

NORTHFIELD TOWNSHIP BOARD AGENDA

NOTICE OF SPECIAL MEETING

October 27, 2015 - - 6:00 PM
8350 Main Street, 2nd Floor

CALL TO ORDER
PLEDGE/INVOCATION
ROLL CALL
ADOPT BALANCE OF AGENDA
CALL TO THE PUBLIC

CLOSED SESSION PER MCL 15.268(8)(h) – To receive written confidential attorney-client privileged information.

2nd CALL TO THE PUBLIC
BOARD MEMBER COMMENTS
ADJOURNMENT

Regular Business Meeting Begins at 7:00 pm

* Denotes previous backup; + denotes no backup in package

This notice is posted in compliance with PA 267 of 1976 as amended (Open Meetings Act) MCLA 41.72A (2) (3) and the Americans with Disabilities Act. (ADA) individuals with disabilities requiring auxiliary aids or services should contact the Northfield Township Office, (734-449-2880) seven days in advance.

NORTHFIELD TOWNSHIP BOARD AGENDA
October 27, 2015 - - 7:00 PM
8350 Main Street, 2nd Floor

CALL TO ORDER
PLEDGE/INVOCATION
ROLL CALL
ADOPT BALANCE OF AGENDA
CALL TO THE PUBLIC
CORRESPONDENCE AND ANNOUNCEMENTS

AGENDA ITEMS

1. Letter of Engagement – Bendzinski & Co.
2. Consent Judgment – Case No. 15-828-CH
3. Sewer Billing settlement

DISCUSSION ITEMS

1. DDA Letters of Interest
2. Sewer Capacity

2nd CALL TO THE PUBLIC
BOARD MEMBER COMMENTS
ADJOURNMENT

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NORTHFIELD TOWNSHIP

Memo

To: Northfield Township Board

From: Howard Fink

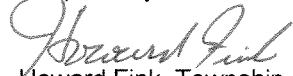
Date: 10/22/2015

Re: Letter of Engagement


Dear Township Board,

If the board decides to move forward with the Whitmore Lake Sewer Assessment District, we will need to have a financial advisor selected. Recent regulations call for such agreements to be in place on a stricter timeline. Attached is the agreement with Bendzinski and Company. I recommend approval.

Respectfully Submitted,



Howard Fink, Township Manager

Bendzinski & Co.

municipal finance advisors

September 30, 2015

Mr. Howard Fink, Township Manager
Township of Northfield
P.O. Box 576
Whitmore Lake, MI 48189-0576

RE: Township of Northfield, County of Washtenaw, State of Michigan North Territorial Whitmore Lake
Special Assessment Bonds

Dear Mr. Fink:

Bendzinski & Co. Municipal Finance Advisors would like to thank you for the opportunity to serve as the Registered Municipal Advisor for the issuance of the above referenced bond issue. This letter will confirm the terms of our engagement:

- Act on behalf of the Township with a fiduciary duty, which shall include a dealing fairly with all persons in accordance with the rules and regulations set forth by the Municipal Securities Rulemaking Board (“Board” or “MSRB”) and the Securities and Exchange Commission (“SEC”);
- If necessary, prepare with officials, the forms required by the Municipal Finance Division of the Michigan Department of Treasury;
- Attended informational meetings with Township officials and property owners, and if necessary, attend the public hearing to confirm the special assessment role;
- Prepare complete financial information in cooperation with officials, engineers and bond counsel, in order to arrive at the amount of the special assessment roll and the par amount of the bond issue to be sold;
- Development of cash flow analysis and revenue sources to meet the principal and interest obligations on the proposed bonds;
- Prepare bond specifications for bond counsel including: interest rate limitations, redemption provisions, bidding and good faith details;
- Assist with the selection of registrar/transfer/paying agent;
- If necessary prepare comprehensive Preliminary and Official Statements, or any other form of disclosure that may be required, outlining all the details of the proposed financing, based on information provided by Issuer, in accordance with the provisions of S.E.C. Rule 15c2-12;
- If the Bonds are to be rated, advising and assisting with the selection of rating agencies. Preparation of materials to be provided to ratings agencies and in developing strategies with officials for meetings with ratings agencies;
- Advise on the condition of the municipal bond market and making recommendations for marketing the bonds; attend bond sale and calculate the interest cost of the bids submitted;
- Recommendations as to the action to be taken with respect to bids submitted at time of sale;
- Prepare final pricing numbers including the final debt service schedule, pricing summary and sources and uses of funds based on lowest bid;
- Plan and arrange for the closing and settlement of the delivery of the Bonds; and

