

**NORTHFIELD TOWNSHIP BOARD
SPECIAL MEETING AGENDA
August 25, 2015 - - 6:15PM
8350 Main Street**

CALL TO ORDER
PLEDGE/INVOCATION
ROLL CALL
ADOPT BALANCE OF AGENDA
CALL TO THE PUBLIC
BOARD MEMBER COMMENTS
CORRESPONDENCE and ANNOUNCEMENTS

AGENDA ITEMS:

CLOSED SESSION PER MCL 15.268(8)(d) To consider the purchase or lease of real property up to the time an option to purchase or lease that real property is obtained.

2nd CALL TO THE PUBLIC
BOARD MEMBER COMMENTS
ADJOURNMENT

* Denotes previous backup; + denotes no backup in package

This notice is posted in compliance with PA 267 of 1976 as amended (Open Meetings Act) MCLA 41.72A (2) (3) and the Americans with Disabilities Act. (ADA) individuals with disabilities requiring auxiliary aids or services should contact the Northfield Township Office, (734-449-2880) seven days in advance.

NORTHFIELD TOWNSHIP BOARD AGENDA
August 25, 2015 - - 7:00 PM
8350 Main Street, 2nd Floor

CALL TO ORDER

PLEDGE/INVOCATION

ROLL CALL

CONSENT AGENDA: Minutes, Bills

ADOPT BALANCE OF AGENDA

CALL TO THE PUBLIC

CORRESPONDENCE AND ANNOUNCEMENTS

REPORTS/UPDATES

AGENDA ITEMS

1. Fee for Civic Event Permit – Elevate Concert Series
2. Civic Event Permit – Homecoming Parade
3. Resolution for Road Closure – Homecoming Parade
4. Kiwanis Request to use 75 Barker
5. GYOA Leasing, Inc. (aka Steele Trucking) Conditional Use Approval
6. Library request to waive Conditional Use and Site Plan Review fees
7. Eagle Scout Project Funding Request
8. Michigan Association of Fire Fighters Union contract
9. Ordinance 15-44: Sewer Usage Appeals Process
10. Beckett & Raeder contract
11. Non-Motorized Path - Quotes for Appraisals
12. Township e-mails

DISCUSSION ITEMS

1. Downtown Planning Group
2. Living Water Proposal for use of 75 Barker
3. Tax Abatement for potential industrial company
4. Main Street Sidewalk

2nd CALL TO THE PUBLIC

BOARD MEMBER COMMENTS

ADJOURNMENT

* Denotes previous backup; + denotes no backup in package

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NORTHFIELD TOWNSHIP
Township Board
Including Joint Meeting with Planning Commission
Minutes
July 14, 2015

CALL TO ORDER

The meeting was called to order at 7:04 P.M. by Supervisor Engstrom at 8350 Main Street.

ROLL CALL

Township Board:

Marilyn Engstrom, Supervisor	Present
Kathy Braun, Treasurer	Present
Angela Westover, Clerk	Present
Janet Chick, Trustee	Present
Wayne Dockett, Trustee	Present
Jacki Otto, Trustee	Present
Tracy Thomas, Trustee	Present

Also present:

Township Manager Howard Fink
Wastewater Treatment Plant Superintendent
Tim Hardesty
Police Lt. Tim Greene
Deputy Fire Chief Chris Bishop
Community Center Director Tammy Averill
Township Attorney Paul Burns
Recording Secretary Lisa Lemble
Members of the community

CONSENT AGENDA:

- **Minutes of June 9 and 23, 2015**
 - **Bills**
- **Motion:** Engstrom moved, Chick supported, that the items in the consent agenda be approved as presented. **Motion carried 7—0 on a voice vote.**

ADOPT BALANCE OF AGENDA

- **Motion:** Engstrom moved, Chick supported, that the balance of the agenda be adopted as presented. **Motion carried 7—0 on a voice vote.**

FIRST CALL TO THE PUBLIC

Nowatzke Site Plan. Dale Brewer, 11548 E. Shore Drive, said a building permit for this project has been issued, but many conditions of Planning Commission approval have not been met and there are many code violations. Faith Wheeler, 371 Grove, said Horseshoe Lake residents are concerned with the retention pond on this site.

Planning Consultant. Ed Wojtys, 6235 Hellner Road, said the resignation of Carlisle Wortman Associates is a big loss

for the Township, and he suggested the Township Board reconsider the relationship.

Business Leaving. Faith Wheeler, 371 Grove, said she has heard that PNC Bank is leaving the community because they cannot find a place to build a drive-through facility.

BOARD MEMBER COMMENTS

No comments.

CORRESPONDENCE AND ANNOUNCEMENTS

None.

REPORTS/UPDATES

Department Heads

Fire. In answer to questions from Dockett, Deputy Chief Bishop said MDOT is erecting towers along US-23 for use in monitoring traffic.

Police. Dockett said he has a lot of questions about the hiring of a salvage vehicle inspector, so it was agreed to add this as an agenda item to the next agenda.

- **Motion:** Chick moved, Otto supported, that the Board approve the hiring of Patrick Leedle for the position of part-time probationary police officer as of July 15, 2015. **Motion carried 7—0 on a voice vote.**

- **Motion:** Chick moved, Otto supported, that the Board approve the purchase of an Access Control System, with a cost to the Public Safety Building of \$49,032.99, a cost to the Senior Center of \$2,566.61, and a cost to Fire Station #2 of \$2,801.34, all budgeted out of the federal forfeiture fund. **Motion carried 7—0 on a voice vote.**

Wastewater Treatment Plant. In answer to a question from Dockett, Superintendent Hardesty said there was no lasting damage to 75 Barker Road from a small flood.

Community Center. No questions.

Other

Financial. No questions.

Zoning Board of Appeals. No meeting has been held since the last Township Board meeting.

**Northfield Township Board Meeting
Minutes of Regular Meeting
Public Safety Building; 8350 Main Street
July 14, 2015**

Planning Commission. Chick reported that on July 1st the Commission discussed the community survey being prepared.

Parks and Recreation. Thomas reported their next meeting is July 16th.

Township Manager. In answer to questions from Dockett, Fink explained insurance issues which have prevented the request from People's Express being placed back on a Township agenda. Otto provided information related to office equipment purchases being considered. Fink noted several items were moved from this agenda to the July 28th meeting in the interest of time. Dockett and Chick said consideration should be given to improving the sound system in the meeting room. Fink said acoustics could be improved with some relatively inexpensive measures, including moving to the other side of the building.

AGENDA ITEMS

**1.
Police Union Contracts**

Fink said he and Chief Wagner negotiated and recommend approval of this year three contract, and he reviewed the summary report, noting that it includes a 2.5% wage increase, a shift premium, and signing bonuses.

- **Motion:** Otto moved, Chick supported, that the three year contract agreement as outlined in the Northfield Township and Police Officers Association of Michigan Collective Bargaining Agreement be approved as of July 1, 2015 through June 30, 2018.
Motion carried 7—0 on a voice vote.

- **Motion:** Otto moved, Chick supported, that the three year contract agreement as outlined in the Northfield Township and Command Officers Association of Michigan Collective Bargaining Agreement be approved as of July 1, 2015 through June 30, 2018.
Motion carried 7—0 on a voice vote.

**2.
Purchase of
Washtenaw County Foreclosure Properties**

Fink recommended approval of the lot in the Horseshoe Lake area wetland, but suggested purchase of the other lot be delayed until the river walk concept is more fully developed. In answer to questions, Fink said if the property does not sell the Township would probably still have to pay the minimum bid to purchase it at some time in the future.

- **Motion:** Engstrom moved, Thomas supported, that Howard Fink be authorized to obtain parcel 02-17-138-010 at the tax foreclosure sale for Washtenaw County for a total amount of \$865.
Motion carried 7—0 on a voice vote.

**3.
Senior Nutrition Program Assistant Position**

Otto highly recommended Barsegian. In answer to a question from Dockett, Fink said this is funded with a grant, although the Township Board approved up to \$3,000 in additional funds to be used for this program at Averill's discretion.

- **Motion:** Otto moved, Thomas supported, to accept Amber Barsegian as the Community Senior Nutrition Program Assistant.
Motion carried 7—0 on a voice vote.

**4.
Authorization for Fred Lucas to Represent the Township
in Michigan Tax Tribunal Case No. 15-002827;
BMH Realty Co. vs. Township of Northfield**

- **Motion:** Engstrom moved, Chick supported, that Fred Lucas be authorized to represent the Township in Michigan Tax Tribunal Case No. 15-002827; BMH Realty Co. vs. Township of Northfield.
Motion carried 7—0 on a voice vote.

JOINT MEETING WITH PLANNING COMMISSION

The meeting was called to order at 7:53 P.M. by Planning Commission Chair Marlene Chockley.

ROLL CALL

Planning Commission:	
Janet Chick	Present
Marlene Chockley	Present
Brad Cousino	Absent
Kenneth Dignan	Present
Sam Iaquinto	Present
Larry Roman	Absent
Mark Stanalajczo	Absent with notice

1. Review RFPs for Planning Consultant

A. Presentations

Wade Trim Associates, Inc. Chip Smith said Wade Trim has about 400 employees in nine states, and he reviewed their core values and services they offer. He said they believe in working to build community consensus, and gave examples of communities they have worked with to accomplish this.

In answer to questions, Smith said:

- He believes in providing leadership by making sure the Commission is trained in best practices to give them confidence that they are making ethical and defensible decisions.
- Wade Trim has worked with many communities of Northfield Township's size, including Milford and other areas on the suburban fringe.

**Northfield Township Board Meeting
Minutes of Regular Meeting
Public Safety Building; 8350 Main Street
July 14, 2015**

- A lot of weight should be given to broad community input on issues through a community survey depending on the questions asked and the response rate. It is important to acknowledge all input and insure that people believe the process was open, inclusive, and transparent. Many ways of getting input should be used.
- They do not bill for travel costs or phone calls, and consultations are included in their monthly retainer.
- His firm has not represented Grand Sakwa or Biltmore Development in the last seven years, and Nicholas Lomako with the firm has experience with lawsuits concerning density issues.

CIB Planning, Inc. in collaboration with OHM Advisors. Carmine Aventini of CIB Planning said he would be the person working with the Township on a daily basis, and he introduced Aaron Domini and Heather Seyfarth of OHM Advisors. Domini said OHM has about 30 planning staff in Michigan and Ohio, and providing planning services requires building a relationship with the client and reaching the silent majority. He said their services include visioning, master planning, economic development, downtown planning, and securing project funding.

Aventini described his experience with consensus building in Fenton regarding a downtown plan.

In answer to questions, Aventini said:

- He believes in providing leadership by making recommendations and explaining what the ramifications of various decisions could be.
- He has worked with communities as small as 1,000 people, and while there are differences in character which are important to maintain, the issues are the same.
- He was heavily involved in preparing a citizen survey for Brighton Township and they spent a lot of time developing questions so that useful information would be learned. Breaking responses down geographically is important. A survey is only one tool to use in gathering community input.
- Grand Sakwa and Biltmore Development have not been clients of his, and earlier in his career he was involved in some legal issues regarding density, but the bigger issue is what is trying to be accomplished with setting lot size; the results are what is important.
- He is recognized as being knowledgeable about open space preservation.
- He submitted a sample fee schedule and details can be worked out. In most communities all fees outside of zoning and master plan issues are billed back to applicants. Developers are less concerned about fees than approval time, and having a plan that makes it clear what the community wants is important.

Beckett & Raeder, Inc. John Iacoangeli introduced Leah DuMouchel, and provided information about the firm and

their individual experience and credentials which include teaching about planning issues and training regarding form-based codes and community engagement. He said their approach is based on community engagement, good quality data, inter-related planning to make sure a community's plans are aligned, and accessibility. He noted they assist Planning Commissions with preparation of motions and findings of fact for legal defensibility. He said they are experienced and innovative, they know waterfronts and agriculture, they listen to a community's concerns and advise the Commission, and they are known for their expertise in place making.

In answer to questions, Iacoangeli and DuMouchel said:

- They define leadership by the ability to listen, collaborate, and effect change.
- The key to dealing with external development pressures is developing strategies depending on whether those pressures are considered advantages or liabilities. The key in a small community is to reach out to stakeholders to work with them.
- In other communities with groups having opposing views their firm has built consensus based on the shared desire to do what is best for the community. In one community an independent survey was used as a basis for development of a master plan, and everyone walked away with something they could live with. Healing a divided community is a long road and it requires work, communication, and transparency.
- With few exceptions they work only with municipalities, so have not represented Grand Sakwa or Biltmore Development.
- "Place making" is making a place more attractive so that people want to be there.
- DuMouchel would be the firm's representative at Planning Commission meetings.
- Their retainer is \$750/month for up to 12 hours or professional services.

McKenna Associates. Patrick Sloan said the firm has 20 planners working in 80 communities on about 200 projects per year. He reviewed the goals of the Township's Master Plan, noting that both rural preservation and compatible economic development are called for. He said many of their clients share these goals, and he provided examples of the firm's work with them.

He said he works with York, Lyon, Dexter, Van Buren Townships, and he noted that the three members of their team grew up in Scio Township and Ann Arbor.

He said their retainer of \$695/month would cover two meetings and unlimited consultations, and he described the additional services they offer. He said they do not always make a recommendation, but provide information about best practices to allow the Commission to make decisions.

**Northfield Township Board Meeting
Minutes of Regular Meeting
Public Safety Building; 8350 Main Street
July 14, 2015**

Sloan described the experience and certifications of the staff, including use of graphics to best get ideas across. He said they offer expertise in form-based codes, complete streets, and place making, and he provided examples of how they have used these in other communities.

He described extra services they would provide as part of their retainer, said they are experienced in providing leadership, and reviewed complex development projects they have managed.

In answer to questions, Sloan said:

- Leadership, depending on the community, can be facilitation of outcomes the community wants, often via community engagement to determine what they want. Northfield Township's Master Plan is not clear about the type of commercial development desired and where, and he would try to get more community input about that.
- Keeping in touch with the community can include staying in touch with the Commission and Board to learn what people in the community are saying to them, listening to comments from neighbors about development proposals, and publicizing proposals to change documents such as the Master Plan. They represent many similar lake communities and have a track record of success with them.
- He does not know if the firm has represented Grand Sakwa or Biltmore Development, but he can find out. [Burns noted that Phillip McKenna testified on behalf of Grand Sakwa in the Township's lawsuit].
- It is possible that there could be a conflict of interest between Northfield Township and other townships they represent, but they would follow the recognized code of ethics in that case.

B. Discussion.

Postponed due to time.

Submitted by Lisa Lemble.

Corrections to the originally issued minutes are indicated as follows:

Wording removed is ~~stricken through~~;

Wording added is underlined.

Approved by the Township Board on _____, 2015.

BOARD OF TRUSTEES DISCUSSION ITEMS

1. Van Curler Property

Iaquinto asked if there is interest in discussing purchase of this property by the Township since it is currently on the market. Dockett said he would be against this. Chick and Engstrom said it would be worth investigating. Chockley said this might be the only opportunity the Township ever has to have a waterfront park. It was agreed to put this on the July workshop agenda for further discussion.

SECOND CALL TO THE PUBLIC

Acoustics. Udo Huff, 6451 Whitmore Lake Road, suggested getting students from the University of Michigan School of Architecture involved in improving the meeting room acoustics.

Purchase of Van Curler Property. Mary Devlin, 9211 Brookside, said this would be a great site for affordable senior housing and a location for the drive-through bank that PNC would like to build among other things. Faith Wheeler, 371 Grove, agreed that public access to the lake and senior housing would be community benefits.

BOARD MEMBER COMMENTS

Purchase of Van Curler Property. Dockett said when he was child there were four public beaches on the lake, but people drowned and the Township was sued. He added that others on the lake will not be in favor of it. Braun reminded there are fewer than 5,000 taxpayers, and she questioned the ability to fund the purchase through a millage.

ADJOURNMENT

Engstrom adjourned the meeting at 10:24 P.M.

Angela Westover, Clerk

Official minutes of all meetings are available on the Township's website at http://www.twp-northfield.org/government/township_board_of_trustees/

NORTHFIELD TOWNSHIP Township Board Workshop Minutes July 28, 2015

CALL TO ORDER/PLEDGE

The workshop was called to order at 7:00 P.M. by Supervisor Engstrom at 8350 Main Street.

Supervisor Engstrom led those present in the Pledge of Allegiance.

ROLL CALL

Marilyn Engstrom, Supervisor	Present
Kathy Braun, Treasurer	Present
Angela Westover, Clerk	Present
Janet Chick, Trustee	Present
Wayne Dockett, Trustee	Present
Jacki Otto, Trustee	Present
Tracy Thomas, Trustee	Present

Also present:

Township Manager Howard Fink
Public Safety Director William Wagner
Police Lt. Tim Greene
Township Attorney Paul Burns
Township Engineer Brian Rubel
Zoning Administrator Kurt Weiland
Members of the community

FIRST CALL TO THE PUBLIC

Community Survey. Glen Mulcrone, 366 Glenmoor Drive, critiqued and made suggestions for the improvement of the draft community survey. Craig Warburton, 560 W. Joy Road, and Mike Cicchella, 7789 Sutton Road, were critical of the questions in the survey and said it is unnecessary and being done only in response to the Biltmore Development proposal. David Gordon, 5558 Hellner Road, said members of the community should be involved in developing the survey, and more information should be made available to the public about the survey and the Biltmore proposal. Lenore Zelenock, 1440 Six Mile Road, said she is concerned about changing the Master Plan at the request of a developer, and expressed concerns sewer issues and costs.

Mary Devlin, 9211 Brookside, said without development the township will be doomed and urged people to work together for progress.

ADOPT AGENDA

Engstrom asked that discussion of waiving fees for the Northfield Township library.

- **Motion:** Engstrom moved, Chick supported, that the agenda be adopted as amended.
Motion carried 7—0 on a voice vote.

BOARD MEMBER COMMENTS

Taxes. Dockett said most of the taxes mentioned by Mr. Cicchella were approved by voters, so to lower taxes voters should reject future tax proposals.

CORRESPONDENCE & ANNOUNCEMENTS

Township Manager Fink:

- informed the Board of the need for a future budget adjustment,
- reported that the Civic Event Permit for the Elevate Concert Series does not need to be acted on,
- noted that the Board may want to provide input to County Commissioners about the 10 year road improvement millage they are considering.

VOTING ITEMS

1.

Front Desk Clerk Offer: Lisa Bradford

- **Motion:** Engstrom moved, Otto supported, to approve Lisa Bradford for the part-time front desk clerk position at the rate of \$15/hour.
Motion carried 7—0 on a voice vote.

2.

**Civic Event Permit for
Old St. Patrick's Labor Day Weekend Festival**

- **Motion:** Chick moved, Braun supported, to approve a Civic Event application for the Old St. Patrick's Labor Day Weekend Festival to run from September 5th through September 6th contingent upon approval from the State and proof of liability insurance regarding serving of alcohol.
Motion carried 7—0 on a voice vote.

3.

Civic Event Permit for Elevate Concert Series

Removed from the agenda.

4.

People's Express Contract

Fink noted that People's Express was not financially able to increase their insurance coverage from \$3 million to \$5 million as recommended by the Township's insurance agent. Lenore Zelenock, People's Express Board member, said similar services have \$1 million in coverage.

- **Motion:** Otto moved, Thomas supported, that the Township move forward with awarding People's Express \$10,000 for transportation services in Northfield Township.

Dockett requested a roll call vote.

Motion carried 7—0 on a roll call vote.

5.
**Ordinance 15-43:
Sewer Billing Due Date Amendment**

Fink noted this will expand the amount of time for payment of utility bills from 15 to 30 days.

- **Motion:** Chick moved, Engstrom supported, that an Ordinance of Northfield Township amending chapter 32, Utilities, of the Northfield Township Municipal Code, to amend the due date for utility billing. **Motion carried 7—0 on a voice vote.**

6.
**Resolution 15-528 Dedication of
Whitmore Lake Road
Sewer Assessment District Easements**

Paul Burns explained that the Township is still trying to get an additional three or four easements for this project.

- **Motion:** Engstrom moved, Chick supported, to approve Resolution 15-528 for the dedication of easements for the Whitmore Lake Road Sewer Assessment District. **Motion carried 7—0 on a roll call vote**

7.
**Resolution 15-529:
Investment Policy Amendment**

- **Motion:** Engstrom moved, Chick supported, that Resolution 15-529, Investment Policy Amendment, be approved.

In answer to a question from Dockett, Braun explained that the purpose of this amendment is to add the Bank of Michigan to the list of financial institutions the Township uses for deposits.

Motion carried 7—0 on a roll call vote.

8.
Planning Consultant

Chick reported that the Planning Commission recommended hiring either McKenna or Beckett & Raeder as the Township's planning consultants.

- **Motion:** Engstrom moved, Braun supported, to approve Beckett & Raeder as the preferred Township planning firm subject to negotiation of contract terms and legal review of the contract. **Motion carried 5—2 on a roll call vote, Westfall and Dockett opposed.**

9.
Waiving of Library Fees

Not discussed. It was agreed to add this to the next agenda for the Board to act on.

DISCUSSION ITEMS

1.
Van Curler Property

The Board discussed the pros and cons of possibility of the Township purchasing this property which is listed for sale for \$3.3 million. Fink recommended that the Board do a development of the property to see what its potential is, although he agreed with comments that Township purchase of the property would be extremely risky.

2.
Code Enforcement Priorities

Fink asked the Board to set code enforcement priorities, especially concerning sales of cars and boats on front lawns, commercial sign violations, and outdoor storage of materials. He said he would like to do a survey to develop an inventory of all code violations in commercial districts.

The Board discussed what constitutes blight, possibly amending ordinances to set limits on some activities, and whether the Township should be pro-active regarding enforcement. Zoning Administrator Kurt Weiland agreed the ordinance could be more "user friendly" so that front yard car sales are allowed on a limited basis. The Board agreed he should draft an ordinance to that effect.

Chick said the sign ordinance was revised to be more flexible a couple years ago and it is a good ordinance. Weiland agreed, and said after an inventory of commercial signs is done he can prepare a presentation to the Board showing how violations compare to the current regulations.

Fink said the Planning Commission needs to develop an Overlay district for Whitmore Lake and Horseshoe Lake because the current regulations do not allow a house to be built in those areas without variances. He added that administrative approvals for RTM properties should also be considered.

8.
Cobalt Survey

The Board made comments about the draft community survey prepared by Cobalt Community Research:

- A lot of revision is needed.
- Comments made during the First Call to the Public were on target.
- How strongly people feel about issues needs to be measured.
- Question 11 regarding the proposed Biltmore development should be eliminated.
- It should be shorter.
- Questions should not be tied to the Master Plan, rather it should be used to determine what community members want.
- The questions do not meet the stated objectives.
- The questions are too leading.
- Some questions would lead to answers being contradictory.
- Asking about what people's positions on issues will not lead to anything usable.

**Northfield Township Board Meeting
Minutes of Workshop Meeting
Public Safety Building; 8350 Main Street
July 28, 2015**

- If the next draft is not much better the Board would question whether to continue working with Cobalt.

Fink said he asked a Cobalt representative to be at this meeting, and they responded that that is not in the budget for the project. He said the Township would owe them money if the Board decided to stop working with them at this point. He added that development of this survey is a very nuanced, difficult matter.

It was agreed the Planning Commission should review this and work on revisions with Cobalt if the Commission decides to continue working with Cobalt.

3.

Ordinance 15-44: Sewer Usage Appeals Process

Fink referred to the draft ordinance he had prepared and explained that it covers a number of different types of appeals. Board member comments included:

- It is appropriate for the Wastewater Treatment Plant Superintendent and Township Manager to jointly grant appeals in certain cases.
- The ordinance should address situations what should be done in which a building is damaged and unusable, not occupied, etc.

4.

Salvage Vehicle Inspections

Wagner referred to the report from Lt. Greene, and Greene answered questions from Dockett. Dockett said he did a lot of research about this and he does not think this would financially benefit the Township. Greene said after the time needed to set up the program, it will not require a lot more time on the Township's part. Engstrom noted that when this program was previously in operation the Police Department took in about \$45,000 over 18 months.

Greene noted the agreement is being reviewed by the Township attorney. Wagner said he will have answers to Dockett's written questions at the next meeting.

5.

Downtown Planning Group

Barbara Griffith, Downtown Development Authority (DDA) Chair, explained that Fink suggested the idea of forming a

downtown planning group made up of dedicated people to work with Fink to look at the feasibility of creating a nice downtown. She said this has been talked about for many years, but little has happened. She noted this may eventually become a DDA project, but now they are charged only with managing Tax Increment Financing (TIF) funds.

Fink said action needs to be put behind a vision, and this group would create a downtown master plan, much as was done by the Parks & Recreation Committee, developing ideas, projects, strategies, and interventions. He said everyone—the Board, Planning Commission, Parks & Recreation Committee—would eventually all be asked endorse the plan that is developed.

Fink said he will work with Griffith to prepare action items for the group that the Board will approve, and after that the group would work autonomously for 6-12 months preparing a plan.

6.

Boardroom Construction

Not discussed.

7.

DDA Appointments

Engstrom reported that two people have expressed interest in the two open four-year terms, and anyone else who is interested should contact the Township within the next two weeks.

SECOND CALL TO THE PUBLIC

Lenore Zelenock commented on the Cobalt survey and DDA appointments. David Gordon recommended that the 1996 community survey be used again.

BOARD MEMBER COMMENTS

The Board briefly discussed how to improve acoustics in the meeting room.

ADJOURNMENT

The meeting adjourned at 9:52 P.M.

Submitted by Lisa Lemble.

Corrections to the originally issued minutes are indicated as follows:

Wording removed is ~~stricken through~~;

Wording added is underlined.

Approved by the Township Board on _____, 2015.

Angela Westover, Clerk

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OPEN

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 000	WL SPEC ASSESS RECEIVABLE-CURRE	TETRA TECH INC	WHITMORE LAKE SAD DESIGN ENGINEERING	390.00	
101-000-045		Total For Dept 000		390.00	
Dept 101 TOWNSHIP BOARD					
101-101-900	PRINTING & PUBLICATIONS	MLIVE MEDIA GROUP	ADS 7/5/15-7/26/15	196.15	
		Total For Dept 101 TOWNSHIP BOARD		196.15	
Dept 172 TOWNSHIP MANAGER					
101-172-850	COMMUNICATION	VERIZON WIRELESS MESSAGI	SERVICE 7/8/15-8/7/15	50.42	
		Total For Dept 172 TOWNSHIP MANAGER		50.42	
Dept 253 TREASURER					
101-253-803	LEGAL	PAUL E BURNS	JULY 2015 LEGAL FEES	500.00	
		Total For Dept 253 TREASURER		500.00	
Dept 257 ASSESSING					
101-257-818	CONTRACTUAL SERVICES	ASSESSMENT ADMIN. SERVIC	ASSESSOR SERVICES 7/15/15-8/15/15	4,833.33	
		Total For Dept 257 ASSESSING		4,833.33	
Dept 265 HALL AND GROUNDS					
101-265-727	SUPPLIES	ARBOR SPRINGS WATER CO I	TWP OFFICE 3 - 5 GAL WATER & RENTAL F	19.50	
101-265-727	SUPPLIES	QUILL CORP	ORDER # 82795101	256.07	
101-265-727	SUPPLIES	STAPLES CREDIT PLAN	CHARGES 7/14/15-8/1/15	184.38	
101-265-930	REPAIRS & MAINTENANCE	BS&A SOFTWARE	ANNUAL SERVICE FEE FOR 8/1/15-8/1/16	5,826.00	
101-265-940		ARBOR SPRINGS WATER CO I	TWP OFFICE 3 - 5 GAL WATER & RENTAL F	14.00	
101-265-940	RENTAL EQUIPMENT	WELLS FARGO FINANCIAL LE	XEROX LEASE 8/1/15-8/31/15	206.74	
		Total For Dept 265 HALL AND GROUNDS		6,506.69	
Dept 270 LEGAL/PROFESSIONAL					
101-270-803	LEGAL	PAUL E BURNS	JULY 2015 LEGAL FEES	6,830.00	
101-270-806	ENGINEER	OHM ADVISORS	GENERAL SERVICES THROUGH 6/27/15	562.50	
101-270-927	ALLOCATE TO DEPARTMENTS	PAUL E BURNS	JULY 2015 LEGAL FEES	(3,800.00)	
		Total For Dept 270 LEGAL/PROFESSIONAL		3,592.50	
Dept 412 PLANNING/ZONING DEPT					
101-412-900	PRINTING & PUBLICATIONS	MLIVE MEDIA GROUP	ADS 7/5/15-7/26/15	116.84	
		Total For Dept 412 PLANNING/ZONING DEPT		116.84	
Dept 666 COMMUNITY CENTER					
101-666-815	CC PROGRAMS	AMIE DAVIS	DJ SERVICES JULY 27 & AUG 7	100.00	
101-666-815	CC PROGRAMS	JOHN'S SANITATION	PORTABLE TOILET FOR MOVIE NIGHT 8/28/	90.00	
101-666-920	UTILITIES	NORTHFIELD TOWNSHIP	COM CTR SEWER BILL 5/1/15-7/31/15	84.00	
101-666-930	REPAIRS & MAINTENANCE	ALLIANCE WINDOW CLEANING	COM CTR WINDOWS - INSIDE & OUTSIDE	58.00	
		Total For Dept 666 COMMUNITY CENTER		332.00	
Fund 207 LAW ENFORCEMENT FUND					
Dept 000		Total For Fund 101 GENERAL FUND		16,517.93	
207-000-214	DUE TO OTHERS	MICHIGAN STATE POLICE	LIVE SCAN - LARAWAY-MCGEE & GIBBONS	89.50	
		Total For Dept 000		89.50	
Dept 270 LEGAL/PROFESSIONAL					
207-270-803	LEGAL	PAUL E BURNS	JULY 2015 LEGAL FEES	3,300.00	

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 207 LAW ENFORCEMENT FUND					
Dept 270 LEGAL/PROFESSIONAL					
Total For Dept 270 LEGAL/PROFESSIONAL				3,300.00	
Dept 301 OPERATING COSTS					
207-301-727	SUPPLIES	ARBOR SPRINGS WATER CO I	PD 4 - 5 GAL WATER & RENTAL FEE	40.00	
207-301-818	CONTRACTUAL SERVICES	OAKLAND COUNTY	CLEMIS JUL-SEP 2015	3,578.33	
207-301-820	DISPATCH SERVICES	WASHTENAW COUNTY	DISPATCH SERVICES AUGUST 2015	5,278.91	
207-301-850	COMMUNICATION	OAKLAND COUNTY	CLEMIS JUL-SEP 2015	1,619.00	
207-301-940	RENTAL EQUIPMENT	WELLS FARGO FINANCIAL LE	XEROX LEASE 8/1/15-8/31/15	114.91	
Total For Dept 301 OPERATING COSTS				10,631.15	
Dept 333 TRANSPORTATION					
207-333-930		BRIGHTON FORD INC	2013 EXPLORER OIL CHANGE	181.57	
207-333-930	REPAIRS & MAINTENANCE	BRIGHTON FORD INC	2013 EXPLORER OIL CHANGE	31.03	
Total For Dept 333 TRANSPORTATION				212.60	
Total For Fund 207 LAW ENFORCEMENT FUND				14,233.25	
Fund 216 MEDICAL RESCUE FUND					
Dept 301 OPERATING COSTS					
216-301-727	SUPPLIES	ARBOR SPRINGS WATER CO I	FD 1 - 5 GAL ARTESIAN WATER	6.50	
216-301-727		STAPLES CREDIT PLAN	CHARGES 7/14/15-8/1/15	394.86	
216-301-741	UNIFORMS/GEAR & ALLOWANCE	APOLLO FIRE EQUIPMENT	HELMET	289.28	
216-301-807	MEMBERSHIP DUES	WASHTENAW COUNTY HAZMAT	ANNUAL DUES FOR 2015	500.00	
216-301-820	DISPATCH SERVICES	EMERGENT HEALTH PARTNERS	FIRE DISPATCHING SERVICES FOR AUG 201	982.73	
216-301-850	COMMUNICATION	AT&T	FD 6/26/15-7/25/15	247.28	
216-301-850	COMMUNICATION	CHARTER COMMUNICATIONS	STATION 2 SERVICE 8/23/15-9/22/15	83.51	
216-301-850	REPAIRS & MAINTENANCE	VERIZON WIRELESS MESSAGI	SERVICE 7/8/15-8/7/15	144.73	
216-301-930	REPAIRS & MAINTENANCE	BADER & SONS CO.	INSTALL TIRE ON RIM	61.86	
216-301-930	REPAIRS & MAINTENANCE	BREATHING AIR SYSTEMS	MAINT. PROGRAM RENEWAL	617.00	
216-301-930	REPAIRS & MAINTENANCE	JLB OF WHITMORE LAKE	REPLACE CABLES & HARDWARE	343.88	
Total For Dept 301 OPERATING COSTS				3,671.63	
Dept 333 TRANSPORTATION					
216-333-930	REPAIRS & MAINTENANCE	BRIGHTON FORD INC	2006 FORD F550 - REPAIRS TO AC	430.28	
216-333-930	REPAIRS & MAINTENANCE	CARQUEST AUTO PARTS - FD	OVERHEAD EMERGENCY LIGHTS	34.95	
216-333-930	REPAIRS & MAINTENANCE	CARQUEST AUTO PARTS - FD	COM & TRACTOR BAT	313.53	
216-333-930	REPAIRS & MAINTENANCE	EMERGENCY VEHICLES PLUS	TRUCK E82 WORK COMPLETED 7/21/15	2,552.15	
Total For Dept 333 TRANSPORTATION				3,330.91	
Dept 905 DEBT SERVICE					
216-905-991	DEBT SERVICE - PRINCIPAL	KS STATE BANK	FINAL PAYMENT (2) 2006 FIRETRUCKS	45,898.54	
216-905-995	DEBT SERVICE - INTEREST	KS STATE BANK	FINAL PAYMENT (2) 2006 FIRETRUCKS	2,226.11	
Total For Dept 905 DEBT SERVICE				48,124.65	
Total For Fund 216 MEDICAL RESCUE FUND				55,127.19	
Fund 287 BUILDING DEPARTMENT FUND					
Dept 261 GOVERNMENT SHARED SERVICES					
287-261-725	INSPECTOR EXPENSES	PITTSFIELD TOWNSHIP	BLDG INSPECTIONS FOR JULY 2015	3,676.66	
Total For Dept 261 GOVERNMENT SHARED SERVICES				3,676.66	
Total For Fund 287 BUILDING DEPARTMENT FUND				3,676.66	

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 370 PUBLIC SAFETY BLDG DEBT FD					
Dept 301 OPERATING COSTS					
370-301-727	SUPPLIES	WARD'S DO IT CENTER	BALL VALVE	29.98	
370-301-920	UTILITIES	NORTHFIELD TOWNSHIP	PSB SEWER BILL 5/1/15-7/31/15	1,428.00	
370-301-930	REPAIRS & MAINTENANCE	ALLIANCE WINDOW CLEANING	PSB ENTRANCEWAY WINDOWS	10.00	
370-301-930	REPAIRS & MAINTENANCE	ALLIANCE WINDOW CLEANING	PSB ENTRANCEWAY	10.00	
		Total For Dept 301 OPERATING COSTS		1,477.98	
Fund 571 WASTEWATER TREATMENT FUND					
Dept 270 LEGAL/PROFESSIONAL					
571-270-806	ENGINEER	TETRA TECH INC	ASSET MGMT PLAN SERVICES THROUGH 7/24	999.31	
		Total For Dept 270 LEGAL/PROFESSIONAL		999.31	
Dept 301 OPERATING COSTS					
571-301-740	OPERATING SUPPLIES	NCL OF WISCONSIN, INC.	LIQUINOX DETERGENT	60.72	
571-301-817	LAB & TESTING	BRIGHTON ANALYTICAL LLC	SELENIUM	15.00	
571-301-817	LAB & TESTING	BRIGHTON ANALYTICAL LLC	PROJECT NUMBER 35155	855.00	
571-301-850	COMMUNICATION	SPRINT/NEXTEL COMMUNICAT	SERVICE 6/24/15-7/23/15	195.75	
571-301-930	REPAIRS & MAINTENANCE	ARBOR SPRINGS WATER CO I	WWTP 8 - 5 GAL ARTESIAN WATER	52.00	
571-301-930	REPAIRS & MAINTENANCE	BOULLION SALES, INC.	PURCHASE 7/21/15	108.08	
571-301-930		CARQUEST AUTO PARTS - WW	TERMINAL ADAPTER	7.51	
571-301-930	REPAIRS & MAINTENANCE	JESCO	JESCO HUSKY DUMPER	1,095.00	
571-301-930	REPAIRS & MAINTENANCE	USA BLUE BOOK	CHEM-TECH XP PERISTALTIC PUMP	1,213.49	
571-301-930	REPAIRS & MAINTENANCE	USA BLUE BOOK	CHEM-TECH XP PERISTALTIC PUMP	439.95	
571-301-940	RENTAL EQUIPMENT	DE LAGE LANDEN FINANCIAL	SERVICE 8/1/15-8/31/15	69.00	
		Total For Dept 301 OPERATING COSTS		4,111.50	
Dept 900 CAPITAL OUTLAY					
571-900-970	EQUIPMENT	POWER VAC OF MICHIGAN, I	JET & VAC SAND FROM FILTER TANK	2,775.00	
571-900-971	RENOVATIONS	AQUA-AEROBICS SYSTEMS, I	ABF FILTER EQUIPMENT	141,683.00	
		Total For Dept 900 CAPITAL OUTLAY		144,458.00	
Fund 701 TRUST AND AGENCY					
Dept 000					
701-000-244					
701-000-248	GYOA LEASING, INC.	OHM ADVISORS	STEELE TRUCKING THROUGH 7/8/15	500.00	
701-000-272	NORTHFIELD LIBRARY ADDITION	OHM ADVISORS	LIBRARY ADDITION	437.50	
701-000-272	AL DENTE PASTA	CARLISLE, WORTMAN ASSOCI	AL DENTE PASTA	35.00	
701-000-272	AL DENTE PASTA	OHM ADVISORS	AL DENTE PASTA - SITE PLAN REVIEW	400.00	
701-000-276	NOWATZKE TRUCK AND TRAILER	CARLISLE, WORTMAN ASSOCI	NOWATZKE	115.00	
		Total For Dept 000		1,487.50	
Total For Fund 701 TRUST AND AGENCY					
				1,487.50	

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund Totals:					
	Fund 101	GENERAL FUND		16,517.93	
	Fund 207	LAW ENFORCEME		14,233.25	
	Fund 216	MEDICAL RESCU		55,127.19	
	Fund 287	BUILDING DEPA		3,676.66	
	Fund 370	PUBLIC SAFETY		1,477.98	
	Fund 571	WASTEWATER TR		149,568.81	
	Fund 701	TRUST AND AGE		1,487.50	
Total For All Funds:				242,089.32	

CHECK DISBURSEMENT REPORT FOR NORTHFIELD TOWNSHIP
CHECK DATE FROM 07/14/2015 - 08/20/2015
Banks: MIF

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Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND								
07/15/2015	MIF	39737	227801	ALL AMERICAN CLEANING CO.	REPAIRS & MAINTENANCE	930	666	350.00
07/15/2015	MIF	39739	104845	ALPHAGRAPHICS	SUPPLIES	727	412	93.18
07/15/2015	MIF	39740*	1566898 1566898	ARBOR SPRINGS WATER CO INC	SUPPLIES RENTAL EQUIPMENT	727 940	265 265	26.00 14.00
				CHECK MIF 39740 TOTAL FOR FU				40.00
07/15/2015	MIF	39741	071315	ASSESSMENT ADMIN. SERVICES,	CONTRACTUAL SERVICES	818	257	4,833.33
07/15/2015	MIF	39743	124681763-1	AT&T - UVERSE	COMMUNICATION	850	666	45.00
07/15/2015	MIF	39745	18983	BERENDS HENDRICKS STUIT INSU	PREPAID EXPENSES	123	000	10,378.00
07/15/2015	MIF	39747*	007011521710-0001 007011521710-0001 007011521710-0001	BLUE CROSS BLUE SHIELD OF MI	HOSPITALIZATION HOSPITALIZATION HOSPITALIZATION	716 716 716	253 257 666	844.04 1,426.46 555.52
				CHECK MIF 39747 TOTAL FOR FU				2,826.02
07/15/2015	MIF	39749	2136240 2136239 2136236	CARLISLE, WORTMAN ASSOCIATES	PLANNER FEES PLANNER FEES PLANNER FEES	801 801 801	412 412 412	450.00 190.00 1,065.00
				CHECK MIF 39749 TOTAL FOR FU				1,705.00
07/15/2015	MIF	39753*	8245 12 485 007512	CHARTER COMMUNICATIONS	COMMUNICATION	850	265	51.73
07/15/2015	MIF	39755	100149	COBALT COMMUNITY RESEARCH, L	CONTINGENCY FUNDS	905	850	8,416.00
07/15/2015	MIF	39765*	1498 1498	J & M LANDSCAPING	GROUNDS/CLEANG/JANITORL SERVIC GROUNDS/CLEANG/JANITORL SERVIC	816 816	265 666	200.00 200.00
				CHECK MIF 39765 TOTAL FOR FU				400.00
07/15/2015	MIF	39766	245795 245795	KENT COMMUNICATIONS INC	TAX STATEMENT PREPARATION POSTAGE	804 851	253 253	790.69 1,723.71
				CHECK MIF 39766 TOTAL FOR FU				2,514.40
07/15/2015	MIF	39767	JUNE 2015 JUNE 2015	LINDA HARTLEY	CONTRIBUTIONS - SCC CC TRIPS	676 812	666 666	15.00 65.00

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND								
07/15/2015	MIF	39768#	JUNE 2015 JUNE 2015	LISA LEMBLE	RECORD SEC RECORD SEC	723 723	215 412	80.00 1,245.00 1,170.00 2,415.00
07/15/2015	MIF	39769	105	MARINE CORPS LEAGUE WASH. CO	SUPPLIES	727	666	80.00
07/15/2015	MIF	39770	MILEAGE	MARY KENDALL	FUEL & MILEAGE	860	253	9.66
07/15/2015	MIF	39771	2903	MCGRW MORRIS P.C.	LEGAL	803	270	487.50
07/15/2015	MIF	39772	22459	MICHIGAN ASSOC. OF PLANNING	PRINTING & PUBLICATIONS	900	101	75.00
07/15/2015	MIF	39773#	IN409224 IN409224 IN368085 IN409223	MICHIGAN OFFICE SOLUTIONS	SUPPLIES SUPPLIES SUPPLIES SUPPLIES	727 727 727 727	257 265 666 666	41.37 22.10 36.08 26.90 126.45
07/15/2015	MIF	39776#	1000582092 1000582092	MLIVE MEDIA GROUP	PRINTING & PUBLICATIONS PRINTING & PUBLICATIONS	900 900	101 412	184.59 581.31 765.90
07/15/2015	MIF	39777	MEMBERSHIP DUES	NATIONAL COUNCIL ON AGING	MEMBERSHIP DUES	807	666	145.00
07/15/2015	MIF	39778	170917	OHM ADVISORS	ENGINEER	806	270	437.50
07/15/2015	MIF	39779*#	JUNE 2015 JUNE 2015 JUNE 2015	PAUL E BURNS	LEGAL LEGAL ALLOCATE TO DEPARTMENTS	803 803 927	253 270 270	500.00 7,400.00 (3,800.00) 4,100.00
07/15/2015	MIF	39780	408889	PITNEY BOWES INC	RENTAL EQUIPMENT	940	265	240.75
07/15/2015	MIF	39781*#	0000002104	PITTSFIELD TOWNSHIP	CODE ENFORCEMENT	809	412	1,363.50
07/15/2015	MIF	39782	4436 0370 3800 133 4436 0370 3800 133	PNC BANK	SUPPLIES CC TRIPS	727 812	666 666	16.18 399.56 415.74

CHECK DISBURSEMENT REPORT FOR NORTHFIELD TOWNSHIP
CHECK DATE FROM 07/14/2015 - 08/20/2015
Banks: MIF

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND								
07/15/2015	MIF	39784	5284862 5274979	QUILL CORP	SUPPLIES	727	265	153.18
				CHECK MIF 39784 TOTAL FOR FU	SUPPLIES	727	265	82.99
								<u>236.17</u>
07/15/2015	MIF	39786	NFTWF0715	RED CARPET TRAVEL CLUB	CC TRIPS	812	666	512.64
07/15/2015	MIF	39789	168	STARDUST THEATRE RENTALS	CC TRIPS	812	666	350.00
07/15/2015	MIF	39790	REIMBURSE REIMBURSE	TAMI AVERILL	CC TRIPS	812	666	32.74
				CHECK MIF 39790 TOTAL FOR FU	EQUIPMENT	970	666	54.00
								<u>86.74</u>
07/15/2015	MIF	39791*#	346172433	TERMINIX	REPAIRS & MAINTENANCE	930	666	41.00
07/15/2015	MIF	39792*#	50933812	TETRA TECH INC	WL SPEC ASSESS RECEIVABLE-CURRENT	045	000	2,305.00
07/15/2015	MIF	39793	241945	TRI-COUNTY CLEANING SUPPLY C		727	666	130.47
07/15/2015	MIF	39797	2015 MEMBERSHIP	WASH CNTY CONSORT SOLID WAST	MEMBERSHIP DUES	807	101	75.00
07/15/2015	MIF	39800*#	5002291540	WELLS FARGO FINANCIAL LEASIN	RENTAL EQUIPMENT	940	265	206.74
07/17/2015	MIF	309(E)*#		PAYROLL	SALARIES	701	171	480.76
					SOCIAL SECURITY	715	171	(25.81)
					SALARIES	701	172	2,961.54
					CLERICAL/DEP /SUPER/ELECTION	704	172	1,040.00
					SOCIAL SECURITY	715	172	429.17
					PENSION	718	172	296.14
					CONTROLLER	722	172	1,608.57
					SALARIES	701	215	480.76
					DEPUTY SALARIES	703	215	819.00
					SOCIAL SECURITY	715	215	99.43
					SALARIES	701	253	480.76
					DEPUTY SALARIES	703	253	1,624.23
					CLERICAL/DEP /SUPER/ELECTION	704	253	268.25
					SOCIAL SECURITY	715	253	181.55
					PENSION	718	253	162.42
					ASST ASSESSOR	709	257	1,440.00
					SOCIAL SECURITY	715	257	110.16
					PENSION	718	257	144.00

