

NORTHFIELD TOWNSHIP BOARD AGENDA
May 12, 2015 - - 7:00 PM
8350 Main Street, 2nd Floor

CALL TO ORDER

PLEDGE/INVOCATION

ROLL CALL

CONSENT AGENDA: Minutes, Bills, Authorization for Settlement- MTT case Goldbrick vs. Northfield Twp.+

ADOPT BALANCE OF AGENDA

CALL TO THE PUBLIC

BOARD MEMBER COMMENTS

CORRESPONDENCE AND ANNOUNCEMENTS

REPORTS/UPDATES

- Department Head Reports
- ZBA Report
- Planning Commission Report
- Parks and Rec Report
- Financial Report
- Township Manager's Report

AGENDA ITEMS

1. Sewer Use Ordinance Amendment
2. Civic Event Application – 4th of July Parade
3. Resolution for Road Closure – 4th of July Parade
4. Civic Event Application – 4th of July Fireworks Display
5. Resolution for Road Closure – Fireworks Display
6. Resignation of Front Desk Clerk, Mary Kendall
7. Resolution - Budget Amendments
8. Planning Commission Survey
9. Civic Event Application Fee
10. Resolution - Poverty Exemption

2nd CALL TO THE PUBLIC

BOARD MEMBER COMMENTS

ADJOURNMENT

* Denotes previous backup; + denotes no backup in package

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NORTHFIELD TOWNSHIP Township Board Meeting Minutes April 14, 2015

CALL TO ORDER/PLEDGE

The meeting was called to order at 7:05 P.M. by Supervisor Engstrom at 8350 Main Street.

Supervisor Engstrom led those present in the Pledge of Allegiance.

ROLL CALL

Marilyn Engstrom, Supervisor	Present
Kathy Braun, Treasurer	Present
Angela Westover, Clerk	Present
Janet Chick, Trustee	Absent with notice
Wayne Dockett, Trustee	Present
Jacki Otto, Trustee	Present
Tracy Thomas, Trustee	Present

Also present:

Township Manager Howard Fink
Township Attorney Paul Burns
Members of the community

ADOPT CONSENT AGENDA

- Minutes: February 27, March 10, and March 24, 2015
- Bills
- Authorization of Settlement for Michigan Tax Tribunal Lawsuit for Whitmore Lanes

- **Motion:** Engstrom moved, Thomas supported, that the agenda be adopted as presented.
Motion carried 6—0 on a voice vote.

ADOPT AGENDA

Thomas asked that discussion of a BMX park—a Parks & Recreation item—be added to the agenda. Fink reported People's Express has asked that their consideration of their request be postponed. He also noted that Chick had requested that consideration of the Planning Commission Survey be postponed until The Planning Commission has had a chance to consider this. Engstrom asked that authorization of a settlement discussed in an attorney-client privileged communication be added.

- **Motion:** Engstrom moved, Thomas supported, that the agenda be adopted as amended.
Motion carried 6—0 on a voice vote.

FIRST CALL TO THE PUBLIC

Mike Cicchella, 7789 Sutton Road, spoke in opposition to the Township spending money on planning issues and a meeting room, likening it to bad decisions made before he served as Supervisor that endangered the Township's financial condition.

David Gordon, 5558 Hellner Road, made a suggestion for improving communications between public officials and the public. He also said the premise of a consultant's

proposal to conduct a citizen survey in the Township is false.

Craig Warburton, 450 West Joy Road, said it is clear no discussion of amending the Master Plan would have happened without a request from a developer which would go into the prettiest part of the Township near protected lands. He asked the Board to stop these plans.

James Gordinier, 6690 Earhart Road, said a natural retention pond in the area was filled in by the Wildwood Meadow developer resulting in serious flooding. He said the proposal for a special assessment district would cost him at least \$25,000, and the Township would be charged \$106,000 for this man-made problem.

BOARD MEMBER COMMENTS

Dockett said he agrees the Township should not be spending money on a Board meeting room.

CORRESPONDENCE & ANNOUNCEMENTS

None.

REPORTS

Department Heads

Wastewater Treatment Plant. Hardesty referred to his March report.

Police. Chief Wagner read the summary of the March report and updated the conditions of two officers injured at the Pond Hockey Tournament, noting that one will be off-duty following surgery for most of the year and that will impact the department's budget.

Fire. Chief Wagner read the summary of the March report and relayed a proposal from Salem Township to share the cost of two warning sirens.

Treasurer. Braun referred to the revenue and expenditure reports, and reports showing taxes transmitted to the County and taxes remaining unpaid.

Community Center. Averill referred to her written report. She said 24 people are signed up for lunches at the center, and plans are continuing to start Meals on Wheels in June.

Manager. Fink referred to his written report. In answer to a question from Dockett, Fink explained that the Washtenaw Area Transportation Study (WATS) Technical Committee recommended approval of the US-23 project, and the Policy Committee votes tomorrow.

Other

Planning Commission. No report.

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Public Safety Building; 8350 Main Street
April 14, 2015**

Zoning Board of Appeals. Otto reported that on March 30th the ZBA approved variances for projects on Lakeshore Drive and Five Mile Road.

Parks and Recreation. Thomas said the Parks & Recreation Master Plan will be completed soon.

AGENDA ITEMS

**1.
Earhart Road
Drainage Special Assessment District**

Fink reported the Township filed an appeal to reserve the right of the Board to decide how to respond to a \$106,000 draining assessment, but an initial \$650 bond requirement was increased to \$25,000 with very little notice, the Township could not file on time, and the Probate Court rejected its appeal to accept the bond late. He said an appeal of that decision could be filed.

Dennis Wojcik, Deputy Water Resources Commissioner for Washtenaw County, made a presentation showing that the natural drain in this area was blocked a former natural detention area being filled and by construction of a house. He said prior to a massive flood in 2011—which closed Earhart Road for 10 days and prevented residents of Wild Meadows Circle from getting to their homes—he had advised other residents of the area to work with the owner of that house to install a drainage pipe, but they were not successful. He said as a result of the flood residents started the petition process in 2011.

Wojcik explained that there were higher-than usual engineering and easement condemnation costs for this project, and 51% of the benefit and cost of the project was assigned to Northfield Township. In answer to another question from Dockett, Wojcik said maintenance of the drain is paid for by the property owners.

Dockett said more of the cost should be assigned to the people who changed the drainage. Wojcik said he does not disagree, but the assessment cannot be legally structured that way. In answer to questions from Engstrom, Wojcik said no action has been taken against the parties who changed the drainage pattern, and the house was built in about 2005. Otto said the Township must have issued building permits for the house.

Fink said Burns believes legal action in the Probate Court is possible to appeal the Township's assessment, but, if successful, that would shift the cost to the homeowners in the area. Otto asked if more fill can be legally prevented by the Township. Fink said the area was determined to not be a regulated wetland, but the developer still needed a fill permit that they did not seek.

Burns said the question is whether the Drain Commissioner, Evan Pratt, will agree to re-open the apportionment hearing. Pratt said this type of thing happens frequently, and case law supports a suit against a neighbor that changes drainage, but neighbors did not do that in this case.

James Gordinier said only 10 people signed the petition and they own the smallest parcels in the district so will pay the least.

Pratt said if he is legally allowed to do so he would consider re-opening the apportionment hearing, but questioned how the outcome could be improved. Fink said he needs to have a discussion with the County Board of Trustees about this. Burns said at least an opportunity to stay the process would be appreciated so the Township has time to consider the issue. Pratt said he is willing to do what is legally allowed.

- ▶ **Motion:** Thomas moved, Otto supported, to authorize Paul Burns to either pursue an appeal of the Probate Court's denial of the acceptance of a bond, and/or use any other legal proceedings, including any appellate rights to preserve the Township's rights going forward, and to authorize Burns to engage in a negotiated order or agreement with the County that would allow proceedings to be stayed and not proceed further while the Board can get more information
Motion carried 6—0 on a voice vote.

The Board agreed Fink should take this issue to the County Board.

**2.
Washtenaw County Road Commission Projects**

- ▶ **Motion:** Otto moved, Thomas supported, that \$120,000 be approved for road improvements as outlined in Fink's memo, with the \$9,004.36 difference between the projects listed being included for miscellaneous approved road improvements, and authorizing the Township Manager to sign the road project contract.
Motion carried 6—0 on a voice vote.

**3.
Wastewater Treatment Plant Request
for Rebuild of Tertiary Sand Filters**

- ▶ **Motion:** Otto moved, Engstrom supported, that the Wastewater Treatment Plant Request for rebuilding of tertiary sand filters, including vacuum truck rental, for a total of \$159,683 be approved, and that the Township Manager be authorized to sign the contract.
Motion carried 6—0 on a voice vote.

**4.
Civic Event Permit:
Meet on Main**

- ▶ **Motion:** Otto moved, Thomas supported, that the Civic Event Permit for Meet on Main be approved subject to the following prior to the event: submittal of a more detailed site plan, the Township being named as an additional insured on the Chamber's policy, and receipt of the \$100 permit fee.
Motion carried 6—0 on a voice vote.

**5.
Civic Event Permit: German Park**

- ▶ **Motion:** Otto moved, Thomas supported, that the Civic Event Permit for German Park be approved subject to confirmation of liquor liability coverage.
Motion carried 6—0 on a voice vote.

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6.
People's Express Contract Revisions

Removed from the agenda.

7.
Board Room Construction: Construction Manager

Thomas said given the news about the potential cost to the Township of the Earhart Road Special Drainage Assessment District it is unclear whether the Township will be able to afford this project.

- **Motion:** Thomas moved, Dockett supported, that the Board Room Construction Project be tabled indefinitely. **Motion carried 6—0 on a voice vote.**

8. **Planning Commission Survey**

Removed from the agenda.

9.
Authorization of Settlement

- **Motion:** Engstrom moved, Braun supported, to authorize settlement as set forth in the attorney-client privileged communication in the Nowatzke matter.

Dockett said he wants it on the record that three Nowatzke L.L.C.s owe the Township \$25,000 for sewer service, and Nowatzke wants to settle for 50% of that, but he does not support that. He asked for a roll call vote.

Motion carried 4—2 on a roll call vote, Dockett and Thomas opposed.

10.
BMX Park

Thomas explained that the Parks & Recreation Committee has been working on development of a BMX (bicycle motocross) park next to the Bark Park, and the school district seems amenable. He said this would probably require a \$2,000 contribution per year for increased insurance premiums and maintenance of the facility. He asked for a consensus of the Board about this. Dockett

said he would like to see a park that serves everyone, not just dog owners and bike racers. Thomas said the Committee is also working on that. Other Board members indicated support.

SECOND CALL TO THE PUBLIC

Earhart Road Drainage Special Assessment District. Mary Devlin, 9211 Brookside Drive, and Chuck Steuer, 760 Six Mile Road, asked whether legal action against the property owner who caused the problem could be filed, or if a class action suit could be initiated.

Township Finances. David Gordon, 5558 Hellner Road, supported delaying the meeting room construction, and questioned whether it would be legal under one of the two bonds used for construction the Public Safety Building two rent out the second floor of the building.

Northfield Neighbors. Jim Nelson, 7777 Sutton Road, listed items related to Township government available on the website www.northfieldneighbors.today.

