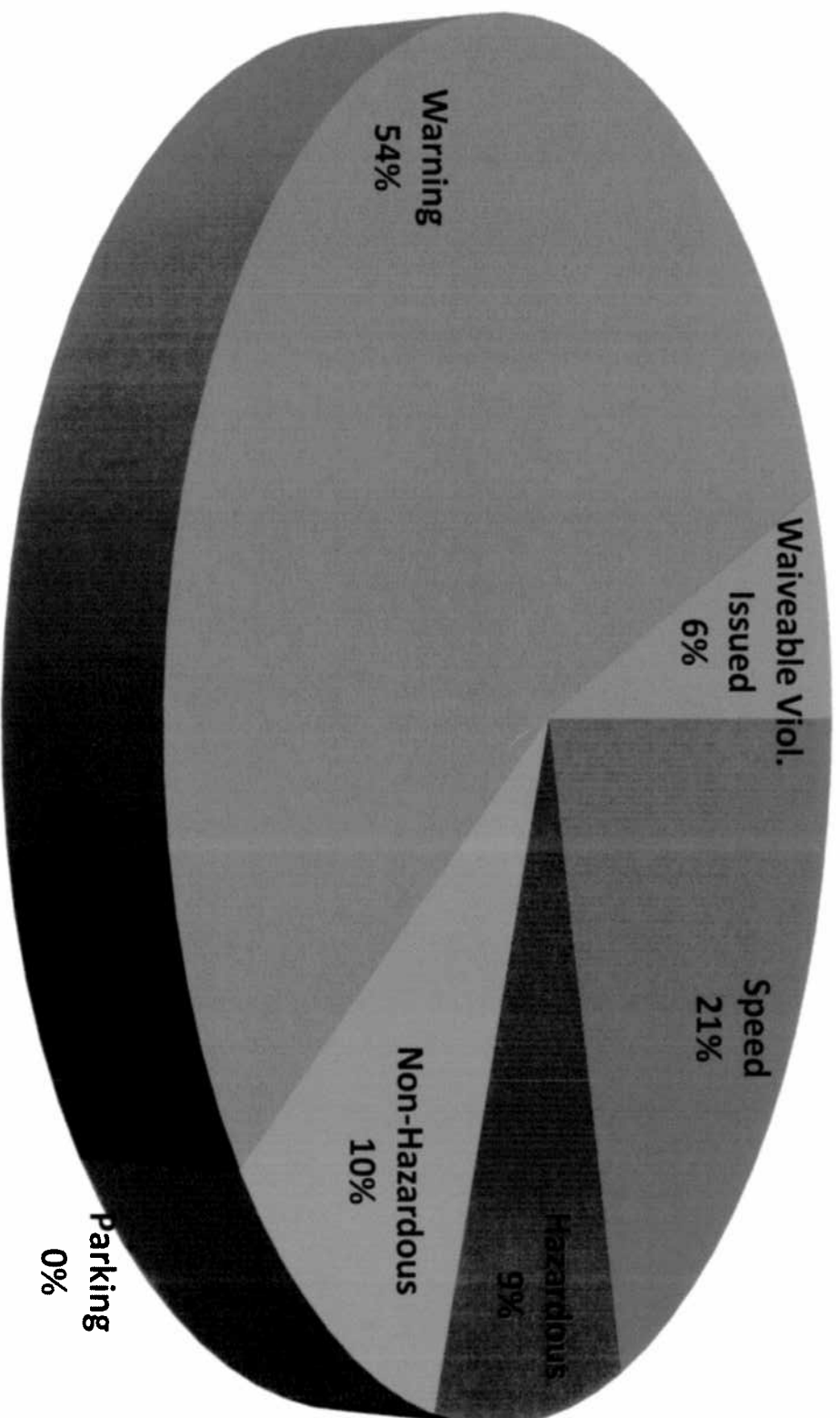
Note: Waiveable citations are: Defective Equipment; No Operator's License on Person and No Registration

# **NUMBER OF TRAFFIC VIOLATIONS BY MONTH** **2015 vs. 2014**



## TRAFFIC VIOLATIONS ISSUED BY TYPE

December 2015



## OVERTIME SUMMARY

OVERTIME BY TYPE													
2015	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
Court	9	20	15	6	32	17	6	12	15.5	18	21.5	12	184
Complaint Investigation	1	15.75	0.75	3	18.75	1	3.5	20.5	4	3	2	2	75.25
Report Writing	2.5	0	0	2.5	1.25	0	0	2.5	0	4.5	1	3.75	18
Training	0	0	0	0	0	3	0	0	46.25	0	0	0	49.25
Short Shift	10	12	62	60	11.5	53	40	18.25	24	59	15.5	4	369.25
Administrative	1	18.5	13	1	5.5	0	7.5	0	2.5	0.5	0.5	2.5	52.5
Special Detail	0	0	0	0	0	27	64.5	28	6	6	0	0	131.5
Holiday	112	68	0	32	48	0	45	0	32	0	176	151	664
TOTAL	135.5	134.25	90.75	104.5	117	101	166.5	81.25	130.25	91	216.5	175.25	1543.75

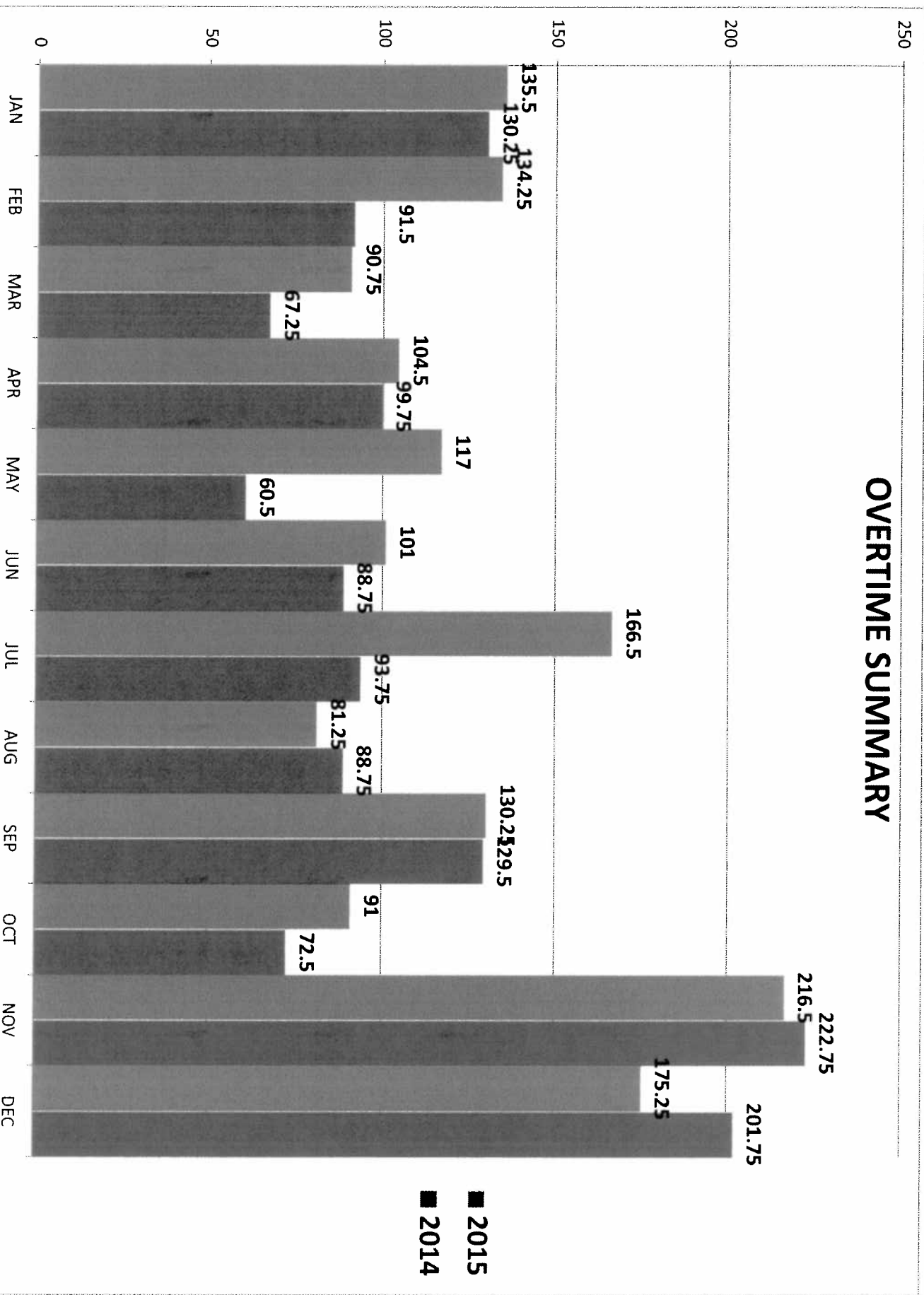
	2014 VS. 2015												
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
2015 - TOTAL	135.5	134.25	90.75	104.5	117	101	166.5	81.25	130.25	91	216.5	175.25	1543.75
2014 - TOTAL	130.25	91.5	67.25	99.75	60.5	88.75	93.75	88.75	129.5	72.5	222.75	201.75	1347

## EMPLOYEE TIME OFF

2015	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
Sick	63	12	22	70	0	8	30	34	12	24	12	24	311
Comp	14	13	9.5	4.5	23.25	40.5	8.25	7.5	53	37.5	36	21	268
Vacation	54	56	36	24	0	0	154	56	8	44	0	92	524
Holiday	20	8	0	10	10	0	10	0	10	0	30	30	128
PTO	58	40.75	167	180	94.25	105	80	168.5	142.75	138.75	148.75	189.25	1513
Other	0	0	0	168	168	176	184	0	0	0	32	0	728
TOTAL	209	129.75	234.5	456.5	295.5	329.5	466.25	266	225.75	244.25	258.75	356.25	3472



# OVERTIME SUMMARY



## RESERVE UNIT HOURS

RESERVE HOURS BY TYPE													
2014	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
Training	0	4.5	0	0	0	0	0	0	0	0	0	0	4.5
Patrol	0	0	8	0	22.5	0	8.25	8	8	4.5	26.25	28.25	113.75
Crime Prevention	0	0	0	0	0	0	0	0	0	0	0	0	0
Special Events	0	17.5	0	0	0	0	25	0	9	2	0	0	53.5
Administrative	0	0	0	0	0	0	0	0	8	0	5	2	15
TOTAL	0	22	8	0	22.5	0	33.25	8	25	6.5	31.25	30.25	186.75

**JAMES E. COX  
NORTHFIELD TOWNSHIP  
WATER POLLUTION CONTROL FACILITY  
11500 LEMEN ROAD WHITMORE LAKE MICHIGAN  
PHONE 734-449-4159 FAX 734-449-4302**

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**To: Northfield Township Board of Trustees**

**From: Tim Hardesty Wastewater Treatment Plant Superintendent**

**Date: January 7<sup>th</sup>, 2016**

**Subject: December 2015 Monthly Report**

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- 12/4/15: Repaired trickling filter sample pump.
- 12/4/15: Pulled return pump #3 and sent to Kennedy Industries for inspection.
- 12/8/15: Inspected the reconnection of 11583 North Shore Dr.
- 12/9/15: Inspected the new connection at 593 East Shore Dr.
- 12/10/15: Dropped the water level in all four primary clarifiers to inspect the drive chains in each tank for a link that may have partially broken off.
- 12/11/15: Replaced small ferric chloride feed pump on aeration tank #1.
- 12/11/15: Called back for alarm at Northshore #1 pump station. Had an intermittent float problem.
- 12/15/15: Replaced leaking valve on polymer fill tank.
- 12/17/15: Installed new float switch on pot #1 at the Northshore #2 pump station.
- 12/17/15: Replaced the heater hoses' on Horseshoe Lake #1 generator.
- 12/18/15: Started prepping filter building #2 floor for painting.
- 12/22/15: Painted filter building #2 floor. Started prepping filter building #1 floor for painting.
- 12/23/15: Power failure at Horseshoe Lake #1 pump station.
- 12/26/15: Had Utilities Instrumentation Service out for problem with SCADA system.
- 12/29/15: Installed repaired return pump #3 from Kennedy Industries.
- 12/29/15: Started prepping digester building basement for painting.

<b>December 2014 Daily Average Flow</b>	<b>.652MGD</b>
<b>December 2015 Daily Average Flow</b>	<b>.610MGD</b>
<b>Maximum December Daily Flow 2014</b>	<b>.829MGD</b>
<b>Maximum December Daily Flow 2015</b>	<b>.789MGD</b>
<b>Minimum December Daily Flow 2014</b>	<b>.564MGD</b>
<b>Minimum December Daily Flow 2015</b>	<b>.476MGD</b>
<b>6 – Month Average Flow</b>	<b>.635MGD</b>
<b>12 – Month Average Flow</b>	<b>.689MGD</b>
<b>Total Gallons Treated December 2014</b>	<b>20.211 MG</b>
<b>Total Gallons Treated December 2015</b>	<b>19.787MG</b>
<b>Rainfall (inches) December 2014</b>	<b>NA</b>
<b>Rainfall (inches) December 2015</b>	<b>NA</b>
<b>Connections / Tap-ins' to system</b>	<b>0</b>
<b>Miss Dig Staking's</b>	<b>6</b>
<b>Overtime hours for the month</b>	<b>46</b>

**Northfield Township Community Center**  
**Monthly Report**  
**December 2015**  
**Tami Averill, Director**

**I. December Overview**

The Senior Nutrition program continues to run smoothly. We have 68 registered seniors, with 10 to 15 attending on a daily basis. Lunches are being served on Mondays, Wednesdays and Fridays at 12:15p.m.

THANK YOU to our Senior Lunch Volunteers –Linda Hartley, Cindy Hogston, Ernestine Hogston, Karen Neigebauer, Donn Sleek, Ann Thompson and Curtis Ward. They, along with our Sr. Nutrition Program Assistant, Amber Barsegian, continue to do a wonderful job and keep things running smoothly.

The seniors enjoyed a special Holiday concert by the Livingston Christian School's 5<sup>th</sup> and 6<sup>th</sup> Grade Choir on December 18. The students sang some lovely carols and then surprised the audience with ornament and card making activities!

Thank you to the Livingston Christian School's High School students for coming in and decking the halls of the Community Center in early December! They had us looking very festive!

Planning for future programming and trips is ongoing.

A big thank you to our volunteers –Mary Chamberlain, Denise Creque, Viva Ann Fine, Ruth Hague, Linda Hartley, Benny Hogston, Cindy Hogston, Ernestine Hogston, Betty Jones, Alyssa Jones, Autumn Jones, Linda Kittel, Mary Ann Lawrence, Laura Mlsko, Karen Neigebauer, Fritz Nelson, Kim & Isabel Pohl, Donn Sleek, Ann Thompson, and Curtis Ward - for the work they contributed in December. Their hard work is always appreciated and helps to keep the Center running smoothly.

**II. Program Evaluation**

**a. On Going Services**

Lisa Abrams and Peg Merica continue to offer reflexology sessions and therapeutic foot baths on Tuesday and Thursday afternoons and Wednesday evenings.

Dr. Anthony Mastrogiacomo from South Lyon Foot & Ankle Specialists is offering senior foot care once a month.

The Medical Loan Closet continues to be available to the community. Five items were loaned in December. We continue to ask for donations of wheelchairs, 4-wheeled walkers with seats, and shower chairs. We received donations of several standard walkers, a shower seat and a raised toilet seat in December.

The Regency continues to send a Registered Nurse on the 2nd Tuesday of each month to do blood pressure screenings.

b. **Classes**

Chair Yoga (6 participants/week) and Exercise with Becky (8-12 participants/week) continue on Tuesdays. Becky also has between 8 and 12 participants in her Thursday class. Tai Chi class continued with five students. MAH Fitness ended its fall session with four students. Gentle Yoga has 12 registered participants. Gentle Energy Exercises currently has 3 people participating.

c. **On-Going Activities**

Pinochle continues every Tuesday and Thursday afternoon. Attendance has been consistent at 8 to 12 players per day each week.

The Knit, Crochet, Craft group continues to meet every Friday afternoon. 3-5 people attended each week during December.

The Whitmore Lake Portrait Group remains steady with their participation. Ten to twelve artists attend each week. The art gallery that showcases their art continues to be popular with our guests.

The Chamber of Commerce continues to hold their monthly meetings here on the first Wednesday of each month.

Both the Morning Kiwanis and the Evening Kiwanis continue to hold their regular meetings and Board meetings at the Community Center.

The Lost Voices Board of Directors also holds their monthly meetings here on the first Thursday evening of each month.

The Whitmore Lake Historical Society held their December meeting here, as well.

d. **Special Events**

"Karaoke Night at the Community Center," continued on December 4 & 18 with 16 to 20 people in attendance.

Thirty-two seniors attended the annual Senior Holiday Gala at Fox Hills Golf and Conference Center on December 3. Attendees enjoyed a lovely meal and fun with special gifts and a door prize drawing. A special treat of Victorian holiday music was provided by noted musicians and vocalists, Rob and Anne Burns, also known as "The Little Dickens Band."

Kudos to our volunteers – Cindy Hogston, Donn Sleek, Ann Thompson, and Curtis Ward – who were instrumental in helping to plan and run this event. Thank you to everyone who donated door prizes and gifts! Thank you to Lighthouse Center, Inc., whose generous donations helped to sponsor several seniors at this event.

Seven people attended a trip to the Redford Theatre to watch "White Christmas." In addition to enjoying this classic movie, there was a group photo with Santa and a chance to take in the beauty of the restored theater and all of the holiday decorations, including a model train exhibit. Dinner at the Guernsey Farms Dairy followed.

Kelsey Cauley from the Washtenaw Library for the Blind and Physically Disabled gave a presentation about the variety of services this special library has to offer.

Twelve people enjoyed her presentation.

Our 2<sup>nd</sup> Annual Dinner with Santa event was a HUGE success! Two hundred people attended on December 15. Participants had an opportunity to meet with Santa and Mrs. Claus, enjoy a hot dog/chili dog dinner, make holiday ornaments, and play games. They also had a chance to meet and have their picture taken with one of Santa's reindeer! Thank you to Rufus the Clown for joining in the fun!

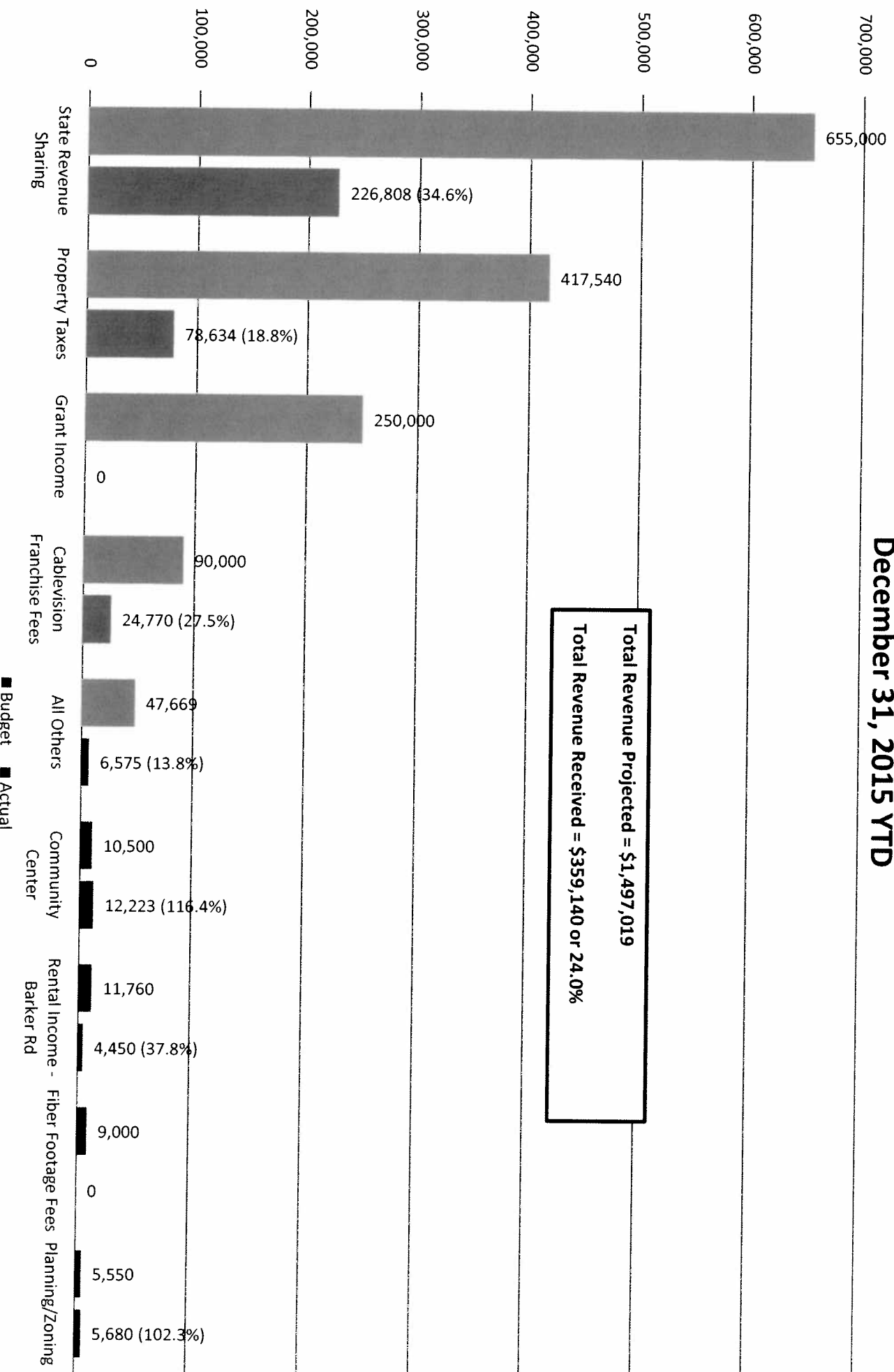
Thank you for all the support we received in putting this event together! The Kiwanis of Greater Whitmore Lake sponsored the reindeer visit. Costco provided two lovely and delicious cakes for dessert. Regency of Whitmore Lake and many of our Community Center members provided gifts for Santa to pass out to the children as well as prizes for the door prize drawing. We had many volunteers who helped to pull the event together – wrapping gifts, decorating, set up, clean up, and more – as well as keeping the evening running smoothly – food service, parking, running games and activities, etc. Their help was invaluable and very much appreciated!

Thank you to all our volunteers who helped to put together a special Holiday surprise for one of our seniors who was in need of some cheering up this season! All the thoughtfulness was appreciated!

The Center was closed from December 21 through January 3, so that I could take some much appreciated time off. Thank you to Amber Barsegian, Ann Thompson, Karen Neigebauer and Linda Hartley for running Sr. Lunches on the 21<sup>st</sup> and 23<sup>rd</sup>.

# **NORTHFIELD TOWNSHIP GENERAL FUND**

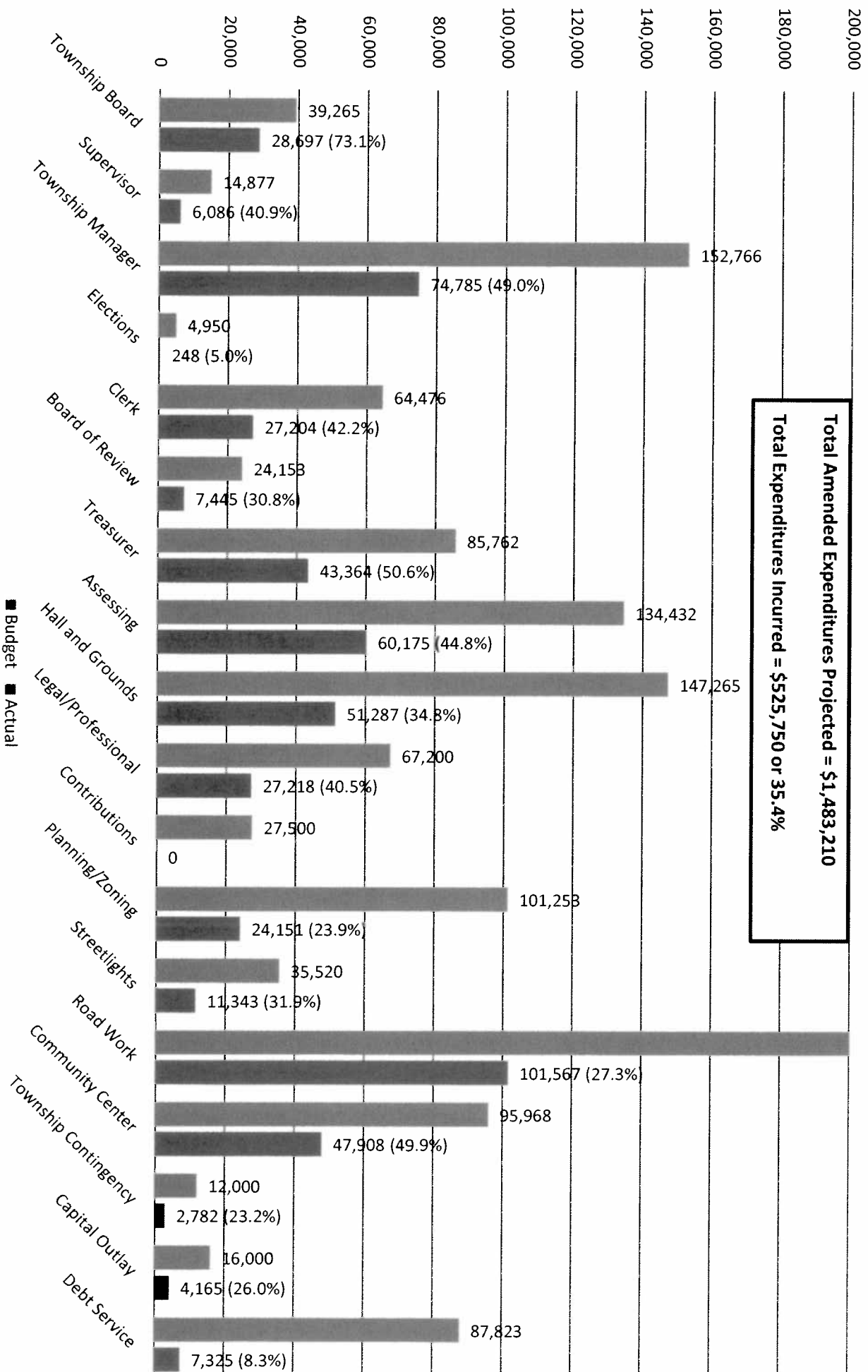
## **Revenues Projected vs. Received December 31, 2015 YTD**



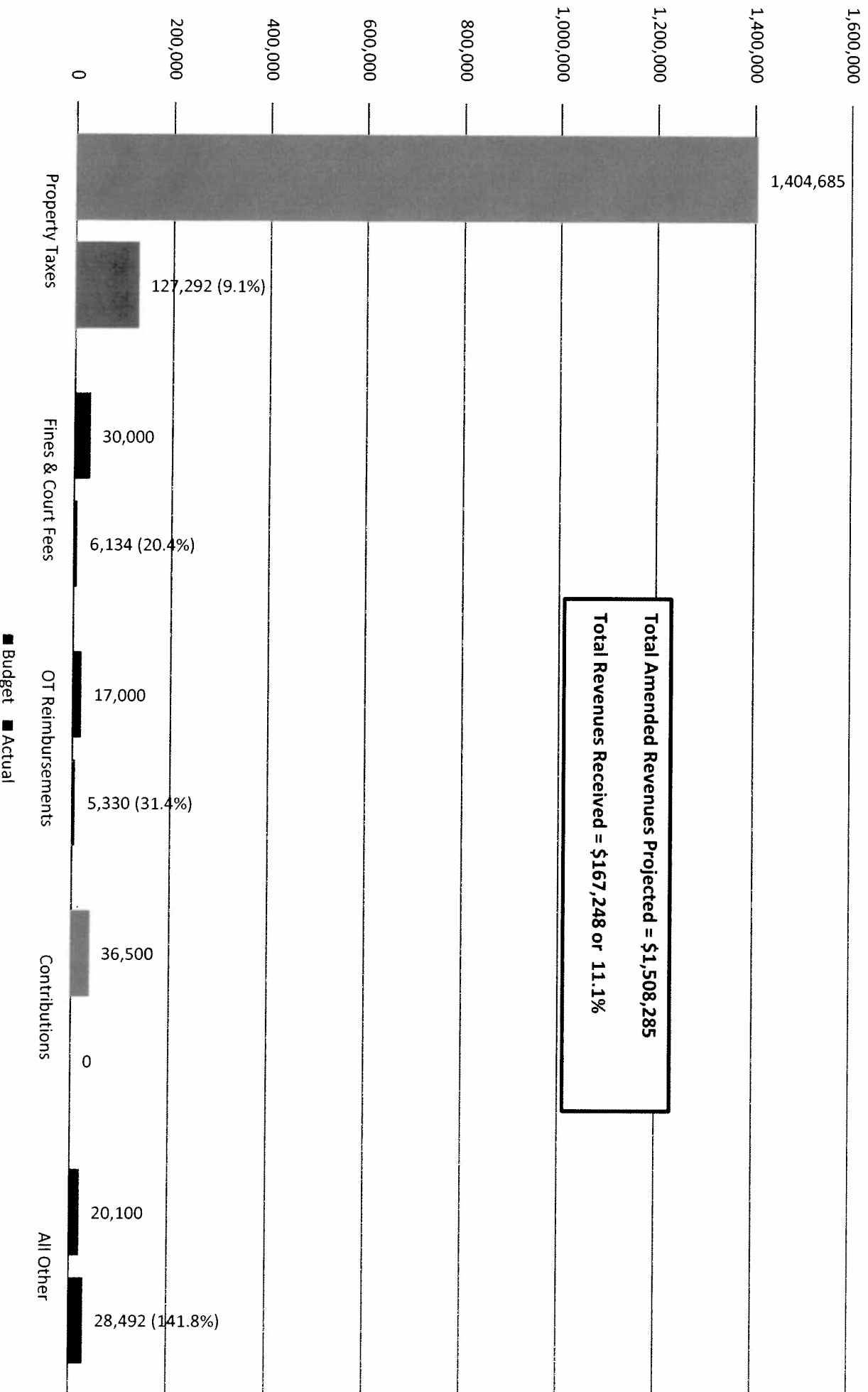


# NORTHFIELD TOWNSHIP GENERAL FUND

## Amended Expenditures Projected vs. Incurred December 31, 2015 YTD

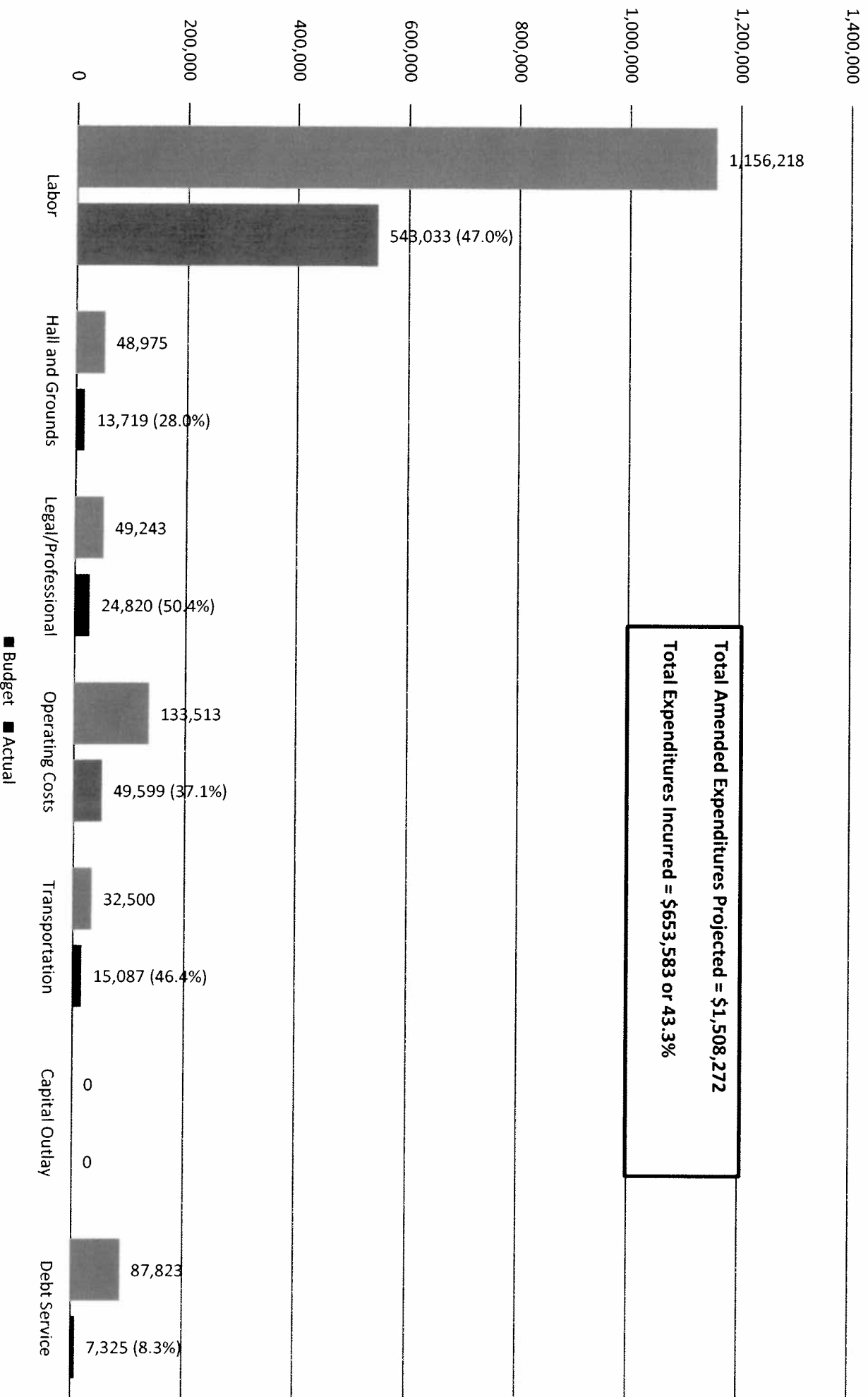


# NORTHFIELD TOWNSHIP POLICE FUND Amended Revenues Projected vs. Received December 31, 2015 YTD

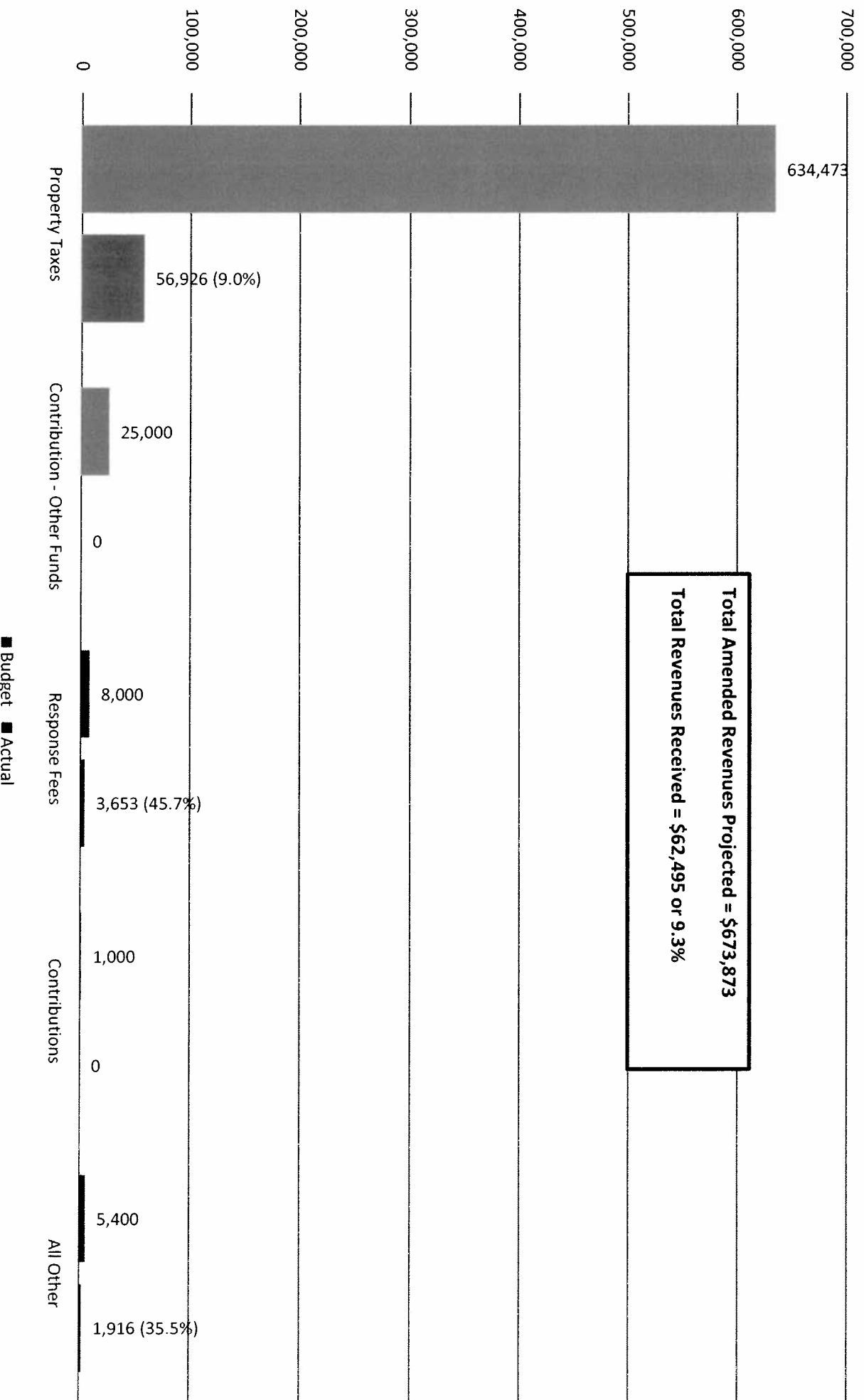


# **NORTHFIELD TOWNSHIP** **POLICE FUND**

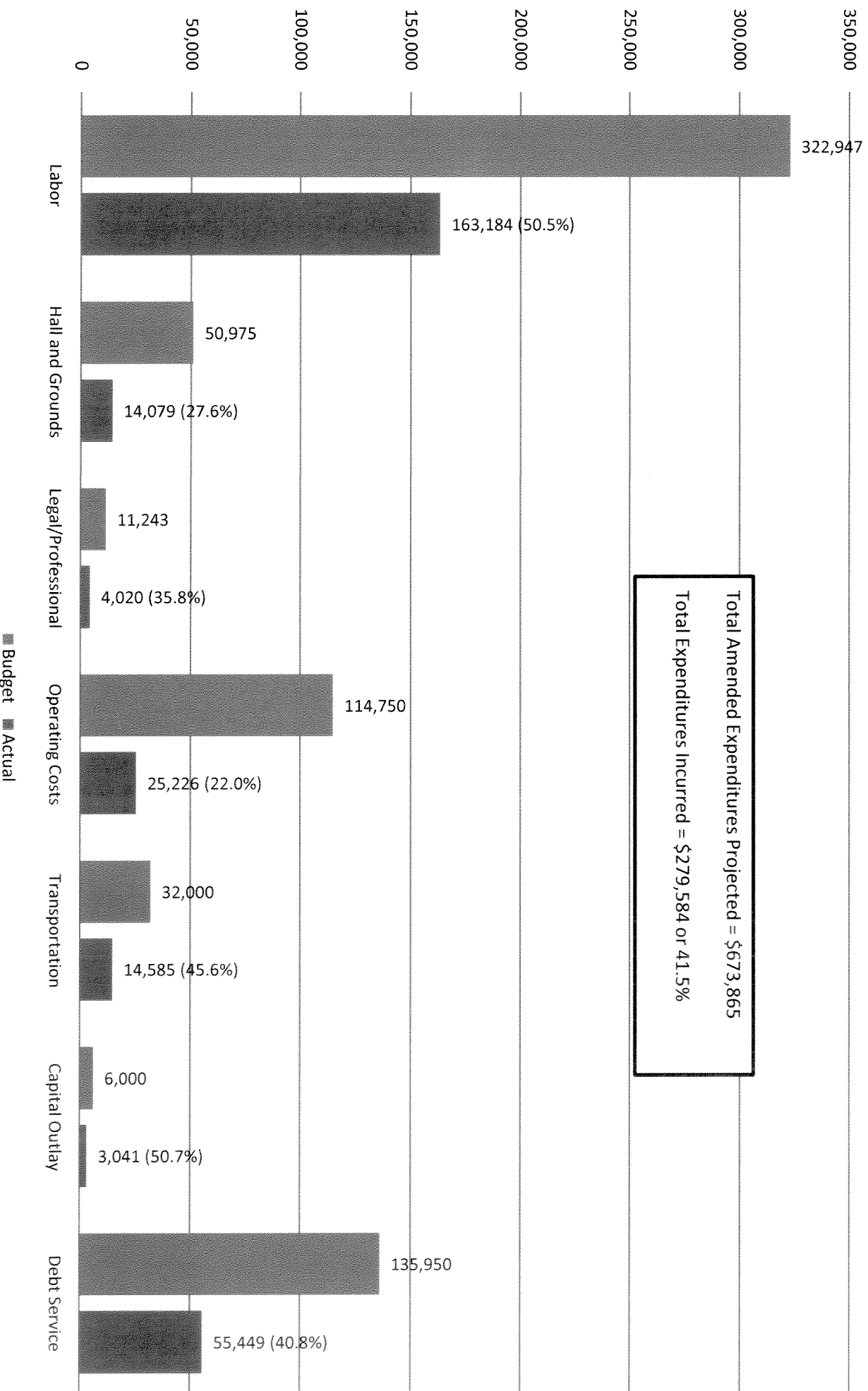
## **Amended Expenditures Projected vs. Incurred** **December 31, 2015 YTD**



# **NORTHFIELD TOWNSHIP** **FIRE/MEDICAL RESCUE FUND** **Amended Revenues Projected vs. Received** **December 31, 2015 YTD**