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CHECK DATE FROM 07/14/2015 - 08/20/2015

DB: Northfield

Banks: MIF

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND								
07/22/2015	MIF	39811	2135893		JANITORIAL SALARIES	710	265	400.00
			2135894		SOCIAL SECURITY	715	265	30.60
			2135889		SUPPLIES	727	265	18.14
			2135890		SOCIAL SECURITY	715	412	45.90
					PLANN COMM	726	412	600.00
					SALARIES	701	666	1,442.30
					SOCIAL SECURITY	715	666	110.34
					PENSION	718	666	144.22
					CHECK MIF 309(E) TOTAL FOR F			15,392.43
07/22/2015	MIF	39811	2135893	CARLISLE, WORTMAN ASSOCIATES	PLANNER FEES	801	412	450.00
			2135894		PLANNER FEES	801	412	405.00
			2135889		PLANNER FEES	801	412	1,720.00
			2135890		PLANNER FEES	801	412	35.00
					CHECK MIF 39811 TOTAL FOR FU			2,610.00
07/22/2015	MIF	39812	33181	GREATER BRIGHTON CHAMBER COM	MEMBERSHIP DUES	807	101	200.00
07/22/2015	MIF	39813	220810	MTA	PRINTING & PUBLICATIONS	900	101	94.00
07/22/2015	MIF	39814	171402	OHM ADVISORS	ENGINEER	806	270	2,110.00
07/22/2015	MIF	39816	167	STARDUST THEATRE RENTALS	CC TRIPS	812	666	300.00
07/28/2015	MIF	39820*	VR0000109371	ADVANCED DISPOSAL	REPAIRS & MAINTENANCE	930	666	60.00
07/28/2015	MIF	39825	124681763-1	AT&T - UVERSE	COMMUNICATION	850	666	54.00
07/28/2015	MIF	39826*	822375300	AT&T LONG DISTANCE		850	265	699.95
			822375300			850	666	59.09
					CHECK MIF 39826 TOTAL FOR FU			759.04
07/28/2015	MIF	39832*	1000 0973 9812	CONSUMERS ENERGY		920	666	16.83
07/28/2015	MIF	39837	0000-7608-3	DTE ENERGY	UTILITIES	920	448	2,921.99
07/28/2015	MIF	39843	5858629	QUILL CORP	SUPPLIES	727	265	80.14
07/28/2015	MIF	39845*	9748582941	VERIZON WIRELESS MESSAGING S	COMMUNICATION	850	172	50.42
07/28/2015	MIF	39847#	510929	WASHTENAW COUNTY ROAD COMMI	WL SPEC ASSESS RECEIVABLE-CURRENT	045	000	134.91

CHECK DISBURSEMENT REPORT FOR NORTHFIELD TOWNSHIP
 CHECK DATE FROM 07/14/2015 - 08/20/2015
 Banks: MIF

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND								
			510969		GRANT EXPENSE	929	449	224.82
CHECK MIF 39847 TOTAL FOR FU								
07/28/2015	MIF	39848	15-088	WASHTENAW COUNTY TREASURER	CONTINGENCY FUNDS	905	850	2,000.00
07/31/2015	MIF	39852	19503	BERENDS HENDRICKS STUIT INSU	PREPAID EXPENSES	123	000	110,460.00
07/31/2015	MIF	39853*#	00 751981 0001	STANDARD INSURANCE CO.	LIFE/DISB. INSURANCE	717	172	81.29
			00 751981 0001		LIFE/DISB. INSURANCE	717	253	38.40
			00 751981 0001		LIFE/DISB. INSURANCE	717	666	43.68
CHECK MIF 39853 TOTAL FOR FU								
07/31/2015	MIF	39854	PAYCHECK	WILLIAM J. LENAGHAN	CODE ENFORCEMENT	809	412	600.00
08/03/2015	MIF	39855	34222	MICHIGAN ELECTION RESOURCES	SUPPLIES	727	191	154.23
08/03/2015	MIF	39856	926378	ELECTION SYSTEMS & SOFTWARE	SUPPLIES	727	191	247.70
08/05/2015	MIF	39857*#	734449288007	AT&T	COMMUNICATION	850	265	215.12
			734449229507		COMMUNICATION	850	666	211.66
CHECK MIF 39857 TOTAL FOR FU								
08/05/2015	MIF	39858*#	56850748	CONSTELLATION ENERGY SERVICE	UTILITIES	920	666	97.26
08/05/2015	MIF	39860*#	2689 463 0005 3	DTE ENERGY	UTILITIES	920	666	89.23
08/05/2015	MIF	39866	99953	JOHN'S SANITATION	CC PROGRAMS	815	666	90.00
			99565		CC PROGRAMS	815	666	90.00
CHECK MIF 39866 TOTAL FOR FU								
08/05/2015	MIF	39867	JULY 2015	JOYCE CANTALINI	CC PROGRAMS	815	666	140.00
08/05/2015	MIF	39868	IN425669	MICHIGAN OFFICE SOLUTIONS	SUPPLIES	727	265	115.80
08/05/2015	MIF	39869	30011	MICRO TECH SERVICES INC	REPAIRS & MAINTENANCE	930	265	90.00
08/05/2015	MIF	39870	SUMMER TAX	NORTHFIELD TOWNSHIP TREASURE	TRIBUNALS AND DRAINS	959	247	73.51
08/05/2015	MIF	39871*#	4436 0370 3002 327	PNC BANK	SUPPLIES	727	265	45.00
08/05/2015	MIF	39872	5815812	QUILL CORP	SUPPLIES	727	666	163.42

CHECK DISBURSEMENT REPORT FOR NORTHFIELD TOWNSHIP
CHECK DATE FROM 07/14/2015 - 08/20/2015
Banks: MIF

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND								
08/05/2015	MIF	39873	REIMBURSE	RUTH HAGUE	CC TRIPS	812	666	84.00
08/11/2015	MIF	39875	227804	ALL AMERICAN CLEANING CO.	GROUPS/CLEANG/JANITORL SERVIC	816	666	280.00
08/11/2015	MIF	39878	8245 12 485 007512	CHARTER COMMUNICATIONS	COMMUNICATION	850	265	51.73
08/11/2015	MIF	39881	2689 463 0018 6	DTE ENERGY	UTILITIES	920	265	31.21
08/11/2015	MIF	39882	2014-4 3246	EQUALIZATION & PROPERTY DESC	SUPPLIES	727	257	50.00
					SUPPLIES	727	257	20.00
				CHECK MIF 39882 TOTAL FOR FU				70.00
08/11/2015	MIF	39883	29988	MICRO TECH SERVICES INC	REPAIRS & MAINTENANCE	930	265	22.50
08/11/2015	MIF	39884	AUG 3 2015	NIRMALA HANKE	CC PROGRAMS	815	666	30.00
08/11/2015	MIF	39886*#	0000002142	PITTSFIELD TOWNSHIP	CODE ENFORCEMENT	809	412	515.00
08/11/2015	MIF	39887	NETWP0815	RED CARPET TRAVEL CLUB	CC TRIPS	812	666	1,365.72
08/11/2015	MIF	39888	174513	SALLY MARTILA	CC PROGRAMS	815	666	80.00
08/11/2015	MIF	39889	169	STARDUST THEATRE RENTALS	CC PROGRAMS	815	666	350.00
08/11/2015	MIF	39892	FORECLOSURE PURCHA	WASHTENAW COUNTY TREASURER	LAND ACQUISITION	978	900	865.00
08/11/2015	MIF	39893	PAYCHECK	WILLIAM J. LENAGHAN	CODE ENFORCEMENT	809	412	475.00
08/13/2015	MIF	39894	347128798	TERMINIX	REPAIRS & MAINTENANCE	930	666	41.00
08/20/2015	MIF	39898*#	007011521710-0001 007011521710-0001 007011521710-0001	BLUE CROSS BLUE SHIELD OF MI	HOSPITALIZATION HOSPITALIZATION HOSPITALIZATION	716 716 716	253 257 666	844.04 1,426.46 555.52
				CHECK MIF 39898 TOTAL FOR FU				2,826.02
08/20/2015	MIF	39901	IN429334	MICHIGAN OFFICE SOLUTIONS	SUPPLIES	727	666	36.64
08/20/2015	MIF	39902	4436 0370 3800 133 4436 0370 3800 133 4436 0370 3800 133 4436 0370 3800 133 4436 0370 3800 133 4436 0370 3800 133	PNC BANK	CONTRIBUTIONS - SCC SUPPLIES CC PROGRAMS CC PROGRAMS PRINTING & PUBLICATIONS REPAIRS & MAINTENANCE	676 727 815 815 900 930	666 666 666 666 666 666	106.45 11.28 899.78 153.62 180.00 518.94
				CHECK MIF 39902 TOTAL FOR FU				1,870.07

CHECK DISBURSEMENT REPORT FOR NORTHELD TOWNSHIP
 CHECK DATE FROM 07/14/2015 - 08/20/2015
 Banks: MIF

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 207 LAW ENFORCEMENT FUND								
07/15/2015	MIF	39740*	1566844	ARBOR SPRINGS WATER CO INC	SUPPLIES	727	301	86.50
07/15/2015	MIF	39742*	734449890006	AT&T	COMMUNICATION	850	301	398.61
07/15/2015	MIF	39744	REPA11695119-01	BATTERIES PLUS BULBS #389	REPAIRS & MAINTENANCE	930	301	152.95
07/15/2015	MIF	39746*	007011521710-0002	BLUE CROSS BLUE SHIELD OF MI	HOSPITALIZATION	716	226	5,255.41
07/15/2015	MIF	39747*#	007011521710-0001	BLUE CROSS BLUE SHIELD OF MI	HOSPITALIZATION	716	226	2,755.38
07/15/2015	MIF	39748	228473	BRIGHTON FORD INC	REPAIRS & MAINTENANCE			** VOIDED **
			229244		REPAIRS & MAINTENANCE			** VOIDED **
07/15/2015	MIF	39751	2716-213770	CARQUEST AUTO PARTS - PD	REPAIRS & MAINTENANCE	930	333	15.38
07/15/2015	MIF	39764	883	HIGHLANDER GRAPHICS, LLC	REPAIRS & MAINTENANCE	930	333	24.38
07/15/2015	MIF	39775	551-445959	MICHIGAN STATE POLICE	DUE TO OTHERS			** VOIDED **
			551-448819		DUE TO OTHERS			** VOIDED **
07/15/2015	MIF	39779*#	JUNE 2015	PAUL E BURNS	LEGAL	803	270	3,300.00
07/15/2015	MIF	39796	32025	VAL'S SERVICE STATION	REPAIRS & MAINTENANCE	930	333	20.00
07/15/2015	MIF	39798	26626	WASHTENAW COUNTY TREASURER	DISPATCH SERVICES			** VOIDED **
			25962		RADIO REPAIR			** VOIDED **
07/15/2015	MIF	39800*#	5002291540	WELLS FARGO FINANCIAL LEASIN	RENTAL EQUIPMENT	940	301	114.91
07/16/2015	MIF	39801	228473	BRIGHTON FORD INC	REPAIRS & MAINTENANCE	930	333	41.82
07/16/2015	MIF	39802	229244	BRIGHTON FORD INC	REPAIRS & MAINTENANCE	930	333	219.14
07/16/2015	MIF	39803	551-445959	MICHIGAN STATE POLICE	DUE TO OTHERS	214	000	134.25
07/16/2015	MIF	39804	551-448819	MICHIGAN STATE POLICE	DUE TO OTHERS	214	000	89.50
07/16/2015	MIF	39805	26626	WASHTENAW COUNTY TREASURER	DISPATCH SERVICES	820	301	5,278.91
07/16/2015	MIF	39806	25962	WASHTENAW COUNTY TREASURER	RADIO REPAIR	932	301	1,100.00

User: JEN CHECK DATE FROM 07/14/2015 - 08/20/2015

DB: Northfield Banks: MIF

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 207 LAW ENFORCEMENT FUND								
07/17/2015	MIF	309 (E) * #		PAYROLL	SALARIES	701	226	7,439.05
					SALARIES	702	226	13,018.74
					CLERICAL/DEP /SUPER/ELECTION	704	226	2,458.47
					SALARIES-PART TIME	708	226	681.25
					JANITORIAL SALARIES	710	226	640.00
					SALARIES-OVERTIME	711	226	3,408.55
					SOCIAL SECURITY	715	226	2,114.92
					PENSION	718	226	2,171.78
					SUPPLIES	727	301	20.89
					CHECK MIF 309 (E) TOTAL FOR F			31,953.65
07/22/2015	MIF	39815	4853721	QUILL CORP	SUPPLIES	727	301	263.66
07/28/2015	MIF	39826*#	822375300	AT&T LONG DISTANCE		850	301	356.68
07/28/2015	MIF	39828	229316	BRIGHTON FORD INC	REPAIRS & MAINTENANCE	930	333	31.03
			229292		REPAIRS & MAINTENANCE	930	333	60.79
			400031		REPAIRS & MAINTENANCE	930	333	31.03
					CHECK MIF 39828 TOTAL FOR FU			122.85
07/28/2015	MIF	39830	2716-214745	CARQUEST AUTO PARTS - PD	REPAIRS & MAINTENANCE	930	333	5.24
07/28/2015	MIF	39835	071315	DIRTSQUIRT, LLC	REPAIRS & MAINTENANCE	930	333	176.00
07/28/2015	MIF	39836	349491	DON'S BODY SHOP	REPAIRS & MAINTENANCE	930	333	20.00
07/28/2015	MIF	39840*	302524547	HEWLETT-PACKARD FINANCIAL SR COMPUTER		972	301	200.00
07/28/2015	MIF	39845*#	9748467754	VERIZON WIRELESS MESSAGING S COMMUNICATION		850	301	204.02
07/28/2015	MIF	39849	5002312024	WELLS FARGO FINANCIAL LEASIN	SUPPLIES	727	301	87.50
			5002312024		REPAIRS & MAINTENANCE	930	301	85.66
					CHECK MIF 39849 TOTAL FOR FU			173.16
07/31/2015	MIF	39853*#	00 751981 0001	STANDARD INSURANCE CO.	LIFE/DISB. INSURANCE	717	226	652.37
08/05/2015	MIF	39864	REIMBURSE	JASON ROBERTS	SUPPLIES	727	301	76.30
08/05/2015	MIF	39871*#	4436 0370 3002 327	PNC BANK	SUPPLIES	727	301	231.95

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 207 LAW ENFORCEMENT FUND								
08/20/2015	MIF	39896*	734449890007	AT&T	COMMUNICATION	850	301	408.26
08/20/2015	MIF	39897*	007011521710-0002	BLUE CROSS BLUE SHIELD OF MI	HOSPITALIZATION	716	226	5,255.41
08/20/2015	MIF	39898*#	007011521710-0001	BLUE CROSS BLUE SHIELD OF MI	HOSPITALIZATION	716	226	2,755.38
08/20/2015	MIF	39904*	41662695	WEX BANK	FUEL & MILEAGE	860	333	1,812.42
Total for fund 207 LAW ENFORCEMENT FUND								
								63,654.49

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 216 MEDICAL RESCUE FUND								
07/15/2015	MIF	39742*	734449238506	AT&T	COMMUNICATION	850	301	220.65
07/15/2015	MIF	39747*	007011521710-0001	BLUE CROSS BLUE SHIELD OF MI	HOSPITALIZATION	716	226	1,678.16
07/15/2015	MIF	39750	2716-213992 2716-214086	CARQUEST AUTO PARTS - FD	REPAIRS & MAINTENANCE	930	333	31.34
					REPAIRS & MAINTENANCE	930	333	203.66
				CHECK MIF 39750 TOTAL FOR FU				235.00
07/15/2015	MIF	39753*#	8245 12 485 008064	CHARTER COMMUNICATIONS	COMMUNICATION	850	301	168.98
07/15/2015	MIF	39754	REIMBURSE	CHRIS BISHOP	SUPPLIES	727	301	25.58
07/15/2015	MIF	39760	010628	EMERGENCY VEHICLES PLUS	REPAIRS & MAINTENANCE	930	333	270.16
07/15/2015	MIF	39761	INV03898	EMERGENT HEALTH PARTNERS	DISPATCH SERVICES	820	301	982.73
07/15/2015	MIF	39785	47787	R&R FIRE TRUCK REPAIR INC	UNIFORMS/GEAR & ALLOWANCE	741	301	9,682.29
07/17/2015	MIF	309(E)*#		PAYROLL	SALARIES	701	226	3,050.38
					SALARIES	702	226	4,774.00
					ADMINISTRATIVE ASSISTANT	705	226	190.90
					SALARIES-PART TIME	708	226	2,953.98
					SOCIAL SECURITY	715	226	855.21
					PENSION	718	226	305.02
					TRAINING WAGES	958	226	210.00
					SUPPLIES	727	301	32.69
				CHECK MIF 309(E) TOTAL FOR F				12,372.18
07/22/2015	MIF	39810	1561380	ARBOR SPRINGS WATER CO INC	SUPPLIES	727	301	6.50
07/22/2015	MIF	39818	11022	THE ACCUMED GROUP	CONTRACTUAL SERVICES	818	301	200.77
07/28/2015	MIF	39820*#	VR0000105234	ADVANCED DISPOSAL	UTILITIES	920	301	48.00
07/28/2015	MIF	39824	1566893	ARBOR SPRINGS WATER CO INC	SUPPLIES	727	301	6.50
07/28/2015	MIF	39826*#	822375300 822375300	AT&T LONG DISTANCE	COMMUNICATION	850	301	0.86
						850	301	38.78
				CHECK MIF 39826 TOTAL FOR FU				39.64

CHECK DISBURSEMENT REPORT FOR NORTHFIELD TOWNSHIP
CHECK DATE FROM 07/14/2015 - 08/20/2015
Banks: MIF

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 216 MEDICAL RESCUE FUND								
07/28/2015	MIF	39829	2716-214559 2716-214614 2716-214476	CARQUEST AUTO PARTS - FD	REPAIRS & MAINTENANCE	930	333	1.42
					REPAIRS & MAINTENANCE	930	333	1.68
					REPAIRS & MAINTENANCE	930	333	45.40
				CHECK MIF 39829 TOTAL FOR FU				48.50
07/28/2015	MIF	39831	8245 12 485 008064	CHARTER COMMUNICATIONS	COMMUNICATION	850	301	69.98
07/28/2015	MIF	39840*	302524547	HEWLETT-PACKARD FINANCIAL SR COMPUTER		972	301	58.63
07/28/2015	MIF	39844	11224	THE ACCUMED GROUP	CONTRACTUAL SERVICES	818	301	84.76
07/28/2015	MIF	39845*#	9748582941	VERIZON WIRELESS MESSAGING S COMMUNICATION		850	301	144.49
07/28/2015	MIF	39846*	B441609	WARD'S DO IT CENTER	SUPPLIES	727	301	43.96
07/28/2015	MIF	39850	41524630	WEX BANK	FUEL & MILEAGE	860	333	209.60
07/31/2015	MIF	39853*#	00 751981 0001	STANDARD INSURANCE CO.	LIFE/DISB. INSURANCE	717	226	70.41
08/05/2015	MIF	39858*#	56850748	CONSTELLATION ENERGY SERVICE	UTILITIES	920	301	93.96
08/05/2015	MIF	39860*#	3147 035 0001 2	DTE ENERGY	UTILITIES	920	301	87.08
08/05/2015	MIF	39871*#	4436 0370 3002 327	PNC BANK	SUPPLIES	727	301	62.97
08/11/2015	MIF	39876	2716-215427 2716-215856	CARQUEST AUTO PARTS - FD	REPAIRS & MAINTENANCE	930	333	15.19
					REPAIRS & MAINTENANCE	930	333	101.83
				CHECK MIF 39876 TOTAL FOR FU				117.02
08/20/2015	MIF	39895	89004	APOLLO FIRE EQUIPMENT	UNIFORMS/GEAR & ALLOWANCE	741	301	49.04
08/20/2015	MIF	39898*#	007011521710-0001	BLUE CROSS BLUE SHIELD OF MI	HOSPITALIZATION	716	226	1,678.16
08/20/2015	MIF	39903	6035 3012 0297 485	TRACTOR SUPPLY CREDIT PLAN	REPAIRS & MAINTENANCE	930	301	79.97
08/20/2015	MIF	39904*	41912115	WEX BANK	FUEL & MILEAGE	860	333	719.36
				Total for fund 216 MEDICAL RESCUE FUND				29,555.03

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CHECK DISBURSEMENT REPORT FOR NORTHELD TOWNSHIP

CHECK DATE FROM 07/14/2015 - 08/20/2015

Banks: MIF

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 287 BUILDING DEPARTMENT FUND								
07/15/2015	MIF	39781*#	0000002104	PITTSFIELD TOWNSHIP	INSPECTOR EXPENSES	725	261	4,946.32
08/05/2015	MIF	39857*#	734449500007	AT&T	COMMUNICATION	850	301	31.62
08/05/2015	MIF	39859	JULY 2015	DINO BONA	INSPECTOR EXPENSES	725	301	765.00
08/11/2015	MIF	39886*#	0000002142	PITTSFIELD TOWNSHIP	INSPECTOR EXPENSES	725	261	3,813.50
Total for fund 287 BUILDING DEPARTMENT FUND								9,556.44

CHECK DISBURSEMENT REPORT FOR NORTHFIELD TOWNSHIP
CHECK DATE FROM 07/14/2015 - 08/20/2015
Banks: MIF

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 370 PUBLIC SAFETY BLDG DEBT FD								
07/15/2015	MIF	39738	15591	ALLIANCE WINDOW CLEANING	REPAIRS & MAINTENANCE	930	301	500.00
07/15/2015	MIF	39742*	734449927206	AT&T	COMMUNICATION	850	301	130.50
07/15/2015	MIF	39753*#	8245 12 485 004952	CHARTER COMMUNICATIONS	COMMUNICATION	850	301	106.98
07/15/2015	MIF	39762	9349	ENERGY DESIGN SERVICE SYSTEM	REPAIRS & MAINTENANCE	930	301	10,214.38
07/15/2015	MIF	39765*#	1498	J & M LANDSCAPING	GROUNDS/CLEANG/JANITORL SERVIC	816	301	250.00
07/15/2015	MIF	39791*#	346173566	TERMINIX	REPAIRS & MAINTENANCE	930	301	50.00
07/15/2015	MIF	39799	40429	WEBB CONTRACTORS	REPAIRS & MAINTENANCE	930	301	153.90
07/22/2015	MIF	39809	15486	ALLIANCE WINDOW CLEANING	REPAIRS & MAINTENANCE	930	301	10.00
07/28/2015	MIF	39820*#	VR0000105253	ADVANCED DISPOSAL	REPAIRS & MAINTENANCE	930	301	66.00
07/28/2015	MIF	39822	15700	ALLIANCE WINDOW CLEANING	REPAIRS & MAINTENANCE	930	301	10.00
07/28/2015	MIF	39823	170364	ALLSTAR ALARM LLC	REPAIRS & MAINTENANCE	930	301	261.00
07/28/2015	MIF	39832*#	1000 0012 0517	CONSUMERS ENERGY	UTILITIES	920	301	101.28
07/28/2015	MIF	39841	96092	JLB OF WHITMORE LAKE	REPAIRS & MAINTENANCE	930	301	20.00
07/28/2015	MIF	39846*	B455098	WARD'S DO IT CENTER	SUPPLIES	727	301	3.63
08/05/2015	MIF	39858*#	56850748	CONSTELLATION ENERGY SERVICE	UTILITIES	920	301	2,956.91
08/05/2015	MIF	39860*#	4693 635 0002 3	DTE ENERGY	UTILITIES	920	301	1,863.35
08/05/2015	MIF	39863	6035 3220 1354 367	HOME DEPOT CREDIT SERVICES	REPAIRS & MAINTENANCE	930	301	45.61
08/05/2015	MIF	39865	PAY FOR CLEANING	JOHN BAIER	REPAIRS & MAINTENANCE	930	301	55.00
08/05/2015	MIF	39871*#	4436 0370 3002 327	PNC BANK	SUPPLIES	727	301	264.15
08/11/2015	MIF	39890	347128212	TERMINIX	REPAIRS & MAINTENANCE	930	301	50.00
08/20/2015	MIF	39896*	734449927207	AT&T	COMMUNICATION	850	301	135.55

CHECK DISBURSEMENT REPORT FOR NORTHFIELD TOWNSHIP
CHECK DATE FROM 07/14/2015 - 08/20/2015
Banks: MIF

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 571 WASTEWATER TREATMENT FUND								
07/15/2015	MIF	39735	VR0000115857	ADVANCED DISPOSAL	UTILITIES	920	301	180.00
07/15/2015	MIF	39736	SLS 10034265	ALEXANDER CHEMICAL CORP	OPERATING SUPPLIES	740	301	6,393.08
			SCL 10008119		OPERATING SUPPLIES	740	301	(1,000.00)
			10006305		OPERATING SUPPLIES	740	301	(1,100.00)
				CHECK MIF 39736 TOTAL FOR FU				4,293.08
07/15/2015	MIF	39746*	007011521710-0002	BLUE CROSS BLUE SHIELD OF MI	HOSPITALIZATION	716	226	2,370.00
07/15/2015	MIF	39747*#	007011521710-0001	BLUE CROSS BLUE SHIELD OF MI	HOSPITALIZATION	716	226	3,574.78
07/15/2015	MIF	39752	2716-213901	CARQUEST AUTO PARTS - WWTP	REPAIRS & MAINTENANCE	930	301	71.98
			2716-213908		REPAIRS & MAINTENANCE	930	301	22.39
07/15/2015	MIF	39758		CHECK MIF 39752 TOTAL FOR FU				94.37
			55972431	CONSTELLATION ENERGY SERVICE	UTILITIES	920	301	3,390.79
			7032-571	CORBY ENERGY SERVICES	REPAIRS & MAINTENANCE	930	301	27,250.00
			6093241	CORRIGAN OIL CO	FUEL & MILEAGE	860	333	1,747.05
07/15/2015	MIF	39759	061815	EMBROIDERY IMPRESSIONS	UNIFORMS/GEAR & ALLOWANCE	741	301	529.41
07/15/2015	MIF	39763	9784300684	GRAINGER, INC.	REPAIRS & MAINTENANCE	930	301	215.74
07/15/2015	MIF	39774	5703	MICHIGAN RURAL WATER ASSOC	MEMBERSHIP DUES	807	301	620.00
07/15/2015	MIF	39783	507979	POWER VAC OF MICHIGAN, INC	EQUIPMENT	970	900	2,320.00
07/15/2015	MIF	39787	43123	ROOTX	REPAIRS & MAINTENANCE	930	301	3,839.74
07/15/2015	MIF	39788	618894510-160	SPRINT/NEXTEL COMMUNICATIONS	COMMUNICATION	850	301	195.33
07/15/2015	MIF	39792*#	50933813	TETRA TECH INC	ENGINEER	806	270	1,581.96
07/15/2015	MIF	39794	530346052	UTS SCADA	REPAIRS & MAINTENANCE	930	301	1,926.34
07/15/2015	MIF	39795	674925	USA BLUE BOOK	REPAIRS & MAINTENANCE	930	301	136.82
07/17/2015	MIF	309(E)*#		PAYROLL	SALARIES	701	226	2,519.23
					SALARIES	702	226	7,090.97
					SOCIAL SECURITY	715	226	735.18
					PENSION	718	226	918.98

CHECK DISBURSEMENT REPORT FOR NORTHFIELD TOWNSHIP
CHECK DATE FROM 07/14/2015 - 08/20/2015
Banks: MIF

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 571 WASTEWATER TREATMENT FUND								
07/21/2015	MIF	39807	07/21/2015	NORTHFIELD ESTATES	Sewer	214	000	92.40
			07/21/2015		Sewer	214	000	84.00
			07/21/2015		Sewer	214	000	92.40
			07/21/2015		Sewer	214	000	92.40
CHECK MIF 309(E) TOTAL FOR F								11,270.72
CHECK MIF 39807 TOTAL FOR FU								
07/21/2015	MIF	39808	REFUND	NORTHFIELD TOWNSHIP	Sewer	214	000	20.46
07/22/2015	MIF	39817	50921907	TETRA TECH INC	ENGINEER	806	270	1,439.21
07/22/2015	MIF	39819	530345774	UIS SCADA		930	301	430.50
CHECK MIF 39821 TOTAL FOR FU								
07/28/2015	MIF	39821	SLS 10034587	ALEXANDER CHEMICAL CORP	OPERATING SUPPLIES	740	301	3,342.50
			SCL 10009740		OPERATING SUPPLIES	740	301	(1,200.00)
CHECK MIF 39821 TOTAL FOR FU								2,142.50
07/28/2015	MIF	39826*#	822375300	AT&T LONG DISTANCE		850	301	30.50
07/28/2015	MIF	39827	0515-89070	BRIGHTON ANALYTICAL LLC	LAB & TESTING	817	301	550.00
CHECK MIF 39832*#								
07/28/2015	MIF	39832*#	1000 0950 4497	CONSUMERS ENERGY	UTILITIES	920	301	27.66
			1000 0950 4356		UTILITIES	920	301	21.60
			1000 0950 4588		UTILITIES	920	301	20.90
			1000 0012 4642		UTILITIES	920	301	688.00
			1000 0950 4273		UTILITIES	920	301	20.20
			1000 1171 7061		UTILITIES	920	301	23.70
			1000 6159 0814		UTILITIES	920	301	16.32
			1000 1171 6543		UTILITIES	920	301	46.80
CHECK MIF 39832 TOTAL FOR FU								865.18
07/28/2015	MIF	39834	46400765	DE LAGE LANDEN FINANCIAL SER	RENTAL EQUIPMENT	940	301	69.00
07/28/2015	MIF	39838	0000-3319-1	DTE ENERGY	UTILITIES	920	301	444.54
07/28/2015	MIF	39839	000-3319-1	DTE ENERGY	UTILITIES	920	301	756.61
CHECK MIF 39842								
07/28/2015	MIF	39842	4436 0370 3004 071	PNC BANK	SUPPLIES	727	301	16.38
			4436 0370 3004 071		UNIFORMS/GEAR & ALLOWANCE	741	301	1,195.14

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 571 WASTEWATER TREATMENT FUND								
			4436 0370 3004 071					
				CHECK MIF 39842 TOTAL FOR FU				
					POSTAGE	851	301	8.55
								1,220.07
07/31/2015	MIF	39853*#	00 751981 0001	STANDARD INSURANCE CO.	LIFE/DISB. INSURANCE	717	226	251.77
08/05/2015	MIF	39857*#	734449415907	AT&T	COMMUNICATION	850	301	289.62
08/05/2015	MIF	39858*#	56850748	CONSTELLATION ENERGY SERVICE	UTILITIES	920	301	4,763.88
08/05/2015	MIF	39860*#	2689 463 0016 0	DTE ENERGY	UTILITIES	920	301	26.26
			2689 463 0017 8		UTILITIES	920	301	140.38
			2689 463 0011 1		UTILITIES	920	301	95.59
			2689 463 0001 2		UTILITIES	920	301	27.01
			2689 463 0006 1		UTILITIES	920	301	20.18
			2689 463 0015 2		UTILITIES	920	301	18.65
			2689 562 0001 1		UTILITIES	920	301	36.24
			2689 463 0003 8		UTILITIES	920	301	19.82
			2689 463 0004 6		UTILITIES	920	301	47.10
			2689 463 0007 9		UTILITIES	920	301	29.94
			2689 463 0010 3		UTILITIES	920	301	25.91
			2689 463 0012 9		UTILITIES	920	301	46.76
			2689 562 0003 7		UTILITIES	920	301	11.06
			3146 792 0001 9		UTILITIES	920	301	12.56
			2689 056 0001 4		UTILITIES	920	301	10.19
			2689 463 0014 5		UTILITIES	920	301	331.16
				CHECK MIF 39860 TOTAL FOR FU				898.81
08/11/2015	MIF	39877	2716-215561	CARQUEST AUTO PARTS - WWTP	REPAIRS & MAINTENANCE	930	301	40.67
			2716-215230		REPAIRS & MAINTENANCE	930	301	32.18
			2716-216051		REPAIRS & MAINTENANCE	930	301	13.39
				CHECK MIF 39877 TOTAL FOR FU				86.24
08/11/2015	MIF	39879	006-84064	CUMMINS BRIDGEWAY LLC	REPAIRS & MAINTENANCE	930	301	499.38
			006-84068		REPAIRS & MAINTENANCE	930	301	418.99
			006-84067		REPAIRS & MAINTENANCE	930	301	280.79
			006-84063		REPAIRS & MAINTENANCE	930	301	377.05
			006-84065		REPAIRS & MAINTENANCE	930	301	280.79
			006-84066		REPAIRS & MAINTENANCE	930	301	280.79

CHECK DISBURSEMENT REPORT FOR NORTHFIELD TOWNSHIP
CHECK DATE FROM 07/14/2015 - 08/20/2015
Banks: MIF

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 571 WASTEWATER TREATMENT FUND								
			006-84062		REPAIRS & MAINTENANCE	930	301	617.86
			006-84069		REPAIRS & MAINTENANCE	930	301	461.13
CHECK MIF 39879 TOTAL FOR FU								
08/11/2015	MIF	39885	08/11/2015		NORTHFIELD ESTATES	214	000	92.40
08/11/2015	MIF	39891	MULTIPLE		WARD'S DO IT CENTER	930	301	333.00
08/20/2015	MIF	39897*	007011521710-0002		BLUE CROSS BLUE SHIELD OF MI HOSPITALIZATION	716	226	2,370.00
08/20/2015	MIF	39898*#	007011521710-0001		BLUE CROSS BLUE SHIELD OF MI HOSPITALIZATION	716	226	3,574.78
TOTAL - ALL FUNDS								
***-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND								
#-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT								
Total for fund 571 WASTEWATER TREATMENT FUND								89,743.18
								406,219.20



William E. Wagner, Jr.
Director of Public
Safety/Fire Chief

Northfield Township Public Safety

8350 Main Street, Whitmore Lake, MI 48189
Fire: 734-449-2385 • Fax: 734-449-2521
Police: 734-449-9911 • Fax: 734-449-0511
www.twp.northfield.mi.us



Timothy Greene
Lieutenant
Police Operations

July 2015

Northfield Township Fire Department

Statistical Report

Responses July 2015:	54
Responses July 2014:	52
Total to Date 2015:	422

Fire Calls:	13	
Structure Fires		2
Fire Alarms		3
Outside Fires		3
Vehicle Fire		5
Emergency Medical Calls:	28	
Chest Pain		3
Difficulty Breathing		4
Unconscious/Cardiac Arrest		4
Diabetic/ Seizure		3
Trauma		7
CVA		2
Other		4
Motor Vehicle Accidents:	12	
Injury Crashes		7
Unknown		4

Public Service calls: 1	
Electrical wire down	1
Mutual Aid Given: 3	
Salem Township Rollover pin in crash	2
Ann Arbor Township stand-by	1
Mutual Aid Received: 1	
Green Oak and Hamburg Structure Fire	1
Responses in hamlet area:	24
Responses in rural area:	27
Responses outside the township:	3
Average response time for the month:	5:56



William Wagner



William E. Wagner, Jr.
Director of Public
Safety/Fire Chief

Northfield Township Public Safety

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Timothy Greene
Lieutenant
Police Operations

August 2015 Director of Public Safety Board Communication

1. **Fire department training July:** Training for the month consisted of Pump operations, dry hydrant flowing, hose streams and drivers training.
2. **Significant calls for month:** We did have a structure fire in Northfield Township on Forest St. This was a fire in one of our fire fighters houses. We also assisted Salem Township Fire on 2 different pin in crashes. We assisted Ann Arbor Township Fire with a station stand by when they assisted the City of Ann Arbor Fire with a structure fire.
3. **Police and Fire Open House:** We have confirmed the date for the Police and Fire Department Open House. The date will be September 13th from 1-4pm. Again, we are excited to be partnering with the Living Water Church kids day. The theme for Fire Prevention week this year is "Hear the beep where you sleep". Remember to check the batteries in your smoke detector.
4. **Station #2 shed demolition:** We are requesting permission to demolish and remove the small shed behind fire station #2. This shed was needed for storage before this Public Safety Building was constructed. It is now falling down and not necessary.
5. **800 MHZ Radio millage:** At the August 5th Board of Commissioners meeting, the Board of Commissioners amended the previous month resolution to move the radio millage ballot to the March 8th 2016 election. The purpose was to save the County about \$200,000 by not having a special election.
6. **Union Contracts:** Before you today is the MAFF contract. If approved that will settle all three unions contract for the next three years. Just for informational purposes the Fire Union has not had a raise since 2008. In fact they have taken pay reductions and the raises purposed in this contract is still short of previous hourly wages for the duty program.

NORTHFIELD TOWNSHIP POLICE DEPARTMENT

MONTHLY OPERATIONS REPORT



JULY 2015

JULY 2015 MONTHLY REPORT

Calls For Service	448
Arrests	17
Mutual Aid Assistance To Other Departments Inside the Township	3
Mutual Aid Assistance To Other Departments Outside the Township	8
Average Response Time	5.779

NOTES & FACTS FROM THE DEPARTMENT

- **DATA:** 60 % of total complaints answered were in the hamlet area and 40 % were handled throughout the rest of the Township.
- **ACTION ITEMS:**
PERSONNEL ISSUE - I request the Northfield Township Board of Trustees accept the letter of resignation, submitted July 28, 2015, of Part-Time Officer Patrick Leedle, effective that date.

PURCHASE OF DIGITAL IN-CAR VIDEO SYSTEM - I request the Northfield Township Board of Trustees approve the purchase of an In-Car Video System from L3 Mobile-Vision, Inc. for the sum of \$62,561.00. Item is budgeted out of Federal Forfeiture funds.
- **TRAINING:** All personnel with unescorted access to the PD building - Technical Security Awareness Training.

EVENTS OF SIGNIFICANCE:

LARCENY

On July 25, officers responded to a business on Six Mile Rd for a larceny complaint. Sometime during the overnight hours, someone entered the property by cutting the fence along the roadway and stole two zero-turn lawn mowers valued at \$20,000, collectively. The case is under investigation at this time.

BREAKING & ENTERING

On July 21, officers were dispatched to a Breaking & Entering in Progress complaint on Barker Rd. Information was given that the suspect had broken a window and was currently inside the business. Officers arrived on scene as the suspect was running from the building. They chased and ultimately apprehended the suspect, who advised that there were two other males with him. A perimeter and K9 search ensued in attempt to locate the other suspects, though the arrestee admitted later that he committed the B&E alone. The suspect was taken into custody for B&E and the prosecutor has authorized felony charges against him.

FELONIOUS ASSAULT

On July 20, officers were called to the area of Main Street & East Shore Drive for a Felonious Assault where a subject had waived a gun at the victims. According to the victims, they were in a parking lot looking at the lake when someone across the street from them exited their residence, started calling them derogatory names and waived a gun in the air. Officers immediately located one of the suspects involved, who would not identify the other suspect. Officers are investigating further at this time and are attempting to locate the second suspect. This case will be submitted to the Prosecutor for felony charges.

POSSESSION OF COCAINE

On July 3, officers were dispatched to a gas station on North Territorial for a report of a male who was possibly under the influence and had been passed out in a vehicle for some time in the parking lot. Officers responded, along with the Fire Dept. and HVA, to render aid to the individual. In the process of treating the subject, several baggies of cocaine were discovered. The subject admitted to selling, but not using the cocaine, stating that his disability benefits were not enough to live on. The subject was transported for medical care and the case is being reviewed by the Prosecutor's office for charges.

RECKLESS DRIVING / ROAD RAGE

On July 3, officers were sent to East Shore Drive on the report of a road rage situation. A witness reported that two vehicles were coming from opposite directions when both seemed to cross to the center line and bump each other intentionally head-on. One vehicle then proceeded to drive onto someone's yard in the area and the other vehicle attempted to block him and then chased him for some distance. The lead vehicle then parked in an apartment complex and fled on foot. The whole incident stemmed from a personal matter the drivers did not agree on. After both subjects were located, it was determined that one had recently been released from jail and was driving on a suspended license; he was charged as such. The other was charged with Reckless Driving and was driving on an expired registration.