615 Griswold w Suite 1225 w Detroit, Michigan 48226-3282
(313) 961-8222 w FAX (313) 961-8220
e-mail w info@bendzinski.com

Bendzinski & Co.

Mr. Howard Fink, Township Manager

Township of Northfield

October 22, 2015

Page 2 of 2

- Usual and customary Registered Municipal Advisor services as may be requested by the Issuer.

Bendzinski & Co. proposes a fee of \$11,500.00.

In addition to the above professional fee, the Issuer will be charged for all travel and out-of-pocket expenses including, but not limited to: postage, telephone, mileage, airfare, meals and lodging for attendance of meetings requested by the Issuer.

We believe this provides you with the outline of the services we provide. The Registered Municipal Advisor fee is contingent upon the closing and delivery of the bonds. Although this form of compensation may be customary, it presents a conflict because Bendzinski & Co. may have an incentive to recommend unnecessary financings or financings that are disadvantageous to the Issuer. For example, when facts or circumstances arise that could cause the financing or other transaction to be delayed or fail to close, Bendzinski & Co. may have an incentive to discourage a full consideration of such facts and circumstances, or to discourage consideration of alternatives that may result in the cancellation of the financing or other transaction. Bendzinski & Co. manages and mitigates this conflict primarily by adherence to the fiduciary duty which it owes to municipal entities such as the Issuer which requires it to put the interests of the Issuer ahead of its own.

In the event the Township is unable to sell and deliver the bonds, Bendzinski & Co. will charge the Township an hourly rate for conference calls and attendance at meetings requested by the Township, preparation and review of the various special assessment rolls and cash flow analysis, and all travel and out-of-pocket expenses including, but not limited to: postage, telephone, mileage, and meals for attendance of meetings requested by the Issuer. The Township will be charged \$175.00 per hour; however, this fee will not exceed \$7,500.00.

It is understood and agreed that either party to this contract of employment may terminate the contract for any reason upon thirty (30) days prior written notice to the other party. If our employment on this basis is agreeable to you, please endorse your acceptance hereof on this letter which will constitute our contract of employment, and return to our office.

Should you have any questions or require any additional information, please do not hesitate to call.

Sincerely,

**BENDZINSKI & CO.,
Municipal Finance Advisors**



Ryan A. Bendzinski

Accepted: _____, 2015

TOWNSHIP OF NORTHFIELD, MICHIGAN

By: _____

(Name, Title)

NORTHFIELD TOWNSHIP

Memo

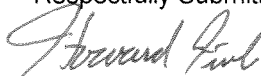
To: Northfield Township Board
From: Howard Fink
Date: 10/22/2015
Re: Consent Judgment

Dear Township Board,

Ray Trapanier, et al has requested the Township Board's approval in a consent judgment to vacate a platted road and reconfigure lots in the Weidman's Point Subdivision. Essentially, Ray and his partner purchased a parcel of land that was divided into six lots. In order to build two new single family homes, he needed to vacate a road (only a road on paper – the road does not exist) and reconfigure the lots by amending the original plat. He was required to file a court action with all the property owners, Michigan Attorney General, Township, and various other entities as defendants in the action. From the Townships perspective, I see no reason to block the construction of these two homes. When all is said and done, two new single family homes will be built on Whitmore Lake where 6 may have been constructed previously. Ray Trapanier, et al is not adding additional traffic to the Weidman's point subdivision road, and it seems reasonable to approve the judgment, as all the lots combined are more than enough space for two single family homes. Ray Trapanier, et all has agreed to a date for the existing house to be demolished so as not to create a situation in which two houses exist on one parcel of land.