BOARD MEMBER COMMENTS

Millages. Dockett commented on the cost to taxpayers for the Township's millages and said he will vote no on the May ballot millage proposal.

Road Improvements. Thomas noted the Board spent quite a bit of time at the last Board workshop discussing the County Road Commission projects approved earlier in the meeting.

Bonds/Building Rental. Fink said he has looked into the issue of renting out the second floor of the Public Safety Building and welcomed ideas for legally doing this to a governmental or non-profit entity, but knows of no legal opinion that would allow other rentals.

ADJOURNMENT

- **Motion:** Engstrom moved, Thomas supported, that the meeting be adjourned.
Motion carried 6—0 on a voice vote.

The meeting adjourned at 9:28 P.M.

Submitted by Lisa Lemble.

Corrections to the originally issued minutes are indicated as follows:
Wording removed is ~~stricken through~~;
Wording added is underlined.

Approved by the Township Board on _____, 2015.

Angela Westover, Clerk

Official minutes of all meetings are available on the Township's website at http://www.twp-northfield.org/government/township_board_of_trustees/

**NORTHFIELD TOWNSHIP
Township Board Special Meeting
Minutes
April 17, 2015**

CALL TO ORDER

Supervisor Engstrom called the meeting to order at approximately 8:05 AM

PLEDGE/ROLL CALL

Pledge of Allegiance

Roll call:

Marilyn Engstrom, Supervisor	Present
Kathy Braun, Treasurer	Present
Angela Westover, Clerk	Present
Jacki Otto, Trustee	Present
Wayne Dockett, Trustee	Present
Tracy Thomas, Trustee	Present
Janet Chick, Trustee	Present

Also Present:

Township Manager, Howard Fink;
Township Attorney, Paul Burns;
Members of the public

ADOPT BALANCE OF AGENDA

Supervisor Engstrom made a motion to adopt the balance of the agenda

- **Motion:** Engstrom moved, Chick supported, that the balance of the agenda be adopted as presented.
Motion carried 7—0 on a voice vote.

CALL TO PUBLIC

Chuck Steuer 760 Six Mile Rd. commented that there is a perception among some of the residents that the Drain Commission has a positive impact on the flooding situation. He cautioned that going after the Drain Commission may impact how some voters' view the Board of Trustees.

BOARD MEMBER COMMENTS

No comments from the Board.

DISCUSSION ITEMS

**1.
EARHART ROAD DRAIN SPECIAL ASSESSMENT
DISTRICT**

Discussion ensued regarding the Earhart Road Drain Special Assessment District. Township Manager Howard Fink indicated that the Township attorney is prepared to appeal the bond denial. He indicated that the apportionment may not go in our favor, and it may lead to future conflict.

Howard answered questions from the Board as to the events that lead to the bond denial. Also reviewed the fee schedule provided by the Drain Commission to see why the assessment was so large.

Board discussed what initially caused the flooding issue, what permits were issued at that time, and which permits were not issued or were needed and not applied for.

8:45am - Clerk Westover left the meeting at this time

Discussion continued, and it was determined that no motion needed to be made since they had already voted on and approved the township attorney to file the appeal at the regular Board meeting held on April 14, 2015.

8:50 am - Treasurer Braun and Trustee Dockett left the meeting at this time.

2nd CALL TO PUBLIC

No Additional Comments from the Public.

BOARD MEMBER COMMENTS

No Comments from the Board.

ADJOURNMENT

- **Motion:** Engstrom moved, Otto supported that the meeting be adjourned.
Motion carried 4—0 on a voice vote.

Meeting adjourned at approximately 8:52 AM

Corrections to the originally issued minutes are indicated as follows: Wording removed is ~~stricken through~~; Wording added is underlined.

Approved by the Township Board on _____ 2015.

Angela Westover, Clerk

Official minutes of all meetings are available on the Township's website at
http://twp-northfield.org/board_of_trustees_minutes_and_agendas/index.php

NORTHFIELD TOWNSHIP Township Board Workshop Minutes April 28, 2015

CALL TO ORDER/PLEDGE

The workshop was called to order at 7:05 P.M. by Supervisor Engstrom at 8350 Main Street.

Trustee Otto led those present in the Pledge of Allegiance.

ROLL CALL

Marilyn Engstrom, Supervisor.. Present (arrived at 7:40 P.M.)
Kathy Braun, Treasurer Present
Angela Westover, Clerk Absent with notice
Janet Chick, Trustee Present
Wayne Dockett, Trustee Present
Jacki Otto, Trustee Present
Tracy Thomas, Trustee Present

Also present:

Township Manager Howard Fink
Wastewater Treatment Plan Superintendent
Tim Hardesty
Township Attorney Paul Burns
Members of the community

ADOPT AGENDA

- **Motion:** Thomas moved, Chick supported, that the agenda be adopted as presented.
Motion carried 5—0 on a voice vote.

FIRST CALL TO THE PUBLIC

Citizen Survey. David Gordon, 5558 Hellner Road, said the Planning Commission should help develop questions for this that go beyond the broad issue of growth vs. no growth, and research should be done before money is spent on a survey.

BOARD MEMBER COMMENTS

Code Enforcement Presentation. Dockett recalled that on March 14th it was agreed that enforcement officer William Lenahan would make a presentation at this meeting. Fink said he will put this on the next workshop agenda.

Public Safety Millage Proposal. In answer to a question from Dockett, Fink said the proposal on the May 5th ballot will be for 4.5 mills, rather than the current 4.3 mills, as a result of a Township Board motion. He noted Dockett was the lone dissenting vote on that action. Dockett said the people should know that this raises taxes considerably.

CORRESPONDENCE & ANNOUNCEMENTS

Fink said:

- In the matter of the \$109,00 assessment for the Earhart drain, the Probate Court has agreed to hear the Township's appeal on the issue of a bond, the Township will review the Drain Commission file on the matter, and he has spoken with a couple of County Commissioners. The Township's focus on the apportionment hearing will be on the total costs, rather than shifting the cost to property owners.
- Old files stored in the basement are being reviewed and organized.
- He has found records, including construction drawings, from 1988 for the Wastewater Treatment Plant retention basin.
- Letters requesting donations for community events are going out, and he anticipates that this fundraising will exceed last year's. Dockett said accepting donations from Township contractors who are hired without bids looks bad.
- He is working on creating a health care retirement savings plan for employees to use without affecting the Township's budget. He said this allows savings for this purpose to be made pre-tax and withdrawn untaxed.
- Mary Kendall has submitted her resignation, and he will provide details about finding her replacement later.

- **Motion:** Chick moved, Thomas supported, that Jacki Otto Chair this Board meeting.
Motion carried 7—0 on a voice vote.

ACTION ITEM

1. Authorization to ADD Deputy Clerk as Signer on Township Documents

- **Motion:** Chick moved, Thomas supported, that Deputy Clerk Cristina Wilson be authorized as a signer on Township bank accounts.
Motion carried 5—0 on a voice vote.

DISCUSSION ITEMS

1. Budget Overview

Fink reviewed budget information and said he and the Controller believe the fund balance will increase at the end of the current fiscal year to \$569,000 over the 85% minimum fund balance established by the Board even after

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expenditures such as purchase of the Darleen Curtis property.

[Engstrom arrived at this point].

In response to a comment from Dockett, Fink said the projected \$109,000 Earhart Road drain expense will be shown in the proposed 2015-16 budget, although it would be financed for a number of years.

Fink noted the work the Planning Commission did on the Capital Improvement Plan has provided a very good, solid foundation, but it was based on maintenance and replacement rather than other things department heads want to do. He said he and department heads are starting to look further into the future and identifying funding sources for the next plan. He also noted that interior borrowing will be implemented to finance some projects.

**2.
Audit of Sewer REU Charges**

Wastewater Treatment Plan Superintendent Tim Hardesty explained that the REU schedule he distributed was developed after a lot of research, including what other governments charge. Fink explained that this shows what each business hooked up to the sewer system is paying compared to what the Township thinks they should be paying. He said this came out of a concern that REU (Residential Equivalent Unit) calculations for some businesses were incorrect, and while it will be different, a similar process will be gone through for residential properties.

Fink said there is probably not a legal basis for collecting additional fees from businesses that were undercharged, but they should be billed at the correct level going forward, and collection is appropriate for any business that was not billed at all.

It was agreed to put this on the next agenda for action.

**5.
Planning Commission Master Plan Citizen Survey**

[Heard out of order].

William SaintAmour of Cobalt Community Research said Cobalt is a non-profit and reviewed his proposal for performing a citizen survey for the Township and the experience he and Sharlan Douglas of Douglas Communications Group bring to the process. He said their proposal is to send paper surveys with individual ID numbers to insure each survey is responded to only once. He provided a sample survey and example of the type of analysis they provide.

Fink noted that sending the survey to the full voter list for the Township would cost \$6,000-\$7,000 more than the \$10,000 quote for sending it to 1,500 randomly selected people. Dockett said he prefers the smaller survey; Otto said she prefers using the full voter list to avoid any charges of people being left out, intentionally or otherwise. Engstrom agreed with Otto. Fink said the results will be analyzed scientifically according to various demographic

fields (age, income, gender, location, etc.) to provide a valid representation of the community's desires.

Chick noted that a lot of people in the community are asking for this survey to be done. In answer to a question from Thomas, Fink said while the Board makes the final decision, the Board, the Planning Commission, and the public will provide input about the content, but to be credible the consulting company will drive the wording of the survey to avoid any charges of undue influence about specific positions on subjects.

In answer to a question from Thomas, SaintAmour said quite a bit of precision would be gained from sending the survey to everyone on the voter registration list.

It was agreed to place this on the next Board agenda for action.

**3.
Washtenaw-Livingston Rail Line (WALLY)
Discussion**

**4.
Ann Arbor Area Transportation Authority
(AAATA) Rapid Transit Discussion**

Fink reported that the US-23 improvement project was approved by SEMCOG last Friday, but it sparked a lot of interesting debate in the prior months about transit in that corridor, and there was a lot of discussion about the potential for the WALLY line being put into service. He said that will not happen for many years, but purchase and construction of a park and ride lot at US-23 and Eight Mile Road by MDOT—with bus rapid transit between it and Ann Arbor—is likely to be funded at least for the period of the US-23 construction.

Fink asked how the Board feels about this. He said he has been advocating for bus rapid transit, and at some point he will be asked how the Township feels about this specific project and about continuing bus rapid transit after the US-23 construction is complete. Chick said anything that helps alleviate traffic on US-23 is great. Dockett recalled that Northfield Township and many others opted out of the proposed county-wide AAATA proposal several years ago, and that was the right thing to do because it would have cost a lot of money. Fink said MDOT is proposing to fund the busses during construction using federal congestion mitigation funds. Otto said having this service during construction would be a type of pilot for public interest, and the Township should use it to its advantage while it is being funded by another agency.

Dockett said if MDOT buys this lot the Township will lose tens of thousands of dollars in taxes. Fink said he will research those figures.

**6.
Debt Analysis**

Braun said she thought this was a bit confusing in the audit so she prepared additional information.