CLEAR-1018 Verified Offense By Date
Agency: NR
7/1/2015 12:00:00 AM - 7/31/2015 12:00:00 AM

Offense Code	Description	Incident Count
1304	Agg/Fel Assault - Non-Family - Gun	1
1305	Agg/Fel Assault - Non-Family - Other Weapon	1
1313	Assault/ Battery/Simple (Incl Domestic and Police Officer	2
1316	Intimidation (Also Includes Interfering with 911 call)	1
1380	Telephone Used for Harassment, Threats	1
2203	B&E - Burglary - Forced Entry - Non-Residence	1
2304	Larceny - Parts & Accessories from Vehicle - LFA	1
2308	Larceny - From Building (Includes Library, Office used by Public, etc)	1
2309	Larceny - From Yards (Grounds Surrounding a Building)	6
2602	Fraud - Swindle	1
2608	Fraud by Wire	1
2609	Identity Theft	4
2901	Damage to Property - Business Property - MDOP	2
2902	Damage to Property - Private Property - MDOP	1
2905	Damage to Property - Private Property - MDOP With Explosives	2
3532	Cocaine -Possess	1
3562	Marijuana -Possess	1
4805	Witness -Dissuading	1
5707	Trespass (Other)	1
8013	Accident, Failed to Report	1
C2840	Juvenile - Malicious Mischief	1
C2899	Juvenile - All Other	2
C2925	Reckless Driving	1
C2931	DWLS OPS License Suspended / Revoked	1
C2933	Vehicle Registration - Improper / Expired	1
C2934	Vehicle Insurance - None / Expired	6
C2935	DWLS 2nd OPS License Suspended / Revoked	2
C2936	OPS - Never Acquired - NOLEA	1
C2999	All Other Traffic Offenses	1
C3010	Felony Arrest Warrant (Originating Agency)	3
C3020	Misdemeanor Arrest Warrant (Originating Agency)	2
C3101	Acc, Single Motor Vehicle	1
C3145	Property Damage Traffic Crash PDA	5
C3155	Personal Injury Traffic Crash PIA	4
C3170	Private Property Traffic Crash	2
C3217	Attempt Suicide Adult	2
C3250	Mental Health Call	2
C3299	Welfare Check	7
C3310	Family Trouble	3
C3312	Neighborhood Trouble	1
C3316	Lost Property	1
C3318	Found Property	5
C3324	Suspicious Circumstances	17
C3326	Suspicious Vehicles	3
C3328	Suspicious Persons	12

CLEAR-1018 Verified Offense By Date
Agency: NR
7/1/2015 12:00:00 AM - 7/31/2015 12:00:00 AM

Offense Code	Description	Incident Count
C3329	Intelligence Information	1
C3330	Assist Other Law Enforcement Agency	4
C3331	Assist Medical	6
C3332	Assist Fire Department	7
C3333	Assist Motorist	8
C3334	Assist Other Govt Agency	3
C3336	Assist Citizen	15
C3337	Assist Citizen - Vehicle Lockout	4
C3345	Accidental Property Damage	1
C3351	Civil - Landlord / Tenant	2
C3355	Civil Matter - Other	10
C3409	Watercraft - Civil Matter	1
C3499	All Other Watercraft Complaints	1
C3702	Traffic Complaint / Road Hazard	8
C3707	Vehicle Release	3
C3708	Traffic Complaint / Private Impound	4
C3803	Animal Barking Dog	1
C3804	Animal Complaint	7
C3808	Animal Bite / Scratch	4
C3814	Animal Pick-up - Dead	1
C3902	Burglary Alarm	5
C4041	Speeding Citation	6
C4125	Seat Belt Law Citation	1
C4127	Seat Belt Law - Passenger	1
C4307	Drove W/Expired Ops	3
C4313	Veh Reg Impr/Expired Citation	1
L3501	911 Hang Up - NR	1
L3503	Opened in Error - NR	1
L3504	PBT Station - NR	21
L3505	Fireworks No Report - NR	7
L3506	Shots Fired - NR	1
L3507	Fingerprints - NR	4
L3508	Ticket Sign Off - NR	1
L3509	Loud Party - NR	3
L3510	Loud Music - NR	1
L3515	Special Detail - NR	1
L3526	False Alarm - NR	15
L3527	Weather Related False Alarm - NR	1
L3535	GUN Permit, Applications, CCW Permits - NR	37
L3538	Property/Vacation Check - NR	2
L3542	BOL - NR	21
L3546	Trespass Notice Served - NR	1
L3550	Speed Sign Detail - NR	12
L3551	Sex Offender Registration/Verification - NR	2
L3552	Traffic Stop - NR	49

CLEAR-1018 Verified Offense By Date**Agency: NR****7/1/2015 12:00:00 AM - 7/31/2015 12:00:00 AM**

Offense Code	Description	Incident Count
L3568	Local Records Check - NR	1
L3569	Assist Other Police Agency - Inside Northfield - NR	3
L3570	Assist Other Police Agency - Outside Northfield - NR	8
L3571	Disorderly Person - NR	1
L3597	Non Terminal - NR	27
L4598	Information - NR	1
L6012	Traffic Direction / Control / Problem - NR	1
Sum:		448

Report Time:
8/5/2015 2:40:31 PM

Report CLEAR-008 Summary of Offenses
All Offenses that were Attempted or Completed
For the Month of July

Agency: Northfield Township Police
ORI: MI8196400

Classification	Jul/2014	Jul/2015	%Change
09001 MURDER/NONNEGLIGENT MANSLAUGHTER (VOLUNTARY)	0	0	-
09002 NEGLIGENT HOMICIDE/MANSLAUGHTER (INVOLUNTARY)	0	0	-
09004 JUSTIFIABLE HOMICIDE	0	0	-
10001 KIDNAPPING/ABDUCTION	0	0	-
10002 PARENTAL KIDNAPPING	0	0	-
11001 SEXUAL PENETRATION PENIS/VAGINA -CSC 1ST DEGREE	0	0	-
11002 SEXUAL PENETRATION PENIS/VAGINA -CSC 3RD DEGREE	0	0	-
11003 SEXUAL PENETRATION ORAL/ANAL -CSC 1ST DEGREE	0	0	-
11004 SEXUAL PENETRATION ORAL/ANAL -CSC 3RD DEGREE	1	0	-100.0%
11005 SEXUAL PENETRATION OBJECT -CSC 1ST DEGREE	0	0	-
11006 SEXUAL PENETRATION OBJECT -CSC 3RD DEGREE	0	0	-
11007 SEXUAL CONTACT FORCIBLE -CSC 2ND DEGREE	0	0	-
11008 SEXUAL CONTACT FORCIBLE -CSC 4TH DEGREE	0	0	-
12000 ROBBERY	0	0	-
13001 NONAGGRAVATED ASSAULT	7	2	-71.4%
13002 AGGRAVATED/FELONIOUS ASSAULT	2	2	0%
13003 INTIMIDATION/STALKING	0	2	-
20000 ARSON	0	0	-
21000 EXTORTION	0	0	-
22001 BURGLARY -FORCED ENTRY	1	1	0%
22002 BURGLARY -ENTRY WITHOUT FORCE (Intent to Commit)	2	0	-100.0%
23001 LARCENY -POCKETPICKING	0	0	-
23002 LARCENY -PURSES/NATCHING	0	0	-
23003 LARCENY -THEFT FROM BUILDING	4	1	-75.0%
23004 LARCENY -THEFT FROM COIN-OPERATED MACHINE/DEVICE	0	0	-
23005 LARCENY -THEFT FROM MOTOR VEHICLE	0	0	-
23006 LARCENY -THEFT OF MOTOR VEHICLE PARTS/ACCESSORIES	0	1	-
23007 LARCENY -OTHER	2	6	200.0%
24001 MOTOR VEHICLE THEFT	0	0	-
24002 MOTOR VEHICLE, AS STOLEN PROPERTY	0	0	-
24003 MOTOR VEHICLE FRAUD	0	0	-
25000 FORGERY/COUNTERFEITING	0	0	-
26001 FRAUD -FALSE PRETENSE/SWINDLE/CONFIDENCE GAME	1	1	0%
26002 FRAUD -CREDIT CARD/AUTOMATIC TELLER MACHINE	3	1	-66.7%
26003 FRAUD -IMPERSONATION	0	4	-
26004 FRAUD -WELFARE FRAUD	0	0	-
26005 FRAUD -WIRE FRAUD	0	1	-
27000 EMBEZZLEMENT	0	0	-
28000 STOLEN PROPERTY	0	0	-
29000 DAMAGE TO PROPERTY	6	6	0%
30001 RETAIL FRAUD -MISREPRESENTATION	0	0	-
30002 RETAIL FRAUD -THEFT	0	0	-

Agency: Northfield Township
ORI: MI8196400

Oakland County CLEMIS
REPORT EXCLUDES UCR STATUS OF UNF

Report: CLEAR-008
Page 1 of 4

Report Time:
8/5/2015 2:40:31 PM

Report CLEAR-008 Summary of Offenses
All Offenses that were Attempted or Completed
For the Month of July

Agency: Northfield Township Police
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Classification	Jul/2014	Jul/2015	%Change
30003 RETAIL FRAUD -REFUND/EXCHANGE	0	0	-
30004 ORGANIZED RETAIL FRAUD	0	0	-
35001 VIOLATION OF CONTROLLED SUBSTANCE ACT	2	3	50.0%
35002 NARCOTIC EQUIPMENT VIOLATIONS	1	1	0%
36001 SEXUAL PENETRATION NONFORCIBLE -BLOOD/AFFINITY	0	0	-
36002 SEXUAL PENETRATION NONFORCIBLE -OTHER	0	0	-
37000 OBSCENITY	0	0	-
39001 GAMBLING- BETTING/WAGERING	0	0	-
39002 GAMBLING- OPERATING/PROMOTING/ASSISTING	0	0	-
39003 GAMBLING -EQUIPMENT VIOLATIONS	0	0	-
39004 GAMBLING -SPORTS TAMPERING	0	0	-
40001 COMMERCIALIZED SEX -PROSTITUTION	0	0	-
40002 COMMERCIALIZED SEX -ASSISTING/PROMOTING PROSTITUTION	0	0	-
40003 HUMAN TRAFFICKING - PURCHASING PROSTITUTION	0	0	-
51000 BRIBERY	0	0	-
52001 WEAPONS OFFENSE- CONCEALED	0	0	-
52002 WEAPONS OFFENSE -EXPLOSIVES	1	0	-100.0%
52003 WEAPONS OFFENSE -OTHER	0	0	-
64001 HUMAN TRAFFICKING - COMMERCIAL SEX ACTS	0	0	-
64002 HUMAN TRAFFICKING - INVOLUNTARY SERVITUDE	0	0	-
Total for Group A	33	32	-3.0%
01000 SOVEREIGNTY	0	0	-
02000 MILITARY	0	0	-
03000 IMMIGRATION	0	0	-
09003 NEGLIGENT HOMICIDE -VEHICLE/BOAT	0	0	-
14000 ABORTION	0	0	-
22003 BURGLARY - UNLAWFUL ENTRY (NO INTENT)	0	0	-
22004 POSSESSION OF BURGLARY TOOLS	0	0	-
26006 FRAUD -BAD CHECKS	0	1	-
36003 PEEPING TOM	0	0	-
36004 SEX OFFENSE -OTHER	0	0	-
38001 FAMILY -ABUSE/NEGLECT NONVIOLENT	0	0	-
38002 FAMILY -NONSUPPORT	0	0	-
38003 FAMILY -OTHER	0	0	-
41001 LIQUOR LICENSE -ESTABLISHMENT	0	0	-
41002 LIQUOR VIOLATIONS -OTHER	0	0	-
42000 DRUNKENNESS	0	0	-
48000 OBSTRUCTING POLICE	1	1	0%
49000 ESCAPE/FLIGHT	0	0	-
50000 OBSTRUCTING JUSTICE	2	1	-50.0%
53001 DISORDERLY CONDUCT	1	0	-100.0%
53002 PUBLIC PEACE -OTHER	0	0	-
54001 HIT and RUN MOTOR VEHICLE ACCIDENT	0	1	-

Agency: Northfield Township
ORI: MI8196400

Oakland County CLEMIS
REPORT EXCLUDES UCR STATUS OF UNF

Report: CLEAR-008
Page 2 of 4

Report Time:
8/5/2015 2:40:31 PM

Report CLEAR-008 Summary of Offenses
All Offenses that were Attempted or Completed
For the Month of July

Agency: Northfield Township Police
ORI: MI8196400

Classification	Jul/2014	Jul/2015	%Change
54002 OPERATING UNDER THE INFLUENCE OF LIQUOR OR DRUGS	4	0	-100.0%
55000 HEALTH AND SAFETY	0	0	-
56000 CIVIL RIGHTS	0	1	-
57001 TRESPASS	0	3	-
57002 INVASION OF PRIVACY -OTHER	0	0	-
58000 SMUGGLING	0	0	-
59000 ELECTION LAWS	0	0	-
60000 ANTITRUST	0	0	-
61000 TAX/REVENUE	0	0	-
62000 CONSERVATION	0	0	-
63000 VAGRANCY	0	0	-
70000 JUVENILE RUNAWAY	0	0	-
73000 MISCELLANEOUS CRIMINAL OFFENSE	0	0	-
75000 SOLICITATION	0	0	-
77000 CONSPIRACY (ALL CRIMES)	0	0	-
Total for Group B	8	8	0%
2800 JUVENILE OFFENSES AND COMPLAINTS	0	3	-
2900 TRAFFIC OFFENSES	7	15	114.3%
3000 WARRANTS	13	5	-61.5%
3100 TRAFFIC CRASHES	19	12	-36.8%
3200 SICK / INJURY COMPLAINT	11	11	0%
3300 MISCELLANEOUS COMPLAINTS	128	103	-19.5%
3400 WATERCRAFT COMPLAINTS / ACCIDENTS	0	2	-
3500 NON-CRIMINAL COMPLAINTS	200	220	10.0%
3600 SNOWMOBILE COMPLAINTS / ACCIDENTS	0	0	-
3700 MISCELLANEOUS TRAFFIC COMPLAINTS	23	15	-34.8%
3800 ANIMAL COMPLAINTS	10	13	30.0%
3900 ALARMS	2	5	150.0%
Total for Group C	413	404	-2.2%
2700 LOCAL ORDINANCES - GENERIC	0	0	-
4000 HAZARDOUS TRAFFIC CITATIONS / WARNINGS	26	6	-76.9%
4100 NON-HAZARDOUS TRAFFIC CITATIONS / WARNINGS	6	2	-66.7%
4200 PARKING CITATIONS	1	0	-100.0%
4300 LICENSE / TITLE / REGISTRATION CITATIONS	2	5	150.0%
4400 WATERCRAFT CITATIONS	1	0	-100.0%
4500 MISCELLANEOUS A THROUGH UUUU	3	1	-66.7%
4600 LIQUOR CITATIONS / SUMMONS	0	0	-
4700 COMMERCIAL VEHICLE CITATIONS	0	0	-
4800 LOCAL ORDINANCE WARNINGS	0	0	-
4900 TRAFFIC WARNINGS	2	0	-100.0%
Total for Group D	41	14	-65.9%
5000 FIRE CLASSIFICATIONS	0	0	-
5100 18A STATE CODE FIRE CLASSIFICATIONS	0	0	-

Agency: Northfield Township
ORI: MI8196400

Oakland County CLEMIS
REPORT EXCLUDES UCR STATUS OF UNF

Report: CLEAR-008
Page 3 of 4

Report Time:
8/5/2015 2:40:31 PM

Report CLEAR-008 Summary of Offenses
All Offenses that were Attempted or Completed
For the Month of July

Agency: Northfield Township Police
ORI: MI8196400

Classification		Jul/2014	Jul/2015	%Change
Total for Group E		0	0	-
6000	MISCELLANEOUS ACTIVITIES (6000)	2	1	-50.0%
6100	MISCELLANEOUS ACTIVITIES (6100)	0	0	-
6200	ARREST ASSIST	0	0	-
6300	CANINE ACTIVITIES	0	0	-
6500	CRIME PREVENTION ACTIVITIES	1	0	-100.0%
6600	COURT / WARRANT ACTIVITIES	0	0	-
6700	INVESTIGATIVE ACTIVITIES	0	0	-
Total for Group F		3	1	-66.7%
Total for All Groups		498	459	-7.8%

Tuesday July 28, 2015

To Whom it may Concern,

I Patrick Leedle am informing
you I am resigning. Thank You
for the opportunity.

Patrick Leedle
for Leedle



Mobile-Vision, Inc.

QUOTE

90 Fanny Rd. Boonton, NJ 07006
T 800-336-8475 F 973-257-3024

Number 193663514

Date February 24, 2015

Sold To

Northfield Township Police Department
Tim Greene
8350 Main Street

Whitmore Lake, MI 48189

Phone 734-449-8900

Fax 734-449-0511

Ship To

Northfield Township Police Department
Tim Greene
8350 Main Street

Whitmore Lake, MI 48189

Phone 734-449-8900

Fax 734-449-0511

Salesperson		P.O. Number		Ship Via		Terms
Mike Ries				None		
Line	Qty	SKU	Description	Unit Price	Ext.Price	Comments
1	5	MVD-FB3DVS	Flashback 3 Digital Video System	\$4,495.00	\$22,475.00	
2	5	MVD-CRASH-BAT2	Collision Sensor: Triggers Flashback DVR into Record Mode in the event of a collision.	\$198.00	\$990.00	
3	5	MVD-FB-CK2	Flashback Cable Kit: Center Console Mount DVR with Overhead Mount Monitor - 13 feet	\$199.00	\$0.00	
4	5	MVD-SMW2CB-UPG	Antenna Upgrade, Black 802.11n Antenna, Thru-Hole Mount Wifi/GPS, FB3/FBHD	\$129.00	\$0.00	
5	1	MVD-DES-BTO-EOL	OS/DES SWR Installation on EOL Servers & Data Migration	\$750.00	\$750.00	
6	1	LSMVDDVDDL141	DVD Backup Robot with attached Workstation: 100 Disk Capacity	\$3,995.00	\$3,995.00	
7	1	LSMVDR703-EOL	Dell Power Edge Intel E5-2609-V3, Dual Quad Core Rack, with storage, monitor, keyboard, mouse, USB Card reader, Dell Power Connect 2808, and 2 Ethernet patch cables. 3TB Storage	\$7,965.00	\$7,965.00	
8	1	MVD-DET-BT1	1 Day On-Site Installation (full day of install and 2 hour quick training)	\$2,950.00	\$2,950.00	
9	6	BWWKITODCAMSYS	BodyVISION camera system, includes camera, docking station, power supply, spring clip, VLP2 mic cables, USB charging cable, and 1 year warranty.	\$499.00	\$2,994.00	
10	5	MVD-FB-EMA-4Y	Flashback, In-Car Video System, 4 Year Warranty	\$1,000.00	\$5,000.00	
11	4	/MVD-EMA-DVD	Extended Maintenance Agreement: DVD Burner with Workstation.	\$700.00	\$2,800.00	
12	4	/EMA DEP	Extended Maintenance Agreement: Digital Evidence Pro server hardware and software.	\$2,848.00	\$11,392.00	
13	6	/EMA-BWVS-2YR	Extended Maintenance Agreement: BodyVision body worn camera system	\$150.00	\$900.00	

Quotation is valid for 60 days from date issued. These commodities, technology or software were exported from the United States in accordance with the Export Administration regulations. Diversion contrary to US law is prohibited.
Details and Fees and Taxes are not included



Mobile-Vision, Inc.

90 Fanny Rd. Boonton, NJ 07005
T 800-336-8475 F 973-267-3024

Michigan State Contract #071B1300182

QUOTE

Number 193663514

Date February 24, 2015

Signing below is in lieu of a formal Purchase Order.
Your signature will authorize acceptance of both pricing and product:

Signed: _____ Dated: _____

L-3 Shipping Terms are FOB Boonton, NJ. By signing below you agree to
waive your shipping terms and ship this order FOB Boonton, NJ.

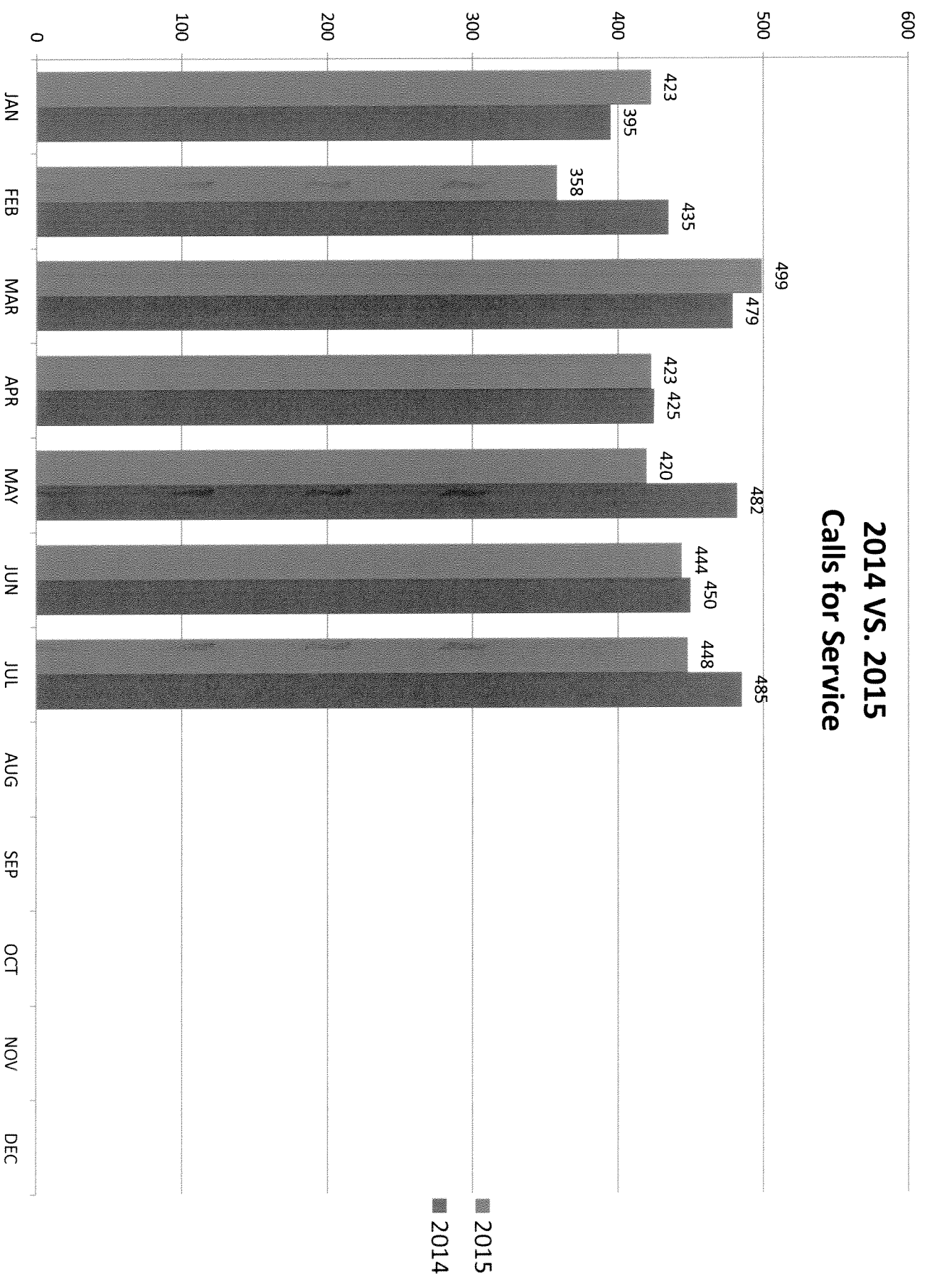
Signed: _____ Dated: _____

SubTotal	62,211.00
Tax	TBD
S&H	350.00
Total	62,561.00

Quotation is valid for 60 days from date issued. These commodities, technology or software were exported from the United States in accordance with the Export Administration regulations. Diversion contrary to US law is prohibited.

Freight and Fees and Taxes are not included.

2014 VS. 2015 Calls for Service



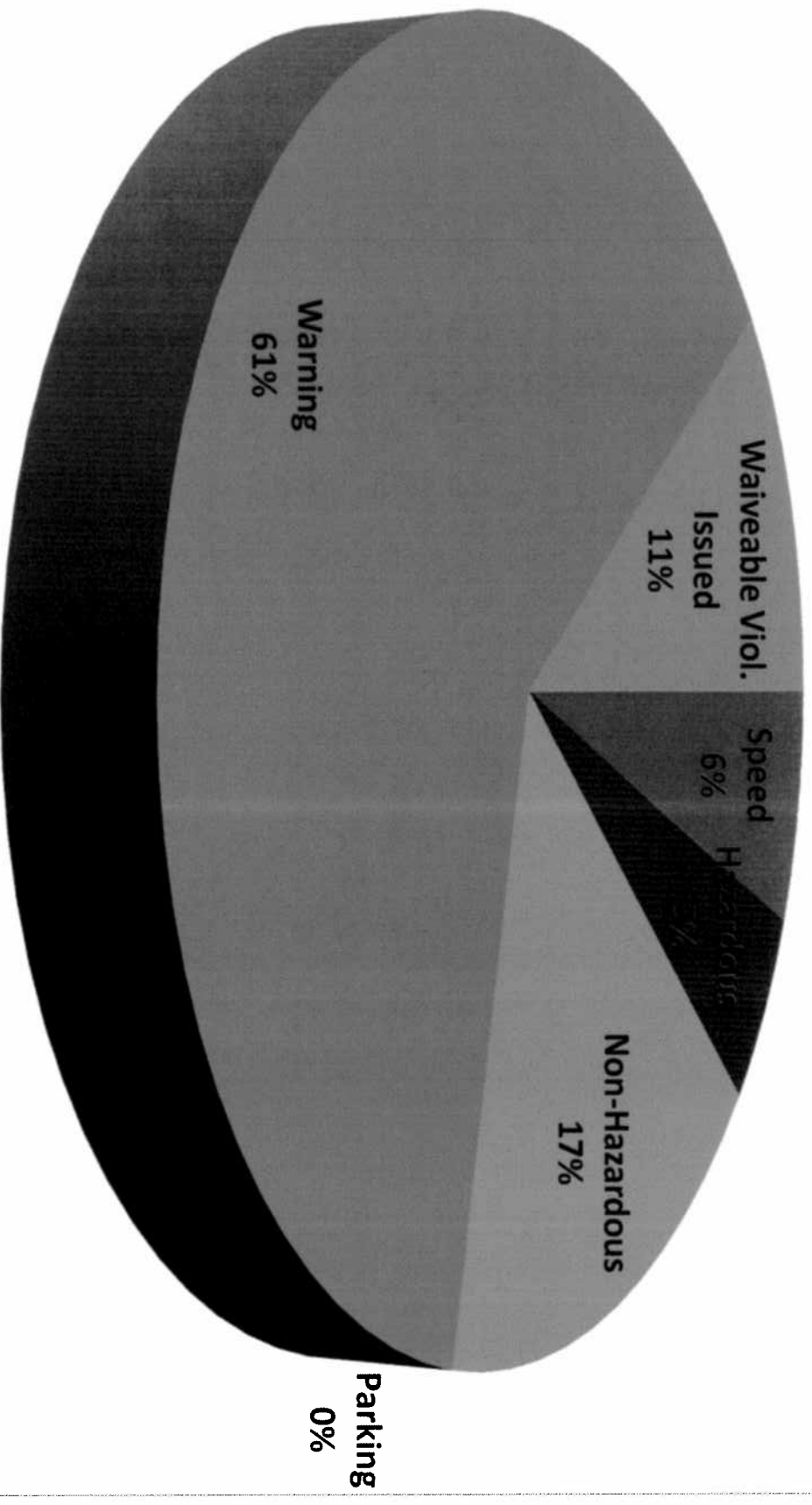
TRAFFIC VIOLATIONS SUMMARY

JANUARY 1, 2015 THROUGH DECEMBER 31, 2015													
2015	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
Speed	26	33	57	27	23	21	6						193
Hazardous	5	9	9	2	3	8	5						41
Non-Hazardous	15	19	29	18	4	9	16						110
Parking	0	0	0	0	0	0	0						0
Warning	56	22	88	51	36	51	57						361
Waivable Viol. Issued	18	29	23	15	13	13	10						121
TOTAL	120	112	206	113	79	102	94	0	0	0	0	0	826
JANUARY 1, 2014 THROUGH DECEMBER 31, 2014													
2014	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
Speed	11	41	49	53	59	49	22						284
Hazardous	4	13	12	8	11	2	15						65
Non-Hazardous	10	19	17	14	19	6	25						110
Parking	0	0	0	0	0	0	0						0
Warning	29	64	81	59	70	83	71						457
Waivable	10	25	37	21	20	25	5						143
TOTAL	64	162	196	155	179	165	138	0	0	0	0	0	1059

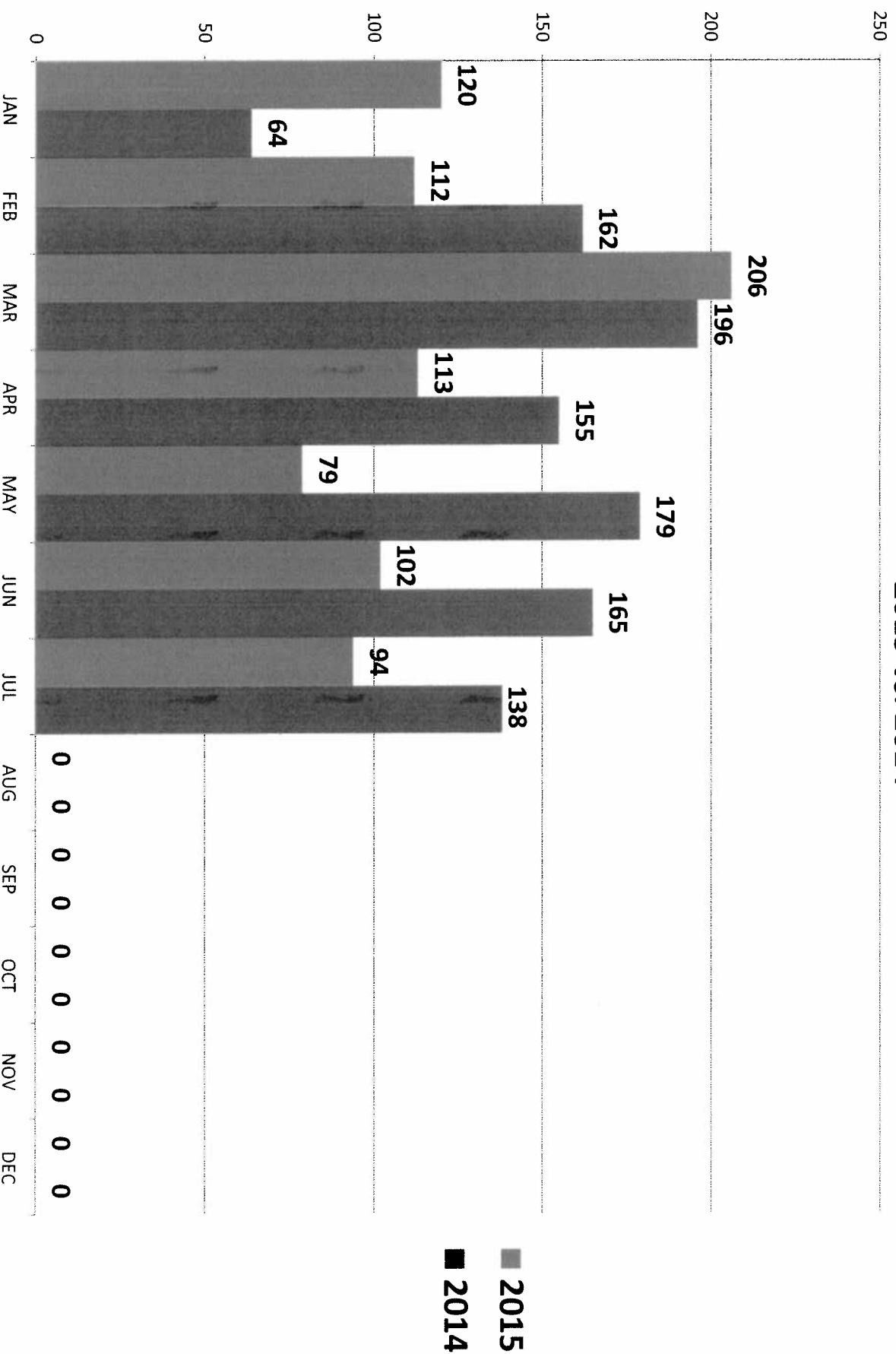
Note: Waivable citations are: Defective Equipment; No Operator's License on Person and No Registration

TRAFFIC VIOLATIONS ISSUED BY TYPE

July 2015



NUMBER OF TRAFFIC VIOLATIONS BY MONTH **2015 vs. 2014**



OVERTIME SUMMARY

OVERTIME BY TYPE													
2015	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
Court	9	20	15	6	32	17	6						105
Complaint Investigation	1	15.75	0.75	3	18.75	1	3.5						43.75
Report Writing	2.5	0	0	2.5	1.25	0	0						6.25
Training	0	0	0	0	0	3	0						3
Short Shift	10	12	62	60	11.5	53	40						248.5
Administrative	1	18.5	13	1	5.5	0	7.5						46.5
Special Detail	0	0	0	0	0	27	64.5						91.5
Holiday	112	68	0	32	48	0	45						305
TOTAL	135.5	134.25	90.75	104.5	117	101	166.5	0	0	0	0	0	849.5

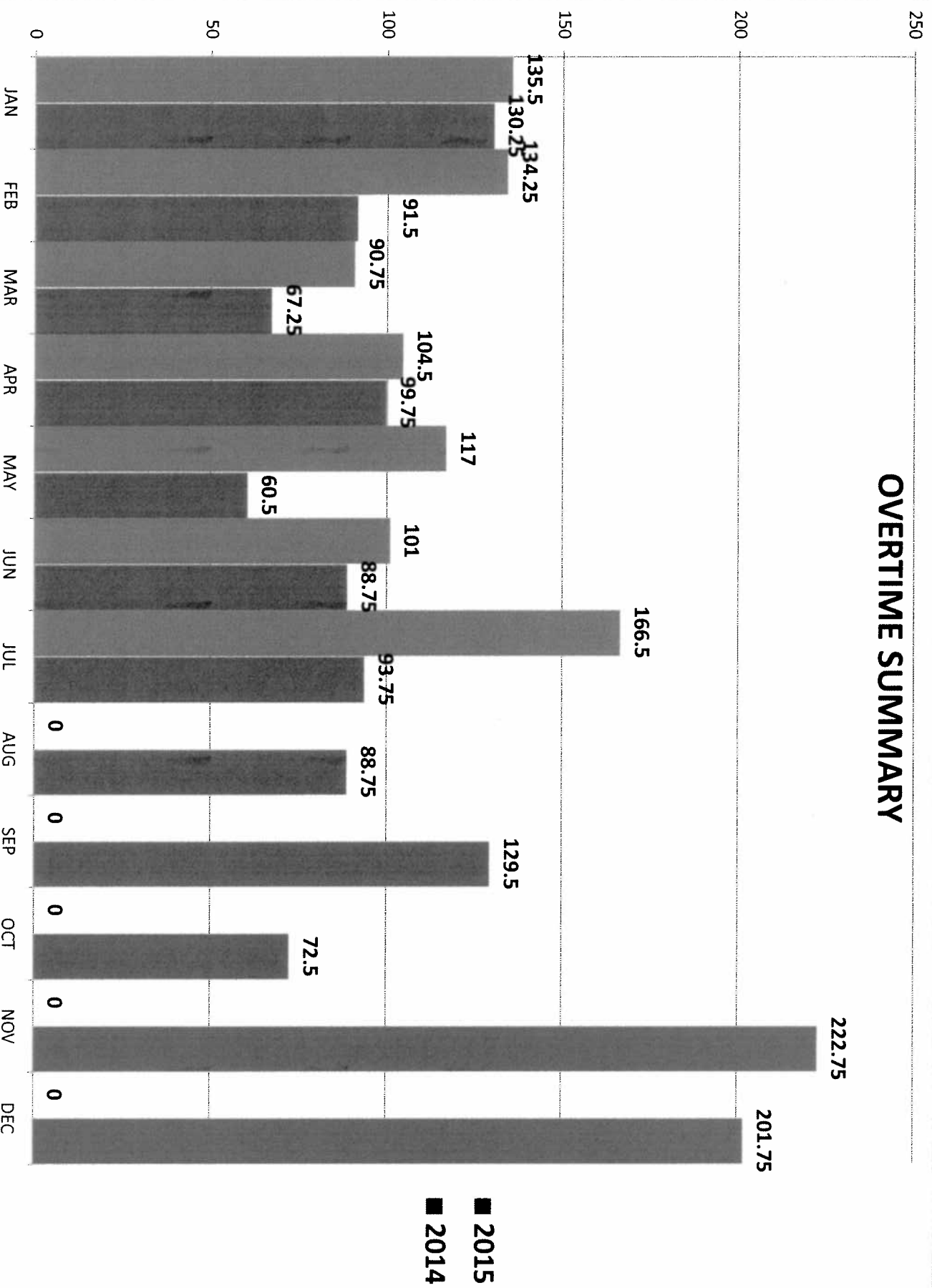
	2013 VS. 2014												
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
2015 - TOTAL	135.5	134.25	90.75	104.5	117	101	166.5	0	0	0	0	0	849.5
2014 - TOTAL	130.25	91.5	67.25	99.75	60.5	88.75	93.75	88.75	129.5	72.5	222.75	201.75	1347

EMPLOYEE TIME OFF

2015	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
Sick	63	12	22	70	0	8	30						205
Comp	14	13	9.5	4.5	23.25	40.5	8.25						113
Vacation	54	56	36	24	0	0	154						324
Holiday	20	8	0	10	10	0	10						58
PTO	58	40.75	167	180	94.25	105	80						725
Other	0	0	0	168	168	176	184						696
TOTAL	209	129.75	234.5	456.5	295.5	329.5	466.25	0	0	0	0	0	2121

The 176 Hours of "Other Time Off" is for Injury Leave that Officer Mark Jensen is on. He is currently on Workmans Comp for his work related injury

OVERTIME SUMMARY



RESERVE UNIT HOURS

RESERVE HOURS BY TYPE													
2014	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
Training	0	4.5	0	0	0	0	0						4.5
Patrol	0	0	8	0	22.5	0	8.25						38.75
Crime Prevention	0	0	0	0	0	0	0						0
Special Events	0	17.5	0	0	0	0	25						42.5
Administrative	0	0	0	0	0	0	0						0
TOTAL	0	22	8	0	22.5	0	33.25	0	0	0	0	0	85.75

**JAMES E. COX
NORTHFIELD TOWNSHIP
WATER POLLUTION CONTROL FACILITY
11500 LEMEN ROAD WHITMORE LAKE MICHIGAN
PHONE 734-449-4159**

To: Northfield Township Board of Trustees

From: Tim Hardesty Wastewater Treatment Plant Superintendent

Date: August 6th, 2015

Subject: July 2015 Monthly Report

7/2/15: Used jetter machine to unplug decant line from sludge storage tank.

7/6/15: Continuing with cleaning, televising, and manhole assessment of collection system.

7/10/15: Put all pumps, tools, and parts in place to start filter re-hab.

7/13/15: Started the re-build of Tertiary filter #2 today.

7/14/15: Investigated call in Charring Cross subdivision for a sink hole. Hole was right over a storm drain not sewer.

7/15/15: Replaced the ferric chloride feed pump at the plant.

7/16/15: Started prepping the aeration piping for painting.

7/18/15: Call back for phase fail at Northshore #2 pump station. Ran generator until Sunday afternoon.

7/21/15: Phase fail at the Eight Mile Road pump station.

7/21/15: Replaced ignition coil on lawn mower.

7/23/15: Replaced small ferric feed pump on the number 1 aeration tank.

7/27/15: Put back in service re-built tertiary sand filter #2.

7/28/15: Cleaned and rebuilt boiler automatic fill and pressure valve.

7/29/15: Lost power at Northshore #2 pump station. Ran generator.

7/30/15: Started re-build work on tertiary sand filter #1. Vactoring out of the sand.

July 2014 Daily Average Flow	.765MGD
July 2015 Daily Average Flow	.770MGD
Maximum May Daily Flow 2014	1.071MGD
Maximum May Daily Flow 2015	.920MGD
Minimum May Daily Flow 2014	.501MGD
Minimum May Daily Flow 2015	.651MGD
6 – Month Average Flow	.760MGD
12 – Month Average Flow	.705MGD
Total Gallons Treated July 2014	23,703,000MG
Total Gallons Treated July 2015	23,873,000MG
Rainfall (inches) July 2014	3.22”
Rainfall (inches) July 2015	4.00”
Connections / Tap-ins’ to system	0
Miss Dig Stakings	8
Overtime hours	39

Northfield Township Community Center
Monthly Report
July 2015
Tami Averill, Director

I. July Overview

The Senior Nutrition program is growing rapidly. We have 56 registered seniors, with 10 to 18 attending on a daily basis. Lunches are being served on Mondays, Wednesdays and Fridays at 12:15p.m. Home delivered meals are on hold while the County works out a catering contract issue.

We welcomed Amber Barsegian as our newly hired Senior Nutrition Program Assistant. We are happy to have her with us. She is doing a great job!

THANK YOU to our Senior Lunch Volunteers –Linda Hartley, Cindy Hogston, Ernestine Hogston, Betty Jones, Karen Neigebauer, Ann Thompson and Curtis Ward. They continue to do a wonderful job and keep things running smoothly.

Planning for future programming and trips is ongoing.

I continue to attend, record minutes and participate in the Parks & Recreation Commission meetings.

A big thank you to our volunteers –Amber Barsegian, Damon Dotson, Linda Hartley, Cindy Hogston, Betty Jones, Alyssa Jones, Autumn Jones, Laura Mlsko, Karen Neigebauer, Fritz Nelson, Kim, Mike & Isabel Pohl, Donn Sleek, Ann Thompson, and Curtis Ward - for the hard work they contributed in July. Their assistance is always appreciated.

II. Program Evaluation

a. On Going Services

I am in the process of looking for a new massage therapist who has a specialty in CranioSacral Therapy to replace Lynn Bowman, who has moved.

Dr. Anthony Mastrogiacomo from South Lyon Foot & Ankle Specialists will begin offering senior foot care once a month beginning August 6.

The Medical Loan Closet continues to be available to the community. Nine items were loaned in July. We continue to run low on wheelchairs, 4-wheeled walkers with seats, and shower chairs, and are looking for donations. We received donations of several canes, 2 commodes, and a walker in July.

The Regency continues to send a Registered Nurse on the 2nd Tuesday of each month, between 1:45p.m. and 2:15p.m. to do blood pressure screenings. Eight people participated in July.

b. **Classes**

Chair Yoga (8 participants/week) and Exercise with Becky (8-12 participants/week) continued. Tai Chi class has 5 participants this session. MAH Fitness has 4 people participating.

Yoga for Beginners has 5 people attending each week.

Yoga for Kids has 2 students attending.

We added a new exercise class this month – Gentle Energy Exercises. The class is led by Lisa Abrams from the Lighthouse Center, Inc. There are currently 8 people participating.

Acrylic Painting for Beginners has been a hit with participants. We have held three 3-week sessions with 4 people participating in July. A fourth class will begin August 12.

Mom & Tots Time had 7 families participate during the month of July. Our themes were “The 4th of July” and “Luscious Lollipops.” We read stories, played games, colored and made several crafts, including patriotic kazoes and lollipop ornaments.

c. **On-Going Activities**

Pinochle continues every Tuesday and Thursday afternoon. Attendance has been consistent at 8 to 12 players per day each week.

The Knit, Crochet, Craft group continues to meet every Friday afternoon. 4 people attended each week during July. Basic knitting instruction is being given for anyone who would like to learn.

The Whitmore Lake Portrait Group remains steady with their participation. Ten to twelve artists attend each week. The art gallery that showcases their art continues to be popular with our guests.

The Whitmore Lake TOPS Club has changed its name to “A N.E.W. Me – Nutrition, Encouragement, and Weight Loss.” They will continue to hold their weekly meetings at the Community Center. Four people attended each week this month.

The Chamber of Commerce has begun holding their meetings here on the first Wednesday of each month. We are pleased to have them with us.

d. **Special Events**

Kudos to our hard working volunteers who helped to construct our float for the 4th of July Parade! They put a great deal of time and effort into

creating a 1950s diner “table” filled with a larger-than-life hot dog, burger, fries and a root beer float. We were surprised and delighted to receive the “Best of Parade” trophy!

Congratulations to our 2015 Senior King & Queen, Val & Shirley Dreffe!

The Root Beer Float Social was a hit! Volunteers Cindy Hogston and Donn Sleek courageously held down the fort, greeting guests and frantically making and serving floats on their own, until the rest of us could get back to the Center following the parade. At one point, there was a line around the main room, out the door, down the ramp, around the corner and down the sidewalk. 190 root beer floats were served before we ran out of supplies! Based on the positive feedback I have received about the event, it appears that it will become a tradition.

Special thanks to George Brown and family for providing the hay wagon and transportation during the parade, as well as transportation for our Senior King & Queen. Thanks to our volunteers – Donn Sleek; Curtis Ward; Kim, Mike & Isabel Pohl; Cindy Hogston; Benny Hogston, Ann Thompson; and Betty, Alyssa & Autumn Jones – for all their hard work and dedication building the float, during the parade and with the Root Beer Float Social.

We offered several Senior Seminar programs in July:

Attorney General Bill Schuette’s Senior Brigade program offered a presentation on “Residential Care and Home Care Choices” on July 1. Eight people attended.

On July 8, eight people listened to a presentation about what Independence Village and their new Story Pointe facility have to offer seniors and their families.

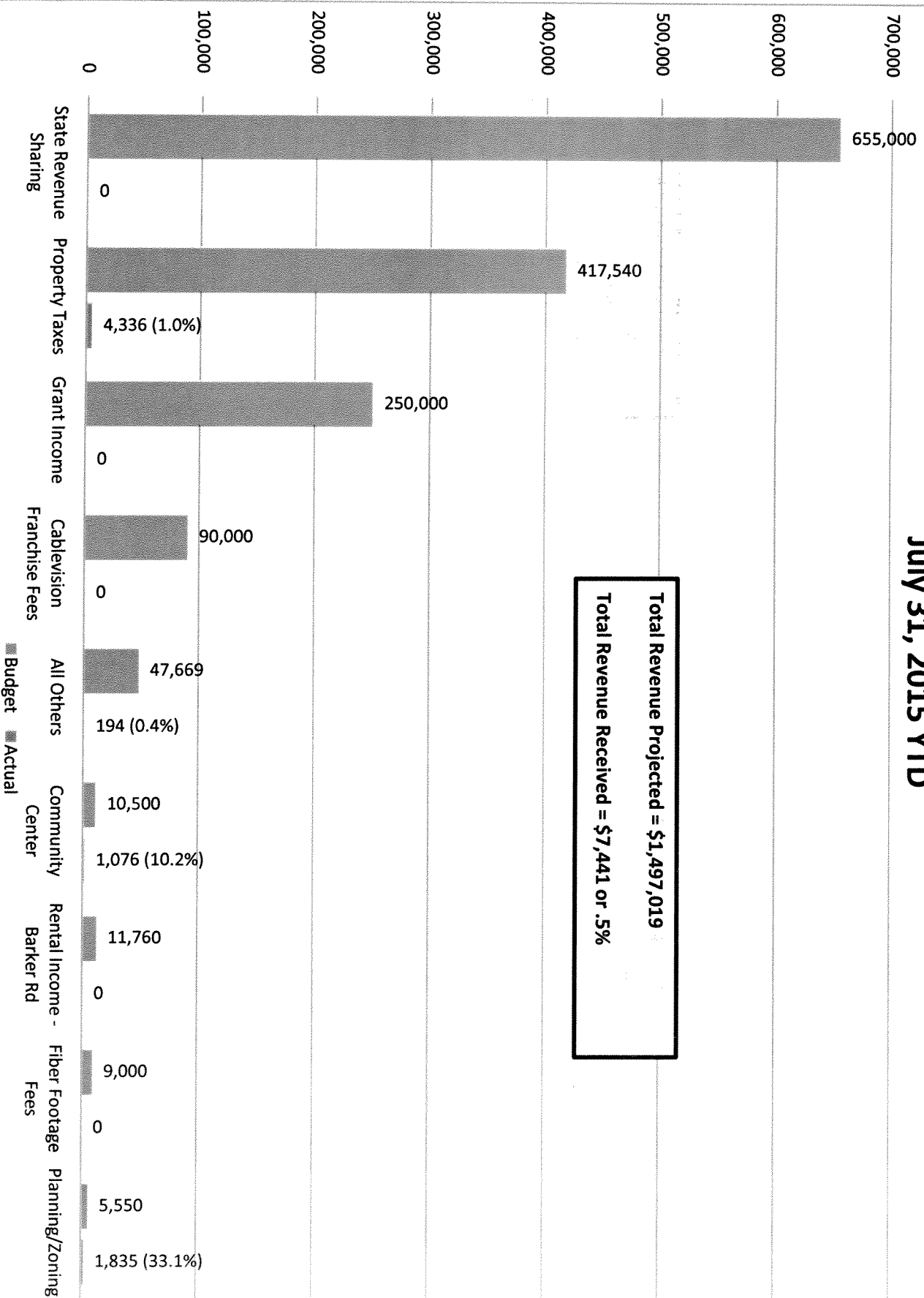
On July 17, certified Naturopathic Doctor, Kathy Jerore, offered a presentation about Bone Density. Ten people attended. She will return in August to discuss Anti-aging.

“Karaoke Night at the Community Center,” continued on July 24. Fourteen people attended.

Movies Under the Stars took place on July 31. Twenty-two people brought out their lawn chairs and blankets and settled in to watch the original Star Wars. Two boats also stopped to watch at least part of the movie from the lake. Our next movie will be “How to Train Your Dragon” on August 14.