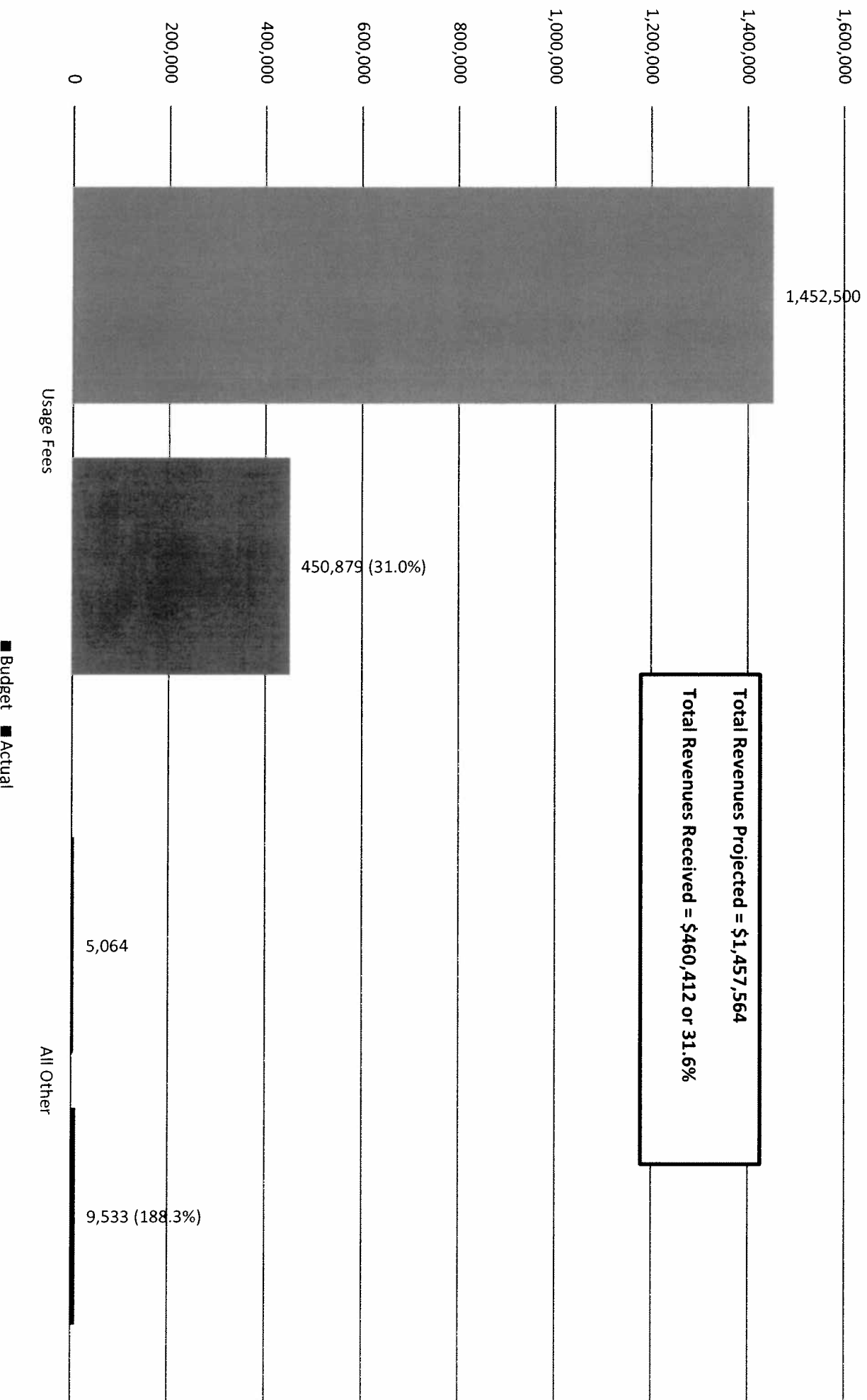


# **NORTHFIELD TOWNSHIP** **FIRE/MEDICAL RESCUE FUND** **Amended Expenditures Projected vs. Incurred** **December 31, 2015 YTD**



# **NORTHFIELD TOWNSHIP WWTP FUND**

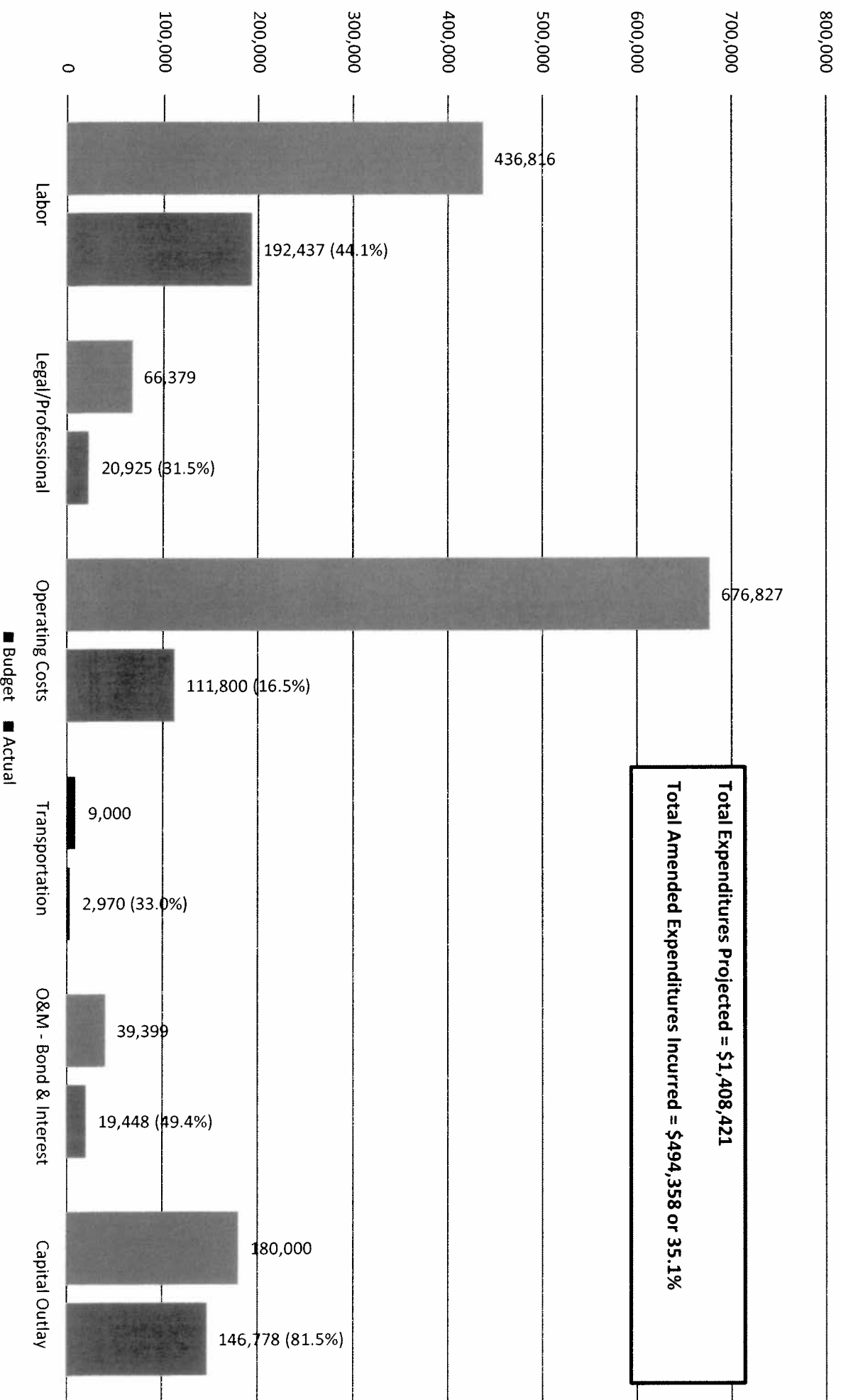
## **Revenues Projected vs. Received December 31, 2015 YTD**



# NORTHFIELD TOWNSHIP WWTP FUND

## Amended Expenditures Projected vs. Incurred

### December 31, 2015 YTD



01/07/2016 09:32 AM

User: RICK

DB: Northfield

PERIOD ENDING 12/31/2015  
% Fiscal Year Completed: 50.27

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2015	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	YTD BALANCE 12/31/2015	ACTIVITY FOR MONTH 12/31/2015	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL FUND								
Revenues								
Dept 000								
101-000-426	PRIOR YEAR TAX INTEREST	0.00	0.00	0.00	469.80	275.73	(469.80)	100.00
101-000-452	PEDDLER'S LICENSES	340.00	0.00	0.00	20.00	20.00	(20.00)	100.00
101-000-453	CABLEVISION FRANCHISE FEES	97,378.60	90,000.00	90,000.00	24,770.34	0.00	65,229.66	27.52
101-000-455	FIBER FOOTAGE FEES	7,557.06	9,000.00	9,000.00	0.00	0.00	9,000.00	0.00
101-000-574	STATE SHARED REVENUE	650,034.00	655,000.00	655,000.00	226,808.00	113,659.00	428,192.00	34.63
101-000-590	GRANT INCOME	0.00	250,000.00	250,000.00	0.00	0.00	250,000.00	0.00
101-000-615	INSURANCE PROCEEDS	456.28	0.00	0.00	0.00	0.00	0.00	0.00
101-000-626	COPY & FOIA INCOME	55.07	250.00	250.00	65.42	16.00	184.58	26.17
101-000-655	ORDINANCE FINES	0.00	0.00	0.00	100.00	0.00	(100.00)	100.00
101-000-665	INTEREST INCOME	180.51	300.00	300.00	182.46	0.00	117.54	60.82
101-000-671	REIMBURSEMENT/OTHER INCOME	2,859.74	650.00	650.00	70.07	0.00	579.93	10.78
101-000-688	RENTAL INCOME - BARKER RD	11,460.00	11,760.00	11,760.00	4,450.00	0.00	7,310.00	37.84
101-000-690	UNREALIZED GAIN/LOSS	123.55	0.00	0.00	(74.55)	0.00	74.55	100.00
Total Dept 000		770,444.81	1,016,960.00	1,016,960.00	256,861.54	113,970.73	760,098.46	25.26
Dept 191-ELECTIONS								
101-191-671	REIMBURSEMENT/OTHER INCOME	0.00	0.00	0.00	5,741.48	0.00	(5,741.48)	100.00
Total Dept 191-ELECTIONS		0.00	0.00	0.00	5,741.48	0.00	(5,741.48)	100.00
Dept 253-TREASURER								
101-253-402	CURRENT PROPERTY TAX	256,344.00	263,700.00	263,700.00	23,659.11	23,629.05	240,040.89	8.97
101-253-404	MOBILE HOME LICENSE FEES	2,900.00	2,850.00	2,850.00	1,420.50	1,180.50	1,429.50	49.84
101-253-445	PENALTY & INTEREST ON TAXES	2,826.11	500.00	500.00	30.23	0.00	469.77	6.05
101-253-627	SUMMER TAX PREPARATION	13,487.50	13,490.00	13,490.00	0.00	0.00	13,490.00	0.00
101-253-680	TAX ADMINISTRATION FEES	136,940.11	137,000.00	137,000.00	53,524.48	8,905.91	83,475.52	39.07
Total Dept 253-TREASURER		412,497.72	417,540.00	417,540.00	78,634.32	33,715.46	338,905.68	18.83
Dept 336-CONTRIBUTIONS								
101-336-624	DDA	20,000.00	0.00	0.00	0.00	0.00	0.00	0.00
101-336-625	SEWER ADMINISTRATION	43,969.00	46,469.00	46,469.00	0.00	0.00	46,469.00	0.00
Total Dept 336-CONTRIBUTIONS		63,969.00	46,469.00	46,469.00	0.00	0.00	46,469.00	0.00
Dept 412-PLANNING/ZONING DEPT								
101-412-477	ZONING COMPLIANCE PERMITS	5,500.00	3,000.00	3,000.00	3,000.00	20.00	0.00	100.00
101-412-608	VARIANCES/APPEALS	1,420.00	2,000.00	2,000.00	1,180.00	0.00	820.00	59.00
101-412-629	ZONING COPIES	0.00	50.00	50.00	0.00	0.00	50.00	0.00
101-412-637	SPLIT APPLICATIONS	850.00	500.00	500.00	1,500.00	750.00	(1,000.00)	300.00
Total Dept 412-PLANNING/ZONING DEPT		7,770.00	5,550.00	5,550.00	5,680.00	770.00	(130.00)	102.34
Dept 666-COMMUNITY CENTER								
101-666-643	CC TRIPS	11,656.62	5,000.00	5,000.00	5,861.17	1,210.75	(861.17)	117.22
101-666-644	CC PROGRAMS	0.00	5,000.00	5,000.00	775.00	0.00	4,225.00	15.50
101-666-671	REIMBURSEMENT/OTHER INCOME	4,816.66	0.00	0.00	5,500.00	0.00	(5,500.00)	100.00
101-666-676	CONTRIBUTIONS - SCC	1,491.46	500.00	500.00	86.57	(135.00)	413.43	17.31



## REVENUE AND EXPENDITURE REPORT FOR NORTHFIELD TOWNSHIP

PERIOD ENDING 12/31/2015  
% Fiscal Year Completed: 50.27

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2015	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	YTD BALANCE 12/31/2015	ACTIVITY FOR MONTH 12/31/2015	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL FUND								
Revenues								
Total Dept 666-COMMUNITY CENTER		17,964.74	10,500.00	10,500.00	12,222.74	1,075.75	(1,722.74)	116.41
TOTAL Revenues		1,272,646.27	1,497,019.00	1,497,019.00	359,140.08	149,531.94	1,137,878.92	23.99
Expenditures								
Dept 101-TOWNSHIP BOARD								
101-101-701	SALARIES	9,891.51	10,000.00	10,000.00	6,249.90	4,374.93	3,750.10	62.50
101-101-715	SOCIAL SECURITY	756.72	765.00	765.00	501.09	342.33	263.91	65.50
101-101-807	MEMBERSHIP DUES	9,551.68	10,500.00	10,500.00	7,063.20	0.00	3,436.80	67.27
101-101-836	WELFARE COSTS	0.00	0.00	10,000.00	10,000.00	0.00	0.00	100.00
101-101-900	PRINTING & PUBLICATIONS	7,073.24	7,000.00	7,000.00	4,883.01	2,622.01	2,116.99	69.76
101-101-957	TRAINING & DEVELOPMENT	509.31	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 101-TOWNSHIP BOARD		27,782.46	29,265.00	39,265.00	28,697.20	7,339.27	10,567.80	73.09
Dept 171-SUPERVISOR								
101-171-701	SALARIES	12,499.76	12,500.00	12,500.00	5,769.12	961.52	6,730.88	46.15
101-171-715	SOCIAL SECURITY	(660.83)	957.00	957.00	316.48	73.56	640.52	33.07
101-171-807	MEMBERSHIP DUES	0.00	120.00	120.00	0.00	0.00	120.00	0.00
101-171-860	FUEL & MILEAGE	0.00	200.00	200.00	0.00	0.00	200.00	0.00
101-171-956	MISCELLANEOUS	0.00	100.00	100.00	0.00	0.00	100.00	0.00
101-171-957	TRAINING & DEVELOPMENT	285.58	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 171-SUPERVISOR		12,124.51	14,877.00	14,877.00	6,085.60	1,035.08	8,791.40	40.91
Dept 172-TOWNSHIP MANAGER								
101-172-701	SALARIES	77,000.04	77,000.00	77,000.00	35,538.48	5,923.08	41,461.52	46.15
101-172-704	CLERICAL/DEP /SUPER/ELECTION	25,325.50	28,288.00	28,288.00	11,899.75	2,164.15	16,388.25	42.07
101-172-715	SOCIAL SECURITY	11,995.42	12,335.00	12,335.00	5,684.26	1,090.45	6,650.74	46.08
101-172-716	HOSPITALIZATION	6,534.22	1,500.00	1,500.00	1,500.00	0.00	0.00	100.00
101-172-717	LIFE/DISB. INSURANCE	975.48	1,020.00	1,020.00	569.03	81.29	450.97	55.79
101-172-718	PENSION	7,213.53	7,700.00	7,700.00	3,553.86	592.31	4,146.14	46.15
101-172-722	CONTROLLER	54,477.77	55,940.00	55,940.00	25,365.97	4,667.15	30,574.03	45.34
101-172-818	CONTRACTUAL SERVICES	5,858.68	7,500.00	7,500.00	1,270.00	550.00	6,230.00	16.93
101-172-850	COMMUNICATION	1,000.00	1,000.00	1,000.00	300.83	50.41	699.17	30.08
101-172-860	FUEL & MILEAGE	0.00	500.00	500.00	0.00	0.00	500.00	0.00
101-172-927	ALLOCATE TO DEPARTMENTS	(36,501.00)	(41,017.00)	(41,017.00)	(10,972.30)	0.00	(30,044.70)	26.75
101-172-957	TRAINING & DEVELOPMENT	744.87	1,000.00	1,000.00	75.00	0.00	925.00	7.50
Total Dept 172-TOWNSHIP MANAGER		154,230.45	152,766.00	152,766.00	74,784.88	16,618.84	77,981.12	48.95
Dept 191-ELECTIONS								
101-191-704	CLERICAL/DEP /SUPER/ELECTION	9,416.75	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00
101-191-727	SUPPLIES	4,929.53	1,500.00	1,500.00	247.70	0.00	1,252.30	16.51
101-191-818	CONTRACTUAL SERVICES	1,760.00	0.00	0.00	0.00	0.00	0.00	0.00
101-191-851	POSTAGE	0.00	200.00	200.00	0.00	0.00	200.00	0.00
101-191-900	PRINTING & PUBLICATIONS	2,471.87	250.00	250.00	0.00	0.00	250.00	0.00
Total Dept 191-ELECTIONS		18,578.15	4,950.00	4,950.00	247.70	0.00	4,702.30	5.00

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2015	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	YTD BALANCE 12/31/2015	ACTIVITY FOR MONTH 12/31/2015	AVAILABLE BALANCE	% BDT USED
Fund 101 - GENERAL FUND								
Expenditures								
Dept 215-CLERK								
101-215-701	SALARIES	11,538.24	12,500.00	12,500.00	5,769.12	961.52	6,730.88	46.15
101-215-703	DEPUTY SALARIES	38,508.49	34,360.00	34,360.00	14,778.59	2,552.00	19,581.41	43.01
101-215-715	SOCIAL SECURITY	3,828.56	3,585.00	3,585.00	1,783.95	354.84	1,801.05	49.76
101-215-716	HOSPITALIZATION	0.00	1,125.00	1,125.00	1,125.00	0.00	0.00	100.00
101-215-717	LIFE/DISB. INSURANCE	0.00	500.00	500.00	411.90	41.19	88.10	82.38
101-215-718	PENSION	0.00	3,436.00	3,436.00	885.20	129.20	2,550.80	25.76
101-215-723	RECORD SEC	6,147.50	7,720.00	7,720.00	2,450.00	1,275.00	5,270.00	31.74
101-215-807	MEMBERSHIP DUES	0.00	100.00	100.00	0.00	0.00	100.00	0.00
101-215-860	FUEL & MILEAGE	60.94	150.00	150.00	0.00	0.00	150.00	0.00
101-215-922	LATE FEES AND PENALTIES	(26.22)	0.00	0.00	0.00	0.00	0.00	0.00
101-215-957	TRAINING & DEVELOPMENT	0.00	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 215-CLERK		60,057.51	64,476.00	64,476.00	27,203.76	6,438.75	37,272.24	42.19
Dept 247-BOARD OF REVIEW								
101-247-706	BOARD OF REVIEW FEE	1,389.00	2,000.00	2,000.00	81.00	81.00	1,919.00	4.05
101-247-715	SOCIAL SECURITY	106.27	153.00	153.00	6.19	6.19	146.81	4.05
101-247-723	RECORD SEC	1,050.00	1,200.00	1,200.00	245.00	245.00	955.00	20.42
101-247-900	PRINTING & PUBLICATIONS	682.00	800.00	800.00	0.00	0.00	800.00	0.00
101-247-959	TRIBUNALS AND DRAINS	10,496.56	20,000.00	20,000.00	7,112.38	7,038.87	12,887.62	35.56
Total Dept 247-BOARD OF REVIEW		13,723.83	24,153.00	24,153.00	7,444.57	7,371.06	16,708.43	30.82
Dept 253-TREASURER								
101-253-701	SALARIES	12,499.76	12,500.00	12,500.00	5,769.12	961.52	6,730.88	46.15
101-253-703	DEPUTY SALARIES	42,770.75	43,500.00	43,500.00	19,922.42	3,355.24	23,577.58	45.80
101-253-704	CERICAL/DEP /SUPER/ELECTION	21,681.19	19,365.00	19,365.00	2,394.63	697.50	16,970.37	12.37
101-253-715	SOCIAL SECURITY	5,886.70	5,765.00	5,765.00	2,110.41	383.60	3,654.59	36.61
101-253-716	HOSPITALIZATION	10,089.51	7,305.00	7,305.00	5,993.30	896.09	1,311.70	82.04
101-253-717	LIFE/DISB. INSURANCE	460.80	485.00	485.00	268.80	38.40	216.20	55.42
101-253-718	PENSION	4,213.44	4,350.00	4,350.00	1,992.20	335.52	2,357.80	45.80
101-253-803	LEGAL	6,000.00	6,000.00	6,000.00	3,000.00	500.00	3,000.00	50.00
101-253-804	TAX STATEMENT PREPARATION	1,440.66	1,650.00	1,650.00	1,582.02	791.33	67.98	95.88
101-253-807	MEMBERSHIP DUES	100.00	130.00	130.00	100.00	100.00	30.00	76.92
101-253-851	POSTAGE	3,573.27	3,000.00	3,000.00	3,480.28	1,756.57	(480.28)	116.01
101-253-860	FUEL & MILEAGE	217.08	200.00	200.00	73.31	0.00	126.69	36.66
101-253-927	ALLOCATE TO DEPARTMENTS	(21,036.00)	(20,488.00)	(20,488.00)	(3,761.00)	0.00	(16,727.00)	18.36
101-253-956	MISCELLANEOUS	3,137.78	1,000.00	1,000.00	438.66	0.00	561.34	43.87
101-253-957	TRAINING & DEVELOPMENT	0.00	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 253-TREASURER		91,034.94	85,762.00	85,762.00	43,364.15	9,815.77	42,397.85	50.56
Dept 257-ASSESSING								
101-257-709	ASST ASSESSOR	23,097.64	38,480.00	38,480.00	17,344.00	2,944.00	21,136.00	45.07
101-257-713	ASSESSOR	5,597.70	0.00	0.00	0.00	0.00	0.00	0.00
101-257-715	SOCIAL SECURITY	2,195.20	2,944.00	2,944.00	1,326.82	225.22	1,617.18	45.07
101-257-716	HOSPITALIZATION	5,769.58	18,860.00	18,860.00	9,719.00	1,050.48	9,141.00	51.53
101-257-717	LIFE/DISB. INSURANCE	0.00	700.00	700.00	454.40	45.44	245.60	64.91
101-257-718	PENSION	236.30	3,848.00	3,848.00	1,446.40	150.40	2,401.60	37.59
101-257-720	BANKED PTO	(3,234.63)	0.00	0.00	0.00	0.00	0.00	0.00
101-257-727	SUPPLIES	1,185.81	1,500.00	1,500.00	652.28	0.00	847.72	43.49
101-257-807	MEMBERSHIP DUES	0.00	500.00	500.00	13.00	0.00	487.00	2.60

User: RICK

DB: Northfield

PERIOD ENDING 12/31/2015  
% Fiscal Year Completed: 50.27

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2015	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	YTD BALANCE 12/31/2015	ACTIVITY FOR MONTH 12/31/2015		AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL FUND									
Expenditures									
101-257-818	CONTRACTUAL SERVICES	59,848.31	60,600.00	60,600.00	28,999.98	4,833.33	31,600.02	47.85	
101-257-851	POSTAGE	2,202.50	2,500.00	2,500.00	219.48	66.79	2,280.52	8.78	
101-257-860	FUEL & MILEAGE	0.00	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00	
101-257-900	PRINTING & PUBLICATIONS	0.00	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00	
101-257-957	TRAINING & DEVELOPMENT	1,050.00	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00	
Total Dept 257-ASSESSING		97,948.41	134,432.00	134,432.00	60,175.36	9,315.66	74,256.64	44.76	
Dept 265-HALL AND GROUNDS									
101-265-710	JANITORIAL SALARIES	5,240.00	6,000.00	6,000.00	2,805.00	450.00	3,195.00	46.75	
101-265-715	SOCIAL SECURITY	455.94	460.00	460.00	270.82	34.43	189.18	58.87	
101-265-716	HOSPITALIZATION	(146.43)	0.00	0.00	0.00	0.00	0.00	0.00	
101-265-727	SUPPLIES	9,976.20	10,000.00	10,000.00	5,500.50	1,273.42	4,499.50	55.01	
101-265-731	WORKERS COMP INSURANCE	1,896.00	2,050.00	2,050.00	2,049.00	0.00	1.00	99.95	
101-265-816	GROUNDS/CLEANING/JANITORL SERVI	5,295.00	5,000.00	5,000.00	2,650.00	510.00	2,350.00	53.00	
101-265-821	PSB MAINT & OPS ALLOCATION	44,890.00	48,975.00	48,975.00	13,719.00	0.00	35,256.00	28.01	
101-265-850	COMMUNICATION	8,917.06	11,280.00	11,280.00	6,287.81	1,465.98	4,992.19	55.74	
101-265-851	POSTAGE	4,596.93	5,500.00	5,500.00	2,386.18	0.00	3,113.82	43.39	
101-265-910	INSURANCE & BONDS	23,453.00	30,700.00	30,700.00	0.00	0.00	30,700.00	0.00	
101-265-920	UTILITIES	217.66	200.00	200.00	84.62	31.89	115.38	42.31	
101-265-930	REPAIRS & MAINTENANCE	20,029.04	20,000.00	20,000.00	13,782.98	914.15	6,217.02	68.91	
101-265-938	CHARGEBACKS - PRIOR TAX YEARS	4,047.62	2,500.00	2,500.00	130.89	39.39	2,369.11	5.24	
101-265-940	RENTAL EQUIPMENT	3,675.88	4,300.00	4,300.00	1,579.19	234.74	2,720.81	36.73	
101-265-956	MISCELLANEOUS	263.54	300.00	300.00	41.00	40.00	259.00	13.67	
Total Dept 265-HALL AND GROUNDS		132,807.44	147,265.00	147,265.00	51,286.99	4,994.00	95,978.01	34.83	
Dept 270-LEGAL/PROFESSIONAL									
101-270-800	OTHER PROFESSIONAL FEES	925.00	500.00	500.00	0.00	0.00	500.00	0.00	
101-270-802	AUDIT FEES	4,500.00	6,300.00	6,300.00	6,300.00	0.00	0.00	100.00	
101-270-803	LEGAL	100,997.27	96,000.00	96,000.00	38,316.11	7,064.00	57,683.89	39.91	
101-270-806	ENGINEER	12,214.00	10,000.00	10,000.00	5,402.00	287.50	4,598.00	54.02	
101-270-927	ALLOCATE TO DEPARTMENTS	(45,600.00)	(45,600.00)	(45,600.00)	(22,800.00)	(3,800.00)	(22,800.00)	50.00	
Total Dept 270-LEGAL/PROFESSIONAL		73,036.27	67,200.00	67,200.00	27,218.11	3,551.50	39,981.89	40.50	
Dept 336-CONTRIBUTIONS									
101-336-933	CONTRIBUTION - INDEPENDENCE D	2,500.00	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00	
101-336-963	CONTRIBUTION - WWTP	15,000.00	0.00	0.00	0.00	0.00	0.00	0.00	
101-336-964	CONTRIBUTION-FIRE & MED RES	30,890.00	25,000.00	25,000.00	0.00	0.00	25,000.00	0.00	
101-336-967	CONTRIBUTION-LAW ENFORCEMENT	5,000.00	0.00	0.00	0.00	0.00	0.00	0.00	
Total Dept 336-CONTRIBUTIONS		53,390.00	27,500.00	27,500.00	0.00	0.00	27,500.00	0.00	
Dept 412-PLANNING/ZONING DEPT									
101-412-707	ZBA SALARIES	3,100.00	3,000.00	3,000.00	1,300.00	400.00	1,700.00	43.33	
101-412-715	SOCIAL SECURITY	1,139.85	1,071.00	1,071.00	497.25	153.00	573.75	46.43	
101-412-723	RECORD SEC	5,597.50	6,720.00	6,720.00	2,390.00	1,025.00	4,330.00	35.57	
101-412-726	PLANN COMM	11,800.00	11,000.00	11,000.00	5,500.00	1,700.00	5,500.00	50.00	
101-412-727	SUPPLIES	172.18	200.00	200.00	54.00	0.00	146.00	27.00	
101-412-800	OTHER PROFESSIONAL FEES	4,097.50	6,000.00	6,000.00	0.00	0.00	6,000.00	0.00	
101-412-801	PLANNER FEES	29,932.11	30,750.00	30,750.00	4,861.25	4,196.25	25,888.75	15.81	

PERIOD ENDING 12/31/2015

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<b>Fund 101 - GENERAL FUND</b>								
<b>Expenditures</b>								
101-412-803	LEGAL	0.00	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
101-412-809	CODE ENFORCEMENT	16,641.37	17,000.00	17,000.00	7,098.30	1,639.98	9,901.70	41.75
101-412-818	CONTRACTUAL SERVICES	8,416.00	0.00	8,416.00	0.00	0.00	8,416.00	0.00
101-412-851	POSTAGE	14.04	500.00	500.00	61.11	0.00	438.89	12.22
101-412-860	FUEL & MILEAGE	611.30	1,200.00	1,200.00	279.00	62.00	921.00	23.25
101-412-900	PRINTING & PUBLICATIONS	3,069.57	1,800.00	1,800.00	474.58	112.51	1,325.42	26.37
101-412-927	ALLOCATE TO DEPARTMENTS	7,600.00	6,596.00	6,596.00	1,561.00	0.00	5,035.00	23.67
101-412-957	TRAINING & DEVELOPMENT	1,429.00	2,000.00	2,000.00	75.00	75.00	1,925.00	3.75
Total Dept 412-PLANNING/ZONING DEPT		93,620.42	92,837.00	101,253.00	24,151.49	9,363.74	77,101.51	23.85
<b>Dept 448-STREET LIGHTS</b>								
101-448-920	UTILITIES	35,029.20	35,520.00	35,520.00	11,343.28	0.00	24,176.72	31.93
Total Dept 448-STREET LIGHTS		35,029.20	35,520.00	35,520.00	11,343.28	0.00	24,176.72	31.93
<b>Dept 449-ROAD WORK</b>								
101-449-813	ROADWORK	17,357.67	26,000.00	26,000.00	5,026.89	0.00	20,973.11	19.33
101-449-814	ROAD IMPROVEMENTS	101,977.92	96,000.00	96,000.00	92,792.19	21,000.00	3,207.81	96.66
101-449-929	GRANT EXPENSE	0.00	250,000.00	250,000.00	3,747.68	0.00	246,252.32	1.50
Total Dept 449-ROAD WORK		119,335.59	372,000.00	372,000.00	101,566.76	21,000.00	270,433.24	27.30
<b>Dept 666-COMMUNITY CENTER</b>								
101-666-701	SALARIES	37,422.88	38,275.00	38,275.00	17,781.52	3,070.04	20,493.48	46.46
101-666-702	SALARIES	0.00	0.00	0.00	2,638.43	394.73	(2,638.43)	100.00
101-666-715	SOCIAL SECURITY	2,862.95	2,930.00	2,930.00	1,531.54	258.95	1,398.46	52.27
101-666-716	HOSPITALIZATION	8,611.47	6,950.00	6,950.00	4,321.80	621.64	2,628.20	62.18
101-666-717	LIFE/DISB. INSURANCE	524.16	550.00	550.00	305.76	43.68	244.24	55.59
101-666-718	PENSION	3,734.32	3,828.00	3,828.00	1,778.17	307.01	2,049.83	46.45
101-666-727	SUPPLIES	2,531.33	2,000.00	2,000.00	884.28	196.67	1,115.72	44.21
101-666-731	WORKERS COMP INSURANCE	315.00	340.00	340.00	338.00	0.00	2.00	99.41
101-666-807	MEMBERSHIP DUES	110.00	220.00	220.00	255.00	110.00	(35.00)	115.91
101-666-812	CC TRIPS	20,281.16	4,500.00	4,500.00	3,953.55	406.25	546.45	87.86
101-666-815	CC PROGRAMS	162.98	13,500.00	13,500.00	7,197.69	2,206.15	6,302.31	53.32
101-666-816	GROUPS/CLEANG/JANITORL SERVI	4,435.00	8,225.00	8,225.00	1,010.00	210.00	7,215.00	12.28
101-666-822	SENIOR NUTRITION	129.14	0.00	0.00	793.07	117.72	(793.07)	100.00
101-666-850	COMMUNICATION	3,523.00	2,700.00	2,700.00	1,122.19	252.24	1,577.81	41.56
101-666-851	POSTAGE	617.35	1,050.00	1,050.00	383.88	0.00	666.12	36.56
101-666-900	PRINTING & PUBLICATIONS	1,252.26	1,000.00	1,000.00	735.00	180.00	265.00	73.50
101-666-910	INSURANCE & BONDS	903.00	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
101-666-920	UTILITIES	2,902.94	3,000.00	3,000.00	1,153.57	226.14	1,846.43	38.45
101-666-929	GRANT EXPENSE	518.94	0.00	0.00	0.00	0.00	0.00	0.00
101-666-930	REPAIRS & MAINTENANCE	4,944.29	4,500.00	4,500.00	1,662.36	41.00	2,837.64	36.94
101-666-970	EQUIPMENT	6.42	400.00	400.00	62.33	8.33	337.67	15.58
Total Dept 666-COMMUNITY CENTER		95,788.59	95,968.00	95,968.00	47,908.14	8,650.55	48,059.86	49.92
<b>Dept 850-TOWNSHIP CONTINGENCY</b>								
101-850-905	CONTINGENCY FUNDS	644.56	12,000.00	12,000.00	2,782.16	0.00	9,217.84	23.18

REVENUE AND EXPENDITURE REPORT FOR NORTHFIELD TOWNSHIP  
 PERIOD ENDING 12/31/2015  
 % Fiscal Year Completed: 50.27

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2015	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	YTD BALANCE 12/31/2015	ACTIVITY FOR MONTH 12/31/2015	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL FUND								
Expenditures								
Total Dept 850-TOWNSHIP CONTINGENCY		644.56	12,000.00	12,000.00	2,782.16	0.00	9,217.84	23.18
Dept 900-CAPITAL OUTLAY								
101-900-972 COMPUTER		8,925.66	11,500.00	11,500.00	3,300.50	0.00	8,199.50	28.70
101-900-978 LAND ACQUISITION		98,582.58	4,500.00	4,500.00	865.00	0.00	3,635.00	19.22
Total Dept 900-CAPITAL OUTLAY		107,508.24	16,000.00	16,000.00	4,165.50	0.00	11,834.50	26.03
Dept 905-DEBT SERVICE								
101-905-985 PSB SHARE OF BOND PMT		85,220.83	87,823.00	87,823.00	7,324.66	0.00	80,498.34	8.34
Total Dept 905-DEBT SERVICE		85,220.83	87,823.00	87,823.00	7,324.66	0.00	80,498.34	8.34
TOTAL Expenditures		1,271,861.40	1,464,794.00	1,483,210.00	525,750.31	105,494.22	957,459.69	35.45
Fund 101 - GENERAL FUND:								
TOTAL REVENUES		1,272,646.27	1,497,019.00	1,497,019.00	359,140.08	149,531.94	1,137,878.92	23.99
TOTAL EXPENDITURES		1,271,861.40	1,464,794.00	1,483,210.00	525,750.31	105,494.22	957,459.69	35.45
NET OF REVENUES & EXPENDITURES		784.87	32,225.00	13,809.00	(166,610.23)	44,037.72	180,419.23	1,206.53
BEG. FUND BALANCE		1,549,377.79	1,550,162.66	1,550,162.66	1,550,162.66			
END FUND BALANCE		1,550,162.66	1,582,387.66	1,563,971.66	1,383,552.43			

PERIOD ENDING 12/31/2015

% Fiscal Year Completed: 50.27

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2015	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	YTD BALANCE 12/31/2015	ACTIVITY FOR MONTH 12/31/2015	AVAILABLE BALANCE	% BDGT USED
Fund 207 - LAW ENFORCEMENT FUND								
Revenues								
Dept 000								
207-000-402	CURRENT PROPERTY TAX	1,379,180.91	1,404,685.00	1,404,685.00	127,292.20	127,128.85	1,277,392.80	9.06
207-000-445	PENALTY & INTEREST ON TAXES	2,112.33	1,000.00	1,000.00	157.40	0.00	842.60	15.74
207-000-570	LICOR LICENSE & PERMITS	2,634.50	3,000.00	3,000.00	3,165.25	0.00	(165.25)	105.51
207-000-626	COPY & FOIA INCOME	2,284.00	1,600.00	1,600.00	624.62	224.02	975.38	39.04
207-000-656	FINES & COURT FEES	25,063.44	30,000.00	30,000.00	6,133.74	2,873.40	866.26	20.45
207-000-658	IMPOUND FEES	2,140.00	2,000.00	2,000.00	1,140.00	820.00	860.00	57.00
207-000-664	FEES PAID FOR OFFICER WAGES	6,298.12	6,500.00	6,500.00	6,160.24	0.00	339.76	94.77
207-000-671	REIMBURSEMENT/OTHER INCOME	3,400.25	3,000.00	3,000.00	1,586.90	106.00	1,413.10	52.90
207-000-673	SALE OF FIXED ASSET	605.25	3,000.00	3,000.00	15,658.00	15,658.00	(12,658.00)	521.93
207-000-681	OT REIMBURSEMENT	17,109.75	17,000.00	17,000.00	5,329.80	0.00	11,670.20	31.35
Total Dept 000		1,440,828.55	1,471,785.00	1,471,785.00	167,248.15	146,810.27	1,304,536.85	11.36
Dept 336-CONTRIBUTIONS								
207-336-588	CONTRIBUTION OTHER FUND(S)	41,000.00	35,000.00	35,000.00	0.00	0.00	35,000.00	0.00
207-336-683	CONTRIBUTION - INDEPENDENCE D	1,500.00	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
Total Dept 336-CONTRIBUTIONS		42,500.00	36,500.00	36,500.00	0.00	0.00	36,500.00	0.00
TOTAL Revenues		1,483,328.55	1,508,285.00	1,508,285.00	167,248.15	146,810.27	1,341,036.85	11.09
Expenditures								
Dept 226-PERSONNEL								
207-226-701	SALARIES	195,514.42	198,005.00	198,005.00	83,472.80	7,887.75	114,532.20	42.16
207-226-702	SALARIES	386,642.25	383,879.00	383,879.00	183,223.81	29,478.27	210,655.19	46.52
207-226-704	CERICAL/DEP /SUPER/ELECTION	63,951.68	69,401.00	69,401.00	73,178.88	48,339.83	(3,777.88)	105.44
207-226-708	SALARIES-PART TIME	30,632.22	35,000.00	35,000.00	14,924.11	2,343.98	20,075.89	42.64
207-226-710	JANITORIAL SALARIES	8,240.00	8,320.00	8,320.00	4,305.00	680.00	4,015.00	51.74
207-226-711	SALARIES-OVERTIME	52,947.21	35,000.00	35,000.00	24,080.59	5,160.61	10,919.41	66.80
207-226-714	HOLIDAY	34,215.00	35,257.00	35,257.00	0.00	0.00	35,257.00	0.00
207-226-715	SOCIAL SECURITY	60,958.07	60,190.00	60,190.00	31,050.46	9,073.15	29,139.54	51.59
207-226-716	HOSPITALIZATION	159,260.56	162,555.00	162,555.00	67,756.84	21,206.81	94,798.16	41.68
207-226-717	LIFE/DISB. INSURANCE	7,672.84	8,028.00	8,028.00	4,566.59	652.37	3,461.41	56.88
207-226-718	PENSION	60,781.90	63,219.00	63,219.00	28,711.78	5,134.94	34,507.22	45.42
207-226-719	EMPLOYEE FRINGE-LONGEVITY	5,400.00	5,700.00	5,700.00	5,700.00	0.00	0.00	100.00
207-226-730	MEDICAL TESTING	145.50	500.00	500.00	153.50	0.00	346.50	30.70
207-226-731	WORKERS COMP INSURANCE	15,023.00	16,010.00	16,010.00	16,009.00	0.00	1.00	99.99
207-226-741	UNIFORMS/GEAR & ALLOWANCE	6,200.00	6,200.00	6,200.00	5,900.00	5,900.00	300.00	95.16
207-226-927	ALLOCATE TO DEPARTMENTS	59,485.00	58,604.00	58,604.00	0.00	0.00	58,604.00	0.00
207-226-957	TRAINING & DEVELOPMENT	50.00	350.00	350.00	0.00	0.00	350.00	0.00
Total Dept 226-PERSONNEL		1,147,119.65	1,156,218.00	1,156,218.00	543,033.36	141,557.71	613,184.64	46.97
Dept 265-HALL AND GROUNDS								
207-265-821	PSB MAINT & OPS ALLOCATION	44,889.00	48,975.00	48,975.00	13,719.00	0.00	35,256.00	28.01
Total Dept 265-HALL AND GROUNDS		44,889.00	48,975.00	48,975.00	13,719.00	0.00	35,256.00	28.01
Dept 270-LEGAL/PROFESSIONAL								
207-270-722	CONTROLLER	8,171.00	6,993.00	6,993.00	1,770.25	0.00	5,222.75	25.31
207-270-802	AUDIT FEES	3,060.00	2,250.00	2,250.00	2,250.00	0.00	0.00	100.00