If you wish for a more detailed discussion, please let us know at the meeting and Mr. Burns and I can go into more detail. We are recommending the board pass a motion authorizing Mr. Burns to sign the consent judgment.

Respectfully Submitted,


Howard Fink, Township Manager

STATE OF MICHIGAN
IN THE CIRCUIT COURT FOR THE COUNTY OF WASHTENAW

**RAYMOND J. TREPANIER, CYNTHIA TREPANIER,
TIMOTHY J. EHINGER and SHELLEY D. EHINGER,**

Plaintiffs

Case No. 15-828 -CH

v.

Hon. Carol Kuhnke

**TOWNSHIP OF NORTHFIELD, GREG MOWATT,
DENISE MOWATT, JOHN WILSON, CYNTHIA
WILSON, MARY O. GORING, WILLIAM AND
GRACE CARPENTER TRUST, VICKIE ROOT,
THOMAS ROOT, JEFF EDMINISTEN, IVARS
UPATRIEKS, BARBARA K BECKER, ROGER L.
ARNOLD, ERIC L. KOBECK, PATRICIA KAY
KOBECK, JAMES CAMILLERI, JANIS CAMILLERI,
WILLIAM CREAL, KATHERYN CREAL,
KEVIN R. CLINTON, STATE TREASURER OF
MICHIGAN AND EVAN N. PRATT,
WASHTENAW COUNTY DRAIN COMMISSIONER.
DOUGLAS E. FULLER, CHAIRPERSON OF THE
WASHTENAW COUNTY BOARD OF ROAD
COMMISSIONERS, LEE SKINNER, THOMAS
AND DIANNE CREAL. WILLIAM MCGUIRE TRUST
AND GLEN AND LEANNE SHIVE**

Defendants

Walter K. Hamilton (P14577)
Hamilton, Judge, Schroer & Steingold
Attorney for Plaintiff
445 E. Eisenhower, Suite 100
Ann Arbor, MI 48108
Telephone: (734) 769-7503
Email: whamilton@a2mich.com

Paul E. Burns (P31596)
Bradford L. Maynes (P68319)
Law Office of Paul E. Burns
Attorneys for Northfield Township
133 West Grand River
Brighton, MI 48116
Telephone: (810) 227-5000

Harold J. Martin (P39234)
Assistant Attorney General
Environment, Natural Resources
and Agriculture Division
Attorney for State Defendant
P. O. Box 30755
Lansing, MI 48909
(517) 373-7540

Ian James Reach (P25316)
Reach Law Firm
Attorney for Defendants Camilleri
106 N 4th Ave Ste 100
Ann Arbor, MI 48104-1402
Phone: (734) 994-1400
Fax: (734) 994-6615
e-Mail: ijreach@reachlawfirm.com

**JUDGMENT TO VACATE PLATTED LANE
AND RESOLVE DEVELOPMENT ISSUES**

**JUDGMENT TO VACATE PLATTED LANE
AND RESOLVE DEVELOPMENT ISSUES**

Entered On:
Honorable Carol Kuhnke, Circuit Court Judge

This matter having come on to be heard on the Petition and Motion of the Plaintiff and the Stipulating parties having Stipulated and Agreed as follows:

This matter has come before the court on Plaintiff's Motion for Entry of Judgment to Vacate a Portion of the Widenmann's Point Subdivision (Plaintiff's Motion) to document the resolution of this case with this Judgment to Vacate a Portion of Widenmann's Point Subdivision (the Judgment); certain defendants have answered Plaintiff's complaint and stipulated to the entry of this Judgment (the Stipulating Defendants), as demonstrated by the Stipulations to Judgment submitted; certain other defendants have been defaulted after not appearing in this action (the Defaulting Defendants); certain other defendants have not answered Plaintiff's complaint but have given their consent to the relief requested by Plaintiff (the Consenting Defendants); the remaining defendants, have received notice of Plaintiff's Motion and have had the opportunity to appear at the hearing (the Remaining Defendants); and the court is otherwise fully advised.