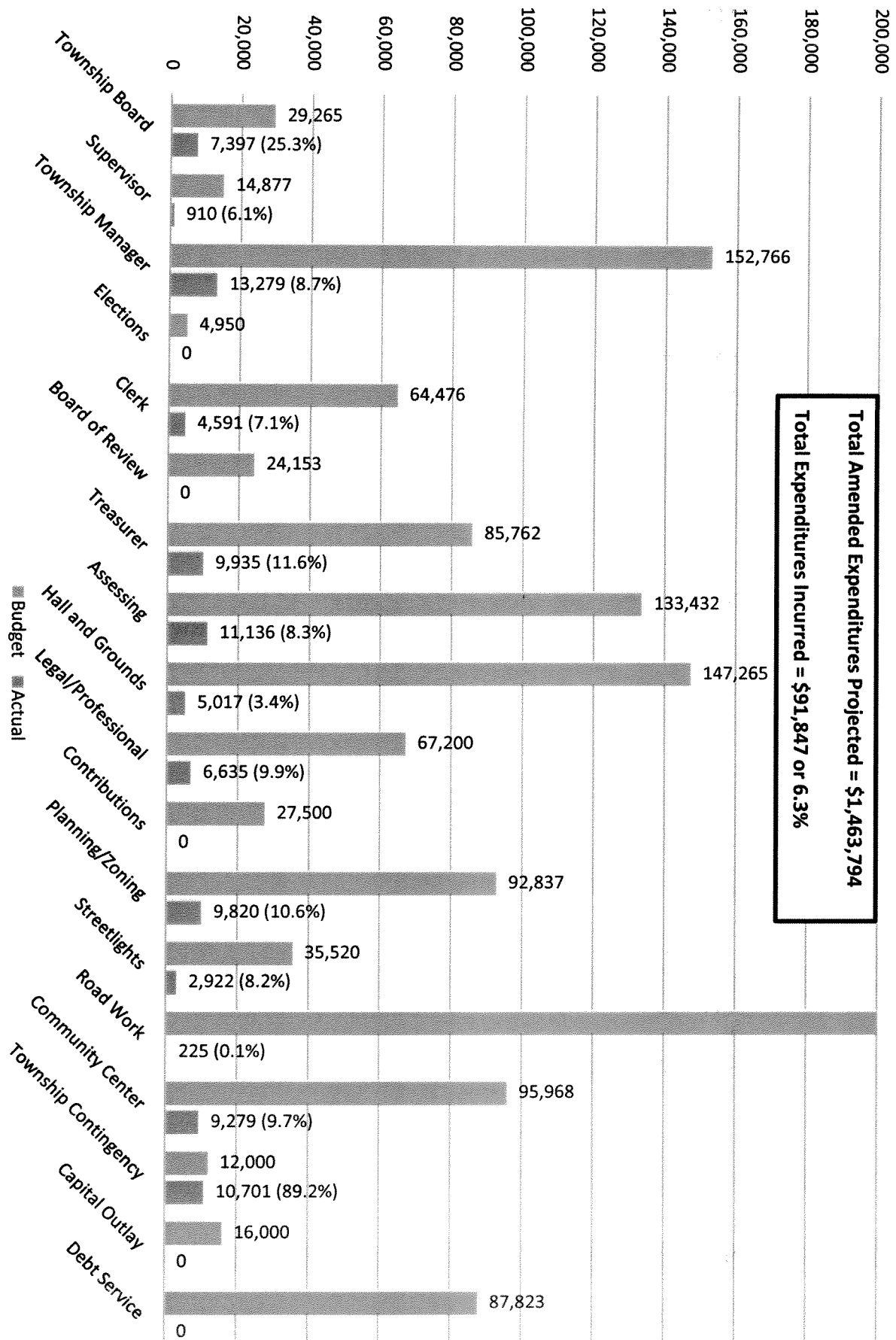
NORTHFIELD TOWNSHIP GENERAL FUND

Revenues Projected vs. Received July 31, 2015 YTD



NORTHFIELD TOWNSHIP GENERAL FUND

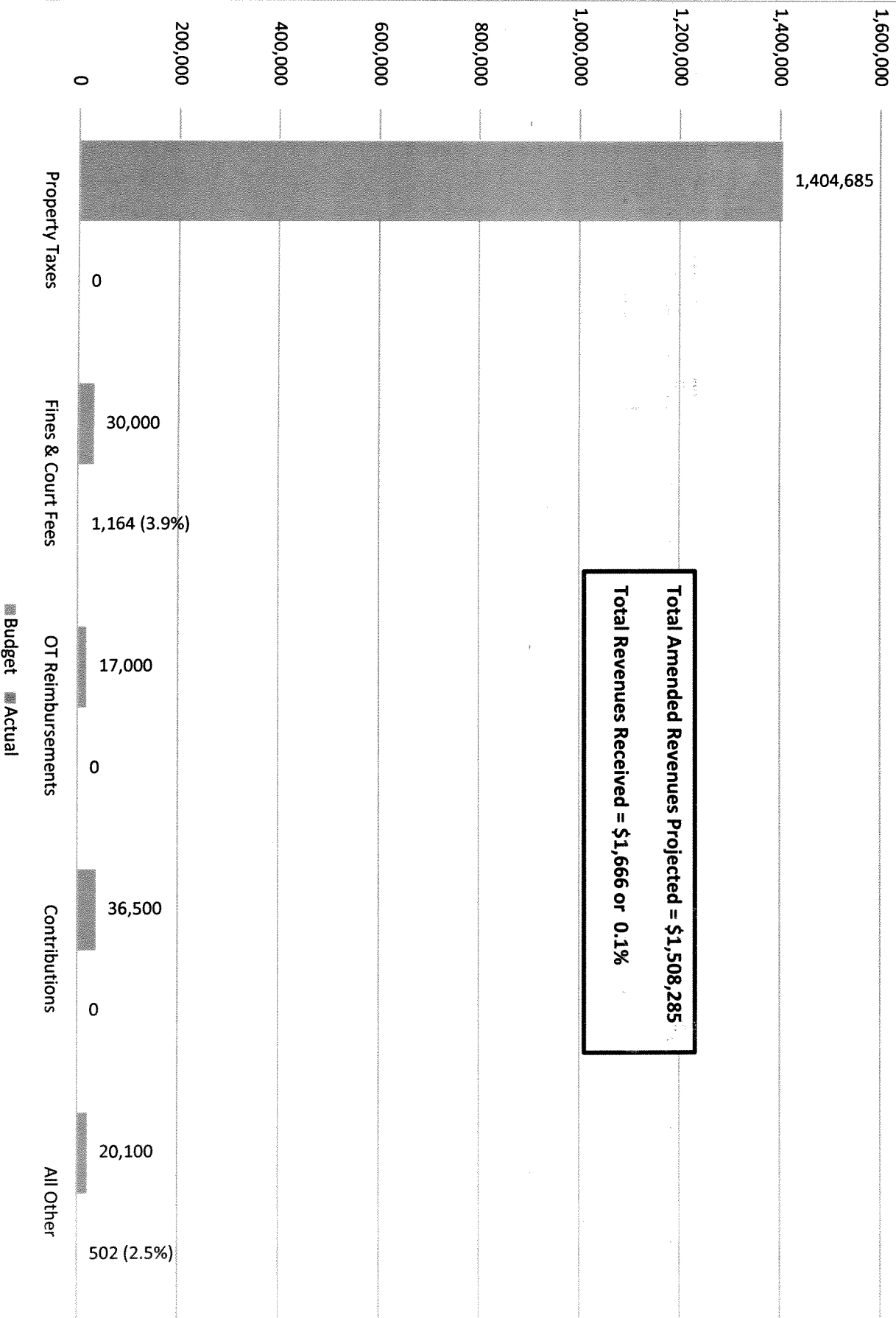
Amended Expenditures Projected vs. Incurred July 31, 2015 YTD



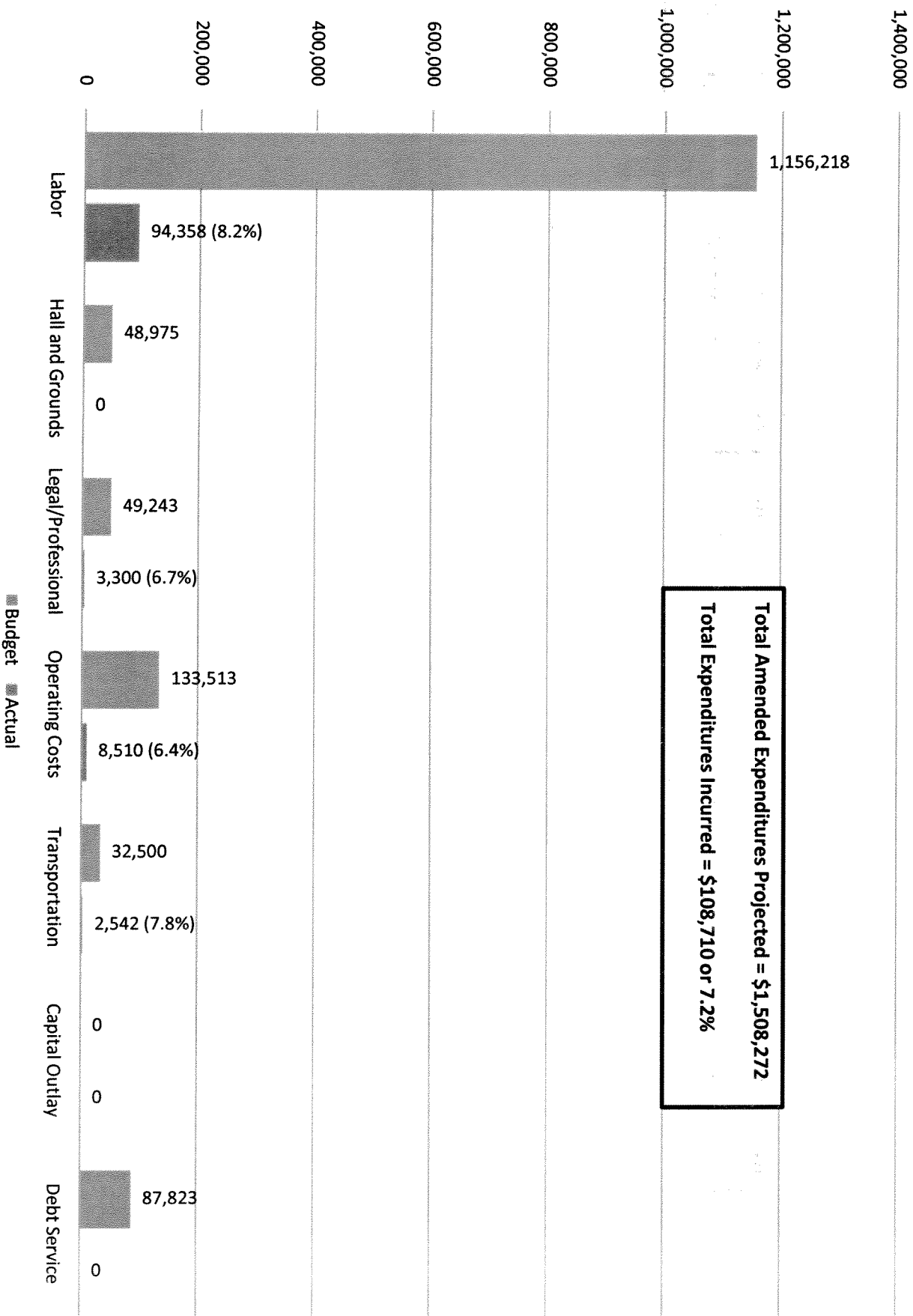
NORTHFIELD TOWNSHIP POLICE FUND

Amended Revenues Projected vs. Received

July 31, 2015 YTD

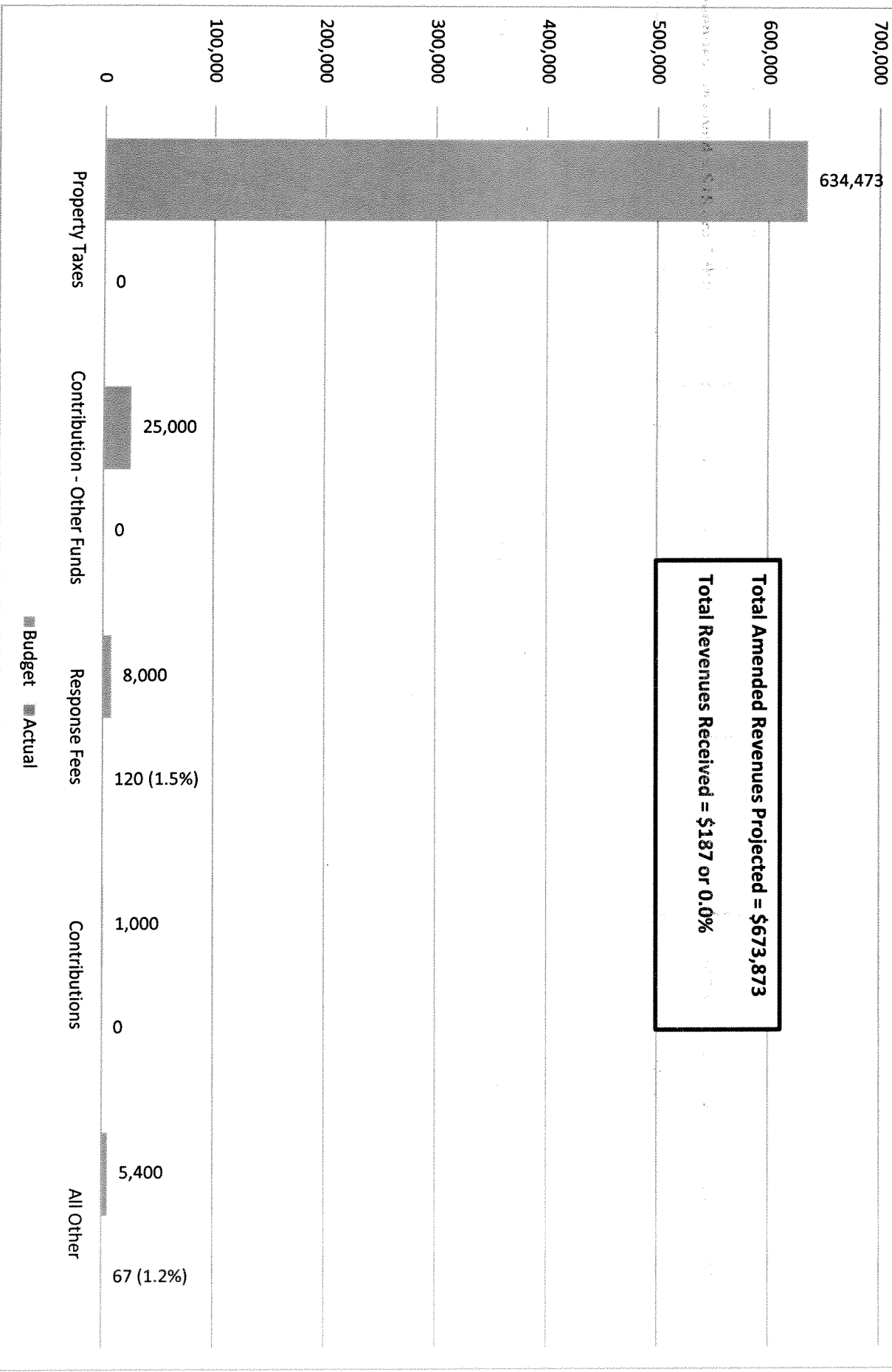


NORTHFIELD TOWNSHIP **POLICE FUND** **Amended Expenditures Projected vs. Incurred** **July 31, 2015 YTD**



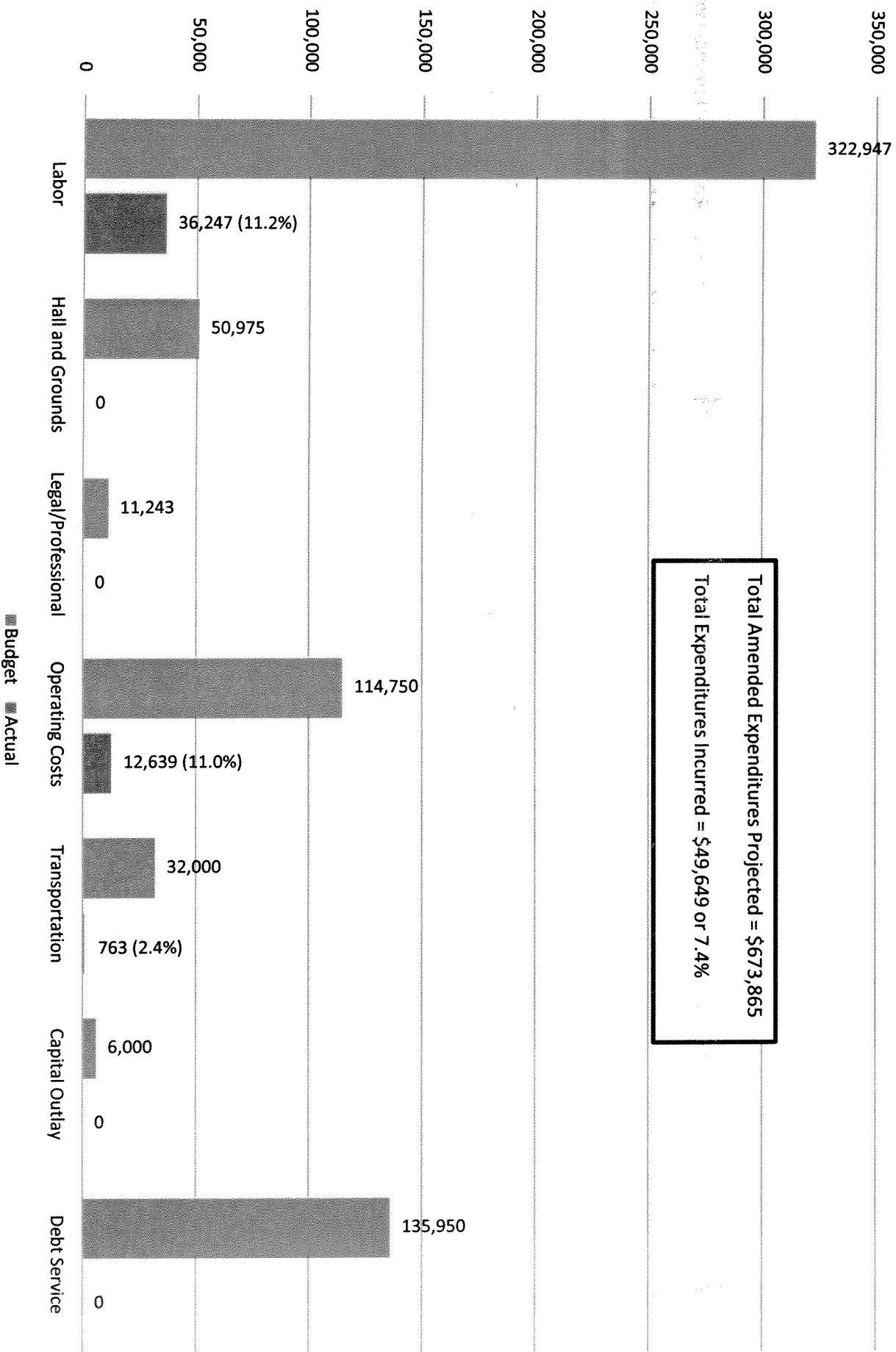
NORTHFIELD TOWNSHIP **FIRE/MEDICAL RESCUE FUND** **Amended Revenues Projected vs. Received** **July 31, 2015 YTD**

Total Amended Revenues Projected = \$673,873
Total Revenues Received = \$187 or 0.0%

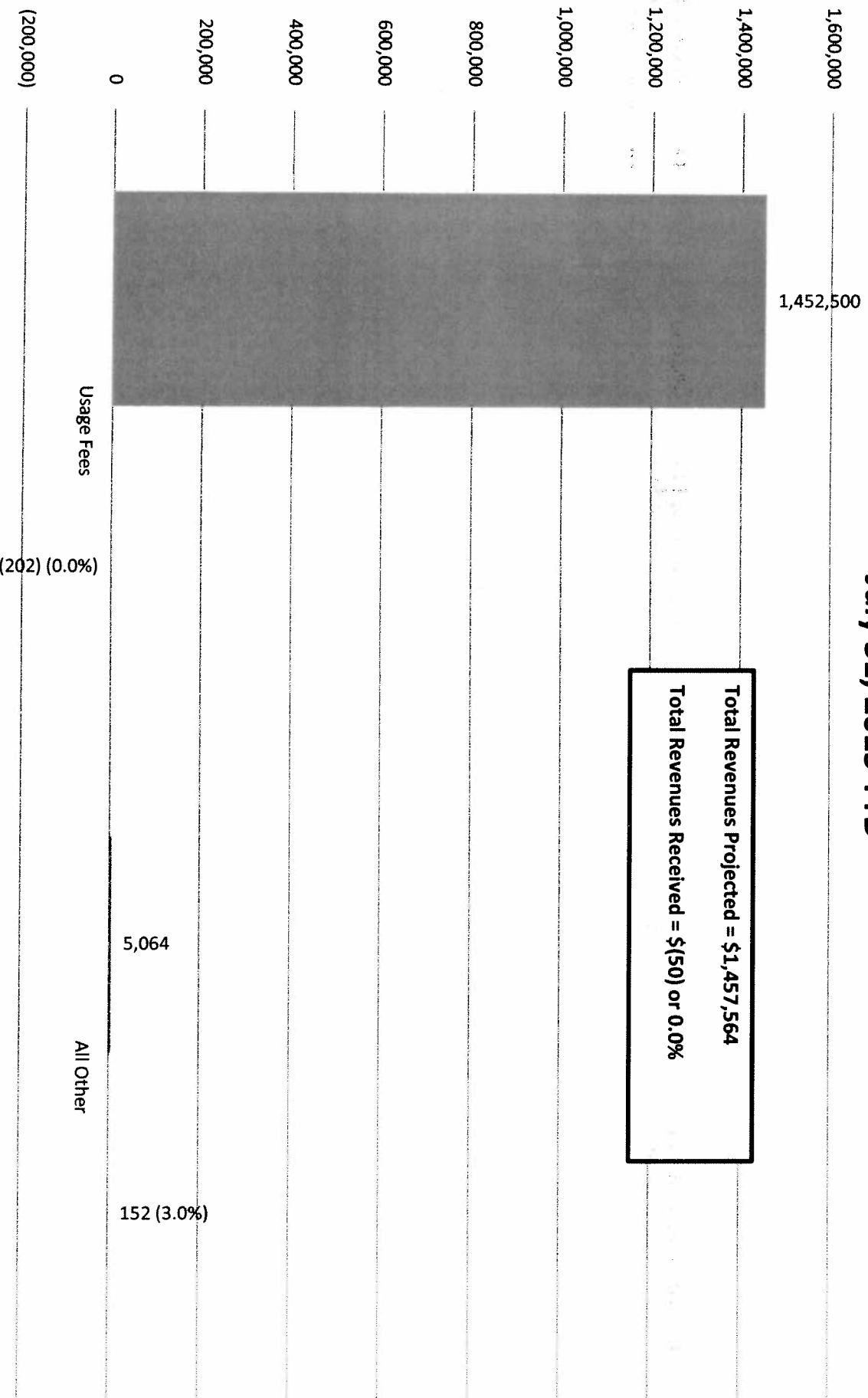


NORTHFIELD TOWNSHIP **FIRE/MEDICAL RESCUE FUND** **Amended Expenditures Projected vs. Incurred** **July 31, 2015 YTD**

Total Amended Expenditures Projected = \$673,865
 Total Expenditures Incurred = \$49,649 or 7.4%



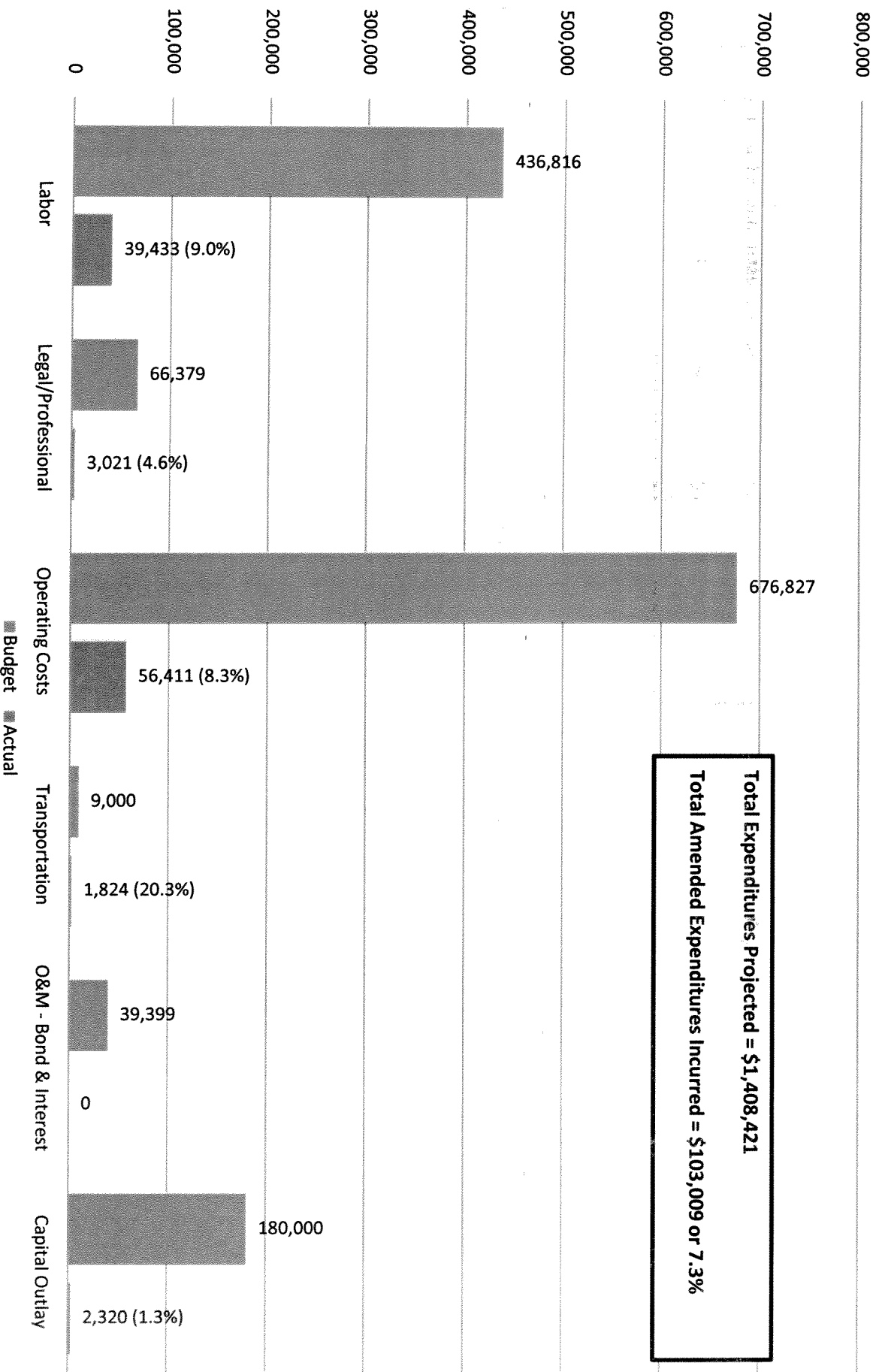
NORTHFIELD TOWNSHIP **WWTP FUND** **Revenues Projected vs. Received** **July 31, 2015 YTD**



Total Revenues Projected = \$1,457,564
Total Revenues Received = \$(50) or 0.0%

■ Budget ■ Actual

NORTHFIELD TOWNSHIP WWTP FUND Amended Expenditures Projected vs. Incurred July 31, 2015 YTD



GL NUMBER	DESCRIPTION	END BALANCE 06/30/2015	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	YTD BALANCE 07/31/2015	ACTIVITY FOR MONTH 07/31/2015	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL FUND								
Revenues								
Dept 000								
101-000-426	PRIOR YEAR TAX INTEREST	0.00	0.00	0.00	194.07	194.07	(194.07)	100.00
101-000-452	PEDDLER'S LICENSES	340.00	0.00	0.00	0.00	0.00	0.00	0.00
101-000-453	CABLEVISION FRANCHISE FEES	72,570.13	90,000.00	90,000.00	0.00	0.00	90,000.00	0.00
101-000-455	FIBER FOOTAGE FEES	7,557.06	9,000.00	9,000.00	0.00	0.00	9,000.00	0.00
101-000-574	STATE SHARED REVENUE	542,604.00	655,000.00	655,000.00	0.00	0.00	655,000.00	0.00
101-000-590	GRANT INCOME	0.00	250,000.00	250,000.00	0.00	0.00	250,000.00	0.00
101-000-615	INSURANCE PROCEEDS	456.28	0.00	0.00	0.00	0.00	0.00	0.00
101-000-626	COPY & FOIA INCOME	55.07	250.00	250.00	0.00	0.00	250.00	0.00
101-000-665	INTEREST INCOME	131.51	300.00	300.00	0.00	0.00	300.00	0.00
101-000-671	REIMBURSEMENT/OTHER INCOME	2,859.74	650.00	650.00	0.00	0.00	650.00	0.00
101-000-688	RENTAL INCOME - BARKER RD	11,460.00	11,760.00	11,760.00	0.00	0.00	11,760.00	0.00
101-000-690	UNREALIZED GAIN/LOSS	49.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 000		638,082.79	1,016,960.00	1,016,960.00	194.07	194.07	1,016,765.93	0.02
Dept 253-TREASURER								
101-253-402	CURRENT PROPERTY TAX	256,344.00	263,700.00	263,700.00	0.00	0.00	263,700.00	0.00
101-253-404	MOBILE HOME LICENSE FEES	2,172.00	2,850.00	2,850.00	487.50	487.50	2,362.50	17.11
101-253-445	PENALTY & INTEREST ON TAXES	2,826.11	500.00	500.00	0.98	0.98	499.02	0.20
101-253-627	SUMMER TAX PREPARATION	13,487.50	13,490.00	13,490.00	0.00	0.00	13,490.00	0.00
101-253-680	TAX ADMINISTRATION FEES	136,940.11	137,000.00	137,000.00	3,847.35	3,847.35	133,152.65	2.81
Total Dept 253-TREASURER		411,769.72	417,540.00	417,540.00	4,335.83	4,335.83	413,204.17	1.04
Dept 336-CONTRIBUTIONS								
101-336-624	DDA	20,000.00	0.00	0.00	0.00	0.00	0.00	0.00
101-336-625	SEWER ADMINISTRATION	43,969.00	46,469.00	46,469.00	0.00	0.00	46,469.00	0.00
Total Dept 336-CONTRIBUTIONS		63,969.00	46,469.00	46,469.00	0.00	0.00	46,469.00	0.00
Dept 412-PLANNING/ZONING DEPT								
101-412-477	ZONING COMPLIANCE PERMITS	5,500.00	3,000.00	3,000.00	700.00	700.00	2,300.00	23.33
101-412-608	VARIANCES/APPEALS	1,420.00	2,000.00	2,000.00	885.00	885.00	1,115.00	44.25
101-412-629	ZONING COPIES	0.00	50.00	50.00	0.00	0.00	50.00	0.00
101-412-637	SPLIT APPLICATIONS	850.00	500.00	500.00	250.00	250.00	250.00	50.00
Total Dept 412-PLANNING/ZONING DEPT		7,770.00	5,550.00	5,550.00	1,835.00	1,835.00	3,715.00	33.06
Dept 666-COMMUNITY CENTER								
101-666-643	CC TRIPS	11,656.62	5,000.00	5,000.00	991.00	991.00	4,009.00	19.82
101-666-644	CC PROGRAMS	0.00	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
101-666-671	REIMBURSEMENT/OTHER INCOME	4,816.66	0.00	0.00	0.00	0.00	0.00	0.00
101-666-676	CONTRIBUTIONS - SCC	1,493.46	500.00	500.00	85.00	85.00	415.00	17.00
Total Dept 666-COMMUNITY CENTER		17,966.74	10,500.00	10,500.00	1,076.00	1,076.00	9,424.00	10.25
TOTAL Revenues		1,139,558.25	1,497,019.00	1,497,019.00	7,440.90	7,440.90	1,489,578.10	0.50
Expenditures								

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2015	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	YTD BALANCE 07/31/2015	ACTIVITY FOR MONTH 07/31/2015	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL FUND								
Expenditures								
Dept 101-TOWNSHIP BOARD								
101-101-701	SALARIES	9,891.51	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00
101-101-715	SOCIAL SECURITY	756.72	765.00	765.00	0.00	0.00	765.00	0.00
101-101-807	MEMBERSHIP DUES	9,351.68	10,500.00	10,500.00	6,848.20	6,848.20	3,651.80	65.22
101-101-900	PRINTING & PUBLICATIONS	6,524.65	7,000.00	7,000.00	548.59	548.59	6,451.41	7.84
101-101-957	TRAINING & DEVELOPMENT	509.31	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 101-TOWNSHIP BOARD		27,033.87	29,265.00	29,265.00	7,396.79	7,396.79	21,868.21	25.28
Dept 171-SUPERVISOR								
101-171-701	SALARIES	12,499.76	12,500.00	12,500.00	961.52	961.52	11,538.48	7.69
101-171-715	SOCIAL SECURITY	(660.83)	957.00	957.00	(51.30)	(51.30)	1,008.30	(5.36)
101-171-807	MEMBERSHIP DUES	0.00	120.00	120.00	0.00	0.00	120.00	0.00
101-171-860	FUEL & MILEAGE	0.00	200.00	200.00	0.00	0.00	200.00	0.00
101-171-956	MISCELLANEOUS	0.00	100.00	100.00	0.00	0.00	100.00	0.00
101-171-957	TRAINING & DEVELOPMENT	285.58	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 171-SUPERVISOR		12,124.51	14,877.00	14,877.00	910.22	910.22	13,966.78	6.12
Dept 172-TOWNSHIP MANAGER								
101-172-701	SALARIES	77,000.04	77,000.00	77,000.00	5,923.08	5,923.08	71,076.92	7.69
101-172-704	CLERICAL/DEP /SUPER/ELECTION	25,325.50	28,288.00	28,288.00	1,880.00	1,880.00	26,408.00	6.65
101-172-715	SOCIAL SECURITY	11,995.42	12,335.00	12,335.00	886.42	886.42	11,448.58	7.19
101-172-716	HOSPITALIZATION	6,534.22	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
101-172-717	LIFE/DISB. INSURANCE	975.48	1,020.00	1,020.00	162.58	162.58	857.42	15.94
101-172-718	PENSION	7,699.64	7,700.00	7,700.00	592.28	592.28	7,107.72	7.69
101-172-722	CONTRACTUAL SERVICES	54,477.77	55,940.00	55,940.00	3,784.10	3,784.10	52,155.90	6.76
101-172-818	CONTRACTUAL SERVICES	5,858.68	7,500.00	7,500.00	0.00	0.00	7,500.00	0.00
101-172-850	COMMUNICATION	555.52	1,000.00	1,000.00	50.42	50.42	949.58	5.04
101-172-860	FUEL & MILEAGE	0.00	500.00	500.00	0.00	0.00	500.00	0.00
101-172-927	ALLOCATE TO DEPARTMENTS	(36,501.00)	(41,017.00)	(41,017.00)	0.00	0.00	(41,017.00)	0.00
101-172-957	TRAINING & DEVELOPMENT	744.87	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 172-TOWNSHIP MANAGER		154,666.14	152,766.00	152,766.00	13,278.88	13,278.88	139,487.12	8.69
Dept 191-ELECTIONS								
101-191-704	CLERICAL/DEP /SUPER/ELECTION	9,416.75	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00
101-191-727	SUPPLIES	4,775.30	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
101-191-818	CONTRACTUAL SERVICES	1,760.00	0.00	0.00	0.00	0.00	0.00	0.00
101-191-851	POSTAGE	0.00	200.00	200.00	0.00	0.00	200.00	0.00
101-191-900	PRINTING & PUBLICATIONS	2,471.87	250.00	250.00	0.00	0.00	250.00	0.00
Total Dept 191-ELECTIONS		18,423.92	4,950.00	4,950.00	0.00	0.00	4,950.00	0.00
Dept 215-CLERK								
101-215-701	SALARIES	11,538.24	12,500.00	12,500.00	961.52	961.52	11,538.48	7.69
101-215-703	DEPUTY SALARIES	38,508.49	34,360.00	34,360.00	2,146.59	2,146.59	32,213.41	6.25
101-215-715	SOCIAL SECURITY	3,828.56	3,585.00	3,585.00	237.77	237.77	3,347.23	6.63
101-215-716	HOSPITALIZATION	0.00	1,125.00	1,125.00	0.00	0.00	1,125.00	0.00
101-215-717	LIFE/DISB. INSURANCE	0.00	500.00	500.00	0.00	0.00	500.00	0.00
101-215-718	PENSION	0.00	3,436.00	3,436.00	0.00	0.00	3,436.00	0.00
101-215-723	RECORD SEC	4,902.50	7,720.00	7,720.00	1,245.00	1,245.00	6,475.00	16.13

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2015	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	YTD BALANCE 07/31/2015	ACTIVITY FOR MONTH 07/31/2015	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL FUND								
Expenditures								
101-215-807	MEMBERSHIP DUES	0.00	100.00	100.00	0.00	0.00	100.00	0.00
101-215-860	FUEL & MILEAGE	60.94	150.00	150.00	0.00	0.00	150.00	0.00
101-215-922	LATE FEES AND PENALTIES	(26.22)	0.00	0.00	0.00	0.00	0.00	0.00
101-215-957	TRAINING & DEVELOPMENT	0.00	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 215-CLERK		58,812.51	64,476.00	64,476.00	4,590.88	4,590.88	59,885.12	7.12
Dept 247-BOARD OF REVIEW								
101-247-706	BOARD OF REVIEW FEE	1,389.00	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
101-247-715	SOCIAL SECURITY	106.27	153.00	153.00	0.00	0.00	153.00	0.00
101-247-723	RECORD SEC	1,050.00	1,200.00	1,200.00	0.00	0.00	1,200.00	0.00
101-247-900	PRINTING & PUBLICATIONS	682.00	800.00	800.00	0.00	0.00	800.00	0.00
101-247-959	TRIBUNALS AND DRAINS	10,469.59	20,000.00	20,000.00	0.00	0.00	20,000.00	0.00
Total Dept 247-BOARD OF REVIEW		13,696.86	24,153.00	24,153.00	0.00	0.00	24,153.00	0.00
Dept 253-TREASURER								
101-253-701	SALARIES	12,499.76	12,500.00	12,500.00	961.52	961.52	11,538.48	7.69
101-253-703	DEPUTY SALARIES	42,770.75	43,500.00	43,500.00	3,248.46	3,248.46	40,251.54	7.47
101-253-704	CERICAL/DEP /SUPER/ELECTION	21,681.19	19,365.00	19,365.00	268.25	268.25	19,096.75	1.39
101-253-715	SOCIAL SECURITY	5,886.70	5,765.00	5,765.00	342.58	342.58	5,422.42	5.94
101-253-716	HOSPITALIZATION	10,089.51	7,305.00	7,305.00	1,688.08	1,688.08	5,616.92	23.11
101-253-717	LIFE/DISB. INSURANCE	460.80	485.00	485.00	76.80	76.80	408.20	15.84
101-253-718	PENSION	4,213.44	4,350.00	4,350.00	324.84	324.84	4,025.16	7.47
101-253-803	LEGAL	6,000.00	6,000.00	6,000.00	500.00	500.00	5,500.00	8.33
101-253-804	TAX STATEMENT PREPARATION	1,440.66	1,650.00	1,650.00	790.69	790.69	859.31	47.92
101-253-807	MEMBERSHIP DUES	100.00	130.00	130.00	0.00	0.00	130.00	0.00
101-253-851	POSTAGE	3,573.27	3,000.00	3,000.00	1,723.71	1,723.71	1,276.29	57.46
101-253-860	FUEL & MILEAGE	207.42	200.00	200.00	9.66	9.66	190.34	4.83
101-253-927	ALLOCATE TO DEPARTMENTS	(21,036.00)	(20,488.00)	(20,488.00)	0.00	0.00	(20,488.00)	0.00
101-253-956	MISCELLANEOUS	3,137.78	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
101-253-957	TRAINING & DEVELOPMENT	0.00	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 253-TREASURER		91,025.28	85,762.00	85,762.00	9,934.59	9,934.59	75,827.41	11.58
Dept 257-ASSESSING								
101-257-709	ASST ASSESSOR	23,097.64	38,480.00	38,480.00	2,880.00	2,880.00	35,600.00	7.48
101-257-713	ASSESSOR	5,597.70	0.00	0.00	0.00	0.00	0.00	0.00
101-257-715	SOCIAL SECURITY	2,195.20	2,944.00	2,944.00	220.32	220.32	2,723.68	7.48
101-257-716	HOSPITALIZATION	5,769.58	18,860.00	18,860.00	2,852.92	2,852.92	16,007.08	15.13
101-257-717	LIFE/DISB. INSURANCE	0.00	700.00	700.00	0.00	0.00	700.00	0.00
101-257-718	PENSION	236.30	3,848.00	3,848.00	288.00	288.00	3,560.00	7.48
101-257-720	BANKED PTO	(3,234.63)	0.00	0.00	0.00	0.00	0.00	0.00
101-257-727	SUPPLIES	1,144.44	1,500.00	1,500.00	61.37	61.37	1,438.63	4.09
101-257-807	MEMBERSHIP DUES	0.00	500.00	500.00	0.00	0.00	500.00	0.00
101-257-818	CONTRACTUAL SERVICES	59,848.31	60,600.00	60,600.00	4,833.33	4,833.33	55,766.67	7.98
101-257-851	POSTAGE	2,202.50	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00
101-257-860	FUEL & MILEAGE	0.00	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
101-257-957	TRAINING & DEVELOPMENT	1,050.00	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00
Total Dept 257-ASSESSING		97,907.04	133,432.00	133,432.00	11,135.94	11,135.94	122,296.06	8.35

PERIOD ENDING 07/31/2015
% Fiscal Year Completed: 8.47

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2015	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	YTD BALANCE 07/31/2015	ACTIVITY FOR MONTH 07/31/2015		AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL FUND									
Expenditures									
Dept 265-HALL AND GROUNDS									
101-265-710	JANITORIAL SALARIES	5,240.00	6,000.00	6,000.00	400.00	400.00	5,600.00	6.67	
101-265-715	SOCIAL SECURITY	455.94	460.00	460.00	30.60	30.60	429.40	6.65	
101-265-716	HOSPITALIZATION	(146.43)	0.00	0.00	0.00	0.00	0.00	0.00	
101-265-727	SUPPLIES	9,380.28	10,000.00	10,000.00	535.69	535.69	9,464.31	5.36	
101-265-731	WORKERS COMP INSURANCE	1,896.00	2,050.00	2,050.00	2,049.00	2,049.00	1.00	99.95	
101-265-816	GROUPS/CLEANING/JANITORL SERVI	5,095.00	5,000.00	5,000.00	200.00	200.00	4,800.00	4.00	
101-265-821	PSB MAINT & OPS ALLOCATION	42,935.00	48,975.00	48,975.00	0.00	0.00	48,975.00	0.00	
101-265-850	COMMUNICATION	7,963.62	11,280.00	11,280.00	1,005.17	1,005.17	10,274.83	8.91	
101-265-851	POSTAGE	4,596.93	5,500.00	5,500.00	0.00	0.00	5,500.00	0.00	
101-265-910	INSURANCE & BONDS	23,453.00	30,700.00	30,700.00	0.00	0.00	30,700.00	0.00	
101-265-920	UTILITIES	207.26	200.00	200.00	0.00	0.00	200.00	0.00	
101-265-930	REPAIRS & MAINTENANCE	19,804.04	20,000.00	20,000.00	315.00	315.00	19,685.00	1.58	
101-265-938	CHARGEBACKS - PRIOR TAX YEARS	4,047.62	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00	
101-265-940	RENTAL EQUIPMENT	3,435.13	4,300.00	4,300.00	461.49	461.49	3,838.51	10.73	
101-265-956	MISCELLANEOUS	263.54	300.00	300.00	20.00	20.00	280.00	6.67	
Total Dept 265-HALL AND GROUNDS		128,626.93	147,265.00	147,265.00	5,016.95	5,016.95	142,248.05	3.41	
Dept 270-LEGAL/PROFESSIONAL									
101-270-800	OTHER PROFESSIONAL FEES	925.00	500.00	500.00	0.00	0.00	500.00	0.00	
101-270-802	AUDIT FEES	4,500.00	6,300.00	6,300.00	0.00	0.00	6,300.00	0.00	
101-270-803	LEGAL	93,109.77	96,000.00	96,000.00	7,887.50	7,887.50	88,112.50	8.22	
101-270-806	ENGINEER	9,104.00	10,000.00	10,000.00	2,547.50	2,547.50	7,452.50	25.48	
101-270-927	ALLOCATE TO DEPARTMENTS	(45,600.00)	(45,600.00)	(45,600.00)	(3,800.00)	(3,800.00)	(41,800.00)	8.33	
Total Dept 270-LEGAL/PROFESSIONAL		62,038.77	67,200.00	67,200.00	6,635.00	6,635.00	60,565.00	9.87	
Dept 336-CONTRIBUTIONS									
101-336-933	CONTRIBUTION - INDEPENDENCE D	2,500.00	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00	
101-336-963	CONTRIBUTION - WWTP	15,000.00	0.00	0.00	0.00	0.00	0.00	0.00	
101-336-964	CONTRIBUTION-FIRE & MED RES	30,890.00	25,000.00	25,000.00	0.00	0.00	25,000.00	0.00	
101-336-967	CONTRIBUTION-LAW ENFORCEMENT	5,000.00	0.00	0.00	0.00	0.00	0.00	0.00	
Total Dept 336-CONTRIBUTIONS		53,390.00	27,500.00	27,500.00	0.00	0.00	27,500.00	0.00	
Dept 412-PLANNING/ZONING DEPT									
101-412-707	ZBA SALARIES	3,100.00	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00	
101-412-715	SOCIAL SECURITY	1,139.85	1,071.00	1,071.00	45.90	45.90	1,025.10	4.29	
101-412-723	RECORD SEC	4,427.50	6,720.00	6,720.00	1,170.00	1,170.00	5,550.00	17.41	
101-412-726	PLANN COMM	11,800.00	11,000.00	11,000.00	600.00	600.00	10,400.00	5.45	
101-412-727	SUPPLIES	79.00	200.00	200.00	93.18	93.18	106.82	46.59	
101-412-800	OTHER PROFESSIONAL FEES	4,097.50	6,000.00	6,000.00	0.00	0.00	6,000.00	0.00	
101-412-801	PLANNER FEES	25,617.11	30,750.00	30,750.00	4,315.00	4,315.00	26,435.00	14.03	
101-412-803	LEGAL	0.00	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00	
101-412-809	CODE ENFORCEMENT	14,362.87	17,000.00	17,000.00	2,878.50	2,878.50	14,121.50	16.93	
101-412-851	POSTAGE	14.04	500.00	500.00	0.00	0.00	500.00	0.00	
101-412-860	FUEL & MILEAGE	474.80	1,200.00	1,200.00	136.50	136.50	1,063.50	11.38	
101-412-900	PRINTING & PUBLICATIONS	2,488.26	1,800.00	1,800.00	581.31	581.31	1,218.69	32.30	
101-412-927	ALLOCATE TO DEPARTMENTS	7,600.00	6,596.00	6,596.00	0.00	0.00	6,596.00	0.00	
101-412-957	TRAINING & DEVELOPMENT	1,429.00	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00	