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PERIOD ENDING 12/31/2015

% Fiscal Year Completed: 50.27

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2015	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	YTD BALANCE 12/31/2015	ACTIVITY FOR MONTH 12/31/2015	AVAILABLE BALANCE	% BDGT USED
Fund 207 - LAW ENFORCEMENT FUND								
Expenditures								
207-270-803	LEGAL	39,600.00	40,000.00	40,000.00	20,800.00	3,300.00	19,200.00	52.00
Total Dept 270-LEGAL/PROFESSIONAL		50,831.00	49,243.00	49,243.00	24,820.25	3,300.00	24,422.75	50.40
Dept 301-OPERATING COSTS								
207-301-727	SUPPLIES	6,089.63	3,000.00	3,000.00	1,693.91	342.29	1,306.09	56.46
207-301-741	UNIFORMS/GEAR & ALLOWANCE	58.29	0.00	0.00	0.00	0.00	0.00	0.00
207-301-807	MEMBERSHIP DUES	760.00	1,000.00	1,000.00	450.00	450.00	550.00	45.00
207-301-818	CONTRACTUAL SERVICES	13,914.00	18,000.00	18,000.00	6,758.08	0.00	11,241.92	37.54
207-301-820	DISPATCH SERVICES	63,346.92	68,000.00	68,000.00	31,673.46	5,278.91	36,326.54	46.58
207-301-850	COMMUNICATION	13,546.61	20,000.00	20,000.00	7,001.14	909.74	12,998.86	35.01
207-301-851	POSTAGE	320.90	200.00	200.00	200.00	0.00	0.00	100.00
207-301-900	PRINTING & PUBLICATIONS	99.63	400.00	400.00	49.50	0.00	350.50	12.38
207-301-910	INSURANCE & BONDS	17,226.00	17,513.00	17,513.00	0.00	0.00	17,513.00	0.00
207-301-930	REPAIRS & MAINTENANCE	1,589.17	2,000.00	2,000.00	910.26	171.32	1,089.74	45.51
207-301-932	RADIO REPAIR	1,100.00	1,100.00	1,100.00	0.00	0.00	1,100.00	0.00
207-301-938	CHARGEBACKS - PRIOR TAX YEARS	12,347.16	0.00	0.00	173.56	129.56	(173.56)	100.00
207-301-940	RENTAL EQUIPMENT	1,567.92	2,300.00	2,300.00	689.46	114.91	1,610.54	29.98
207-301-972	COMPUTER	2,400.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 301-OPERATING COSTS		134,366.23	133,513.00	133,513.00	49,599.37	7,396.73	83,913.63	37.15
Dept 333-TRANSPORTATION								
207-333-860	FUEL & MILEAGE	21,948.33	21,000.00	21,000.00	8,344.68	1,644.47	12,655.32	39.74
207-333-930	REPAIRS & MAINTENANCE	13,727.32	11,500.00	11,500.00	6,742.18	1,963.34	4,757.82	58.63
Total Dept 333-TRANSPORTATION		35,675.65	32,500.00	32,500.00	15,086.86	3,607.81	17,413.14	46.42
Dept 900-CAPITAL OUTLAY								
207-900-972	COMPUTER	73.13	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 900-CAPITAL OUTLAY		73.13	0.00	0.00	0.00	0.00	0.00	0.00
Dept 905-DEBT SERVICE								
207-905-985	PSB SHARE OF BOND PMT	85,220.83	87,823.00	87,823.00	7,324.66	0.00	80,498.34	8.34
Total Dept 905-DEBT SERVICE		85,220.83	87,823.00	87,823.00	7,324.66	0.00	80,498.34	8.34
Total Expenditures		1,498,175.49	1,508,272.00	1,508,272.00	653,583.50	155,862.25	854,688.50	43.33
Fund 207 - LAW ENFORCEMENT FUND:								
TOTAL REVENUES		1,483,328.55	1,508,285.00	1,508,285.00	167,248.15	146,810.27	1,341,036.85	11.09
TOTAL EXPENDITURES		1,498,175.49	1,508,272.00	1,508,272.00	653,583.50	155,862.25	854,688.50	43.33
NET OF REVENUES & EXPENDITURES		(14,846.94)	13.00	13.00	(486,335.35)	(9,051.98)	486,348.35	3,741.04
BEG. FUND BALANCE		470,378.08	455,531.14	455,531.14	455,531.14			
END FUND BALANCE		455,531.14	455,544.14	455,544.14	(30,804.21)			

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PERIOD ENDING 12/31/2015

% Fiscal Year Completed: 50.27

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Fund 216 - MEDICAL RESCUE FUND								
Revenues								
Dept 000								
216-000-402	CURRENT PROPERTY TAX	616,776.08	634,473.00	634,473.00	56,926.36	56,853.49	577,546.64	8.97
216-000-445	PENALTY & INTEREST ON TAXES	943.81	500.00	500.00	70.38	0.00	429.62	14.08
216-000-482	HOUSE NUMBERS	800.00	500.00	500.00	40.00	40.00	460.00	8.00
216-000-588	CONTRIBUTION OTHER FUND(S)	25,000.00	25,000.00	25,000.00	0.00	0.00	25,000.00	0.00
216-000-590	GRANT INCOME	4,841.15	0.00	0.00	0.00	0.00	0.00	0.00
216-000-626	COPY & FOIA INCOME	25.00	0.00	0.00	21.00	0.00	(21.00)	100.00
216-000-635	RESPONSE FEES	9,567.77	8,000.00	8,000.00	3,653.23	2,808.44	4,346.77	45.67
216-000-639	DRIVEWAY INSPECTIONS	750.00	400.00	400.00	400.00	0.00	0.00	100.00
216-000-671	REIMBURSEMENT/OTHER INCOME	2,582.88	3,000.00	3,000.00	974.44	0.00	2,025.56	32.48
216-000-673	SALE OF FIXED ASSET	980.00	1,000.00	1,000.00	409.11	0.00	590.89	40.91
Total Dept 000		662,266.69	672,873.00	672,873.00	62,494.52	59,701.93	610,378.48	9.29
Dept 336-CONTRIBUTIONS								
216-336-588	CONTRIBUTION OTHER FUND(S)	5,890.00	0.00	0.00	0.00	0.00	0.00	0.00
216-336-683	CONTRIBUTION - INDEPENDENCE D	1,000.00	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 336-CONTRIBUTIONS		6,890.00	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
TOTAL Revenues		669,156.69	673,873.00	673,873.00	62,494.52	59,701.93	611,378.48	9.27
Expenditures								
Dept 226-PERSONNEL								
216-226-701	SALARIES	79,221.04	79,310.00	79,310.00	36,604.56	6,100.76	42,705.44	46.15
216-226-702	SALARIES	123,046.00	134,000.00	134,000.00	58,372.00	10,022.00	75,628.00	43.56
216-226-705	ADMINISTRATIVE ASSISTANT	5,757.87	7,000.00	7,000.00	2,824.06	395.72	4,175.94	40.34
216-226-708	SALARIES-PART TIME	52,991.49	55,000.00	55,000.00	18,349.74	1,794.39	36,650.26	33.36
216-226-712	SALARIES - OFFICERS	8,925.00	14,000.00	14,000.00	3,250.00	2,750.00	10,750.00	23.21
216-226-715	SOCIAL SECURITY	21,627.37	23,130.00	23,130.00	9,422.20	1,662.71	13,707.80	40.74
216-226-716	HOSPITALIZATION	24,930.93	23,000.00	23,000.00	12,758.22	1,908.74	10,241.78	55.47
216-226-717	LIFE/DISB. INSURANCE	844.92	900.00	900.00	492.87	70.41	407.13	54.76
216-226-718	PENSION	7,912.76	7,931.00	7,931.00	3,660.44	610.08	4,270.56	46.15
216-226-730	MEDICAL TESTING	585.00	4,000.00	4,000.00	224.00	112.00	3,776.00	5.60
216-226-731	WORKERS COMP INSURANCE	9,600.00	10,280.00	10,280.00	10,278.00	0.00	2.00	99.98
216-226-927	ALLOCATE TO DEPARTMENTS	(59,485.00)	(58,604.00)	(58,604.00)	0.00	0.00	(58,604.00)	0.00
216-226-957	TRAINING & DEVELOPMENT	4,567.35	10,000.00	10,000.00	2,548.13	0.00	7,451.87	25.48
216-226-958	TRAINING WAGES	12,739.21	13,000.00	13,000.00	4,399.88	798.00	8,600.12	33.85
Total Dept 226-PERSONNEL		293,263.94	322,947.00	322,947.00	163,184.10	26,224.81	159,762.90	50.53
Dept 265-HALL AND GROUNDS								
216-265-816	GROUPS/CLEANG/JANITORL SERV	1,610.00	2,000.00	2,000.00	360.00	180.00	1,640.00	18.00
216-265-821	PSB MAINT & OPS ALLOCATION	44,889.00	48,975.00	48,975.00	13,719.00	0.00	35,256.00	28.01
Total Dept 265-HALL AND GROUNDS		46,499.00	50,975.00	50,975.00	14,079.00	180.00	36,896.00	27.62
Dept 270-LEGAL/PROFESSIONAL								
216-270-722	CONTROLLER	8,171.00	6,993.00	6,993.00	1,770.25	0.00	5,222.75	25.31
216-270-802	AUDIT FEES	3,060.00	2,250.00	2,250.00	2,250.00	0.00	0.00	100.00
216-270-803	LEGAL	0.00	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00



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User: RICK

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PERIOD ENDING 12/31/2015

% Fiscal Year Completed: 50.27

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2015	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	YTD BALANCE 12/31/2015	ACTIVITY FOR MONTH 12/31/2015	AVAILABLE BALANCE	% BDGT USED
Fund 216 - MEDICAL RESCUE FUND								
Expenditures								
Total Dept 270-LEGAL/PROFESSIONAL		11,231.00	11,243.00	11,243.00	4,020.25	0.00	7,222.75	35.76
Dept 301-OPERATING COSTS								
216-301-727	SUPPLIES	6,530.41	8,000.00	8,000.00	2,205.21	214.45	5,794.79	27.57
216-301-741	UNIFORMS/GEAR & ALLOWANCE	13,502.07	8,000.00	8,000.00	1,872.67	138.62	6,127.33	23.41
216-301-807	MEMBERSHIP DUES	1,175.00	1,500.00	1,500.00	655.00	0.00	845.00	43.67
216-301-818	CONTRACTUAL SERVICES	1,593.91	2,000.00	2,000.00	84.48	55.04	1,915.52	4.22
216-301-820	DISPATCH SERVICES	10,274.04	11,800.00	11,800.00	5,896.38	982.73	5,903.62	49.97
216-301-850	COMMUNICATION	4,231.40	7,200.00	7,200.00	4,019.63	673.20	3,180.37	55.83
216-301-851	POSTAGE	100.00	50.00	50.00	17.30	0.00	32.70	34.60
216-301-900	PRINTING & PUBLICATIONS	203.85	200.00	200.00	0.00	0.00	200.00	0.00
216-301-910	INSURANCE & BONDS	54,585.00	55,000.00	55,000.00	0.00	0.00	55,000.00	0.00
216-301-920	UTILITIES	9,097.91	11,000.00	11,000.00	6,407.42	121.36	4,592.58	58.25
216-301-930	REPAIRS & MAINTENANCE	2,816.28	4,000.00	4,000.00	2,598.29	519.76	1,401.71	64.96
216-301-932	RADIO REPAIR	2,200.00	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00
216-301-938	CHARGEBACKS - PRIOR TAX YEARS	5,521.47	0.00	0.00	77.66	57.98	(77.66)	100.00
216-301-972	COMPUTER	0.00	3,000.00	3,000.00	1,391.78	318.63	1,608.22	46.39
Total Dept 301-OPERATING COSTS		111,831.34	114,750.00	114,750.00	25,225.82	3,081.77	89,524.18	21.98
Dept 333-TRANSPORTATION								
216-333-860	FUEL & MILEAGE	10,337.34	11,000.00	11,000.00	3,206.35	604.49	7,793.65	29.15
216-333-930	REPAIRS & MAINTENANCE	21,273.20	21,000.00	21,000.00	11,378.85	1,515.47	9,621.15	54.19
Total Dept 333-TRANSPORTATION		31,610.54	32,000.00	32,000.00	14,585.20	2,119.96	17,414.80	45.58
Dept 900-CAPITAL OUTLAY								
216-900-970	EQUIPMENT	3,897.73	6,000.00	6,000.00	3,040.90	0.00	2,959.10	50.68
216-900-972	COMPUTER	703.56	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 900-CAPITAL OUTLAY		4,601.29	6,000.00	6,000.00	3,040.90	0.00	2,959.10	50.68
Dept 905-DEBT SERVICE								
216-905-985	PSB SHARE OF BOND PMT	85,220.83	87,823.00	87,823.00	7,324.65	0.00	80,498.35	8.34
216-905-991	DEBT SERVICE - PRINCIPAL	43,775.46	45,900.00	45,900.00	45,898.54	0.00	1.46	100.00
216-905-995	DEBT SERVICE - INTEREST	4,349.19	2,227.00	2,227.00	2,226.11	0.00	0.89	99.96
Total Dept 905-DEBT SERVICE		133,345.48	135,950.00	135,950.00	55,449.30	0.00	80,500.70	40.79
TOTAL Expenditures		632,382.59	673,865.00	673,865.00	279,584.57	31,606.54	394,280.43	41.49
Fund 216 - MEDICAL RESCUE FUND:								
TOTAL REVENUES		669,156.69	673,873.00	673,873.00	62,494.52	59,701.93	611,378.48	9.27
TOTAL EXPENDITURES		632,382.59	673,865.00	673,865.00	279,584.57	31,606.54	394,280.43	41.49
NET OF REVENUES & EXPENDITURES		36,774.10	8.00	8.00	(217,090.05)	28,095.39	217,098.05	2,713.62
BEG. FUND BALANCE		412,431.78	449,205.88	449,205.88	449,205.88			
END FUND BALANCE		449,205.88	449,213.88	449,213.88	232,115.83			

REVENUE AND EXPENDITURE REPORT FOR NORTHFIELD TOWNSHIP

PERIOD ENDING 12/31/2015  
 % Fiscal Year Completed: 50.27

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2015	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	YTD BALANCE 12/31/2015	ACTIVITY FOR MONTH 12/31/2015	AVAILABLE BALANCE	% BDGT USED
Fund 230 - DONATION FUND								
Revenues								
Dept 000								
230-000-691	DONATION - FIREWORKS	1,200.00	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
230-000-692	DONATION - EVENTS/COMMUNITY P	2,300.00	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
Total Dept 000		3,500.00	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00
TOTAL Revenues		3,500.00	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00
Expenditures								
Dept 301-OPERATING COSTS								
230-301-903	DONATIONS - KIWANIS	1,025.00	0.00	0.00	1,400.00	0.00	(1,400.00)	100.00
230-301-904	DONATIONS - EVENTS/COMMUNITY	1,376.59	1,500.00	1,500.00	2,600.60	46.60	(1,100.60)	173.37
Total Dept 301-OPERATING COSTS		2,401.59	1,500.00	1,500.00	4,000.60	46.60	(2,500.60)	266.71
TOTAL Expenditures		2,401.59	1,500.00	1,500.00	4,000.60	46.60	(2,500.60)	266.71
Fund 230 - DONATION FUND:								
TOTAL REVENUES		3,500.00	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00
TOTAL EXPENDITURES		2,401.59	1,500.00	1,500.00	4,000.60	46.60	(2,500.60)	266.71
NET OF REVENUES & EXPENDITURES		1,098.41	1,000.00	1,000.00	(4,000.60)	(46.60)	5,000.60	400.06
BEG. FUND BALANCE		4,064.34	5,162.75	5,162.75	5,162.75			
END FUND BALANCE		5,162.75	6,162.75	6,162.75	1,162.15			

## REVENUE AND EXPENDITURE REPORT FOR NORTHFIELD TOWNSHIP

PERIOD ENDING 12/31/2015

% Fiscal Year Completed: 50.27

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2015	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	YTD BALANCE 12/31/2015	ACTIVITY FOR MONTH 12/31/2015	AVAILABLE BALANCE	% BDGT USED
Fund 248 - DOWNTOWN DEVELOPMENT AUTH								
Revenues								
Dept 000								
248-000-671	REIMBURSEMENT/OTHER INCOME	4.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 000		4.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL Revenues		4.00	0.00	0.00	0.00	0.00	0.00	0.00
Expenditures								
Dept 301-OPERATING COSTS								
248-301-800	OTHER PROFESSIONAL FEES	5,538.08	0.00	0.00	0.00	0.00	0.00	0.00
248-301-816	GROUNDS/CLEANING/JANITORIAL SERVI	0.00	1,200.00	1,200.00	0.00	0.00	1,200.00	0.00
Total Dept 301-OPERATING COSTS		5,538.08	1,200.00	1,200.00	0.00	0.00	1,200.00	0.00
Dept 449-ROAD WORK								
248-449-814	ROAD IMPROVEMENTS	20,000.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 449-ROAD WORK		20,000.00	0.00	0.00	0.00	0.00	0.00	0.00
Dept 900-CAPITAL OUTLAY								
248-900-925	STREETSCAPING	0.00	3,000.00	3,000.00	241.64	0.00	2,758.36	8.05
Total Dept 900-CAPITAL OUTLAY		0.00	3,000.00	3,000.00	241.64	0.00	2,758.36	8.05
TOTAL Expenditures		25,538.08	4,200.00	4,200.00	241.64	0.00	3,958.36	5.75
Fund 248 - DOWNTOWN DEVELOPMENT AUTH:								
TOTAL REVENUES		4.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		25,538.08	4,200.00	4,200.00	241.64	0.00	3,958.36	5.75
NET OF REVENUES & EXPENDITURES		(25,534.08)	(4,200.00)	(4,200.00)	(241.64)	0.00	(3,958.36)	5.75
BEG. FUND BALANCE		91,499.33	65,965.25	65,965.25	65,965.25			
END FUND BALANCE		65,965.25	61,765.25	61,765.25	65,723.61			

REVENUE AND EXPENDITURE REPORT FOR NORTHFIELD TOWNSHIP

PERIOD ENDING 12/31/2015  
 % Fiscal Year Completed: 50.27

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2015	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	YTD BALANCE 12/31/2015	ACTIVITY FOR MONTH 12/31/2015	AVAILABLE BALANCE	% BDGT USED
Fund 265 - NARCOTICS FUND								
Revenues								
Dept 000								
265-000-661	FORFEITURES	74,708.80	35,000.00	35,000.00	10,003.00	0.00	24,997.00	28.58
Total Dept 000		74,708.80	35,000.00	35,000.00	10,003.00	0.00	24,997.00	28.58
TOTAL Revenues		74,708.80	35,000.00	35,000.00	10,003.00	0.00	24,997.00	28.58
Expenditures								
Dept 301-OPERATING COSTS								
265-301-727	SUPPLIES	0.00	4,000.00	4,000.00	2,530.00	2,500.00	1,470.00	63.25
265-301-899	FOREFEITURE SHARING	13,385.75	15,000.00	15,000.00	5,000.00	5,000.00	10,000.00	33.33
265-301-956	MISCELLANEOUS	134.20	2,000.00	2,000.00	45.00	0.00	1,955.00	2.25
265-301-972	COMPUTER	0.00	8,000.00	8,000.00	1,355.89	318.63	6,644.11	16.95
Total Dept 301-OPERATING COSTS		13,519.95	29,000.00	29,000.00	8,930.89	7,818.63	20,069.11	30.80
Dept 336-CONTRIBUTIONS								
265-336-967	CONTRIBUTION-LAW ENFORCEMENT	1,000.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 336-CONTRIBUTIONS		1,000.00	0.00	0.00	0.00	0.00	0.00	0.00
Dept 900-CAPITAL OUTLAY								
265-900-970	EQUIPMENT	6,590.91	0.00	0.00	252.87	0.00	(252.87)	100.00
Total Dept 900-CAPITAL OUTLAY		6,590.91	0.00	0.00	252.87	0.00	(252.87)	100.00
TOTAL Expenditures		21,110.86	29,000.00	29,000.00	9,183.76	7,818.63	19,816.24	31.67
Fund 265 - NARCOTICS FUND:								
TOTAL REVENUES		74,708.80	35,000.00	35,000.00	10,003.00	0.00	24,997.00	28.58
TOTAL EXPENDITURES		21,110.86	29,000.00	29,000.00	9,183.76	7,818.63	19,816.24	31.67
NET OF REVENUES & EXPENDITURES		53,597.94	6,000.00	6,000.00	819.24	(7,818.63)	5,180.76	13.65
BEG. FUND BALANCE		46,246.49	99,844.43	99,844.43	99,844.43			
END FUND BALANCE		99,844.43	105,844.43	105,844.43	100,663.67			

REVENUE AND EXPENDITURE REPORT FOR NORTHELD TOWNSHIP

PERIOD ENDING 12/31/2015  
 % Fiscal Year Completed: 50.27

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2015	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	YTD BALANCE 12/31/2015	ACTIVITY FOR MONTH 12/31/2015	AVAILABLE BALANCE	% BDGT USED
Fund 266 - FEDERAL NARCOTICS FUND								
Revenues								
Dept 000								
266-000-661	FORFEITURES	93,271.61	100,000.00	100,000.00	31,872.06	1,172.65	68,127.94	31.87
Total Dept 000		93,271.61	100,000.00	100,000.00	31,872.06	1,172.65	68,127.94	31.87
TOTAL Revenues		93,271.61	100,000.00	100,000.00	31,872.06	1,172.65	68,127.94	31.87
Expenditures								
Dept 301-OPERATING COSTS								
266-301-727	SUPPLIES	9,537.49	12,000.00	12,000.00	10,348.59	781.74	1,651.41	86.24
266-301-956	MISCELLANEOUS	4,587.82	5,000.00	5,000.00	1,721.66	330.00	3,278.34	34.43
Total Dept 301-OPERATING COSTS		14,125.31	17,000.00	17,000.00	12,070.25	1,111.74	4,929.75	71.00
Dept 336-CONTRIBUTIONS								
266-336-967	CONTRIBUTION-LAW ENFORCEMENT	35,000.00	35,000.00	35,000.00	0.00	0.00	35,000.00	0.00
Total Dept 336-CONTRIBUTIONS		35,000.00	35,000.00	35,000.00	0.00	0.00	35,000.00	0.00
Dept 900-CAPITAL OUTLAY								
266-900-970	EQUIPMENT	137,069.19	170,000.00	170,000.00	132,193.82	4,720.00	37,806.18	77.76
266-900-974	VEHICLE	62,874.10	60,000.00	60,000.00	0.00	0.00	60,000.00	0.00
Total Dept 900-CAPITAL OUTLAY		199,943.29	230,000.00	230,000.00	132,193.82	4,720.00	97,806.18	57.48
TOTAL Expenditures		249,068.60	282,000.00	282,000.00	144,264.07	5,831.74	137,735.93	51.16
Fund 266 - FEDERAL NARCOTICS FUND:								
TOTAL REVENUES		93,271.61	100,000.00	100,000.00	31,872.06	1,172.65	68,127.94	31.87
TOTAL EXPENDITURES		249,068.60	282,000.00	282,000.00	144,264.07	5,831.74	137,735.93	51.16
NET OF REVENUES & EXPENDITURES		(155,796.99)	(182,000.00)	(182,000.00)	(112,392.01)	(4,659.09)	(69,607.99)	61.75
BEG. FUND BALANCE		515,709.12	359,912.13	359,912.13	247,520.12			
END FUND BALANCE		359,912.13	177,912.13	177,912.13				

PERIOD ENDING 12/31/2015  
 % Fiscal Year Completed: 50.27

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2015	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	YTD BALANCE 12/31/2015	ACTIVITY FOR MONTH 12/31/2015	AVAILABLE BALANCE	% BDGT USED
Fund 287 - BUILDING DEPARTMENT FUND								
Revenues								
Dept 000								
287-000-481	SIGN PERMITS	0.00	0.00	0.00	180.00	180.00	(180.00)	100.00
287-000-484	BUILDING PLAN REVIEW FEES	3,243.00	3,000.00	3,000.00	3,961.82	578.00	(961.82)	132.06
287-000-485	BUILDING PERMIT FEES	35,170.00	29,240.00	29,240.00	28,593.00	868.00	647.00	97.79
287-000-486	CONTRACTOR'S REGISTRATION	2,340.00	1,500.00	1,500.00	1,305.00	135.00	195.00	87.00
287-000-488	TRADE PERMIT FEES	32,054.00	25,000.00	25,000.00	19,795.00	2,610.00	5,205.00	79.18
Total Dept 000		72,807.00	58,740.00	58,740.00	53,834.82	4,371.00	4,905.18	91.65
TOTAL Revenues		72,807.00	58,740.00	58,740.00	53,834.82	4,371.00	4,905.18	91.65
Expenditures								
Dept 226-PERSONNEL								
287-226-927	ALLOCATE TO DEPARTMENTS	18,341.00	18,548.00	18,548.00	3,967.00	0.00	14,581.00	21.39
Total Dept 226-PERSONNEL		18,341.00	18,548.00	18,548.00	3,967.00	0.00	14,581.00	21.39
Dept 261-GOVERNMENT SHARED SERVICES								
287-261-725	INSPECTOR EXPENSES	31,200.27	25,000.00	25,000.00	16,180.98	8,783.66	8,819.02	64.72
Total Dept 261-GOVERNMENT SHARED SERVICES		31,200.27	25,000.00	25,000.00	16,180.98	8,783.66	8,819.02	64.72
Dept 270-LEGAL/PROFESSIONAL								
287-270-722	CONTROLLER	1,634.00	2,796.00	2,796.00	708.10	0.00	2,087.90	25.33
287-270-802	AUDIT FEES	900.00	900.00	900.00	900.00	0.00	0.00	100.00
Total Dept 270-LEGAL/PROFESSIONAL		2,534.00	3,696.00	3,696.00	1,608.10	0.00	2,087.90	43.51
Dept 301-OPERATING COSTS								
287-301-725	INSPECTOR EXPENSES	5,545.25	7,500.00	7,500.00	4,050.00	990.00	3,450.00	54.00
287-301-727	SUPPLIES	392.00	500.00	500.00	167.00	167.00	333.00	33.40
287-301-850	COMMUNICATION	346.23	300.00	300.00	169.02	12.72	130.98	56.34
287-301-910	INSURANCE & BONDS	0.00	600.00	600.00	0.00	0.00	600.00	0.00
287-301-927	ALLOCATE TO DEPARTMENTS	0.00	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 301-OPERATING COSTS		6,283.48	9,900.00	9,900.00	4,386.02	1,169.72	5,513.98	44.30
TOTAL Expenditures		58,358.75	57,144.00	57,144.00	26,142.10	9,953.38	31,001.90	45.75
Fund 287 - BUILDING DEPARTMENT FUND:								
TOTAL REVENUES		72,807.00	58,740.00	58,740.00	53,834.82	4,371.00	4,905.18	91.65
TOTAL EXPENDITURES		58,358.75	57,144.00	57,144.00	26,142.10	9,953.38	31,001.90	45.75
NET OF REVENUES & EXPENDITURES		14,448.25	1,596.00	1,596.00	27,692.72	(5,582.38)	(26,096.72)	1,735.13
BEG. FUND BALANCE		65,414.00	79,862.25	79,862.25	79,862.25			
END FUND BALANCE		79,862.25	81,458.25	81,458.25	107,554.97			

## REVENUE AND EXPENDITURE REPORT FOR NORTHFIELD TOWNSHIP

PERIOD ENDING 12/31/2015

% Fiscal Year Completed: 50.27

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2015	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	YTD BALANCE 12/31/2015	ACTIVITY FOR MONTH 12/31/2015	AVAILABLE BALANCE	% BDT USED
Fund 369 - BLDG AUTH DEBT FUND								
Revenues								
Dept 000								
369-000-685	FUNDS XFER FOR 3.5 BOND PMT	255,662.49	263,466.00	263,466.00	21,973.97	0.00	241,492.03	8.34
Total Dept 000		255,662.49	263,466.00	263,466.00	21,973.97	0.00	241,492.03	8.34
TOTAL Revenues		255,662.49	263,466.00	263,466.00	21,973.97	0.00	241,492.03	8.34
Expenditures								
Dept 905-DEBT SERVICE								
369-905-942	3 M BOND BLDG AUTH	206,853.50	219,518.00	219,518.00	0.00	0.00	219,518.00	0.00
369-905-987	INTEREST 3 M BOND	48,808.99	43,948.00	43,948.00	21,973.97	0.00	21,974.03	50.00
Total Dept 905-DEBT SERVICE		255,662.49	263,466.00	263,466.00	21,973.97	0.00	241,492.03	8.34
TOTAL Expenditures		255,662.49	263,466.00	263,466.00	21,973.97	0.00	241,492.03	8.34
Fund 369 - BLDG AUTH DEBT FUND:								
TOTAL REVENUES		255,662.49	263,466.00	263,466.00	21,973.97	0.00	241,492.03	8.34
TOTAL EXPENDITURES		255,662.49	263,466.00	263,466.00	21,973.97	0.00	241,492.03	8.34
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00	0.00
BEG. FUND BALANCE								
END FUND BALANCE								

REVENUE AND EXPENDITURE REPORT FOR NORTFIELD TOWNSHIP  
 PERIOD ENDING 12/31/2015  
 % Fiscal Year Completed: 50.27

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2015	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	YTD BALANCE 12/31/2015	ACTIVITY FOR MONTH 12/31/2015	AVAILABLE BALANCE	% BDGT USED
Fund 370 - PUBLIC SAFETY BLDG DEBT FD								
Revenues								
Dept 000								
370-000-402	CURRENT PROPERTY TAX	280,807.75	275,655.00	275,655.00	24,734.42	24,699.14	250,920.58	8.97
370-000-445	PENALTY & INTEREST ON TAXES	440.29	0.00	0.00	34.20	0.00	(34.20)	100.00
370-000-588	CONTRIBUTION OTHER FUND(S)	134,668.00	146,925.00	146,925.00	41,155.00	0.00	105,770.00	28.01
Total Dept 000		415,916.04	422,580.00	422,580.00	65,923.62	24,699.14	356,656.38	15.60
TOTAL Revenues		415,916.04	422,580.00	422,580.00	65,923.62	24,699.14	356,656.38	15.60
Expenditures								
Dept 301-OPERATING COSTS								
370-301-727	SUPPLIES	1,086.39	1,200.00	1,200.00	1,007.85	193.59	192.15	83.99
370-301-816	GROUND/CLANG/JANITORL SERVI	11,400.00	11,500.00	11,500.00	2,765.00	1,080.00	8,735.00	24.04
370-301-818	CONTRACTUAL SERVICES	7,362.85	11,725.00	11,725.00	0.00	0.00	11,725.00	0.00
370-301-850	COMMUNICATION	2,889.71	3,300.00	3,300.00	1,870.48	643.27	1,429.52	56.68
370-301-910	INSURANCE & BONDS	6,038.00	7,200.00	7,200.00	0.00	0.00	7,200.00	0.00
370-301-920	UTILITIES	71,988.54	80,000.00	80,000.00	26,022.93	5,906.69	53,977.07	32.53
370-301-930	REPAIRS & MAINTENANCE	72,383.25	30,000.00	30,000.00	17,386.68	80.00	12,613.32	57.96
370-301-938	CHARGEBACKS - PRIOR TAX YEARS	2,594.01	2,000.00	2,000.00	36.42	27.47	1,963.58	1.82
Total Dept 301-OPERATING COSTS		175,742.75	146,925.00	146,925.00	49,089.36	7,931.02	97,835.64	33.41
Dept 905-DEBT SERVICE								
370-905-945	3.8 M PSB BOND	235,000.00	235,000.00	235,000.00	0.00	0.00	235,000.00	0.00
370-905-994	INTEREST 3.8 BOND PSB	46,177.50	40,655.00	40,655.00	20,327.50	0.00	20,327.50	50.00
Total Dept 905-DEBT SERVICE		281,177.50	275,655.00	275,655.00	20,327.50	0.00	255,327.50	7.37
TOTAL Expenditures		456,920.25	422,580.00	422,580.00	69,416.86	7,931.02	353,163.14	16.43
Fund 370 - PUBLIC SAFETY BLDG DEBT FD:								
TOTAL REVENUES		415,916.04	422,580.00	422,580.00	65,923.62	24,699.14	356,656.38	15.60
TOTAL EXPENDITURES		456,920.25	422,580.00	422,580.00	69,416.86	7,931.02	353,163.14	16.43
NET OF REVENUES & EXPENDITURES		(41,004.21)	0.00	0.00	(3,493.24)	16,768.12	3,493.24	100.00
BEG. FUND BALANCE		54,214.50	13,210.29	13,210.29	13,210.29			
END FUND BALANCE		13,210.29	13,210.29	13,210.29	9,717.05			



PERIOD ENDING 12/31/2015  
% Fiscal Year Completed: 50.27

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2015	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	YTD BALANCE 12/31/2015	ACTIVITY FOR MONTH 12/31/2015	AVAILABLE BALANCE	% BDGT USED
Fund 571 - WASTEWATER TREATMENT FUND								
Revenues								
Dept 000								
571-000-445	PENALTY & INTEREST ON TAXES	9.53	0.00	0.00	0.00	0.00	0.00	0.00
571-000-500	TAP-IN FEES	7,100.00	0.00	0.00	7,810.00	0.00	(7,810.00)	100.00
571-000-651	USAGE FEES	1,347,407.62	1,452,500.00	1,452,500.00	450,878.81	7,067.52	1,001,621.19	31.04
571-000-665	INTEREST INCOME	2,474.16	1,000.00	1,000.00	813.71	0.00	186.29	81.37
571-000-671	REIMBURSEMENT/OTHER INCOME	5,023.85	4,000.00	4,000.00	909.60	164.37	3,090.40	22.74
571-000-672	SAD INTEREST	72.88	64.00	64.00	0.00	0.00	64.00	0.00
571-000-690	UNREALIZED GAIN/LOSS	3,008.47	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 000		1,365,096.51	1,457,564.00	1,457,564.00	460,412.12	7,231.89	997,151.88	31.59
Dept 336-CONTRIBUTIONS								
571-336-588	CONTRIBUTION OTHER FUND(S)	15,000.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 336-CONTRIBUTIONS		15,000.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL Revenues		1,380,096.51	1,457,564.00	1,457,564.00	460,412.12	7,231.89	997,151.88	31.59
Expenditures								
Dept 226-PERSONNEL								
571-226-701	SALARIES	65,309.51	65,500.00	65,500.00	30,230.76	5,038.46	35,269.24	46.15
571-226-702	SALARIES	184,857.79	195,221.00	195,221.00	93,585.65	18,769.22	101,635.35	47.94
571-226-711	SALARIES-OVERTIME	11,683.74	18,000.00	18,000.00	0.00	0.00	18,000.00	0.00
571-226-715	SOCIAL SECURITY	20,031.59	21,325.00	21,325.00	9,442.31	1,815.15	11,882.69	44.28
571-226-716	HOSPITALIZATION	99,421.20	100,600.00	100,600.00	41,517.92	5,159.45	59,082.08	41.27
571-226-717	LIFE/DISB. INSURANCE	3,021.24	3,175.00	3,175.00	1,762.39	251.77	1,412.61	55.51
571-226-718	PENSION	23,815.08	24,977.00	24,977.00	11,387.25	1,950.85	13,589.75	45.59
571-226-720	BANKED PTO	12,358.53	0.00	0.00	0.00	0.00	0.00	0.00
571-226-731	WORKERS COMP INSURANCE	4,312.00	4,518.00	4,518.00	4,511.00	0.00	7.00	99.85
571-226-957	TRAINING & DEVELOPMENT	2,070.00	3,500.00	3,500.00	0.00	0.00	3,500.00	0.00
Total Dept 226-PERSONNEL		426,880.68	436,816.00	436,816.00	192,437.28	32,984.90	244,378.72	44.05
Dept 270-LEGAL/PROFESSIONAL								
571-270-722	CONTROLLER	13,620.00	19,579.00	19,579.00	4,956.70	0.00	14,622.30	25.32
571-270-802	AUDIT FEES	6,480.00	6,300.00	6,300.00	6,300.00	0.00	0.00	100.00
571-270-803	LEGAL	0.00	500.00	500.00	0.00	0.00	500.00	0.00
571-270-806	ENGINEER	29,127.26	40,000.00	40,000.00	9,668.62	3,271.12	30,331.38	24.17
Total Dept 270-LEGAL/PROFESSIONAL		49,227.26	66,379.00	66,379.00	20,925.32	3,271.12	45,453.68	31.52
Dept 301-OPERATING COSTS								
571-301-727	SUPPLIES	1,444.49	2,000.00	2,000.00	552.11	79.32	1,447.89	27.61
571-301-740	OPERATING SUPPLIES	41,117.60	55,000.00	55,000.00	16,502.24	3,246.48	38,497.76	30.00
571-301-741	UNIFORMS/GEAR & ALLOWANCE	2,770.59	2,500.00	2,500.00	657.65	0.00	1,842.35	26.31
571-301-807	MEMBERSHIP DUES	590.00	1,000.00	1,000.00	620.00	0.00	380.00	62.00
571-301-817	LAB & TESTING	8,613.00	7,000.00	7,000.00	1,770.00	30.00	5,230.00	25.29
571-301-819	COLLECTION SYS ANNUAL MAINT	45,319.08	55,000.00	55,000.00	31,769.88	4,000.00	23,230.12	57.76
571-301-825	SEWER ADMINISTRATION FEES	35,000.00	37,500.00	37,500.00	0.00	0.00	37,500.00	0.00
571-301-850	COMMUNICATION	4,217.16	7,000.00	7,000.00	2,400.56	402.20	4,599.44	34.29
571-301-851	POSTAGE	3,500.52	3,000.00	3,000.00	885.29	0.00	2,114.71	29.51
571-301-900	PRINTING & PUBLICATIONS	0.00	200.00	200.00	19.38	19.38	180.62	9.69

PERIOD ENDING 12/31/2015

% Fiscal Year Completed: 50.27

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2015	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	YTD BALANCE 12/31/2015	ACTIVITY FOR MONTH 12/31/2015	AVAILABLE BALANCE	% BDGT USED
Fund 571 - WASTEWATER TREATMENT FUND								
Expenditures								
571-301-910	INSURANCE & BONDS	17,016.00	20,300.00	20,300.00	0.00	0.00	20,300.00	0.00
571-301-920	UTILITIES	103,260.73	115,000.00	115,000.00	37,038.06	8,941.11	77,961.94	32.21
571-301-930	REPAIRS & MAINTENANCE	89,031.05	110,000.00	110,000.00	19,170.92	8,137.78	90,829.08	17.43
571-301-940	RENTAL EQUIPMENT	832.00	1,000.00	1,000.00	414.00	69.00	586.00	41.40
571-301-950	LAND LEASING	257.75	0.00	0.00	0.00	0.00	0.00	0.00
571-301-968	DEPRECIATION EXPENSE	241,242.00	260,327.00	260,327.00	0.00	0.00	260,327.00	0.00
Total Dept 301-OPERATING COSTS		594,211.97	676,827.00	676,827.00	111,800.09	24,925.27	565,026.91	16.52
Dept 333-TRANSPORTATION								
571-333-860	FUEL & MILEAGE	6,554.81	7,000.00	7,000.00	2,917.17	0.00	4,082.83	41.67
571-333-930	REPAIRS & MAINTENANCE	35.96	2,000.00	2,000.00	52.37	0.00	1,947.63	2.62
Total Dept 333-TRANSPORTATION		6,590.77	9,000.00	9,000.00	2,969.54	0.00	6,030.46	32.99
Dept 528-O & M - BOND & INTEREST								
571-528-954	AGENT FEES	648.13	700.00	700.00	99.13	0.00	600.87	14.16
571-528-989	INTEREST 1992 BOND	15,338.76	13,940.00	13,940.00	6,969.38	0.00	6,970.62	50.00
571-528-995	DEBT SERVICE - INTEREST	38,628.25	24,759.00	24,759.00	12,379.19	0.00	12,379.81	50.00
Total Dept 528-O & M - BOND & INTEREST		54,615.14	39,399.00	39,399.00	19,447.70	0.00	19,951.30	49.36
Dept 900-CAPITAL OUTLAY								
571-900-970	EQUIPMENT	0.00	160,000.00	160,000.00	146,778.00	0.00	13,222.00	91.74
571-900-972	COMPUTER	1,504.94	20,000.00	20,000.00	0.00	0.00	20,000.00	0.00
Total Dept 900-CAPITAL OUTLAY		1,504.94	180,000.00	180,000.00	146,778.00	0.00	33,222.00	81.54
TOTAL Expenditures		1,133,030.76	1,408,421.00	1,408,421.00	494,357.93	61,181.29	914,063.07	35.10
Fund 571 - WASTEWATER TREATMENT FUND:								
TOTAL REVENUES								
TOTAL EXPENDITURES		1,380,096.51	1,457,564.00	1,457,564.00	460,412.12	7,231.89	997,151.88	31.59
NET OF REVENUES & EXPENDITURES		1,133,030.76	1,408,421.00	1,408,421.00	494,357.93	61,181.29	914,063.07	35.10
BEG. FUND BALANCE		247,065.75	49,143.00	49,143.00	(33,945.81)	(53,949.40)	83,088.81	69.08
END FUND BALANCE		6,001,762.81	6,248,828.56	6,248,828.56	6,248,828.56			
		6,248,828.56	6,297,971.56	6,297,971.56	6,214,882.75			

PERIOD ENDING 12/31/2015  
% Fiscal Year Completed: 50.27

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2015	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	YTD BALANCE 12/31/2015	ACTIVITY FOR MONTH 12/31/2015	AVAILABLE BALANCE	% BDGT USED
Fund 815 - DIST # 5 SEVEN MILE SEWER								
Revenues								
Dept 000								
815-000-665	INTEREST INCOME	575.11	150.00	150.00	105.61	0.00	44.39	70.41
815-000-672	SAD INTEREST	10,219.95	9,085.00	9,085.00	0.00	0.00	9,085.00	0.00
815-000-690	UNREALIZED GAIN/LOSS	376.26	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 000		11,171.32	9,235.00	9,235.00	105.61	0.00	9,129.39	1.14
TOTAL Revenues								
		11,171.32	9,235.00	9,235.00	105.61	0.00	9,129.39	1.14
Expenditures								
Dept 301-OPERATING COSTS								
815-301-968	DEPRECIATION EXPENSE	17,519.00	17,519.00	17,519.00	0.00	0.00	17,519.00	0.00
Total Dept 301-OPERATING COSTS		17,519.00	17,519.00	17,519.00	0.00	0.00	17,519.00	0.00
Dept 905-DEBT SERVICE								
815-905-995	DEBT SERVICE - INTEREST	9,001.02	8,105.00	8,105.00	4,052.29	0.00	4,052.71	50.00
Total Dept 905-DEBT SERVICE		9,001.02	8,105.00	8,105.00	4,052.29	0.00	4,052.71	50.00
TOTAL Expenditures								
		26,520.02	25,624.00	25,624.00	4,052.29	0.00	21,571.71	15.81
Fund 815 - DIST # 5 SEVEN MILE SEWER:								
TOTAL REVENUES								
		11,171.32	9,235.00	9,235.00	105.61	0.00	9,129.39	1.14
TOTAL EXPENDITURES								
		26,520.02	25,624.00	25,624.00	4,052.29	0.00	21,571.71	15.81
NET OF REVENUES & EXPENDITURES								
BEG. FUND BALANCE		(15,348.70)	(16,389.00)	(16,389.00)	(3,946.68)	0.00	(12,442.32)	24.08
FUND BALANCE ADJUSTMENTS		613,438.01	597,826.74	597,826.74	597,826.74			
FUND BALANCE		(262.57)						
END FUND BALANCE		597,826.74	581,437.74	581,437.74	593,880.06			

## REVENUE AND EXPENDITURE REPORT FOR NORTHFIELD TOWNSHIP

PERIOD ENDING 12/31/2015

% Fiscal Year Completed: 50.27

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2015	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	YTD BALANCE 12/31/2015	ACTIVITY FOR MONTH 12/31/2015	AVAILABLE BALANCE	% BDT USED
Fund 890 - N.T. SEWER DISTRICT								
Revenues								
Dept 000								
890-000-665	INTEREST INCOME	2,831.59	750.00	750.00	508.20	0.00	241.80	67.76
890-000-672	SAD INTEREST	49,261.45	38,992.00	38,992.00	1,332.64	0.00	37,659.36	3.42
890-000-690	UNREALIZED GAIN/LOSS	1,868.39	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 000		53,961.43	39,742.00	39,742.00	1,840.84	0.00	37,901.16	4.63
TOTAL Revenues		53,961.43	39,742.00	39,742.00	1,840.84	0.00	37,901.16	4.63
Expenditures								
Dept 301-OPERATING COSTS								
890-301-968	DEPRECIATION EXPENSE	74,187.00	74,187.00	74,187.00	0.00	0.00	74,187.00	0.00
Total Dept 301-OPERATING COSTS		74,187.00	74,187.00	74,187.00	0.00	0.00	74,187.00	0.00
Dept 905-DEBT SERVICE								
890-905-954	AGENT FEES	414.37	450.00	450.00	63.37	0.00	386.63	14.08
890-905-998	INTEREST NT BOND	24,696.75	15,830.00	15,830.00	7,914.56	0.00	7,915.44	50.00
Total Dept 905-DEBT SERVICE		25,111.12	16,280.00	16,280.00	7,977.93	0.00	8,302.07	49.00
TOTAL Expenditures		99,298.12	90,467.00	90,467.00	7,977.93	0.00	82,489.07	8.82
Fund 890 - N.T. SEWER DISTRICT:								
TOTAL REVENUES		53,961.43	39,742.00	39,742.00	1,840.84	0.00	37,901.16	4.63
TOTAL EXPENDITURES		99,298.12	90,467.00	90,467.00	7,977.93	0.00	82,489.07	8.82
NET OF REVENUES & EXPENDITURES		(45,336.69)	(50,725.00)	(50,725.00)	(6,137.09)	0.00	(44,587.91)	12.10
BEG. FUND BALANCE		3,027,473.62	2,980,846.90	2,980,846.90	2,980,846.90			
FUND BALANCE ADJUSTMENTS		(1,290.03)						
END FUND BALANCE		2,980,846.90	2,930,121.90	2,930,121.90	2,974,709.81			
TOTAL REVENUES - ALL FUNDS								
TOTAL EXPENDITURES - ALL FUNDS		5,786,230.71	6,068,004.00	6,068,004.00	1,234,848.79	393,518.82	4,833,155.21	20.35
NET OF REVENUES & EXPENDITURES		5,730,329.00	6,231,333.00	6,249,749.00	2,240,529.53	385,725.67	4,009,219.47	35.85
BEG. FUND BALANCE - ALL FUNDS		55,901.71	(163,329.00)	(181,745.00)	(1,005,680.74)	7,793.15	823,935.74	553.35
FUND BALANCE ADJ - ALL FUNDS		12,852,009.87	12,906,358.98	12,906,358.98	12,906,358.98			
END FUND BALANCE - ALL FUNDS		(1,552.60)						
		12,906,358.98	12,743,029.98	12,724,613.98	11,900,678.24			

## MEMO

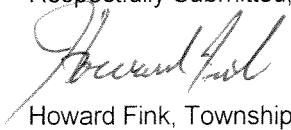
**To:** Northfield Township Board  
**From:** Howard Fink  
**Date:** 1/7/2016  
**Re:** Corrected Board Meeting Schedule

---

Dear Township Board,

It was brought to my attention after the December meeting, that a couple dates on the Board meeting schedule were incorrect (a Sunday and a Wednesday was listed). The corrected dates have been included for approval.