RECITALS

- A. Plaintiff is the owner of record of property located within the Widenmann's Point Subdivision, which is located in Northfield Township, Washtenaw County, Michigan, and which is more particularly described on Exhibit [number] (Boundary Survey).
- B. On August 18, 2015, this action was filed pursuant to the Land Division Act, MCL 560.221 et seq., seeking to have the court vacate the following easements and rights-of-way located within the Widenmann's Point Subdivision for the purpose of permitting development and use of the Plaintiff's property: Oak Lane a lane dedicated to the use of the lot owners on the recorded plat of the said Subdivision.
- C. Defendant Northfield Township is the municipality in which the said Subdivision is located and was joined as a defendant in this action as required by MCL 560.224a(1)(b).
- D. Defendant Evan N. Pratt is the Drain Commissioner for Washtenaw who is joined in this

action as defendants as required by MCL 560.224a(1)(d). Defendant, Evan N. Pratt his signed a Consent to vacating Oak Lane.

- E. Defendant Douglas E. Fuller, is the Chairperson of the Washtenaw County Board of Road Commissioners. This Defendant has filed an Answer which specifically declines to exercise jurisdiction over Oak Lane, makes no objection to vacating Oak Lane and waives further notice.
- F. There are no public utility companies that may have an easement in the subject property.
- G. The remaining defendants are owners of record title of parcels of land that are included in or located within 300 feet of the lands described in Plaintiff's complaint. They were joined in this action as defendants as required by MCL 560.224a(1)(a).
- H. Plaintiff represents that all parties have been joined as required by MCL 560.224a(1). Plaintiff further represents that service of the complaint was made on all defendants.
- I. Plaintiff and the Stipulating Defendants have entered into an agreement to resolve this action according to the terms set forth below.
- J. Plaintiff represents that the Consenting Defendants did not answer Plaintiff's complaint but gave their consent to the relief requested by Plaintiff in its complaint:
- K. Plaintiff seeks for this court to enter this Judgment against each of the Consenting Defendants, which is consistent with the terms agreed to by the Stipulating Defendants.
- L. Plaintiff represents that defaults were entered against the Defaulting Defendants who failed to appear.
- M. Plaintiff seeks for this court to enter this Judgment against each of the Defaulting Defendants, which is consistent with the terms agreed to by the Stipulating Defendants. This Judgment is, as to the Defaulting Defendants, a Default Judgment.
- N. Plaintiff seeks for this court to enter this Judgment against each of the Remaining Defendants, which is consistent with the terms agreed to by the Stipulating Defendants.
- O. Count Two of Plaintiff's Complaint relates to Northfield Township and requests that the Court resolve certain issues regarding development of the Plaintiffs' property.
- P. The issues respecting development of the Plaintiff's property have been resolved by stipulation between Plaintiffs and Northfield Township and Plaintiff requests that those resolutions be approved by the Court and incorporated into this Judgment.

IT IS ORDERED THAT:

Vacating Oak Lane

1. Oak Lane as shown on the recorded plat of Widenmann's Point Subdivision is vacated. See Exhibit 1 (Boundary Survey).
2. Title to the vacated Lane shall remain vested in Plaintiffs pursuant to MCL 560.227a(1).
3. Only recorded easements within the vacated area and the affected area are preserved unless otherwise vacated by this Judgment, and that the amended plat of the affected area of Widenmann's Subdivision or the proprietor's plat shall show only recorded easements.
4. Plaintiff must record this Judgment in the Office of the Register of Deeds for the County of Washtenaw, State of Michigan, within 30 days of entry of this Judgment, as required by MCL 560.228 and a copy of the recorded Judgment shall accompany the amended plat to be filed with the Michigan Department of Energy, Labor and Economic Growth, Office of Land Survey and Remonumentation.
5. Plaintiff shall prepare and file, within 90 days of the entry of this Judgment by this Court, the amended plat for Widenmann'S Subdivision on the material specified in 2008 MR 10 560.104 and submitted for the review and approval of the Michigan.Department of Energy, Labor and Economic Growth, Office of Land Survey and Remonumentation. The amended plat must be consistent with this Judgment, and in recordable form that complies with the Land Division Act, MCL 560.101, et seq. Upon receipt of the proposed amended plat by DELEG, DELEG will, within the 15 days provided by MCL 560.171, either approve the plat for recording or reject and return the amended plat if it fails to conform with the requirements of the Land Division Act, the promulgated rules, or this judgment with an explanation of the reasons for rejection.
6. Upon notice and hearing, this Judgment shall be declared null and void *nunc pro tunc* should the amended or proprietor's plat not be prepared and filed as required by this Judgment and by the requirements of the Land Division Act within 90 days from the entry of this Judgment.
7. This Judgment applies to the Stipulating Defendants, the Consenting Defendants, the

Defaulting Defendants, and the Remaining Defendants.

Resolution of Development Issues

IT IS FURTHER ORDERED:

8. The premises affected by this Order are a parcel owned by Plaintiffs and consisting of Lots 18, 19, 20, 24, 25 and 26 of Widemann's Point Northfield Township, Michigan (the "Property") together with the current residence constructed thereon with an address of 591 East Shore Drive, Whitmore Lake, Michigan as well as a dock system for the lake access on the Property (hereinafter collectively referred to as the "Premises")
9. Northfield Township consents and agrees that Oak Lane as shown on the Plat of Widemann's subdivision may be vacated and the Plan amended to show such vacation.
10. The Premises shall be apportioned and divided between the Plaintiffs such that Trepanier will be the owner of Parcel A as described in the Certified Survey attached hereto and Ehinger will be the owner of Parcel B as described in the Certified Survey attached hereto. Creation of the two new parcels is contingent on:
 - a. Oak Lane shall be vacated.
 - b. The home presently located on the Premises and known as 591 East Shore Drive will be demolished.
11. Interim Permissions: In order to facilitate development of the property as contemplated by the Plaintiffs the following temporary permissions are granted by Northfield Township for a period not to exceed eighteen months.
 - a. A temporary apportionment of the Premises creating two parcels described as Parcel A and Parcel B as shown on the attached survey will be allowed solely to facilitate construction and construction permits.
 - b. Construction of one home on Parcel A and one home on Parcel A will be allowed pending demolition of the existing home.
 - c. The existing home will be demolished and removed from the premises within 30 days of issuance of a temporary or permanent certificate of occupancy for the second home and in any event before May 15, 2017.
 - d. Completion of Improvements; Financial Assurances. All on-site and off-site

improvements of the Development and any other improvements within or for the Development shall be completely constructed and provided to all buildings and facilities within the Development as required and as set forth in any approvals or permits granted by Township or County and all applicable ordinances, laws, standards, and regulations and in conformity with the Development Agreement between the Plaintiffs dated August 4, 2015.

12. The Development Agreement between the Plaintiffs dated August 4, 2015 is incorporated herein and shall be binding on the Plaintiffs and enforceable by the Township but not binding on the Township.
13. The Court reserves and retains Jurisdiction to interpret and enforce the terms of this Judgment.
14. This resolves the last pending claim in this matter and closes this case.

Carol Kuhnke, Circuit Court Judge

IT IS STIPULATED AND AGREED THAT THE FOREGOING ORDER MAY ENTER:

Walter K. Hamilton
Attorney for Plaintiffs

Paul E. Burns
Attorney for Northfield Township

Harold J. Martin
Assistant Attorney General

NORTHFIELD TOWNSHIP

Memo

To: Northfield Township Board

From: Howard Fink

Date: 10/22/2015

Re: Sewer Account Delinquency

Dear Township Board,

As a result of our Audit, our Deputy Clerk discovered another business that had not been paying a quarterly fee since 2001. The account is for the Shell Station at N. Territorial located at 60 E. North Territorial Road. The owner is offering 50% of his previous sewer bills. We attempted to negotiate better than 50%, but the owner is not budging. Given the cost of litigation, I recommend approving \$4362.90 for delinquent sewer bills including 100% of the most current bill.