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2015	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	YTD BALANCE 07/31/2015	ACTIVITY FOR MONTH 07/31/2015	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL FUND								
Expenditures								
Total Dept 412-PLANNING/ZONING DEPT		76,629.93	92,837.00	92,837.00	9,820.39	9,820.39	83,016.61	10.58
Dept 448-STREET LIGHTS								
101-448-920 UTILITIES		32,107.21	35,520.00	35,520.00	2,921.99	2,921.99	32,598.01	8.23
Total Dept 448-STREET LIGHTS		32,107.21	35,520.00	35,520.00	2,921.99	2,921.99	32,598.01	8.23
Dept 449-ROAD WORK								
101-449-813 ROADWORK		17,357.67	26,000.00	26,000.00	0.00	0.00	26,000.00	0.00
101-449-814 ROAD IMPROVEMENTS		109,553.18	96,000.00	96,000.00	0.00	0.00	96,000.00	0.00
101-449-929 GRANT EXPENSE		23,320.00	250,000.00	250,000.00	224.82	224.82	249,775.18	0.09
Total Dept 449-ROAD WORK		150,230.85	372,000.00	372,000.00	224.82	224.82	371,775.18	0.06
Dept 666-COMMUNITY CENTER								
101-666-701 SALARIES		37,422.88	38,275.00	38,275.00	2,884.60	2,884.60	35,390.40	7.54
101-666-715 SOCIAL SECURITY		2,862.95	2,930.00	2,930.00	220.68	220.68	2,709.32	7.53
101-666-716 HOSPITALIZATION		8,851.47	6,950.00	6,950.00	1,111.04	1,111.04	5,838.96	15.99
101-666-717 LIFE/DISB. INSURANCE		524.16	550.00	550.00	87.36	87.36	462.64	15.88
101-666-718 PENSION		3,734.32	3,828.00	3,828.00	288.44	288.44	3,539.56	7.54
101-666-727 SUPPLIES		2,170.84	2,000.00	2,000.00	603.91	603.91	1,396.09	30.20
101-666-731 WORKERS COMP INSURANCE		315.00	340.00	340.00	338.00	338.00	2.00	99.41
101-666-807 MEMBERSHIP DUES		110.00	220.00	220.00	145.00	145.00	75.00	65.91
101-666-812 CC TRIPS		19,032.08	4,500.00	4,500.00	1,769.94	1,769.94	2,730.06	39.33
101-666-815 CC PROGRAMS		0.00	13,500.00	13,500.00	180.00	180.00	13,320.00	1.33
101-666-816 GROUNDS/CLEANG./JANITORL SERVI		4,235.00	8,225.00	8,225.00	480.00	480.00	7,745.00	5.84
101-666-850 COMMUNICATION		3,211.26	2,700.00	2,700.00	365.74	365.74	2,334.26	13.55
101-666-851 POSTAGE		617.35	1,050.00	1,050.00	0.00	0.00	1,050.00	0.00
101-666-900 PRINTING & PUBLICATIONS		1,252.26	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
101-666-910 INSURANCE & BONDS		903.00	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
101-666-920 UTILITIES		2,711.19	3,000.00	3,000.00	241.81	241.81	2,758.19	8.06
101-666-930 REPAIRS & MAINTENANCE		4,553.29	4,500.00	4,500.00	509.00	509.00	3,991.00	11.31
101-666-970 EQUIPMENT		30.42	400.00	400.00	54.00	54.00	346.00	13.50
Total Dept 666-COMMUNITY CENTER		92,537.47	95,968.00	95,968.00	9,279.52	9,279.52	86,688.48	9.67
Dept 850-TOWNSHIP CONTINGENCY								
101-850-905 CONTINGENCY FUNDS		360.00	12,000.00	12,000.00	10,700.56	10,700.56	1,299.44	89.17
Total Dept 850-TOWNSHIP CONTINGENCY		360.00	12,000.00	12,000.00	10,700.56	10,700.56	1,299.44	89.17
Dept 900-CAPITAL OUTLAY								
101-900-972 COMPUTER		8,301.66	11,500.00	11,500.00	0.00	0.00	11,500.00	0.00
101-900-978 LAND ACQUISITION		98,582.58	4,500.00	4,500.00	0.00	0.00	4,500.00	0.00
Total Dept 900-CAPITAL OUTLAY		106,884.24	16,000.00	16,000.00	0.00	0.00	16,000.00	0.00
Dept 905-DEBT SERVICE								
101-905-985 PSB SHARE OF BOND PMT		85,220.83	87,823.00	87,823.00	0.00	0.00	87,823.00	0.00

REVENUE AND EXPENDITURE REPORT FOR NORTHFIELD TOWNSHIP
 PERIOD ENDING 07/31/2015
 % Fiscal Year Completed: 8.47

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2015	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	YTD BALANCE 07/31/2015	ACTIVITY FOR MONTH 07/31/2015	AVAILABLE BALANCE	% BDT USED
Fund 101 - GENERAL FUND								
Expenditures								
Total Dept 905-DEPT SERVICE								
		85,220.83	87,823.00	87,823.00	0.00	0.00	87,823.00	0.00
TOTAL Expenditures								
		1,261,716.36	1,463,794.00	1,463,794.00	91,846.53	91,846.53	1,371,947.47	6.27
Fund 101 - GENERAL FUND:								
TOTAL REVENUES								
		1,139,558.25	1,497,019.00	1,497,019.00	7,440.90	7,440.90	1,489,578.10	0.50
TOTAL EXPENDITURES								
		1,261,716.36	1,463,794.00	1,463,794.00	91,846.53	91,846.53	1,371,947.47	6.27
NET OF REVENUES & EXPENDITURES								
		(122,158.11)	33,225.00	33,225.00	(84,405.63)	(84,405.63)	117,630.63	254.04
BEG. FUND BALANCE								
		1,549,377.79	1,549,377.79	1,549,377.79	1,549,377.79			
END FUND BALANCE								
		1,427,219.68	1,582,602.79	1,582,602.79	1,342,814.05			

PERIOD ENDING 07/31/2015
% Fiscal Year Completed: 8.47

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2015	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	YTD BALANCE 07/31/2015	ACTIVITY FOR MONTH		AVAILABLE BALANCE	% BDGT USED
Fund 207 - LAW ENFORCEMENT FUND									
Revenues									
Dept 000									
207-000-402	CURRENT PROPERTY TAX	1,379,180.91	1,404,685.00	1,404,685.00	0.00	0.00	1,404,685.00	0.00	
207-000-445	PENALTY & INTEREST ON TAXES	2,112.33	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00	
207-000-570	LIQUOR LICENSE & PERMITS	2,634.50	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00	
207-000-626	COPY & FOIA INCOME	2,284.00	1,600.00	1,600.00	251.81	251.81	1,348.19	15.74	
207-000-656	FINES & COURT FEES	23,899.34	30,000.00	30,000.00	1,164.10	1,164.10	28,835.90	3.88	
207-000-658	IMPOUND FEES	2,020.00	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00	
207-000-664	FEES PAID FOR OFFICER WAGES	6,298.12	6,500.00	6,500.00	0.00	0.00	6,500.00	0.00	
207-000-671	REIMBURSEMENT/OTHER INCOME	3,400.25	3,000.00	3,000.00	250.00	250.00	2,750.00	8.33	
207-000-673	SALE OF FIXED ASSET	605.25	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00	
207-000-681	OT REIMBURSEMENT	17,109.75	17,000.00	17,000.00	0.00	0.00	17,000.00	0.00	
Total Dept 000		1,439,544.45	1,471,785.00	1,471,785.00	1,665.91	1,665.91	1,470,119.09	0.11	
Dept 336-CONTRIBUTIONS									
207-336-588	CONTRIBUTION OTHER FUND(S)	41,000.00	35,000.00	35,000.00	0.00	0.00	35,000.00	0.00	
207-336-683	CONTRIBUTION - INDEPENDENCE D	1,500.00	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00	
Total Dept 336-CONTRIBUTIONS		42,500.00	36,500.00	36,500.00	0.00	0.00	36,500.00	0.00	
TOTAL Revenues		1,482,044.45	1,508,285.00	1,508,285.00	1,665.91	1,665.91	1,506,619.09	0.11	
Expenditures									
Dept 226-PERSONNEL									
207-226-701	SALARIES	195,514.42	198,005.00	198,005.00	14,857.80	14,857.80	183,147.20	7.50	
207-226-702	SALARIES	386,642.25	393,879.00	393,879.00	25,842.76	25,842.76	368,036.24	6.56	
207-226-704	CLERICAL/DEP /SUPER/ELECTION	63,951.68	69,401.00	69,401.00	4,912.03	4,912.03	64,488.97	7.08	
207-226-708	SALARIES-PART TIME	30,632.22	35,000.00	35,000.00	1,450.26	1,450.26	33,549.74	4.14	
207-226-710	JANITORIAL SALARIES	8,240.00	8,320.00	8,320.00	640.00	640.00	7,680.00	7.69	
207-226-711	SALARIES-OVERTIME	52,947.21	35,000.00	35,000.00	4,948.27	4,948.27	30,051.73	14.14	
207-226-714	HOLIDAY	34,215.00	35,257.00	35,257.00	0.00	0.00	35,257.00	0.00	
207-226-715	SOCIAL SECURITY	60,958.07	60,190.00	60,190.00	4,027.81	4,027.81	56,162.19	6.69	
207-226-716	HOSPITALIZATION	159,920.56	162,555.00	162,555.00	16,021.58	16,021.58	146,533.42	9.86	
207-226-717	LIFE/DISB. INSURANCE	7,718.44	8,028.00	8,028.00	1,304.74	1,304.74	6,723.26	16.25	
207-226-718	PENSION	60,781.90	63,219.00	63,219.00	4,343.56	4,343.56	58,875.44	6.87	
207-226-719	EMPLOYEE FRINGE-LONGEVITY	5,400.00	5,700.00	5,700.00	0.00	0.00	5,700.00	0.00	
207-226-730	MEDICAL TESTING	145.50	500.00	500.00	0.00	0.00	500.00	0.00	
207-226-731	WORKERS COMP INSURANCE	15,023.00	16,010.00	16,010.00	16,009.00	16,009.00	1.00	99.99	
207-226-741	UNIFORMS/GEAR & ALLOWANCE	6,200.00	6,200.00	6,200.00	0.00	0.00	6,200.00	0.00	
207-226-927	ALLOCATE TO DEPARTMENTS	59,485.00	58,604.00	58,604.00	0.00	0.00	58,604.00	0.00	
207-226-957	TRAINING & DEVELOPMENT	50.00	350.00	350.00	0.00	0.00	350.00	0.00	
Total Dept 226-PERSONNEL		1,147,825.25	1,156,218.00	1,156,218.00	94,357.81	94,357.81	1,061,860.19	8.16	
Dept 265-HALL AND GROUNDS									
207-265-821	PSB MAINT & OPS ALLOCATION	42,934.00	48,975.00	48,975.00	0.00	0.00	48,975.00	0.00	
Total Dept 265-HALL AND GROUNDS		42,934.00	48,975.00	48,975.00	0.00	0.00	48,975.00	0.00	
Dept 270-LEGAL/PROFESSIONAL									
207-270-722	CONTROLLER	8,171.00	6,993.00	6,993.00	0.00	0.00	6,993.00	0.00	
207-270-802	AUDIT FEES	3,060.00	2,250.00	2,250.00	0.00	0.00	2,250.00	0.00	

PERIOD ENDING 07/31/2015
 % Fiscal Year Completed: 8.47

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2015	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	YTD BALANCE 07/31/2015	ACTIVITY FOR MONTH 07/31/2015	AVAILABLE BALANCE	% BDGT USED
Fund 207 - LAW ENFORCEMENT FUND								
Expenditures								
207-270-803	LEGAL	39,600.00	40,000.00	40,000.00	3,300.00	3,300.00	36,700.00	8.25
Total Dept 270-LEGAL/PROFESSIONAL		50,831.00	49,243.00	49,243.00	3,300.00	3,300.00	45,943.00	6.70
Dept 301-OPERATING COSTS								
207-301-727	SUPPLIES	5,659.88	3,000.00	3,000.00	618.50	618.50	2,381.50	20.62
207-301-741	UNIFORMS/GEAR & ALLOWANCE	58.29	0.00	0.00	0.00	0.00	0.00	0.00
207-301-807	MEMBERSHIP DUES	760.00	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
207-301-818	CONTRACTUAL SERVICES	13,914.00	18,000.00	18,000.00	0.00	0.00	18,000.00	0.00
207-301-820	DISPATCH SERVICES	63,346.92	68,000.00	68,000.00	5,278.91	5,278.91	62,721.09	7.76
207-301-850	COMMUNICATION	12,587.30	20,000.00	20,000.00	959.31	959.31	19,040.69	4.80
207-301-851	POSTAGE	320.90	200.00	200.00	0.00	0.00	200.00	0.00
207-301-900	PRINTING & PUBLICATIONS	99.63	400.00	400.00	0.00	0.00	400.00	0.00
207-301-910	INSURANCE & BONDS	17,226.00	17,513.00	17,513.00	0.00	0.00	17,513.00	0.00
207-301-930	REPAIRS & MAINTENANCE	1,436.22	2,000.00	2,000.00	238.61	238.61	1,761.39	11.93
207-301-932	RADIO REPAIR	0.00	1,100.00	1,100.00	1,100.00	1,100.00	0.00	100.00
207-301-938	CHARGEBACKS - PRIOR TAX YEARS	12,232.34	0.00	0.00	0.00	0.00	0.00	0.00
207-301-940	RENTAL EQUIPMENT	1,567.92	2,300.00	2,300.00	114.91	114.91	2,185.09	5.00
207-301-972	COMPUTER	2,400.00	0.00	0.00	200.00	200.00	(200.00)	100.00
Total Dept 301-OPERATING COSTS		131,609.40	133,513.00	133,513.00	8,510.24	8,510.24	125,002.76	6.37
Dept 333-TRANSPORTATION								
207-333-860	FUEL & MILEAGE	20,050.80	21,000.00	21,000.00	1,897.53	1,897.53	19,102.47	9.04
207-333-930	REPAIRS & MAINTENANCE	13,469.74	11,500.00	11,500.00	644.81	644.81	10,855.19	5.61
Total Dept 333-TRANSPORTATION		33,520.54	32,500.00	32,500.00	2,542.34	2,542.34	29,957.66	7.82
Dept 900-CAPITAL OUTLAY								
207-900-972	COMPUTER	73.13	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 900-CAPITAL OUTLAY		73.13	0.00	0.00	0.00	0.00	0.00	0.00
Dept 905-DEBT SERVICE								
207-905-985	PSB SHARE OF BOND PMT	85,220.83	87,823.00	87,823.00	0.00	0.00	87,823.00	0.00
Total Dept 905-DEBT SERVICE		85,220.83	87,823.00	87,823.00	0.00	0.00	87,823.00	0.00
Total Expenditures		1,492,014.15	1,508,272.00	1,508,272.00	108,710.39	108,710.39	1,399,561.61	7.21
Fund 207 - LAW ENFORCEMENT FUND:								
TOTAL REVENUES		1,482,044.45	1,508,285.00	1,508,285.00	1,665.91	1,665.91	1,506,619.09	0.11
TOTAL EXPENDITURES		1,492,014.15	1,508,272.00	1,508,272.00	108,710.39	108,710.39	1,399,561.61	7.21
NET OF REVENUES & EXPENDITURES		(9,969.70)	13.00	13.00	(107,044.48)	(107,044.48)	107,057.48	823.419.
BEG. FUND BALANCE		470,378.08	470,378.08	470,378.08	470,378.08	470,378.08		
END FUND BALANCE		460,408.38	470,391.08	470,391.08	353,363.90	353,363.90		

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2015	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	YTD BALANCE 07/31/2015	ACTIVITY FOR MONTH 07/31/2015	AVAILABLE BALANCE	% BDGT USED
Fund 216 - MEDICAL RESCUE FUND								
Revenues								
Dept 000								
216-000-402	CURRENT PROPERTY TAX	616,776.08	634,473.00	634,473.00	0.00	0.00	634,473.00	0.00
216-000-445	PENALTY & INTEREST ON TAXES	943.81	500.00	500.00	0.00	0.00	500.00	0.00
216-000-482	HOUSE NUMBERS	800.00	500.00	500.00	0.00	0.00	500.00	0.00
216-000-588	CONTRIBUTION OTHER FUND(S)	25,000.00	25,000.00	25,000.00	0.00	0.00	25,000.00	0.00
216-000-626	COPY & FOIA INCOME	25.00	0.00	0.00	0.00	0.00	0.00	0.00
216-000-635	RESPONSE FEES	9,567.77	8,000.00	8,000.00	120.00	120.00	7,880.00	1.50
216-000-639	DRIVEWAY INSPECTIONS	750.00	400.00	400.00	50.00	50.00	350.00	12.50
216-000-671	REIMBURSEMENT/OTHER INCOME	2,565.67	3,000.00	3,000.00	17.21	17.21	2,982.79	0.57
216-000-673	SALE OF FIXED ASSET	980.00	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 000		657,408.33	672,873.00	672,873.00	187.21	187.21	672,685.79	0.03
Dept 336-CONTRIBUTIONS								
216-336-588	CONTRIBUTION OTHER FUND(S)	5,890.00	0.00	0.00	0.00	0.00	0.00	0.00
216-336-683	CONTRIBUTION - INDEPENDENCE D	1,000.00	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 336-CONTRIBUTIONS		6,890.00	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
TOTAL Revenues		664,298.33	673,873.00	673,873.00	187.21	187.21	673,685.79	0.03
Expenditures								
Dept 226-PERSONNEL								
216-226-701	SALARIES	79,221.04	79,310.00	79,310.00	6,100.76	6,100.76	73,209.24	7.69
216-226-702	SALARIES	123,046.00	134,000.00	134,000.00	9,478.00	9,478.00	124,522.00	7.07
216-226-705	ADMINISTRATIVE ASSISTANT	5,757.87	7,000.00	7,000.00	431.60	431.60	6,568.40	6.17
216-226-708	SALARIES-PART TIME	52,991.49	55,000.00	55,000.00	3,823.99	3,823.99	51,176.01	6.95
216-226-712	SALARIES - OFFICERS	8,925.00	14,000.00	14,000.00	0.00	0.00	14,000.00	0.00
216-226-715	SOCIAL SECURITY	21,627.37	23,130.00	23,130.00	1,553.59	1,553.59	21,576.41	6.72
216-226-716	HOSPITALIZATION	25,311.69	23,000.00	23,000.00	3,356.32	3,356.32	19,643.68	14.59
216-226-717	LIFE/DISB. INSURANCE	844.92	900.00	900.00	140.82	140.82	759.18	15.65
216-226-718	PENSION	7,912.76	7,931.00	7,931.00	610.04	610.04	7,320.96	7.69
216-226-730	MEDICAL TESTING	585.00	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00
216-226-731	WORKERS COMP INSURANCE	9,600.00	10,280.00	10,280.00	10,278.00	10,278.00	2.00	99.98
216-226-927	ALLOCATE TO DEPARTMENTS	(59,485.00)	(58,604.00)	(58,604.00)	0.00	0.00	(58,604.00)	0.00
216-226-957	TRAINING & DEVELOPMENT	4,567.35	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00
216-226-958	TRAINING WAGES	12,739.21	13,000.00	13,000.00	474.00	474.00	12,526.00	3.65
Total Dept 226-PERSONNEL		293,644.70	322,947.00	322,947.00	36,247.12	36,247.12	286,699.88	11.22
Dept 265-HALL AND GROUNDS								
216-265-816	GROUNDS/CLEANING/JANITORL SERVI	1,610.00	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
216-265-821	PSB MAINT & OPS ALLOCATION	42,935.00	48,975.00	48,975.00	0.00	0.00	48,975.00	0.00
Total Dept 265-HALL AND GROUNDS		44,545.00	50,975.00	50,975.00	0.00	0.00	50,975.00	0.00
Dept 270-LEGAL/PROFESSIONAL								
216-270-722	CONTROLLER	8,171.00	6,993.00	6,993.00	0.00	0.00	6,993.00	0.00
216-270-802	AUDIT FEES	3,060.00	2,250.00	2,250.00	0.00	0.00	2,250.00	0.00
216-270-803	LEGAL	0.00	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00

REVENUE AND EXPENDITURE REPORT FOR NORTHFIELD TOWNSHIP

PERIOD ENDING 07/31/2015
 % Fiscal Year Completed: 8.47

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2015	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	YTD BALANCE 07/31/2015	ACTIVITY FOR MONTH 07/31/2015		AVAILABLE BALANCE	% BDGT USED
Fund 216 - MEDICAL RESCUE FUND									
Expenditures									
Total Dept 270-LEGAL/PROFESSIONAL		11,231.00	11,243.00	11,243.00	0.00	0.00		11,243.00	0.00
Dept 301-OPERATING COSTS									
216-301-727	SUPPLIES	6,479.95	8,000.00	8,000.00	144.75	144.75		7,855.25	1.81
216-301-741	UNIFORMS/GEAR & ALLOWANCE	3,770.74	8,000.00	8,000.00	9,682.29	9,682.29		(1,682.29)	121.03
216-301-807	MEMBERSHIP DUES	1,175.00	1,500.00	1,500.00	0.00	0.00		1,500.00	0.00
216-301-818	CONTRACTUAL SERVICES	1,308.38	2,000.00	2,000.00	285.53	285.53		1,714.47	14.28
216-301-820	DISPATCH SERVICES	10,274.04	11,800.00	11,800.00	982.73	982.73		10,817.27	8.33
216-301-850	COMMUNICATION	3,826.62	7,200.00	7,200.00	643.74	643.74		6,556.26	8.94
216-301-851	POSTAGE	100.00	50.00	50.00	0.00	0.00		50.00	0.00
216-301-900	PRINTING & PUBLICATIONS	203.85	200.00	200.00	0.00	0.00		200.00	0.00
216-301-910	INSURANCE & BONDS	54,585.00	55,000.00	55,000.00	0.00	0.00		55,000.00	0.00
216-301-920	UTILITIES	9,002.06	11,000.00	11,000.00	230.93	230.93		10,769.07	2.10
216-301-930	REPAIRS & MAINTENANCE	2,206.33	4,000.00	4,000.00	609.95	609.95		3,390.05	15.25
216-301-932	RADIO REPAIR	2,200.00	3,000.00	3,000.00	0.00	0.00		3,000.00	0.00
216-301-938	CHARGEBACKS - PRIOR TAX YEARS	5,470.45	0.00	0.00	0.00	0.00		0.00	0.00
216-301-972	COMPUTER	0.00	3,000.00	3,000.00	58.63	58.63		2,941.37	1.95
Total Dept 301-OPERATING COSTS		100,602.42	114,750.00	114,750.00	12,638.55	12,638.55		102,111.45	11.01
Dept 333-TRANSPORTATION									
216-333-860	FUEL & MILEAGE	10,127.74	11,000.00	11,000.00	209.60	209.60		10,790.40	1.91
216-333-930	REPAIRS & MAINTENANCE	21,003.04	21,000.00	21,000.00	553.66	553.66		20,446.34	2.64
Total Dept 333-TRANSPORTATION		31,130.78	32,000.00	32,000.00	763.26	763.26		31,236.74	2.39
Dept 900-CAPITAL OUTLAY									
216-900-970	EQUIPMENT	3,897.73	6,000.00	6,000.00	0.00	0.00		6,000.00	0.00
216-900-972	COMPUTER	703.56	0.00	0.00	0.00	0.00		0.00	0.00
Total Dept 900-CAPITAL OUTLAY		4,601.29	6,000.00	6,000.00	0.00	0.00		6,000.00	0.00
Dept 905-DEBT SERVICE									
216-905-985	PSB SHARE OF BOND PMT	85,220.83	87,823.00	87,823.00	0.00	0.00		87,823.00	0.00
216-905-991	DEBT SERVICE - PRINCIPAL	43,775.46	45,900.00	45,900.00	0.00	0.00		45,900.00	0.00
216-905-995	DEBT SERVICE - INTEREST	4,349.19	2,227.00	2,227.00	0.00	0.00		2,227.00	0.00
Total Dept 905-DEBT SERVICE		133,345.48	135,950.00	135,950.00	0.00	0.00		135,950.00	0.00
TOTAL Expenditures		619,100.67	673,865.00	673,865.00	49,648.93	49,648.93		624,216.07	7.37
Fund 216 - MEDICAL RESCUE FUND:									
TOTAL REVENUES		664,298.33	673,873.00	673,873.00	187.21	187.21		673,685.79	0.03
TOTAL EXPENDITURES		619,100.67	673,865.00	673,865.00	49,648.93	49,648.93		624,216.07	7.37
NET OF REVENUES & EXPENDITURES		45,197.66	8.00	8.00	(49,461.72)	(49,461.72)		49,469.72	618,271.1
BEG. FUND BALANCE		412,431.78	412,431.78	412,431.78	412,431.78	412,431.78			
END FUND BALANCE		457,629.44	412,439.78	412,439.78	408,167.72				

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PERIOD ENDING 07/31/2015
% Fiscal Year Completed: 8.47

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2015	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	YTD BALANCE 07/31/2015	ACTIVITY FOR MONTH 07/31/2015	AVAILABLE BALANCE	% BODT USED
Fund 230 - DONATION FUND								
Revenues								
Dept 000								
230-000-691	DONATION - FIREWORKS	1,200.00	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
230-000-692	DONATION - EVENTS/COMMUNITY P	2,300.00	1,500.00	1,500.00	(2,800.00)	(2,800.00)	4,300.00	(186.67)
Total Dept 000		3,500.00	2,500.00	2,500.00	(2,800.00)	(2,800.00)	5,300.00	(112.00)
TOTAL Revenues		3,500.00	2,500.00	2,500.00	(2,800.00)	(2,800.00)	5,300.00	(112.00)
Expenditures								
Dept 301-OPERATING COSTS								
230-301-903	DONATIONS - KIWANIS	1,025.00	0.00	0.00	0.00	0.00	0.00	0.00
230-301-904	DONATIONS - EVENTS/COMMUNITY	1,376.59	1,500.00	1,500.00	519.40	519.40	980.60	34.63
Total Dept 301-OPERATING COSTS		2,401.59	1,500.00	1,500.00	519.40	519.40	980.60	34.63
TOTAL Expenditures		2,401.59	1,500.00	1,500.00	519.40	519.40	980.60	34.63
Fund 230 - DONATION FUND:								
TOTAL REVENUES		3,500.00	2,500.00	2,500.00	(2,800.00)	(2,800.00)	5,300.00	112.00
TOTAL EXPENDITURES		2,401.59	1,500.00	1,500.00	519.40	519.40	980.60	34.63
NET OF REVENUES & EXPENDITURES		1,098.41	1,000.00	1,000.00	(3,319.40)	(3,319.40)	4,319.40	331.94
BEG. FUND BALANCE		4,064.34	4,064.34	4,064.34	4,064.34			
END FUND BALANCE		5,162.75	5,064.34	5,064.34	1,843.35			

PERIOD ENDING 07/31/2015
% Fiscal Year Completed: 8.47

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2015	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	YTD BALANCE 07/31/2015	ACTIVITY FOR MONTH 07/31/2015	AVAILABLE BALANCE	% BDGT USED
Fund 248 - DOWNTOWN DEVELOPMENT AUTH								
Revenues								
Dept 000								
248-000-671	REIMBURSEMENT/OTHER INCOME	4.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 000		4.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL Revenues		4.00	0.00	0.00	0.00	0.00	0.00	0.00
Expenditures								
Dept 301-OPERATING COSTS								
248-301-800	OTHER PROFESSIONAL FEES	5,538.08	0.00	0.00	0.00	0.00	0.00	0.00
248-301-816	GROUPS/CLEANING/JANITORIAL SERVI	0.00	1,200.00	1,200.00	0.00	0.00	1,200.00	0.00
Total Dept 301-OPERATING COSTS		5,538.08	1,200.00	1,200.00	0.00	0.00	1,200.00	0.00
Dept 449-ROAD WORK								
248-449-814	ROAD IMPROVEMENTS	20,000.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 449-ROAD WORK		20,000.00	0.00	0.00	0.00	0.00	0.00	0.00
Dept 900-CAPITAL OUTLAY								
248-900-925	STREETSCAPING	0.00	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00
Total Dept 900-CAPITAL OUTLAY		0.00	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00
TOTAL Expenditures		25,538.08	4,200.00	4,200.00	0.00	0.00	4,200.00	0.00
Fund 248 - DOWNTOWN DEVELOPMENT AUTH:								
TOTAL REVENUES		4.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		25,538.08	4,200.00	4,200.00	0.00	0.00	4,200.00	0.00
NET OF REVENUES & EXPENDITURES		(25,534.08)	(4,200.00)	(4,200.00)	0.00	0.00	(4,200.00)	0.00
BEG. FUND BALANCE		91,499.33	91,499.33	91,499.33	91,499.33			
END FUND BALANCE		65,965.25	87,299.33	87,299.33	65,965.25			

REVENUE AND EXPENDITURE REPORT FOR NORTHFIELD TOWNSHIP

PERIOD ENDING 07/31/2015
 % Fiscal Year Completed: 8.47

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2015	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	YTD BALANCE 07/31/2015	ACTIVITY FOR MONTH 07/31/2015	AVAILABLE BALANCE	% BDGT USED
Fund 265 - NARCOTICS FUND								
Revenues								
Dept 000								
265-000-661	FORFEITURES	74,708.80	35,000.00	35,000.00	0.00	0.00	35,000.00	0.00
Total Dept 000		74,708.80	35,000.00	35,000.00	0.00	0.00	35,000.00	0.00
TOTAL Revenues		74,708.80	35,000.00	35,000.00	0.00	0.00	35,000.00	0.00
Expenditures								
Dept 301-OPERATING COSTS								
265-301-727	SUPPLIES	0.00	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00
265-301-899	FOREFEITURE SHARING	13,385.75	15,000.00	15,000.00	0.00	0.00	15,000.00	0.00
265-301-956	MISCELLANEOUS	134.20	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
265-301-972	COMPUTER	0.00	8,000.00	8,000.00	0.00	0.00	8,000.00	0.00
Total Dept 301-OPERATING COSTS		13,519.95	29,000.00	29,000.00	0.00	0.00	29,000.00	0.00
Dept 336-CONTRIBUTIONS								
265-336-967	CONTRIBUTION-LAW ENFORCEMENT	1,000.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 336-CONTRIBUTIONS		1,000.00	0.00	0.00	0.00	0.00	0.00	0.00
Dept 900-CAPITAL OUTLAY								
265-900-970	EQUIPMENT	6,590.91	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 900-CAPITAL OUTLAY		6,590.91	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL Expenditures		21,110.86	29,000.00	29,000.00	0.00	0.00	29,000.00	0.00
Fund 265 - NARCOTICS FUND:								
TOTAL REVENUES		74,708.80	35,000.00	35,000.00	0.00	0.00	35,000.00	0.00
TOTAL EXPENDITURES		21,110.86	29,000.00	29,000.00	0.00	0.00	29,000.00	0.00
NET OF REVENUES & EXPENDITURES		53,597.94	6,000.00	6,000.00	0.00	0.00	6,000.00	0.00
BEG. FUND BALANCE		46,246.49	46,246.49	46,246.49	46,246.49			
END FUND BALANCE		99,844.43	52,246.49	52,246.49	99,844.43			

PERIOD ENDING 07/31/2015
 % Fiscal Year Completed: 8.47

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2015	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	YTD BALANCE 07/31/2015	ACTIVITY FOR MONTH 07/31/2015	AVAILABLE BALANCE	% BDGT USED
Fund 266 - FEDERAL NARCOTICS FUND								
Revenues								
Dept 000								
266-000-661	FORFEITURES	93,271.61	100,000.00	100,000.00	3,665.20	3,665.20	96,334.80	3.67
Total Dept 000		93,271.61	100,000.00	100,000.00	3,665.20	3,665.20	96,334.80	3.67
TOTAL Revenues		93,271.61	100,000.00	100,000.00	3,665.20	3,665.20	96,334.80	3.67
Expenditures								
Dept 301-OPERATING COSTS								
266-301-727	SUPPLIES	9,050.05	12,000.00	12,000.00	255.00	255.00	11,745.00	2.13
266-301-956	MISCELLANEOUS	4,587.82	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
Total Dept 301-OPERATING COSTS		13,637.87	17,000.00	17,000.00	255.00	255.00	16,745.00	1.50
Dept 336-CONTRIBUTIONS								
266-336-967	CONTRIBUTION-LAW ENFORCEMENT	35,000.00	35,000.00	35,000.00	0.00	0.00	35,000.00	0.00
Total Dept 336-CONTRIBUTIONS		35,000.00	35,000.00	35,000.00	0.00	0.00	35,000.00	0.00
Dept 900-CAPITAL OUTLAY								
266-900-970	EQUIPMENT	136,537.24	170,000.00	170,000.00	27,732.43	27,732.43	142,267.57	16.31
266-900-974	VEHICLE	59,822.10	60,000.00	60,000.00	3,052.00	3,052.00	56,948.00	5.09
Total Dept 900-CAPITAL OUTLAY		196,359.34	230,000.00	230,000.00	30,784.43	30,784.43	199,215.57	13.38
TOTAL Expenditures		244,997.21	282,000.00	282,000.00	31,039.43	31,039.43	250,960.57	11.01
Fund 266 - FEDERAL NARCOTICS FUND:								
TOTAL REVENUES		93,271.61	100,000.00	100,000.00	3,665.20	3,665.20	96,334.80	3.67
TOTAL EXPENDITURES		244,997.21	282,000.00	282,000.00	31,039.43	31,039.43	250,960.57	11.01
NET OF REVENUES & EXPENDITURES		(151,725.60)	(182,000.00)	(182,000.00)	(27,374.23)	(27,374.23)	(154,625.77)	15.04
BEG. FUND BALANCE		515,709.12	515,709.12	515,709.12	515,709.12			
END FUND BALANCE		363,983.52	333,709.12	333,709.12	336,609.29			

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2015	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	YTD BALANCE 07/31/2015	ACTIVITY FOR MONTH 07/31/2015	AVAILABLE BALANCE	% BODT USED
Fund 287 - BUILDING DEPARTMENT FUND								
Revenues								
Dept 000								
287-000-484	BUILDING PLAN REVIEW FEES	3,243.00	3,000.00	3,000.00	275.00	275.00	2,725.00	9.17
287-000-485	BUILDING PERMIT FEES	35,170.00	29,240.00	29,240.00	5,331.00	5,331.00	23,909.00	18.23
287-000-486	CONTRACTOR'S REGISTRATION	2,340.00	1,500.00	1,500.00	195.00	195.00	1,305.00	13.00
287-000-488	TRADE PERMIT FEES	32,054.00	25,000.00	25,000.00	3,070.00	3,070.00	21,930.00	12.28
Total Dept 000		72,807.00	58,740.00	58,740.00	8,871.00	8,871.00	49,869.00	15.10
TOTAL Revenues		72,807.00	58,740.00	58,740.00	8,871.00	8,871.00	49,869.00	15.10
Expenditures								
Dept 226-PERSONNEL								
287-226-927	ALLOCATE TO DEPARTMENTS	18,341.00	18,548.00	18,548.00	0.00	0.00	18,548.00	0.00
Total Dept 226-PERSONNEL		18,341.00	18,548.00	18,548.00	0.00	0.00	18,548.00	0.00
Dept 261-GOVERNMENT SHARED SERVICES								
287-261-725	INSPECTOR EXPENSES	22,440.45	25,000.00	25,000.00	8,759.82	8,759.82	16,240.18	35.04
Total Dept 261-GOVERNMENT SHARED SERVICES		22,440.45	25,000.00	25,000.00	8,759.82	8,759.82	16,240.18	35.04
Dept 270-LEGAL/PROFESSIONAL								
287-270-722	CONTROLLER	1,634.00	2,796.00	2,796.00	0.00	0.00	2,796.00	0.00
287-270-802	AUDIT FEES	900.00	900.00	900.00	0.00	0.00	900.00	0.00
Total Dept 270-LEGAL/PROFESSIONAL		2,534.00	3,696.00	3,696.00	0.00	0.00	3,696.00	0.00
Dept 301-OPERATING COSTS								
287-301-725	INSPECTOR EXPENSES	5,140.25	7,500.00	7,500.00	1,170.00	1,170.00	6,330.00	15.60
287-301-727	SUPPLIES	392.00	500.00	500.00	0.00	0.00	500.00	0.00
287-301-850	COMMUNICATION	314.72	300.00	300.00	31.51	31.51	268.49	10.50
287-301-910	INSURANCE & BONDS	0.00	600.00	600.00	0.00	0.00	600.00	0.00
287-301-927	ALLOCATE TO DEPARTMENTS	0.00	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 301-OPERATING COSTS		5,846.97	9,900.00	9,900.00	1,201.51	1,201.51	8,698.49	12.14
TOTAL Expenditures		49,162.42	57,144.00	57,144.00	9,961.33	9,961.33	47,182.67	17.43
Fund 287 - BUILDING DEPARTMENT FUND:								
TOTAL REVENUES		72,807.00	58,740.00	58,740.00	8,871.00	8,871.00	49,869.00	15.10
TOTAL EXPENDITURES		49,162.42	57,144.00	57,144.00	9,961.33	9,961.33	47,182.67	17.43
NET OF REVENUES & EXPENDITURES		23,644.58	1,596.00	1,596.00	(1,090.33)	(1,090.33)	2,686.33	68.32
BEG. FUND BALANCE		65,414.00	65,414.00	65,414.00	65,414.00	65,414.00		
END FUND BALANCE		89,058.58	67,010.00	67,010.00	87,968.25	87,968.25		

PERIOD ENDING 07/31/2015
 % Fiscal Year Completed: 8.47

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Fund 369 - BLDG AUTH DEBT FUND								
Revenues								
Dept 000								
369-000-685	FUNDS XFER FOR 3.5 BOND PMT	255,662.49	263,466.00	263,466.00	0.00	0.00	263,466.00	0.00
Total Dept 000		255,662.49	263,466.00	263,466.00	0.00	0.00	263,466.00	0.00
TOTAL Revenues		255,662.49	263,466.00	263,466.00	0.00	0.00	263,466.00	0.00
Expenditures								
Dept 905-DEBT SERVICE								
369-905-942	3 M BOND BLDG AUTH	206,853.50	219,518.00	219,518.00	0.00	0.00	219,518.00	0.00
369-905-987	INTEREST 3 M BOND	48,808.99	43,948.00	43,948.00	0.00	0.00	43,948.00	0.00
Total Dept 905-DEBT SERVICE		255,662.49	263,466.00	263,466.00	0.00	0.00	263,466.00	0.00
TOTAL Expenditures		255,662.49	263,466.00	263,466.00	0.00	0.00	263,466.00	0.00
Fund 369 - BLDG AUTH DEBT FUND:								
TOTAL REVENUES		255,662.49	263,466.00	263,466.00	0.00	0.00	263,466.00	0.00
TOTAL EXPENDITURES		255,662.49	263,466.00	263,466.00	0.00	0.00	263,466.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00	0.00
BEG. FUND BALANCE								
END FUND BALANCE								

User: RICK
DB: Northfield

PERIOD ENDING 07/31/2015
% Fiscal Year Completed: 8.47

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2015	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	YTD BALANCE 07/31/2015	ACTIVITY FOR MONTH 07/31/2015	AVAILABLE BALANCE	% BODT USED
Fund 370 - PUBLIC SAFETY BLDG DEBT FD								
Revenues								
Dept 000								
370-000-402	CURRENT PROPERTY TAX	280,807.75	275,655.00	275,655.00	0.00	0.00	275,655.00	0.00
370-000-445	PENALTY & INTEREST ON TAXES	440.29	0.00	0.00	0.00	0.00	0.00	0.00
370-000-588	CONTRIBUTION OTHER FUND(S)	128,804.00	146,925.00	146,925.00	0.00	0.00	146,925.00	0.00
Total Dept 000		410,052.04	422,580.00	422,580.00	0.00	0.00	422,580.00	0.00
TOTAL Revenues		410,052.04	422,580.00	422,580.00	0.00	0.00	422,580.00	0.00
Expenditures								
Dept 301-OPERATING COSTS								
370-301-727	SUPPLIES	1,016.32	1,200.00	1,200.00	70.07	70.07	1,129.93	5.84
370-301-816	GROUPS/CLEANING/JANITORL SERVI	11,150.00	11,500.00	11,500.00	250.00	250.00	11,250.00	2.17
370-301-818	CONTRACTUAL SERVICES	7,362.85	11,725.00	11,725.00	0.00	0.00	11,725.00	0.00
370-301-850	COMMUNICATION	2,759.21	3,300.00	3,300.00	237.48	237.48	3,062.52	7.20
370-301-910	INSURANCE & BONDS	6,038.00	7,200.00	7,200.00	0.00	0.00	7,200.00	0.00
370-301-920	UTILITIES	66,788.83	80,000.00	80,000.00	6,212.34	6,212.34	73,787.66	7.77
370-301-930	REPAIRS & MAINTENANCE	61,954.97	30,000.00	30,000.00	11,295.28	11,295.28	18,704.72	37.65
370-301-938	CHARGEBACKS - PRIOR TAX YEARS	2,568.81	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
Total Dept 301-OPERATING COSTS		159,638.99	146,925.00	146,925.00	18,065.17	18,065.17	128,859.83	12.30
Dept 905-DEBT SERVICE								
370-905-945	3.8 M PSB BOND	235,000.00	235,000.00	235,000.00	0.00	0.00	235,000.00	0.00
370-905-994	INTEREST 3.8 BOND PSB	46,177.50	40,655.00	40,655.00	0.00	0.00	40,655.00	0.00
Total Dept 905-DEBT SERVICE		281,177.50	275,655.00	275,655.00	0.00	0.00	275,655.00	0.00
TOTAL Expenditures		440,816.49	422,580.00	422,580.00	18,065.17	18,065.17	404,514.83	4.27
Fund 370 - PUBLIC SAFETY BLDG DEBT FD:								
TOTAL REVENUES		410,052.04	422,580.00	422,580.00	0.00	0.00	422,580.00	0.00
TOTAL EXPENDITURES		440,816.49	422,580.00	422,580.00	18,065.17	18,065.17	404,514.83	4.27
NET OF REVENUES & EXPENDITURES		(30,764.45)	0.00	0.00	(18,065.17)	(18,065.17)	18,065.17	100.00
BEG. FUND BALANCE		54,214.50	54,214.50	54,214.50	54,214.50	54,214.50		
END FUND BALANCE		23,450.05	54,214.50	54,214.50	5,384.88			

User: RICK
DB: Northfield

PERIOD ENDING 07/31/2015
% Fiscal Year Completed: 8.47

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Fund 571 - WASTEWATER TREATMENT FUND								
Revenues								
Dept 000								
571-000-445	PENALTY & INTEREST ON TAXES	9.53	0.00	0.00	0.00	0.00	0.00	0.00
571-000-500	TAP-IN FEES	7,100.00	0.00	0.00	0.00	0.00	0.00	0.00
571-000-651	USAGE FEES	1,135,050.12	1,452,500.00	1,452,500.00	(201.60)	(201.60)	1,452,701.60	(0.01)
571-000-665	INTEREST INCOME	2,474.16	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
571-000-671	REIMBURSEMENT/OTHER INCOME	5,023.85	4,000.00	4,000.00	151.51	151.51	3,848.49	3.79
571-000-672	SAD INTEREST	72.88	64.00	64.00	0.00	0.00	64.00	0.00
571-000-690	UNREALIZED GAIN/LOSS	(2,022.06)	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 000		1,147,708.48	1,457,564.00	1,457,564.00	(50.09)	(50.09)	1,457,614.09	0.00
Dept 336-CONTRIBUTIONS								
571-336-588	CONTRIBUTION OTHER FUND(S)	15,000.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 336-CONTRIBUTIONS		15,000.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL Revenues		1,162,708.48	1,457,564.00	1,457,564.00	(50.09)	(50.09)	1,457,614.09	0.00
Expenditures								
Dept 226-PERSONNEL								
571-226-701	SALARIES	65,309.51	65,500.00	65,500.00	5,038.46	5,038.46	60,461.54	7.69
571-226-702	SALARIES	184,857.79	195,221.00	195,221.00	14,181.94	14,181.94	181,039.06	7.26
571-226-711	SALARIES-OVERTIME	11,683.74	18,000.00	18,000.00	0.00	0.00	18,000.00	0.00
571-226-715	SOCIAL SECURITY	20,031.59	21,325.00	21,325.00	1,470.36	1,470.36	19,854.64	6.90
571-226-716	HOSPITALIZATION	99,661.20	100,600.00	100,600.00	11,889.56	11,889.56	88,710.44	11.82
571-226-717	LIFE/DIRS. INSURANCE	2,884.44	3,175.00	3,175.00	503.54	503.54	2,671.46	15.86
571-226-718	PENSION	23,815.08	24,977.00	24,977.00	1,837.96	1,837.96	23,139.04	7.36
571-226-731	WORKERS COMP INSURANCE	4,312.00	4,518.00	4,518.00	4,511.00	4,511.00	7.00	99.85
571-226-957	TRAINING & DEVELOPMENT	2,070.00	3,500.00	3,500.00	0.00	0.00	3,500.00	0.00
Total Dept 226-PERSONNEL		414,625.35	436,816.00	436,816.00	39,432.82	39,432.82	397,383.18	9.03
Dept 270-LEGAL/PROFESSIONAL								
571-270-722	CONTROLLER	13,620.00	19,579.00	19,579.00	0.00	0.00	19,579.00	0.00
571-270-802	AUDIT FEES	6,480.00	6,300.00	6,300.00	0.00	0.00	6,300.00	0.00
571-270-803	LEGAL	0.00	500.00	500.00	0.00	0.00	500.00	0.00
571-270-806	ENGINEER	26,106.09	40,000.00	40,000.00	3,021.17	3,021.17	36,978.83	7.55
Total Dept 270-LEGAL/PROFESSIONAL		46,206.09	66,379.00	66,379.00	3,021.17	3,021.17	63,357.83	4.55
Dept 301-OPERATING COSTS								
571-301-727	SUPPLIES	1,424.12	2,000.00	2,000.00	28.48	28.48	1,971.52	1.42
571-301-740	OPERATING SUPPLIES	35,824.52	55,000.00	55,000.00	7,435.58	7,435.58	47,564.42	13.52
571-301-741	UNIFORMS/GEAR & ALLOWANCE	792.78	2,500.00	2,500.00	1,977.81	1,977.81	522.19	79.11
571-301-807	MEMBERSHIP DUES	590.00	1,000.00	1,000.00	620.00	620.00	380.00	62.00
571-301-817	LAB & TESTING	8,063.00	7,000.00	7,000.00	1,405.00	1,405.00	5,595.00	20.07
571-301-819	COLLECTION SYS ANNUAL MAINT	45,269.27	55,000.00	55,000.00	49.81	49.81	54,950.19	0.09
571-301-825	SEWER ADMINISTRATION FEES	35,000.00	37,500.00	37,500.00	0.00	0.00	37,500.00	0.00
571-301-850	COMMUNICATION	3,706.89	7,000.00	7,000.00	510.27	510.27	6,489.73	7.29
571-301-851	POSTAGE	3,500.52	3,000.00	3,000.00	8.55	8.55	2,991.45	0.29
571-301-900	PRINTING & PUBLICATIONS	0.00	200.00	200.00	0.00	0.00	200.00	0.00
571-301-910	INSURANCE & BONDS	17,016.00	20,300.00	20,300.00	0.00	0.00	20,300.00	0.00