Respectfully Submitted,

A handwritten signature in cursive script, appearing to read "Howard Fink", written in black ink.

Howard Fink, Township Manager

# NORTHFIELD TOWNSHIP BOARD

## Meeting Dates for 2016

January	12 26 <sup>+</sup> - Workshop	July	12 26 – Workshop
February	9 23 – Workshop	August	9 23 – Workshop
March*	15 29 – Workshop	September	13 27 – Workshop
April	12 26 – Workshop	October	11 25 – Workshop
May	10 24 – Workshop	November	8 <sup>+</sup> 22 – Workshop
June	14 28 – Workshop	December	13 No Dec. Workshop due to Holidays

\*March: Meetings are scheduled for the 3<sup>rd</sup> and 5<sup>th</sup> Tuesday of the month due to Elections on March 8 – the second Tuesday in March.

<sup>+</sup>Corrected Dates

## NORTHFIELD TOWNSHIP

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Memo

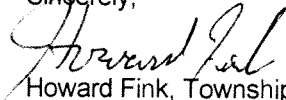
**To:** Northfield Township Board  
**From:** Howard Fink  
**Date:** 1/7/2016  
**Re:** Kiwanis

---

Dear Township Board,

Kiwanis has requested a waiver of the \$100 zoning application fee related to their moving into the downtown space for the Thrift Store. Waiver of fees is the board's discretion.

Sincerely,



Howard Fink, Township Manager

## MEMO

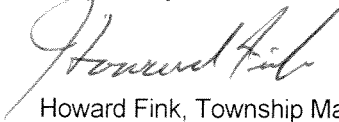
**To:** Northfield Township Board  
**From:** Howard Fink  
**Date:** 1/7/2016  
**Re:** Civic Event Application – Pond Hockey

---

Dear Township Board,

The Civic Event Application for the annual Pond Hockey Tournament is on the agenda. It is my understanding that most of the requirements for the event have been met. Chief Wagner and I will work with Sam to ensure everything is completed prior to the event. As this has been an annual event for the past few years, I recommend approval of the application.

Respectfully Submitted,

A handwritten signature in cursive script, appearing to read "Howard Fink", written in dark ink.

Howard Fink, Township Manager





9786 Main St  
Whitmore Lake MI, 48189  
734-323-0777 (CELL)  
248-486-8301 (FAX)  
samiaquinto@charter.net

January 4, 2016

Northfield Township Board  
8350 Main Street  
Whitmore Lake, MI 48189

RE: Michigan Pond Hockey Sports Classic  
February 5, 6, 7, 2016  
February 19, 20, 21, 2016 Backup Date

This application is in process of completion as we have in the past we will have in place prior to the day of the event:

1. Signed property usage agreements completed
2. Electrical inspection by township inspector for temporary use
3. Agreement with a professional private security company, two uniformed security guards on duty all hours of beer tent operation
4. Department of Natural Resources permit approval
5. Fire inspection of tents prior to event start
6. Health Department permits where required
7. Lighting in parking areas and high pedestrian traffic road crossings.

Thank you for your, the Northfield Township Police and Fire Departments, assistance in this great community event.

Sincerely,

A handwritten signature in black ink, appearing to read "S. Iaquinto", with a long horizontal flourish extending to the right.

Samuel J. Iaquinto  
Michigan Pond Hockey Sports Classic  
President



## Civic Event Application Northfield Township

8350 Main Street  
Whitmore Lake, Michigan 48189  
(734) 449-2880

OFFICE USE  
ONLY

Date Received

By

FEE - \$100.00

Date Received

By

**\*\* APPLICATIONS MUST BE FILLED OUT COMPLETELY BEFORE THEY WILL BE CONSIDERED FOR REVIEW \*\***

Application Date 12-22-15 Name of Organization Michigan Pond Hockey Sports Charities Name of Applicant Sam Iaquineto

Street Address 9876 Main St City Whitmore Lake State MI Zip 48189

Cell Phone 734-323-0777 Home Phone \_\_\_\_\_ Work Phone \_\_\_\_\_ Fax 248-486-8361

Email Address SAMI.AQUINETO@CHARTER.NET (optional)

Event Title Michigan Pond Hockey Classic

Event Location 9876 Main St Whitmore Lake MI 48189

**EVENT DAYS / TIMES** (Please stipulate the following information for each date of event)

DATE	Day of Week	Beginning Time	Ending Time
<u>2-5-2016</u>	<u>Friday</u>	<u>12 pm</u>	<u>12 AM</u>
<u>2-6-2016</u>	<u>SAT</u>	<u>8 AM</u>	<u>12 AM</u>
<u>2-7-2016</u>	<u>SUN</u>	<u>8 AM</u>	<u>6 pm</u>
<u>2-1-2016</u>	<u>2-8-2016</u>		
Set up Time/Day	Tear down Time / Day*	<u>2-19, 20, 21-2016</u>	
		Rain Date (if applicable)	

\* Tear down time will be strictly enforced. It is the applicant's responsibility to ensure the teardown of all materials with their on-site vendors, sponsors, etc. is complete by the teardown time given above.

### ORGANIZATION / APPLICANT INFORMATION

Applications for Civic Events in Northfield Township shall NOT be approved for applicants in default to the Township. Therefore, each Application for Civic Events shall be routed to the Township Treasurer for a determination of any defaults to the Township. In the event a default to the Township exists, the Application shall be disapproved by the Treasury Department, with the nature of the default described as the reason of the disapproval.

TAX IDENTIFICATION NUMBER: 45 3336 868 , 710 336

BRIEF DESCRIPTION OF ORGANIZATION'S PURPOSE AND/OR FUNCTION:

Mich Pond Hockey Sports Charities MP HSC provided Families  
in need of Financial Assistance For thier children to  
participate in youth athletic programs

IS THE ORGANIZATION NON-PROFIT?

☒ YES

☐ NO

If yes, attach a copy of the organizations Sales Tax Exempt Certificate.

DOES YOUR GROUP PRESENTLY HAVE LIABILITY INSURANCE?

☒ YES

☐ NO

GENERAL LIABILITY INSURANCE IS REQUIRED NAMING NORTHFIELD TOWNSHIP AS ADDITIONAL INSURED. IF FOOD IS BEING SERVED, PRODUCT LIABILITY MUST BE INCLUDED. LIMITS OF IABILITY SHOULD BE NO LESS THAN \$1,000,000 COMBINED SINGLE LIMIT FOR BODILY INJURY AND PROPERTY DAMAGE.

PLEASE GIVE A DESCRIPTION OF THE PROPOSED CIVIC EVENT. (Attach additional pages if necessary) Fire works with opening Ceremony 2-5-16 6PM NO N COM.  
grade. Ice Hockey Teams playing on Whitmore Lake, 21 Rinks,  
Beer, Food Sales under the Tent, other community  
events and games on the ice. Kiwanis Chilly dip  
Assisted by the Northfield Twp Fire dept.

ANNUAL EVENT: Is this event expected to occur next year?

☒ YES

☐ NO

If Yes, you can reserve a date for next year with this application). To reserve dates for next year, please provide the following information:

Normal Event Schedule (e.g., third weekend in July): First part of February 2017

Or Next year's specific date(s): February 4, 5, 6 2017

PROCEEDS OF THIS EVENT WILL BE USED FOR:

MPHSC Scholarships Families to Allow their Youth to participate  
in Athletics. Please View [Michiganpandhockey.com](http://Michiganpandhockey.com) For our  
Mission statement and other Answers to questions.

IF THE PROPOSED CIVIC EVENT IS A PARADE OR RUN/WALK EVENT, PLEASE LIST THE  
POINT OF ORIGIN, PATH, TERMINATION POINT, NUMBER OF ENTRIES AND TRAFFIC  
CONTROL PLAN AS NECESSARY. (Use attached map to clarify the route)(FEE IS WAIVED FOR  
4<sup>TH</sup> OF JULY PARADE AND HOMECOMING PARADE)

N/A

ARE YOU PLANNING TO CHARGE AN ADMISSION FEE?

☒ YES

☐ NO

IF YES, WHAT KIND AND HOW MUCH?

Teams Participating 500.00

Tent 5<sup>00</sup> entrance / weekend pass

DO YOU PLAN ON UTILIZING VENDORS AND/OR EXHIBITORS FOR SALES OF ANY KIND?

☒ YES

☐ NO

IF YES, COMPLETELY FILL OUT THE ATTACHED VENDOR CONTACT INFORMATION  
SHEET(S).

WHAT IS THE FEE CHARGED FOR EACH VENDOR? 10% donation to the charity

DO YOU PLAN TO CONTRIBUTE REVENUES RECEIVED FROM THIS EVENT TO LOCAL  
ORGANIZATIONS AND/OR COMMUNITY GROUPS?

☒ YES

☐ NO

IF YES, TO WHOM AND HOW MUCH?

SEE Above For Mission statement, plus Whitmore Lake, South  
Lyon, Brighton, Pinckney school district Athletics.

WHAT IS THE EXPECTED ATTENDANCE FOR THIS EVENT?

2000 per day

DO YOU PLAN ON SUPPLYING ADDITIONAL RESTROOM FACILITIES?

☒ YES

NO

NUMBER OF VOLUNTEERS / STAFF?

100

HOW WILL THIS EVENT BENEFIT THE RESIDENTS AND/OR IMPROVE THE QUALITY OF LIFE IN NORTHFIELD TOWNSHIP?

All proceeds go to local families in need of scholarship, a safe winter event gets families out to enjoy the Northfield township and business. This event brings in revenue to the local economy.

ELECTRICAL SERVICES REQUIRED (Please Be as Accurate as Possible)

Existing Service present with Temporary Generator and Electrical dist. Panel.

OTHER UTILITIES REQUIRED (Please Be as Accurate as Possible)

N/A

TOWNSHIP FACILITIES REQUESTED (Please Be as Accurate as Possible)

N/A

DO YOU PLAN TO UTILIZE OFF-SITE PARKING FACILITIES

☒ YES

NO

IF SO, WHAT LOCATION IS PLANNED?

23 + 8 mile (W) corner E. LAFAVE'S property

8 mile + 23 (W) corner Jim Kalps, Dirt Squirt, Best Western W.L. Road Bt 8 + 9 mile - Rob Coit's property.

WHAT IS YOUR PLAN FOR TRANSPORTATION FROM THE PARKING AREA TO THE EVENT LOCATION?

Peoples Express Inc 10 Jennings Rd WLM 48189.

Rep Tammy Pierson 810-986-5667

SIGNAGE REQUESTED (Detail sign locations on the attached map and provide sign renderings)

Number of Signs

20

Types of Signs

Informational 2'x4'

Locations of Signs

Near Parking Area's For direction.

Date Signs Posted

2-2-2016

Date Signs Removed

2-8-2016

PLEASE ATTACH LIST OF EQUIPMENT; STAGE, TENTS, VEHICLES, ETC., THAT YOU PROPOSE TO USE IN THE EVENT OR BRING ONTO TOWNSHIP PROPERTY, STREETS OR PARK AREAS - (ALL SUBJECT TO APPROVAL).

**STREET CLOSURE**

ARE YOU REQUESTING A STREET CLOSURE FOR YOUR EVENT? YES NO  
If yes, detail the street(s) you would like closed, and the location of the closure(s) on the attached map.

**ALCOHOL**

DO YOU WANT TO SELL AND/OR SERVE ALCOHOL? YES NO

IF YES, PLEASE SEE THE ATTACHED SHEET TITLED "ALCOHOL" AND FILL IN THE QUESTIONS COMPLETELY AND IN DETAIL.

**SECURITY**

If the event requires the overnight setup or storage of goods, equipment, etc. security is the responsibility of the event applicant.

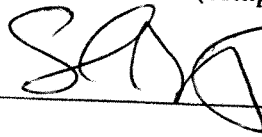
IF YOUR EVENT REQUIRES OVERNIGHT SECURITY, PLEASE PROVIDE THE FOLLOWING DETAILS OF YOUR SECURITY PLAN: *Private security company starting 2-5-16 at 4:00pm continuing thru 2-7-16 6:00pm*  
ON SITE REPRESENTATIVES NAMES AND CONTACT NUMBERS:

<u>Name</u>	<u>Contact number</u>
<u>SAMIAQUINTO</u>	<u>734 323-0777</u>
_____	_____
_____	_____

## Owner(s) Affidavit\*

I, MPH SC, have authorized SAMIAO VITO as My  
(company or organization owner) (Civic Event Applicant)

Representative for the purpose of obtaining a Civic Event permit(s) from Northfield Township  
for my organization located at 9076 Main Street Wx MI 48189  
(company or organization address)



Owners Signature


1-5-16

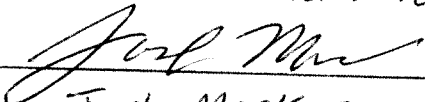
Date

# INDEMNIFICATION AGREEMENT

The MPHSC agree(s) to defend, indemnify, and hold harmless the Township of  
(business/organization)

Northfield, Michigan, and its agents, officials and employees from any claim, demand, suit, loss, cost of expense, or any damage that may be asserted, claimed or recovered against or from the MPHSC (business/organization) and/or the Township of Northfield, by reason of any damage to property, personal injury or bodily injury, including death, sustained by any person whomsoever and which damage, injury or death arises out of or is incident to or in any way connected with the performance of this contract, and regardless of which claim, demand, damage, loss, cost of expense is caused in whole or in part by the negligence of Northfield Township or by third parties, or by the agents, servants, employees or factors of any of them.

Signature  Date 1-5-16  
SAMI ADVINTO

Witness  Date 1-5-16  
JOSH MARKUS



# ALCOHOL

PLEASE GIVE A BRIEF DESCRIPTION OF THE TYPE OF ALCOHOL TO BE SOLD / SERVED

BEER, WINE SPIRITS

WHO WILL BE THE ALOCHOL LICENSE HOLDER?

MP HSC

ON THE ATTACHED MAP, DETAIL THE LOCATIONS WHERE ALOCHOL WILL BE SOLD / SERVED.

See Attachment.

DESCRIBE IN DETAIL YOUR ALCOHOL MANAGEMENT PLAN

See Attachment.

**\*\* IF ALCOHOL SALES OR SERVICE IS APPROVED BY THE TOWNSHIP BOARD AS PART OF THIS EVENT, THE APPLICANT MUST ALSO RECEIVE APPROVAL FROM THE LIQUOR CONTROL COMMISSION**


**\*\* IF ALCOHOL SALES OR SERVICE IS APPROVED, EVENT INSURANCE MUST INCLUDE AN ADDITIONAL INDEMNIFICATION FOR ALOCHOL**

## **ADDITIONAL CIVIC EVENT REQUIREMENTS**

- Inspection by Northfield Township Fire and Police Departments is required prior to start of event.
- Any temporary electrical supply provided during a civic event shall be subject to Northfield Township inspection and approval
- A site map shall be provided for all civic events, as required by Northfield Township Public Safety Officials
- No pets are permitted downtown during civic events, unless approved as part of the event.
- No open flame cookers or heaters are permitted without prior approval from the Northfield Township Fire Department.
- Any additional restroom facilities deemed necessary by Northfield Township for this event are to be supplied by the event organizer
- Event organizer staff / volunteers / vendors are responsible for trash control and cleanup.
- Depending upon the type of event, organizer may be required to provide security.
- If radio communications are utilized during civic event, event organizer shall ensure Northfield public safety officials have access to radio or frequencies.
- Event organizer is responsible for arranging for EMS (Ambulance) at the event.
- If privately-owned property is to be utilized by the event organizer as part of any civic event for parking, staging, or similar uses, the event organizer shall be responsible for ensuring there exists all necessary land usage agreements with the private property owner(s), which shall be reviewed and approved by Northfield Township, to ensure adequate ingress, egress, police and fire protection, insurance, etc.

Accepted and agreed to:

EVENT ORGANIZER

  
By: SAM IACOVINO  
Its: President

Dated: 1-5, 2016

## VENDOR CONTACT INFORMATION

Company Name	Representative	Phone #	Items Being Sold / Exhibited	On Site Contact Name	On Site Contact Phone #
Bos Tent Rental	Roger Bos	248-9726-0296	Teats, Tables, chairs	Roger Bos	same
Delta & Abco 1 Food Truck + Catering	AARON TYE	248-939-3694	Food, beverage	AARON TYE	same
Carriغان Prepwork co.	Bob Finn	810-229-6323	Waters, propane	same	same
Patriot Fireworks co.	Rick Hennigan	313-804-5636	Fireworks	same	same
Sunbelt Rentals	Rocky	248-348-7270	lights, ladders generator	same	same
Advance Disposal	Jim Young	248-390-4233	waste services	"	"
Mad Power	Dennis Bell	586-215-5457	electrical Dist. panel, loads	"	"
GLP, Inc Security	James Cote	734-320-6300	private lisc security	"	"
Northfield Troop Fire Dept	Bill wagner	734-444-2385	EMS	"	"
People's Express	Tammy Plerson	877-214-6073	Transmiration	"	"
John's Sanitation	Daniel Doci	248-437-0844	Toilets	"	"

## VENDOR CONTACT INFORMATION

[illegible]

## **Help Sheet And Tips To Expedite The Civic Events Process**

To help you be prepared for approvals of your event, please follow these steps to ensure a smooth process:

Your main points of contact after you pick up the application from the Township Office are our Public Safety officials. Our Public Safety Director, William Wagner, will assist you with items necessary for safety compliance as it relates to Fire Department items. Lieutenant Tim Greene will assist you with items necessary for safety compliance issues as it relates to Police Department operational matters. For any street closures, parking easements for ingress and egress, traffic or crowd control items, our Public Safety officials will provide you with the guidance necessary to ensure a safe event. Road closures need Washtenaw County Road Commission approval, and contacting them is the responsibility of the event promoter.

Please follow the guidelines in the event policy; include maps, drawings, and as much detail as you can to help facilitate the process. The more complete the application, the smoother and faster the process goes. Completed applications should be turned in to our Township Manager, Howard Fink. Contact names and numbers are below for your convenience and reference. Thank you for bringing an event to our community and we are here to help you provide a safe event.

William Wagner Public Safety Director/Fire Chief Northfield Township	734-449-2385	wagnerw@twp.northfield.mi.us
Timothy Greene Lieutenant Northfield Township Police Department	734-449-9911	greenet@twp.northfield.mi.us
Howard Fink Northfield Township Manager	734-449-2880 ext. 12	finkh@twp.northfield.mi.us
Washtenaw County Road Commission Matt MacDonnell <a href="http://www.wcroads.org/Permits/Procedures/Sec7">http://www.wcroads.org/Permits/Procedures/Sec7</a>	734-761-1500 ext. 688	macdonnellm@wcroads.org



9786 Main St  
Whitmore Lake MI, 48189  
734-323-0777 (CELL)  
248-486-8301 (FAX)  
samiaquinto@charter.net

January 4, 2016

**MICHIGAN POND HOCKEY SPORTS CHARITIES**  
**FEBRUARY 5, 6, 7, 2016**  
**FEBRUARY 19, 20, 21, 2016 (BACKUP DATE)**

This event will have 140 (7 person) teams competing for trophies and prizes. This event will be utilized as an anchor for a winter festival on Whitmore Lake to allow non-profit organizations to raise funds through the events. There will not be any snowmobile races held by us. The only events we will be holding are; bowling, golf, etc. There will be food and beverage sales as well. Please see the attached sheets for additional information and visit the web site as it is very informative at [www.michiganpondhockey.com](http://www.michiganpondhockey.com). Please contact me with any additional questions. There will also be a Chilly Dip in which the Northfield Township Fire Department will assist to ensure safety.

Thank You,

A handwritten signature in black ink, appearing to read "S. Iaquinto", with a long, sweeping horizontal stroke extending to the right.

Samuel J. Iaquinto

INTERNAL REVENUE SERVICE  
P. O. BOX 2508  
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: **APR 28 2012**

MICHIGAN POND HOCKEY SPORTS  
CHARITIES  
9876 MAIN ST  
WHITMORE LAKE, MI 48189

Employer Identification Number:  
45-3336868  
DLN:  
17053311333021  
Contact Person: DEL TRIMBLE ID# 31309  
Contact Telephone Number:  
(877) 829-5500  
Accounting Period Ending:  
December 31  
Public Charity Status:  
170(b)(1)(A)(vi)  
Form 990 Required:  
Yes  
Effective Date of Exemption:  
September 21, 2011  
Contribution Deductibility:  
Yes  
Addendum Applies:  
No

Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

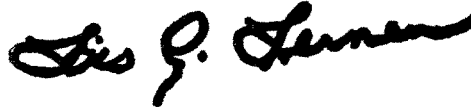
Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. We determined that you are a public charity under the Code section(s) listed in the heading of this letter.

Please see enclosed Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, for some helpful information about your responsibilities as an exempt organization.

MICHIGAN POND HOCKEY SPORTS

We have sent a copy of this letter to your representative as indicated in your power of attorney.

Sincerely,

A handwritten signature in black ink, appearing to read "Lois G. Lerner". The signature is fluid and cursive, with the first name "Lois" and last name "Lerner" clearly distinguishable.

Lois G. Lerner  
Director, Exempt Organizations

Enclosure: Publication 4221-PC



**Request for Taxpayer  
Identification Number and Certification**

Give Form to the  
requester. Do not  
send to the IRS.

Print or type

See

Name (as shown on your income tax return)

**Michigan Pond Hockey Sports Charities**

Business name/disregarded entity name, if different from above

**Michigan Pond Hockey Classic**

Check appropriate box for federal tax classification:

☐ Individual/sole proprietor

☒ C Corporation

☐ S Corporation

☐ Partnership

☐ Trust/estate

Exemptions (see instructions):

Exempt payee code (if any) **501**

Exemption from FATCA reporting

code (if any)

Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶

Other (see instructions) ▶ **Non-Profit 501(c)(3)**

Address (number, street, and apt. or suite no.)

**9876 Main Street**

City, state, and ZIP code

**Whitmore Lake**

**MI 48189**

Requester's name and address (optional)

List account number(s) here (optional)

**Taxpayer Identification Number (TIN)**

Enter your TIN in the appropriate box. The TIN provided must match the name given on the "Name" line to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see How to get a TIN on page 3.

Social security number

Employer identification number

**45-3336868**

**Note.** If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

**Certification**

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
3. I am a U.S. citizen or other U.S. person (defined below), and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 3.

**Sign  
Here**

Signature of  
U.S. person ▶

Date ▶

**1-1-2014**



Image NOT to scale



Main St

Food / Entertainment  
Beer / Spirits Tent  
40' x 200'

Player Tent  
40' x 90'

Barricades

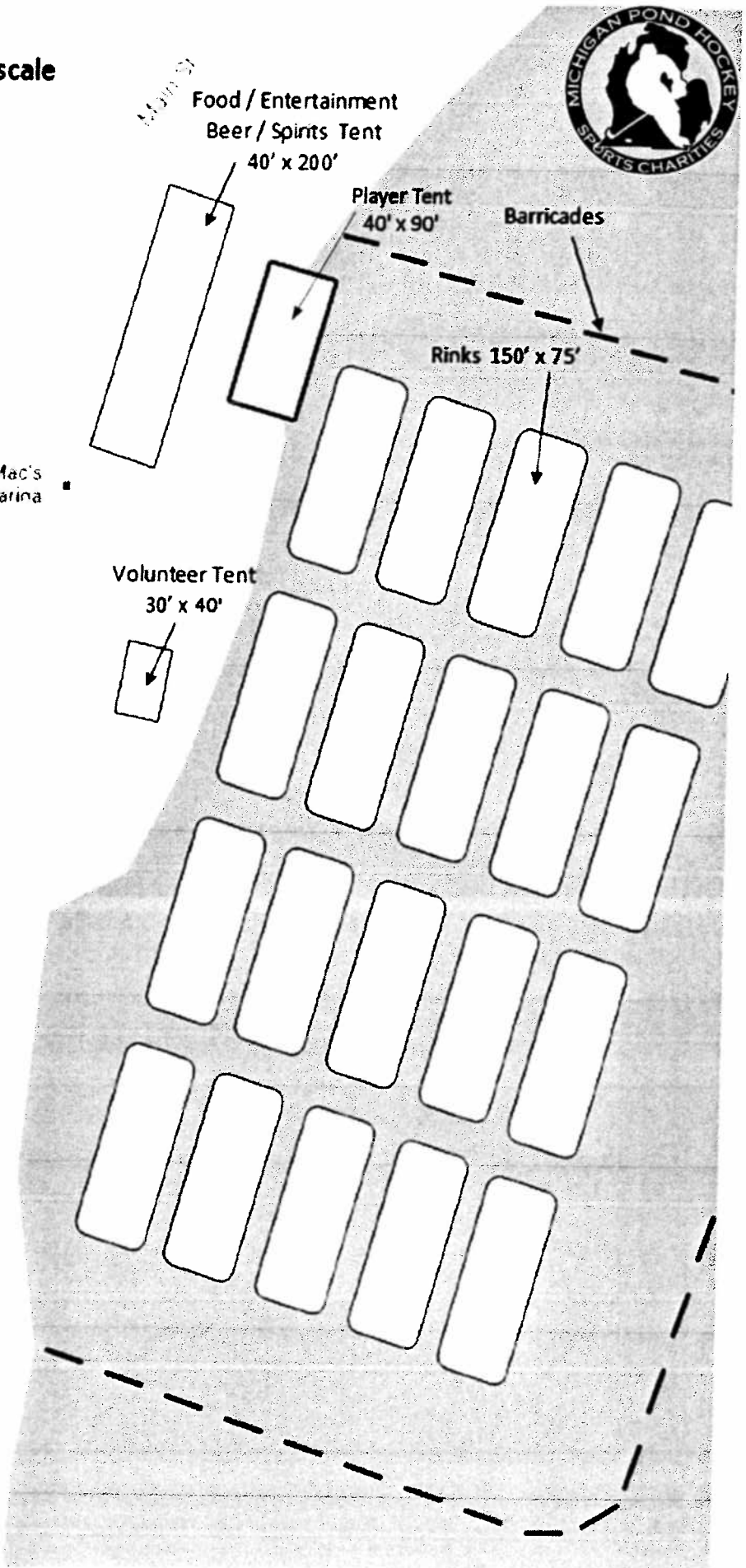
Rinks 150' x 75'

Mac's  
Marina

Volunteer Tent  
30' x 40'

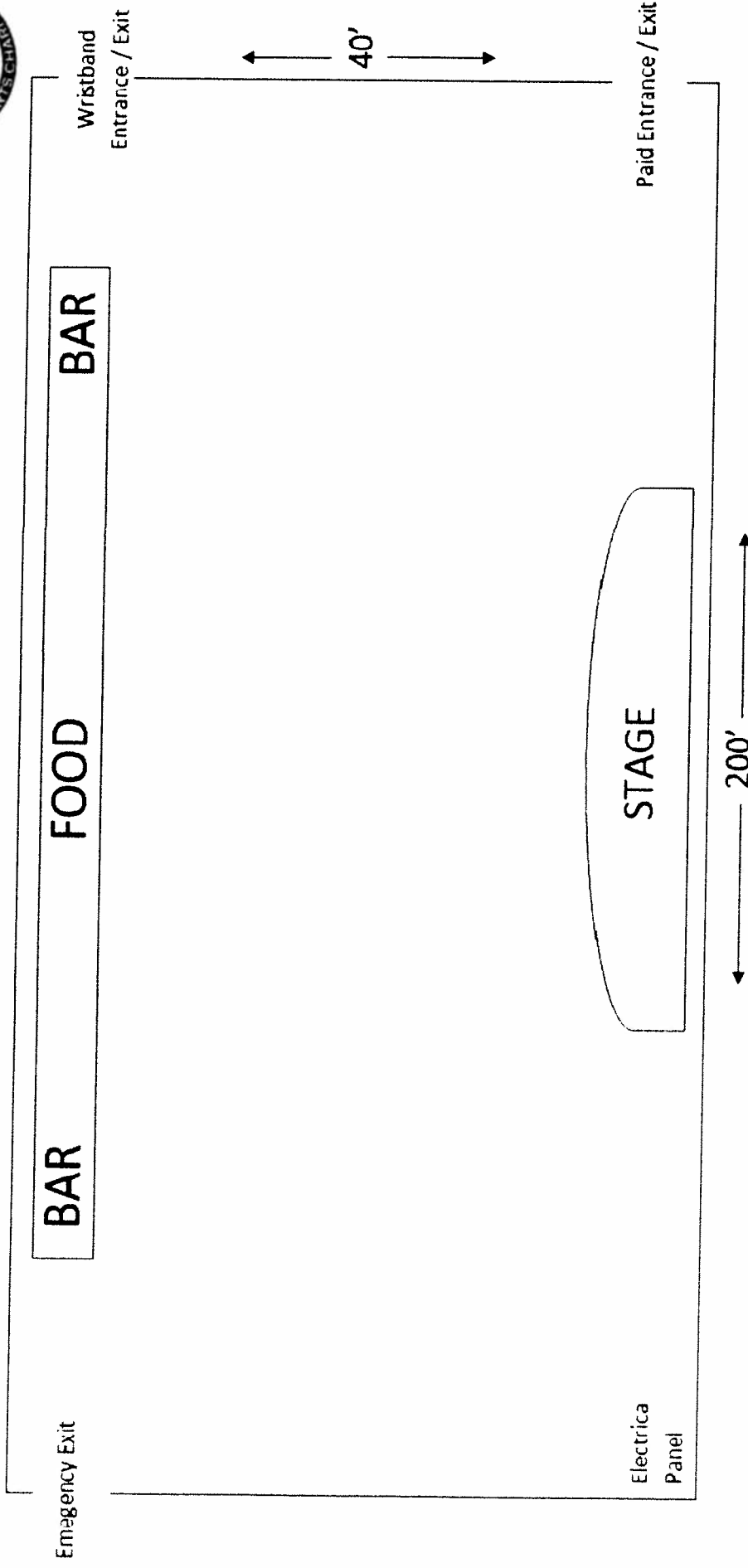
Whitmore  
Lake Tavern

Rick's Bait  
Shack





Michigan Pond Hockey Sports Charities  
Food – Beverage – Entertainment – Beer – Wine – Spirits  
Tent Layout



- Tent size is 40' x 200'.
- All sales + consumption of beer / spirits will be under the tent.
- This tent is in the parking lot of 9876 Main St.
- Tent has full sides with 2 french door entrance/exits and an emergency exit.
- Private security at doors, Paid staff
- All beer will be purchased from O + W Distribution.



9786 Main St  
Whitmore Lake MI, 48189  
734-323-0777 (CELL)  
248-486-8301 (FAX)  
samiaquinto@charter.net

January 4, 2016

Tom Troy  
P.O. Box 602  
Whitmore Lake MI, 48189  
[T3653JT@gmail.com](mailto:T3653JT@gmail.com)  
586-630-1044

RE: Property at 9963 N. Main, Whitmore Lake MI, 48189

Dear Tom,

Our 9<sup>th</sup> annual Michigan Pond Hockey Sports Classic is being held February 5, 6, 7, 2016 with a backup date of February 19, 20, 21, 2016. This event is a charity fundraiser for youth athletics and the Kiwanis Club of Whitmore Lake. We would like to use your lake front property between Main Street and the lake.

MPHSC would be responsible for removing the fence and replacing it by April 15, 2016, and repairing any damages done by the tents and foot traffic to the property. You would be named as an additionally insured party on the insurance policy of \$1,000,000 personnel injury and \$2,000,000 general aggregate. MPHSC would accept and repair any damage to the fire pit, pavilion, and general area of the lake front lot.

Please sign the bottom portion and fax us back this agreement. Thank you for your help in approving this agreement for the community event.

Sincerely,

Samuel J. Iaquinto  
MPHSC Operations Director

\_\_\_\_\_  
Tom Troy

\_\_\_\_\_  
Date



9786 Main St  
Whitmore Lake MI, 48189  
734-323-0777 (CELL)  
248-486-8301 (FAX)  
samiaquinto@charter.net

January 4, 2016

James A. Kales	Alex Kales
P.O. Box 2343	2715 Tuebingen Parkway
Bonita Springs FL, 34133	Ann Arbor MI, 48105
239-777-5543 (C)	734-645-1032
239-498-3134 (H)	cocokales@aol.com
239-949-7249 (FAX)	

Dear Sirs,

Our 9<sup>th</sup> annual Michigan Pond Hockey Sports Classic is being held February 5, 6, 7, 2016 with a backup date of February 19, 20, 21, 2016. This event is a charity fundraiser for youth athletics and the Kiwanis Club of Whitmore Lake. About 2000 people per day will come to the Whitmore Lake community and need places to park. We would like to use your property for this purpose.

MPHSC would plow the area, supply parking attendants during the event and repair any damages done by the cars to the lots with grading and seeding. You would be named as an additionally insured party on the insurance policy of \$1,000,000.

Please sign the bottom portion and fax us back this agreement. Thank you for your help in approving this agreement for the community event.

Sincerely,

Samuel J. Iaquinto  
MPHSC Operations Director

---

James A. Kales

---

Date

---

Alex Kales

---

Date



9786 Main St  
Whitmore Lake MI, 48189  
734-323-0777 (CELL)  
248-486-8301 (FAX)  
samiaquinto@charter.net

January 4, 2016

Matt Mazurek  
9893 Main St.  
Whitmore Lake, MI 48189  
313-402-7337  
matt@mayfld.com

Dear Matt,

Our 9<sup>th</sup> annual Michigan Pond Hockey Sports Classic is being held February 5, 6, 7, 2016 with a backup date of February 19, 20, 21, 2016. This event is a charity fundraiser for youth athletics and the Kiwanis Club of Whitmore Lake. About 2000 people per day will come to the Whitmore Lake community and need places to park. We would like to use your property for this purpose.

MPHSC would plow the area, supply parking attendants during the event and repair any damages done by the cars to the lots with grading and seeding. You would be named as an additionally insured party on the insurance policy of \$1,000,000.

Please sign the bottom portion and fax us back this agreement. Thank you for your help in approving this agreement for the community event.

Sincerely,

Samuel J. Iaquinto  
MPHSC Operations Director

---

Matt Mazurek

---

Date



9786 Main St  
Whitmore Lake MI, 48189  
734-323-0777 (CELL)  
248-486-8301 (FAX)  
samiaquinto@charter.net

January 4, 2016

Jim Ayar  
9897 Main St.  
Whitmore Lake, MI 48189  
734-449-2058 (PHN)  
734-449-8635 (FAX)

Dear Jim,

Our 9<sup>th</sup> annual Michigan Pond Hockey Sports Classic is being held February 5, 6, 7, 2016 with a backup date of February 19, 20, 21, 2016. This event is a charity fundraiser for youth athletics and the Kiwanis Club of Whitmore Lake. About 2000 people per day will come to the Whitmore Lake community and need places to park. We would like to use your property for this purpose.

MPHSC would plow the area, supply parking attendants during the event and repair any damages done by the cars to the lots with grading and seeding. You would be named as an additionally insured party on the insurance policy of \$1,000,000.

Please sign the bottom portion and fax us back this agreement. Thank you for your help in approving this agreement for the community event.

Sincerely,

Samuel J. Iaquinto  
MPHSC Operations Director

---

Jim Ayar

---

Date



9786 Main St  
Whitmore Lake MI, 48189  
734-323-0777 (CELL)  
248-486-8301 (FAX)  
samiaquinto@charter.net

January 4, 2016

Earl Lafave  
23/8 LLC  
835 W. 8 Mile  
Whitmore Lake MI, 48189  
248-486-8110 (PHN)  
248-486-8115 (FAX)

Dear Earl,

Our 9<sup>th</sup> annual Michigan Pond Hockey Sports Classic is being held February 5, 6, 7, 2016 with a backup date of February 19, 20, 21, 2016. This event is a charity fundraiser for youth athletics and the Kiwanis Club of Whitmore Lake. About 2000 people per day will come to the Whitmore Lake community and need places to park. We would like to use your property for this purpose.

MPHSC would plow the area, supply parking attendants during the event and repair any damages done by the cars to the lots with grading and seeding. You would be named as an additionally insured party on the insurance policy of \$1,000,000.

Please sign the bottom portion and fax us back this agreement. Thank you for your help in approving this agreement for the community event.

Sincerely,

Samuel J. Iaquinto  
MPHSC Operations Director

---

Earl LaFave

---

Date





9786 Main St  
Whitmore Lake MI, 48189  
734-323-0777 (CELL)  
248-486-8301 (FAX)  
samiaquinto@charter.net

January 4, 2016

Robert Cortis  
36744 Sherwood  
Livonia, MI 48154  
248-561-9900  
[mrpartysir@aol.com](mailto:mrpartysir@aol.com)

RE: Property at 11580 Whitmore Lake Rd, Whitmore Lake, MI 48189

Dear Robert,

Our 9<sup>th</sup> annual Michigan Pond Hockey Sports Classic is being held February 5, 6, 7, 2016 with a backup date of February 19, 20, 21, 2016. This event is a charity fundraiser for youth athletics and the Kiwanis Club of Whitmore Lake. About 2000 people per day will come to the Whitmore Lake community and need places to park. We would like to use your property for this purpose.

MPHSC would plow the area, supply parking attendants during the event and repair any damages done by the cars to the lots with grading and seeding. You would be named as an additionally insured party on the insurance policy of \$1,000,000.

Please sign the bottom portion and fax us back this agreement. Thank you for your help in approving this agreement for the community event.