Respectfully Submitted,



Howard Fink, Township Manager

Cristina Wilson

From: Cristina Wilson [WilsonCris@twp.northfield.mi.us]
Sent: Friday, October 16, 2015 1:13 PM
To: bargpet@gmail.com
Cc: 'Paul Burns'; 'Bradford Maynes'; 'Howard Fink'; 'Angela Westover'; wilsoncris@twp.northfield.mi.us
Subject: sewer account
Attachments: 60 E. North Territorial Shell Station.xlsx; 60 E North Territorial.docx

Dear Mr. Barger,

Please see the attachments for a current sewer invoice and a spreadsheet on how your bill was calculated.

If you have any questions feel free to give us a call.

Sincerely,

Cristina Wilson
Northfield Township
Deputy Clerk
734-449-2880 x-14
wilsoncris@twp.northfield.mi.us

NORTHFIELD TOWNSHIP

8350 Main St., P.O. Box 576, Whitmore Lake, MI 48189 (734-449-2880)

SEWER SERVICE INVOICE

DATE: October 16, 2015

PROPERTY ADDRESS: 60 E. North Territorial
ACCOUNT NO: 671584

Current Balance:	\$7818.60
November 2015 (billing covers Aug. Sept. Oct.)	\$ 453.60
Total amount due	\$8272.20

The quarterly billing is for service for the following billing periods:

February 10th billing covers November 1 to January 31
May 10th billing covers February 1 to April 30
August 10th billing covers May 1 to July 31
November 10th billing covers August 1 to October 31

Please see attached spreadsheet for breakdown of billing cycles. If you have any questions, please do not hesitate to contact me.

Cristina Wilson
Deputy Clerk
734-449-2880 (ext. 14)

60 E. North Territorial Rd.
 Connected November 7, 2001

Billing Date	Covered Month's (1 month of service)	Year	REU	Amount	
				Due	
December	2001 November	2001	2	\$45.00	November 2001 - July 2005 - 2 REU = \$90.00
February	2002 December - January	2001 - 2002	2	\$90.00	August 2005 - July 2009 - 2 REU = \$135.00
April	2002 February - March	2002	2	\$90.00	August 2009 - July 2014 - 2 REU = \$143.10
June	2002 April - May	2002	2	\$90.00	August 2014 - July 2015 - 2 REU = \$168.00
August	2002 June - July	2002	2	\$90.00	August 2015 - Current - 5.4 REU = \$453.60
October	2002 August - September	2002	2	\$90.00	
December	2002 October - November	2002	2	\$90.00	
February	2003 December - January	2002 - 2003	2	\$90.00	
April	2003 February - March	2003	2	\$90.00	
June	2003 April - May	2003	2	\$90.00	
August	2003 June - July	2003	2	\$90.00	
October	2003 August - September	2003	2	\$90.00	
December	2003 October - November	2003	2	\$90.00	
February	2004 December - January	2003 - 2004	2	\$90.00	
April	2004 February - March	2004	2	\$90.00	
June	2004 April - May	2004	2	\$90.00	
August	2004 June - July	2004	2	\$90.00	
October	2004 August - September	2004	2	\$90.00	
December	2004 October - November	2004	2	\$90.00	
February	2005 December - January	2004 - 2005	2	\$90.00	
April	2005 February - March	2005	2	\$90.00	
June	2005 April - May	2005	2	\$90.00	
August	2005 June - July	2005	2	\$90.00	
November	2005 August - September - October	2005	2	\$135.00	
February	2006 November - December - January	2005 - 2006	2	\$135.00	
May	2006 February - March - April	2006	2	\$135.00	
August	2006 May - June - July	2006	2	\$135.00	
November	2006 August - September - October	2006	2	\$135.00	
February	2007 November - December - January	2006 - 2007	2	\$135.00	
May	2007 February - March - April	2007	2	\$135.00	
August	2007 May - June - July	2007	2	\$135.00	
November	2007 August - September - October	2007	2	\$135.00	
February	2008 November - December - January	2007 - 2008	2	\$135.00	
May	2008 February - March - April	2008	2	\$135.00	
August	2008 May - June - July	2008	2	\$135.00	
November	2008 August - September - October	2008	2	\$135.00	