REVENUE AND EXPENDITURE REPORT FOR NORTHFIELD TOWNSHIP

PERIOD ENDING 07/31/2015
 % Fiscal Year Completed: 8.47

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2015	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	YTD BALANCE 07/31/2015	ACTIVITY FOR MONTH 07/31/2015	AVAILABLE BALANCE	% BDGT USED
Fund 571 - WASTEWATER TREATMENT FUND								
Expenditures								
571-301-920	UTILITIES	96,550.34	115,000.00	115,000.00	9,079.83	9,079.83	105,920.17	7.90
571-301-930	REPAIRS & MAINTENANCE	57,530.40	110,000.00	110,000.00	35,226.53	35,226.53	74,773.47	32.02
571-301-940	RENTAL EQUIPMENT	832.00	1,000.00	1,000.00	69.00	69.00	931.00	6.90
571-301-950	LAND LEASING	257.75	0.00	0.00	0.00	0.00	0.00	0.00
571-301-968	DEPRECIATION EXPENSE	238,490.00	260,327.00	260,327.00	0.00	0.00	260,327.00	0.00
Total Dept 301-OPERATING COSTS		544,847.59	676,827.00	676,827.00	56,410.86	56,410.86	620,416.14	8.33
Dept 333-TRANSPORTATION								
571-333-860	FUEL & MILEAGE	6,477.81	7,000.00	7,000.00	1,824.05	1,824.05	5,175.95	26.06
571-333-930	REPAIRS & MAINTENANCE	35.96	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
Total Dept 333-TRANSPORTATION		6,513.77	9,000.00	9,000.00	1,824.05	1,824.05	7,175.95	20.27
Dept 528-O & M - BOND & INTEREST								
571-528-954	AGENT FEES	648.13	700.00	700.00	0.00	0.00	700.00	0.00
571-528-989	INTEREST 1992 BOND	15,338.76	13,940.00	13,940.00	0.00	0.00	13,940.00	0.00
571-528-995	DEBT SERVICE - INTEREST	38,628.25	24,759.00	24,759.00	0.00	0.00	24,759.00	0.00
Total Dept 528-O & M - BOND & INTEREST		54,615.14	39,399.00	39,399.00	0.00	0.00	39,399.00	0.00
Dept 900-CAPITAL OUTLAY								
571-900-970	EQUIPMENT	44,917.00	160,000.00	160,000.00	2,320.00	2,320.00	157,680.00	1.45
571-900-972	COMPUTER	15,944.94	20,000.00	20,000.00	0.00	0.00	20,000.00	0.00
Total Dept 900-CAPITAL OUTLAY		60,861.94	180,000.00	180,000.00	2,320.00	2,320.00	177,680.00	1.29
TOTAL Expenditures		1,127,669.88	1,408,421.00	1,408,421.00	103,008.90	103,008.90	1,305,412.10	7.31
Fund 571 - WASTEWATER TREATMENT FUND:								
TOTAL REVENUES		1,162,708.48	1,457,564.00	1,457,564.00	(50.09)	(50.09)	1,457,614.09	0.00
TOTAL EXPENDITURES		1,127,669.88	1,408,421.00	1,408,421.00	103,008.90	103,008.90	1,305,412.10	7.31
NET OF REVENUES & EXPENDITURES		35,038.60	49,143.00	49,143.00	(103,058.99)	(103,058.99)	152,201.99	209.71
BEG. FUND BALANCE		6,001,762.81	6,001,762.81	6,001,762.81	6,001,762.81			
END FUND BALANCE		6,036,801.41	6,050,905.81	6,050,905.81	5,933,742.42			

PERIOD ENDING 07/31/2015
 % Fiscal Year Completed: 8.47

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2015	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	YTD BALANCE 07/31/2015	ACTIVITY FOR MONTH 07/31/2015	AVAILABLE BALANCE	% BDGT USED
Fund 815 - DIST # 5 SEVEN MILE SEWER								
Revenues								
Dept 000								
815-000-665	INTEREST INCOME	312.54	150.00	150.00	0.00	0.00	150.00	0.00
815-000-672	SAD INTEREST	10,219.95	9,085.00	9,085.00	0.00	0.00	9,085.00	0.00
815-000-690	UNREALIZED GAIN/LOSS	(256.95)	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 000		10,275.54	9,235.00	9,235.00	0.00	0.00	9,235.00	0.00
TOTAL Revenues		10,275.54	9,235.00	9,235.00	0.00	0.00	9,235.00	0.00
Expenditures								
Dept 301-OPERATING COSTS								
815-301-968	DEPRECIATION EXPENSE	17,519.00	17,519.00	17,519.00	0.00	0.00	17,519.00	0.00
Total Dept 301-OPERATING COSTS		17,519.00	17,519.00	17,519.00	0.00	0.00	17,519.00	0.00
Dept 905-DEBT SERVICE								
815-905-995	DEBT SERVICE - INTEREST	9,001.02	8,105.00	8,105.00	0.00	0.00	8,105.00	0.00
Total Dept 905-DEBT SERVICE		9,001.02	8,105.00	8,105.00	0.00	0.00	8,105.00	0.00
TOTAL Expenditures		26,520.02	25,624.00	25,624.00	0.00	0.00	25,624.00	0.00
Fund 815 - DIST # 5 SEVEN MILE SEWER:								
TOTAL REVENUES		10,275.54	9,235.00	9,235.00	0.00	0.00	9,235.00	0.00
TOTAL EXPENDITURES		26,520.02	25,624.00	25,624.00	0.00	0.00	25,624.00	0.00
NET OF REVENUES & EXPENDITURES		(16,244.48)	(16,389.00)	(16,389.00)	0.00	0.00	(16,389.00)	0.00
BEG. FUND BALANCE		613,438.01	613,438.01	613,438.01	613,438.01			
END FUND BALANCE		597,193.53	597,049.01	597,049.01	597,193.53			

REVENUE AND EXPENDITURE REPORT FOR NORTHFIELD TOWNSHIP

PERIOD ENDING 07/31/2015

% Fiscal Year Completed: 8.47

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2015	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	YTD BALANCE 07/31/2015	ACTIVITY FOR MONTH 07/31/2015	AVAILABLE BALANCE	% BDGT USED
Fund 890 - N.T. SEWER DISTRICT								
Revenues								
Dept 000								
890-000-665	INTEREST INCOME	1,541.56	750.00	750.00	0.00	0.00	750.00	0.00
890-000-672	SAD INTEREST	49,261.45	38,992.00	38,992.00	927.45	927.45	38,064.55	2.38
890-000-690	UNREALIZED GAIN/LOSS	(1,262.39)	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 000		49,540.62	39,742.00	39,742.00	927.45	927.45	38,814.55	2.33
TOTAL Revenues		49,540.62	39,742.00	39,742.00	927.45	927.45	38,814.55	2.33
Expenditures								
Dept 301-OPERATING COSTS								
890-301-968	DEPRECIATION EXPENSE	74,187.00	74,187.00	74,187.00	0.00	0.00	74,187.00	0.00
Total Dept 301-OPERATING COSTS		74,187.00	74,187.00	74,187.00	0.00	0.00	74,187.00	0.00
Dept 905-DEBT SERVICE								
890-905-954	AGENT FEES	414.37	450.00	450.00	0.00	0.00	450.00	0.00
890-905-998	INTEREST NT BOND	24,696.75	15,830.00	15,830.00	0.00	0.00	15,830.00	0.00
Total Dept 905-DEBT SERVICE		25,111.12	16,280.00	16,280.00	0.00	0.00	16,280.00	0.00
TOTAL Expenditures		99,298.12	90,467.00	90,467.00	0.00	0.00	90,467.00	0.00
Fund 890 - N.T. SEWER DISTRICT:								
TOTAL REVENUES		49,540.62	39,742.00	39,742.00	927.45	927.45	38,814.55	2.33
TOTAL EXPENDITURES		99,298.12	90,467.00	90,467.00	0.00	0.00	90,467.00	0.00
NET OF REVENUES & EXPENDITURES		(49,757.50)	(50,725.00)	(50,725.00)	927.45	927.45	(51,652.45)	1.83
BEG. FUND BALANCE		3,027,473.62	3,027,473.62	3,027,473.62	3,027,473.62			
END FUND BALANCE		2,977,716.12	2,976,748.62	2,976,748.62	2,978,643.57			
TOTAL REVENUES - ALL FUNDS								
TOTAL EXPENDITURES - ALL FUNDS		5,418,431.61	6,068,004.00	6,068,004.00	19,907.58	19,907.58	6,048,096.42	0.33
NET OF REVENUES & EXPENDITURES		5,666,008.34	6,230,333.00	6,230,333.00	412,800.08	412,800.08	5,817,532.92	6.63
BEG. FUND BALANCE - ALL FUNDS		(247,576.73)	(162,329.00)	(162,329.00)	(392,892.50)	(392,892.50)	230,563.50	242.03
END FUND BALANCE - ALL FUNDS		12,852,009.87	12,852,009.87	12,852,009.87	12,852,009.87			
		12,604,433.14	12,689,680.87	12,689,680.87	12,211,540.64			

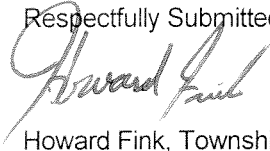
MEMO

To: Northfield Township Board
From: Howard Fink
Date: 8/19/2015
Re: Fee for Civic Event Permit

Dear Township Board,

The civic event permit for the Elevate Concert Series was approved by myself and Chief Wagner (per the Board's authorization) and occurred last weekend. The Board passed an ordinance earlier this summer to waive the \$100 application fee for 501c3 organizations. While Planet 4U Events is not a 501c3, it is a non-profit organization. The board needs to decide if they wish to waive the fee for this event.

Respectfully Submitted,

A handwritten signature in cursive script, appearing to read "Howard Fink", written in dark ink.

Howard Fink, Township Manager

MEMO

To: Northfield Township Board
From: Howard Fink
Date: 8/19/2015
Re: Civic Event Permit – Homecoming Parade

Dear Township Board,

We received a civic event application for the Whitmore Lake High School Homecoming Parade. It has been reviewed by myself and Chief Wagner. We recommend approval for this event.

Additionally, if the board does decide to approve this application, they will need a resolution for approval of road closure to submit to the Washtenaw County Road Commission. This has been included on the agenda.

Respectfully Submitted,

A handwritten signature in cursive script, appearing to read "Howard Fink".

Howard Fink, Township Manager



RECEIVED

AUG 4 2015

NORTHFIELD TOWNSHIP

**Civic Event Application
Northfield Township**

8350 Main Street
Whitmore Lake, Michigan 48189
(734) 449-2880

**OFFICE USE
ONLY**

8/4/15
Date Received

By [Signature]

FEE - \$100.00

Date Received

By

**** APPLICATIONS MUST BE FILLED OUT COMPLETELY BEFORE THEY WILL BE CONSIDERED FOR REVIEW ****

8-3-15 Whitmore Lake H.S. Kristine Klump-Ward
Application Date Name of Organization Name of Applicant
Student Council

7340 WL Road WL MI 48189
Street Address City State Zip

734-546-0342 734-449-4461
Cell Phone Home Phone Work Phone Fax

1 kris.ward@wps.net
Email Address (optional)

Home coming Parade
Event Title
Main St
Event Location

EVENT DAYS / TIMES (Please stipulate the following information for each date of event)

DATE	Day of Week	Beginning Time	Ending Time
10-2-15	Friday	4 or 4:30	until finished
3:00 or 3:30	immediately after		NA
Set up Time/Day	Tear down Time / Day*		Rain Date (if applicable)
	Parade begins		

* Tear down time will be strictly enforced. It is the applicant's responsibility to ensure the teardown of all materials with their on-site vendors, sponsors, etc. is complete by the teardown time given above.

ORGANIZATION / APPLICANT INFORMATION

Applications for Civic Events in Northfield Township shall NOT be approved for applicants in default to the Township. Therefore, each Application for Civic Events shall be routed to the Township Treasurer for a determination of any defaults to the Township. In the event a default to the Township exists, the Application shall be disapproved by the Treasury Department, with the nature of the default described as the reason of the disapproval.

TAX IDENTIFICATION NUMBER: _____

BRIEF DESCRIPTION OF ORGANIZATION'S PURPOSE AND/OR FUNCTION:

Whitmore Lake High School Student
Council - Serves as student government/
voice for students & organizes activities for student
body

IS THE ORGANIZATION NON-PROFIT?

☒ YES

☐ NO

If yes, attach a copy of the organizations Sales Tax Exempt Certificate.

DOES YOUR GROUP PRESENTLY HAVE LIABILITY INSURANCE?

☒ YES

☐ NO

GENERAL LIABILITY INSURANCE IS REQUIRED NAMING NORTHFIELD TOWNSHIP AS ADDITIONAL INSURED. IF FOOD IS BEING SERVED, PRODUCT LIABILITY MUST BE INCLUDED. LIMITS OF LIABILITY SHOULD BE NO LESS THAN \$1,000,000 COMBINED SINGLE LIMIT FOR BODILY INJURY AND PROPERTY DAMAGE.

PLEASE GIVE A DESCRIPTION OF THE PROPOSED CIVIC EVENT. (Attach additional pages if necessary)

Homecoming Parade

ANNUAL EVENT: Is this event expected to occur next year?

☒ YES

☐ NO

If Yes, you can reserve a date for next year with this application). To reserve dates for next year, please provide the following information:

Normal Event Schedule (e.g., third weekend in July): VARIES

Or Next year's specific date(s): TBD

PROCEEDS OF THIS EVENT WILL BE USED FOR:

No proceeds

IF THE PROPOSED CIVIC EVENT IS A PARADE OR RUN/WALK EVENT, PLEASE LIST THE POINT OF ORIGIN, PATH, TERMINATION POINT, NUMBER OF ENTRIES AND TRAFFIC CONTROL PLAN AS NECESSARY. (Use attached map to clarify the route)(FEE IS WAIVED FOR 4TH OF JULY PARADE AND HOMECOMING PARADE)

Parade staging area - Barker Rd (Porky's, Polly Market, etc). Parade Begins at Barker/May, Proceeds South ~~through~~ to the NT Public Safety bldg

ARE YOU PLANNING TO CHARGE AN ADMISSION FEE?

YES

NO

IF YES, WHAT KIND AND HOW MUCH?

DO YOU PLAN ON UTILIZING VENDORS AND/OR EXHIBITORS FOR SALES OF ANY KIND?
YES NO

IF YES, COMPLETELY FILL OUT THE ATTACHED VENDOR CONTACT INFORMATION SHEET(S).

WHAT IS THE FEE CHARGED FOR EACH VENDOR? _____

DO YOU PLAN TO CONTRIBUTE REVENUES RECEIVED FROM THIS EVENT TO LOCAL ORGANIZATIONS AND/OR COMMUNITY GROUPS? YES NO

IF YES, TO WHOM AND HOW MUCH?

WHAT IS THE EXPECTED ATTENDANCE FOR THIS EVENT?

200

DO YOU PLAN ON SUPPLYING ADDITIONAL RESTROOM FACILITIES? YES

NO

NUMBER OF VOLUNTEERS / STAFF?

6 @ safety volunteers

HOW WILL THIS EVENT BENEFIT THE RESIDENTS AND/OR IMPROVE THE QUALITY OF LIFE IN NORTHFIELD TOWNSHIP?

Traditional event that builds sense of community + increases ~~the~~ spirit

ELECTRICAL SERVICES REQUIRED (Please Be as Accurate as Possible)

N/A

OTHER UTILITIES REQUIRED (Please Be as Accurate as Possible)

N/A

TOWNSHIP FACILITIES REQUESTED (Please Be as Accurate as Possible)

Public Safety building parking lot

DO YOU PLAN TO UTILIZE OFF-SITE PARKING FACILITIES

YES

NO

IF SO, WHAT LOCATION IS PLANNED?

above

WHAT IS YOUR PLAN FOR TRANSPORTATION FROM THE PARKING AREA TO THE EVENT LOCATION?

Parents will drop participants off at staging area on Barker Rd + pick-up at the public safety bldg

SIGNAGE REQUESTED (Detail sign locations on the attached map and provide sign renderings)

Number of Signs

N/A

Types of Signs

Locations of Signs

Date Signs Posted

Date Signs Removed

PLEASE ATTACH LIST OF EQUIPMENT; STAGE, TENTS, VEHICLES, ETC., THAT YOU PROPOSE TO USE IN THE EVENT OR BRING ONTO TOWNSHIP PROPERTY, STREETS OR PARK AREAS - (ALL SUBJECT TO APPROVAL).

STREET CLOSURE

ARE YOU REQUESTING A STREET CLOSURE FOR YOUR EVENT? ☒ YES ☐ NO
If yes, detail the street(s) you would like closed, and the location of the closure(s) on the attached map.

ALCOHOL

DO YOU WANT TO SELL AND/OR SERVE ALCOHOL? YES ☒ NO

IF YES, PLEASE SEE THE ATTACHED SHEET TITLED "ALCOHOL" AND FILL IN THE QUESTIONS COMPLETELY AND IN DETAIL.

SECURITY

If the event requires the overnight setup or storage of goods, equipment, etc. security is the responsibility of the event applicant.

IF YOUR EVENT REQUIRES OVERNIGHT SECURITY, PLEASE PROVIDE THE FOLLOWING DETAILS OF YOUR SECURITY PLAN:

ON SITE REPRESENTATIVES NAMES AND CONTACT NUMBERS:

<u>Name</u>	<u>Contact number</u>
_____	_____
_____	_____
_____	_____

Owner(s) Affidavit*

I, _____, have authorized _____ as My
(company or organization owner) (Civic Event Applicant)

Representative for the purpose of obtaining a Civic Event permit(s) from Northfield Township
for my organization located at _____.
(company or organization address)

Owners Signature

Date

INDEMNIFICATION AGREEMENT

The Whitmore Lake High School agree(s) to defend, indemnify, and hold harmless the Township of
(business/organization)

Northfield, Michigan, and its agents, officials and employees from any claim, demand, suit, loss, cost of expense, or any damage that may be asserted, claimed or recovered against or from the _____ (business/organization) and/or the Township of Northfield, by reason of any damage to property, personal injury or bodily injury, including death, sustained by any person whomsoever and which damage, injury or death arises out of or is incident to or in any way connected with the performance of this contract, and regardless of which claim, demand, damage, loss, cost of expense is caused in whole or in part by the negligence of Northfield Township or by third parties, or by the agents, servants, employees or factors of any of them.

Signature [Signature] Date 8-4-15

Witness _____ Date _____

ADDITIONAL CIVIC EVENT REQUIREMENTS

- Inspection by Northfield Township Fire and Police Departments is required prior to start of event.
- Any temporary electrical supply provided during a civic event shall be subject to Northfield Township inspection and approval
- A site map shall be provided for all civic events, as required by Northfield Township Public Safety Officials
- No pets are permitted downtown during civic events, unless approved as part of the event.
- No open flame cookers or heaters are permitted without prior approval from the Northfield Township Fire Department.
- Any additional restroom facilities deemed necessary by Northfield Township for this event are to be supplied by the event organizer
- Event organizer staff / volunteers / vendors are responsible for trash control and cleanup.
- Depending upon the type of event, organizer may be required to provide security.
- If radio communications are utilized during civic event, event organizer shall ensure Northfield public safety officials have access to radio or frequencies.
- Event organizer is responsible for arranging for EMS (Ambulance) at the event.
- If privately-owned property is to be utilized by the event organizer as part of any civic event for parking, staging, or similar uses, the event organizer shall be responsible for ensuring there exists all necessary land usage agreements with the private property owner(s), which shall be reviewed and approved by Northfield Township, to ensure adequate ingress, egress, police and fire protection, insurance, etc.

Accepted and agreed to:

EVENT ORGANIZER

By
Its:

Dated: 8-4, 2015

ALCOHOL

PLEASE GIVE A BRIEF DESCRIPTION OF THE TYPE OF ALCOHOL TO BE SOLD / SERVED

NONP

WHO WILL BE THE ALOCHOL LICENSE HOLDER?

ON THE ATTACHED MAP, DETAIL THE LOCATIONS WHERE ALOCHOL WILL BE SOLD / SERVED.

DESCRIBE IN DETAIL YOUR ALCOHOL MANAGEMENT PLAN

**** IF ALCOHOL SALES OR SERVICE IS APPROVED BY THE TOWNSHIP BOARD AS PART OF THIS EVENT, THE APPLICANT MUST ALSO RECEIVE APPROVAL FROM THE LIQUOR CONTROL COMMISSION**

**** IF ALCOHOL SALES OR SERVICE IS APPROVED, EVENT INSURANCE MUST INCLUDE AN ADDITIONAL INDEMNIFICATION FOR ALOCHOL**

NORTHFIELD TOWNSHIP APPROVALS/RECOMMENDATIONS/COMMENTS

Event Title

Police Dept: _____ **Date:** _____

Comments: _____

Fire Dept: _____ **Date:** _____

Comments: _____

Other, if necessary: _____ **Date:** _____

Comments: _____

Clerk: _____ **Date:** _____

Comments: _____

BOARD OF TRUSTEES ACTION: _____ **Date:** _____

HELP SHEET AND TIPS TO EXPEDITE THE CIVIC EVENTS PROCESS

To help you be prepared for approvals of your event please follow these steps to ensure a smooth process:

Your main points of contact after you pick up the application from the Township Office are our Public Safety officials. Our Public Safety Director William Wagner, will assist you with items necessary for safety compliance as it relates to Fire Department items. Lieutenant Tim Greene will assist you with items necessary for safety compliance as it relates to Police Department operational matters.

For any street closures, parking easements for ingress and egress, traffic or crowd control items our Public Safety officials will provide you with the guidance necessary to ensure a safe event. Road closures need Washtenaw County Road Commission approval and contacting them is the responsibility of the event promoter.

Please follow the guidelines in the event policy, include maps, drawings and as much detail as you can to help facilitate the process. The more complete the application the smoother and faster the process goes. Completed applications should be turned into our Clerk, Michele Manning. Contact names and numbers are below for your convenience and reference. Thank you for bringing an event to our community and we are here to help you provide a safe event.

William Wagner Public Safety Director/Fire Chief Northfield Township	734.449.2385
--	--------------

Timothy Green Lieutenant, Northfield Township Police Department	734. 449.9911
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Michele Manning Clerk, Northfield Township	734.449.2880 ext. 14
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Deb Mozurkewich Supervisor, Northfield Township	734.449.2880 ext. 12
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Washtenaw County Road Commission Matt MacDonell at x688 or macdonellm@wcrads.org www.wcrads.org/permits/procedures/section7.htm	734.761.1500
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CERTIFICATE OF INSURANCE

Producer SET SEG 415 W. Kalamazoo Street Lansing, MI 48933		THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.				
Insured Whitmore Lake Public Schools 8845 Main Street Whitmore Lake, MI 48189-9597		COMPANIES AFFORDING COVERAGE A MASB-SEG Property/Casualty Pool, Inc.				
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED, NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES.						
CO LTR	TYPE OF INSURANCE	POLICY NUMBER	EFFECTIVE DATE	EXPIRATION DATE	LIMITS	
A	GENERAL LIABILITY <input checked="" type="checkbox"/> Comprehensive Form <input checked="" type="checkbox"/> Premises/Operations <input checked="" type="checkbox"/> Incidental Medical Malpractice Coverage <input checked="" type="checkbox"/> Products/Completed Operations <input checked="" type="checkbox"/> Contractual <input checked="" type="checkbox"/> Independent Contractors <input checked="" type="checkbox"/> Broad Form Property Damage <input checked="" type="checkbox"/> Personal Injury	PC-00087-201507	7/1/15	7/1/16	BI & PD COMBINED OCCURRENCE	\$1,000,000
					BI & PD COMBINED AGGREGATE	N/A
					PERSONAL INJURY OCCURRENCE	\$1,000,000
					PERSONAL INJURY AGGREGATE	N/A
DESCRIPTION Washtenaw County Road Commission is hereby added as an additional insured for liability, but only as respects the activities performed by or on behalf of the named Insured for the districts' participation in the Homecoming Parade on October 2, 2015						
CERTIFICATE HOLDER Washtenaw County Road Commission 555 N Zeeb Rd Ann Arbor, MI 48189			SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING COMPANY WILL ENDEAVOR TO MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO MAIL SUCH NOTICE SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE COMPANY, ITS AGENTS OR REPRESENTATIVES.			
AUTHORIZED REPRESENTATIVE <div style="display: flex; justify-content: space-between; align-items: flex-start;"> <div style="width: 60%;"> Todd R. Clark PROPERTY/CASUALTY DEPARTMENT </div> <div style="width: 35%; text-align: right;"> Date August 7, 2015 </div> </div>						

RESOLUTION No. 15-530

**NORTHFIELD TOWNSHIP, MICHIGAN
RESOLUTION REGARDING A TEMPORARY ROAD CLOSURE
REQUESTED BY WHITMORE LAKE PUBLIC SCHOOLS**

Minutes of a regular meeting of the Township Board of the Township of Northfield, Washtenaw County, Michigan held on August 11, 2015

Present: _____

Absent: _____

WHEREAS, the Whitmore Lake High School is requesting the temporary road closure of Main Street between Barker Road and the Public Safety Building on October 2, 2015 for the Whitmore Lake High School Homecoming Parade from 3:45pm until 4:30pm;

WHEREAS, the Township of Northfield has approved the temporary closure of Main Street as indicated; and

WHEREAS, the Driveways, Banners, and Parades Act 200 of 1969 requires the Township to authorize an official designated by resolution to make such request from the Road Commission.

NOW THEREFORE, BE IT RESOLVED that the Northfield Township Board of Trustees designates and agrees that Kristine Klump-Ward of Whitmore Lake High School be the authorized official designated in this instance, when application is made to the Washtenaw County Road Commission for this temporary road closure.

RESOLUTION IS DECLARED ADOPTED BY ROLL CALL VOTE

Angela Westover
Northfield Township Clerk

Date

****RESOLUTION ACCEPTED AND APPROVED: __-__ ****

August 6, 2015

Kiwanis Club of Whitmore Lake
PO Box 407
Whitmore Lake, MI 48189

Howard Fink, Northfield Township Manager and
Northfield Township Board Members
8350 Main Street
PO Box 576
Whitmore Lake, MI 48189

Dear Howard Fink and Northfield Township Board Members,

The Kiwanis Club of Whitmore Lake members would like to request to use the 'old' Fire Hall at 75 Barker Road for our bi-annual rummage sale. We would like to use the building from September 13, Sunday, through September, 21, Monday. We are appreciative of the permission by the board members to use this facility in the past.

Our plan is to collect donations from September 13, Sunday through Friday, September 18. The rummage sale is planned for September 17, Thursday from 10:00 AM to 7:00 PM; September 18, Friday, from 10:00 am to 5:00 PM; and Saturday, September 19, from 9:00 AM to Noon. We would like to reserve through Monday to allow time for the Salvation Army to pick-up the remaining items.

We appreciate your consideration. Please feel free to contact me if more information is required or if you have any questions.

Sincerely,

Lenore Zelenock
Secretary, Kiwanis Club of Whitmore Lake
734-395-6983
tlzteam@yahoo.com

Memo

To: Northfield Township Board
From: Howard Fink
Date: 8/6/2015
Re: Gyoa Leasing Inc Conditional Use Approval

Dear Township Board,

Attached is the planning commission packet on Gyoa Leasing Incorporate. The site is the old Carter Lumber Yard off of North Territorial. This is a Trucking facility, maintenance shop, retail, and landscaping company. The Planning Commission gave approval of the conditional use for the purpose of retail sales, pending a list of materials to be stored on site. That list is in your packets. Since there are no materials in that list that are of a hazardous nature, I am recommending Conditional Use Approval by the Board of Trustees, with the list of materials as a condition.

Respectfully Submitted,

A handwritten signature in cursive script, appearing to read "Howard Fink", written in black ink.

Howard Fink, Township Manager

**NORTHFIELD TOWNSHIP
PLANNING COMMISSION MINUTES
8350 MAIN STREET
WHITMORE LAKE, MI 48189
JULY 15, 2015**

CALL TO ORDER

The meeting was called to order at 7:00 pm

ROLL CALL

Commissioners Present:

Sam Iaquinto, Ken Dignan, Janet Chick, Marlene Chockley, Brad Cousino,
Mark Stanalajczo, Larry Roman

Approval of Agenda

Motion: Iaquinto moved, Chick supported that the agenda be approved as presented with the addition of item 10(c), Recommend Township Planner to the Township Board.

Motion passed 7-0 on a voice vote

Call to the Public

One member of the public made comments

Public Hearing

Motion: Dignan moved, Iaquinto supported that the public hearing for case JPC #15005-GYOA Leasing, Inc, also known as Steele Trucking, requesting Conditional Use Permit approval for a trucking facility, maintenance shop, and retail use on a 10.01 acre site zoned General Industrial (GI), parcel number B-02-21-300-015 at 1451 North Territorial Road be opened.

Motion passed 7-0 on a voice vote

No one from the public spoke for or against

Motion: Iaquinto moved, Chick supported that the public hearing for case JPC #150005-GYOA Leasing, Inc, also known as Steele Trucking, requesting Conditional Use Permit approval for a trucking facility, maintenance shop, and retail use on a 10.01 acre site zoned General Industrial (GI), parcel number B-02-21-300-015 at 1451 North Territorial Road be closed.

Motion passed 7-0 on a voice vote

New Business

Motion: Iaquinto moved, Chick supported that the Planning Commission recommend to the Township Board approval of the Conditional Use Permit for case JPC #150005-

GYOA Leasing, Inc, also known as Steele Trucking, requesting Conditional Use Permit approval for a trucking facility, maintenance shop, and retail use on a 10.01 acre site zoned General Industrial (GI), parcel number B-02-21-300-015 at 1451 North Territorial Road.

Discussion eschewed between Planning Commissioners, the applicant and the Township Engineer.

Motion: Chockley moved, Chick supported that the motion on the table be amended as follows: As a condition for approval, that the materials to be stored on site will be disclosed to ensure that they will not be hazardous to surrounding uses.

Motion passed 4-3 on Roll Call Vote

Chockley, Chick, Causino, Roman in favor

Iaquinto, Dignan, Stanalajczko opposed

Motion Passed 7-0 on Roll Call Vote

Motion: Iaquinto moved, Dignan supported to approve the site plan for JPC #150004 Al Dente Pasta, 9815 Main Street to construct additions to two (2) existing commercial building in two phases with the conditions needing to be met as listed in OHM's letter dated July 7, 2015 and that the accessory building be added to the plans. The first phase will encompass a 1175 square foot addition to the front (east), as well as a rain garden to be started within 360 days of approval. The second phase will include construction of a 4800 square foot addition to the back of the building (west) to be used for additional warehouse space for Al Dente Pasta to be started within 730 days of approval.

Discussion eschewed between the Planning Commissioners, the applicant, and the Township Engineers.

Motion passed 7-0 on Roll Call Vote

Motion: Dignan moved, Chick supported that the Planning Commission forward to the Board of Trustees the recommendation to consider McKenna and Associates be selected as planning consultant for Northfield Township upon verification of references by the township staff.

Motion passed on Roll Call Vote 7-0

Motion: Cousino moved, Iaquinto supported that the Planning Commission recommend to the Board of Trustees the firm of Beckett and Raeder as a second choice should McKenna and Associates not be selected as planning consultant by the Board of Trustees.

Motion passed 7-0 on Roll Call Vote

Approval of Minutes

Motion: Chockley moved, Chick supported that the minutes of July 1, 2015 be approved as amended.

Motion passed 7-0 on a voice vote

Adjournment

Motion: Iaquinto moved, Dignan supported to adjourn.

Motion passed 7-0 on voice vote.

Adopted on _____, 2015

_____ Mark Stanalajczo, Secretary

Northfield Township

Page 1 of 2

Conditional Use Application Form

Applicant GYDA LEASING INC.
Name Ryan Steele
Address P.O. Box 606
Manchester, MI 48158
Phone 734-216-3490

Owner
Name SAME
Address _____
Phone _____

If applicant is NOT the property owner, then a statement from the owner MUST be attached, authorizing the application.

PAID

JUN 12 2015

☐ Statement has been attached, applicant is not owner
☒ Applicant is owner

NORTHFIELD TOWNSHIP TREASURER

Parcel ID number B-02-21-300-015
Address 1451 N. Territorial

Zoning District GI
Development Name STEELE TRUCKING
Proposed Use Trucking Facility, Maintenance Shop, Retail
General Location Just west of Nollar Rd.

Applicants Interest in Property OWNER

Conditional Use is sought under Section 36-835
of the Northfield Township Zoning Ordinance.

An application for a conditional use permit shall contain the following information:

- ☒ Proof of ownership
- ☒ Legal Description
- ☒ Scaled and accurate survey drawing, with existing building, drives and other improvements
- ☒ A detailed description of the proposed use
- ☒ A site plan, meeting the requirements of a preliminary site plan, as set forth in Section 64.03, herein.

☒ Fee of ~~\$600.00 for CUP / \$500.00 for PSP~~ = \$1,100.00 as established by Northfield Township Board, must accompany application. **#1550**

I have read the attached provisions of the Northfield Zoning Ordinance in regards to Article 63.0, Conditional Use and understand a public hearing will be established within sixty-five (65) days of the filing date.

Date 5-22-15 Applicant Ryan Steele

The Northfield Township Planning Commission has reviewed the particular circumstances of the above proposed use relative to Section 63.0 Conditional Uses; and

Approved / Disapproved same on _____, 20____. Supporting evidence is attached.

Conditions imposed on the conditional use of the above described property are as follows:

Breach of such conditions shall automatically invalidate this permit.

Chair, Planning Commission

. Date

Secretary, Planning Commission

Date _____

I/ We _____ applicant (s)
for this Conditional Use application and permit hereby agree to comply with the above imposed
conditions as specified by the Northfield Township Zoning Ordinance and the
Planning Commission of Northfield Township.

Date _____

Traffic Engineering Associates, Inc.

517/627-6028 FAX: 517/627-6040

PO Box 100
Saranac, Michigan 48881

June 30, 2015

Mr. Ryan Steele
Steele Trucking, Inc.
P.O. Box 606
Manchester, MI 48158

Dear Mr. Steele:

Traffic Engineering Associates, Inc. (TEA) conducted a trip generation review for the proposed Steele Trucking Company development in Northfield Township, Washtenaw County, Michigan. The original use of the property was a Carter Lumber Company, and the proposed new trucking company will utilize the existing buildings and driveway access. The purpose of this review is to determine the difference in the traffic generated by the old lumber company and the proposed new trucking company development.

In accordance with the "Evaluating Traffic Impact Studies, A Recommended Practice for Michigan Communities", a traffic assessment study is required when the proposed development will generate 50 to 99 directional trips during a peak hour of traffic; or, a traffic impact study is required if the proposed development will generate 100 directional trips or more during a peak hour of traffic, or over 750 trips on an average day.

TRAFFIC ANALYSIS

For this analysis, trip generation rates were derived from the ITE TRIP GENERATION MANUAL (9th edition). The ITE trip generation rates for Building Materials and Lumber Store (Land Use Code 812), were selected as representing the old Carter Lumber Company. The ITE description of Building Materials and Lumber Store is as follows:

A building materials and lumber store is a free-standing building that sells hardware, building materials and lumber. The lumber may be stored in the main building, yard, or storage shed.

It is projected that the old Carter Lumber Company would have generated 108 AM peak hour trips, 186 PM peak hour trips, and a weekday total of 1,687 vehicle trips.

Description	Size	AM Peak Hour			PM Peak Hour			Weekday
		In	Out	Total	In	Out	Total	
Building Material and Lumber Store, Code 812	41,429 Sq. Ft.	72	36	108	87	99	186	1,687

The proposed development will consist of multiple buildings as follows: Building A - maintenance shop with 25% retail; Building B - warehouse/storage with 25% retail;



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JUL - 1 2015

NORTHFIELD TOWNSHIP
ASSESSOR'S OFFICE

A comparison of the previous land use versus the proposed land use shows a significant drop in the expected trip generation for the site.

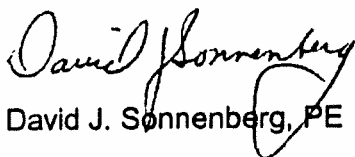
Description	AM Peak Hour			PM Peak Hour			Weekday
	In	Out	Total	In	Out	Total	
Total Carter Lumber Company Use	72	36	108	87	99	186	1,687
Total Proposed Use	12	9	21	14	18	32	206
Difference	-60	-27	-87	-73	-81	-154	-1,481

FINDINGS

The proposed Steele Trucking Company development is anticipated to generate significantly fewer vehicle trips than the old Carter Lumber Company. Based on this analysis, the proposed site will not generate enough vehicle trips to warrant a traffic assessment or a traffic impact study.

If you have any questions, please write or call.

Sincerely,



David J. Sonnenberg, PE





CARLISLE

WORTMAN
associates, inc.

605 S. Main Street, Ste. 1
Ann Arbor, MI 48104

(734) 662-2200
(734) 662-1935 Fax

Date: June 25, 2015

Conditional Land Use For Northfield Township, Michigan

Applicant: GYOA Leasing, Inc., Ryan Steele
P.O. Box 606
Manchester, MI 48158

Project Name: Steele Trucking

Plan Date: May 27, 2015

Date Stamped: June 10, 2015

Location: 1451 N. Territorial Road – North side of N. Territorial between the railroad and Nollar Road.

Zoning: GI, General Industrial. Retail sales of items (up to 25% of annual wholesale sales on premises) is a conditional land use in the GI District.

Action Requested: Conditional land use approval.

Required Information: Deficiencies are noted in the following sections of this review.

PROJECT AND SITE DESCRIPTION

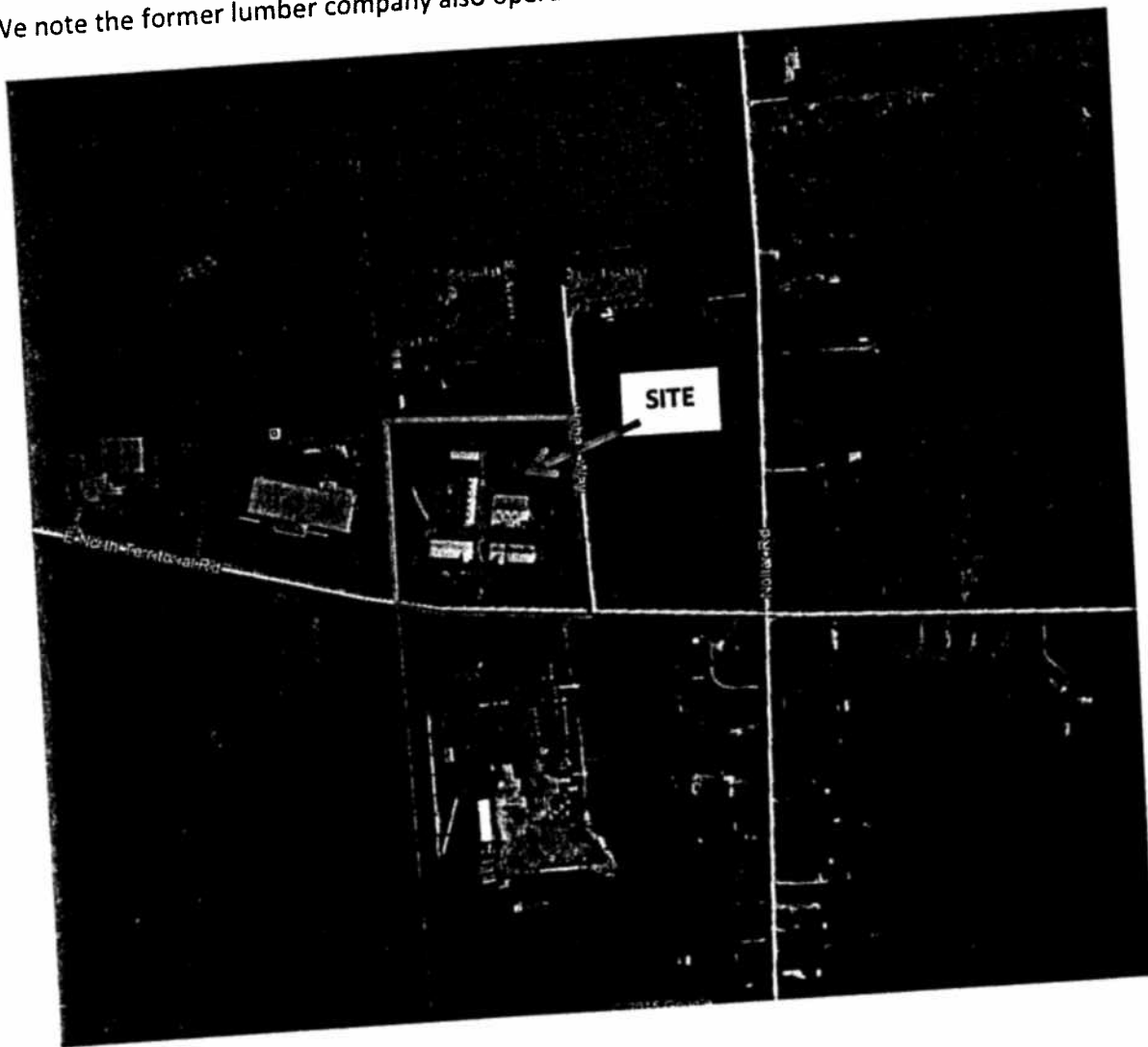
The applicant is proposing to repurpose the former Carter's Lumber property for a trucking and landscaping company. They propose to utilize the existing structures as follows:

Steele Trucking
6-25-15

- Building A – Maintenance Shop with up to 25% retail space.
- Building B – Warehouse/storage with up to 25% retail space
- Building C – Warehouse/storage
- Building D – Maintenance shop
- Building E – Warehouse/storage (might be demolished in future)

The warehouse/storage and maintenance shop uses are listed as permitted uses in the GI, General Industrial zoning district. However, Retail sales of items that are the same as the items sold at wholesale in the premises, or are related by use or design to such wholesale items; provided that the total amount of retail sale shall not exceed 25 percent of the annual wholesale sales on the premises is listed under conditional uses in the GI district (Section 36-533).

We note the former lumber company also operated a retail component at this location.



LAND USE AND ZONING

- Site:** The subject site was previously used as a lumber company and is zoned GI, General Industrial.
- North:** Advance Disposal Services and Ann Arbor Dog Training Club facilities are located north of the subject site and are zoned GI, General Industrial.
- South:** The Rhe Tech industrial facility is located south of the subject site and is zoned GI, General Industrial.
- East:** East of the subject site is agriculture / vacant, and is zoned GI, General Industrial.
- West:** Jasman Truss Technologies is located to the west of the subject site and is zoned RTM, Research/Technology/Manufacturing.

Items to be Addressed: None.

MASTER PLAN

The Township's Master Land Use Plan designates the subject site as Industrial. The intent of this land use classification is to provide locations for industrial operations that may have moderate effects on adjacent properties because of noise, odor, traffic, and storage of materials. Uses are categorized as needing larger tracts of land and outdoor storage of materials and equipment.

Desirable uses and elements of the industrial category list trucking and cartage facilities. As presented, the proposed use warehouse/trucking/retail meets the intent of the Northfield Township Master Plan.

Items to be Addressed: None.

NATURAL RESOURCES

Current aerial photography and the existing conditions plan provided by the applicant were used for this section of the review.

- Topography:** The property appears relatively flat as the site has been graded and developed previously.
- Wetlands:** The eastern and northern extents of the site are characterized by the presence of wetlands. A detention basin (noted as Phase 2) is proposed

to be developed in the northeast corner of the site within the wetland area.

Woodlands: Several trees are located in the southwest and northeast corners of the property. A tree survey has been provided on Sheet 02. No trees are demonstrated to be removed; however, we note at least two (2) trees are located within the proposed detention area. All trees to be removed will be required to be noted during site plan review.

Soil: The USDA/Natural Resources Conservation Service Web Soil Survey identifies the soils on the site as Fox Sandy Loam 2-6% slopes, Matherton Sandy Loam 0-4% slopes, and Sebewa Loam. The majority of the site consists of Fox Sandy Loam and Materton Sandy Loam which are somewhat limited for development, which can be overcome or minimized by special planning, design or installation.

Items to be Addressed: Topography, wetland, woodland and soil information will be further reviewed during site plan review.

ESSENTIAL FACILITIES AND SERVICES

The site is to be served by an existing well and septic system. No improvements are noted that would change the existing well and septic service. We defer further comment on essential facilities and services to the Township Engineer.

Items to be Addressed: Review of essential facilities and services by the Township Engineer.

CONDITIONAL USE STANDARDS

The Zoning Ordinance identifies seven (7) standards and findings that must be met (Section 63.07 A.-G.). We note that most of these issues are addressed in the body of this analysis; however, we will provide the following brief commentary for reference.

1. *Will be harmonious with and in accordance with the general objectives, intent and purposes of this Ordinance.*

The proposed retail use will be a small percentage of the overall proposed warehouse and storage use. The retail portion of the development will be limited to Buildings A and B which are located closest to North Territorial Road and the existing parking areas. We note the previous use of a lumber company also provided for retail sales that this location.

2. *Will be designed, constructed, operated, maintained and managed so as to be harmonious and appropriate in appearance with the existing or intended character of the general vicinity.*

The site design will remain unchanged, but the proposed use will repurpose an existing vacant industrial facility with a new industrial/commercial business. The applicant is not proposing to modify the existing or intended character of the general vicinity.

3. *Will be compatible with the natural environment and existing and future land uses in the vicinity.*

The subject site and the surrounding area are planned and used for industrial development. The proposed warehouse/storage use repurposing and existing facility with accessory retail will be compatible with the surrounding existing and future land uses. Detail of the types of material that will be stored on-site will need to be provided to ensure it will not create contamination on the site or within the adjacent wetland area.