7.
**Board Retreat Goals/
Economic Development Discussion**

Fink asked for direction from the Board about which of the goals discussed at the retreat he should be working on.

- Comments included:
 - The Township's Barker Road property is in a key position, and starting with redevelopment of that is a great place to start.
 - People in the community are interested in seeing the Van Curler property developed, and what happens with that property will have a major effect on the downtown.
 - Using zoning to control development does not always result in the type of development the public wants.
 - The Township cannot dictate what a private property owner does, and developers will do what they think is marketable.
 - The building at 75 Barker Road should be torn down and the entire property made into a parking lot.
 - Downtown development should not be done piecemeal; the area should be considered as a whole, perhaps with a "mini-master plan" for the area.
 - What do with 75 Barker may depend on what is done with other properties. Perhaps a question about it could be included on the community survey being developed for the Master Plan.
 - Another retreat could concentrate on the downtown area.

Fink said these comments help him, but it is not clear who will do this work—the Board, a downtown planning group consisting of representatives from various groups and constituencies? He said he would love to work on this, but he does not know how quickly the work could be done. He

noted his master's degree work concentrated on retail district revitalization work, and he will do some background work on this and provide a proposal for a subcommittee. Chick recalled that engaging in a charrette with the public was useful when the current Master Plan was being developed.

SECOND CALL TO THE PUBLIC

Green Infrastructure Workshop. Marlene Chockley, Planning Commission Chair, 2665 Five Mile Road, invited the Board to attend the workshop on May 20th with the Huron River Watershed Council regarding green infrastructure in the Township.

Community Survey. Mary Devlin, 9211 Brookside, said she and her husband have lived in the Township for 40 years and have never received a survey. She asked about the 2,000 people in the Township who are not registered voters. Fink said the Township is not trying to exclude those people, but there is no list available of who they are.

BOARD MEMBER COMMENTS

Façade Grants. Dockett said only one of the 5-6 façade grants awarded several years ago was actually used.

Millage Proposal. Dockett urged voters to reject the proposal on the May 5th ballot for the Township's public safety millages.

Thank you. Otto acknowledged the work of the Kiwanis raising funds for the 4th of July Parade with three fundraisers. Otto and Dockett thanked Mary Kendall for the work she has done for the Township.

ADJOURNMENT

- **Motion:** Engstrom moved, Chick supported, that the meeting be adjourned.
Motion carried 6—0 on a voice vote.

The meeting adjourned 9:07 P.M.

Submitted by Lisa Lemble.

Corrections to the originally issued minutes are indicated as follows:
Wording removed is ~~stricken through~~;
Wording added is underlined.

Approved by the Township Board on _____, 2015.

Angela Westover, Clerk

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND Dept 257 ASSESSING 101-257-818	CONTRACTUAL SERVICES	ASSESSMENT ADMIN. SERVIC	ASSESSING SERVICES FOR 4/15/15-5/15/1	4,833.33	
		Total For Dept 257 ASSESSING		4,833.33	
Dept 265 HALL AND GROUNDS 101-265-930	REPAIRS & MAINTENANCE	MICRO TECH SERVICES INC	ANTIVIRUS 5/1/15-5/31/15	90.00	
		Total For Dept 265 HALL AND GROUNDS		90.00	
Dept 412 PLANNING/ZONING DEPT 101-412-727 101-412-801 101-412-801	SUPPLIES PLANNER FEES PLANNER FEES	SIGN A RAWA CARLISLE, WORTMAN ASSO CI CARLISLE, WORTMAN ASSO CI	NAME PLATE - MARY BIRD MASTER PLAN AMENDMENT MARCH 2015 RETAINER MARCH 2015	25.00 1,795.00 450.00	
		Total For Dept 412 PLANNING/ZONING DEPT		2,270.00	
Dept 666 COMMUNITY CENTER 101-666-727	SUPPLIES	QUILL CORP	ORDER # 79391494	107.03	
		Total For Dept 666 COMMUNITY CENTER		107.03	
		Total For Fund 101 GENERAL FUND		7,300.36	
Fund 207 LAW ENFORCEMENT FUND Dept 000 207-000-214	DUE TO OTHERS	MICHIGAN STATE POLICE	LIVE SCAN - GAGOSIAN, STEVEN	44.75	
		Total For Dept 000		44.75	
Dept 301 OPERATING COSTS 207-301-727 207-301-818 207-301-820 207-301-850	SUPPLIES CONTRACTUAL SERVICES DISPATCH SERVICES COMMUNICATION	ZBATTERY.COM, INC. OAKLAND COUNTY WASHTENAW COUNTY TREASUR OAKLAND COUNTY	DURACELL 12V ALKALINE BATTERY 7.7 MM CLEMIS MEMBERSHIP APRIL-JUNE 2015 DISPATCH SERVICES MAY 2015 CLEMIS MEMBERSHIP APRIL-JUNE 2015	11.96 3,638.00 5,278.91 1,619.00	
		Total For Dept 301 OPERATING COSTS		10,547.87	
Dept 333 TRANSPORTATION 207-333-930 207-333-930	REPAIRS & MAINTENANCE REPAIRS & MAINTENANCE	CARQUEST AUTO PARTS - PD VAL'S SERVICE STATION	AUTO BATTERY & CORE RETURN PD - RR TIRE REPAIR	191.78 20.00	
		Total For Dept 333 TRANSPORTATION		211.78	
		Total For Fund 207 LAW ENFORCEMENT FUND		10,804.40	
Fund 216 MEDICAL RESCUE FUND Dept 301 OPERATING COSTS 216-301-727 216-301-727 216-301-741 216-301-741 216-301-820	SUPPLIES SUPPLIES UNIFORMS/GEAR & ALLOWANCE UNIFORMS/GEAR & ALLOWANCE DISPATCH SERVICES	ARBOR SPRINGS WATER CO I JACKSON - HIRSH INC APOLLO FIRE EQUIPMENT NORTH EASTERN UNIFORMS & EMERGENT HEALTH PARTNERS	FD 1 - 5 GAL ARTESIAN WATER ORDER NUMBER 0773156 LEATHER HELMET FRONT FD UNIFORMS, T. ROBERTS, W. MCALLISTE FIRE DISPATCHING SERVICES FOR MAY 201	5.75 36.93 85.74 414.94 856.17	
		Total For Dept 301 OPERATING COSTS		1,399.53	
Dept 333 TRANSPORTATION 216-333-930 216-333-930 216-333-930 216-333-930	REPAIRS & MAINTENANCE REPAIRS & MAINTENANCE REPAIRS & MAINTENANCE REPAIRS & MAINTENANCE	CARQUEST AUTO PARTS - FD CARQUEST AUTO PARTS - FD CARQUEST AUTO PARTS - FD CARQUEST AUTO PARTS - FD	MERCON SP ATF QT VALVE TOOL, VALVE CORE, VALVE EXT., C HI TEMP RED RTV SILICONE CLEANER/WAX PASTE & CARQUEST ATF DEX/	13.42 85.15 6.98 17.45	
		Total For Dept 333 TRANSPORTATION		123.00	

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 216 MEDICAL RESCUE FUND					
Total For Fund 216 MEDICAL RESCUE FUND				1,522.53	
Fund 230 DONATION FUND					
Dept 301 OPERATING COSTS	DONATIONS - EVENTS/COMMUNITY PR	WASTE MANAGEMENT OF MI	DOG PARK 05/01/15-5/31/15	19.40	
230-301-904				19.40	
Total For Dept 301 OPERATING COSTS				19.40	
Total For Fund 230 DONATION FUND				19.40	
Fund 266 FEDERAL NARCOTICS FUND					
Dept 301 OPERATING COSTS	MISCELLANEOUS	LEORTC	FOIA SEMINAR 4/17/15 FOR HAMILTON & G	100.00	
266-301-956				100.00	
Total For Dept 301 OPERATING COSTS				100.00	
Dept 900 CAPITAL OUTLAY		OAKLAND COUNTY	LEADS ONLINE/PAWN SHOP	1,596.00	
266-900-970	EQUIPMENT	THE CASPER CORPORATION	EVIDENCE LOCKERS	26,916.00	
266-900-970	EQUIPMENT	THE CASPER CORPORATION	UNIVERSAL WEAPONS RACK	1,500.00	
266-900-970				30,012.00	
Total For Dept 900 CAPITAL OUTLAY				30,012.00	
Total For Fund 266 FEDERAL NARCOTICS FUND				30,112.00	
Fund 370 PUBLIC SAFETY BLDG DEBT FD					
Dept 301 OPERATING COSTS	REPAIRS & MAINTENANCE	ALLIANCE WINDOW CLEANING	PSB ENTRANCEWAY 5/7/15	10.00	
370-301-930				10.00	
Total For Dept 301 OPERATING COSTS				10.00	
Total For Fund 370 PUBLIC SAFETY BLDG DEBT FD				10.00	
Fund 571 WASTEWATER TREATMENT FUND					
Dept 301 OPERATING COSTS	SUPPLIES	TIMOTHY HARDESTY	INKJET REFILLS - COSTCO	30.18	
571-301-727	OPERATING SUPPLIES	NCL OF WISCONSIN, INC.	12 PK EVAPORATING DISH	106.41	
571-301-740	LAB & TESTING	BRIGHTON ANALYTICAL LLC	BA PROJECT NUMBER 34085	850.00	
571-301-817	LAB & TESTING	BRIGHTON ANALYTICAL LLC	CYANIDE BY OIA 1677/ASTM D-6888 LIQUI	60.00	
571-301-850	COMMUNICATION	SPRINT/NEXTEL COMMUNICAT	SERVICE 3/24/15-4/23/15	161.02	
571-301-930	REPAIRS & MAINTENANCE	BOULLION SALES, INC.	BLADE, TUBE, FIX TIRE	103.89	
571-301-930	REPAIRS & MAINTENANCE	BOULLION SALES, INC.	BLADE	35.00	
571-301-930	REPAIRS & MAINTENANCE	CARQUEST AUTO PARTS - WW	OIL FILTER, SPARK PLUG, MOTOR OIL	15.69	
571-301-930	REPAIRS & MAINTENANCE	ELHORN ENGINEERING CO.	PURCHASE ORDER NUMBER 12201	501.00	
571-301-930	REPAIRS & MAINTENANCE	HOWELL SANITARY CO.II	2 HR PUMPING	360.00	
571-301-930	REPAIRS & MAINTENANCE	NALCO CROSSBOW WATER	DI EXPRESS, R1009 FILTER	188.71	
571-301-930	REPAIRS & MAINTENANCE	NALCO CROSSBOW WATER	CRB1 CARBON GUARD	99.56	
571-301-930	REPAIRS & MAINTENANCE	UIS SCADA	SERVICE AT EAST SHORE #2 - PUMP NOT S	694.00	
571-301-930	REPAIRS & MAINTENANCE	WARD'S DO IT CENTER	WWTP CHARGES 4/6/15-4/28/15	54.41	
Total For Dept 301 OPERATING COSTS				3,259.87	
Dept 900 CAPITAL OUTLAY	EQUIPMENT	KENNEDY INDUSTRIES INC	REPLACEMENT PUMP FLYGT	7,795.00	
571-900-970				7,795.00	
Total For Dept 900 CAPITAL OUTLAY				7,795.00	
Total For Fund 571 WASTEWATER TREATMENT FUND				11,054.87	
Fund 701 TRUST AND AGENCY					
Dept 000					