Sincerely,

Samuel J. Iaquinto  
MPHSC Operations Director

---

Robert Cortis

---

Date



# CERTIFICATE OF LIABILITY INSURANCE

OP ID: DF

DATE (MM/DD/YYYY)

01/06/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Hacker-King-Sherry Agency, Inc 2205 Abbot Road East Lansing, MI 48823 Dennis K Fisher	<b>CONTACT NAME:</b> Dennis K. Fisher <b>PHONE (A/C, No, Ext):</b> 517-318-2514 <b>FAX (A/C, No):</b> 517-351-1122 <b>E-MAIL ADDRESS:</b> dfisher@hksagency.com <b>PRODUCER CUSTOMER ID #:</b> MICH104																					
<b>INSURED</b> Michigan Pond Hockey Charities 7430 Whitmore Lake Road Whitmore Lake, MI 48189	<table border="1"><thead><tr><th colspan="2">INSURER(S) AFFORDING COVERAGE</th><th>NAIC #</th></tr></thead><tbody><tr><td>INSURER A:</td><td>West Bend Mutual</td><td></td></tr><tr><td>INSURER B:</td><td></td><td></td></tr><tr><td>INSURER C:</td><td></td><td></td></tr><tr><td>INSURER D:</td><td></td><td></td></tr><tr><td>INSURER E:</td><td></td><td></td></tr><tr><td>INSURER F:</td><td></td><td></td></tr></tbody></table>	INSURER(S) AFFORDING COVERAGE		NAIC #	INSURER A:	West Bend Mutual		INSURER B:			INSURER C:			INSURER D:			INSURER E:			INSURER F:		
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INSURER B:																						
INSURER C:																						
INSURER D:																						
INSURER E:																						
INSURER F:																						

**COVERAGES****CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<b>GENERAL LIABILITY</b> <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR	X		NSP 2070716	01/17/2016	02/24/2016	EACH OCCURRENCE \$ 1,000,000	
	DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000							
	MED EXP (Any one person) \$ 5,000							
	PERSONAL & ADV INJURY \$ 1,000,000							
GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC							GENERAL AGGREGATE \$ 2,000,000	
							PRODUCTS - COMP/OP AGG \$ 2,000,000	
								\$
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) \$	
	BODILY INJURY (Per person) \$							
	BODILY INJURY (Per accident) \$							
	PROPERTY DAMAGE (PER ACCIDENT) \$							
							\$	
	<b>UMBRELLA LIAB</b> <input type="checkbox"/> OCCUR <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE <b>DEDUCTIBLE</b> <b>RETENTION \$</b>						EACH OCCURRENCE \$	
	AGGREGATE \$							
	\$							
	\$							
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N <input checked="" type="checkbox"/> N/A If yes, describe under DESCRIPTION OF OPERATIONS below						WC STATUTORY LIMITS <input type="checkbox"/> OTH-ER <input type="checkbox"/>	
	E.L. EACH ACCIDENT \$							
	E.L. DISEASE - EA EMPLOYEE \$							
	E.L. DISEASE - POLICY LIMIT \$							
A	Liquor			NSP 2070716	02/05/2016	02/21/2016	Liquor 500,000	
							500,000	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)  
Pond Hockey Charities event February 5.6.7. make up dates February 19.20.21 2016

**CERTIFICATE HOLDER****CANCELLATION**

Northfield Township  
8350 Main Street  
Whitmore Lake, MI 48189

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

*Dennis K Fisher*



# CERTIFICATE OF LIABILITY INSURANCE

OP ID: DF

DATE (MM/DD/YYYY)

01/06/2016

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PRODUCER  
Hacker-King-Sherry Agency, Inc  
2205 Abbot Road  
East Lansing, MI 48823  
Dennis K Fisher

CONTACT NAME: Dennis K. Fisher

PHONE (A/C, No, Ext): 517-318-2514

FAX (A/C, No): 517-351-1122

E-MAIL ADDRESS: dfisher@hksagency.com

PRODUCER CUSTOMER ID #: MICH104

INSURED Michigan Pond Hockey Charities  
7430 Whitmore Lake Road  
Whitmore Lake, MI 48189

## INSURER(S) AFFORDING COVERAGE

NAIC #

INSURER A : West Bend Mutual

INSURER B :

INSURER C :

INSURER D :

INSURER E :

INSURER F :

## COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

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INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<b>GENERAL LIABILITY</b> <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC	X	NSP 2070716	01/17/2016	02/24/2016	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS					COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (PER ACCIDENT) \$ \$ \$
	<b>UMBRELLA LIAB</b> <input type="checkbox"/> OCCUR <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE  DEDUCTIBLE RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$ \$ \$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N If yes, describe under DESCRIPTION OF OPERATIONS below	N/A				WC STATUTORY LIMITS <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
A	Liquor		NSP 2070716	02/05/2016	02/21/2016	Liquor 500,000 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)  
Pond Hockey Charities event February 5.6.7. make up dates February 19.20.21  
2016

## CERTIFICATE HOLDER

## CANCELLATION

Whitmore Lake Group, Inc  
9876 Main Street  
Whitmore Lake, MI 48189

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

*Dennis K Fisher*



# CERTIFICATE OF LIABILITY INSURANCE

OP ID: DF

DATE (MM/DD/YYYY)

01/06/2016

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PRODUCER  
Hacker-King-Sherry Agency, Inc  
2205 Abbot Road  
East Lansing, MI 48823  
Dennis K Fisher

CONTACT NAME: Dennis K. Fisher

PHONE (A/C, No, Ext): 517-318-2514

FAX (A/C, No): 517-351-1122

E-MAIL ADDRESS: dfisher@hksagency.com

PRODUCER CUSTOMER ID #: MICH104

INSURED  
Michigan Pond Hockey Charities  
7430 Whitmore Lake Road  
Whitmore Lake, MI 48189

## INSURER(S) AFFORDING COVERAGE

NAIC #

INSURER A : West Bend Mutual

INSURER B :

INSURER C :

INSURER D :

INSURER E :

INSURER F :

## COVERAGES

CERTIFICATE NUMBER:

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A	GENERAL LIABILITY			NSP 2070716	01/17/2016	02/24/2016	EACH OCCURRENCE \$ 1,000,000
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						MED EXP (Any one person) \$ 5,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						PERSONAL & ADV INJURY \$ 1,000,000
	<input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC						GENERAL AGGREGATE \$ 2,000,000
	AUTOMOBILE LIABILITY						PRODUCTS - COMPI/OP AGG \$ 2,000,000
	<input type="checkbox"/> ANY AUTO						
	<input type="checkbox"/> ALL OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) \$
	<input type="checkbox"/> SCHEDULED AUTOS						BODILY INJURY (Per person) \$
	<input type="checkbox"/> HIRED AUTOS						BODILY INJURY (Per accident) \$
	<input type="checkbox"/> NON-OWNED AUTOS						PROPERTY DAMAGE (PER ACCIDENT) \$
	UMBRELLA LIAB						
	EXCESS LIAB						EACH OCCURRENCE \$
	<input type="checkbox"/> OCCUR						AGGREGATE \$
	<input type="checkbox"/> CLAIMS-MADE						
	DEDUCTIBLE						
	RETENTION \$						
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)						WC STATUTORY LIMITS
	If yes, describe under DESCRIPTION OF OPERATIONS below						OTH-ER
							E.L. EACH ACCIDENT \$
A	Liquor			NSP 2070716	02/05/2016	02/21/2016	E.L. DISEASE - EA EMPLOYEE \$
							E.L. DISEASE - POLICY LIMIT \$
							Liquor 500,000
							500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)  
Pond Hockey Charities event February 5.6.7. make up dates February 19.20.21  
2016

## CERTIFICATE HOLDER

## CANCELLATION

Thomas Troy  
9963 Main Street  
Whitmore Lake, MI 48189

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

*Dennis K Fisher*



# CERTIFICATE OF LIABILITY INSURANCE

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<b>PRODUCER</b> Hacker-King-Sherry Agency, Inc 2205 Abbot Road East Lansing, MI 48823 Dennis K Fisher		<b>CONTACT NAME:</b> Dennis K. Fisher <b>PHONE (A/C, No, Ext):</b> 517-318-2514 <b>FAX (A/C, No):</b> 517-351-1122 <b>E-MAIL:</b> dfisher@hksagency.com <b>ADDRESS:</b> <b>PRODUCER CUSTOMER ID #:</b> MICH104	
<b>INSURED</b> Michigan Pond Hockey Charities 7430 Whitmore Lake Road Whitmore Lake, MI 48189	<b>INSURER(S) AFFORDING COVERAGE</b>		<b>NAIC #</b>
	INSURER A : West Bend Mutual		
	INSURER B :		
	INSURER C :		
	INSURER D :		
	INSURER E :		
INSURER F :			

**COVERAGES****CERTIFICATE NUMBER:****REVISION NUMBER:**

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INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<b>GENERAL LIABILITY</b> <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR		NSP 2070716	01/17/2016	02/24/2016	EACH OCCURRENCE \$ 1,000,000
		DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000				
		MED EXP (Any one person) \$ 5,000				
		PERSONAL & ADV INJURY \$ 1,000,000				
	GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC				GENERAL AGGREGATE \$ 2,000,000	
					PRODUCTS - COMP/OP AGG \$ 2,000,000	
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS					COMBINED SINGLE LIMIT (Ea accident) \$
						BODILY INJURY (Per person) \$
						BODILY INJURY (Per accident) \$
						PROPERTY DAMAGE (PER ACCIDENT) \$
						\$
						\$
	<b>UMBRELLA LIAB</b> <input type="checkbox"/> OCCUR <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE					EACH OCCURRENCE \$
	<b>DEDUCTIBLE</b>					AGGREGATE \$
	<b>RETENTION \$</b>					\$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N <input checked="" type="checkbox"/> N/A If yes, describe under DESCRIPTION OF OPERATIONS below					WC STATUTORY LIMITS <input type="checkbox"/> OTHER <input type="checkbox"/>
A	Liquor		NSP 2070716	02/05/2016	02/21/2016	Liquor \$ 500,000
						\$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)  
Pond Hockey Charities event February 5.6.7. make up dates February 19.20.21 2016

**CERTIFICATE HOLDER****CANCELLATION**

James A Kales  
c/o Alex Kales  
2715 Tuebingen Parkway  
Ann Arbor, MI 48105

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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<b>PRODUCER</b> Hacker-King-Sherry Agency, Inc 2205 Abbot Road East Lansing, MI 48823 Dennis K Fisher		<b>CONTACT NAME:</b> Dennis K. Fisher <b>PHONE (A/C, No, Ext):</b> 517-318-2514 <b>E-MAIL ADDRESS:</b> dfisher@hksagency.com <b>PRODUCER CUSTOMER ID #:</b> MICH104	
<b>INSURED</b> Michigan Pond Hockey Charities 7430 Whitmore Lake Road Whitmore Lake, MI 48189		<b>INSURER(S) AFFORDING COVERAGE</b> INSURER A : West Bend Mutual INSURER B : INSURER C : INSURER D : INSURER E : INSURER F :	

**COVERAGES****CERTIFICATE NUMBER:****REVISION NUMBER:**

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INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<b>GENERAL LIABILITY</b> <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC			NSP 2070716	01/17/2016	02/24/2016	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (PER ACCIDENT) \$ \$ \$
	<b>UMBRELLA LIAB</b> <input type="checkbox"/> OCCUR <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE  DEDUCTIBLE \$ RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$ \$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N If yes, describe under DESCRIPTION OF OPERATIONS below		N/A				WC STATUTORY LIMITS <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
A	Liquor			NSP 2070716	02/05/2016	02/21/2016	Liquor 500,000 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)  
Pond Hockey Charities event February 5.6.7. make up dates February 19.20.21  
2016

**CERTIFICATE HOLDER****CANCELLATION**

Dirt Squirt  
Matt Mazurek  
9893 Main Street  
Whimore Lake, MI 48289

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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	<b>PHONE (A/C, No, Ext):</b> 517-318-2514	<b>FAX (A/C, No):</b> 517-351-1122	
	<b>E-MAIL ADDRESS:</b> dfisher@hksagency.com		
	<b>PRODUCER CUSTOMER ID #:</b> MICH104		
<b>INSURED</b> Michigan Pond Hockey Charities 7430 Whitmore Lake Road Whitmore Lake, MI 48189	<b>INSURER(S) AFFORDING COVERAGE</b>		<b>NAIC #</b>
	<b>INSURER A:</b> West Bend Mutual		
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	<b>INSURER F:</b>		

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INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<b>GENERAL LIABILITY</b> <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR			NSP 2070716	01/17/2016	02/24/2016	EACH OCCURRENCE \$ 1,000,000
			DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000				
			MED EXP (Any one person) \$ 5,000				
			PERSONAL & ADV INJURY \$ 1,000,000				
	GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC						GENERAL AGGREGATE \$ 2,000,000
							PRODUCTS - COMP/OP AGG \$ 2,000,000
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) \$
							BODILY INJURY (Per person) \$
							BODILY INJURY (Per accident) \$
							PROPERTY DAMAGE (PER ACCIDENT) \$
							\$
							\$
	<b>UMBRELLA LIAB</b> <input type="checkbox"/> OCCUR <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE						EACH OCCURRENCE \$
	<b>DEDUCTIBLE</b>						AGGREGATE \$
	<b>RETENTION \$</b>						\$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N <input checked="" type="checkbox"/> N/A If yes, describe under DESCRIPTION OF OPERATIONS below						WC STATUTORY LIMITS <input type="checkbox"/> OTH-ER <input type="checkbox"/>
							E.L. EACH ACCIDENT \$
							E.L. DISEASE - EA EMPLOYEE \$
							E.L. DISEASE - POLICY LIMIT \$
A	Liquor			NSP 2070716	02/05/2016	02/21/2016	Liquor 500,000 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)  
Pond Hockey Charities event February 5.6.7. make up dates February 19.20.21  
2016

**CERTIFICATE HOLDER****CANCELLATION**

Best Western  
Jim Ayar  
9897 Main Street  
Whitmore Lake, MI 48189

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AUTHORIZED REPRESENTATIVE

*Dennis K Fisher*



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<b>INSURED</b> Michigan Pond Hockey Charities 7430 Whitmore Lake Road Whitmore Lake, MI 48189		<b>INSURER(S) AFFORDING COVERAGE</b> <b>INSURER A:</b> West Bend Mutual <b>INSURER B:</b> <b>INSURER C:</b> <b>INSURER D:</b> <b>INSURER E:</b> <b>INSURER F:</b>	

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THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<b>GENERAL LIABILITY</b> <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR			NSP 2070716	01/17/2016	02/24/2016	EACH OCCURRENCE \$ 1,000,000
			DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000				
			MED EXP (Any one person) \$ 5,000				
			PERSONAL & ADV INJURY \$ 1,000,000				
			GENERAL AGGREGATE \$ 2,000,000				
	GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC						PRODUCTS - COMP/OP AGG \$ 2,000,000
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) \$
	<b>UMBRELLA LIAB</b> <input type="checkbox"/> OCCUR <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE <b>DEDUCTIBLE</b> <b>RETENTION \$</b>						BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (PER ACCIDENT) \$ \$ \$ \$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y / N If yes, describe under DESCRIPTION OF OPERATIONS below						EACH OCCURRENCE \$ AGGREGATE \$ \$ \$
A	Liquor			NSP 2070716	02/05/2016	02/21/2016	Liquor 500,000 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Pond Hockey Charities event February 5.6.7. make up dates February 19.20.21  
2016**CERTIFICATE HOLDER****CANCELLATION**Earl Lafave  
23/8 LLC  
835 West 8 Mile  
Whitmore Lake, MI 48189

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Dennis K Fisher

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# CERTIFICATE OF LIABILITY INSURANCE

OP ID: DF

DATE (MM/DD/YYYY)

01/06/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Hacker-King-Sherry Agency, Inc 2205 Abbot Road East Lansing, MI 48823 Dennis K Fisher		<b>CONTACT NAME:</b> Dennis K. Fisher <b>PHONE (A/C, No, Ext):</b> 517-318-2514 <b>FAX (A/C, No):</b> 517-351-1122 <b>E-MAIL ADDRESS:</b> dfisher@hksagency.com <b>PRODUCER CUSTOMER ID #:</b> MICH104	
<b>INSURED</b> Michigan Pond Hockey Charities 7430 Whitmore Lake Road Whitmore Lake, MI 48189		<b>INSURER(S) AFFORDING COVERAGE</b> <b>INSURER A:</b> West Bend Mutual <b>INSURER B:</b> <b>INSURER C:</b> <b>INSURER D:</b> <b>INSURER E:</b> <b>INSURER F:</b>	
		<b>NAIC #</b>	

**COVERAGES****CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<b>GENERAL LIABILITY</b> <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR			NSP 2070716	01/17/2016	02/24/2016	EACH OCCURRENCE \$ 1,000,000
			DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000				
			MED EXP (Any one person) \$ 5,000				
			PERSONAL & ADV INJURY \$ 1,000,000				
	GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC						GENERAL AGGREGATE \$ 2,000,000
							PRODUCTS - COMP/OP AGG \$ 2,000,000
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) \$
							BODILY INJURY (Per person) \$
							BODILY INJURY (Per accident) \$
							PROPERTY DAMAGE (PER ACCIDENT) \$
							\$
							\$
	<b>UMBRELLA LIAB</b> <input type="checkbox"/> OCCUR <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE						EACH OCCURRENCE \$
	<b>DEDUCTIBLE</b>						AGGREGATE \$
	<b>RETENTION \$</b>						\$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y / <input checked="" type="checkbox"/> N If yes, describe under DESCRIPTION OF OPERATIONS below						WC STATUTORY LIMITS <input type="checkbox"/> OTH-ER <input type="checkbox"/>
							E.L. EACH ACCIDENT \$
							E.L. DISEASE - EA EMPLOYEE \$
							E.L. DISEASE - POLICY LIMIT \$
A	Liquor			NSP 2070716	02/05/2016	02/21/2016	Liquor 500,000 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)  
Pond Hockey Charities event February 5.6.7. make up dates February 19.20.21 2016

**CERTIFICATE HOLDER****CANCELLATION**

<b>Robert Cortis</b> 11580 Whitmore Lake Road Whitmore Lake, MI 48189	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  <b>AUTHORIZED REPRESENTATIVE</b> <i>Dennis K Fisher</i>
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## MEMO

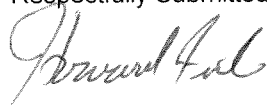
**To:** Northfield Township Board  
**From:** Howard Fink  
**Date:** 1/7/2016  
**Re:** Zoning Change for Washtenaw County Preserve

---

Dear Township Board,

Washtenaw County submitted a zoning change request for the preserve on Seven Mile Rd. This has been recommended by the Planning Commission for approval. Attached is the Planner's letter.

Respectfully Submitted,

A handwritten signature in cursive script, appearing to read "Howard Fink", written in dark ink.

Howard Fink, Township Manager

## Northfield Township Rezoning Recommendation

Applicant:	Washtenaw County Parks and Recreation
Project:	Whitmore Lake Preserve
Address:	Seven Mile Road at Nollar Road
Date:	Issued 11/24/2015 Public Hearing 12/16/2015
Request:	Rezoning
PC Action:	<b>Approved</b> site plan <b>Recommend</b> rezoning to Township Board

### PROJECT AND SITE DESCRIPTION

The subject site is on the northern edge of the Township, east of Whitmore Lake. The land is currently undeveloped and contains portions of Lawton Lake and two smaller kettle ponds. Wetlands and woodlands comprise the majority of the site; a cleared field at the westernmost portion of the site makes up most of the remainder.

The applicant proposes to permanently retain the land in an undeveloped state as a nature preserve under the stewardship of Washtenaw County. The proposed improvements on the southernmost end of the site provide access to the preserved site via a four-car gravel parking lot with bike racks, entry sign, map and rules kiosk, and landscaping.



Figure 1: Aerial Photo

### PLANNING COMMISSION FINDINGS

At its public hearing on December 16, 2015, the Planning Commission approved the site plan with conditions to be addressed in detailed engineering. The Planning Commission **recommends** to the Township Board approval of the rezoning request Case #JPC150006, Washtenaw County Parks and Recreation, as follows:

Parcel	Current Zoning	Proposed Zoning
B-02-04-100-002	Agricultural	Recreation Conservation
B-02-04-400-003	Agricultural and Local Commercial	Recreation Conservation
B-02-09-200-001	Local Commercial	Recreation Conservation

# NORTHFIELD TOWNSHIP PLANNING COMMISSION Minutes of Regular Meeting December 16, 2015

## 1. CALL TO ORDER

The meeting was called to order by Chair Marlene Chockley at 7:04 P.M. at 8350 Main Street.

## 2. PLEDGE OF ALLEGIANCE

## 3. ROLL CALL AND DETERMINATION OF QUORUM

Roll call:	
Janet Chick	Present
Marlene Chockley	Present
Brad Cousino	Present
Kenneth Dignan	Present
Sam Iaquinto	Present
Larry Roman	Present
Mark Stanalajczko	Present

Also present:  
Township Manager Howard Fink  
Mary Bird, Assessing & Building Assistant  
Planning Consultant Leah DuMouchel,  
Beckett & Raeder  
Township Engineer Jacob Rushlow, OHM  
Recording Secretary Lisa Lemble  
Members of the Community

## 4. APPROVAL OF AGENDA

Chockley suggested that New Business be handled before Unfinished Business.

- **Motion:** Dignan moved, Iaquinto supported, that the agenda be adopted as amended.  
**Motion carried 7—0 on a voice vote.**

## 5. FIRST CALL TO THE PUBLIC

David Gordon, 5558 Hellner Road, said he was glad to see a park project on the agenda.

## 6. CORRESPONDENCE

Chockley referred to letters regarding the Nowatzke request, the park proposal, and the proposed by-laws.

## 7. REPORTS

### 7A. Board of Trustees

Chick reported that most of the December 9<sup>th</sup> meeting concerned the Whitmore Lake sewer special assessment district.

### 7B. ZBA

Did not meet.

**7C. Staff Report**  
Nothing to report.

**7D. Planning Consultant**  
Nothing to report.

## 8. PUBLIC HEARINGS

**8A. Case #JPC150006; Washtenaw County Parks and Recreation; Request for rezoning from Local Commercial and Agriculture to Recreation Conservation (Section 36-125). Parcels 02-04-100-002, 02-04-300-001, 02-04-400-003, and 02-09-200-001.**

- **Motion:** Iaquinto moved, Dignan supported, that the public hearing be opened.  
**Motion carried 7—0 on a roll call vote.**

Tom Freeman, Washtenaw County Parks & Recreation, explained that 235 acres of contiguous land had been purchased two years ago through the natural area preservation program to establish a nature preserve. He said land purchased through this program is intended to be used as passive preserves rather than active recreation parks.

James Bagley, 1565 Seven Mile, asked how the rezoning and construction of the parking area would affect his adjacent property. John Flanigan, 9127 Spencer Road, asked for clarification of the area being rezoned. Shaun Greene, 9382 Spencer Road, asked what would happen without rezoning. Peter Sanderson, County park planner, said the current zoning would require a paved parking lot rather than the gravel lot they are proposing.

- **Motion:** Iaquinto moved, Dignan supported, that the public hearing be closed.  
**Motion carried 7—0 on a roll call vote.**

**8B. Case #JPC150006; Washtenaw County Parks and Recreation; Site plan review to propose installation of a 4-car gravel parking lot with a paved apron, kiosk, entry sign, and bike racks (Section 36-864). Parcels 02-04-100-002, 02-04-300-001, 02-04-400-003, 02-09-200-001.**

- **Motion:** Iaquinto moved, Chick supported, that the public hearing be opened.  
**Motion carried 7—0 on a roll call vote.**

Sanderson reviewed the proposed plan for paths and a parking area, noting that the driveway aprons would be paved at the request of the Road Commission, but the lot would be gravel. He said three new oaks would be planted to replace some small trees that would be

**Northfield Township Planning Commission  
Minutes of Regular Meeting  
Public Safety Building; 8350 Main Street  
December 16, 2015**

removed. Freeman said the County will put up a fence along the property line if Bagley wants one.

Debbie Lambert, 9089 Spencer Road, expressed concern about security, lack of sufficient parking, liability, and limitation of her hunting rights. Freeman said the preserve would be open from 8:00 A.M. to dusk, the County contracts with the Sheriff's department for security, and County ordinance requires only passive use for properties purchased under the natural area preservation program. He said this could be a field study site for Whitmore Lake High School. Iaquinto said there have been no problems with the Northfield Woods, the Township's existing nature preserve.

In answer to questions from Karen Bagley, 1565 Seven Mile Road, Freeman said there will be no driveway gates or toilets.

David Perry, 9411 Earhart Road, spoke in favor of this proposal. In answer to questions from Debbie Lambert, Dignan said this proposal will provide more protection for the rural character of this property.

A member of the public expressed concern about his liability due to someone being hurt on his property. In answer to question from Paul Edwards, 1875 Old Orchard Lake, Freeman said they hope to open the property to the public in 2016 if the rezoning and site plan are approved. James Bagley, 1565 Seven Mile, expressed concern about people parking in his driveway.

- **Motion:** Dignan moved, Iaquinto supported, that the public hearing be closed.  
**Motion carried 7—0 on a roll call vote.**

## **10. NEW BUSINESS**

**10A. Case #JPC150006; Washtenaw County Parks and Recreation; Request to rezoning from Local Commercial and Agriculture to Recreation Conservation (Section 36-125). Parcels 02-04-100-002, 02-04-300-001, 02-04-400-003, 02-09-200-001.**

**and**

**10B. Case #JPC150006; Washtenaw County Parks and Recreation; Site plan review to propose installation of a 4-car gravel parking lot with a paved apron, kiosk, entry sign, and bike racks (Section 36-864). Parcels 02-04-100-002, 02-04-300-001, 02-04-400-003, 02-09-200-001.**

Township Planner DuMouchel reviewed her written report, noting the proposal is compatible with the Master Plan and recommended approval with conditions. Jacob Rushlow, Township Engineer, reviewed his report and also recommended approval. There was discussion about whether a waiver is required for an unpaved parking lot since parking is not required in RC zoning and about making sure the drainage problem in the area is not worsened.

- **Motion:** Iaquinto moved, Chick supported, that in Case #JPC150006, Washtenaw County Parks and Recreation, the rezoning of Parcels 02-04-100-002, 02-04-300-001, 02-04-400-003, and 02-09-200-001 from Local Commercial District and Agricultural District to Recreation Conservation District be recommended to the Northfield Township Board.  
**Motion carried 7—0 on a roll call vote.**

- **Motion:** Iaquinto moved, Stanalajczko supported, that the site plan in Case #JPC150006 be approved for the purpose of the installation of a 4-car gravel parking lot with a paved apron, kiosk, entry sign, and bike racks per Section 36-864, subject to compliance with the conditions stated in DuMouchel's report:

- The applicant shall secure permits associated with wetlands disturbance from the MDEQ
- The applicant shall identify the size and species of trees to be removed
- Existing drainage patterns and alterations arising from improvements shall be submitted to Engineering
- First flush capture basin shall meet Washtenaw County Water Resources Commission standards
- The applicant shall increase the proposed drive to 20' to accommodate two-way traffic.
- The applicant shall provide construction detail of the proposed tire stops.
- The applicant shall secure permits associated with the driveway improvements from the Washtenaw County Road Commission.
- The applicant shall satisfy the concerns of the Township Engineering in his report dated December 8, 2015.

In answer to a question from Dignan, Freeman said the parking lot could be expanded in the future if necessary.

**Motion carried 7—0 on a roll call vote.**

- **Motion:** Dignan moved, Roman supported, that the meeting be adjourned for 5 minutes.  
**Motion carried 7—0 on a voice vote.**

**10C. Case #JPC150007; Nowatzke Truck and Trailer/Damrath Group, LLC; 6900 Whitmore Lake Road; Site plan amendment to retain existing chain link fence rather than build 8' cedar screening shown on the site plan approved 4-15-2015.**

DuMouchel reviewed her report dated November 11<sup>th</sup> and recommended denial of the request.

J. D. Damrath, project engineer, said the screening does not provide a benefit given the commercial uses on both sides of the subject property, and said Nowatzke added landscaping that was requested, but not required, along US-23. Nowatzke said he was not aware the fence was included on the approved plan. Commissioners expressed concern about the likelihood that

Northfield Township Planning Commission  
Minutes of Regular Meeting  
Public Safety Building; 8350 Main Street  
December 16, 2015

- **Motion:** Chockley moved, Chick supported, that the request in Case #PC150007 for site plan amendment be denied.  
**Motion carried 7—0 on a roll call vote.**

**9. UNFINISHED BUSINESS**

**9A. By-Laws: Final review of proposed language.**

- **Motion:** Stanalajczo moved, Dignan supported, that the Planning Commission finalize the by-laws, send out the finalized version to all Planning Commissioners, and post in the Township's newspaper of record that the by-laws will be adopted as presented at the next meeting in January.

Chick recommended several minor changes that were agreed to by all Commissioners. She also recommended that changes to the Master Plan require a minimum of five affirmative votes.

- **Amended motion:** Stanalajczo moved, Dignan supported, that the Planning Commission by-laws as amended be sent in a final form as amended to all Planning Commissioners via email and then posted in a paper of record so that at the next meeting they can be considered for adoption.

DuMouchel strongly recommended that changes to the Master Plan require a minimum of five affirmative votes.

**Motion carried 7—0 on a roll call vote.**

**9B. Webster Township Master Plan: Approval of proposed letter of response.**

- **Motion:** Stanalajczo moved, Chick supported, that the letter be accepted and presented to Webster

Township as presented.

**Motion carried 7—0 on a roll call vote.**

**11. MINUTES**

Not available.

**12. POLICY REVIEW AND DISCUSSION**

None.

**13. SECOND CALL TO THE PUBLIC**

None.

**14. COMMENTS FROM THE COMMISSIONERS**

Commissioners made general comments and announcements about the Whitmore Lake School District.

**15. ANNOUNCEMENT OF NEXT MEETING**

**January 6, 2016**, at 7:00 P.M. at the Public Safety Building was announced as the next regular Commission meeting time and location.

Chockley noted the terms of Iaquinto and Roman are expiring, and anyone interested in serving should contact the Township.

**16. ADJOURNMENT**

- **Motion:** Dignan moved, Roman supported, that the meeting be adjourned.  
**Motion carried 7—0 on a voice vote.**

The meeting was adjourned at 9:34 P.M.

Prepared by Lisa Lemble.

Corrections to the originally issued minutes are indicated as follows:

Wording removed is ~~stricken through~~;

Wording added is underlined.

Adopted on \_\_\_\_\_, 2015.

Marlene Chockley, Chair

Mark Stanalajczo, Secretary

Official minutes of all meetings are available on the Township's website at  
<http://www.twp-northfield.org/government/>

Northfield Township  
Site Plan Review

**Applicant:** Washtenaw County Parks and Recreation

**Project:** Whitmore Lake Preserve

**Address:** Seven Mile Road at Nollar Road

**Date:** Issued 11/24/2015  
Public Hearing 12/16/2015

**Request:** Rezoning  
Site plan approval

**Recommendation:** **Recommend** rezoning to Township Board  
**Approve** site plan

PROJECT AND SITE DESCRIPTION

The subject site is on the northern edge of the Township, east of Whitmore Lake. The land is currently undeveloped and contains portions of Lawton Lake and two smaller kettle ponds. Wetlands and woodlands comprise the majority of the site; a cleared field at the westernmost portion of the site makes up most of the remainder.

The applicant proposes to permanently retain the land in an undeveloped state as a nature preserve under the stewardship of Washtenaw County. The proposed improvements on the southernmost end of the site provide access to the preserved site via a four-car gravel parking lot with bike racks, entry sign, map and rules kiosk, and landscaping.

Figure 1: Aerial Photo



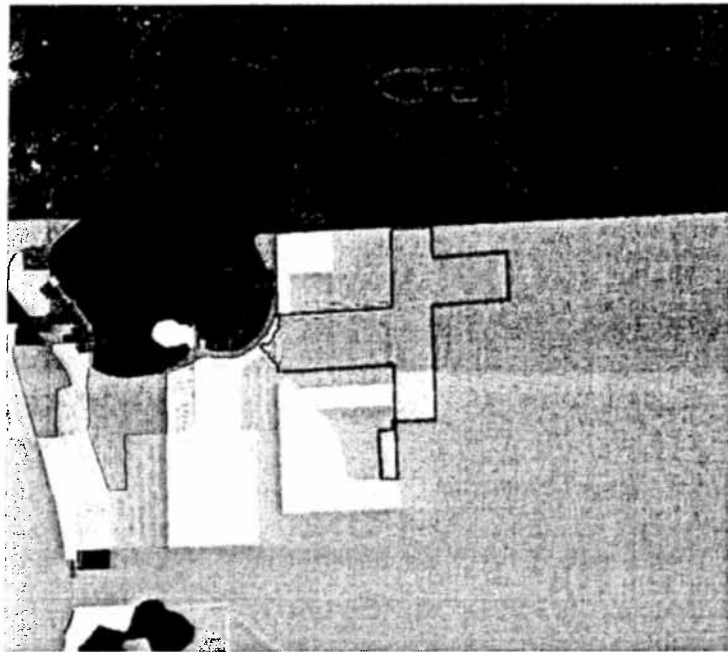
## LAND USE AND ZONING

No structures currently exist on the site. The land is currently zoned AR (Agricultural), RC (Recreation Conservation), and LC (local commercial). The applicant proposes to rezone all of the land in the subject site RC (Recreation Conservation). Permitted uses in the Recreation Conservation district include public and private preservation and conservation.

### Surrounding Land Uses

<i>North:</i>	Residential; conservation; Green Oak Township (lake)
<i>East:</i>	Residential; agricultural
<i>South:</i>	Residential; agricultural
<i>West:</i>	Conservation; residential

Figure 2: Land Use and Zoning



## MASTER PLAN

The subject site is in the Lakes Sub-Area (5) as described in the 2012 Northfield Township Master Plan.

Applicable development strategies outlined for this sub-area are:

- Develop non-motorized transportation to connect parks, Township facilities, and adjacent communities through an interconnected system of trails along major roads;
- Establish parks in proximity to higher density population areas to meet the needs of the residents and include passive uses; and
- Coordinate with Washtenaw County for parkland and open space acquisition and development.



Applicable design guidelines for this sub-area are:

- Maintain and develop greenways and wildlife corridors to and from natural areas; and
- Promote low impact development techniques for stormwater management.

The master planned future land use for the western portion of the subject site is Recreation Conservation; the future land use for the eastern portion of the site is Low Density Residential. The southernmost parcel on the site, which is proposed to host the parking and access to the Preserve, is designated Medium Density Residential.

The table below describes the intent, relationship to natural features, and compatible uses of each future land use category.

	<b>Recreation Conservation</b>	<b>Low Density Residential</b>	<b>Medium Density Residential</b>
<i>Intent</i>	To provide areas for an open space system that preserves and enhances significant natural features and provides recreational opportunities for Township residents	To accommodate housing not intended to be served by sanitary sewer, and to preserve a predominantly rural character including agricultural operations	Residential development with a suburban character at a density of 1-4 units per acre
<i>Relationship to natural features</i>	Includes environmentally sensitive features which are to be protected	Significant natural features may exist	Lesser degree of significant natural features; access to collector and internal subdivision roads
<i>Desirable uses and elements</i>	Conservation; active and passive recreation	Parks, open space, conservation	Parks, open space, and conservation areas

*Items to be addressed*

None

## DIMENSIONAL STANDARDS

The dimensional requirements of the Recreation Conservation district are described in the chart below.

	Required	Provided	Compliance
Lot Area	> 10 acres	260 acres	Met
Lot Width	> 300 feet	375 feet (frontage on 7 Mile Road)	Met
Setback - Front	> 60 feet	N/A	N/A
Setback - Side	> 30 feet	N/A	N/A
Setback - Rear	> 50 feet	N/A	N/A
Lot Coverage	< 10%	0.0002%	Met
Building Height	< 40 feet	N/A	N/A

### Items to be addressed

None

## NATURAL FEATURES AND RESOURCES

Approximately 45% of the land (119 acres) is classified as protected wetland by the Michigan Department of Natural Resources, and 58% (151 acres) is classified as woodland, with considerable overlap. A Green Infrastructure analysis conducted by the Huron River Watershed Council in 2015 identified the area as the Davis Creek Headwaters. These are the features that the project is designed to preserve.



Figure 3: Natural Features



Figure 4: Green Infrastructure

In addition to the contiguous tract of wetland identified by MDNR, 0.148 acres of wetlands were delineated by Mannik & Smith Group on June 28, 2015 along the entire western edge of the proposed

parking lot. The proposed preparation plan shows approximately 600 square feet of wetland (0.01 acre) within the vegetation removal zone, and the site plan shows the southwest corner of the parking lot apparently grazing the limits of the delineated wetland. Due to the proximity of the wetland to an observed stream, Mannik & Smith Group determined that it would be regulated by the State of Michigan and noted that a field review by MDEQ will be necessary in order to finalize the regulatory status of the wetland.

One 27-inch oak tree immediately west of the site's driveway is proposed to be saved, though part of its dripline is shown within the limits of vegetative clearance. Appropriate tree protection and preservation strategies are outlined in the plan. Three trees are shown to be removed from the site, but no detail is provided about them. Three 2"-2.5" caliper swamp white oak are proposed to be planted.

**Items to be addressed**

- ☐ Secure permits associated with wetland disturbance from MDEQ
- ☐ Identify the size and species of trees to be removed

**BUILDING LOCATION AND SITE ARRANGEMENT**

No buildings are proposed.

**Items to be addressed**

None

**PARKING AND LOADING**

The parking requirements of the Recreation Conservation district are described in the chart below.

Required	Provided	Compliance
> 10 feet from property line or wall, screen, planting strip	10 feet	Met
Shall not be in front yard setback (60 feet)	60 feet	Met
Drained	Sloped to back corner and into treatment pond	More information required
Paved (may be waived to gravel)	Gravel	Met
Aisles: > 22 feet	22 feet	Met
Spaces: > 200 square feet	240 feet	Met

## VARIANCES

No variances are required.

### *Items to be addressed*

None

## RECOMMENDATIONS

1. The Planning Commission moves to **recommend** to the Township Board approval of the rezoning request Case #JPC150006, Washtenaw County Parks and Recreation, as follows:

Parcel	Current Zoning	Proposed Zoning
B-02-04-100-002	Agricultural	Recreation Conservation
B-02-04-400-003	Agricultural and Local Commercial	Recreation Conservation
B-02-09-200-001	Local Commercial	Recreation Conservation

2. The Planning Commission moves to **approve** the site plan with the following findings, conditions, and waivers.

### *Findings:*

This application is substantially in compliance with Section 36-867, Criteria of Site Plan Review.

### *Conditions:*

- ☐ Secure permits associated with wetland disturbance from MDEQ
- ☐ Identify the size and species of trees to be removed
- ☐ Existing drainage patterns and alterations arising from proposed improvements shall be submitted to Engineering
- ☐ First flush capture basin shall meet Washtenaw County Water Resources Commissioner's Office standards.
- ☐ Increase proposed drive to 20' in order to accommodate two-way traffic.
- ☐ Provide construction detail of the proposed tire stops
- ☐ Secure permits associated with driveway improvements from the Washtenaw County Road Commission.

### *Waivers:*

- ☐ Planning Commission waiver requested for gravel parking lot

ARCHITECTS. ENGINEERS. PLANNERS.



December 8, 2015

**Northfield Township**  
**Building & Zoning Department**  
**Attn: Mary Bird**  
8350 Main Street, Suite A  
Whitmore Lake, Michigan 48189

**Regarding: Whitmore Lake Preserve – Seven Mile Road at Nollar Road**  
**Site Plan Review #1**  
**OHM Job #0151-15-1081**

We have reviewed the plans, received by this office on December 3, 2015, for the proposed site improvements to the Whitmore Lake Preserve located at Seven Mile Road at Nollar Road, according to Township guidelines and general engineering standards. A brief description of the project has been provided below, followed by our comments.

The applicant is proposing to construct a four-car gravel parking lot to service proposed Nature Preserve land with detention basin in the northwest corner of the site. The total site area is 235 acres, with limits of work totaling 9,900 square. Additional site elements include bike racks, entry sign, kiosk with maps and rules, and landscaping. Site Access is proposed with improved paved driveways at locations of the existing gravel drives.

#### **General**

1. A detailed project narrative shall be shown on the plan cover sheet of the plans outlining the intent of this project.
2. Three trees are identified to be removed but the tree sizes (DBH) and species have not been identified and tree replacement may be required. We note that the plans do indicate planting three swamp white oak trees at a size of 2-2.5 inches.
3. The applicant shall provide a legend for both existing and proposed site symbols and line types.
4. The applicant shall show and label the road right-of-way on all existing and proposed plans.
5. The applicant shall note that the plans must be signed and sealed by a Professional Engineering licensed in the State of Michigan.

#### **Storm Water Management**

6. Existing drainage patterns shall be provided on Sheet C-02 to illustrate current conditions and how proposed improvements will/will not alter these drainage patterns.
7. We note that a wetland area has been delineated on the site plan and we recognize this wetland may be regulated by the Michigan Department of Environmental Quality. Any proposed areas of wetland fill shall be identified on the plans and a permit may be required under Part 303, Wetlands Protection of the National Resources and Environmental Protection Act, 1994 PA 451 (NREPA).
8. The applicant shall note that the first flush capture basin shall be designed in accordance with the Washtenaw County Water Resources Commissioner's Office current design guidelines.

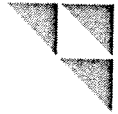
#### **Paving and Grading**

9. We note that the proposed drive to the parking area has a width of 18 feet. In order to accommodate 2-way traffic this drive should be widened to a minimum width of 20 feet.
10. It is recommended that a construction detail be provided for the proposed concrete tire stops.

**OHM Advisors**  
34000 PLYMOUTH ROAD  
LIVONIA, MICHIGAN 48150

**T** 734.522.6711  
**F** 734.522.6427

**OHM-Advisors.com**



11. Proposed paved driveway improvements within the Seven Mile Road right-of-way will need to be reviewed, approved, and permitted through the Washtenaw County Road Commission.
12. The applicant shall note that detailed grading with spot elevations slopes will be required during detailed engineering review of the construction plans.

**Permits and other Agency Approvals**

It should be noted that copies of all permits and permit applications shall be forwarded to this office. Before final engineering approval can be issued, the applicant must submit all necessary permits/approvals, including but not limited to the following agencies:

- Northfield Township Fire Department approval for fire code compliance
- Washtenaw County Road Commission approval for paving and grading
- Washtenaw County Water Resources Commission for soil erosion and sedimentation control

**Recommendations**

As submitted, the site plan appears to be in substantial compliance with the Northfield Township requirements. We take no exception to the proposed site plan and recommend the Planning Commission consider approval of the site plan conditional upon the above mentioned comments being addressed administratively.

Please feel free to contact Jacob Rushlow at (734) 466-4517 or [jacob.rushlow@ohm-advisors.com](mailto:jacob.rushlow@ohm-advisors.com) if you have any questions or concerns regarding this review.

Sincerely,

**OHM ADVISORS**

Jacob Rushlow, P.E.  
Township Engineer

cc:     Howard Fink, Township Manager (via e-mail)  
        William Wagner, Public Safety Director (via e-mail)  
        Marlene Chockley, Planning Commission Chair (via e-mail)  
        Leah DuMouchel, Becket & Raeder (via e-mail)  
        Kurt Weiland, Building Official (via e-mail)  
        Peter Sanderson, Washtenaw County Parks and Recreation Commission (via e-mail)  
        File

**PAGE: MURPHY & ADAMS**  
 8-22-04-200-001  
 No Address, Seven Mile Road  
 Whitnare Lake, MI 48100

**DINNER NAME & ADDRESS:**  
Wichitan County Parks & Recreation Committee  
PO Box 8848, 2230 Platt Road  
Ann Arbor, MI 48107

Peter Sanderson, Park Planner  
PO Box 8648, 2230 Main Road  
Ann Arbor, MI 48107  
(734) 971-6337 X-333

**PARCEL LEGAL DESCRIPTION**  
 "OLD SD - S 03-06-075-50 NO R-20 COM AT NW COR OF SEC. TH  
 ELY 1164.5 FT IN N LN OF SEC. THS 15-16-30 E 504.86 FT, TH 4-42 E  
 SLY 1.88 FT, TH 87-16-30 E 442.5 FT TO POB, TH N 117.37 FT, TH S  
 87-34-20E 348 FT, TH N TO A PT 81 FT N OF N LN SEC 8 TH S 87-34-20E  
 TH S 81.03 FT TO N 1/4 POINT SEC 8, TH S TO CA RD LN TWLY ALONG  
 CA TO POB PT OF SW 1/4 SEC 4 & NW 1/4 SEC 9 T1S R9E 10.88 AC.

**ZOHENQ**

PROPOSED: RC - RECREATION CONSERVATION  
EXISTING: LC - LOCAL COMMERCIAL (PROJECT AREA)  
AR - AGRICULTURE  
RC - RECREATION CONSERVATION

TOTAL SITE: 434 ACRES  
 1.4675 ONE MARCH: 8.40%

LIMITS OF WORK: 9,800 SF (0.23 AC.)