4. *Will be compatible with the Northfield Township Land Use Development Plan.*

As noted above the use is in general conformance with the Township's Master Land Use Plan.

5. *Will be served adequately by essential public facilities and services such as highways, streets, police and fire protection, drainage structures, refuse disposal, or that the persons or agencies responsible for the establishment of the proposed use shall be able to provide adequately any such service.*

The subject site has access to N. Territorial Road, and is serviced by a well and septic system. We defer the technical engineering issues to the Township Engineer. Fire truck turning radii has been provided on Sheet 03 for Fire Department review and consideration.

6. *Will not be hazardous or disturbing to the existing or future neighboring uses.*

Again, we note the types of materials to be stored on site will need to be disclosed to ensure they will not be hazardous to surrounding uses.

7. *Will not create excessive additional requirements at public cost for public facilities and services.*

The proposed use shall not create additional public facilities or services.

Items to be Addressed: *Provide listing of materials to be stored on site.*

RECOMMENDATIONS


Based upon the information provided by the applicant and the comments of this analysis, we recommend the following items be addressed to the satisfaction of the Planning Commission prior to taking action on the proposed conditional land use to allow the subject site to be used for retail sales accessory to a landscape/trucking company:

- (1) Provide listing of materials to be stored on-site.

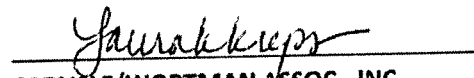
Additionally, the following items will be required to be addressed during site plan review:

Site Plan Review Recommendation:

- (1) Provide topography, wetland, woodland and soil information.
- (2) Township Engineer review of essential facilities.



CARLISLE/WORTMAN ASSOC., INC.
Douglas J. Lewan, PCP, AICP
Principal



CARLISLE/WORTMAN ASSOC., INC.
Laura K. Kreps, AICP
Associate

#124-1416

cc: Ryan Steele, Goya Trucking, P.O. Box 606, Manchester, MI 48158

ARCHITECTS. ENGINEERS. PLANNERS.



July 7, 2015

Northfield Township
Building & Zoning Department
8350 Main Street, Suite A
Whitmore Lake, Michigan 48189

RECEIVED

JUL - 7 2015

NORTHFIELD TOWNSHIP
ASSESSOR'S OFFICE

Attention: Mary Bird

Regarding: **Steele Trucking**
Trip Generation Review
OHM Job No. 0151-15-1074

Dear Ms. Bird:

We have reviewed the material, received by this office on July 1, 2015, for the above-referenced project based on the Township's ordinances and engineering standards. The Trip Generation review was prepared by Traffic Engineering Associates, Inc. and is dated June 30, 2015. In general, the trip generation review indicates that the proposed development will generate a modest amount of traffic during the peak hours. A general summary of the assessment followed by our review comments and recommendations are noted below.

Assessment Overview

The review was premised on the assumptions below. If the proposed site plan reflects different information, the study should be revised accordingly to ensure that anticipated traffic generation is not understated.

- 2,200 sft retail space for landscape materials and 2,200 sft retail space for truck parts sales.
- Remaining building space used by trucking operations with 8 employees.
- Gravel truck operations will consist of 6 trucks departing in the AM and returning in the PM.

The review lists the following findings:

- Trips generated by the proposed development are anticipated to be significantly fewer than the previous land use.
- The proposed site will not generate enough trips to warrant a traffic impact study.

Township Requirements:

The trip generation contents have been reviewed for compliance with the Northfield Township Zoning Ordinance. The following items are in compliance with the Township requirements,

- AM Peak, PM Peak and total daily generated trips have been provided.
- The provided trip forecasts are based on the Institute for Traffic Engineers Trip Generation Manual.

Review Summary

A trip generation review is often used as the first step in determining the traffic impacts of a proposed development on the surrounding road network. While not a full assessment, trip generation provides a preliminary analysis of the traffic related to the development. Trip generation is often used to compare potential land uses or determine if a full traffic impact study is necessary.

The Township Zoning Ordinance requires traffic impact studies for developments expected to generate trips above set thresholds. On major thoroughfares this threshold is 50 directional trips (inbound or outbound) during a peak hour. The trip generation review for this development indicates a maximum peak hour directional volume of 18 trips. This is substantially lower than the threshold.

Conclusion

Based on our review of the information submitted we are in agreement with the methodology and summary/conclusions and take no exception to the trip generation as presented. We concur with the finding that the proposed site will have a minimal traffic impact and will not generate enough vehicle trips to warrant a detailed traffic impact study. We note that the Washtenaw County Road Commission has jurisdiction over North Territorial Road and may require additional reviews or approvals.

Please feel free to contact Jacob Rushlow at (734) 466-4517 or jacob.rushlow@ohm-advisors.com if you have any questions or concerns regarding this review.

Sincerely,
OHM ADVISORS



Jacob Rushlow, P.E.
Township Engineer

cc: Howard Fink, Township Manager
William Wagner, Public Safety Director
Kurt Weiland, Building/Zoning Official
Marlene Chockley, Planning Commission Chair
Matt MacDonell, PE, Washtenaw County Road Commission
Doug Lewan, Carlisle/Wortman Associates
Todd Pascoe, PE, Atwell, LLC
Steve Loveland, PE, PTOE, OHM Advisors
File

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ARCHITECTS. ENGINEERS. PLANNERS.

June 25, 2015

**Northfield Township
Building & Zoning Department**
8350 Main Street, Suite A
Whitmore Lake, Michigan 48189

Attention: Mary Bird

**Regarding: Steele Trucking, Inc.
Conditional Use Review #1
OHM Job Number: 0151-15-1070**

We have reviewed the material, dated June 3, 2015 and received by this office on June 10, 2015, for the above-referenced project based upon Township guidelines and engineering standards. The Applicant is requesting a Conditional Use approval for trucking facility, maintenance shop, and retail use on a 10.01-acre site zone General Industrial (GI). A general summary of the site, followed by our review comments and recommendations, are noted below.

GENERAL

The applicant is proposing to establish a trucking facility at a site previously used by a lumber company for storage and retail. The site is 10.01 acres and currently zoned GI, located in the Northwest corner of the intersection of North Territorial Road and Nollar Road. This site work is proposed in three phases. The proposed work for Phase 1 includes: site clean-up, building upgrades, repairs to existing pavement, adding parking to the site, the addition of landscaping material storage bins and addition of a truck scale. Phase 2 proposes to connect two existing buildings to the Township's sanitary sewer system, add additional storage bins with an outdoor display, construct the detention basin, add additional paving to the site, and complete landscaping improvements. Phase 3 work includes activating the existing railroad spur on site.

UTILITIES

The site is currently served by a private sanitary sewer system with septic tanks and a septic field on site. Public sanitary sewer is proposed to be extended along North Territorial Road to serve this property. One new sanitary connection is proposed to provide service to buildings C and D. This is a new connection that will require an REU assessment and expansion of the sewer service area to include this property.

PAVING/ACCESS/TRAFFIC

Access to the site will remain along North Territorial Road. Currently, there is one commercial drive approach along North Territorial Road.

The Applicant proposes the addition of a new 12-foot by 80-foot truck scale located due west of the existing building C. Access to the retail store must meet all applicable ADA requirements regarding van accessible parking spaces and dedicated access ways into the building.

It should be noted that a traffic impact assessment has been requested and will be reviewed under a separate cover.

DRAINAGE/GRADING

A wetland exists in the northeast corner of the site which is depicted on the existing site plan. The Applicant proposed to construct a detention pond in the northeast corner of the site in close proximity to the wetland. No

other storm water management facilities have been provided on the site plan. All storm water is proposed to sheet flow across the pavement to the detention pond.

RECOMMENDATIONS

As submitted, the conditional use application appears to be in substantial compliance with the Township requirements, contingent on site plan approval at a later date, and we recommend the Planning Commission consider approval of the conditional use plan.

In an effort to assist the applicant through the site plan approval process, we recommend the following comments be addressed prior to submitting plans for site plan review.

1. The address of the proposed Steele Trucking shall be shown on the cover page.
2. Lot coverage (percent) and floor area ratio shall be noted on the site plan for the proposed improvements.
3. Proposed trash receptacles shall be shown on the plans.
4. Any pavement improvements and type of material shall be noted on the site plan.
5. The plans shall clearly identify existing water service to the buildings with any applicable easements.
6. The plans shall clearly identify existing and proposed storm sewer.
7. All stormwater generated onsite must be collected and treated prior to discharge. As proposed, it appears that a significant amount of the stormwater runoff on the site sheet flows into the detention basin. All stormwater runoff must be directed to the sediment forebays where it will then be released into the detention basin at a controlled rate.
8. Soil classifications of the site shall be provided. It is recommended that soil borings be obtained, specifically in the areas for the proposed detention pond and the pavement reconstruction.
9. The zoning classification of all abutting parcels shall be shown on the plans.

PERMITS

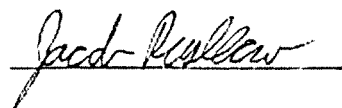
Copies of all permits and/or letters of waiver, obtained to date, shall be forwarded to this office. The current status of all necessary permits should be included on the cover sheet. We note that this project will require the following permits:

- Washtenaw County Water Resources Commission (WCWRC) for soil erosion and sedimentation control
- Northfield Township Fire Department approval for site access and circulation

If you have any questions regarding this review or any of the comments presented, feel free to contact us at (734) 522-6711.

Sincerely,

OHM ADVISORS



Jacob Rushlow, P.E.
Township Engineer

cc: Howard Fink, Township Manager (via e-mail)
William Wagner, Public Safety Director (via e-mail)
Kurt Weiland, Building/Zoning Official (via e-mail)
Marlene Chockley, Planning Commission Chair (via e-mail)
Todd Pascoe, P.E., Atwell, LLC (via e-mail)
Ryan Steele, GYOA Leasing Inc., P.O. Box 606, Manchester, MI 48158
File

Northfield Township

Building & Zoning Department

To: Northfield Township Planning Commission
From: Kurt Weiland, Zoning Administrator
Subject: Gyoa Leasing, 1451 East North Territorial
Date: July 14, 2015

There are no outstanding zoning or building violations for 1451 East North Territorial Road. This is the old Carter Lumber facility that Gyoa Leasing has purchased and cleaned up.



ONE COMPANY.
INFINITE SOLUTIONS.

August 4, 2015

Mary L. Bird, Assessing/Bldg. Asst.
Northfield Township
8350 Main St., Ste. A
Whitmore Lake, MI 48189

RE: 1451 N. Territorial GYOA/Steele Trucking conditional use

Mary,

In response to the planning commission request for a list of potential materials that could be stored outside we offer the following list:

Outside storage of materials may include the following:

- *Natural aggregates, sand, gravel*
- *Rock, boulders, veneer stone, flagstone*
- *Mulch, Topsoil, Compost, Peat*
- *Plant material*
- *Edging*
- *Pond forms & liners*
- *Brick, patio block & pavers*
- *Wall stones, steps*
- *Statuary, bird baths, fountains, benches, planters, pots*
- *Wood, timbers*

Please let us know if you have any questions or need additional information.

Thanks,
Atwell, LLC

Todd Pascoe, PE
Senior Project Engineer

Cc: Ryan Steele

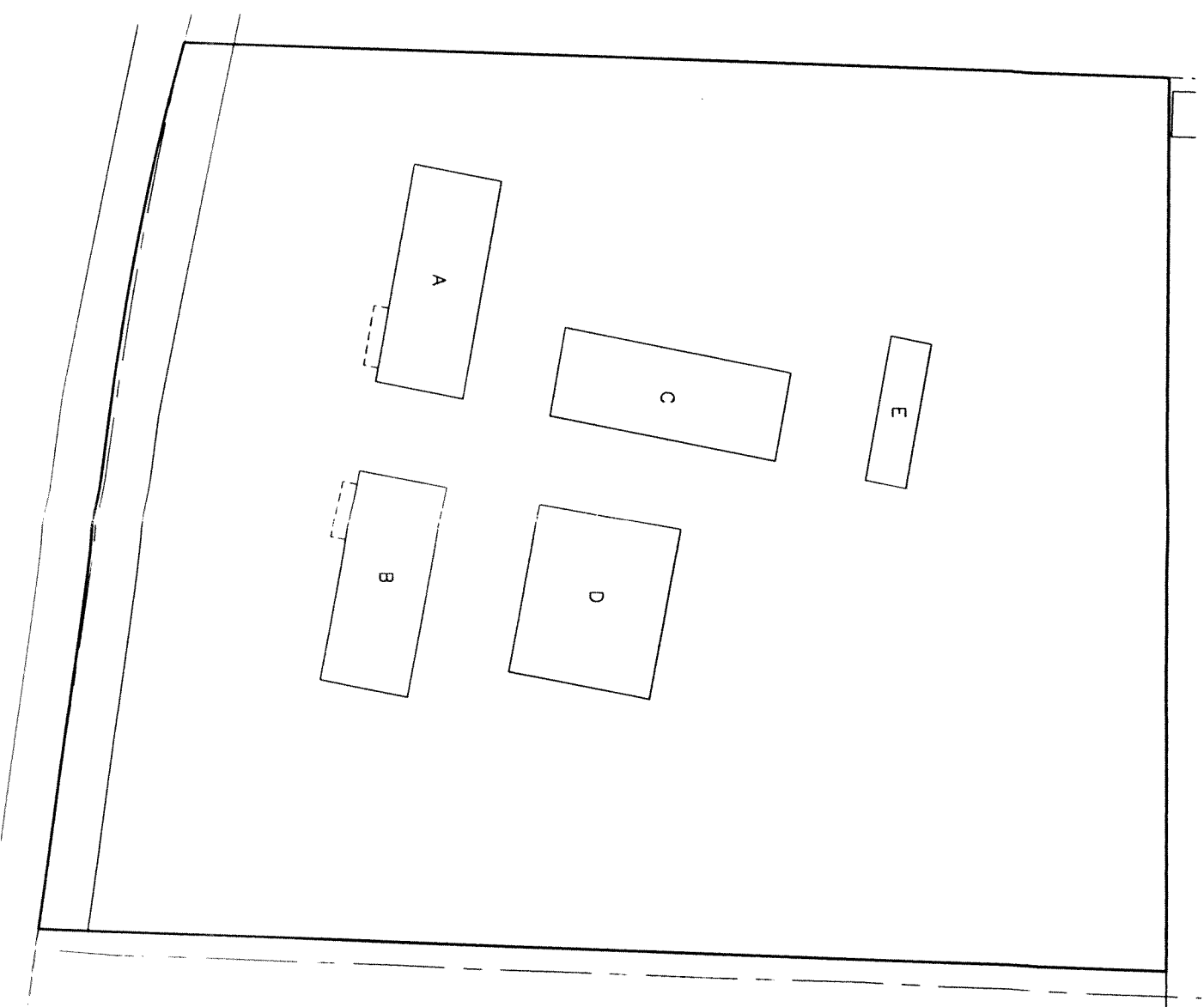
JUN 10 2015

NORTHFIELD TOWNSHIP

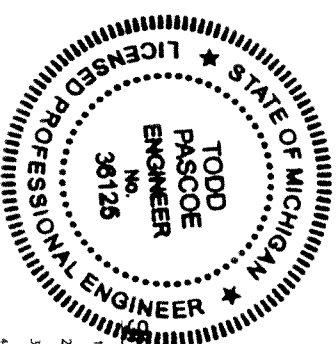
STEEL TRUCKING

CONDITIONAL USE PLAN

SITE DATA TABLE		REQUIRED	EXISTING	NOTES
ZONING	CU			
LOT AREA (ac)	5 ac. (ms)	10.01		
LOT WIDTH (ft)	200' (ms)	337'		
SETBACKS				
Front (ft)	85	85		
Side (ft)	60	60		
Rear (ft)	50	50		
GROSS FLOOR AREA (sq ft)				
Office		41,429		Total of 3 buildings
Hotel		2,200		Part of SW & SE buildings A & B
Residential		2,200		Part of SW building A
Maintenance shop		11,265		Part of SE building B
Warehouse/Storage		23,665		Remainder of all buildings
LOT COVER AGE (%)				
FLOOR AREA Ratio (%)		23% max. 80% max.	10% 10%	
BUILDING				
Height (ft)	40' max. 2 max.	<20 1		
Storage				
PARKING				
Employee				8-10 on site - 2 in repair shop
Office	11	15		One space for each 100 square feet of gross floor area.
Rec'd	11	10		One space for each 100 square feet of net sales floor area.
Warehouse shop	2	2		One space for each 1 employee
Warehouse/Storage				Warehouse/Storage: One space for each 2,000 square feet of floor area plus one space for each vehicle to be stored on the premises, plus one space per employee.
Warehouse/Storage	13	13		
Total Spaces	37	40		
Handicap Spaces	1	2		
Truck Parking Spaces (average)		6		
Loading Spaces	2	2		One space for the first 1,000 square feet of gross floor area, and one space for each additional 10,000 square feet of gross floor space. A loading/unloading space shall not be less than ten feet in width and 35 feet in length.

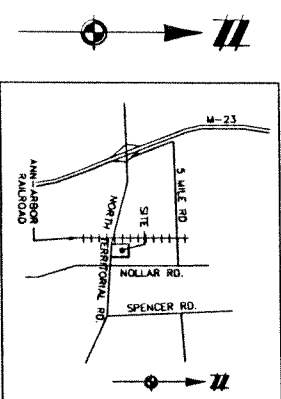


EXISTING BUILDINGS LAYOUT



SHEET INDEX

- 1 COVER SHEET
- 2 EXISTING CONDITIONS PLAN
- 3 LAYOUT PLAN
- 4 GRADING PLAN



811
Know what's below.

Call before you dig

NOTICE:
CONSTRUCTION SITE SAFETY IS THE
SOLE RESPONSIBILITY OF THE
CONTRACTOR. NOTHING THE OWNER
OR THE ENGINEER SHALL BE
EXPECTED TO ASSUME ANY
RESPONSIBILITY FOR SAFETY OF
THE WORK, OR PERSONS ENGAGED
IN THE WORK, OR ANY NEARBY
STRUCTURES, OR OF ANY OTHER
PERSONS.

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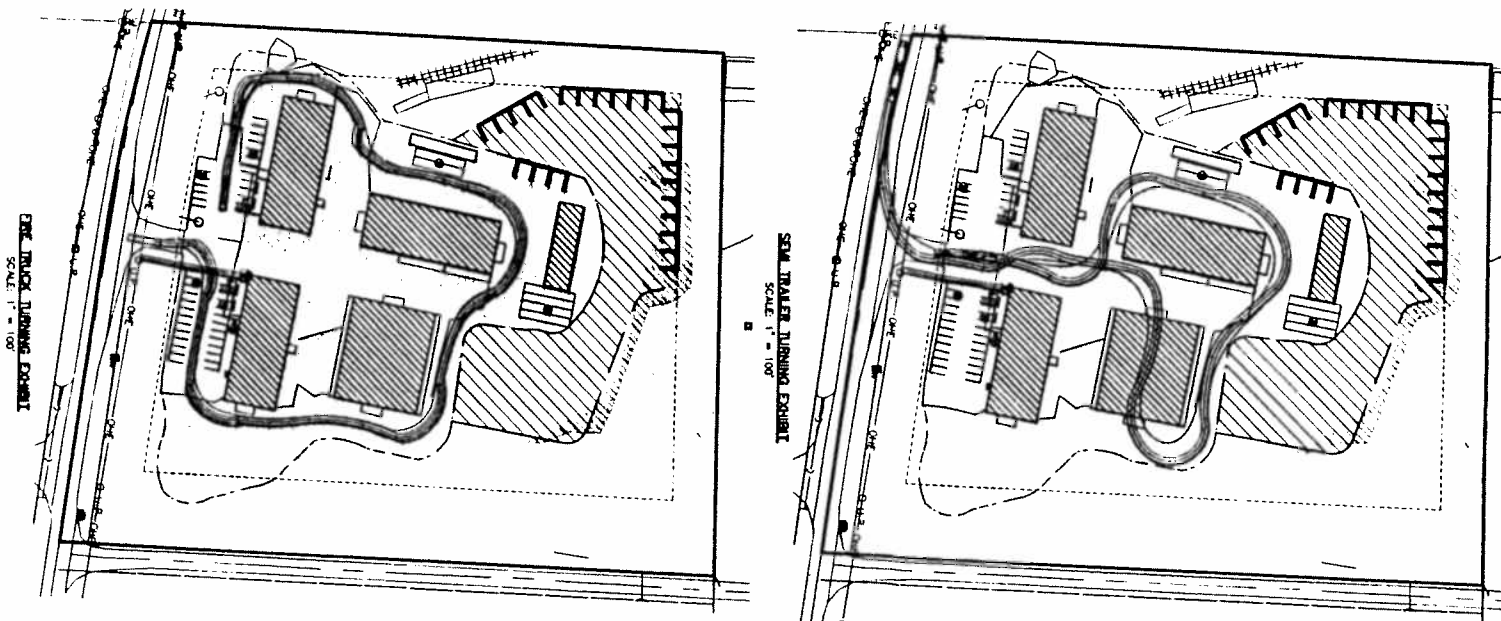
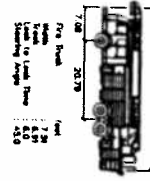
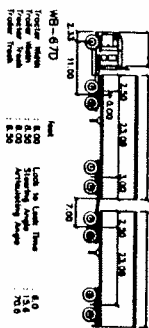
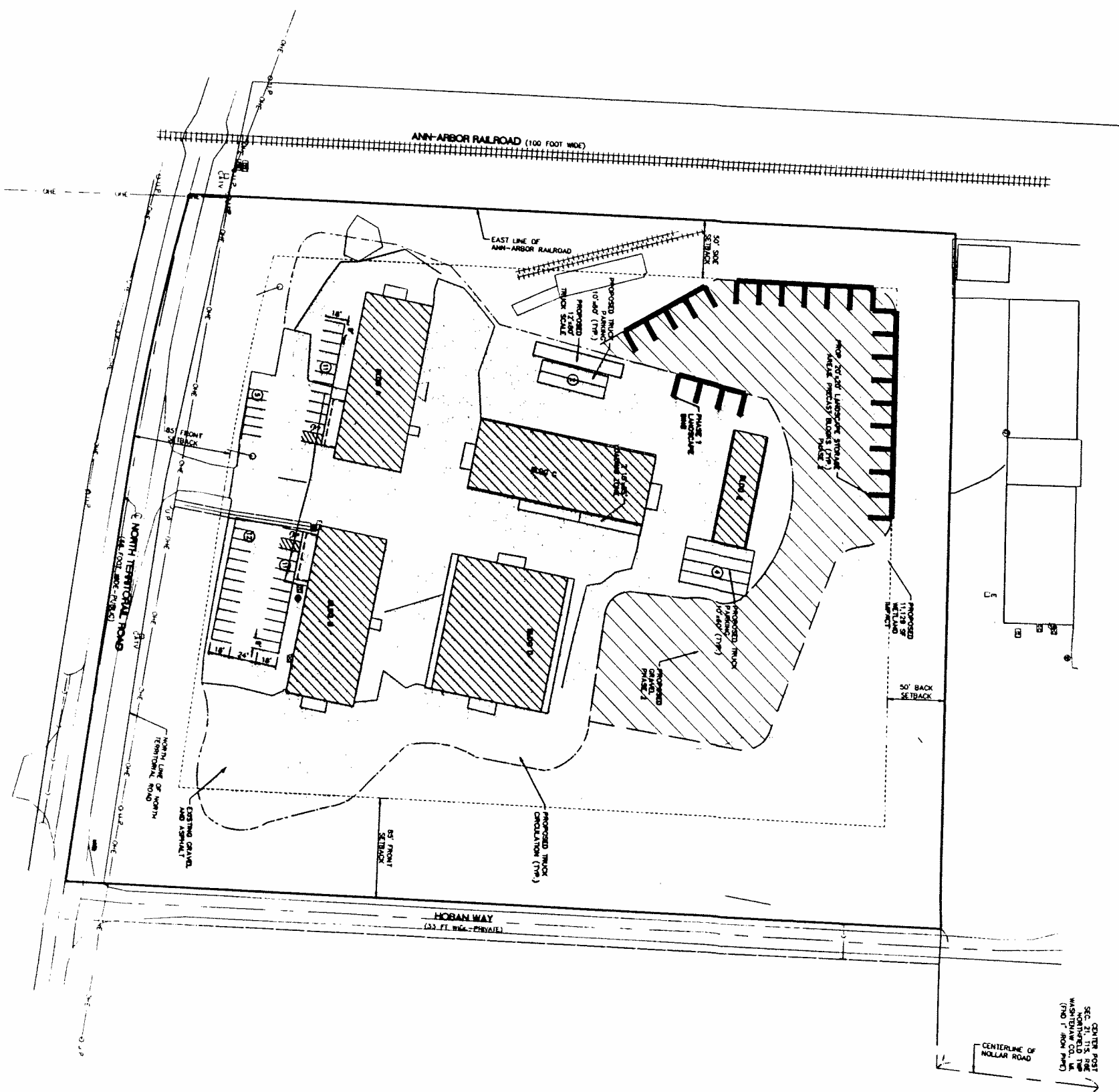
123 N. ASHLEY, SUITE 105
ANN ARBOR, MI 48104
734.994.4000

SECTION 21
TOWN 1 SOUTH, RANGE 6 EAST
NORTHFIELD TOWNSHIP
WASHTENAW COUNTY, MICHIGAN

STEELE TRUCKING, INC
STEELE TRUCKING
CONDITIONAL USE PLAN
COVER SHEET

DATE JUNE 3, 2015

SCALE	0	75	50
$1'' = 50 \text{ FEET}$			
CORNER MARK	CORNER WIDE		
P.M.L. DOWELLARD			
BOOK			
A.B.	15000502		
SHEET NO.	01		

[illegible]

<p>Know what's below. Call before you dig.</p> <p>THE LOCATION OF EXISTING UTILITIES IS AN INDICATION, NOT A GUARANTEE. ANY INFORMATION OBTAINED FROM THIS SURVEY IS NOT TO BE USED FOR ANY PURPOSES OTHER THAN THAT FOR WHICH IT WAS OBTAINED. THE USER OF THIS INFORMATION SHALL BE RESPONSIBLE FOR OBTAINING ANY NECESSARY PERMITS, ETC. FROM THE APPROPRIATE AGENCIES. THE USER OF THIS INFORMATION SHALL BE RESPONSIBLE FOR OBTAINING ANY NECESSARY PERMITS, ETC. FROM THE APPROPRIATE AGENCIES. THE USER OF THIS INFORMATION SHALL BE RESPONSIBLE FOR OBTAINING ANY NECESSARY PERMITS, ETC. FROM THE APPROPRIATE AGENCIES.</p>	<p>NOTES:</p> <p>CONSTRUCTION OF THE UTILITY IS THE RESPONSIBILITY OF THE USER. THE USER SHALL BE RESPONSIBLE FOR OBTAINING ANY NECESSARY PERMITS, ETC. FROM THE APPROPRIATE AGENCIES. THE USER OF THIS INFORMATION SHALL BE RESPONSIBLE FOR OBTAINING ANY NECESSARY PERMITS, ETC. FROM THE APPROPRIATE AGENCIES.</p>	<p>ATWELL</p> <p>866.850.4200 www.atwell-group.com</p> <p>123 N. ASHLEY, SUITE 100 ANN ARBOR, MI 48104 734.994.4000</p>	<p>SECTION 21</p>	<p>CLIENT</p>	<p>DATE</p>
			<p>TOWN 1 SOUTH, RANGE 6 EAST</p>	<p>STEELE TRUCKING, INC</p>	<p>MAY 27, 2015</p>
			<p>NORTHFIELD TOWNSHIP</p>	<p>STEELE TRUCKING CONDITIONAL USE PLAN LAYOUT PLAN</p>	<p>SCALE 0 25 50 1" = 50 FEET</p>
			<p>WASHTENAW COUNTY, MICHIGAN</p>	<p>NO. 15000502</p>	<p>03</p>



Monday, July 27, 2015

Northfield Township Board,

I am writing on behalf of the Northfield Township Area Library Board to request the Township waive the \$750 Conditional Use Permit fee and the \$750 Site Plan Review fee for the Library's 2015 building project.

Thank you in advance for your consideration and continued support.

Thank you,

A handwritten signature in cursive script that reads "Zaley Nelson".

Zaley Nelson, Director

Northfield Township Area Library

Northfield Township Area Library
125 Barker Rd., Whitmore Lake, MI 48189
Phone (734) 449-0066 Fax (734) 449-2252

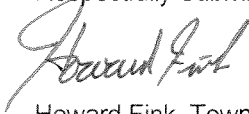
MEMO

To: Northfield Township Board
From: Howard Fink
Date: 8/19/2015
Re: Eagle Scout Project

Dear Township Board,

Garrett Bone approached me earlier this year regarding his Eagle Scout Project. I worked with him to develop his plan, and with permission from the Whitmore Lake Public Schools he is now beginning the build of his Musical Path along the creek at the Jennings Road Athletic Fields. When he began his planning, Tracy Thomas and I told him the township would be willing to support his project, and possibly supply some funding. (If I recall correctly, the Parks & Recreation Commission was also in agreement.) I am recommending that the Township donate \$1500.00 toward the completion of this project, which will bring a unique and interactive feature to our Township.

Respectfully Submitted,



Howard Fink, Township Manager

Funding from Northfield Township

Garrett Bone [garbon13@gmail.com]

Sent: Thursday, August 13, 2015 9:23 PM

To: Howard Fink

Hello Mr. Fink,

The Eagle Scout Project is underway right now, and things have been going well with the school district. However, I believe that the last time that I spoke with you, you had mentioned that I could still count on about \$1,500 of funding from the township. Is this still a possibility, or am I going to have look elsewhere for funding?

Garrett

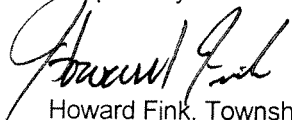
MEMO

To: Northfield Township Board
From: Howard Fink
Date: 8/20/2015
Re: MAFF contract

Dear Township Board,

Attached are the proposed changes to the Firefighters union contract. Bill and I met with the MAFF union representative, and are in agreement with the proposed changes. We need board approval for the changes to go into effect.

Respectfully Submitted,

A handwritten signature in cursive script, appearing to read "Howard Fink", written in black ink.

Howard Fink, Township Manager

MICHIGAN ASSOCIATION OF FIRE FIGHTERS
and
NORTHFIELD TOWNSHIP FIRE FIGHTERS ASSOCIATION
TENTATIVE AGREEMENT

Duration: 3 years, effective July 1, 2015 thru June 30, 2018

9.4 Any employee who **believes he or she may be** ~~has been~~ disciplined by suspension or discharge may request the presence of a Union representative to discuss the matter with the employee and the Fire Chief, as long as the circumstances permit prompt and orderly conversation on the matter. The Union will be called promptly, if available. The Fire Chief may make emergency discharges and reduce the charges to writing within twenty-four (24) hours.

11.1 The probationary period for employees will be one (1) year from their ~~first day of work~~ **date of hire**. The Fire Chief may extend a new hire probationary period not to exceed ~~six~~ **twelve (12)** months for substantiated reasons that shall be reduced to writing. An extension will not be for Union activity. At the end of a ~~six~~ **twelve (12)** month extension period, the member will either be confirmed in rank or dismissed.

12.1 **Definition of Seniority.** Seniority shall be defined as the length of an employee's continuous service with Northfield Township since the employee's last date of hire in a bargaining unit position covered by this Agreement, ~~excluding leaves of absence of more than nine (9) months.~~

Article 16-UNIFORMS AND EQUIPMENT

- 16.1 F. Delete
- 16.1 G. Change "monitor" to "minitor"
- 16.1 J. One (1) complete set of structural fire fighting protective equipment pursuant to NFPA specifications. A custom set shall be provided after successful completion of probation, **no fire fighting gear over ten (10) years old will be issued;** and

18.4 Duty personnel are specifically defined as those who **participate in the duty program** and may be scheduled for a thirty-two (32) hour workweek. T/A

19.1 Wages: Wages retro to July 1, 2015

POC Fire Fighter

July 1, 2015 \$18.75
July 1, 2016 \$19.25
July 1, 2017 \$19.75

Duty Crew

July 1, 2015 \$14.50
July 1, 2016 \$15.00
July 1, 2017 \$15.00

~~19.4 The Township shall have the right to schedule members of the Union~~
Any fire fighter that chooses to work the "Duty Crew" or a "Duty Shift" may be scheduled up to forty-eight (48) hours per week without the requirement of paying overtime. In compliance with the Fair Labor Standards Act, 207(k), as that Section applies to fire fighters, members (fire fighters) will be entitled to overtime for all hours worked in excess of two hundred and twelve (212) in a twenty eight (28) day cycle. Scheduling employees to work more than the part-time employment maximum of thirty-two (32) hours does not change that part-time employment status.

22.1 Holidays-Exchanged President's Day for Easter

~~26.3 No person shall be eligible to take an examination for promotion to the rank of Lieutenant unless they have completed eighteen (18) months of service in the rank of Fire Fighter. The candidate must be employed as a Northfield Township Fire Fighter.~~

26.3 No person shall be eligible to apply for promotion until they have completed eighteen (18) months of service as a Northfield Township Fire Fighter. Fire Fighters on probation are not eligible to apply for promotion.

~~26.4 No person shall be eligible to take an examination for promotion to any subsequent rank unless they have completed eighteen (18) months of service with the Northfield Township Fire Department in the rank directly preceding the rank to be promoted to. The candidate must be employed as a Northfield Township Fire Fighter.~~

~~26.5 In the event there is not a candidate with eighteen (18) months experience, as indicated in 26.3 or 26.4 above, the eighteen (18) month restriction shall be waived.~~

Proposed Language Change for 26.5

26.5 In order to ensure an examination for promotion is competitive there shall be a minimum of two (2) candidates testing for any given promotional opening as indicated in 26.3 and 26.4.

A. In the event there are multiple fire fighters in the rank directly preceding the promotional positions being tested for and there are not enough eligible candidates to meet the minimum number for testing as described in 26.5 the Employer shall waive the requirement of eighteen (18) months as described in 26.4. Waiver of Section 26.4 shall not include probationary fire fighters.

B. In the event there are not at least two (2) eligible candidates in the rank preceding the rank to be promoted to the provisions of Section 26.4 shall be waived and fire fighters from the next lower rank will be eligible.

26.11 The oral examination shall be conducted by the Fire Chief, Deputy Fire Chief, and a MAFF selected representative. ~~All three (3) members of the promotional Board shall hold the rank of a senior officer to the position to be filled.~~

26.16 When urgent reasons exist to fill a vacancy and a promotional roster is not available, the most qualified employee, as verified by Michigan Firefighters Training Council certificates shall be temporarily promoted. Where all qualifications are equal, the most senior employee shall be temporarily promoted. Temporary appointments shall not continue for more than three (3) months. **There shall be no more than two (2) consecutive temporary assignments made.**

Article XXII Holiday Pay (Letter of Agreement #5)-Members of the duty crew working **any holiday** recognized by the Township shall receive holiday pay for all hours worked on the holiday.

Union agreed to additional "Duty Crew" member at Station 2 paid at duty crew rate of pay.

Union agreed to allow Employer to subcontract Fire Marshall position until such time as a member of the bargaining unit wants it. Addressed in a letter of understanding.

Memo

To: Northfield Township Board
From: Howard Fink
Date: 8/20/2015
Re: Appeal Procedure

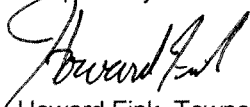
Dear Township Board,

Following is the Sewer Appeal Procedure that we have developed. Since this is the first time you have reviewed it in totality, you might want to review the ordinance and table the vote, if necessary. As discussed, the following items are included.

1. No Free Service
2. Administrative billing appeals.
3. An appeal procedure on the REU fee schedule.
4. Ordinance that permits a company to request a metering option, regardless of use volume; at the businesses expense.
5. Appeal procedures that permit the Board of Trustees to require the installation of a meter for one year to determine a correct billing amount.
6. Appeal procedure that allows for the Board of Trustees to request additional engineering data to prove the validity of a billing fee (i.e. amount and volume of fixtures, etc).

I have taken into account the comments at the last workshop regarding an administrative appeal on smaller accounts. I am suggesting that you allow Tim and I to rule on an administrative appeal that is less than or equal to 3 REU's. Anything over three REU's would move to the full Board of Trustees.

Respectfully Submitted,



Howard Fink, Township Manager

ORDINANCE NO. 15-44

AN ORDINANCE OF NORTHFIELD TOWNSHIP AMENDING THE SEWER USE ORDINANCE BY AND ADDING SECTION 32-54, APPEALS AND BILLING PROCEDURES.

WHEREAS, The Northfield Township Board desires to provide for various appeal procedures for sewer billing.

NOW, THEREFORE, BE IT ORDAINED BY THE NORTHFIELD TOWNSHIP BOARD OF TRUSTEES, THAT THE FOLLOWING SECTION 32-54, APPEALS AND BILLING PROCEDURES, BE ADDED, AND THAT THE FOLLOWING SUBSECTION (h) BE ADDED TO SECTION 32-42:

Section 1

That a new section, Section 32-54, *Appeals and Billing Procedures* be added with the following language:

- 1) *No Free Service.* No Free Services shall be allowed for any user of the system.
- 2) *Billing.* All fees for wastewater services shall be billed and collected in accordance with the Township Administrative Policies and the utilities ordinance, as revised from time to time, and adopted by the Township Board.
- 3) *Sewer Billing Appeals, Generally*
 - a. With respect to any appeal of Sewer Billing Charges, the difference between the actual bill rendered by the Township and the billing amount that the user alleges is appropriate shall be held in escrow with the Township Treasurer until final determination is made on the appeal.
 - b. To be entitled to an appeal otherwise permitted under this section, a user shall be current in payment of all sewer bills rendered by the Township.
 - c. Submittal of an appeal shall in no way relieve the affected User of payment of the bill being appealed.
 - d. The burden of proof in all appeals under this section shall lie with the user, and all appeals must be proved by clear and convincing evidence.
 - e. Any appeal that entitles the user to a hearing under this section shall follow the procedures set forth for hearings under section 32-47(h).
 - f. Upon a final determination of the appropriate sewer bill to be assigned to the Property, REU fees and/or quarterly user charges in escrow shall be apportioned between the Township and the User per the final determination on appeal.
 - g. Any final decision on an appeal under this section may be appealed to a Washtenaw County Court of appropriate jurisdiction.
- 4) *Clerical Appeals.*
 - a. A Clerical Appeal is available for sewer bills regarding the following issues:
 - i. The assessment of late fees as a result of Township error;

- ii. Mathematical errors in bill calculation, not including the determination of the classification for the property in question or actual usage; and
 - iii. Other, similar, claims of clerical errors.
- b. All Clerical Appeals shall be submitted in writing to the Township Clerk's department within 10 days of the postmark of the bill being protested.
- c. The Clerk's department will consider the dispute and determine whether the applicant has demonstrated by clear and convincing evidence that a clerical error has been made by the Township requiring a modification of the sewer bill in question.

5) *Classification Appeals*

- a. A Classification Appeal is available for sewer bills regarding the following issues:
 - i. An error in the classification of the property in question on the rate table set forth in Section 32-48(b)(1); and
 - ii. An error in the calculation of the application of the unit factor set forth in Section 32-48(b)(1) to the property in question.
- b. All Classification Appeals shall be submitted in writing to the Township Clerk's department within either of the following time periods:
 - i. Within 120 days of the adoption of this section; or
 - ii. Within 120 days of the postmark of the first bill calculated using the rate table unit factor in question.
- c. The Township Clerk's department shall forward all Classification Appeals to the superintendant, who shall hold a hearing and determine whether the applicant has demonstrated by clear and convincing evidence that an error has been made in the classification of the property in question, or whether an error has been made in the application of the unit factor to the property in question.
- d. In the event that the user does not agree with the determination of the superintendant, the user may appeal to the Township Board by filing an appeal of that determination, in writing, with the Township Clerk's office within 10 days of the postmark of the letter conveying the superintendant's decision to the user.
- e. The Township Board shall hold a hearing to determine whether, on the record of the hearing before the superintendant, an error has been made by the superintendant in deciding the user's appeal.

6) *REU Assignment Appeals*

- a. An REU Assignment Appeal is available for sewer bills where the user believes that the unit factor set forth in Section 32-48(b)(1) is not equitable for their property based on their actual or projected average yearly use.
- b. All REU Assignment Appeals shall be submitted in writing to the Township Manager's department within either of the following time periods:
 - i. Within 120 days of the adoption of this section; or
 - ii. Within 120 days of the postmark of the first bill calculated using the rate table unit factor in question.
- c. REU Assignment Appeals for properties equaling or less than three (3) REUs:
 - i. The Township Manager's department shall forward all REU Assignment Appeals involving less than three (3) REUs to the superintendant, who, with the Township Manager, shall jointly determine whether the applicant has demonstrated by clear and convincing evidence that the applicant's

actual or projected yearly use results in a number of REUs less than that set forth in Section 32-48(b)(1) for that property in question's classification.

1. In order for the applicant to prevail on their appeal, both the superintendant and Township Manager must agree that the applicant has demonstrated by clear and convincing evidence that the applicant's actual or projected yearly use results in a number of REUs less than that set forth in Section 32-48(b)(1) for that property in question's classification.
 2. Superintendant shall preside over all hearings under this subsection and make any required rulings regarding the conduct of the hearing including, but not limited to, evidentiary and procedural rulings.
 - ii. In the event that the user does not agree with the determination of the superintendant, the user may appeal to the Township Board by filing an appeal of that determination, in writing, with the Township Clerk's office within 10 days of the postmark of the letter conveying the superintendant's decision to the user.
 - iii. The Township Board shall hold a hearing to determine whether, on the record of the hearing before the superintendant, an error has been made by the superintendant in deciding the user's appeal.
 - iv. Both the superintendant and the Township Board have the power to request engineering studies of the applicant for the purposes of rendering a decision under this section.
- d. REU Assignment Appeals for properties with greater than three (3) REUs:
- i. The Township Manager's department shall forward all REU Assignment Appeals involving greater than three (3) REUs to the Township Board of Trustees, which shall determine whether the applicant has demonstrated by clear and convincing evidence that the applicant's actual or projected yearly use results in a number of REUs less than that set forth in Section 32-48(b)(1) for that property in question's classification.
 - ii. The Township Board has the power to request engineering studies of the applicant for the purposes of rendering a decision under this section.
 - iii. The Township Board may require, or the Appellant may request, that the applicant obtain and connect a water meter to provide actual data for the purposes of rendering a decision under this section. The obtaining of a water meter for the purposes of this section shall comply with the following requirements:
 1. All costs with respect to the water meter shall be borne by the applicant, including, but not limited to: obtaining, installing, calibrating and monitoring the water meter.
 2. Metering shall continue for a minimum of 12 months.
 3. Water meter readings shall be taken and logged daily. They shall be taken at nearly the same time each day to represent daily usage of water through the meter.

4. A log of the meter readings shall be kept near the meter and shall be made available to an authorized Township employee or contractor whenever requested.
5. Request(s) by the Township to review the log and read the meter may be made on an unannounced basis. The meter may be read during normal work days for the business excluding weekends if that constitutes normal usage. If peak usage may occur during a weekend, meter readings must be taken on the weekends.
6. Water meters cannot be requested by the Township Board for partially occupied buildings or until after full occupancy.
7. The maximum daily flow will be used in determining the REU assignment. The maximum daily flow during the total time monitored above shall be divided by 260 gallons per day to determine the number of REUs assigned by this option.

Section 2:

That a new subsection, (h), *Meters Permitted* be added to Section 32-42 with the following language:

- (h) *Meters Permitted.* Any customer connected to the system that makes a legally permitted, non-residential use may have installed at the customer's expense, an approved meter to register accurately all water flowing to the sanitary sewer system.

Section 3: Miscellaneous

If any portion of this Ordinance shall be held to be invalid or unconstitutional by any court of competent jurisdiction, such decision shall not affect the validity of any other portion of this Ordinance.

All Ordinances or parts of Ordinance inconsistent with this Ordinance are hereby repealed to the extent of such inconsistency. Provided, however, that such repeal shall be only to the extent of such inconsistency, and in all other respects the Ordinance or parts of Ordinance are hereby ratified, re-established and confirmed.

Section 4: Effective Date

This Ordinance shall be effective thirty (30) days after its publication date pursuant to Michigan Law.

PASSED AND ORDAINED by the Northfield Township Board, Northfield Township,
Michigan, on this ____ day of _____ 2015.

Marilyn Engstrom, Supervisor

ATTEST:

Angela Westover, Clerk

I, Angela Westover, Northfield Township Clerk, hereby certify as follows:

A. The above Ordinance was passed by the Northfield Township Board of Trustees on the _____ day of _____, 2015. The names of the members voting thereon and how each member voted was as follows:

Yeas: _____

Nays: _____

Absent: _____

B. A true copy of the above Ordinance was published in Ann Arbor News
a newspaper circulating within the Township, on the _____ day of _____
2015;

C. The effective date of the Ordinance is the _____ day of _____
2015; and

D. A true copy of the above Ordinance was filed with the Washtenaw County
Township Clerk on the _____ day of _____, 2015.

NORTHFIELD TOWNSHIP BOARD

By: _____
Angela Westover, Township Clerk

Memo

To: Northfield Township Board
From: Howard Fink
Date: 8/20/2015
Re: Beckett and Raeder Contract

Dear Township Board,

Following is the Beckett and Raeder Contract that has been negotiated. They are proposing a \$450 retainer fee plus hourly billing, similar to our previous planning firm. I am recommending approval.

Respectfully Submitted,

A handwritten signature in cursive script, appearing to read "Howard Fink", written in dark ink.

Howard Fink, Township Manager

AGREEMENT FOR CONSULTING SERVICES

THIS AGREEMENT FOR CONSULTING SERVICES, Entered into this _____ day of August, 2015 by Northfield Township of 8350 Main Street, Whitmore Lake, Michigan 48189, hereinafter referred to as the “Client” and Beckett & Raeder, Inc. of 535 West Williams Street, Suite 101, Ann Arbor, Michigan 48103, hereinafter referred to as the “Consultant”.