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 701 TRUST AND AGENCY					
Dept 000					
701-000-276	NOWATZKE TRUCK AND TRAILER	CARLISLE, WORTMAN ASSOCI	NOWATZKE REVISED SITE PLAN	245.00	
701-000-279	ROHANI FOULKES	CARLISLE, WORTMAN ASSOCI	FETE FARM CONDITIONAL USE REVIEW	440.00	
		Total For Dept 000		685.00	
		Total For Fund 701 TRUST AND AGENCY		685.00	

INVOICE GL DISTRIBUTION REPORT FOR NORTHFIELD TOWNSHIP
EXP CHECK RUN DATES 05/13/2015 - 05/13/2015
BOTH JOURNALIZED AND UNJOURNALIZED
OPEN

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund Totals:					
	Fund 101 GENERAL FUND			7,300.36	
	Fund 207 LAW ENFORCEME			10,804.40	
	Fund 216 MEDICAL RESCU			1,522.53	
	Fund 230 DONATION FUND			19.40	
	Fund 266 FEDERAL NARCO			30,112.00	
	Fund 370 PUBLIC SAFETY			10.00	
	Fund 571 WASTEWATER TR			11,054.87	
	Fund 701 TRUST AND AGE			685.00	
Total For All Funds:				61,508.56	

CHECK DISBURSEMENT REPORT FOR NORTHFIELD TOWNSHIP
 CHECK DATE FROM 04/14/2015 - 05/07/2015
 Banks: MIF

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND								
04/14/2015	MIF	39398	PROGRAM	HAMBURG HISTORICAL MUSEUM	SCC TRIPS/PROGRAMS	812	666	150.00
04/14/2015	MIF	39399	REFUND	SUE BOIKE	SCC TRIPS/PROGRAMS	812	666	40.00
04/15/2015	MIF	39401*#	14876	ALLIANCE WINDOW CLEANING	REPAIRS & MAINTENANCE	930	666	58.00
04/15/2015	MIF	39402*#	1550131 1550131	ARBOR SPRINGS WATER CO INC	SUPPLIES	727 940	265 265	23.00 14.00
				CHECK MIF 39402 TOTAL FOR FU				37.00
04/15/2015	MIF	39403	0415	ASSESSMENT ADMIN. SERVICES,	CONTRACTUAL SERVICES	818	257	4,833.33
04/15/2015	MIF	39408*#	007011521710-0001 007011521710-0001	BLUE CROSS BLUE SHIELD OF MI	HOSPITALIZATION	716 716	253 666	844.04 555.52
				CHECK MIF 39408 TOTAL FOR FU				1,399.56
04/15/2015	MIF	39412	APRIL 2015	BS&A SOFTWARE	REPAIRS & MAINTENANCE			** VOIDED **
04/15/2015	MIF	39413	2134928 2134927 2134925 2134921	CARLISLE, WORTMAN ASSOCIATES	PLANNER FEES	801 801 801 801	412 412 412 412	35.00 450.00 1,840.00 945.00
				CHECK MIF 39413 TOTAL FOR FU				3,270.00
04/15/2015	MIF	39416	8245 12 485 007512	CHARTER COMMUNICATIONS	COMMUNICATION	850	265	44.26
04/15/2015	MIF	39422*#	2689 463 0018 6	DTE ENERGY	UTILITIES	920	265	33.49
04/15/2015	MIF	39425	1885	HURON RIVER WATERSHED COUNCI	MEMBERSHIP DUES	807	101	250.00
04/15/2015	MIF	39427#	APRIL 2015 APRIL 2015 APRIL 2015 APRIL 2015	LISA LEMBLE	RECORD SEC	723 723 723 723	215 215 412 412	1,710.00 1,050.00 390.00 1,170.00
				CHECK MIF 39427 TOTAL FOR FU				4,320.00
04/15/2015	MIF	39428	REIMBURSE	MARY KENDALL	DUE TO OTHERS	214	000	36.56
04/15/2015	MIF	39429	3069.100	MCGRAW MORRIS P.C.	LEGAL	803	270	1,837.50

CHECK DISBURSEMENT REPORT FOR NORTHFIELD TOWNSHIP
CHECK DATE FROM 04/14/2015 - 05/07/2015
Banks: MIF

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND								
04/15/2015	MIF	39430#	IN347012 IN347012 IN347011	MICHIGAN OFFICE SOLUTIONS	SUPPLIES SUPPLIES SUPPLIES	727 727 727	257 265 666	49.39 22.86 51.33
				CHECK MIF 39430 TOTAL FOR FU				123.58
04/15/2015	MIF	39432#	0001666070 0001666070 0001666070	MLIVE MEDIA GROUP	PRINTING & PUBLICATIONS PRINTING & PUBLICATIONS PRINTING & PUBLICATIONS	900 900 900	101 191 412	278.33 243.78 517.78
				CHECK MIF 39432 TOTAL FOR FU				1,039.89
04/15/2015	MIF	39433	MEMBERSHIP MEMBERSHIP	MMTA	MEMBERSHIP DUES MEMBERSHIP DUES	807 807	253 253	50.00 50.00
				CHECK MIF 39433 TOTAL FOR FU				100.00
04/15/2015	MIF	39437*#	MARCH 2015 MARCH 2015 MARCH 2015	PAUL E BURNS	LEGAL LEGAL ALLOCATE TO DEPARTMENTS	803 803 927	253 270 270	500.00 7,545.00 (3,800.00)
				CHECK MIF 39437 TOTAL FOR FU				4,245.00
04/15/2015	MIF	39439*#	2600774 2614015 2745517 2671461 3128040	QUILL CORP	SUPPLIES SUPPLIES SUPPLIES SUPPLIES SUPPLIES	727 727 727 727 727	265 265 265 265 265	25.98 350.35 54.95 8.49 258.94
				CHECK MIF 39439 TOTAL FOR FU				698.71
04/15/2015	MIF	39442*#	343636935	TERMINIX	REPAIRS & MAINTENANCE	930	666	39.00
04/15/2015	MIF	39447*#	26219	WASHTENAW COUNTY TREASURER	CHARGEBACKS - PRIOR TAX YEARS	938	265	11.76
04/15/2015	MIF	39448*#	5002051470	WELLS FARGO FINANCIAL LEASIN	RENTAL EQUIPMENT	940	265	206.74
04/17/2015	MIF	39450	SMALL CLAIMS	14A-4 DISTRICT COURT	MISCELLANEOUS	956	253	375.00
04/17/2015	MIF	39451	SMALL CLAIMS	14A-4 DISTRICT COURT	MISCELLANEOUS	956	253	350.00
04/17/2015	MIF	39452	APRIL 2015	BS&A SOFTWARE	COMPUTER	972	900	8,301.66

CHECK DISBURSEMENT REPORT FOR NORTHFIELD TOWNSHIP
CHECK DATE FROM 04/14/2015 - 05/07/2015
Banks: MIF

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND								
04/22/2015	MIF	302(E)*#		PAYROLL	SALARIES	701	171	480.76
					SOCIAL SECURITY	715	171	(8.36)
					SALARIES	701	172	2,961.54
					CLERICAL/DEP /SUPER/ELECTION	704	172	980.00
					SOCIAL SECURITY	715	172	462.91
					PENSION	718	172	296.14
					CONTROLLER	722	172	2,109.60
					SALARIES	701	215	480.76
					DEPUTY SALARIES	703	215	1,395.15
					SOCIAL SECURITY	715	215	143.51
					BOARD OF REVIEW FEE	706	247	570.00
					SOCIAL SECURITY	715	247	43.61
					SALARIES	701	253	480.76
					DEPUTY SALARIES	703	253	1,624.23
					CLERICAL/DEP /SUPER/ELECTION	704	253	938.88
					SOCIAL SECURITY	715	253	232.86
					PENSION	718	253	162.42
					ASST ASSESSOR	709	257	1,029.75
					SOCIAL SECURITY	715	257	78.78
					JANITORIAL SALARIES	710	265	400.00
					SOCIAL SECURITY	715	265	30.60
					SUPPLIES	727	265	23.54
					SOCIAL SECURITY	715	412	45.90
					PLANN COMM	726	412	600.00
					SALARIES	701	666	1,442.30
					SOCIAL SECURITY	715	666	110.34
					PENSION	718	666	144.22
								17,260.20
CHECK MIF 302(E) TOTAL FOR F								
04/23/2015	MIF	39453	PAY CHECK	WILLIAM J. LENAGHAN	CODE ENFORCEMENT	809	412	400.00
04/28/2015 MIF 303(E)*#								
				PAYROLL	SALARIES	701	171	480.76
					SOCIAL SECURITY	715	171	(25.47)
					SALARIES	701	172	2,961.54
					CLERICAL/DEP /SUPER/ELECTION	704	172	708.00
					SOCIAL SECURITY	715	172	446.14
					PENSION	718	172	296.14
					CONTROLLER	722	172	2,162.34
					SALARIES	701	215	480.76
					DEPUTY SALARIES	703	215	2,684.11

CHECK DISBURSEMENT REPORT FOR NORTHFIELD TOWNSHIP
 CHECK DATE FROM 04/14/2015 - 05/07/2015
 Banks: MIF

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND								
04/29/2015	MIF	39454	VR0000075620	ADVANCED DISPOSAL	SOCIAL SECURITY	715	215	242.11
04/29/2015	MIF	39456	SERVICES	AMIE DAVIS	SALARIES	701	253	480.76
04/29/2015	MIF	39458**	822375300	AT&T LONG DISTANCE	DEPUTY SALARIES	703	253	1,624.23
04/29/2015	MIF	39459	2134922	CARLISLE, WORTMAN ASSOCIATES	CLERICAL/DEP /SUPER/ELECTION	704	253	928.00
04/29/2015	MIF	39460**	1000 0973 9812	CONSUMERS ENERGY	SOCIAL SECURITY	715	253	232.02
04/29/2015	MIF	39465**	000-7608-3	DTE ENERGY	PENSION	718	253	162.42
04/29/2015	MIF	39467	21581	HERITAGE TITLE AGENCY	ASSESSORS HELP	709	257	1,566.75
04/29/2015	MIF	39470	MILEAGE	MARY KENDALL	SOCIAL SECURITY	715	257	119.86
04/29/2015	MIF	39472	8000-3090-0074-433	PITNEY BOWES	SUPPLIES	727	265	53.85
04/29/2015	MIF	39473	410004	PITNEY BOWES INC	ZBA SALARIES	707	412	400.00
04/29/2015	MIF	39474**	4436 0370 3800 132	PNC BANK	SOCIAL SECURITY	715	412	76.50
04/29/2015	MIF	39475			PLANN COMM	726	412	600.00
04/29/2015	MIF	39476			SALARIES	701	666	1,442.30
04/29/2015	MIF	39477			SOCIAL SECURITY	715	666	110.34
04/29/2015	MIF	39478			PENSION	718	666	144.22
CHECK MIF 303(E) TOTAL FOR F								18,377.68
04/29/2015	MIF	39454	VR0000075620	ADVANCED DISPOSAL	REPAIRS & MAINTENANCE	930	666	60.00
04/29/2015	MIF	39456	SERVICES	AMIE DAVIS	SCC TRIPS/PROGRAMS	812	666	100.00
04/29/2015	MIF	39458**	822375300	AT&T LONG DISTANCE		850	265	879.95
04/29/2015	MIF	39459	2134922	CARLISLE, WORTMAN ASSOCIATES		850	666	21.42
04/29/2015	MIF	39460**	1000 0973 9812	CONSUMERS ENERGY				901.37
04/29/2015	MIF	39465**	000-7608-3	DTE ENERGY	UTILITIES	920	666	78.91
04/29/2015	MIF	39467	21581	HERITAGE TITLE AGENCY	UTILITIES	920	448	2,921.99
04/29/2015	MIF	39470	MILEAGE	MARY KENDALL	WL SPEC ASSESS RECEIVABLE-CURRENT	045	000	250.00
04/29/2015	MIF	39472	8000-3090-0074-433	PITNEY BOWES	FUEL & MILEAGE	860	215	49.74
04/29/2015	MIF	39473	410004	PITNEY BOWES INC	POSTAGE	851	265	1,520.99
04/29/2015	MIF	39474**	4436 0370 3800 132	PNC BANK	RENTAL EQUIPMENT	940	265	240.75
04/29/2015	MIF	39475			DUE TO OTHERS			