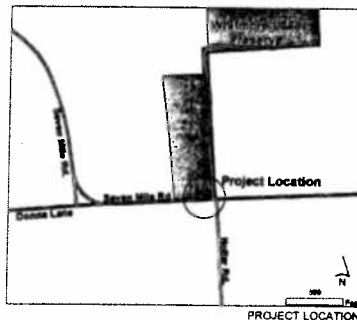
## Moll/MsC: Morley Lamin. 2-12% claped

SHEET NO.	DESCRIPTION
-----------	-------------

00	TITLE SHEET
C-01	EXISTING CONDITIONS, PREPARATION & SEEC
C-02	SITE LAYOUT, GRADING, RESTORATION & PLANTING
D-01	SITE DETAILS

DATE	DESCRIPTION
11/1/78	100.00
11/2/78	100.00
11/3/78	100.00
11/4/78	100.00
11/5/78	100.00
11/6/78	100.00
11/7/78	100.00
11/8/78	100.00
11/9/78	100.00
11/10/78	100.00
11/11/78	100.00
11/12/78	100.00
11/13/78	100.00
11/14/78	100.00
11/15/78	100.00
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12/26/78	100.00
12/27/78	100.00
12/28/78	100.00
12/29/78	100.00
12/30/78	100.00
12/31/78	100.00


06/31/2018	ISSUED FOR PERMITTING
11/24/2018	ISSUED FOR SITE PLAN REVIEW



FOR PROTECTION OF UNDERGROUND UTILITIES AND IN CONFORMANCE WITH PUBLIC ACT 83, THE CONTRACTOR SHALL DIAL 1-800-483-7171 A MINIMUM OF THREE FULL WORKING DAYS (EXCLUDING SATURDAY, SUNDAYS & HOLIDAYS) PRIOR TO BEGINNING EACH EXCAVATION IN AREAS WHERE PUBLIC UTILITIES HAVE NOT BEEN PREVIOUSLY LOCATED. THE 388S DIF ALERT SYSTEM MEMBERS WILL THIS BE ROUTINELY NOTIFIED. THIS DOES NOT RELIEVE THE CONTRACTOR OF THE RESPONSIBILITY NOTIFYING UTILITY OWNERS WHO MAY NOT BE A PART OF THE 388S DIF ALERT SYSTEM.



**Know what's below.  
Call before you dig.**

PROJECT NO. PROJECT NAME PROJECT LOCATION PROJECT DATE	
PREPARED BY REVIEWED BY APPROVED BY DATE	2250 PLATT ROAD, P.O. BOX 680 AMES BURG, NORTHAMPTON 01867 PHONE: 734-671-0200 FAX: 734-671-0888 <a href="mailto:proj@northampton.org">proj@northampton.org</a>
REVISIONS DATE	PROJECT NUMBER RFP # XXXX

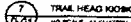
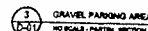
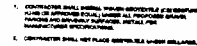
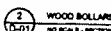








1. STANCHES SHALL BE INSTALLED IN ACCORDANCE WITH THE CONTRACT.
2. STANCHES TO EXTEND FROM THE TOP OF THE UNITS TO THE TOP OF THE STANCHES SHALL BE INSTALLED VERTICALLY AND AT EQUAL HEIGHTS.
3. STANCHES SHALL BE INSTALLED IN ACCORDANCE WITH THE CONTRACT.
4. TOP OF STANCHES SHALL BE INSTALLED IN ACCORDANCE WITH THE CONTRACT.
5. STANCHES SHALL BE INSTALLED IN ACCORDANCE WITH THE CONTRACT.



## NORTHFIELD TOWNSHIP

## SITE PLAN REVIEW APPLICATION

PROJECT NAME: WHITMORE LAKE PRESERVEPROJECT ADDRESS: SEVEN MILE ROAD AT NOLLAR ROAD

Applicant Information:

Owner Information:

Name: WASHTENAW COUNTY PARKS + RECREATIONName: STAFF CONTACT: PETER SANDERSONAddress: P.O. Box 8645, ANN ARBOR, MI 48107

Address:

Phone: 734-971-6337

Phone:

Email: SANDERSONP@WASHTENAW.ORG

Email:

If the applicant is not the property owner, then a statement from the owner **MUST** be attached authorizing the application.Proof of ownership OR Statement if applicant is not owner is attached. ☐

If applicant is not the owner, describe applicant's interest in the property

## PROPERTY DESCRIPTION

Legal Description: ☐ Attached ☒ On Site PlanParcel ID(s): B-02-09-200-001, B-02-04-300-001  
B-02-04-400-003, B-02-04-100-002Description of Proposed Use: THE LAND IS PROPOSED TO BE A NATURAL PRESERVE. SITE ACCESS WILL BE PROVIDED BY A FOUR-CAR GRAVEL PARKING LOT. ADDITIONAL SITE ELEMENTS INCLUDE BIKE RACES, ENTRY SIGN, KIOSK WITH MAPS + RULES, AND LANDSCAPING.

Total Acreage of Site:

235

Total Floor Area:

Existing: 0Proposed: 0

Height of Structure(s) (in stories &amp; feet):

N/ASanitary Facilities: ☐ Sewer ☐ SepticWater: ☐ Municipal ☐ Private Well

Zoning Classification(s):

☒ RC ☒ AR ☐ LR ☐ SR1 ☐ SR2 ☐ MR ☐ VC ☒ LC ☐ GC ☐ ES ☐ HC ☐ GI ☐ LI ☐ Other \_\_\_\_\_

## SITE PLAN REVIEW OPTIONS

Administrative Site Plan Review:

- ☐ Expansion or reduction of an existing, conforming structure less than 2,000 sq. ft. / 5% of floor area
- ☐ Additional parking, loading / unloading spaces and landscape improvements

Site Plan Review:

- ☒ New Construction
- ☐ Building Addition

Development Plan Review:

- ☐ Planned Unit Development
- ☐ Planned Residential Development
- ☐ Site Condominium Plan

Amendment to Approved Site Plan or Development Plan:

- ☐ Site Plan
- ☐ Development Plan

Site or Development Plan Review in conjunction with: ☒ Rezoning Request ☐ Special Land Use Request

Application # \_\_\_\_\_

AUTHORIZED SIGNATURE	
I hereby state that all of the above statements and all of the accompanying information are true and correct.	
Applicant's Signature: <u>Robert Steens</u>	Date: <u>11/24/2015</u>
FOR OFFICE USE ONLY	
Application Received Date: _____	Planning Commission Received Date: _____
Planning Commission Action: <input type="checkbox"/> Approved Date: _____ <input type="checkbox"/> Denied Date: _____	
Expiration Date: _____	
Fee Received: <input type="checkbox"/> Cash <input type="checkbox"/> Check # _____	

# **WETLAND DELINEATION REPORT**

WHITMORE LAKE LOT  
WASHTENAW COUNTY, MICHIGAN

JULY 2015

PREPARED FOR:  
**WASHTENAW COUNTY PARKS AND RECREATION**  
2230 SOUTH PLATT ROAD  
ANN ARBOR, MICHIGAN 48104

PREPARED BY:  
**THE MANNIK SMITH GROUP, INC.**  
1800 INDIAN WOOD CIRCLE  
MAUMEE, OHIO 43537

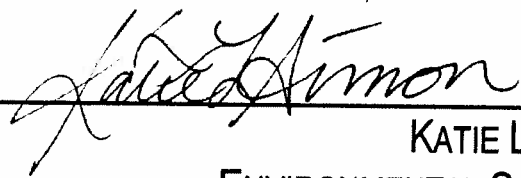


**TECHNICAL SKILL.  
CREATIVE SPIRIT.**

# WETLAND DELINEATION REPORT

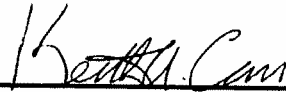
WHITMORE LAKE LOT  
WASHTENAW COUNTY, MICHIGAN

\*PREPARED BY:



KATIE L. SIMON  
ENVIRONMENTAL SCIENTIST

REVIEWED BY:



KEITH CARR  
ECOLOGICAL TEAM LEADER



## TABLE OF CONTENTS

<u>SECTION:</u>	<u>PAGE NO.:</u>
1.0 INTRODUCTION .....	1
2.0 METHODS .....	2
3.0 RESULTS .....	3
3.1 AGENCY RESOURCE INFORMATION .....	3
3.2 WETLAND DELINEATION.....	3
3.3 UPLANDS .....	3
4.0 SUMMARY .....	4

### TABLES

TABLE 3.1	SOIL TYPES ON THE SITE.....	3
TABLE 3.2	SUMMARY OF WETLANDS .....	3

### FIGURES

FIGURE 1	SITE LOCATION
FIGURE 2	NWI/ SOILS CLASSIFICATION
FIGURE 3	SURFACE WATER DELINEATION

### APPENDICES

APPENDIX A	WETLAND DETERMINATION DATA SHEETS
APPENDIX B	SITE PHOTOGRAPHS

## **1.0 INTRODUCTION**

On July 28, 2015, The Mannik & Smith Group, Inc. (MSG) performed a wetland delineation for a proposed parking area on the Whitmore Lake Preserve in Whitmore Lake, Washtenaw County, Michigan (Site) (Figure 1). The purpose of a wetland delineation is to identify any areas on the Site that could be considered a jurisdictional wetland or surface water.

Federal regulations define a jurisdictional wetland as an area that is inundated or saturated by surface or ground water at a frequency and duration sufficient to support, and that under normal circumstances does support, a prevalence of vegetation typically adapted for life in saturated soil conditions. According to current wetland criteria, a wetland has: (1) hydric (i.e., wetland) soils, (2) evidence of inundated or saturated conditions (wetland hydrology), and (3) a predominance of wetland vegetation. When all three of these criteria are met, a wetland is present and is potentially subject to Federal and/or State regulations and permitting.

In a wetland delineation, data are collected concerning the vegetation, soils and hydrology present in representative plant communities to determine if the criteria for a jurisdictional wetland are met, and the wetland/non-wetland boundaries are then flagged. The wetland/non-wetland boundaries and the sample locations are surveyed and placed on a wetland delineation figure. From the wetland delineation figure, the acreage of each wetland can then be calculated. A preliminary determination is also made as to whether each wetland is regulated based on Michigan Department of Environmental Quality's (MDEQ) Part 301 and 303 guidelines.



## 2.0 METHODS

MSG performed the wetland delineation in accordance with the *2010 Regional Supplement to the Corps of Engineers Wetland Delineation Manual: Midwest, Version 2.0*. Wetlands were defined as any area on the property that contained a predominance of wetland vegetation, hydric soils and positive indicators of wetland hydrology. Sample plots for vegetation, soils and hydrology were placed on either side of the wetland boundary. The wetland/upland boundary was surveyed using a Trimble Geo XH GPS receiver. The wetland and upland data sheets that describe each plot are included in Appendix A. Digital images of each wetland were taken of each wetland and are included in Appendix B. After the wetland has been delineated, MSG also described the regulatory status of each wetland based on MDEQ Part 301 and 303 guidelines. To finalize this wetland delineation, a field review by MDEQ will be necessary.

### 3.0 RESULTS

#### 3.1 Agency Resource Information

The USGS Quadrangle map for Hamburg, MI (1965, Revised 1983) and South Lyon, MI (1965, Revised 1983) Quadrangles indicate that the study area has elevations varying from 910 to 930 (Figure 1).

A review of the National Wetland Inventory did not indicate the presence of any wetlands on the Site (Figure 2). Two soil units are mapped on the Site by the U.S. Department of Agriculture, Natural Resources Conservation Service (NRCS). Soils information for the Site is presented in Table 3.1 and mapped on Figure 2. One soil unit mapped for the Site is listed as having hydric inclusions in Washtenaw County, Michigan.

Table 3.1 Soil Types on the Site

Soil Type	Map Unit	Hydric?	With Hydric Inclusions?
Glynwood loam, 2 to 6 percent slopes	MoB	No	Yes
Morley loam, 6 to 12 percent slopes	MoC	No	No

#### 3.2 Wetland Delineation

One wetland (Wetland A) comprised of 0.148-acre was identified on the Site (Figure 3). To define the wetland boundaries, two sample points were collected (SP-1 and SP-2). Wetland determination data forms are included in Appendix A and site photographs are included in Appendix B. Based on Wetland A's proximity to an observed stream, MSG has determined that Wetland A would be regulated in the State of Michigan. A field review by MDEQ will be necessary in order to finalize the regulatory status of the wetland.

Table 3.2 Summary of Wetlands

Wetland	Delineated Acreage within Study Area	Wetland Type <sup>1</sup>	Regulatory Status <sup>2</sup>
Wetland A	0.148	PEM	Regulated
Total	0.148		

<sup>1</sup> wetland community type: PEM=palustrine emergent; PSS= palustrine scrub/shrub; PFO=palustrine forested and POW=palustrine open water

<sup>2</sup> regulatory status determined based on MDEQ Part 301 and 303 guidelines

##### Wetland A

Wetland A was delineated as 0.148-acre and is located in the southwest portion of the Site (Figure 3). The soil profile consisted of a twelve inch layer of 10YR 3/2 silty clay loam soil with 50% dark yellowish brown (10YR 3/4) redox features. Positive indicators of wetland hydrology included saturation, geomorphic position and a positive FAC-neutral test. Dominant vegetation consisted of hydrophytic vegetation such as: reed canary grass (*Phalaris arundinacea*: FACW) and box elder (*Acer negundo*: FAC).

#### 3.3 Uplands

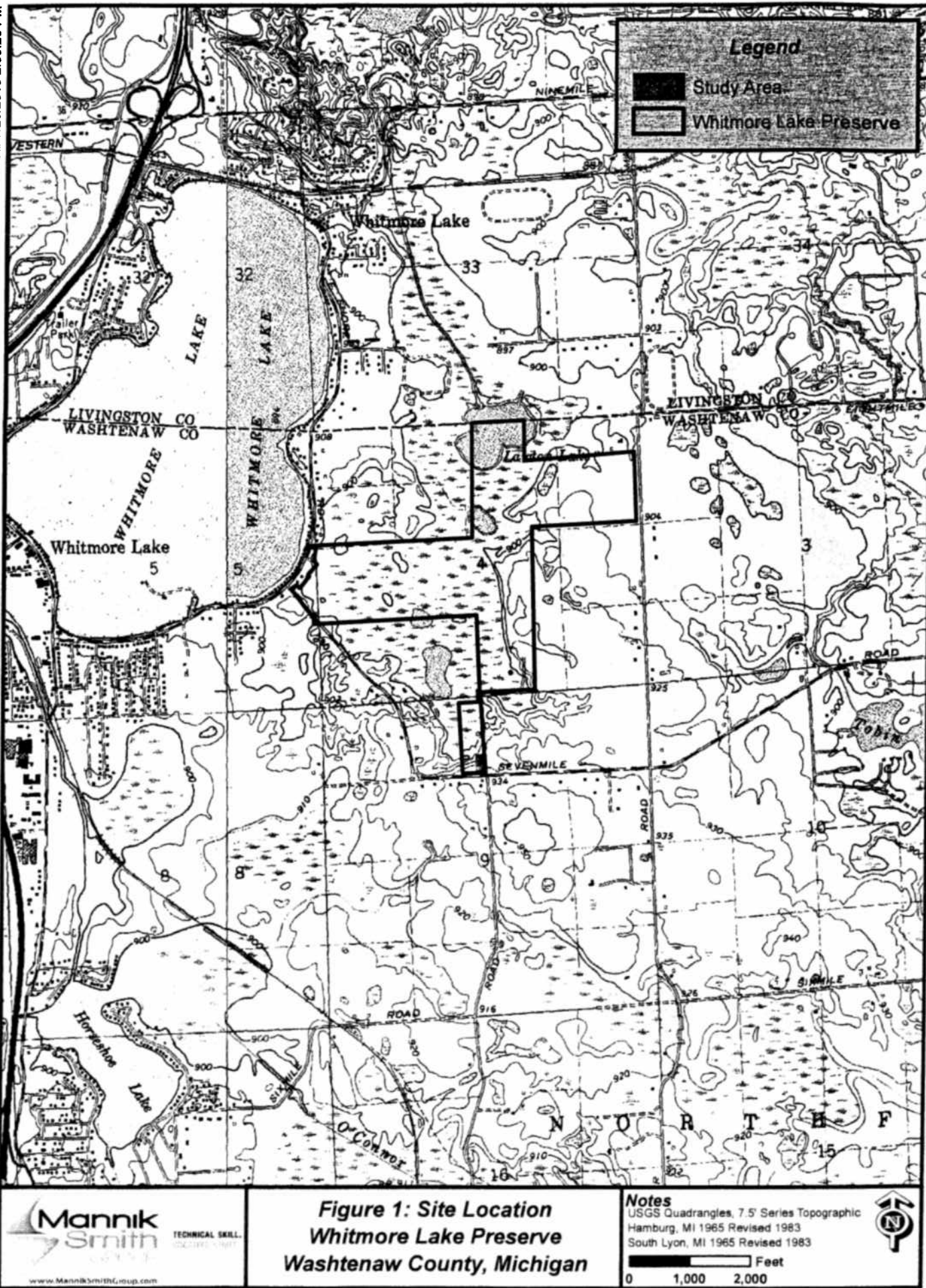
One sample point was collected in an upland area (SP-2). SP-2 was dominated with autumn olive (*Elaeagnus umbellata*: UPL), red fescue (*Festuca rubra*: FACU), goldenrod (*Solidago sp.*: FACU) and poison ivy (*Toxicodendron radicans*: FAC). The soil profile consisted of a six inch layer of 10YR 4/6 sandy silt soil. This was underlain by a six inch layer of 10YR 5/3 clayey silt soil with 50% dark yellowish brown (10YR 4/4) redox features. No signs of hydrology were observed.

#### **4.0 SUMMARY**

A wetland delineation was completed for a small proposed parking area on the Whitmore Lake Preserve on July 28, 2015. One wetland (Wetland A), comprised of 0.148-acre, was identified on the Site. Based on Wetland A's proximity to an observed stream, MSG has determined that Wetland A would be regulated in the State of Michigan. A field review by MDEQ will be necessary in order to finalize the regulatory status of each wetland.

## FIGURES





**Mannik  
Smith**

TECHNICAL SKILL  
SINCE 1981

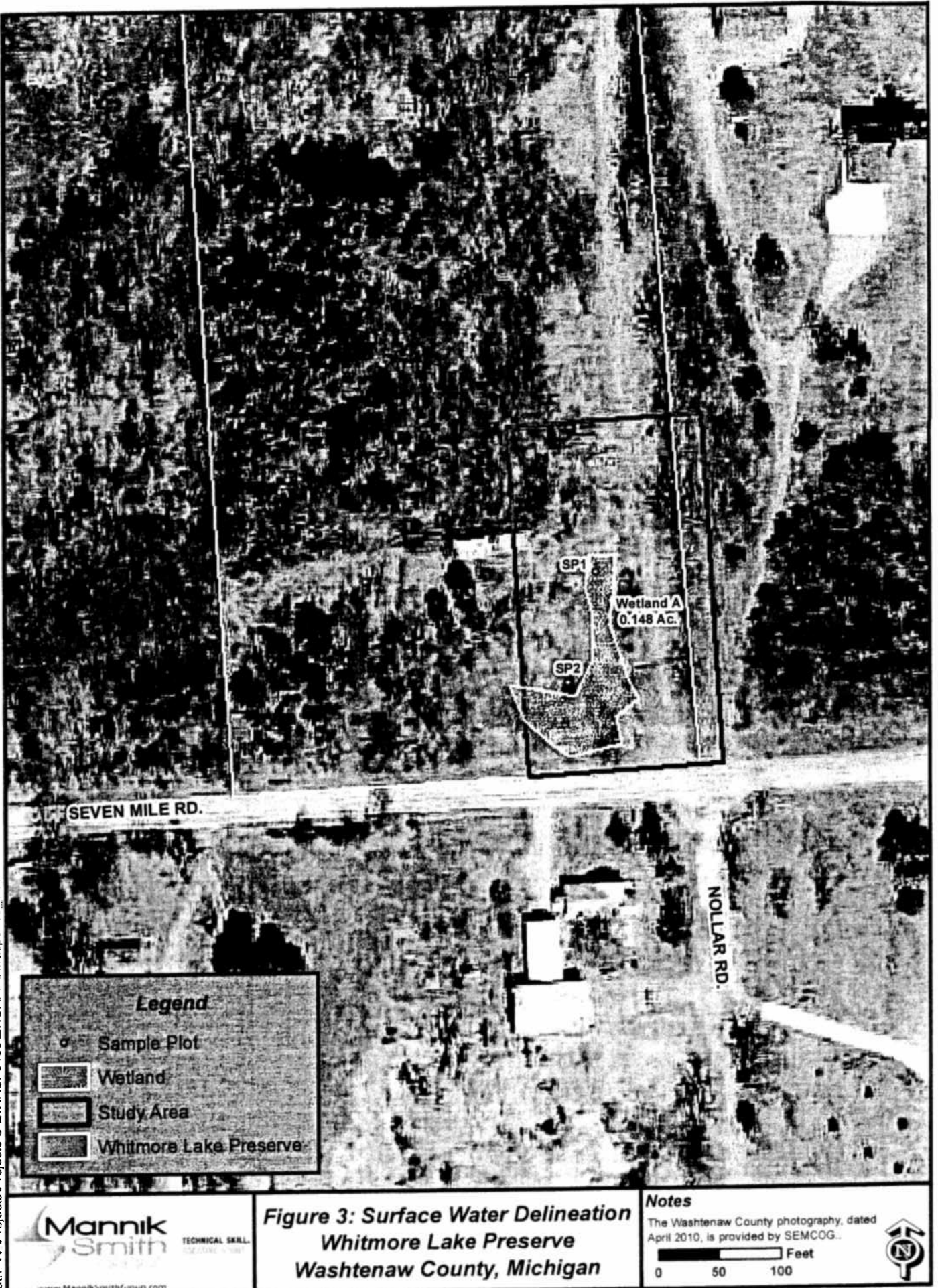
www.MannikSmithGroup.com



**Figure 2: NWI/Soils Classification  
Whitmore Lake Preserve  
Washtenaw County, Michigan**

**Notes**  
The Washtenaw County photography, dated April 2010, is provided by SEMCOG. The soils data is provided by the U.S. Department of Agriculture, Natural Resources Conservation Service. The NWI data is provided by the U.S. Department of the Interior, Fish and Wildlife Service.





**APPENDIX A**  
**WETLAND DELINEATION DATA FORMS**





# WETLAND DETERMINATION DATA FORM – Midwest Region

Project/Site: WASP0109 City/County: Whitmore Lake/ Washtenaw Sampling Date: 7/28/15  
 Applicant/Owner: WASHTENAW COUNTY PARKS AND RECREATION State: MI Sampling Point: SP-1  
 Investigator(s): K. CARR, K. SIMON Section, Township, Range: S9 T1S R6E  
 Landform (hillslope, terrace, etc.): depression Local relief (concave, convex, none): concave  
 Slope (%): \_\_\_\_\_ Lat: 42.413263362 Long: -83.734437449 Datum: \_\_\_\_\_  
 Soil Map Unit Name: Glynwood loam, 2 to 6 percent slopes NWI classification: NONE

Are climatic / hydrologic conditions on the site typical for this time of year? Yes ☒ No \_\_\_\_\_ (If no, explain in Remarks.)  
 Are Vegetation \_\_\_\_\_, Soil \_\_\_\_\_, or Hydrology \_\_\_\_\_ significantly disturbed? Are "Normal Circumstances" present? Yes ☒ No \_\_\_\_\_  
 Are Vegetation \_\_\_\_\_, Soil \_\_\_\_\_, or Hydrology \_\_\_\_\_ naturally problematic? (If needed, explain any answers in Remarks.)

## SUMMARY OF FINDINGS – Attach site map showing sampling point locations, transects, important features, etc.

Hydrophytic Vegetation Present?	Yes <input checked="" type="checkbox"/> No _____	Is the Sampled Area within a Wetland?	Yes <input checked="" type="checkbox"/> No _____
Hydric Soil Present?	Yes <input checked="" type="checkbox"/> No _____		
Wetland Hydrology Present?	Yes <input checked="" type="checkbox"/> No _____		
Remarks: Wetland A			

## VEGETATION – Use scientific names of plants.

Tree Stratum (Plot size: _____)	Absolute % Cover	Dominant Species?	Indicator Status	Dominance Test worksheet: Number of Dominant Species That Are OBL, FACW, or FAC: _____ (A)  Total Number of Dominant Species Across All Strata: _____ (B)  Percent of Dominant Species That Are OBL, FACW, or FAC: _____ (A/B)
1. <u>Acer negundo</u>	30	<input checked="" type="checkbox"/>	FAC	
2. _____	_____	_____	_____	Prevalence Index worksheet: Total % Cover of: _____ Multiply by: OBL species _____ x 1 = 0 FACW species _____ x 2 = 0 FAC species _____ x 3 = 0 FACU species _____ x 4 = 0 UPL species _____ x 5 = 0 Column Totals: 0 (A) 0 (B)  Prevalence Index = B/A = _____
3. _____	_____	_____	_____	
4. _____	_____	_____	_____	
5. _____	_____	_____	_____	
_____ = Total Cover	30			
Sapling/Shrub Stratum (Plot size: _____)				Hydrophytic Vegetation Indicators: ____ 1 - Rapid Test for Hydrophytic Vegetation ✓ 2 - Dominance Test is >50% ____ 3 - Prevalence Index is ≤3.0 <sup>1</sup> ____ 4 - Morphological Adaptations <sup>1</sup> (Provide supporting data in Remarks or on a separate sheet) ____ Problematic Hydrophytic Vegetation <sup>1</sup> (Explain)  <sup>1</sup> Indicators of hydric soil and wetland hydrology must be present, unless disturbed or problematic.
1. _____	_____	_____	_____	
2. _____	_____	_____	_____	
3. _____	_____	_____	_____	
_____ = Total Cover	0			
Herb Stratum (Plot size: _____)				Hydrophytic Vegetation Present? Yes <input checked="" type="checkbox"/> No _____
1. <u>Phalaris arundinacea</u>	85	<input checked="" type="checkbox"/>	FACW	
2. <u>Typha latifolia</u>	10	_____	OBL	Remarks: (Include photo numbers here or on a separate sheet.)
3. <u>Lythrum salicaria</u>	5	_____	OBL	
4. _____	_____	_____	_____	
5. _____	_____	_____	_____	
6. _____	_____	_____	_____	
7. _____	_____	_____	_____	
8. _____	_____	_____	_____	
9. _____	_____	_____	_____	
10. _____	_____	_____	_____	
_____ = Total Cover	100			
Woody Vine Stratum (Plot size: _____)				
1. _____	_____	_____	_____	
2. _____	_____	_____	_____	
_____ = Total Cover	0			

**Sampling Point:**

## HYDROLOGY

Primary Indicators (minimum of one is required; check all that apply)			Secondary Indicators (minimum of two required)		
<input type="checkbox"/> Surface Water (A1)	<input type="checkbox"/> Water-Stained Leaves (B9)	<input type="checkbox"/> Surface Soil Cracks (B6)			
<input type="checkbox"/> High Water Table (A2)	<input type="checkbox"/> Aquatic Fauna (B13)	<input type="checkbox"/> Drainage Patterns (B10)			
<input checked="" type="checkbox"/> Saturation (A3)	<input type="checkbox"/> True Aquatic Plants (B14)	<input type="checkbox"/> Dry-Season Water Table (C2)			
<input type="checkbox"/> Water Marks (B1)	<input type="checkbox"/> Hydrogen Sulfide Odor (C1)	<input type="checkbox"/> Crayfish Burrows (C8)			
<input type="checkbox"/> Sediment Deposits (B2)	<input type="checkbox"/> Oxidized Rhizospheres on Living Roots (C3)	<input type="checkbox"/> Saturation Visible on Aerial Imagery (C9)			
<input type="checkbox"/> Drift Deposits (B3)	<input type="checkbox"/> Presence of Reduced Iron (C4)	<input type="checkbox"/> Stunted or Stressed Plants (D1)			
<input type="checkbox"/> Algal Mat or Crust (B4)	<input type="checkbox"/> Recent Iron Reduction in Tilled Soils (C6)	<input checked="" type="checkbox"/> Geomorphic Position (D2)			
<input type="checkbox"/> Iron Deposits (B5)	<input type="checkbox"/> Thin Muck Surface (C7)	<input checked="" type="checkbox"/> FAC-Neutral Test (D5)			
<input type="checkbox"/> Inundation Visible on Aerial Imagery (B7)	<input type="checkbox"/> Gauge or Well Data (D9)				
<input type="checkbox"/> Sparsely Vegetated Concave Surface (B8)	<input type="checkbox"/> Other (Explain in Remarks)				
<b>Field Observations:</b> Surface Water Present? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Depth (inches): _____ Water Table Present? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Depth (inches): _____ Saturation Present? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Depth (inches): 0 (includes capillary fringe)			Wetland Hydrology Present? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>		
Describe Recorded Data (stream gauge, monitoring well, aerial photos, previous inspections), if available:					
Remarks:					

# WETLAND DETERMINATION DATA FORM – Midwest Region

Project/Site: WASP0109 City/County: Whitmore Lake/ Washtenaw Sampling Date: 7/28/15  
 Applicant/Owner: WASHTENAW COUNTY PARKS AND RECREATION State: MI Sampling Point: SP-2  
 Investigator(s): K. CARR, K. SIMON Section, Township, Range: S9 T1S R6E  
 Landform (hillslope, terrace, etc.): \_\_\_\_\_ Local relief (concave, convex, none): CONVEX  
 Slope (%): \_\_\_\_\_ Lat: 42.413014453 Long: -83.734526243 Datum: \_\_\_\_\_  
 Soil Map Unit Name: Glynwood loam, 2 to 6 percent slopes NWI classification: NONE

Are climatic / hydrologic conditions on the site typical for this time of year? Yes X No \_\_\_\_\_ (If no, explain in Remarks.)  
 Are Vegetation \_\_\_\_\_, Soil \_\_\_\_\_, or Hydrology \_\_\_\_\_ significantly disturbed? Are "Normal Circumstances" present? Yes X No \_\_\_\_\_  
 Are Vegetation \_\_\_\_\_, Soil \_\_\_\_\_, or Hydrology \_\_\_\_\_ naturally problematic? (If needed, explain any answers in Remarks.)

## SUMMARY OF FINDINGS – Attach site map showing sampling point locations, transects, important features, etc.

Hydrophytic Vegetation Present?	Yes _____ No <u>X</u>	Is the Sampled Area within a Wetland? Yes _____ No <u>X</u>
Hydric Soil Present?	Yes _____ No <u>X</u>	
Wetland Hydrology Present?	Yes _____ No <u>X</u>	
Remarks:		

## VEGETATION – Use scientific names of plants.

Tree Stratum (Plot size: _____)	Absolute % Cover	Dominant Species?	Indicator Status	<b>Dominance Test worksheet:</b> Number of Dominant Species That Are OBL, FACW, or FAC: <u>1</u> (A)  Total Number of Dominant Species Across All Strata: <u>4</u> (B)  Percent of Dominant Species That Are OBL, FACW, or FAC: <u>25</u> (A/B)
1. _____				
2. _____				
3. _____				
4. _____				
5. _____				
0 = Total Cover				
<b>Sapling/Shrub Stratum (Plot size: _____)</b>				
1. <i>Elaeagnus umbellata</i>	15	<u>X</u>	UPL	<b>Prevalence Index worksheet:</b> Total % Cover of: _____ Multiply by: _____ OBL species _____ x 1 = 0 FACW species _____ x 2 = 0 FAC species _____ x 3 = 0 FACU species _____ x 4 = 0 UPL species _____ x 5 = 0 Column Totals: 0 (A) 0 (B)  Prevalence Index = B/A = _____
2. <i>Juniperus virginiana</i>	5		FACU	
3. <i>Quercus alba</i>	5		FACU	
4. <i>Fraxinus pennsylvanica</i>	5		FACW	
5. <i>unknown birch</i>	5			
35 = Total Cover				
<b>Herb Stratum (Plot size: _____)</b>				
1. <i>Festuca rubra</i>	70	<u>X</u>	FACU	<b>Hydrophytic Vegetation Indicators:</b> ___ 1 - Rapid Test for Hydrophytic Vegetation ___ 2 - Dominance Test is >50% ___ 3 - Prevalence Index is ≤3.0' ___ 4 - Morphological Adaptations <sup>1</sup> (Provide supporting data in Remarks or on a separate sheet) ___ Problematic Hydrophytic Vegetation <sup>1</sup> (Explain)  <sup>1</sup> Indicators of hydric soil and wetland hydrology must be present, unless disturbed or problematic.
2. <i>Solidago sp.</i>	45	<u>X</u>	FACU	
3. _____				
4. _____				
5. _____				
6. _____				
7. _____				
8. _____				
9. _____				
10. _____				
115 = Total Cover				
<b>Woody Vine Stratum (Plot size: _____)</b>				
1. <i>Toxicodendron radicans</i>	15	<u>X</u>	FAC	<b>Hydrophytic Vegetation Present?</b> Yes _____ No <u>X</u>
2. _____				
15 = Total Cover				

Remarks: (Include photo numbers here or on a separate sheet.)

# SOIL

Sampling Point: SP-2

**Profile Description: (Describe to the depth needed to document the indicator or confirm the absence of indicators.)**

Depth (inches)	Matrix		Redox Features				Texture	Remarks
	Color (moist)	%	Color (moist)	%	Type <sup>1</sup>	Loc <sup>2</sup>		
0-6	10YR 4/6	100					sandy silt	trace of clay and gravel, dry
6-12	10YR 5/3	50	10YR 4/4	59			clayey silt	some sand and gravel, dry

<sup>1</sup>Type: C=Concentration, D=Depletion, RM=Reduced Matrix, MS=Masked Sand Grains.

<sup>2</sup>Location: PL=Pore Lining, M=Matrix.

## Hydric Soil Indicators:

- ☐ Histosol (A1)
- ☐ Histic Epipedon (A2)
- ☐ Black Histic (A3)
- ☐ Hydrogen Sulfide (A4)
- ☐ Stratified Layers (A5)
- ☐ 2 cm Muck (A10)
- ☐ Depleted Below Dark Surface (A11)
- ☐ Thick Dark Surface (A12)
- ☐ Sandy Mucky Mineral (S1)
- ☐ 5 cm Mucky Peat or Peat (S3)

- ☐ Sandy Gleyed Matrix (S4)
- ☐ Sandy Redox (S5)
- ☐ Stripped Matrix (S6)
- ☐ Loamy Mucky Mineral (F1)
- ☐ Loamy Gleyed Matrix (F2)
- ☐ Depleted Matrix (F3)
- ☐ Redox Dark Surface (F6)
- ☐ Depleted Dark Surface (F7)
- ☐ Redox Depressions (F8)

## Indicators for Problematic Hydric Soils<sup>1</sup>:

- ☐ Coast Prairie Redox (A16)
- ☐ Dark Surface (S7)
- ☐ Iron-Manganese Masses (F12)
- ☐ Very Shallow Dark Surface (TF12)
- ☐ Other (Explain in Remarks)

<sup>3</sup>Indicators of hydrophytic vegetation and wetland hydrology must be present, unless disturbed or problematic.

## Restrictive Layer (If observed):

Type: \_\_\_\_\_  
Depth (inches): \_\_\_\_\_

Hydric Soil Present? Yes \_\_\_\_\_ No X

Remarks:

# HYDROLOGY

## Wetland Hydrology Indicators:

**Primary Indicators (minimum of one is required; check all that apply)**

- ☐ Surface Water (A1)
- ☐ High Water Table (A2)
- ☐ Saturation (A3)
- ☐ Water Marks (B1)
- ☐ Sediment Deposits (B2)
- ☐ Drift Deposits (B3)
- ☐ Algal Mat or Crust (B4)
- ☐ Iron Deposits (B5)
- ☐ Inundation Visible on Aerial Imagery (B7)
- ☐ Sparsely Vegetated Concave Surface (B8)

- ☐ Water-Stained Leaves (B9)
- ☐ Aquatic Fauna (B13)
- ☐ True Aquatic Plants (B14)
- ☐ Hydrogen Sulfide Odor (C1)
- ☐ Oxidized Rhizospheres on Living Roots (C3)
- ☐ Presence of Reduced Iron (C4)
- ☐ Recent Iron Reduction in Tilled Soils (C6)
- ☐ Thin Muck Surface (C7)
- ☐ Gauge or Well Data (D9)
- ☐ Other (Explain in Remarks)

**Secondary Indicators (minimum of two required)**

- ☐ Surface Soil Cracks (B6)
- ☐ Drainage Patterns (B10)
- ☐ Dry-Season Water Table (C2)
- ☐ Crayfish Burrows (C8)
- ☐ Saturation Visible on Aerial Imagery (C9)
- ☐ Stunted or Stressed Plants (D1)
- ☐ Geomorphic Position (D2)
- ☐ FAC-Neutral Test (D5)

## Field Observations:

Surface Water Present? Yes \_\_\_\_\_ No \_\_\_\_\_ Depth (inches): \_\_\_\_\_  
Water Table Present? Yes \_\_\_\_\_ No \_\_\_\_\_ Depth (inches): \_\_\_\_\_  
Saturation Present? Yes \_\_\_\_\_ No \_\_\_\_\_ Depth (inches): \_\_\_\_\_  
(includes capillary fringe)

Wetland Hydrology Present? Yes \_\_\_\_\_ No X

Describe Recorded Data (stream gauge, monitoring well, aerial photos, previous inspections), if available:

Remarks:

**APPENDIX B**  
**SITE PHOTOGRAPHS**





Photo 1: Sample point 1 (SP-1).



Photo 2: Wetland A looking northeast.



Photo 3: Wetland A looking south.



Photo 4: Sample point 2 (SP-2).



1800 Indian Wood Circle, Maumee, Ohio 43537  
Tel: 419.891.2222 Fax: 419.891.1595

**Whitmore Lake Preserve**

Photo Page 1  
MSG Project WASP0109



TOWNSHIP OF NORTHFIELD  
County of Washtenaw, State of Michigan

Application for Re-zoning

DOCUMENTS REQUIRED WITH APPLICATION:

- ☐ IMPACT ASSESSMENT (Section 60.20)
- ☐ TRAFFIC IMPACT STUDY (Section 60.20, C)
- ☐ FEASIBILITY STUDY (Section 60.20, D)

Date: December 9, 2014

To the Northfield Township Board:

The applicant Washtenaw County Parks & Recreation Commission, whose post office address is 2230 Platt, PO Box 8645, Ann Arbor, MI 48107, and telephone number is 734-971-6337, respectfully requests that the Northfield Township Zoning Ordinance be amended to re-zone lands described as follows: (Legal or tax description)

The property sought to be re-zoned is located at: post office address or other designation 85.283 acres, vacant land, tax ID #B-02-04-100-002,

The requested change is from the present zoning of low density residential to the proposed zoning of recreation/conservation.

The property sought to be re-zoned is owned by applicant, whose post office address is listed above,

The applicant is interested in the property as (owner, purchaser, lessee, other) owner,

The reason for the proposed re-zoning is:

Property is to be used in conjunction with Natural Areas Preservation Program for passive recreation, conservation, and agricultural purposes only.

It is proposed that the buildings or improvements will be constructed thereon as follows:

Small parking area and some signage consistent with the Natural Areas Preservation Program

Application for Re-zoning  
Page 2

We as the property owners grant n/a the right to  
petition for a re-zoning.

We the undersigned do hereby certify the information set forth above is true and  
accurate to the best of our knowledge:

Petitioner(s):

Washtenaw County Parks & Recreation Commission

Date: \_\_\_\_\_

Robert Tetens 12/9/2014  
Robert Tetens, Director

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Owner(s)

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

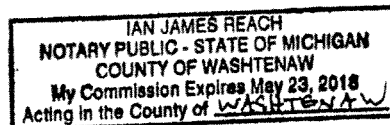
Date: \_\_\_\_\_

Purchaser(s)

Subscribed and sworn to before me on this 9th day of December 2014

Notary

Ian James Reach  
Washtenaw County, MI  
Acting in Washtenaw County  
My commission expires \_\_\_\_\_





Application for Re-Zoning  
Page 3

The following documents are attached in conjunction with this application:

1. Copy of Deed reflecting ownership by Washtenaw County
2. Copy of Certificate of Survey describing parcel in question (Parcel A)
3. Copy of current zoning map regarding area in question
4. Location map showing subject matter parcel

L: 5015 P: 982 182491 D

12/28/2013 02:17 PM Total Pages: 3

Lawrence Kestenbaum, Washtenaw Co



Receipt# 13-26848 6182491

12/28/2013 Washtenaw Co, Michigan

Real Estate Transfer Tax

Tax Stamp # 305382

County Tax: \$544.50 State Tax: \$3712.50



## WARRANTY DEED

### AMERICAN TITLE COMPANY OF WASHTENAW

The Grantor(s) Lloyd Huntington Lippert and and Willow L. Bogus, Trustees under Trust agreement dated July 19, 2004 for Lloyd H. Lippert as to an undivided 49% interest, and Lloyd Huntington Lippert and Willow L. Bogus, Trustees under Trust agreement dated July 19, 2004 for Celia E. Lippert as to an undivided 51% interest,

Convey(s) and Warrant(s) to Washtenaw County, a municipal corporation, whose address is 220 N. Main Street, Ann Arbor, MI 48104,

the following property located in the Township of Northfield, Washtenaw County, Michigan:

### SEE LEGAL DESCRIPTION ATTACHED HERETO

(Address: 9905 Spencer Rd.)

Parcel ID(s):

Part of: B-02-04-100-001, unallocated as to subject property

NEW PARCEL ID in 2014 to be: B-02-04-100-002

WASHTENAW COUNTY TREASURER  
TAX CERTIFICATE NO. 84861AC

for the sum of Four Hundred Ninety Four Thousand Nine Hundred Eighty Two and 53/100 (\$494,982.53) Dollars,  
subject to easements and building and use restrictions of record, and further subject to the lien of real property taxes not yet due and payable. This property may be located within the vicinity of farmland or a farm operation. Generally accepted agricultural and management practices which may generate noise, dust, odors, and other associated conditions may be used and are protected by the Michigan right to farm act. The grantor grants to the grantee the right to make all but 3 division(s) under Section 108 of the land division act, Act No. 288 of the Public Acts of 1967.

Dated: 12 / 16, 2013

Time Submitted for Recording  
Date 12/20/13 Time 11:00 AM  
Lawrence Kestenbaum  
Washtenaw County Clerk/Register

Lloyd Huntington Lippert, Trustee under Trust agreement dated July 19, 2004 for Lloyd H. Lippert

BY: Lloyd Huntington Lippert TRUSTEE  
Lloyd Huntington Lippert  
Trustee

Willow L. Bogus, Trustee under Trust agreement dated July 19, 2004 for Lloyd H. Lippert.

BY: Willow L. Bogus, TRUSTEE  
Willow L. Bogus  
Trustee

Lloyd Huntington Lippert, Trustee under Trust agreement dated July 19, 2004 for Celia E. Lippert

BY: Lloyd Huntington Lippert TRUSTEE  
Lloyd Huntington Lippert  
Trustee

Willow L. Bogus, Trustee under Trust agreement dated July 19, 2004 for Celia E. Lippert

BY: Willow L. Bogus, TRUSTEE  
Willow L. Bogus  
Trustee

Acknowledged before me in Washtenaw County, Michigan,  
on 12/14, 2013, by Lloyd Huntington Lippert, Trustee under Trust agreement dated July 19,  
2004 for Lloyd H. Lippert and Willow L. Bogus, Trustee under Trust agreement dated July 19, 2004 for Lloyd  
H. Lippert and Lloyd Huntington Lippert, Trustee under Trust agreement dated July 19, 2004 for Celia E.  
Lippert and Willow L. Bogus, Trustee under Trust agreement dated July 19, 2004 for Celia E. Lippert.