WHEREAS, The “Client” desires to engage the “Consultant” to provide specific consulting, planning and zoning administration services to “Client” in accordance with Scope of Work and Rate Schedule attached thereto;

NOW, THEREFORE, In consideration of the foregoing and of the mutual agreement hereinafter set forth, the parties intending to be legally bound do hereby agree for themselves and their respective successors and assigns as follows:

SECTION 1.0

SCOPE OF WORK

In addition to those services set forth in the Agreement, the “Consultant” agrees to provide planning and zoning administration services in accordance with the “Scope of Work” as follows:

1. Monthly Retainer: Attendance at the two (2) monthly Planning Commission meetings, coordination with administrative staff and Planning Commission chairperson on agenda preparation, and availability for phone calls and e-mails as needed.
2. Planning-Related Reviews: Prepare reviews and recommendations related to various zoning ordinance regulations including, but not limited to , site plans, conditional uses, rezoning reviews, and planned developments.
3. Provide s needed planning services related to sub area planning, community engagement, urban/community design, mapping, and master planning.
4. Provide Zoning Administrator services.
5. Other duties as assigned by the Township.

SECTION 2.0

COLLECTION OF DATA

It is understood that the “Consultant” will have the cooperation of the “Client” in collecting and providing basic data and other information required by the “Consultant” for the above work. This shall include the transmittal of all pertinent documentation in “Client’s” possession, including base maps in electronic files and mylar files.

SECTION 3.0

COMPENSATION

3.1 Compensation: “Client” agrees to compensate “Consultant” as follows:

- a) Monthly Retainer: Four hundred fifty dollars (\$450.00)
- b) Planning Reviews: Based on attached Fee Schedule adopted by Township
- c) As needed services: Based on written authorization from Township Manager based on the hours needed to complete the assignment using the attached B&R Fee Schedule.
- d) Administrator Services: Forty-five dollars (\$45.00) per hour worked either in office or field.

3.2 Terms of Payment – The “Consultant” shall invoice the “Client” at the end of each month based on work performed. Invoices shall be paid within sixty (60) days after receipt by the “Client”.

SECTION 4.0

REPRESENTATION

It is understood and agreed that Leah DuMouchel will represent the “Consultant” in all matters pertaining to this Agreement. From time to time, the “Consultant” may utilize other of “Consultant’s” staff and/or employ additional personnel or sub-consultants to assist in the execution of matters pertaining to this Agreement.

SECTION 5.0

OWNERSHIP OF MATERIALS

All documents or other materials prepared by the “Consultant” under this Agreement shall be considered the property of the “Client”. “Consultant” has the authorization to use materials prepared for “Client” for marketing purposes and can represent authorship of same.

SECTION 6.0

INSURANCE/INDEMNIFICATION

6.1 “Consultant” agrees to provide errors and omissions insurance with a policy limit of \$2,000,000 naming Northfield Township as an additional insured to cover such actions performed pursuant to this Agreement. “Consultant” shall provide a copy of proof of appropriate coverage to “Client”.

6.2 The “Consultant” agrees, to the fullest extent permitted by law, to indemnify and hold the “Client” harmless from damages and losses arising from the negligent acts, errors or omissions of the “Consultant” in the performance of professional services under this Agreement, to the extent that the “Consultant” is responsible for such damages and losses on a comparative basis of fault and responsibility between the “Consultant” and the “Client”. The “Consultant” is not obliged to indemnify the “Client” for the “Client’s” own negligence.

SECTION 7.0

INDEPENDENT CONTRACTOR

“Consultant’s” status under this Agreement is that of an independent contractor. “Consultant” shall not be deemed an employee, agent, partner, or joint venture of “Client” for any purpose whatsoever, and “Consultant” shall have no authority to bind or act on behalf of “Client”.

SECTION 8.0

TERM OF AGREEMENT

The Scope of Work as described in Section 1.0 herein shall be for a period of one year beginning from the date of execution of this Agreement unless mutually extended, in writing, by the “Client” and “Consultant”.

This Agreement may be terminated by either the “Client” or “Consultant” upon sixty (60) days written notice. In the event of termination, all other terms and conditions as set forth in the Agreement, unless otherwise terminated pursuant to the terms and conditions therein, shall remain in full force and effect. Compensation shall be paid by the “Client” to the “Consultant” for all services rendered to the “Client”, including services rendered during the sixty (60) day notice period referenced in this paragraph.

IN WITNESS WHEREOF, the “Consultant” and the “Client” have executed this Agreement as of the date first set forth herein.

WITNESS

CLIENT

Marilyn Engstrom
Northfield Township Supervisor

Howard Fink
Northfield Township Manager

CONSULTANT

John Iacoangeli
Principal, **Beckett & Raeder, Inc.**

AGREEMENT FOR PROFESSIONAL SERVICES
Northfield Township
Project Number: 201546

An Agreement entered by and between:

Beckett & Raeder Inc.
535 West William, Suite 101
Ann Arbor, MI 48103
734.663.2622

Northfield Township
8350 Main Street
Whitmore Lake, MI 48189
734.449.2880

For project known as: **Northfield Township Planning Services**

Description of Work:

- 1.) Monthly Retainer: Attendance at the two (2) monthly Planning Commission meetings, coordination with administrative staff and Planning Commission chairperson on agenda preparation, and availability for phone calls and e-mails as needed.
- 2.) Planning-Related Reviews: Prepare reviews and recommendations related to various zoning ordinance regulations including, but not limited to, site plans, conditional uses, rezoning reviews, and planned developments.
- 3.) Provide as needed planning services related to sub area planning, community engagement, urban/community design, mapping, and master planning.
- 2.) Provide Zoning Administrator services.

Compensation: Client agrees to compensate Consultant as follows:

- 1.) Monthly Retainer: Four hundred fifty dollars (\$450.00)
- 2.) Planning Reviews: Based on attached Fee Schedule adopted by Township.
- 3.) As needed services: Based on written authorization from Township Manager based on the hours needed to complete the assignment using the attached B&R Fee Schedule.
- 4.) Zoning Administrator Services: Forty-five dollars (\$45.00) per hour worked either in office or field.

Invoice Basis: Invoiced monthly

Acknowledgements:

Beckett & Raeder Inc.

Client

John Iacoangeli, Principal

Howard Fink, Township Manager

Signature

Signature

Date: _____

Date: _____

NORTHFIELD TOWNSHIP PLAN REVIEW FEE SCHEDULE (exhibit A)

ADOPTED

PROJECT TYPE	NORTHFIELD TWP FEE (\$)	B&R FEE (\$)	OHM FEE (\$)	FIXED FEES (\$)	NOTES AND FEE ADDITIONS	RESUBMITTALS
SITE PLAN (NON-RESIDENTIAL)						
NEW DEVELOPMENT CONCEPT PLAN	no charge	\$350	\$500	\$850	B&R plus \$25/acre; OHM plus \$60/2,000 sft	1/2 of original consultant fees
NEW DEVELOPMENT SITE PLAN	\$750	\$400	\$800	\$1,950	B&R plus \$25/acre; OHM plus \$60/2,000 sft	1/2 of original consultant fees
NEW DEVELOPMENT CONSTRUCTION PLAN (DETAILED ENGINEERING)	no charge	NA	calculate	calculate	OHM % of construction cost estimate	1/2 of original consultant fees
ADDITION/EXPANSION CONCEPT PLAN	no charge	\$350	\$800	\$1,150	B&R plus \$25/acre; OHM plus \$60/2,000 sft	1/2 of original consultant fees
ADDITION/EXPANSION SITE PLAN	\$750	\$400	\$800	\$1,200	B&R plus \$25/acre; OHM plus \$60/2,000 sft	1/2 of original consultant fees
ADDITION/EXPANSION CONSTRUCTION PLAN (DETAILED ENGINEERING)	no charge	NA	calculate	calculate	OHM % of construction cost estimate	1/2 of original consultant fees
SITE PLAN (RESIDENTIAL)						
NEW DEVELOPMENT CONCEPT PLAN	no charge	\$350	\$500	\$850	B&R plus \$25/acre; OHM plus \$50/acre	1/2 of original consultant fees
NEW DEVELOPMENT SITE PLAN	\$750	\$400	\$800	\$1,950	B&R plus \$25/acre; OHM plus \$50/acre	1/2 of original consultant fees
NEW DEVELOPMENT CONSTRUCTION PLAN (DETAILED ENGINEERING)	no charge	NA	calculate	calculate	OHM % of construction cost estimate	1/2 of original consultant fees
ADDITION/EXPANSION CONCEPT PLAN	no charge	\$350	\$500	\$850	B&R plus \$15/acre; OHM plus \$45/acre	1/2 of original consultant fees
ADDITION/EXPANSION SITE PLAN	\$750	\$400	\$800	\$1,950	B&R plus \$15/acre; OHM plus \$45/acre	1/2 of original consultant fees
ADDITION/EXPANSION CONSTRUCTION PLAN (DETAILED ENGINEERING)	no charge	NA	calculate	calculate	OHM % of construction cost estimate	1/2 of original consultant fees
PLANNED UNIT DEVELOPMENT						
PUD MINOR/MAJOR AMENDMENT	\$750	*	*	\$750	*TBD if required	1/2 of original consultant fees
PUD SITE PLAN	\$750	\$400	\$800	\$1,950	B&R plus \$30/acre; OHM plus \$45/acre	1/2 of original consultant fees
PUD CONSTRUCTION PLAN (DETAILED ENGINEERING)	no charge	NA	calculate	calculate	OHM % of construction cost estimate	1/2 of original consultant fees
DEVELOPMENT AGREEMENT	no charge	hourly if required	hourly if required	hourly if needed	plus legal review fees incurred	hourly if required
PLAT						
TENTATIVE PRELIMINARY PLAT	\$750	\$400	\$800	\$1,950	B&R plus \$10/acre; OHM plus \$45/acre	1/2 of original consultant fees
FINAL PRELIMINARY PLAT	\$750	\$400	\$800	\$1,950	B&R plus \$35/acre; OHM plus \$45/acre	1/2 of original consultant fees
FINAL PLAT	\$750	\$300	\$600	\$1,650	B&R plus \$10/acre; OHM plus \$10/lot	1/2 of original consultant fees

PROJECT TYPE	NORTHFIELD TWP ADMIN FEE (\$)	B&R FEE (\$)	OHM FEE (\$)	FIXED FEES (\$)	NOTES AND FEE ADDITIONS	RESUBMITTALS
ZONING						
ZONING COMPLIANCE PERMIT	\$100	NA	NA	\$100		
TRAILER AT JOBSITE	\$75	NA	NA	\$75	\$500 bond also required	
REZONING	\$750	\$400	hourly if required	\$1,150	B&R plus \$15/acre	1/2 of original consultant fees
CONDITIONAL USE PERMIT	\$750	\$300	\$500	\$1,550	OHM applies if use is changed	1/2 of original consultant fees
AMENDMENT TO CONDO MASTER DEED	no charge	hourly if required	hourly if required	no charge	plus legal review fees incurred	hourly if required
LAND DIVISION/ COMBINATION	\$250	hourly if required	hourly if required	\$250	plus legal review fees incurred; includes up to 4 divisions; \$50 for each additional	hourly if required
VARIANCE - RESIDENTIAL VARIANCES (single unit - excludes subdivisions, site condo plans, apartment buildings greater than 4 units and any commercial apartment complex)	\$295	\$250	hourly if required	\$545	\$50 increase for any previous violation (non conforming property cited)	1/2 of original consultant fees
VARIANCE - ALL OTHERS	\$495	\$250	hourly if required	\$745	\$100 increase for any previous violation (non conforming property cited)	1/2 of original consultant fees
MISCELLANEOUS						
CONDOMINIUM DOCUMENT	no charge	hourly if required	hourly if required	no charge	plus legal review fees incurred	hourly if required
DEVELOPMENT AGREEMENT	no charge	hourly if required	hourly if required	no charge	plus legal review fees incurred	hourly if required
WETLANDS REVIEW	no charge	\$400	\$400	\$800	B&R plus \$25/acre; OHM plus \$25/acre	1/2 of original consultant fees
PRIVATE ROAD	\$500	\$400	\$800	\$1,700	OHM plus \$50/parcel	1/2 of original consultant fees
MEETING WITH CONSULTANT (1 HOUR)	no charge	\$150	\$150	\$300		same as original consultant fees
SPECIAL BOARD MEETING	\$1,000	\$125	hourly if required	\$1,125		same as original consultant fees
PRE-APPLICATION MEETING	no charge	\$125	\$250	\$375		same as original consultant fees
CONSTRUCTION PLAN (DETAILED ENGINEERING) REVIEW CALCULATION						
Estimated Construction Cost		Review Fee %				
Up to \$500,000		2.0% (min. fee \$1,000)				
\$500,001 - \$1,000,000		1.50%				
\$1,000,001 - \$2,000,000		0.75%				

*Review fee % is calculated from the approved design engineer's opinion of probable construction cost for all site improvements not including building structures.

**If a second public hearing must be scheduled due to petitioner's failure to post required signage or provide information as required, an additional fee of \$1000.00 to offset the Township's additional cost of public notices and affidavits of notice shall be paid by the petitioner prior to the Township scheduling a public hearing.

Professional Service Fee and Structure Planning Consultant Services

Beckett & Raeder, Inc. is pleased to submit for consideration the following fees for professional services and time / material services:

SPECIAL SERVICES

Community Master Plan Update	Negotiated with Client as Not To Exceed Amount
Zoning Ordinance Revisions	Negotiated with Client as Not To Exceed Amount
DDA Development Plan and TIF Plan	Negotiated with Client as Not To Exceed Amount
Special Studies	Negotiated with Client as Not To Exceed Amount

HOURLY SERVICES AS REQUIRED BY CLIENT:

Principal \$120.00 Hour

Director of Engineering	\$130.00 Hour
Senior Associate	\$120.00 Hour
Senior Associate Scientist	\$120.00 Hour
Senior Professional Engineer	\$120.00 Hour
Associate	\$110.00 Hour
Project Manager	\$110.00 Hour
Senior Landscape Architect	\$110.00 Hour
Senior Planner	\$110.00 Hour
Senior Inspector	\$ 95.00 Hour
Project Engineer	\$ 95.00 Hour
Project Professional	\$ 90.00 Hour

Project Planner \$ 85.00 Hour

Resident Project Representative	\$ 75.00 Hour
Computer Technician /CAD Technician	\$ 75.00 Hour
Clerical	\$ 60.00 Hour
Interns (non-degreed)	\$ 45.00 Hour

Blueprints	At Cost
Inspector Forms	At Cost
Pager / Car Phone / Nextel	At Cost
Printing and Duplicating	At Cost
Photography	At Cost
Facsimile	\$.50 Page
Postage / UPS / FedEx	At Cost
Mileage	Current Reimbursement Rate Allowed by the IRS

MEMO

To: Northfield Township Board
From: Howard Fink
Date: 8/21/2015
Re: Non-Motorized Path Appraisals

Dear Township Board,

Attached is a quote for appraisals that Mr. Burns' office procured to determine the value of good faith offers for easements along the Non-Motorized Path. Mr. Burns' office has worked with this firm previously, and both he and I are recommending that the board approve this expenditure. Please note that this expenditure will be considered a budget amendment. If you are in agreement, please have the motion reflect such.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Howard Fink".

Howard Fink, Township Manager

LAURENCELLE APPRAISAL COMPANY

Real Estate Appraisers & Consultants

TIMOTHY J. LAURENCELLE, MAI
PHONE: (248) 540-4036
email: timlaurencelle@aol.com

44004 Woodward Avenue
Suite 300
Bloomfield Township, MI 48302

City of Brighton
c/o: Paul E. Burns
Law Office of Paul E. Burns
133 W. Grand River
Brighton, Michigan 48116

August 20, 2015

Re: **Easement Condemnation Appraisals**
4 Parcels on Baker Road, Northfield Township, MI

Dear Mr. Burns:

In reference to our previous conversation, I am providing you and your client, *Northfield Township*, with a fee quote for this company's appraisal services with regard to the potential *partial taking* for an easement across four properties along Baker Road, in Northfield Township. The parcels are situated between Jennings and Kearney Roads. It is my understanding that the partial taking involves an easement over the four parcels for a pedestrian corridor. The assignment will involve a *before & after take* analysis and likely a *before & after take* valuation. The assignment will include an *appraisal* with the results contained within a *narrative summary appraisal report*. The purpose of the appraisal is to establish the "market value" of each partial take as of a date to be determined in the future.

The total fee for the assignment is **\$10,000** or \$2,500 per parcel. The appraisal assignment will be completed within 60 days after receiving approval of a finalized contract and the go-ahead by you or your client. Payment is requested within 30 days after delivery of the report.

It should be noted that the *scope of work* for this assignment may change or be altered during the course of this assignment and any significant change under the *scope of work* will be discussed with you. It should also be noted that this proposal is preliminary and that if the assignment changes, the fee may have to be adjusted accordingly.

This fee quote does not include the cost of litigation, including time for trial preparation, answering interrogatories, depositions, pretrial conferences, and trial time. Once the narrative appraisal report is completed and delivered, additional work will be performed at either the client or the attorney's request. Additional work will be billed on an hourly basis, at my hourly rate of **\$300 per hour**. Any unusual travel or unusual expenses will be fully reimbursed by

LAURENCELLE APPRAISAL CO.

the client. No travel or unusual expenses will be incurred without the consent of the client. After completion of the report, the client will be invoiced for the hourly time, accrued on a monthly or quarterly basis. Payment is required within 30 days of any invoice.

Should this contract be terminated prior to completion of the finalized appraisal, *Laurencelle Appraisal Company* will be compensated, at my hourly rate, for all the work completed to that point.

If this proposal adequately outlines our understanding of the assignment, please acknowledge this contract by signing the letter in the space provided below and return one copy to this firm.

Cordially Yours,
LAURENCELLE APPRAISAL COMPANY, INC.

Timothy J. Laurencelle

Timothy J. Laurencelle, MAI
President

Accepted by: _____
Law Offices of Paul E. Burns

Dated: _____

LAURENCELLE APPRAISAL CO.

DEFINITION of MARKET VALUE

Market Value* is defined as follows:

1. *The highest price estimated in terms of money that the property will bring if exposed for sale in the open market with a reasonable time allowed to find a purchaser buying with the knowledge of all the uses and purposes to which it is adapted and for which it is capable of being used;*
2. *the amount which the property would bring if it were offered for sale by one who desired, but was not obliged, to sell, and was bought by one who was willing, but not obliged, to buy;*
3. *what the property would bring in the hands of a prudent seller, at liberty to fix the time and conditions of sale;*
4. *what the property will sell for on negotiations resulting in the sale between an owner willing, but not obliged, to sell and a willing buyer not obliged to buy;*
5. *what the property would be reasonably worth on the market for a cash price, allowing a reasonable time within which to effect a sale.*

*Defined under the Michigan Model Civil Jury Instructions (SJ12d 90.06)

JUST COMPENSATION

Just Compensation* is defined as follows:

*"Whenever private property is taken for public purpose, the Constitution commands that the owner shall be paid just compensation. Just compensation is the amount of money which will put the person whose property has been taken in as good a position as the person would have been had the taken not occurred. The owner must not be forced to sacrifice or suffer by receiving less than full and fair value for the property. Just compensation should enrich neither the individual at the expense of the public nor the public at the expense of the individual." **

*Defined under the Michigan Model Civil Jury Instructions (SJ12d 90.05)

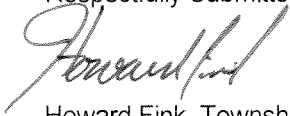
MEMO

To: Northfield Township Board
From: Howard Fink
Date: 8/20/2015
Re: Emails

Dear Township Board,

We are in a very tenuous predicament with email retention at the board, P.C. and ZBA levels. You may recall the county implemented a new system which permanently deletes e-mails after 36 months. I am suggesting that we implement a new email server through Google (I investigated Microsoft as well). Initially, I would like to implement this with 20 emails (P.C., B.O.T., Z.B.A, Myself, Bill Wagner and Lieutenant Green). This would need to be a budget amendment. Cost would be \$8.57 per user per month for the first 14 months (approximately \$2040). I recommend approval of this expenditure and a permanent budget line item be created.

Respectfully Submitted,



Howard Fink, Township Manager

Memo

To: Northfield Township Board
From: Howard Fink
Date: 8/6/2015
Re: Downtown Planning Group

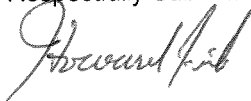
Dear Township Board,

Barb Griffith would like the Township Board to debate if a new group should be formed and what the breakdown of that group should look like if the Downtown Master Plan is to be accomplished. She wants to make sure that if we embark on this adventure, the group has legitimacy. Previously, we proposed the following committee to be formed. Trustee Otto asked for a member of the ZBA to be included as well. If we included a ZBA member, we should add an additional member so that it is an odd number.

- 1 member from the Board of Trustees
- 1 member from the DDA
- 1 member from the Planning Commission
- 1 resident of the Downtown
- 1 member of the Parks and Recreation Commission
- 2 business owners in the Downtown

Ideally, I would like to see a mix of people who have been involved with Whitmore Lake for some time combined with new individuals; so that new voices are heard and new ideas discussed.

Respectfully Submitted,



Howard Fink, Township Manager

Memo

To: Northfield Township Board

From: Howard Fink

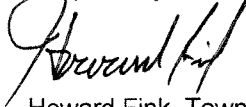
Date: 8/20/2015

Re: 75 Barker

Dear Township Board,

The Living Water Church approached on purchasing 75 Barker for use as a church / community center. I encouraged them to investigate construction costs and submit a proposal if they felt it to be a viable option. While a downtown Church is not my ideal redevelopment of 75 Barker, I believe it can work as a revitalization opportunity, especially as Living Water is looking at integrating a community center with their parish. There are many details to be discussed, debated, etc. As of today, I would encourage the Board to view this as a positive proposal and one that deserves to be fleshed out in more detail.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Howard Fink", written over a horizontal line.

Howard Fink, Township Manager

Proposal for Living Water Church to Refurbish and Use the Old Fire Hall at 75 Barker Road

Proposal A. Living Water Church purchase the property at 75 Barker Road from Northfield Township for \$100,000 with the following conditions for use:

1. Living Water Church will refurbish the Old Fire Hall to satisfy commercial building codes for use as a community center. This includes contracting with a structural engineering firm to design and implement structural improvements to enable the occupation of the upper floor for gatherings of up to 200 people.
2. Living Water Church will restore the exterior look of an old-style fire hall while modernizing the interior facility, including the addition of an elevator for ADA¹ access to the second floor, refurbishment of the kitchen facilities, bringing the electrical wiring and panels up to code, installing new HVAC system, etc. Total capital expenditures are expected to exceed \$1,000,000 over the next 2-5 years.
3. Living Water Church will insure public access to the current parking facilities at all times.
4. If, for whatever reason, Living Water Church does not satisfy the above conditions for use, the Northfield Township reserves the right to purchase back the property for the price it was sold plus the cost of the capital improvements made by Living Water Church. This will require Living Water Church to keep a record of such improvements, their costs and when they were made and report those costs to the Northfield Township on at least an annual basis.
5. Living Water Church cannot sell this property without the approval of the Northfield Township.

Proposal B. Living Water Church lease the property at 75 Barker Road from Northfield Township for \$100/month for at least 10 years with the following conditions for use:

- 1-3. Same as A.
4. If, for whatever reason, Living Water Church does not satisfy the above conditions for use, the Northfield Township reserves the right to end the lease. This will require Living Water Church to keep a record of such improvements, their costs and when they were made and report those costs to the Northfield Township on at least an annual basis.

Vision for Using the Old Fire Hall by Living Water Church

The Old Fire Hall becomes a place where people in the community gather to learn, to teach, to care for our children, to have a cup of coffee in the morning or a beer after work, a glass of wine in the evening, perhaps a snack, to listen and dance to big band music on Friday night, or to square dance, to watch the big game on Saturday afternoon and to worship together on Sunday morning.

Strategy for achieving the Vision

1. Current offices and conference rooms used as is by the church staff and lay leaders.
2. Living Water would begin using the garage area for Sunday morning worship immediately while the structural engineering and architectural plans are completed.
3. Structural changes implemented during the week while the garage area unoccupied. Office conference rooms used during the week for meetings, limited play area for kids, tutoring, counseling, etc.
4. Once structural changes have been confirmed by inspector, begin to transform the upper level into a flexible community “ballroom” space which can be used for weddings, receptions, square dances, big band dances, concerts, etc. This includes ADA access by installing an elevator.
5. Once upper level is ready for use, confirmed by inspector, move worship to the upper level and begin to transform the garage into a multi-use space for expanded play area for kids, tutoring, counseling, etc. Consider adding coffee shop and tap room with sidewalk seating (partnership with local businesses – Living Water provides the space, they provide the services).
6. In partnership with Northfield Township, structure the parking area for events such as a seasonal outdoor farm market and craft show, Christmas market, etc. to attract people downtown.

¹ Americans with Disabilities Act of 1990

Memo

To: Northfield Township Board
From: Howard Fink
Date: 8/20/2015
Re: Tax Abatement

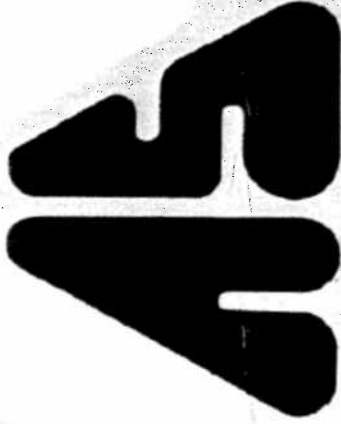
Dear Township Board,

As follows is a power point presentation from Arvin Sango, a prospective High Tech / Industrial Prospect for Northfield Township. I have been working with this company for a few months on their search (looking at Jomar Tech Park). The company has requested incentives from Northfield Township. This is the type of use where tax abatement is appropriate. Given what communities we are in competition with (Outside Indianapolis Indiana, Brighton, and Novi) and our strong desire for these types of uses, I recommend a very strong abatement incentive (in the neighborhood of 10-12 years). It might sound high, but we need to jump start some growth in that area. Attached is the presentation from the company and a spreadsheet showing a 12 year abatement schedule.

Respectfully Submitted,

A handwritten signature in cursive script, appearing to read "Howard Fink", written in dark ink.

Howard Fink, Township Manager

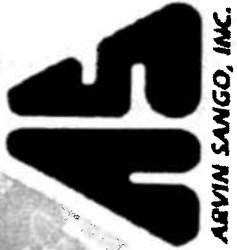


ARVIN SANGO, INC.

ARVIN SANGO, INC.

Innovative Solutions at Work

North America Technical Center



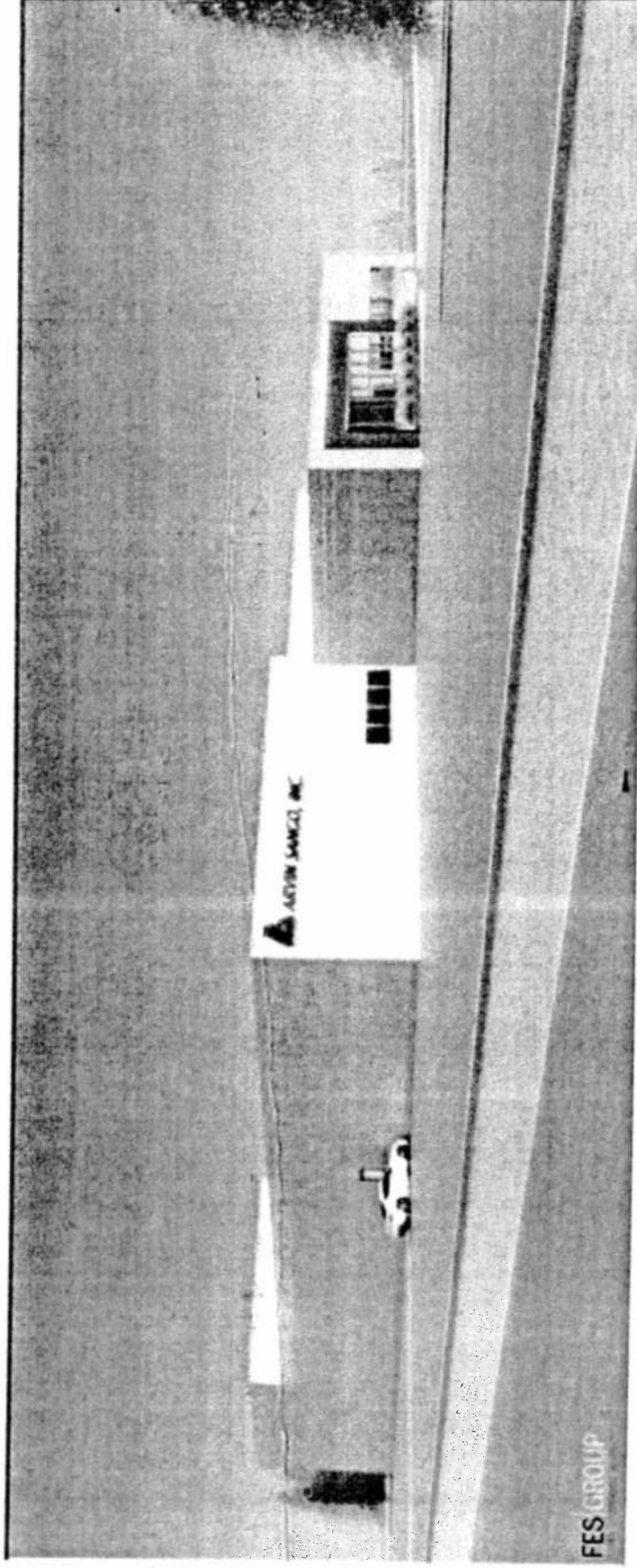
Background:

Innovative Solutions at Work

- In order to maintain and support [REDACTED] Business as well as to expand business with non-[REDACTED] customers in North America ASI intends to:
 - Establish an R&D Center in North America to support [REDACTED] Development in [REDACTED].
 - Diversify current ASI customer base and support potential new business and program development with other customers in North America.

Building Concept

Innovative Solutions at Work

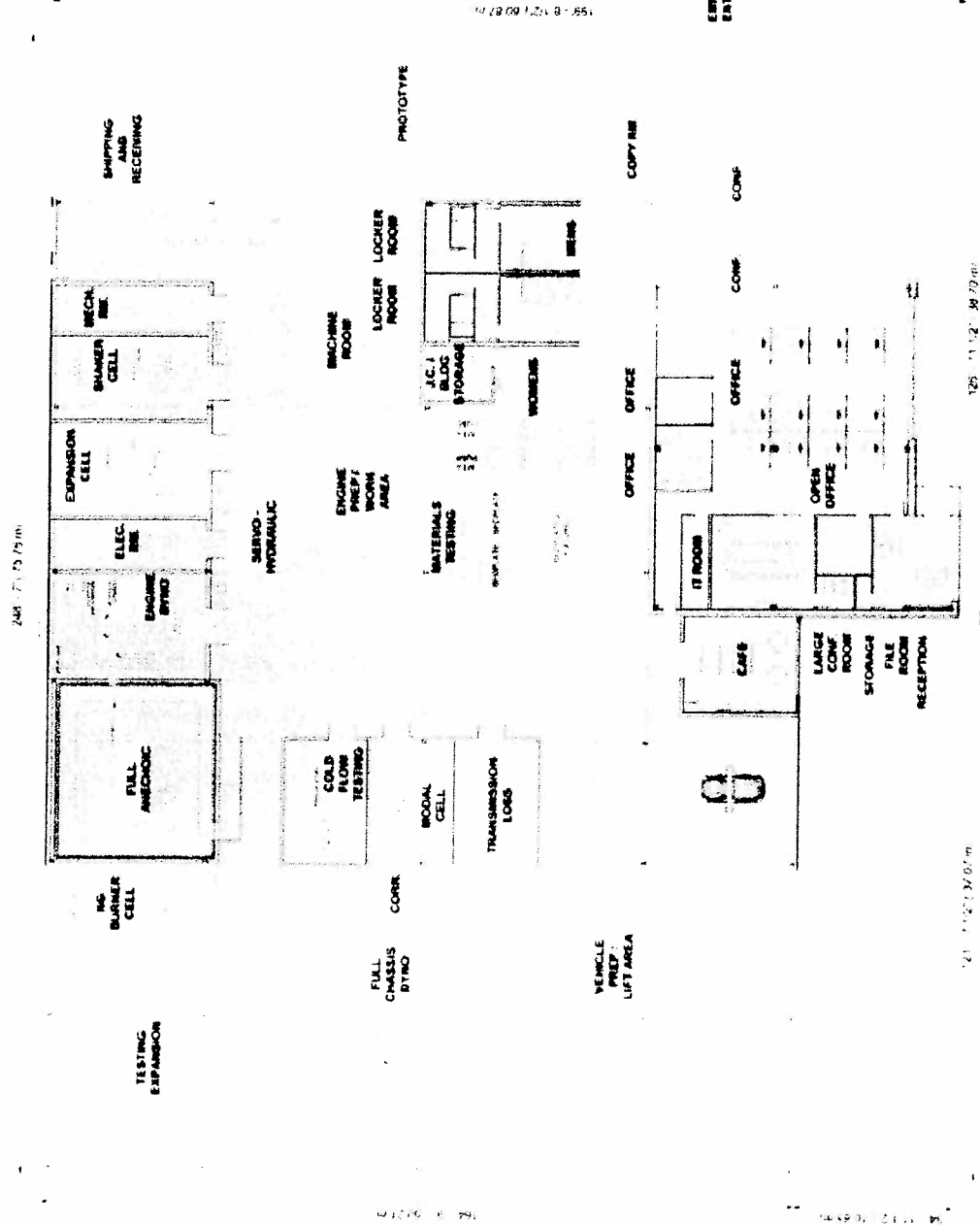


FES GROUP

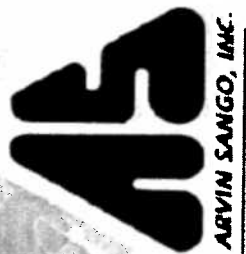


Building Footprint

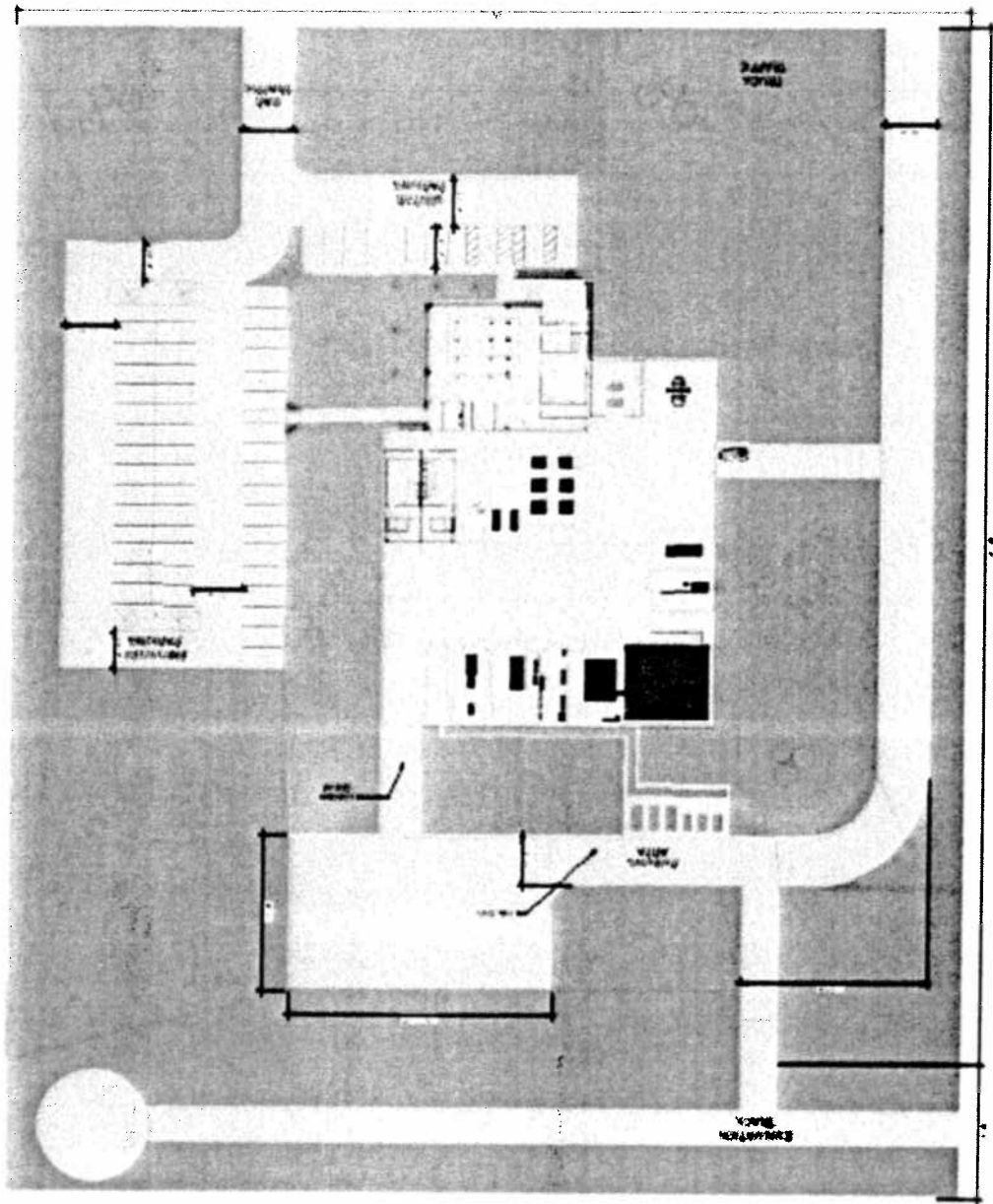
Innovative Solutions at Work

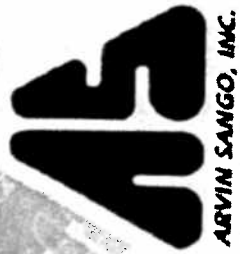


Site Plan



Innovative Solutions at Work





Summary

ARVIN SANGO, INC.

Innovative Solutions at Work

Building Size:

44,610 Sq. Ft
(4,144 Sq. M.)

Manpower Assumption

	Design	Testing total
2015	1	0
2016	1	2
2017	3	3
2018	3	4
2020	3	5
		10

Land required:

minimum 5 acres

Investment:

\$17-19 million

(land, real property &
personal property)

The Arvin Sango Tax Abatement Schedule (12 years)

Building Size in Sq. Ft	40,000	
Acreage	5	
Assessed Valuation		
Land	\$1,000,000	
Improvements	\$12,500,000	
Estimated Tax Value (50%)	\$6,750,000	
Tax Rate	3.26%	65.2578
Tax Obligation	\$440,492	
tax obligation per sq. ft.	\$11.01	once fully assessed in 2028

<u>Tax Year XX payable YY</u>	<u>Land Assessment</u>	<u>Improvements</u>	<u>Abatement</u>	<u>Payable Tax</u>	<u>Abated Taxes</u>
2015 payable 2016	\$1,000,000	\$12,500,000	50%	\$236,560.25	\$203,931.25
2016 payable 2017	\$1,000,000	\$12,500,000	50%	\$236,560.25	\$203,931.25
2017 payable 2018	\$1,000,000	\$12,500,000	50%	\$236,560.25	\$203,931.25
2018 payable 2019	\$1,000,000	\$12,500,000	50%	\$236,560.25	\$203,931.25
2019 payable 2020	\$1,000,000	\$12,500,000	50%	\$236,560.25	\$203,931.25
2020 payable 2021	\$1,000,000	\$12,500,000	50%	\$236,560.25	\$203,931.25
2021 payable 2022	\$1,000,000	\$12,500,000	50%	\$236,560.25	\$203,931.25
2022 payable 2023	\$1,000,000	\$12,500,000	50%	\$236,560.25	\$203,931.25
2023 payable 2024	\$1,000,000	\$12,500,000	50%	\$236,560.25	\$203,931.25
2024 payable 2025	\$1,000,000	\$12,500,000	50%	\$236,560.25	\$203,931.25
2025 payable 2026	\$1,000,000	\$12,500,000	50%	\$236,560.25	\$203,931.25
2026 payable 2027	\$1,000,000	\$12,500,000	50%	\$236,560.25	\$203,931.25
				\$2,838,723.00 *	\$2,447,175.00 *

*Please Note that all calculations in this spreadsheet are assumptions. The Township is in no obligation to provide the actual dollar amount value that is shown on the abatement schedule. For this example, the abatement would be based on the assessed value of real property (not cost value) improvements and those costs have not been verified. Once an application is made and subsequently approved by the Board of Trustees, tax abatements are not approved on the value of the improvements but rather the years granted.

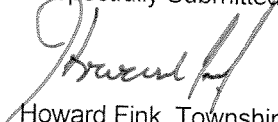
MEMO

To: Northfield Township Board
From: Howard Fink
Date: 8/20/2015
Re: Main Street Sidewalk

Dear Township Board,

The Main Street sidewalk project is underway. Included in the packet is the cost estimate from OHM, coming in at \$91,742.00. This is for the sidewalk, and the standard sign and reflective paint at the crosswalk. If we decide we would like a Rapid Flashing Beacon System for the crosswalk (which would be my recommendation), that would be an additional \$10,000 in construction costs. The current funding we have from the County is \$66,070. The Township is responsible for making up the difference in costs. In lieu of using funds from the General Fund, we have the option of "borrowing" money from the county and using future CDBG funds toward this project. If we decide to go this route, we would forego our CDBG funds for the next 4-5 years. This is the option that I would recommend.

Respectfully Submitted,


Howard Fink, Township Manager

Jennifer Carlisle

From: Howard Fink [finkh@twp.northfield.mi.us]
Sent: Thursday, August 20, 2015 2:22 PM
To: Jennifer Carlisle
Subject: FW: Main Street Sidewalk Update

Howard Fink
Northfield Township Manager
8350 Main St., Ste. A
Whitmore Lake, MI 48189
Phone: (734) 449-2880 x 12
Fax: (734) 449-0123

From: Rushlow, Jacob [mailto:jacob.rushlow@ohm-advisors.com]
Sent: Thursday, August 20, 2015 2:10 PM
To: Howard Fink
Subject: Main Street Sidewalk Update

Howard,

The Main Street sidewalk project 90% design has been completed and is currently in the Environmental Assessment phase with the County. This process is being performed by County staff and takes 90 days to complete. We anticipate the project will be bid publicly in January 2016 with construction starting in early spring 2016.

Our opinion of construction cost at the 90% plan stage is \$91,742.00. We also discussed the option of including rapid flashing beacons for added safety and warning to motorists at the mid-block crossing to the middle school. This is estimated to add another \$10,000 to the opinion of construction costs if the Township chooses to include this feature.

I am not sure of the exact CDBG funding amount but the County has stated that any amount above that budget would need to be covered by the Township. It may be possible to allocate future CDBG funds to cover those costs but I would suggest verifying with the County on how that would work.

JACOB A. Rushlow, PE
PROJECT MANAGER

OHM Advisors | ARCHITECTS. ENGINEERS. PLANNERS.

T 734.522.6711
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D 734.466.4517
C 734.812.7154

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OPINION OF PROBABLE CONSTRUCTION COST

ORCHARD, HILTZ & McCLIMENT, INC.

34000 Plymouth Road, Livonia, Michigan, 48150

Telephone: (734) 522-6711 FAX: (734) 466-4557

PROJECT: Main Street CDBG Sidewalk
LOCATION: Northfield Township
WORK: Sidewalk

DATE: July 8, 2015
PROJECT #: 0161-15-0020
ESTIMATOR: BJS
CHECKED BY: JR
CURRENT ENR: JR

ITEM CODE	DESCRIPTION	UNIT	TOTAL	UNIT PRICE	COST
1047150	Mobilization, Max 10%	Ea	1	\$ 7,500.00	\$ 7,500.00
8507151	Digital Video Recorded Survey	LS	1	\$ 1,000.00	\$ 1,000.00
2040050	Pavt, Rem	Syd	24	\$ 45.00	\$ 1,080.00
2040055	Sidewalk, Rem	Syd	9	\$ 30.00	\$ 270.00
2037102	Station Grading	Sta	9.4	\$ 2,000.00	\$ 18,800.00
2080036	Erosion Control, Silt Fence	Ft	929	\$ 4.00	\$ 3,716.00
4017101	Culv, CMP, 12 inch	Ft	35	\$ 100.00	\$ 3,500.00
4017150	Culv End Sect, CMP, 12 inch	Ea	4	\$ 45.00	\$ 180.00
5017131	Sand Subbase, CL II	Ton	156	\$ 30.00	\$ 4,680.00
8037310	Sidewalk Ramp, Conc, 6 inch	Sft	100	\$ 15.00	\$ 1,500.00
8037210	Sidewalk, Conc, 4 inch	Sft	4132	\$ 6.00	\$ 24,792.00
8037410	Sidewalk, Conc, 6 inch	Sft	525	\$ 8.00	\$ 4,200.00
8087150	Remove and Reset Irrigation Head	Ea	10	\$ 50.00	\$ 500.00
8087101	Irrigation Line	Ft	100	\$ 3.00	\$ 300.00
1047251	Traffic Control	LS	1	\$ 5,000.00	\$ 5,000.00
8110025	Pavt Mrkg, Ovly Cold Plastic, 6 inch, White	Ft	66	\$ 4.00	\$ 264.00
8110042	Pavt Mrkg, Ovly Cold Plastic, 12 inch, White	Ft	60	\$ 7.00	\$ 420.00
8110046	Pavt Mrkg, Ovly Cold Plastic, Ped	Ea	2	\$ 200.00	\$ 400.00
8110047	Pavt Mrkg, Ovly Cold Plastic, ing	Ea	2	\$ 200.00	\$ 400.00
8100405	Sign, Type IIIB	Sft	16	\$ 70.00	\$ 1,120.00
8100371	Post, Steel, 3 lb	Ft	32	\$ 35.00	\$ 1,120.00
4037150	Reconstruct Sanitary Structure	Ea	2	\$ 3,000.00	\$ 6,000.00
8167151	Turf Establishment	LS	1	\$ 5,000.00	\$ 5,000.00
					\$ 91,742.00
TOTAL OPINION OF PROBABLE CONSTRUCTION COST =					\$ 91,742.00