** VOIDED **

CHECK DISBURSEMENT REPORT FOR NORTHFIELD TOWNSHIP
 CHECK DATE FROM 04/14/2015 - 05/07/2015
 Banks: MIF

PAID

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND								
04/29/2015	MIF	39475*#	4436 0370 3002 327	PNC BANK	COMMUNICATION	850	265	45.00
04/29/2015	MIF	39476	605726073 605727404	PNC BANK, N.A.	LATE FEES AND PENALTIES LATE FEES AND PENALTIES	922 922	215 215	15.34 15.98
				CHECK MIF 39476 TOTAL FOR FU				31.32
04/29/2015	MIF	39477	MULTIPLE EVENTS	RED CARPET TRAVEL CLUB	SCC TRIPS/PROGRAMS	812	666	827.52
04/29/2015	MIF	39478*#	00 751981 0001 00 751981 0001 00 751981 0001	STANDARD INSURANCE CO.	LIFE/DISB. INSURANCE LIFE/DISB. INSURANCE LIFE/DISB. INSURANCE	717 717 717	172 253 666	81.29 38.40 43.68
				CHECK MIF 39478 TOTAL FOR FU				163.37
04/29/2015	MIF	39479*#	9743551686	VERIZON WIRELESS MESSAGING S	COMMUNICATION	850	172	50.46
04/30/2015	MIF	39482	338896	ALL AMERICAN CLEANING CO.	REPAIRS & MAINTENANCE	930	666	280.00
04/30/2015	MIF	39483	124681763-1	AT&T - UVERSE	COMMUNICATION	850	666	45.00
04/30/2015	MIF	39484	CLASS	JOYCE CANTALINI	SCC TRIPS/PROGRAMS	812	666	96.00
04/30/2015	MIF	39485	4436 0370 3800 133 4436 0370 3800 133	PNC BANK	CONTRIBUTIONS - SCC SCC TRIPS/PROGRAMS	676 812	666 666	99.00 387.31
				CHECK MIF 39485 TOTAL FOR FU				486.31
04/30/2015	MIF	39486	174510 174510	SALLY MARTTILA	CONTRIBUTIONS - SCC SCC TRIPS/PROGRAMS	676 812	666 666	21.00 94.00
				CHECK MIF 39486 TOTAL FOR FU				115.00
04/30/2015	MIF	39487	REIMBURSE	TAMI AVERILL	SCC TRIPS/PROGRAMS	812	666	142.04
04/30/2015	MIF	39489	4436 0370 3800 132	PNC BANK	DUE TO OTHERS	214	000	10.00
05/07/2015	MIF	39490*#	734449288004 734449229504	AT&T	COMMUNICATION COMMUNICATION	850 850	265 666	219.02 190.65
				CHECK MIF 39490 TOTAL FOR FU				409.67
05/07/2015	MIF	39493*#	2689 463 0005 3	DTE ENERGY	UTILITIES	920	666	54.06
05/07/2015	MIF	39495	APRIL 2015	LINDA HARTLEY	SCC TRIPS/PROGRAMS	812	666	100.00

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Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND								
05/07/2015	MIF	39496	MULTIPLE	RED CARPET TRAVEL CLUB	SCC TRIPS/PROGRAMS	812	666	576.96
05/07/2015	MIF	39497	RECORD COPIES	WCWRC	CONTINGENCY FUNDS	905	850	526.74
05/07/2015	MIF	39499	PAYCHECK	WILLIAM J. LENAGHAN	CODE ENFORCEMENT	809	412	400.00
Total for fund 101 GENERAL FUND								79,267.12

CHECK DISBURSEMENT REPORT FOR NORTHFIELD TOWNSHIP
CHECK DATE FROM 04/14/2015 - 05/07/2015
Banks: MIF

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 207 LAW ENFORCEMENT FUND								
04/15/2015	MIF	39404*	734449890003	AT&T	COMMUNICATION	850	301	411.26
04/15/2015	MIF	39405	389-310882	BATTERIES PLUS BULBS #389	SUPPLIES	727	301	24.99
04/15/2015	MIF	39407*	007011521710-0002	BLUE CROSS BLUE SHIELD OF MI	HOSPITALIZATION	716	226	5,088.18
04/15/2015	MIF	39408*#	007011521710-0001	BLUE CROSS BLUE SHIELD OF MI	HOSPITALIZATION	716	226	2,755.38
04/15/2015	MIF	39411	222310	BRIGHTON FORD INC	REPAIRS & MAINTENANCE	930	333	34.60
			222446		REPAIRS & MAINTENANCE	930	333	56.74
				CHECK MIF 39411 TOTAL FOR FU				91.34
04/15/2015	MIF	39420	32642	CRUISERS	REPAIRS & MAINTENANCE	930	333	425.00
04/15/2015	MIF	39431	551-438460	MICHIGAN STATE POLICE	DUE TO OTHERS	214	000	268.50
04/15/2015	MIF	39437*#	MARCH 2015	PAUL E BURNS	LEGAL	803	270	3,300.00
04/15/2015	MIF	39438	117	PSTGP, LLC	JUSTICE TRAINING FUND #302	206	000	150.00
04/15/2015	MIF	39444	6035 3012 0297 485	TRACTOR SUPPLY CREDIT PLAN	SUPPLIES	727	301	52.85
04/15/2015	MIF	39447*#	26251	WASHTENAW COUNTY TREASURER	DISPATCH SERVICES	820	301	5,278.91
04/15/2015	MIF	39448*#	5002051470	WELLS FARGO FINANCIAL LEASIN	RENTAL EQUIPMENT	940	301	114.91
04/15/2015	MIF	39449	40276509	WEX BANK	FUEL & MILEAGE	860	333	1,501.85
04/22/2015	MIF	302(E)*#		PAYROLL	SALARIES-CHIEF/COMMAND OFFICERS	701	226	7,424.95
					SALARIES - FT PATROL OFFICERS	702	226	14,568.41
					CLERICAL	704	226	2,492.81
					SALARIES-PART TIME	708	226	1,137.67
					JANITORIAL SALARIES	710	226	640.00
					SALARIES-OVERTIME	711	226	2,052.80
					SOCIAL SECURITY	715	226	2,166.22
					PENSION	718	226	2,360.66
					SUPPLIES	727	301	27.04
				CHECK MIF 302(E) TOTAL FOR F				32,870.56

CHECK DISBURSEMENT REPORT FOR NORTHFIELD TOWNSHIP
CHECK DATE FROM 04/14/2015 - 05/07/2015
Banks: MIF

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 207 LAW ENFORCEMENT FUND								
04/28/2015	MIF	303(E)*#		PAYROLL	SALARIES-CHIEF/COMMAND OFFICERS	701	226	7,089.82
					SALARIES - FT PATROL OFFICERS	702	226	12,682.55
					CLERICAL	704	226	2,267.17
					SALARIES-PART TIME	708	226	1,261.20
					SALARIES-OVERTIME	711	226	4,298.79
					SOCIAL SECURITY	715	226	2,111.36
					PENSION	718	226	2,360.66
					SUPPLIES	727	301	19.74
					CHECK MIF 303(E) TOTAL FOR F			32,091.29
04/29/2015	MIF	39458*#	822375300	AT&T LONG DISTANCE		850	301	286.59
04/29/2015	MIF	39463*	MARCH 2015	DIRTSQUIRT, LLC	REPAIRS & MAINTENANCE	930	333	124.00
04/29/2015	MIF	39468*#	302472762	HEWLETT-PACKARD FINANCIAL SR COMPUTER		972	301	200.00
04/29/2015	MIF	39471	MEMBER RENEWAL	NASRO	MEMBERSHIP DUES	807	301	40.00
04/29/2015	MIF	39475*#	4436 0370 3002 327	PNC BANK	REPAIRS & MAINTENANCE	930	333	199.00
04/29/2015	MIF	39478*#	00 751981 0001	STANDARD INSURANCE CO.	LIFE/DISB. INSURANCE	717	226	652.37
04/29/2015	MIF	39479*#	9743434815	VERIZON WIRELESS MESSAGING S COMMUNICATION		850	301	204.40
04/29/2015	MIF	39480	5002082671	WELLS FARGO FINANCIAL LEASIN SUPPLIES		727	301	87.50
			5002082671	REPAIRS & MAINTENANCE		930	301	75.62
				CHECK MIF 39480 TOTAL FOR FU				163.12
05/07/2015	MIF	39492	32717	CRUISERS	REPAIRS & MAINTENANCE	930	333	255.00
05/07/2015	MIF	39498	40604375	WEX BANK	FUEL & MILEAGE	860	333	1,466.78
				Total for fund 207 LAW ENFORCEMENT FUND				88,016.28

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 216 MEDICAL RESCUE FUND								
04/15/2015	MIF	39400*	VR0000071418	ADVANCED DISPOSAL	REPAIRS & MAINTENANCE	930	301	48.00
04/15/2015	MIF	39404*	734449238503	AT&T	COMMUNICATION	850	301	220.21
04/15/2015	MIF	39408*	007011521710-0001	BLUE CROSS BLUE SHIELD OF MI	HOSPITALIZATION	716	226	1,678.16
04/15/2015	MIF	39414	2716-209116	CARQUEST AUTO PARTS - FD	FUEL & MILEAGE	860	333	5.69
04/22/2015	MIF	302(E)*#		PAYROLL	CHIEF SALARY	701	226	3,050.38
					DUTY SHIFT P-TIME	702	226	4,704.00
					ADMINISTRATIVE ASSISTANT	705	226	240.70
					PAID ON CALL	708	226	2,499.58
					SOCIAL SECURITY	715	226	855.86
					PENSION	718	226	305.02
					TRAINING WAGES	958	226	693.00
					SUPPLIES	727	301	42.33
CHECK MIF 302(E) TOTAL FOR F								12,390.87
04/28/2015	MIF	303(E)*#		PAYROLL	CHIEF SALARY	701	226	3,050.38
					DUTY SHIFT P-TIME	702	226	4,704.00
					ADMINISTRATIVE ASSISTANT	705	226	195.05
					PAID ON CALL	708	226	1,391.48
					SOCIAL SECURITY	715	226	744.87
					PENSION	718	226	305.02
					TRAINING WAGES	958	226	396.00
					SUPPLIES	727	301	30.90
CHECK MIF 303(E) TOTAL FOR F								10,817.70
04/29/2015	MIF	39457	734995399904	AT&T	COMMUNICATION	850	301	66.50
04/29/2015	MIF	39458*#	822375300	AT&T LONG DISTANCE	COMMUNICATION	850	301	10.78
			822375300			850	301	0.86
CHECK MIF 39458 TOTAL FOR FU								11.64
04/29/2015	MIF	39463*	MARCH 2015	DIRTSQUIRT, LLC	REPAIRS & MAINTENANCE	930	333	96.00
04/29/2015	MIF	39464*	3147 035 0001 2	DTE ENERGY	UTILITIES	920	301	88.36