, Notary Public  
County, Michigan

My Commission Expires: \_\_\_\_\_  
Acting in \_\_\_\_\_ County

Drafted by:  
Michelle J. Taylor (P64926)  
825 Victors Way, Suite 100  
Ann Arbor, MI 48108  
Recording fee: \$20.00  
County transfer tax: \$544.50  
State transfer tax: \$3,712.50  
Total transfer tax: \$4,257.00

When recorded return to and send tax bills to:  
Washtenaw County, a municipal corporation  
220 N. Main Street, Ann Arbor, MI 48104

File # 104844/C. Ottaviani

M G Ottaviani  
Notary Public, Washtenaw County, MI  
My Commission Expires: Jan. 31, 2014  
Acting in Washtenaw County

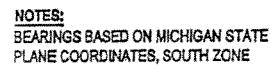
File #: 104844


### LEGAL DESCRIPTION

Land in the Township of Northfield, County of Washtenaw, Michigan, described as:

Part of the Northeast 1/4 of Section 4, Town 1 South, Range 6 East, Northfield Township, Washtenaw County, Michigan, more particularly described as: Beginning at the East 1/4 corner of said Section 4; thence along the East-West 1/4 line of said Section 4 South 85°47'57" West 2,718.96 feet to the center of said Section 4; thence along the North-South 1/4 line of said Section 4 North 02°26'44" West 1,874.51 feet to the North 1/4 corner of said Section 4; thence along the North line of said Section 4, also the South line of Section 33 Town 1 North, Range 6 East, Livingston County, North 86°59'55" East 860.03 feet; thence, leaving said North line South 02°41'27" West 700.00 feet; thence North 86°59'55" West 1,850.00 feet to a point on the East line of said Section 4; thence along said East line South 02°41'27" East 1,117.53 feet to the POINT OF BEGINNING.

NE FRACTIONAL 1/4 OF SECTION 4,  
T. 1 S., R. 6 E., NORTHFIELD TOWNSHIP, WASHTENAW COUNTY, MICHIGAN  
CERTIFIED TO:  
**WASHTENAW COUNTY PARKS**



	PREPARED FOR: WASHTENAW COUNTY PARKS P.O. Box 8845 Ann Arbor, MI 48107		
DRAWN BY: RAR			
CHECKED BY: KSW	JOB No.: WASP0080	SHEET	1 OF 2

2355 HAGGERTY ROAD S.  
CANTON, MICHIGAN 48188  
TEL: (734) 397-3100  
FAX: (734) 397-3131

1/13/2013 1:53:24 PM  
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# CERTIFICATE OF SURVEY

NE FRACTIONAL 1/4 OF SECTION 4,  
T. 1 S., R. 6 E., NORTHFIELD TOWNSHIP, WASHTENAW COUNTY, MICHIGAN

CERTIFIED TO:

WASHTENAW COUNTY PARKS

## PARENT PARCEL 'A':

THE FRACTIONAL NORTHEAST 1/4 OF SECTION 4, TOWN 1 SOUTH, RANGE 6 EAST, NORTHFIELD TOWNSHIP, WASHTENAW COUNTY, MICHIGAN, MORE PARTICULARLY DESCRIBED AS: BEGINNING AT THE EAST 1/4 CORNER OF SAID SECTION 4; THENCE ALONG THE EAST-WEST 1/4 LINE OF SAID SECTION 4 SOUTH 85°47'57" WEST 2718.96 FEET TO THE CENTER OF SAID SECTION 4; THENCE ALONG THE NORTH-SOUTH 1/4 LINE OF SAID SECTION 4 NORTH 02°26'44" WEST 1874.51 FEET TO THE NORTH 1/4 CORNER OF SAID SECTION 4; THENCE ALONG THE NORTH LINE OF SAID SECTION 4, ALSO THE SOUTH LINE OF SECTION 33, TOWN 1 NORTH, RANGE 6 EAST, LIVINGSTON COUNTY, NORTH 86°59'55" EAST 2710.03 FEET TO THE NORTHEAST CORNER OF SAID SECTION 4; THENCE ALONG THE EAST LINE OF SAID SECTION 4 SOUTH 02°41'27" EAST 1817.53 FEET TO THE POINT OF BEGINNING. CONTAINING 115.011 ACRES (GROSS) 113.634 ACRES (NET) MORE OR LESS. SUBJECT TO THE RIGHTS OF THE PUBLIC OVER THE EASTERLY 33 FEET THEREOF IN SPENCER ROAD. SUBJECT TO EASEMENTS AND RESTRICTIONS OF RECORD.

## PARCEL 'B'

PART OF THE NORTHEAST 1/4 OF SECTION 4, TOWN 1 SOUTH, RANGE 6 EAST, NORTHFIELD TOWNSHIP, WASHTENAW COUNTY, MICHIGAN, MORE PARTICULARLY DESCRIBED AS: BEGINNING AT THE NORTHEAST CORNER OF SAID SECTION 4; THENCE ALONG THE EAST LINE OF SAID SECTION 4 SOUTH 02°41'27" EAST 700.00 FEET; THENCE, LEAVING SAID EAST LINE, SOUTH 86°59'55" WEST 1850.00 FEET; THENCE NORTH 02°41'27" WEST 700.00 FEET TO A POINT ON THE NORTH LINE OF SAID SECTION 4; THENCE ALONG SAID NORTH LINE NORTH 86°59'55" EAST 1850.00 FEET TO THE POINT OF BEGINNING. CONTAINING 29.728 ACRES (GROSS) 29.198 ACRES (NET) MORE OR LESS. SUBJECT TO THE RIGHTS OF THE PUBLIC OVER THE EASTERLY 33 FEET THEREOF IN SPENCER ROAD. SUBJECT TO EASEMENTS AND RESTRICTIONS OF RECORD.

## REMAINING PARCEL 'A':

PART OF THE NORTHEAST 1/4 OF SECTION 4, TOWN 1 SOUTH, RANGE 6 EAST, NORTHFIELD TOWNSHIP, WASHTENAW COUNTY, MICHIGAN, MORE PARTICULARLY DESCRIBED AS: BEGINNING AT THE EAST 1/4 CORNER OF SAID SECTION 4; THENCE ALONG THE EAST-WEST 1/4 LINE OF SAID SECTION 4 SOUTH 85°47'57" WEST 2718.96 FEET TO THE CENTER OF SAID SECTION 4; THENCE ALONG THE NORTH-SOUTH 1/4 LINE OF SAID SECTION 4 NORTH 02°26'44" WEST 1874.51 FEET TO THE NORTH 1/4 CORNER OF SAID SECTION 4; THENCE ALONG THE NORTH LINE OF SAID SECTION 4, ALSO THE SOUTH LINE OF SECTION 33, TOWN 1 NORTH, RANGE 6 EAST, LIVINGSTON COUNTY, NORTH 86°59'55" EAST 860.03 FEET; THENCE, LEAVING SAID NORTH LINE, SOUTH 02°41'27" WEST 700.00 FEET; THENCE NORTH 86°59'55" WEST 1850.00 FEET TO A POINT ON THE EAST LINE OF SAID SECTION 4; THENCE ALONG SAID EAST LINE SOUTH 02°41'27" EAST 1117.53 TO THE POINT OF BEGINNING. CONTAINING 85.283 ACRES (GROSS) 84.436 ACRES (NET) MORE OR LESS. SUBJECT TO THE RIGHTS OF THE PUBLIC OVER THE EASTERLY 33 FEET THEREOF IN SPENCER ROAD. SUBJECT TO EASEMENTS AND RESTRICTIONS OF RECORD.

## WITNESSES

CENTER OF SECTION 4  
FOUND 1/2" PIPE  
COORDS. N=337249.30 E=13293988.89

N 1/4 CORNER SECTION 4  
WESTERLY WITNESS - FOUND REMON CAP  
N50°W 94.15' SE CORNER BRICK BLDG.  
NORTH 47.80' FND NAIL & TAG N SIDE 18" CHERRY  
NORTH 1.60' E-W FENCE LINE  
S10°W 17.61' FND NAIL & TAG E SIDE 12" ELM  
S70°E 15.84' FND NAIL & TAG W SIDE 15" COTTONWOOD  
COORDS. N=339085.68 E=13292832.64

N 1/4 CORNER SECTION 4  
EASTERLY WITNESS - FOUND REMON CAP  
S45°W 4.57' FND NAIL N SIDE 10" WALNUT  
N75°E 25.61' FND NAIL S SIDE 14" OAK  
N75°W 28.13' FND NAIL S SIDE 24" COTTONWOOD  
S10°E 33.14' FND NAIL W SIDE 15" COTTONWOOD  
COORDS. N=339211.40 E=13295612.07

E 1/4 CORNER SECTION 4  
FOUND CONC MONUMENT  
N85°E 21.80' FND PK NAIL S SIDE 10" TWIN ASH  
S30°E 58.25' FND NAIL W SIDE 10" HICKORY  
WEST 32.60' FND 1" IRON PIPE  
N85°W 42.10' FND NAIL N SIDE 30" OAK  
COORDS. N=337448.47 E=13296700.55

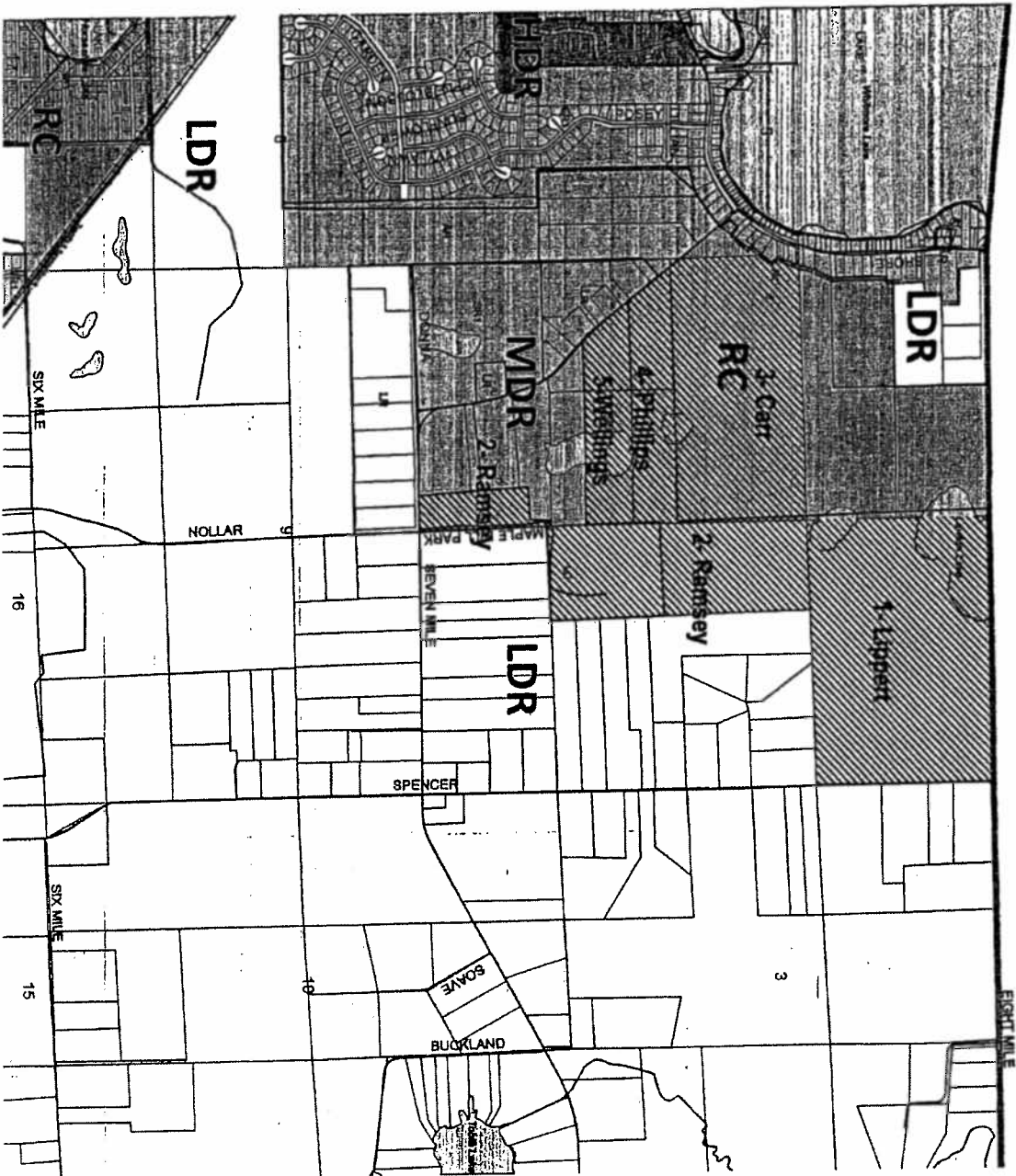
NE CORNER SECTION 4  
FOUND IRON PIPE  
EAST 99.04' SE CORNER SEC 33, T1N, R6E  
WEST 1004.5' N 1/4 CORNER SEC 4 EASTERLY WITNESS  
COORDS. N=339264.00 E=13296615.23

NOTE: COORDINATES SHOWN ARE STATE PLANE,  
MICHIGAN SOUTH ZONE, NAD83/2011,  
INTERNATIONAL FEET.

		PREPARED FOR: WASHTENAW COUNTY PARKS P.O. Box 8845 Ann Arbor, MI 48107	
DRAWN BY: RAR		JOB No.: WASP0080	
CHECKED BY: KSW		SHEET 2 OF 2	
		2355 HAGGERTY ROAD S. CANTON, MICHIGAN 48188 TEL: (734) 397-3100 FAX: (734) 397-3131	
www.MannikSmithGroup.com			

11/15/2013 1:52:28 PM  
C:\PROJECTS\2013\WASHTENAW COUNTY PARKS\SPENCER RD. MAP, SV, UPPER 1/4

Green Oak Township, Livingston County



- Legend**
- AG - Agricultural (5 Ac.)
  - LDR - Low Density Residential (2 Ac.)
  - MDR - Medium Density Residential (1/4 to 1 Ac.)
  - HDR - High Density Residential (6 to 14 Units/Ac. & Sewer)
  - MH - Manufactured Home
  - VC - Village Center - Mixed Use
  - MU - Mixed Use
  - HC - Highway Commercial
  - I - Industrial
  - RC - Recreation/Conservation
  - Sewer Boundary
  - Stream
  - Lake

**NAPP  
Nominated  
Properties  
+ Future Land Use &  
Zoning**

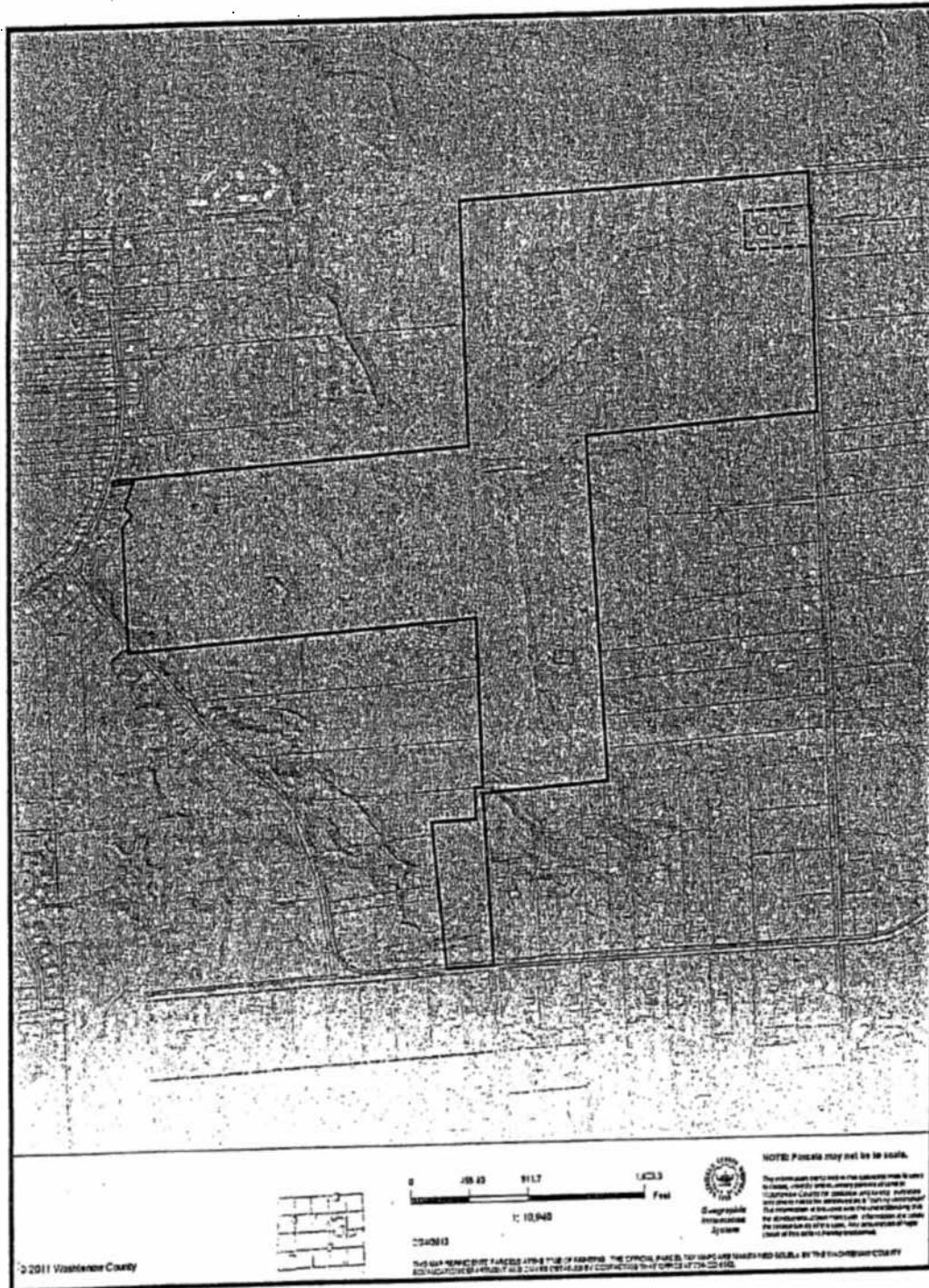
Northfield Township  
Washtenaw County, Michigan

7.24.2012  
Carter/Worham Associates, Inc.  
Ann Arbor, Michigan



UAAR®

# Topography Map







TOWNSHIP OF NORTHFIELD  
County of Washtenaw, State of Michigan

Application for Re-zoning

DOCUMENTS REQUIRED WITH APPLICATION:

- ☐ IMPACT ASSESSMENT (Section 60.20)
- ☐ TRAFFIC IMPACT STUDY (Section 60.20, C)
- ☐ FEASIBILITY STUDY (Section 60.20, D)

Date: December 9, 2014

To the Northfield Township Board:

The applicant Washtenaw County Parks & Recreation Commission, whose post office address is 2230 Platt, PO Box 8645, Ann Arbor, MI 48107, and telephone number is 734-971-6337, respectfully requests that the Northfield Township Zoning Ordinance be amended to re-zone lands described as follows: (Legal or tax description)

The property sought to be re-zoned is located at: post office address or other designation 65.015 acres, vacant land, tax ID #B-02-04-400-003 and B-02-09-200-001.

The requested change is from the present zoning of low & medium density residential to the proposed zoning of recreation/conservation.

The property sought to be re-zoned is owned by applicant, whose post office address is listed above.

The applicant is interested in the property as (owner, purchaser, lessee, other) owner.

The reason for the proposed re-zoning is:

Property is to be used in conjunction with Natural Areas Preservation Program for passive recreation, conservation, and agricultural purposes only.

It is proposed that the buildings or improvements will be constructed thereon as follows:

Small parking area and some signage consistent with the Natural Areas Preservation Program

Application for Re-zoning  
Page 2

We as the property owners grant n/a the right to  
petition for a re-zoning.

We the undersigned do hereby certify the Information set forth above is true and  
accurate to the best of our knowledge;

Petitioner(s):

Washtenaw County Parks & Recreation Commission

Date: \_\_\_\_\_

Robert Tetens 12/9/2014  
Robert Tetens, Director

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Owner(s)

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Purchaser(s)

Subscribed and sworn to before me on this 9th day of December 2014

Notary

Ian James Reach  
Ian James Reach  
Washtenaw County, MI  
Acting in Washtenaw County  
My commission expires \_\_\_\_\_

IAN JAMES REACH  
NOTARY PUBLIC - STATE OF MICHIGAN  
COUNTY OF WASHTENAW  
My Commission Expires May 23, 2018  
Acting in the County of WASHTENAW

Application for Re-Zoning  
Page 3

The following documents are attached in conjunction with this application:

1. Copy of Deed reflecting ownership by Washtenaw County
2. Copy of Certificate of Survey describing parcel in question (Parcel A)
3. Copy of current zoning map regarding area in question
4. Location map showing subject matter parcel

L: 5015 P: 986 3182495 D

12/26/2013 02:17 P Total Pages: 9  
Lawrence Kestenbaum, Washtenaw Co



Receipt# 13-26848 6182495

12/26/2013 Washtenaw Co, Michigan  
Real Estate Transfer Tax  
Tax Stamp # 305386

County Tax: \$415.25 State Tax: \$2831.25



## WARRANTY DEED

### AMERICAN TITLE COMPANY OF WASHTENAW

The Grantor(s) Kenneth Ramsey and Sandra K. Ramsey, husband and wife as to an undivided 1/5 interest, and Dennis Ramsey and Jean A. Ramsey, husband and wife as to an undivided 1/5 interest, and Janice K. Ramsey, Trustee of the Janice K. Ramsey Revocable Living Trust dated December 27, 2012 as to an undivided 1/5 interest, and Judy Versluis as to an undivided 1/5 interest, and Michael J. Ley and Kathrine P. Ley, husband and wife as to an undivided 1/15 interest, and Jeffrey Ley, a single man as to an undivided 1/15 interest, and Deborah Ley as to an undivided 1/15 interest,  
Convey(s) and Warrant(s) to Washtenaw County, a municipal corporation, whose address is 220 W. Main Street, Ann Arbor, MI 48104,

the following property located in the Township of Northfield, Washtenaw County, Michigan:

### SEE LEGAL DESCRIPTION ATTACHED HERETO

(Address: 0 Seven Mile Road)  
Parcel ID(s): B-02-04-400-003  
B-02-09-200-001

for the sum of Three Hundred Seventy Seven Thousand Three Hundred Forty Seven and 06/100 (\$377,347.06) Dollars, subject to easements and building and use restrictions of record, and further subject to the lien of real property taxes not yet due and payable. This property may be located within the vicinity of farmland or a farm operation. Generally accepted agricultural and management practices which may generate noise, dust, odors, and other associated conditions may be used and are protected by the Michigan right to farm act. The grantor grants to the grantee the right to make all division(s) under Section 108 of the land division act, Act No. 288 of the Public Acts of 1967.

Dated: 12/16, 2013

WASHTENAW COUNTY TREASURER  
TAX CERTIFICATE NO. 84862 AC



Kenneth Ramsey  
Kenneth Ramsey

Acknowledged before me in Washtenaw County, Michigan, on 12/16, 2013, by Kenneth Ramsey.

M G Ottaviani  
Notary Public, Washtenaw County, MI  
My Commission Expires: Jan. 31, 2014  
Acting in Washtenaw County

[Signature]  
\_\_\_\_\_, Notary Public  
County, Michigan  
My Commission Expires: \_\_\_\_\_  
Acting in \_\_\_\_\_ County

Sandra K. Ramsey  
Sandra K. Ramsey

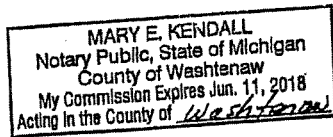
Acknowledged before me in Washtenaw County, Michigan,  
on 12/16, 2013, by Sandra K. Ramsey.

M G Ottaviani  
Notary Public, Washtenaw County, MI  
My Commission Expires: Jan. 31, 2014  
Acting in Washtenaw County

X [Signature]  
\_\_\_\_\_, (name), Notary Public  
County, Michigan  
My Commission Expires: \_\_\_\_\_  
Acting in \_\_\_\_\_ County

Dennis Ramsey  
Dennis Ramsey

Acknowledged before me in Washtenaw County, Michigan,  
on December 10, 2013, by Dennis Ramsey.

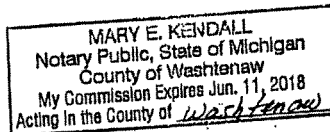


X

Mary E. Kendall  
Mary E. Kendall (name), Notary Public  
Washtenaw County, Michigan  
My Commission Expires: June 11, 2018  
Acting in Washtenaw County

Jean A. Ramsey  
Jean A. Ramsey

Acknowledged before me in Washtenaw County, Michigan,  
on December 10, 2013, by Jean A. Ramsey.



X

Mary E. Kendall  
Mary E. Kendall (name), Notary Public  
Washtenaw County, Michigan  
My Commission Expires: June 11, 2018  
Acting in Washtenaw County

Janice K. Ramsey, Trustee of the Janice K. Ramsey Revocable Living Trust dated December 27, 2012

BY: Janice K. Ramsey  
Janice K. Ramsey  
Trustee

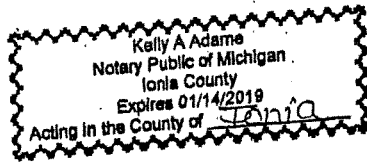
Acknowledged before me in Washtenaw County, Michigan,  
on 12/16, 2013, by Janice K. Ramsey, Trustee of the Janice K. Ramsey Revocable Living  
Trust dated December 27, 2012.

X [Signature]  
\_\_\_\_\_  
(name), Notary Public  
\_\_\_\_\_  
County, Michigan  
My Commission Expires: \_\_\_\_\_  
Acting in \_\_\_\_\_ County

M G Ottaviani  
Notary Public, Washtenaw County, MI  
My Commission Expires: Jan. 31, 2014  
Acting in Washtenaw County

Judy Versluis  
Judy Versluis

Acknowledged before me in Tonia County, Michigan,  
on Dec 10, 2013 by Judy Versluis.



x Kelly A. Adame  
Kelly A Adame (name), Notary Public  
Tonia County, Michigan  
My Commission Expires: Jan 14, 2019  
Acting in Tonia County



Michael J. Ley  
Michael J. Ley

Acknowledged before me in Washtenaw County, Michigan,  
on December 13, 2013, by Michael J. Ley.

MARY E. KENDALL  
Notary Public, State of Michigan  
County of Washtenaw  
My Commission Expires Jun. 11, 2018  
Acting in the County of Washtenaw

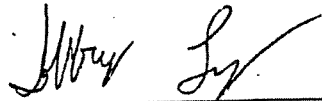
X Mary E. Kendall  
Mary E. Kendall (name), Notary Public  
Washtenaw County, Michigan  
My Commission Expires: June 11, 2018  
Acting in Washtenaw County

Kathrine P. Ley  
Kathrine P. Ley

Acknowledged before me in Washtenaw County, Michigan,  
on December 13, 2013, by Kathrine P. Ley.

MARY E. KENDALL  
Notary Public, State of Michigan  
County of Washtenaw  
My Commission Expires Jun. 11, 2018  
Acting in the County of Washtenaw

X Mary E. Kendall  
Mary E. Kendall (name), Notary Public  
Washtenaw County, Michigan  
My Commission Expires: June 11, 2018  
Acting in Washtenaw County



Jeffrey Ley

Acknowledged before me in Oakland County, Michigan,  
on 10th DEC, 2013, by Jeffrey Ley.

x 

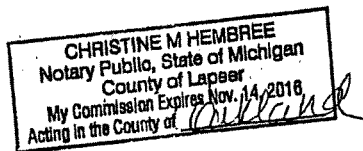
Montza Haskin (name), Notary Public  
Oakland County, Michigan

My Commission Expires: 07-16-2020  
Acting in \_\_\_\_\_ County

Deborah Ley  
Deborah Ley

Acknowledged before me in Oakland County, Michigan,  
on 12-10, 2013, by Deborah Ley.

X Christine M Hembree  
CHRISTINE M. HEMBREE (name), Notary Public  
Lapeer County, Michigan  
My Commission Expires: 11-14-16  
Acting in Oakland County



Drafted by:  
Michelle J. Taylor (P64926)  
825 Victors Way, Suite 100  
Ann Arbor, MI 48108  
Recording fee: \$38.00  
County transfer tax: \$415.25  
State transfer tax: \$2,831.25  
Total transfer tax: \$3,246.50

When recorded return to and send tax bills to:  
Washtenaw County, a municipal corporation  
220 W. Main Street  
Ann Arbor, MI 48104

File # 102766/C. Ottaviani

File #: 102766

### LEGAL DESCRIPTION

Land in the Township of Northfield, County of Washtenaw, Michigan, described as:

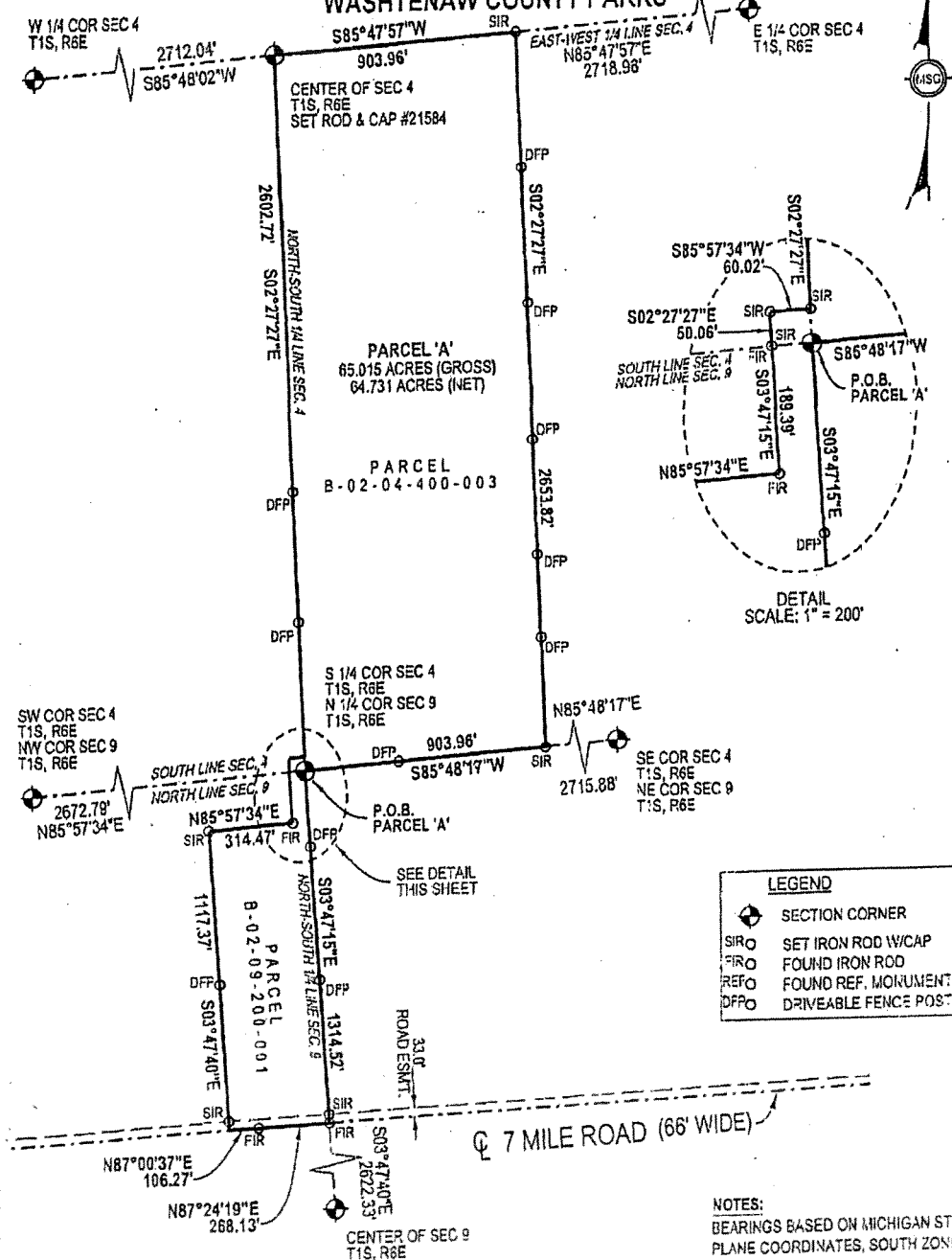
Parcel A:

A parcel of land situated in the Township of Northfield, Washtenaw County, Michigan, and is described as follows:

Part of the Northwest 1/4 of Section 9, Part of the Southwest 1/4 of Section 4 and part of the Southeast 1/4 of Section 4, Town 1 South, Range 6 East, Northfield Township, Washtenaw County, Michigan, said parcel is more particularly described as: Beginning at the South 1/4 corner of said Section 4 (also the North 1/4 corner of said Section 9); thence along the North-South 1/4 line of said Section 9 South 03°47'15" East 1,314.52 feet to a point on the centerline of 7 Mile Road (66 feet wide); thence along said centerline South 87°24'19" West 268.13 feet; thence South 87°00'37" West 106.27 feet; thence, leaving said road centerline, North 03°47'40" West 1,117.37 feet; thence North 85°57'34" East 314.47 feet; thence North 03°47'57" West 189.39 feet; thence North 02°27'27" West 50.06 feet; thence North 85°57'34" East 60.02 feet to a point on the North-South line of said Section 4; thence along said North-South line North 02°27'27" West 2,602.72 feet to the center of said Section 4; thence along the East-West line of Section 4 North 85°47'57" East 903.96 feet; thence South 02°27'27" East 2,653.82 feet to a point on the South line of said Section 4; thence along said South line South 85°48'17" West 903.96 feet to the POINT OF BEGINNING.

PART OF THE NW 1/4 OF SECTION 9, PART OF THE SW 1/4 OF SECTION 4 AND PART OF THE SE 1/4 OF SECTION 4, T. 1 S., R. 6 E., NORTHFIELD TOWNSHIP, WASHTENAW COUNTY, MICHIGAN

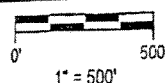
WASHTENAW COUNTY PARKS



NOTES:  
BEARINGS BASED ON MICHIGAN STATE  
PLANE COORDINATES, SOUTH ZONE

We hereby certify that we have surveyed and mapped the land above platted and or described, and that the closure meets or exceeds a ratio of closure of 1/5000, or the positional accuracy of all property corners does not exceed 0.08 feet, and that this survey meets the requirements of P.A. Act 132 of 1970, as amended.

KENNETH S. WILKERSON, P.S.  
LICENSED PROFESSIONAL SURVEYOR  
MICHIGAN LICENSE NO. 21584  
DATE: 09/11/13 REVISED 11/21/13



DRAWN BY: RAR

CHECKED BY: KSW

PREPARED FOR:

WASHTENAW COUNTY  
PARKS

P.O. Box 8645  
Ann Arbor, MI 48107

CHECKED BY: KSW

JOB No.: WASP0080	SHEET 1 OF 2
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**Mannik  
Smith  
GROUP**  
[www.MannikSmithGroup.com](http://www.MannikSmithGroup.com)

2365 HAGGERTY ROAD S.  
CANTON, MICHIGAN 48108  
TEL: (734) 397-3100  
FAX: (734) 397-3131

PART OF THE NW 1/4 OF SECTION 9, PART OF THE SW 1/4 OF SECTION 4 AND PART OF THE SE 1/4 OF SECTION 4, T. 1 S., R. 6 E., NORTHFIELD TOWNSHIP, WASHTENAW COUNTY, MICHIGAN

WASHTENAW COUNTY PARKS

PARCEL 'A':  
A PARCEL OF LAND SITUATED IN THE TOWNSHIP OF NORTHFIELD, WASHTENAW COUNTY, MICHIGAN, AND IS DESCRIBED AS  
FOLLOWS:

PART OF THE NW 1/4 OF SECTION 9, PART OF THE SW 1/4 OF SECTION 4 AND PART OF THE SE 1/4 OF SECTION 4, T. 1 S., R. 8 E., NORTHFIELD TOWNSHIP, WASHTENAW COUNTY, MICHIGAN, SAID PARCEL IS MORE PARTICULARLY DESCRIBED AS: BEGINNING AT THE SOUTH 1/4 CORNER OF SAID SECTION 4 (ALSO THE NORTH 1/4 CORNER OF SAID SECTION 9); THENCE ALONG THE NORTH-SOUTH 1/4 LINE OF SAID SECTION 9 SOUTH 03°47'15" EAST 1314.62 FEET TO A POINT ON THE CENTERLINE OF 7 MILE ROAD (68 FEET WIDE); THENCE ALONG SAID CENTERLINE SOUTH 87°24'19" WEST 268.13 FEET; THENCE SOUTH 87°00'37" WEST 108.27 FEET; THENCE, LEAVING SAID ROAD CENTERLINE, NORTH 03°47'40" WEST 1117.37 FEET; THENCE NORTH 85°57'34" EAST 314.47; THENCE NORTH 03°47'57" WEST 189.39 FEET; THENCE NORTH 02°27'27" WEST 50.06 FEET; THENCE NORTH 85°57'34" EAST 60.02 FEET TO A POINT ON THE NORTH-SOUTH LINE OF SAID SECTION 4; THENCE ALONG SAID NORTH-SOUTH LINE NORTH 02°27'27" WEST 2602.72 FEET TO THE CENTER OF SAID SECTION 4; THENCE ALONG THE EAST-WEST LINE OF SECTION 4 NORTH 85°47'57" EAST 903.96 FEET; THENCE SOUTH 02°27'27" EAST 2653.82 FEET TO A POINT ON THE SOUTH LINE OF SAID SECTION 4; THENCE ALONG SAID SOUTH LINE SOUTH 85°48'17" WEST 903.96 FEET TO THE POINT OF BEGINNING. CONTAINING 65.015 ACRES (GROSS) 64.731 ACRES (NET) MORE OR LESS, SUBJECT TO THE RIGHTS OF THE PUBLIC OVER THE NORTHERLY 33 FEET THEREOF IN 7 MILE ROAD AND RESTRICTIONS OR EASEMENTS OF RECORD.

WASHTENAW COUNTY ROAD COMMISSION, JOB No. 10899, DATED 25 APRIL 80.  
BOSS ENGINEERING, JOB No. 03390-1, DATED 09-13-03

CENTER OF SECTION 4  
FOUND 1/2" PIPE  
COORDS. N=337249.30 E=13293988.89

S 1/4 CORNER SECTION 4  
N 1/4 CORNER SECTION 9  
FOUND 1/2" PIPE AT FENCE CORNER  
N70°E 26.25' 1/2" PIPE  
N 80°E 9.40' FON NAIL N SIDE 8" CEDAR  
S15°W 9.70' FOND NAIL & TAG W SIDE 30" HICKORY  
WEST 9.05' FND NAIL N SIDE 18" TREE  
COORDS. N=339065.68 E=13292832.64

SE CORNER SECTION 4  
NE CORNER SECTION 9  
FOUND 3/4" PIPE  
N25°E 61.30' FND NAIL W SIDE 36" OAK  
S20°E 110.80' FND NAIL W SIDE 24" OAK  
N50°W 35.00' FND PK NAIL N SIDE POWER POLE  
COORDS. N=334796.69 E=13296811.28

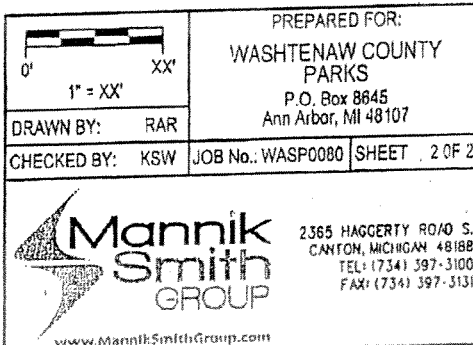
CENTER OF SECTION 9  
FOUND 1/2" PIPE  
COORDS. N=331981.42 E=13294276.22

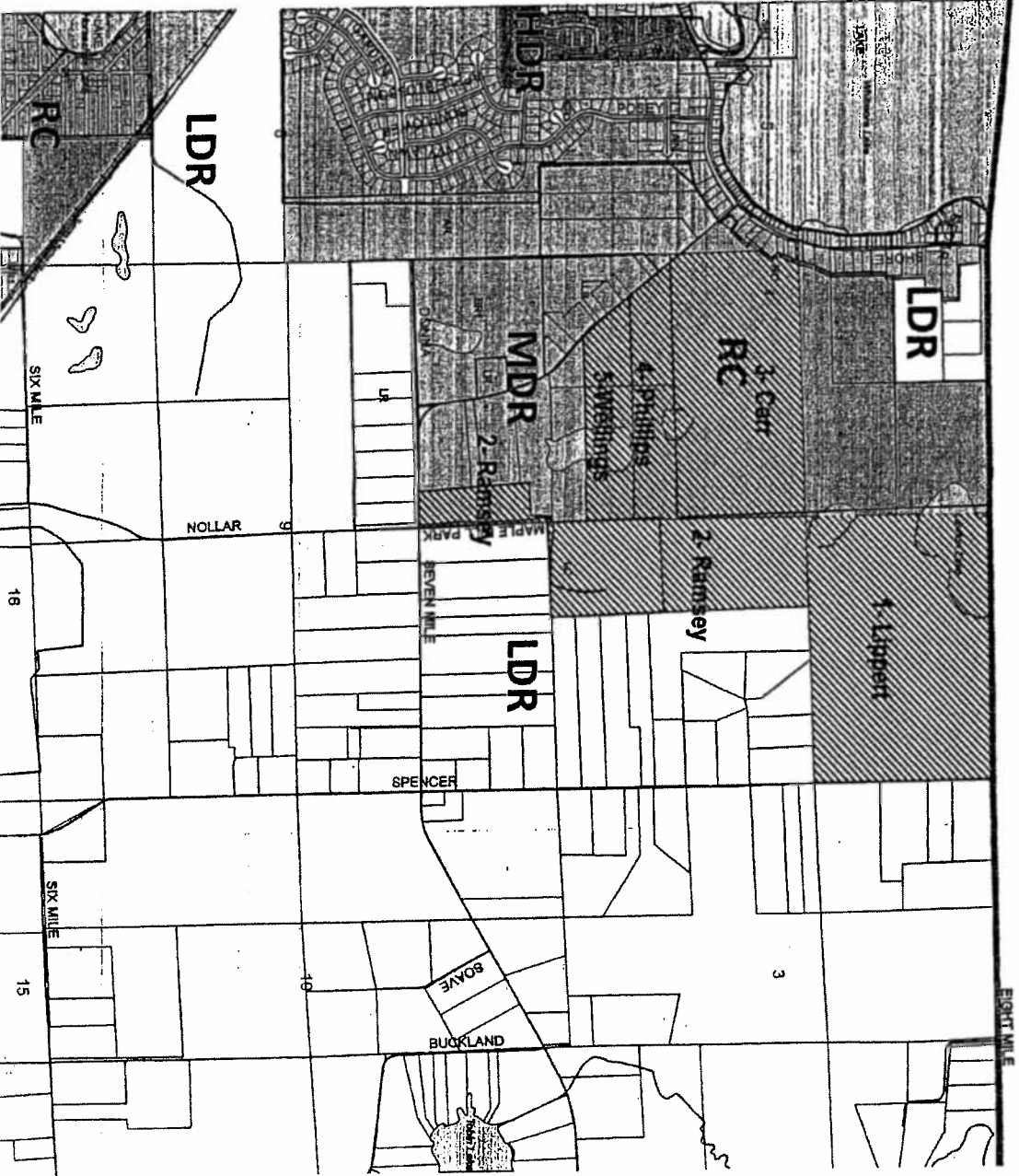
E 1/4 CORNER SECTION 4  
FOUND CONC MONUMENT  
N85°E 21.30' FND PK NAIL S SIDE 10' TWIN ASH  
S30°E 55.25' FND NAIL W SIDE 10' HICKORY  
WEST 32.60' FND 1" IRON PIPE  
N85°W 42.10' FND NAIL N SIDE 30" OAK  
COORDS. N=337448.47 E=13296700.55

W 1/4 CORNER SECTION 4  
FOUND 3/4" IRON PIPE  
N45°W 13.83' SW HOUSE CORNER  
N40°E 11.89' SW CORNER BRICK CHIMNEY  
COORDS. N=337050.69 E=13291284.14

SW CORNER SECTION 4  
NW CORNER SECTION 9  
FOUND 1" IRON PIPE  
N50E 30.35' SET MAG NAIL N SIDE 8" TRIPLE MAPLE  
EAST 49.10' FND NAIL N SIDE 30" OAK  
S30°E 53.15' FND NAIL N SIDE 12" HICKORY  
COORDS. N=334409.67 E=13291436.54

NOTE: COORDINATES SHOWN ARE STATE PLANE,  
MICHIGAN SOUTH ZONE, NAD83/2011,  
INTERNATIONAL FEET.