February	2009 November - December - January	2008-2009	2	\$135.00
May	2009 February - March - April	2009	2	\$135.00
August	2009 May - June - July	2009	2	\$135.00
November	2009 August - September - October	2009	2	\$143.10
February	2010 November - December - January	2009 - 2010	2	\$143.10
May	2010 February - March - April	2010	2	\$143.10
August	2010 May - June - July	2010	2	\$143.10
November	2010 August - September - October	2010	2	\$143.10
February	2011 November - December - January	2010 - 2011	2	\$143.10
May	2011 February - March - April	2011	2	\$143.10
August	2011 May - June - July	2011	2	\$143.10
November	2011 August - September - October	2011	2	\$143.10
February	2012 November - December - January	2011 - 2012	2	\$143.10
May	2012 February - March - April	2012	2	\$143.10
August	2012 May - June - July	2012	2	\$143.10
November	2012 August - September - October	2012	2	\$143.10
February	2013 November - December - January	2012 - 2013	2	\$143.10
May	2013 February - March - April	2013	2	\$143.10
August	2013 May - June - July	2013	2	\$143.10
November	2013 August - September - October	2013	2	\$168.00
February	2014 November - December - January	2013 - 2014	2	\$168.00
May	2014 February - March - April	2014	2	\$168.00
August	2014 May - June - July	2014	2	\$168.00
November	2014 August - September - October	2014	2	\$168.00
February	2015 November - December - January	2014 - 2015	2	\$168.00
May	2015 February - March - April	2015	2	\$168.00
August	2015 May - June - July	2015	2	\$168.00
November	2015 August - September - October	2015	5.4	\$453.60

\$8,272.20

NORTHFIELD TOWNSHIP

Memo

To: Northfield Township Board
From: Howard Fink
Date: 10/22/2015
Re: DDA Letter of Interest

Dear Township Board,

We have received the following letters of interest for the DDA appointments. There are three total seats that need to be filled, two individuals whose terms are up (Earl LaFave and Doug Wilbur) who have requested to be re-appointed and one vacancy. Attached are the 5 letters from individuals requesting appointments. As a reminder, DDA appointments are made by the Supervisor and ratified by the Board of Trustees. Marilyn requested that all the resumes be provided so that if anyone wished to discuss the appointments with the applicants, they had an opportunity to do so.

Respectfully Submitted,


Howard Fink, Township Manager

Dear Board of Trustees,

I am interested in continuing my service to the Downtown Development Authority (DDA) for another term.

Sincerely,

A handwritten signature in cursive script that reads "Doug Wilbur".

Doug Wilbur

DW/JC

Howard Fink

From: Earl Lafave [earll@beckcompanies.net]
Sent: Thursday, July 23, 2015 1:51 PM
To: finkh@twp.northfield.mi.us
Subject: Reappointment to DDA

To: Howard Fink- Township Manager
Re: Downtown Development Authority

Please let this email letter act as a notice of my intent to continue to serve on the Northfield DDA for another term. I look forward to continue contributing to the overall success of the Northfield Downtown Development Authority.

Sincerely,
Earl LaFave

Earl Lafave
President
Green Oak Properties, Inc.
Ph: 248-486-8110
Fx: 248-486-8115
Earll@BeckCompanies.net

NOTICE: This message and any accompanying documents or attachments are covered by the Electronic Communications Privacy Act, 18 U.S.C. -- 2510-2521, and contain information intended for the specified individual(s) only. This information is confidential. If you are not the intended recipient or an agent responsible for delivering it to the intended recipient, you are hereby notified that you have received this document in error and that any review, dissemination, copying, or the taking of any action based on the contents of this information is strictly prohibited. If you have received this communication in error, please notify us immediately by e-mail, and delete the original message.