CHECK DISBURSEMENT REPORT FOR NORTHFIELD TOWNSHIP
CHECK DATE FROM 04/14/2015 - 05/07/2015
Banks: MIF

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 216 MEDICAL RESCUE FUND								
04/29/2015	MIF	39466	INV03632	EMERGENT HEALTH PARTNERS	DISPATCH SERVICES	820	301	856.17
04/29/2015	MIF	39468**	302472762	HEWLETT-PACKARD FINANCIAL SR	COMPUTER	972	900	58.63
04/29/2015	MIF	39475**	4436 0370 3002 327	PNC BANK	REPAIRS & MAINTENANCE	930	301	203.58
04/29/2015	MIF	39478**	00 751981 0001	STANDARD INSURANCE CO.	LIFE/DISB. INSURANCE	717	226	70.41
04/29/2015	MIF	39479**	9743551686	VERIZON WIRELESS MESSAGING S	COMMUNICATION	850	301	145.13
04/29/2015	MIF	39481	40484603	WEX BANK	FUEL & MILEAGE	860	333	739.13
05/07/2015	MIF	39490**	7344449238504	AT&T	COMMUNICATION	850	301	220.76
Total for fund 216 MEDICAL RESCUE FUND								27,716.94

Check Date	Bank	Check #	Invoice	Payee	Description	Account	dept	Amount
Fund: 287 BUILDING DEPARTMENT FUND								
04/15/2015	MIF	39409	MARCH 2015	BRANDON ZIRKLE	INSPECTOR EXPENSES	725	301	159.90
04/15/2015	MIF	39421	MARCH 2015	DINO BONA	INSPECTOR EXPENSES	725	301	360.00
04/15/2015	MIF	39426	REIMBURSE	JOHN T. ROTHWELL	DUE TO OTHERS	214	000	158.00
05/07/2015	MIF	39490*#	734449500004	AT&T	COMMUNICATION	850	301	31.53
Total for fund 287 BUILDING DEPARTMENT FUND								709.43

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 370 PUBLIC SAFETY BLDG DEBT FD								
04/15/2015	MIF	39400*	VR0000071436	ADVANCED DISPOSAL	REPAIRS & MAINTENANCE	930	301	66.00
04/15/2015	MIF	39401*#	14752 14874	ALLIANCE WINDOW CLEANING	REPAIRS & MAINTENANCE REPAIRS & MAINTENANCE	930 930	301 301	10.00 10.00
				CHECK MIF 39401 TOTAL FOR FU				20.00
04/15/2015	MIF	39404*	734449927203	AT&T	COMMUNICATION	850	301	130.38
04/15/2015	MIF	39406	389-310980	BATTERIES PLUS BULBS #389	REPAIRS & MAINTENANCE	930	301	79.90
04/15/2015	MIF	39422*#	4693 635 0002 3	DTE ENERGY	UTILITIES	920	301	1,452.66
04/15/2015	MIF	39442*#	343638063	TERMINIX	REPAIRS & MAINTENANCE	930	301	50.00
04/15/2015	MIF	39446*	A338535	WARD'S DO IT CENTER	REPAIRS & MAINTENANCE	930	301	74.88
04/29/2015	MIF	39455	165433	ALLSTAR ALARM LLC	REPAIRS & MAINTENANCE	930	301	261.00
04/29/2015	MIF	39460*#	1000 0012 0517	CONSUMERS ENERGY	UTILITIES	920	301	1,827.03
04/29/2015	MIF	39469	6035 3220 1354 367	HOME DEPOT CREDIT SERVICES	REPAIRS & MAINTENANCE	930	301	21.23
05/07/2015	MIF	39491	8245 12 485 004952	CHARTER COMMUNICATIONS	COMMUNICATION	850	301	106.98
05/07/2015	MIF	39493*#	4693 635 0002 3	DTE ENERGY	UTILITIES	920	301	1,375.12
					Total for fund 370 PUBLIC SAFETY BLDG DEBT FD			5,465.18

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 571 WASTEWATER TREATMENT FUND								
04/15/2015	MIF	39400*	VR0000082281	ADVANCED DISPOSAL	UTILITIES	920	301	90.00
04/15/2015	MIF	39402*#	1550118	ARBOR SPRINGS WATER CO INC	REPAIRS & MAINTENANCE	930	301	40.25
04/15/2015	MIF	39404*	734449415903	At&T	COMMUNICATION	850	301	277.95
04/15/2015	MIF	39407*	007011521710-0002	BLUE CROSS BLUE SHIELD OF MI	HOSPITALIZATION	716	226	2,370.00
04/15/2015	MIF	39408*#	007011521710-0001	BLUE CROSS BLUE SHIELD OF MI	HOSPITALIZATION	716	226	3,574.78
04/15/2015	MIF	39410	0315-88333	BRIGHTON ANALYTICAL LLC	LAB & TESTING	817	301	30.00
04/15/2015	MIF	39415	2716-209351 2716-209149	CARQUEST AUTO PARTS - WWTP	REPAIRS & MAINTENANCE REPAIRS & MAINTENANCE	930 930	301 301	3.52 15.80
				CHECK MIF 39415 TOTAL FOR FU				19.32
04/15/2015	MIF	39417	103970	CHEMCO PRODUCTS INC	OPERATING SUPPLIES	740	301	440.00
04/15/2015	MIF	39422*#	2689 463 0003 8 2689 463 0014 5	DTE ENERGY	UTILITIES UTILITIES	920 920	301 301	17.46 347.30
				CHECK MIF 39422 TOTAL FOR FU				364.76
04/15/2015	MIF	39423	260060	ELHORN ENGINEERING CO.	REPAIRS & MAINTENANCE	930	301	158.00
04/15/2015	MIF	39424	9698686889	GRAINGER, INC.	REPAIRS & MAINTENANCE	930	301	384.08
04/15/2015	MIF	39434	353243 353670	NCL OF WISCONSIN, INC.	OPERATING SUPPLIES OPERATING SUPPLIES	740 740	301 301	1,410.17 174.18
				CHECK MIF 39434 TOTAL FOR FU				1,584.35
04/15/2015	MIF	39435	04/07/2015 04/07/2015	NORTHFIELD ESTATES Sewer Sewer		214 214	000 000	92.40 100.80
				CHECK MIF 39435 TOTAL FOR FU				193.20
04/15/2015	MIF	39436	AR1/51011259	PARKSON CORP	REPAIRS & MAINTENANCE	930	301	5,559.07
04/15/2015	MIF	39439*#	2611341	QUILL CORP	REPAIRS & MAINTENANCE	930	301	47.97

CHECK DISBURSEMENT REPORT FOR NORTHFIELD TOWNSHIP
CHECK DATE FROM 04/14/2015 - 05/07/2015
Banks: MIF

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 571 WASTEWATER TREATMENT FUND								
04/15/2015	MIF	39440	618894510-157	SPRINT/NEXTEL COMMUNICATIONS	COMMUNICATION	850	301	246.07
04/15/2015	MIF	39441	86455	T.H. EIFERT	REPAIRS & MAINTENANCE	930	301	178.00
04/15/2015	MIF	39443	50899815	TETRA TECH INC	ENGINEER	806	270	8,230.64
04/15/2015	MIF	39445#	2004BIGLP-SRS-NFTW	US BANK, N.A.	BOND PAYABLE - 1992	302	000	35,000.00
			2004BIGLP-SRS-NFTW		INTEREST 1992 BOND	989	528	7,669.38
				CHECK MIF 39445 TOTAL FOR FU				42,669.38
04/15/2015	MIF	39446*	MULTIPLE	WARD'S DO IT CENTER	REPAIRS & MAINTENANCE	930	301	56.75
04/22/2015	MIF	302 (E) *#		PAYROLL	SALARIES	701	226	2,519.23
					SALARIES	702	226	7,090.97
					SOCIAL SECURITY	715	226	735.18
					PENSION	718	226	918.98
					SUPPLIES	727	301	8.23
				CHECK MIF 302 (E) TOTAL FOR F				11,272.59
04/28/2015	MIF	303 (E) *#		PAYROLL	SALARIES	701	226	2,519.23
					SALARIES	702	226	7,090.97
					SOCIAL SECURITY	715	226	735.18
					PENSION	718	226	918.98
					SUPPLIES	727	301	6.00
				CHECK MIF 303 (E) TOTAL FOR F				11,270.36
04/29/2015	MIF	39458*#	822375300	AT&T LONG DISTANCE		850	301	57.85
04/29/2015	MIF	39460*#	1000 0950 4497	CONSUMERS ENERGY	UTILITIES	920	301	16.11
			1000 0950 4356		UTILITIES	920	301	20.20
			1000 0950 4588		UTILITIES	920	301	20.20
			1000 1171 6543		UTILITIES	920	301	308.60
			1000 6159 0814		UTILITIES	920	301	19.37
			1000 1171 7061		UTILITIES	920	301	68.51
			1000 0950 4273		UTILITIES	920	301	20.90
			1000 0012 4642		UTILITIES	920	301	1,440.48
				CHECK MIF 39460 TOTAL FOR FU				1,914.37
04/29/2015	MIF	39462	45173499	DE LAGE LANDEN FINANCIAL SER	RENTAL EQUIPMENT	940	301	69.00

User: JEN

User: JEN

DB: Northfield

CHECK DISBURSEMENT REPORT FOR NORTHFIELD TOWNSHIP

CHECK DATE FROM 04/14/2015 - 05/07/2015

Banks: MIF

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 883 DISTRICT #3 HORSESHOE LAKE								
04/15/2015	MIF	39418	HLSAD REFUND	CINDY HUSS	SAD REFUNDS	924	301	622.78
04/15/2015	MIF	39419	HLSAD REFUND	COYOTE WINDSONG	SAD REFUNDS	924	301	509.55
					Total for fund 883 DISTRICT #3 HORSESHOE LAKE			
					1,132.33			
TOTAL - ALL FUNDS					296,102.15			

TOTAL - ALL FUNDS

THAN ONE FUND

'#'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT



William E. Wagner, Jr.
Director of Public
Safety/Fire Chief

Northfield Township Public Safety

8350 Main Street, Whitmore Lake, MI 48189
Fire: 734-449-2385 • Fax: 734-449-2521
Police: 734-449-9911 • Fax: 734-449-0511
www.twp.northfield.mi.us



Timothy Greene
Lieutenant
Police Operations

NORTHFIELD TOWNSHIP FIRE DEPARTMENT STATISTICAL REPORT FOR April 2015

May 12, 2015

To The Northfield Township Board of Trustees:

The Northfield Township Fire Department responded to 50 requests for service in April 2015. This is about the same as April 2014 when we responded to 53 requests for service. We are back on average calls for the month.