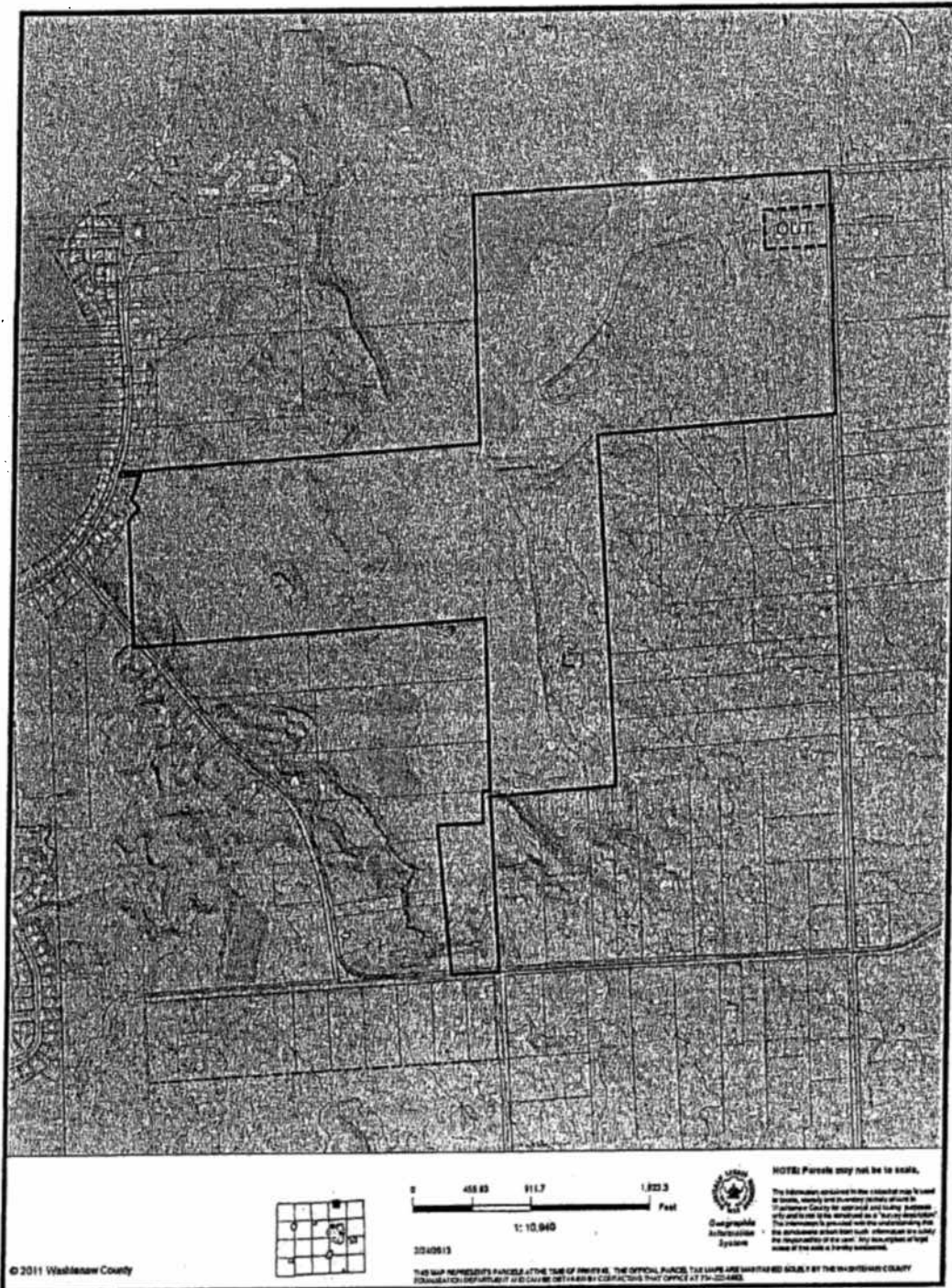
- Legend**
- AG - Agricultural (5 Ac.)
  - LDR - Low Density Residential (2 Ac.)
  - MDR - Medium Density Residential (1/4 to 1 Ac.)
  - HDR - High Density Residential (5 to 14 Units/Ac. & Sewer)
  - MH - Manufactured Home
  - VC - Village Center - Mixed Use
  - MU - Mixed Use
  - HC - Highway Commercial
  - I - Industrial
  - RC - Recreation/Conservation
  - Sewer Boundary
  - Stream
  - Lake

# **NAPP** **Nominated** **Properties** **+ Future Land Use &** **Zoning**

Northfield Township  
 Washtenaw County, Michigan



# Topography Map





# NORTHFIELD TOWNSHIP MICHIGAN

January 4, 2016

Mr. Peter Sanderson  
Washtenaw County Parks and Recreation  
PO Box 8645  
Ann Arbor, MI 48107

Regarding: Site Plan Review

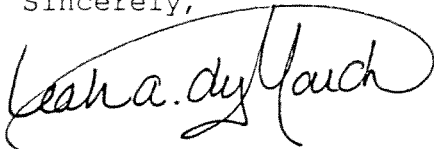
Dear Mr. Sanderson:

This letter serves as your official notification that the Planning Commission has approved your site plan for the Whitmore Lake Preserve at Seven Mile and Nollar Roads, with the conditions listed below:

- ☐ Secure permits associated with wetland disturbance from MDEQ
- ☐ Identify the size and species of trees to be removed
- ☐ Existing drainage patterns and alterations arising from proposed improvements shall be submitted to Engineering
- ☐ First flush capture basin shall meet Washtenaw County Water Resources Commissioner's Office standards.
- ☐ Increase proposed drive to 20' in order to accommodate two-way traffic.
- ☐ Provide construction detail of the proposed tire stops
- ☐ Secure permits associated with driveway improvements from the Washtenaw County Road Commission.

The project will now proceed to the detailed engineering phase. If you should have any further questions, please do not hesitate to contact me.

Sincerely,



Leah DuMouchel  
Planner

cc: Howard Fink  
Mary Bird  
Jacob Rushlow  
Kurt Weiland  
Bill Wagner



**COPY**

## MEMO

**To:** Northfield Township Board  
**From:** Howard Fink  
**Date:** 1/7/2016  
**Re:** Horseshoe Lake Sewer District Refund

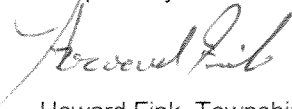
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Dear Township Board,

Shortly after the refunds for the Horseshoe Lake Sewer District were disbursed, Rick VanBonn came in to the township office noting that he believed he should have received a portion of the refund, but he was not on the distribution list. After reviewing the information that we have available to us in our office, it does appear that he is correct. At the time we were researching this district, a binder was put together with information on all of the district's parcels that have been split and/or combined since the original assessment. Mr. VanBonn is the owner of record of a parcel that was split after the district was assessed. While it was noted in the binder that his parcel should receive a portion of the refund, it was overlooked when the disbursement spreadsheet was put together.

Using the formulas from the disbursement spreadsheet, it has been determined that Mr. VanBonn is due a refund of \$906.21, however all of the refund monies have already been allocated. As this was a clerical error, I recommend that Mr. VanBonn does receive his rightful refund, however, it needs to be determined from where this refund should be paid. It is my recommendation that Mr. VanBonn's refund come from the Waste Water Treatment Plant fund.

Respectfully Submitted,

A handwritten signature in cursive script, appearing to read "Howard Fink", written in dark ink.

Howard Fink, Township Manager

Horseshoe Lake Refund Calculation for Rick Van Bonn

Original Assessment: 160 ft of frontage Originally Assessed at \$2800.00

Lot was later split:

Donald Herriman: Received 100 ft of frontage Assessed Value: \$1750.00 (62.5% of the original \$2800)  
Refunded: \$1510.35

Rick VanBonn: should have received the remaining 60 ft of frontage  
Proposed Assessed Value: \$1050.00 (37.5% of the original \$2800)

$$\$2800 - \$1750 = \$1050$$

$$\text{Percentage of the refund to be received} = \text{Assessed Value} / \text{Original Total Assessment} = \\ \$1050 / \$802,961 = 0.00130766$$

$$\text{Refund Amount} = \text{Percentage of refund} * \text{Total Refund Amount} = \\ 0.00130766 * \$693,001.05 = \$906.21$$

## Howard Fink

---

**From:** Larry Roman [romanl@twp.northfield.mi.us]  
**Sent:** Monday, November 16, 2015 2:19 PM  
**To:** Marilyn Engstrom  
**Cc:** Howard Fink  
**Subject:** Planning Commission Term

Dear Marilyn,

I would like to formally request your consideration for reappointment to the Northfield Township Planning Commission as my current term expires December 2015. I feel my experience and familiarity with several critical upcoming topics facing the Planning Commission could benefit Northfield Township and its stakeholders, and help move our township in a positive direction. Being a Northfield resident for 20 years, a retired building official, plan reviewer, building inspector, and ordinance enforcement officer lends to a unique perspective on matters facing our township currently and in the future.

I also feel fortunate to have served two prior Planning Commission terms while also serving on the Zoning Board of Appeals, offering my honest opinions based on presented facts and common sense in lieu of emotional reaction and assumption. I look forward to further serving Northfield Township, residents, and businesses. Please feel free to contact me on my cell at 734-645-3932 if you have any questions.

Respectfully submitted,

Larry Roman

## Howard Fink

---

**From:** sjiaquinto@gmail.com on behalf of Sam Iaquinto [samiaquinto@charter.net]  
**Sent:** Monday, November 23, 2015 3:47 PM  
**To:** Marilyn Engstrom; Howard Fink  
**Subject:** Planning Commission

Madam Supervisor,

I Samuel Iaquinto, have enjoyed serving Northfield Township as a Planning Commissioner for the last three years. I bring a balanced perspective to the board being a resident and business owner. I am asking to be reappointed to the Planning Commission for a three year term. I Thank you and the Township Board for the opportunity to serve on the PC board in the past and if allowed to continue I will be blessed.

Respectfully

Samuel J Iaquinto  
9876 Main Street  
Whitmore Lake Mi. 48189  
734-323-0777

Udo O. J. Huff

January 07, 2016

6431 Whitmore Lake Road

Whitmore Lake, MI 48189

Northfield Township

Marilyn Engstrom

Supervisor

8350 Main Street

Whitmore Lake, MI 48189

Re.: Application for opening on the Planning Commission

Dear Madam Supervisor,

I am very interested to serve on the Northfield Township Planning Commission.

Living and raising my son for more than 20 years in Northfield Township now I would like to serve the public in the function of a Commissioner on the Planning Board.

My qualifications, for one I am serving the public since more than 18 years as a voluntary Mounted Reserves Deputy with Livingston County Sheriff's Office, and I am very familiar with working for the public.

My other qualification are, I am professional Engineer and technical Educator with national and international recognition of successful project accomplices'.

My interest is to serve for the public of Northfield Township because I am following the development with high interest and good contacts of attending the Township Board and Planning Commission meetings for many years. Now you are looking forward to find interested members of the community in matters of planning and development of the community, prepare plans and make recommendations for land-use and the environment where I can be a successful support to Northfield Township.

Here will come also into place my agricultural experience of operating a horse farm since more than 20 years, and the knowledge that Township does exist of the Hamlet and Rural area.

I am looking to hearing from you.

Sincerely,

  
Udo O. J. Huff

Cell: 734-383-0870

## Planning Commission Vacancy

pete@peteszerszen.com

**Sent:** Thursday, December 31, 2015 9:59 AM

**To:** Howard Fink; Marilyn Engstrom

**Attachments:** PJSResume.pdf (61 KB)

Dear Sir and Madam:

I am writing to express an interest in the vacancy on the Northfield Township Planning Commission. I have multi-disciplinary experience including work in civil engineering, architecture, planning, management, and implementation of standard operating procedures. I have a passion for civic duty and serving the members of my community. As I live and work in Northfield Township, I have a great respect for the positive attributes that make this community livable and enjoyable and would greatly enjoy the opportunity to help guide responsible growth in the township.

Attached, please find my resume that summarizes my work experience. In addition, I have served on the Bond and Building Steering Committee for Howell Public Schools and as Secretary of the Howell Area Youth Assets Coalition.

Thank you for your review and consideration.

Best regards,

Peter Szerszen

# Peter Szerszen

9145 Brookside Drive  
Whitmore Lake, MI 48189

(810) 923-2145  
pete@peteszerszen.com

## Objective

To obtain a position with a growing firm that presents ongoing unique challenges and opportunity for growth in the rapidly evolving world of building systems management and energy efficiency design.  
*Willing to relocate for the right position.*

## Core Competencies

AutoCAD R14-2016  
Bluebeam Revu  
Microsoft Office Suite  
Carrier Hourly Analysis Program  
IT Systems Implementation and Repair  
Energy Efficiency Engineering  
Training and Development

Lighting Design and Retrofit  
Traffic Engineering  
Energy Modeling and Analysis  
Fire Alarm and Life Safety  
Architectural Facility Surveys  
Building Management Systems  
Facility Management

## Experience

Energy Analyst / Engineer / IT Manager  
2012-Present

Energy Design Service Systems  
Northfield Twp., MI

*Responsible for multiple roles pertaining to energy and lighting design, analysis, and consultation. Perform facility surveys and ASHRAE energy audits with an emphasis on lighting, HVAC, and building envelope. Assess and identify energy savings measures. Perform cost segregation studies. Create and maintain standard operating procedures for the company. Manage ancillary staff and projects. Implement, manage, and repair company information technology assets and backhaul. Manage the "lamp portal" consumer procurement system. Serve as the Facility Manager and oversee design and construction of new warehouse facility.*

Training Manager  
2010-2011

Phoenix Sky Harbor Int'l Airport Parking System  
Phoenix, AZ

*Responsible for the design, development, and implementation of a training program in accordance with City of Phoenix Aviation Department contract standards. Performed new-hire and remedial training for a system staff of more than 300 employees across three shifts in a facility that never closed. Acted as a member of management and assisted with operational tasks and emergency response. Provided coaching and performance assessment of existing employees and participated in the recruitment and evaluation of new-hires.*

Branch Education Specialist  
2007-2009

Arizona Federal Credit Union  
Phoenix, AZ

*Facing a difficult recession in the Phoenix area, changed focus to provide training and development and assistant branch management of a main branch of this large credit union in the Phoenix area. Ensured compliance with federal regulations, provided new hire and remedial training, acted as a loan officer and assistant branch manager, performed merchant transactions and recruited new employees.*

Civil CAD Operator  
2006-2007

Kimley-Horn, Inc.  
Phoenix, AZ

*Working in the highway and traffic division, responsible for the drafting and revision of civil engineering plans for new highway and highway improvement projects, including pavement design, curb and gutter, signage and striping. Adherence to strict MUTCD and ADOT standards. Introduced the "Michigan Turnaround" to the Phoenix area based on existing MDOT standards.*



Energy Specialist - Natural Gas Distribution

2005-2006

*Responsible for the design and crew deployment for new and replacement residential natural gas services within a six-township service area. Performed site surveys, analysis of existing underground plant, meter selection, service lead design, and scheduling of crews for installation of service.*

Consumers Energy

Howell, MI

Civil CAD Operator

2001-2005

*Working in the commercial land development division, responsible for the drafting and revision of civil engineering plans for land development projects, including platting, grading, profiling, storm and sanitary sewer, water main, utilities, and street design. Extensive use of AutoCAD 2000 and Land Development Desktop.*

Atwell-Hicks, Inc.

Brighton, MI

Life Safety Intern

2002

*Performed NFPA-certified fire alarm commissioning, testing, and troubleshooting services. Systems included digital and analog systems inclusive of pull stations, notification appliances, sprinkler waterflow alarms, smoke and heat detectors, and auto-dialers.*

National Time & Signal Corp.

Wixom, MI

Architectural Intern/Assistant

2000

*Participated in a summer internship and provided general assistance to a staff of commercial architects. Duties included the plotting and compiling of plan sets, submittals to AHJs, maintenance of the architectural samples library, and revisions of plans.*

Lindhout & Associates Architects, A.I.A., P.C.

Brighton, MI

## **Education**

Diploma (Summa Cum Laude)

2002

Howell High School

Howell, MI

Architectural Drafting & Design

2002

Livingston Applied Technology Consortium

Hartland, MI

B.S. Technology Management (102/128 Credits Completed)

2002 - Present

Eastern Michigan University

Ypsilanti, MI

## **References**

AnneMarie Regnier

Program Director

(810) 227-3377

Jacob Liu

Lighting Designer

(734) 730-1830

John Naughton

CAD Instructor

(810) 626-2200

Michael Beaton

HVAC Technician

beaton8980@yahoo.com

Allison Cummings

Director of Marketing

(734) 645-4041

## Interested in Planning Commission Opening

Jennifer DeLisle [jennifer.n.delisle@gmail.com]

**Sent:** Tuesday, January 05, 2016 3:29 PM

**To:** Howard Fink; Marilyn Engstrom

**Attachments:** 2015 Resume.docx (22 KB)

Dear Marilyn and Howard,

I hereby submit my application for the Northfield Township Planning Commission.

I have lived in the township for 12 years. I previously served three years on the planning commission, during which time I attended a variety of training courses around the state at my own expense and worked on a number of sub-committees drafting new ordinances and an update to the master plan. I have since served on the Historical Advisory Commission, the Blue Skies Commission and the Parks and Recreation Commission. I am currently president of the Northfield Township Historical Society. I believe those with whom I have served would attest to my knowledge, dedication, and willingness to listen to all viewpoints.

I am applying because I am very concerned about the state of our township. We should be the jewel of Washtenaw County, and instead we seem to continue to be mired in anger and distrust. The only way I can see to move past this problem is to encourage difficult discussions, listen to and address people's concerns, and find consensus. I would love to help with this worthy project if I can, and to see Northfield Township residents move forward together towards a brighter, friendlier and more welcoming future for us all.

Thank you very much for your consideration.

Sincerely,

Jennifer DeLisle

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# **Jennifer N. DeLisle**

7441 Spencer Road  
South Lyon, Michigan 48178  
(734) 449-2188 (home)  
(734) 545-3590 (cell)

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## **Education**

### **University of Michigan Law School**

Ann Arbor, Michigan  
Juris Doctor, 1992  
Note Editor, Michigan Journal of International Law

### **Rackham School of Graduate Studies, University of Michigan**

Ann Arbor, Michigan  
Master of Arts, Russian & East European Studies, 1992

### **Michigan State University**

East Lansing, Michigan  
Bachelor of Arts with Honor, Humanities-Interdisciplinary, 1987  
Phi Beta Kappa

## **Experience**

### **Northfield Township Parks & Recreation Commission**

2013-present

### **Northfield Township Historical Society**

President, 2013-present  
Board Member, 2010-present

### **Northfield Township Blue Skies Commission**

2009-2012

### **Northfield Township Historical Commission**

2009-2012

### **Northfield Township Planning Commission**

2006-2008

### **Baker & McKenzie**

Chicago, Illinois  
Corporate & Securities and IT/C e-Commerce Groups  
Associate 1998-2003; Staff Attorney 1996-1998

### **Wardynski & Partners**

Warsaw, Poland  
Foreign Legal Counsel 1992-1994; Summer Clerk 1991

### **Meklir, Schreier, Nolish & Friedman**

Southfield, Michigan  
Summer Clerk 1989

## **RE: Planning Commission Vacancy**

Craig Warburton [craig@bjwggroup.com]

**Sent:** Wednesday, January 06, 2016 5:34 PM

**To:** Marilyn Engstrom

**Cc:** Howard Fink

**Attachments:**Northfield PC app letter.pdf (333 KB)

Dear Supervisor Engstrom,

I have attached a letter requesting consideration for the planning commission vacancies being filled currently. It was also sent via USPS. The information was not specific as to form of delivery. With all colloquialisms about snowballs and hot places aside, I would be very excited to be considered. I so believe in what this Township is and what it can be without sacrificing the very characteristics that attract us. This is a pivotal point in the maturation of this community, I would so like to be part of the discussion.

Thank you in advance for any consideration,

Craig Warburton

Craig Warburton

450 West Joy Road

Ann Arbor, MI 48105

734-649-7110

January 5, 2016

NORTHFIELD TOWNSHIP

8650 Main Street

Whitmore Lake, MI 48169

Attn Ms. Marilyn Engstrom, Township Supervisor CC

Dear Ms. Engstrom,

It was with great excitement that I read of the upcoming vacancies on the Northfield Township Planning Commission. I wish very much to submit my name as a candidate for one of the available positions. I feel I could be a valuable participant, given the opportunity.

My Wife Brenda and I came to Northfield township in the very early 1990's. We built a house on land we cleared with our own hands and built a home, much with our own hands, while we lived on the property in a temporary dwelling. In 1991 we moved in and since we have raised 2 children, both born and raised in that house. Northfield Township has been the fulfillment of lifelong dreams for us.

I have a BA in Dramatic Arts from Eastern Michigan (Theatre Arts specifically) with a minors in Art and English. My early employment was a nine year period with The Marsh Plating Corporation in Ypsilanti, with duties starting as plant labor and ending in 1987 as General Manager. I left Marsh Plating to be self employed with my wife as BJW Group ,Inc, d.b.a. Austin and Warburton Jewelers in Ann Arbor from 1987 to today. While my childhood years were very transient and I lived in many different states and cities (including London, England), my entire adult life has been in Washtenaw County with Northfield Township at the very center.

My relevant experience is having grown a family in a township that at the same time grew from up from completely part time. Northfield Township is a sophisticated community with sophisticated and complicated wants, needs and desires. We have the unique combinations of woodland, wetland, lake and recreation property that make for very complicated relations. I wish to be part of those conversations and would give 100% if selected.

Thank you in advance for your consideration,



Craig Warburton

CC: Mr. Howard Fink, Township Manager

## **Planning Commission Vacancy**

Ron Manley [rmanley@cbwm.com]

**Sent:** Wednesday, January 06, 2016 7:51 PM

**To:** Howard Fink

**Attachments:** Planning Commission.docx (16 KB) ; Ron Manley resume-Appraise~1.doc (71 KB)

Howard,

Please see attached letter and resume in regards to my interest in the Planning Commission vacancies.

Thanks,

--

*Ron Manley*

REALTOR | **Coldwell Banker Weir Manuel**

Office: 734-231-1468 | Fax: (248) 305-1298 | [rmanley@cbwm.com](mailto:rmanley@cbwm.com)

201 Cadycentre, Northville, MI 48167 |

**[TheRealEstateFamily.com](http://TheRealEstateFamily.com)**

**RON MANLEY**

8690 Palma Lane South Lyon, Michigan 48178

Phone: (734) 395-3989

[rmanley@cbwm.com](mailto:rmanley@cbwm.com)

Mr.Fink

I am very interested in the Planning Commission Position opportunity within Northfield Township. I have resided in Northfield Township for almost 9 years. The integrity and development of the Township is very important to my family and me.

My professional experience as a Builder, Real Estate Manager, and Real Estate Broker includes a wide range of construction, real estate projects, and sales. I hold a Bachelor of Science in Construction Management, Real Estate Appraisal License, Real Estate Brokers License, and Builders License. I am also currently enrolled in the State Tax Commission MCAO Program.

I am attaching my resume to provide you with additional details regarding my experience.

I offer quality experience and credentials in construction, project management, and real estate and believe these could benefit Northfield Township and its citizens in regards to the future of the Township. I am available for either a telephone conversation or a personal interview at your earliest convenience. I would welcome the opportunity to learn more about the Planning Commission position. I look forward to your response and our first meeting.

Sincerely,

Ron Manley

## Planning Commission

secristj@aol.com

**Sent:** Thursday, January 07, 2016 10:16 AM

**To:** Howard Fink

**Attachments:** Secrist CV July 2015.docx (60 KB)

Mr. Fink:

I sent you a brief note last week indicating a willingness to serve on the PC, but also indicating that I had not previously served on any such body. I provide a CV here, to demonstrate that I have served on many other committees, from local to international. I do have sufficient time, since I am now retired from my scientific career, to devote to doing a proper and thorough job. As I noted last time, if there is any interest, I can come in just for a visit. Thanks.

Jack Secrist

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# SECRIST, JOHN A., III

President and CEO, Emeritus  
Southern Research Institute

## Education

University of Michigan, Ann Arbor, MI	Chemistry, B.S., 1968
University of Illinois, Urbana, IL	Organic Chemistry, N. J. Leonard, Ph.D., 1972
Harvard University, Cambridge, MA	Postdoctoral, E. J. Corey, 1972-1973

## Professional Positions

NIH Predoctoral Fellow, University of Illinois	1969-1972
NIH Postdoctoral Fellow, Harvard University	1972-1973
Ohio State University, Columbus, OH, Asst Professor of Chemistry	1973-1979
Southern Research Institute, Birmingham, AL	
Senior Chemist	1979-1980
Head, Bio-Organic Section	1980-1984
Associate Research Director	1984-1986
Research Director, Organic Chemistry Department	1986-1990
Vice President, Organic Chemistry Research	1990-1993
Executive Vice President	1990-1997
Chief Operating Officer	1992-1997
Vice President and Scientific Director, Life Sciences	1997-1998
Vice President, Drug Development Division	2000-2003
Vice President, Drug Discovery Division	1998-2007
President and CEO	2006-2013
President and CEO Emeritus	2013- date

## Experience

Dr. Secrist is currently the President and Chief Executive Officer Emeritus of Southern Research Institute. Dr. Secrist joined the staff of Southern Research Institute in 1979, and he has been involved with drug discovery research since that time. He has focused mainly on the development of new anticancer, antiviral and antibacterial agents, largely through support from the National Institutes of Health. He has served on many NIH study sections, including serving as the chair of one of the AIDS-related panels for several years. He has also served regularly as a chair for Army prostate and breast cancer panels. He is on the Editorial Advisory Boards of several journals, is Executive Editor of *Nucleosides, Nucleotides & Nucleic Acids* and serves as a consultant or member of the Scientific Advisory Board of several companies. During 2003-2004 Dr. Secrist served as the President of the International Society for Nucleosides, Nucleotides & Nucleic Acids. During 2004-2006 Dr. Secrist served as the President of the International Society for Antiviral Research and served as the immediate Past-President of the Society during 2006-2008. At SRI, Dr. Secrist has been involved with the initiation of two startup companies derived from Institute technology. He has published over 160 papers and holds over 60 patents. He holds several appointments at the University of Alabama at Birmingham. He has been an invited lecturer at many universities, companies, and meetings around the world. The anti-cancer drug clofarabine, of which Dr. Secrist is co-inventor with Dr. John Montgomery, was approved by the FDA at the end of 2004.

## Awards

Nominated for Alumni Awards for Distinguished Teaching several times, Ohio State University.  
Finalist for the Colleges of the Arts and Sciences Distinguished Teaching Award, 1976, Ohio State University.  
Recipient of the Colleges of the Arts and Sciences Distinguished Teaching Award, 1977, Ohio State University.  
Sigma Xi Award, 1972, University of Illinois.  
Recipient of the Montgomery Award from the International Society for Nucleosides, Nucleotides & Nucleic Acids, 2006.  
AAAS Fellow, elected 2013.

## Membership, Professional Society

International Society for Nucleosides, Nucleotides & Nucleic Acids,	
Co-Founder, President-Elect	2000-2002
President	2003-2004
Past President	2005-2006
Board of Directors	2007-2008
Member, Advisory Committee	2008-2010
International Society for Antiviral Research,	
Treasurer	1994-2002
President-Elect	2002-2004
President	2004-2006
Past President	2006-2008
American Association for Cancer Research	
Member, Chemistry in Cancer Research Committee	2000-2008
Member, AACR Exhibit Committee	2001-2004
American Chemical Society	
<i>National Committees</i>	
Organic Subcommittee of the ACS Examinations	
Committee, Member	1975-77, 1979-81, 1983-86, 1989-91, 1992-94
Smissman Award Nominating Committee, Medicinal	
Chemistry Division, ACS, Member	1984
Awards Committee, Medicinal Chemistry Division,	
ACS, Member	1984-1985
ACS Nomenclature Committee, Member	1986- date
ACS Nomenclature Committee, Chairman	1994-1997
<i>Local Committees</i>	
Columbus, Ohio Section – served on or chaired several committees	1974-1978
Alabama Section – served on or chaired several committees	1981-1983
Royal Society of Chemistry	
American Association for the Advancement of Science	

## Professional Activities

Executive Editor, <i>Nucleosides, Nucleotides &amp; Nucleic Acids</i> , (formerly <i>Nucleosides &amp; Nucleotides</i> )	1982- date
NIH Bio-organic and Natural Products Study Section, Ad Hoc Member	1983
NIH Medicinal Chemistry Study Section, Ad Hoc Member	1986
NIH Experimental Therapeutics Study Section, AIDS & Related	
Research Group, Ad Hoc Member	1986-1990
NIH AIDS and Related Research Study Section, Member	1990-1994
NIH AIDS and Related Research Study Section, Chairman	1990-1992
NIH Review Panels, Frequent Ad Hoc Member	1992-2006
U.S. Army Breast Cancer Panel, Member	1996, 1997
U.S. Army Breast Cancer Panel, Chairman	2000, 2001, 2006, 2008, 2009
U.S. Army Prostate Cancer Panel, Chairman	1998, 1999, 2001
U.S. Army Prostate Cancer Panel, Member	2000
Editorial Advisory Board, <i>Journal of Medicinal Chemistry</i>	1990-1995
Editorial Advisory Board, <i>Antiviral Research</i>	1992- date
Editorial Advisory Board, <i>Antiviral Chemistry and Chemotherapy</i>	1995- date
Editorial Advisory Board, <i>Current Opinions in Oncologic, Endocrine, and Metabolic Drugs</i>	1998-2002
Editorial Advisory Board, <i>Future Virology</i>	2005- date
Board of Alabama Coalition for Mathematics	1992-1998
Member, Scientific Advisory Board, ViraChem, Inc.	1990-1994
Member, Scientific Advisory Board, Teknagen, Inc.	1995-2000

Member, Scientific Advisory Board, PNP Therapeutics, Inc.	2001- date
Member, Auburn University Research Advisory Board	2009- date
Consultant, Gensia Pharmaceuticals, Inc.	1992-1996
Consultant, BioCryst Pharmaceutical Co.	1997-2006
Consultant, Ash Stephens, Inc.	2014- date
Member, Board of Directors, Southern Biosystems, Inc.	1992-1997
Member, Board of Directors, Brookwood Pharmaceuticals, Inc.	2005-2007
Adjunct Scientist, University of Alabama at Birmingham Comprehensive Cancer Center	
Adjunct Scientist, University of Alabama at Birmingham Center for AIDS Research	
Adjunct Professor, University of Alabama at Birmingham Department of Chemistry	

### U. S. and World Patents

1. Barrio, J. R.; Dammann, L. G.; Leonard, N. J.; **Secrist, J. A. III.** Fluorescent Derivatives of Cytosine-Containing Compounds. *U. S. Patent* 3,893,998 (1975).
2. Barrio, J. R.; Leonard, N. J.; **Secrist, J. A. III;** Weber, G. Fluorescent Derivatives of Adenine-Containing Compounds. *U. S. Patent* 3,960,840 (1976).
3. **Secrist, J. A. III.** New 5'-Deoxy-5'-Substituted Adenosine Compounds are Inhibitors of S-Adenosylmethionine Decarboxylase Useful as Antiviral, Antiparasitic and Anticancer Agents. *U. S. Patent* 4,794,174 (1988).
4. Ealick, S. E.; Erion, M. D.; Guida, W. C.; Montgomery, J. A.; Niwas, S.; **Secrist, J. A. III.** 2-Amino-7-(pyridinylmethyl)-3*H*,5*H*-pyrrolo[3,2-*d*]pyrimidin-4-ones – Derivatives as Purine Nucleoside Phosphorylase and T-cell Inhibitors and for Potentiator of Antiviral or Antitumor Nucleoside(s). *U. S. Patent* 4,985,433 (1991).
5. Ealick, S. E.; Erion, M. D.; Guida, W. C.; Montgomery, J. A.; Niwas, S.; **Secrist, J. A. III.** New 2-Amino-7-cyclohex(en)yl-3*H*,5*H*-pyrrolo (3,2-*d*)-pyrimidine-4-one(s) Used to Suppress T-cell Function Selectively Without Diminishing Humoral Immunity, for Treating Auto-immune Diseases and AIDS. *U. S. Patent* 4,985,434 (1991).
6. Ealick, S. E.; Erion, M. D.; Guida, W. C.; Montgomery, J. A.; Niwas, S.; **Secrist, J. A. III** New 2-Amino-7-(alicyclomethyl)-3*H*,5*H*-pyrrolo[3,2-*d*]pyrimidin-4-one(s) are Purine Phosphorylase Inhibitors Which Selectively Suppress T-cell Function, for Treating Auto-immune Diseases, etc. *U. S. Patent* 5,008,265 (1991).
7. Ealick, S. E.; Erion, M. D.; Guida, W. C.; Montgomery, J. A.; Niwas, S.; **Secrist, J. A. III.** New 2-Amino-7-(heterocyclomethyl)-3*H*,5*H*-pyrrolo[3,2-*d*]pyrimidin-4-one(s) are Purine Nucleoside Phosphorylase Inhibitors Which Selectively Suppress T-cell function, for Treating Auto-immune Diseases. *U. S. Patent* 5,008,270 (1991).
8. Montgomery, J. A.; **Secrist, J. A. III.** New 2-Halo-9-(arabinofuranosyl)adenine Nucleoside Derivatives Having Anticancer Activity Used to Treat For Example Chronic Lymphocyte Leukemia. *World Patent* 9,014,352 (1990). *U. S. Patent* 5,034,518 (1991).
9. Montgomery, J. A.; **Secrist, J. A. III.** New 2'-Deoxy-4'-thio ribonucleoside(s) Useful as Antiviral and Anticancer Agents. *World Patent* 9,104,033 (1991).
10. Ealick, S. E.; Erion, M. D.; Guida, W. C.; Montgomery, J. A.; Niwas, S.; **Secrist, J. A. III.** 7-Substituted-3*H*,5*H*-Pyrrolo[3,2-*d*]pyrimidine-4-one Derivatives are Inhibitors of Purine Nucleoside Phosphorylase and are Used in Anticancer and Antiviral Treatment. *World Patent* 9,106,548 (1991).

11. Krauth, C. A.; Montgomery, J. A.; **Secrist, J. A. III**. New Substituted 1-(Benzyloxy)-adenosine Derivatives – Are Used for Treating Vaccinia Virus Infections. *U. S. Patent* 5,102,873 (1992).
12. Montgomery, J. A.; **Secrist, J. A. III**. New 2',3'-Dideoxy-4'-thio ribonucleoside Derivatives Used for Treating HIV Infection and Inhibiting Cytopathogenic Effects Induced by HIV Virus. *World Patent* 9,116,333 (1991). *U. S. Patent* 5,128,458 (1992).
13. Ealick, S. E.; Erion, M. D.; Guida, W. C.; Montgomery, J. A.; Niwas, S.; **Secrist, J. A. III**. New Pyrrolo[3,2-*d*]pyrimidine Derivatives are Purine Nucleoside Phosphorylase Inhibitors Useful for the Suppression of T-Cell Immunity. *U. S. Patent* 5,189,039 (1993).
14. Montgomery, J. A.; **Secrist, J. A. III**. Antiviral Compounds Containing Carbocyclic 3-deaza-adenosine or Derivative with One Stereoisomer in Excess, Having Stronger Activity than Racemate, Active Against RNA Virus Especially Parainfluenza, Rotavirus and Respiratory Syncytial Virus. *World Patent* 9,418,971 (1994).
15. Montgomery, J. A.; **Secrist, J. A. III**. New 2',3'-Di Deoxy-4-thio-ribonucleoside(s) – Useful as Antiviral Agents, exp Against HIV. *World Patent* 9,511,685 (1995). *U. S. Patent* 5,478,928 (1995).
16. Maddry, J. A.; Reynolds, R. C.; **Secrist, J. A. III**; Montgomery, J. A. Polynucleotide Analogs Containing Sulfonate and Sulfonamide Internucleoside Linkages – Used as Antisense Agents, Chemotherapeutic Agents, Antiparasitics Targeted Against Other Organisms and Molecular Biological, Biochemical or Genetic Probes. *U. S. Patent* 5,561,225 (1996).
17. Ealick, S. E.; Erion, M. D.; Montgomery, J. A.; **Secrist, J. A. III**. Deazaguanine Derivatives Preparation – Used for Inhibiting Purine Nucleoside Phosphorylase in Treatment of Auto-Immune Disorders, Transplant Rejection, Psoriasis and Gout. *World Patent* 9,010,631 (1990). *U. S. Patent* 5,565,463 (1996).
18. Montgomery, J. A.; **Secrist, J. A. III**. New 2'-Deoxy-4'-thio Ribonucleoside Compounds – Are Useful as Antiviral and Anticancer Agents. *U. S. Patent* 5,591,722 (1997).
19. Montgomery, J. A.; **Secrist, J. A. III**. New 2'-Fluoro-2-substituted Adenine Arabinoside(s) – Are Anticancer Agents Which Inhibit Ribonucleotide Reductase and DNA Polymerase. *World Patent* 9,220,347 (1992). *U. S. Patent* 5,661,136 (1997).
20. Jacobson, K. A.; Jeong, H. K.; Johnson, C. R.; **Secrist, J. A. III**; Siddiqi, S. M.; Tiwari, K. N. New Substituted Adenine Derivatives – Are A<sub>3</sub> Adenosine Receptor Agonists, Useful for Treating e.g. Inflammatory Disorders, Cardiac Disorders, Neurological Disorders. *U. S. Patent* 5,688,774 (1997).
21. **Secrist, J. A. III**; Erion, M. D.; Montgomery, J. A.; Ealick, S. E. 9-Substituted-8-Unsubstituted-9-Deazaguanines. *U. S. Patent* 5,721,240 (1998).
22. Ealick, S. E.; Erion, M. D.; Guida, W. C.; Montgomery, J. A.; Niwas, S.; **Secrist, J. A. III**. New Purine Nucleoside Phosphorylase Inhibitors – Are (3,2-D)Pyrimidine Compounds Used to Treat Auto-immune Disease, Transplant Rejection, Psoriasis, etc. and to Inhibit Destruction of Other Pharmaceuticals. *World Patent* 9,321,187 (1993). *U. S. Patent* 5,726,311 (1998).
23. Bennett, L. L.; Montgomery, J. A.; Parker, W. B.; Scheer, D. I.; **Secrist, J. A. III**; Shealy, Y. F.; New Carbocyclic Deoxy-guanosine Analogs to Treat Viral Infections – Comprise D-stereoisomer of Carbocyclic 2'-Deoxy-guanosine to Treat Herpes Simplex Viruses (I) and (II), Cytomegalovirus and Hepatitis B. *World Patent* 9,418,979 (1994). *U. S. Patent* 6,001,840 (1999).

24. Blatter, H. M.; Kahn, D. R.; Piper, J. R.; **Secrist, J. A. III**; Struck, R. F.; Temple, C. Prevention or Treatment of Acute Allograft Rejection Comprises Administration of Cyclohexane or Piperidine Derivative. *U. S. Patent* 6,503,948 (2003).
25. **Secrist, J. A. III**; Tiwari, K.N.; Montgomery, J. A. Preparation of Thioarabinofuranosyl Compounds and Use Thereof. *U. S. Patent* 6,576,621 (2003).
26. Montgomery, J. A.; **Secrist, J. A. III**; Tiwari, K. N. Treating Cancers, e.g. Melanoma, Prostate, Mammary, Renal, Colon and Lung Cancer, Leukemias and Lymphomas by Administering DNA Replication Inhibitor. *U. S. Patent* 6,870,052 (2005).
27. Montgomery, J. A.; **Secrist, J. A. III**; Tiwari, K. N. New 4'-Thio-L-xylofuranosyl Nucleoside Derivatives Useful as Anticancer and Antiviral Agents. *U. S. Patent* 6,914,061 (2005).
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## MEMO

**To:** Northfield Township Board  
**From:** Howard Fink  
**Date:** 1/7/2016  
**Re:** Township Planning Consultant

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Dear Township Board,

In response to Beckett & Raeder terminating their contract, I have contacted McKenna and Associates, as they seemed to be the Board of Trustees second choice for the Township's Planning Consultant. They are still interested in servicing the contract. Paul Burns and I met with Mr. McKenna to discuss this in further detail.

My recommendation would be to move forward with McKenna & Associates, and to do so as quickly as possible to avoid any disruption in service.

Respectfully Submitted,

A handwritten signature in cursive script, appearing to read "Howard Fink", written in dark ink.

Howard Fink, Township Manager