September 9, 2015

Fine Arts Academy

**238 Jennings Road
Whitmore Lake, Mi.48189
fineartsacademy@comcast.net**

To Whom it May Concern,

Hello my name is Suzanne Bellore. I am the owner of the Fine Arts Academy, LLC, Fine Arts Academy of Dance LLC, Whitmore Lake Martial Arts LLC, Fine Arts Preschool/Childcare Center LLC... here in Whitmore Lake.

I have been in this community as a business owner since 1992, and plan to continue as a business owner in this community for many years to come.

I would like to be part of the process of developing this community into a beautiful, economically -stable environment. I have a lot of insight, energy, creativity, and feel I might be an asset to the DDA.

I would need to know the time commitment. I work many hours and need to be sure I would be able to honor my commitment to be a productive member of the program.

I look forward to hearing from you!!

Sincerely,

Suzanne Bellore



September 4, 2015

Northfield Township
8350 Main Street
Whitmore Lake, MI 48189

Northfield Township DDA,

I am interested in becoming a board member of the Northfield Township Downtown Development Authority. I am the president, CEO of Energy Design Service Systems (EDSS). EDSS is a national authority on commercial lighting & energy efficiency. EDSS has flourished from a lighting design firm into a company on the forefront of energy efficient and renewable energy building applications, and incentives.

EDSS serves a broad-range of industries throughout the United States including academic institutions, arenas, restaurants, hotels, factories, retail stores and other large and small businesses alike. By working across markets, EDSS has the advantage of providing solutions throughout the United States for an array of commercial and residential building projects.

My company has recently moved to Whitmore Lake. Previous to that we were located in Brighton where I was a member of the Brighton Chamber of Commerce. In addition to the local community I have been involved with state wide organizations. Some of my most notable commitments are as follows:

- Board Member on the Board of Trustees for Detroit Music Hall Center for the Performing Arts, Detroit, MI
- Serves on the Board of Visitors at Wayne State University, Detroit, MI
- Member of Anthony Wayne Society, Wayne State University, Detroit, MI
- Member of Detroit Regional Chamber
- Member of Detroit Economic Club
- Member of Automation Alley
- Partner of Oakland University's Clean Energy Research Center
- Senior Advisor of the Energy Innovation Alliance with Oakland University and Energy Design Service Systems, a partnership in Energy Efficient Research and Development Grants
- Member of Ann Arbor Spark

Joining the Downtown Development Authority is a good fit for me. I have always been involved in the community and seek to continue this commitment. I have great aspirations for this community's growth and would love to be behind the scenes in developing it!

Regards,

David Ely
President, CEO

Howard Fink

From: Little Porky's [littleporkys@yahoo.com]
Sent: Thursday, October 22, 2015 3:18 PM
To: Howard Fink; griffithvet@yahoo.com; engstromm@twp.northfield.mi.us
Subject: DDA Position

Hello all,

I just wanted to express my interest in becoming a DDA member. I think my business experience would be a great asset in helping develop the Whitmore Lake area.

Let me know if you have any questions.

Thank you,

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Little Porky's / Lakeside Party Shoppe
52 Barker Rd
Whitmore Lake, MI 48189
(734) 449-5252

NORTHFIELD TOWNSHIP

Memo

To: Northfield Township Board

From: Howard Fink

Date: 10/22/2015

Re: Sewer Capacity

Dear Township Board,

As I have stated previously, Sewer Capacity is an issue that the board needs to address. We have multiple outstanding questions; 1) equalization basin, 2) allocation of capacity if a development is proposed that is outside of the North Territorial district or Green Oak's allocation, and 3) the cost of connections moving forward to support future infrastructure upgrades. I know it's a difficult conversation, but one that does need some conversation, debate, and direction.

Respectfully Submitted,



Howard Fink, Township Manager