Of the requests for service, 10 were motor vehicle accidents. There were 13 fire related calls. Of the fire related calls, 2 were mutual aid given structure fires, 3 were fire alarms, 3 were vehicle fires and there were 5 outside fire (grass/brush) fires. There were 27 medical emergency calls.

Of the responses for the month 56% were in the Hamlet area of the Township, 38% were in the rural areas of the Township, 6% were Mutual Aid outside the township.

Mutual Aid calls for the month: We assisted other agencies 3 times and did not receive assistance for the month.

The Average response time for the month of April was 5:58.

There were no real several significant calls for the month of April.

William Wagner
Fire Chief



William E. Wagner, Jr.
Director of Public
Safety/Fire Chief

Northfield Township Public Safety

8350 Main Street, Whitmore Lake, MI 48189

Fire: 734-449-2385 • Fax: 734-449-2521

Police: 734-449-9911 • Fax: 734-449-0511

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Timothy Greene
Lieutenant
Police Operations

May 2015

Director of Public Safety Board Communication

- 1. Fire department training April:** Training for the month consisted of Boat operations, Hose stream management and highway/ roadway safety operations. We also have individual drivers training.
- 2. EMS/ HVA update:** Trustee Otto and I attended the HVA open House. While there we were able to meet with CEO Dale Berry. Dale made it very clear that there is not improved ALS response times in our near future. We discussed several different options including cost sharing of an ECHO unit that Dexter and Saline receive for free.
- 3. ISO update:** I have contacted ISO to check to see if our improved fire insurance rating had taken place. I was told that the paperwork has been submitted and the change is in the process. They did not have an answer as to when it will be complete. I will check back monthly. As a reminder this is the initial change from a class 9 to a class 8B. We will be having a full department assessment this summer and hope to improve even more.
- 4. Injured and Medical leave officers:** Officer Jensen has had his surgery and is getting ready to start the rehabbing of his shoulder. Reserve Sargent Pollack has been cleared back to duty but still need some physical therapy. We now have another part time officer off on extended leave due to an off duty medical condition.
- 5. Tornado Sirens Ann Arbor Township:** At last month's Board of Trustees meeting I mentioned the desire of Ann Arbor Township to share costs of several sirens on our southern border. This would be general fund expenditure if the Board is interested. The cost for Northfield Township would be around \$10,000 per siren.

- 6. Union Negotiations:** We have now met once with both Unions with mostly ground rules and initial requests out of the way. Just a reminder that my philosophy on negotiations is to negotiate what I have available in individual budgets. Sometimes requests from the Union will need Board approval because they will go above and beyond what I have available in my annual budget. As a reminder the Police Department has received raises in the last 2 contracts and the Fire Department has not received a raise since 2009. Ultimately ALL changes in each contract require Board approval.
-



William E. Wagner, Jr.
Director of Public
Safety/Fire Chief

Northfield Township Public Safety

8350 Main Street, Whitmore Lake, MI 48189

Fire: 734-449-2385 • Fax: 734-449-2521

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Timothy Greene
Lieutenant
Police Operations

MONTHLY REPORT APRIL 2015

TO: The Northfield Township Board of Trustees
FROM: Lieutenant Timothy Greene
RE: Monthly Operations Review
DATE: Township Board Meeting of May 12, 2015

GENERAL ENFORCEMENT STATISTICS

The Northfield Township Police Department responded to 423 complaints during the Month of April 2015, and handled 6 mutual aid responses inside the township and 6 outside the township. Of the total complaints answered, 59 % of them were in the hamlet area and 41 % were handled throughout the rest of the Township. The average response time on calls for service is 6.07 minutes. Officers generated a total of 11 arrests. An itemized listing of monthly activities is attached.

Timothy Greene.
Lieutenant

Attachments:

CLEAR-1018 Verified Offense By Date
Agency: NR
4/1/2015 12:00:00 AM - 4/30/2015 12:00:00 AM

Offense Code	Description	Incident Count
1005	Kidnap Minor	1
1313	Assault/ Battery/Simple (Incl Domestic and Police Officer	4
1380	Telephone Used for Harassment, Threats	1
2202	B&E - Burglary - Forced Entry - Residence - Home Invasion	1
2206	Possession of Burglary Tools	1
2305	Larceny - Personal Property from Vehicle - LFA	2
2308	Larceny - From Building (Includes Library, Office used by Public, etc)	1
2404	Vehicle Theft UDAA (reported by your jurisdiction)	1
2605	Fraud - Illegal Use of Credit Card	2
2609	Identity Theft	3
2699	Fraud (Other)	1
2902	Damage to Property - Private Property - MDOP	3
3550	Narcotic Equipment - Paraphernalia	1
3562	Marijuana -Possess	1
3898	Cruelty/Neglect (Other)	1
4103	Liquor - Transport (Open Container, etc)	1
5013	Conditional Release Violation	1
5707	Trespass (Other)	1
8011	Accident - Fail to Stop and Identify	1
8031	OID Operating Under the Influence of Drugs	1
C2832	Miscellaneous School Complaint	1
C2840	Juvenile - Malicious Mischief	1
C2899	Juvenile - All Other	1
C2933	Vehicle Registration - Improper / Expired	2
C2934	Vehicle Insurance - None / Expired	1
C2937	No OPS on Person - NOP-NOLOP	1
C3010	Felony Arrest Warrant (Originating Agency)	1
C3020	Misdemeanor Arrest Warrant (Originating Agency)	1
C3040	Felony Arrest Warrant - Other Jurisdiction	1
C3050	Misdemeanor Arrest Warrant - Other Jurisdiction	2
C3101	Acc, Single Motor Vehicle	3
C3145	Property Damage Traffic Crash PDA	14
C3155	Personal Injury Traffic Crash PIA	1
C3170	Private Property Traffic Crash	1
C3205	Sudden Death - Natural	1
C3208	Death Investigation - Cause Unknown	1
C3250	Mental Health Call	2
C3299	Welfare Check	6
C3310	Family Trouble	4
C3312	Neighborhood Trouble	1
C3316	Lost Property	2
C3318	Found Property	1
C3324	Suspicious Circumstances	17
C3326	Suspicious Vehicles	4
C3328	Suspicious Persons	7

CLEAR-1018 Verified Offense By Date
Agency: NR
4/1/2015 12:00:00 AM - 4/30/2015 12:00:00 AM

Offense Code	Description	Incident Count
C3329	Intelligence Information	1
C3331	Assist Medical	11
C3332	Assist Fire Department	9
C3333	Assist Motorist	3
C3336	Assist Citizen	22
C3337	Assist Citizen - Vehicle Lockout	2
C3338	Arrest Assist - Other Agency	1
C3342	Recovered Stolen Property - Other Jurisdiction	1
C3345	Accidental Property Damage	1
C3351	Civil - Landlord / Tenant	1
C3355	Civil Matter - Other	4
C3499	All Other Watercraft Complaints	1
C3702	Traffic Complaint / Road Hazard	8
C3707	Vehicle Release	4
C3708	Traffic Complaint / Private Impound	5
C3803	Animal Barking Dog	2
C3804	Animal Complaint	6
C3808	Animal Bite / Scratch	2
C3902	Burglary Alarm	3
C3907	Panic Alarm	1
C4041	Speeding Citation	26
C4105	Equipment Citation	1
C4313	Veh Reg Impr/Expired Citation	6
L3502	Follow Up - NR	1
L3503	Opened in Error - NR	3
L3504	PBT Station - NR	11
L3506	Shots Fired - NR	2
L3507	Fingerprints - NR	7
L3508	Ticket Sign Off - NR	1
L3510	Loud Music - NR	2
L3512	Vin Inspection - NR	1
L3518	Vehicle Repossession - NR	1
L3520	Dumping Complaint - NR	1
L3526	False Alarm - NR	10
L3527	Weather Related False Alarm - NR	1
L3535	GUN Permit, Applications, CCW Permits - NR	28
L3538	Property/Vacation Check - NR	2
L3542	BOL - NR	7
L3545	Commercial Vehicle Oversize - NR	1
L3546	Trespass Notice Served - NR	1
L3550	Speed Sign Detail - NR	10
L3551	Sex Offender Registration/Verification - NR	1
L3552	Traffic Stop - NR	47
L3566	Crime Prevention - NR	1
L3568	Local Records Check - NR	8

CLEAR-1018 Verified Offense By Date
Agency: NR
4/1/2015 12:00:00 AM - 4/30/2015 12:00:00 AM

Offense Code	Description	Incident Count
L3569	Assist Other Police Agency - Inside Northfield - NR	6
L3570	Assist Other Police Agency - Outside Northfield - NR	6
L3571	Disorderly Person - NR	6
L3596	Test Call - NR	1
L3597	Non Terminal - NR	24
L4925	Commercial Vehicle Violations - NR	4
L6501	Property Check/Directed Patrol/Vac Watch - NR	1
L6507	Neighbor Watch Programs - NR	1
Sum:		423

CLR-008 Monthly Summary Of Offenses (NR)

For The Month Of April

Classification	Apr/2014	Apr/2015	%Change
09001 MURDER/NONNEGLIGENT MANSLAUGHTER (VOLUNTARY)	0	0	0%
09002 NEGLIGENT HOMICIDE/MANSLAUGHTER (INVOLUNTARY)	0	0	0%
09004 JUSTIFIABLE HOMICIDE	0	0	0%
10001 KIDNAPPING/ABDUCTION	0	1	0%
10002 PARENTAL KIDNAPPING	0	0	0%
11001 SEXUAL PENETRATION PENIS/VAGINA -CSC 1ST DEGREE	0	0	0%
11002 SEXUAL PENETRATION PENIS/VAGINA -CSC 3RD DEGREE	0	0	0%
11003 SEXUAL PENETRATION ORAL/ANAL -CSC 1ST DEGREE	0	0	0%
11004 SEXUAL PENETRATION ORAL/ANAL -CSC 3RD DEGREE	1	0	-100%
11005 SEXUAL PENETRATION OBJECT -CSC 1ST DEGREE	0	0	0%
11006 SEXUAL PENETRATION OBJECT -CSC 3RD DEGREE	0	0	0%
11007 SEXUAL CONTACT FORCIBLE -CSC 2ND DEGREE	0	0	0%
11008 SEXUAL CONTACT FORCIBLE -CSC 4TH DEGREE	0	0	0%
12000 ROBBERY	0	0	0%
13001 NONAGGRAVATED ASSAULT	3	4	33.33%
13002 AGGRAVATED/FELONIOUS ASSAULT	1	0	-100%
13003 INTIMIDATION/STALKING	1	1	0%
20000 ARSON	0	0	0%
21000 EXTORTION	0	0	0%
22001 BURGLARY -FORCED ENTRY	1	1	0%
22002 BURGLARY -ENTRY WITHOUT FORCE (Intent to Commit)	0	0	0%
23001 LARCENY -POCKETPICKING	0	0	0%
23002 LARCENY -PURSES/NATCHING	0	0	0%
23003 LARCENY -THEFT FROM BUILDING	0	1	0%
23004 LARCENY -THEFT FROM COIN-OPERATED MACHINE/DEVICE	0	0	0%
23005 LARCENY -THEFT FROM MOTOR VEHICLE	3	2	-33.3%
23006 LARCENY -THEFT OF MOTOR VEHICLE PARTS/ACCESSORIES	0	0	0%
23007 LARCENY -OTHER	3	1	-66.6%
24001 MOTOR VEHICLE THEFT	1	1	0%
24002 MOTOR VEHICLE, AS STOLEN PROPERTY	0	0	0%
24003 MOTOR VEHICLE FRAUD	0	0	0%
25000 FORGERY/COUNTERFEITING	0	0	0%
26001 FRAUD -FALSE PRETENSE/SWINDLE/CONFIDENCE GAME	0	1	0%
26002 FRAUD -CREDIT CARD/AUTOMATIC TELLER MACHINE	3	2	-33.3%
26003 FRAUD -IMPERSONATION	2	3	50%
26004 FRAUD -WELFARE FRAUD	0	0	0%
26005 FRAUD -WIRE FRAUD	0	0	0%
27000 EMBEZZLEMENT	0	0	0%
28000 STOLEN PROPERTY	0	0	0%
29000 DAMAGE TO PROPERTY	4	3	-25%
30001 RETAIL FRAUD -MISREPRESENTATION	0	0	0%
30002 RETAIL FRAUD -THEFT	1	0	-100%
30003 RETAIL FRAUD -REFUND/EXCHANGE	0	0	0%
30004 ORGANIZED RETAIL FRAUD	0	0	0%

CLR-008 Monthly Summary Of Offenses (NR)

For The Month Of April

Classification	Apr/2014	Apr/2015	%Change
35001 VIOLATION OF CONTROLLED SUBSTANCE ACT	2	1	-50%
35002 NARCOTIC EQUIPMENT VIOLATIONS	1	2	100%
36001 SEXUAL PENETRATION NONFORCIBLE -BLOOD/AFFINITY	0	0	0%
36002 SEXUAL PENETRATION NONFORCIBLE -OTHER	0	0	0%
37000 OBSCENITY	0	0	0%
39001 GAMBLING- BETTING/WAGERING	0	0	0%
39002 GAMBLING- OPERATING/PROMOTING/ASSISTING	0	0	0%
39003 GAMBLING -EQUIPMENT VIOLATIONS	0	0	0%
39004 GAMBLING -SPORTS TAMPERING	0	0	0%
40001 COMMERCIALIZED SEX -PROSTITUTION	0	0	0%
40002 COMMERCIALIZED SEX -ASSISTING/PROMOTING PROSTITUTION	0	0	0%
40003 HUMAN TRAFFICKING - PURCHASING PROSTITUTION	0	0	0%
51000 BRIBERY	0	0	0%
52001 WEAPONS OFFENSE- CONCEALED	0	1	0%
52002 WEAPONS OFFENSE -EXPLOSIVES	0	0	0%
52003 WEAPONS OFFENSE -OTHER	1	0	-100%
64001 HUMAN TRAFFICKING - COMMERCIAL SEX ACTS	0	0	0%
64002 HUMAN TRAFFICKING - INVOLUNTARY SERVITUDE	0	0	0%
Group A Totals	28	25	-10.7%
01000 SOVEREIGNTY	0	0	0%
02000 MILITARY	0	0	0%
03000 IMMIGRATION	0	0	0%
09003 NEGLIGENT HOMICIDE -VEHICLE/BOAT	0	0	0%
14000 ABORTION	0	0	0%
22003 BURGLARY - UNLAWFUL ENTRY (NO INTENT)	0	0	0%
22004 POSSESSION OF BURGLARY TOOLS	0	1	0%
26006 FRAUD -BAD CHECKS	0	0	0%
36003 PEEPING TOM	0	0	0%
36004 SEX OFFENSE -OTHER	0	0	0%
38001 FAMILY -ABUSE/NEGLECT NONVIOLENT	0	1	0%
38002 FAMILY -NONSUPPORT	0	0	0%
38003 FAMILY -OTHER	0	0	0%
41001 LIQUOR LICENSE -ESTABLISHMENT	0	0	0%
41002 LIQUOR VIOLATIONS -OTHER	1	1	0%
42000 DRUNKENNESS	0	0	0%
48000 OBSTRUCTING POLICE	1	0	-100%
49000 ESCAPE/FLIGHT	1	0	-100%
50000 OBSTRUCTING JUSTICE	0	1	0%
53001 DISORDERLY CONDUCT	1	0	-100%
53002 PUBLIC PEACE -OTHER	0	0	0%
54001 HIT and RUN MOTOR VEHICLE ACCIDENT	0	1	0%
54002 OPERATING UNDER THE INFLUENCE OF LIQUOR OR DRUGS	1	1	0%
55000 HEALTH AND SAFETY	1	0	-100%
56000 CIVIL RIGHTS	0	0	0%

CLR-008 Monthly Summary Of Offenses (NR)

For The Month Of April

Classification	Apr/2014	Apr/2015	%Change
57001 TRESPASS	0	1	0%
57002 INVASION OF PRIVACY -OTHER	0	0	0%
58000 SMUGGLING	0	0	0%
59000 ELECTION LAWS	0	0	0%
60000 ANTITRUST	0	0	0%
61000 TAX/REVENUE	0	0	0%
62000 CONSERVATION	0	0	0%
63000 VAGRANCY	0	0	0%
70000 JUVENILE RUNAWAY	0	0	0%
73000 MISCELLANEOUS CRIMINAL OFFENSE	0	0	0%
75000 SOLICITATION	0	0	0%
77000 CONSPIRACY (ALL CRIMES)	0	0	0%
Group B Totals	6	7	16.66%
2800 JUVENILE OFFENSES AND COMPLAINTS	2	3	50%
2900 TRAFFIC OFFENSES	8	4	-50%
3000 WARRANTS	11	5	-54.5%
3100 TRAFFIC CRASHES	14	19	35.71%
3200 SICK / INJURY COMPLAINT	6	10	66.66%
3300 MISCELLANEOUS COMPLAINTS	104	92	-11.5%
3400 WATERCRAFT COMPLAINTS / ACCIDENTS	0	1	0%
3500 NON-CRIMINAL COMPLAINTS	176	190	7.954%
3600 SNOWMOBILE COMPLAINTS / ACCIDENTS	0	0	0%
3700 MISCELLANEOUS TRAFFIC COMPLAINTS	19	17	-10.5%
3800 ANIMAL COMPLAINTS	5	10	100%
3900 ALARMS	0	4	0%
NON-CRIMINAL COMPLAINTS	0	0	0%
Group C Totals	345	355	2.898%
2700 LOCAL ORDINANCES - GENERIC	0	0	0%
4000 HAZARDOUS TRAFFIC CITATIONS / WARNINGS	52	26	-50%
4100 NON-HAZARDOUS TRAFFIC CITATIONS / WARNINGS	4	1	-75%
4200 PARKING CITATIONS	0	0	0%
4300 LICENSE / TITLE / REGISTRATION CITATIONS	0	6	0%
4400 WATERCRAFT CITATIONS	0	0	0%
4500 MISCELLANEOUS A THROUGH UUUU	1	0	-100%
4600 LIQUOR CITATIONS / SUMMONS	0	0	0%
4700 COMMERCIAL VEHICLE CITATIONS	0	0	0%
4800 LOCAL ORDINANCE WARNINGS	0	0	0%
4900 TRAFFIC WARNINGS	1	4	300%
TRAFFIC WARNINGS	0	0	0%
MISCELLANEOUS A THROUGH UUUU	0	0	0%
Group D Totals	58	37	-36.2%
5000 FIRE CLASSIFICATIONS	0	0	0%
5100 18A STATE CODE FIRE CLASSIFICATIONS	1	0	-100%
FIRE CLASSIFICATIONS	0	0	0%

CLR-008 Monthly Summary Of Offenses (NR)

Group E Totals	1	0	-100%
6000 MISCELLANEOUS ACTIVITIES (6000)	0	0	0%
6100 MISCELLANEOUS ACTIVITIES (6100)	0	0	0%
6200 ARREST ASSIST	0	0	0%
6300 CANINE ACTIVITIES	0	0	0%
6500 CRIME PREVENTION ACTIVITIES	1	2	100%
6600 COURT / WARRANT ACTIVITIES	0	0	0%
6700 INVESTIGATIVE ACTIVITIES	0	0	0%
MISCELLANEOUS ACTIVITIES (6000)	0	0	0%
CANINE ACTIVITIES	0	0	0%
COURT / WARRANT ACTIVITIES	0	0	0%
INVESTIGATIVE ACTIVITIES	0	0	0%
Group F Totals	1	2	100%
Totals for all Groups	439	426	-2.96%

MONTHLY REPORT for APRIL 2015

EVENTS OF SIGNIFICANCE

ATTEMPT CHILD LURING

On April 27, Northfield officers responded to a suspicious situation on Barker Rd. A 13 year old male had been walking down Barker Rd when he was approached by two unknown white males in a white vehicle who asked him to get into their vehicle. The child immediately called his mother, who picked him up and brought him home. This incident is under investigation.

ATTEMPT TRAILER THEFT / POSSESSION OF BURGLARY TOOLS

On April 12, officers doing routine patrol on Whitmore Lake Rd at approximately 3:30am noticed two vehicles parked in the driveway of a business. Officers immediately turned around and approached the business to investigate. As officers were out on foot, they observed a subject hiding underneath a trailer and ordered him out at gunpoint. Two subjects emerged and were placed in handcuffs. Officers then took into custody a third subject. Backup arrived from neighboring departments to assist. The suspect's vehicles were searched and officers recovered multiple burglary tools, including a hacksaw, bolt cutters, facemasks and a stun gun. All subjects were arrested for Attempted Larceny from Grounds, Vehicle Theft and Possession of Burglary Tools.

ASSAULT AND BATTERY

On April 12, officers responded to an address on Six Mile for a Domestic Violence complaint between a father and his 18 year old son. Officers arrived and located the son, who had called 911. The father had fled the scene in his vehicle. The son advised officers that he had been asleep when the father awoke him, was yelling at him and hit him repeatedly in the face with a closed fist. The victim had an obvious injury to his face. After the assault, the victim fled to the woods with some belongings. An officer assisted the victim in retrieving his belongings from the woods, where he had planned to stay. Officers discovered that the victim had brought firearms into the woods with him for protection, which were secured by officers. The son was transported to a friend's house for his safety. A short time later, the victim called officers and said that his father had shown up at his friend's house yelling at him and that he had to hide from his father. Officers subsequently located the suspect at a gas station and placed him under arrest for Domestic Violence.

VEHICLE THEFT

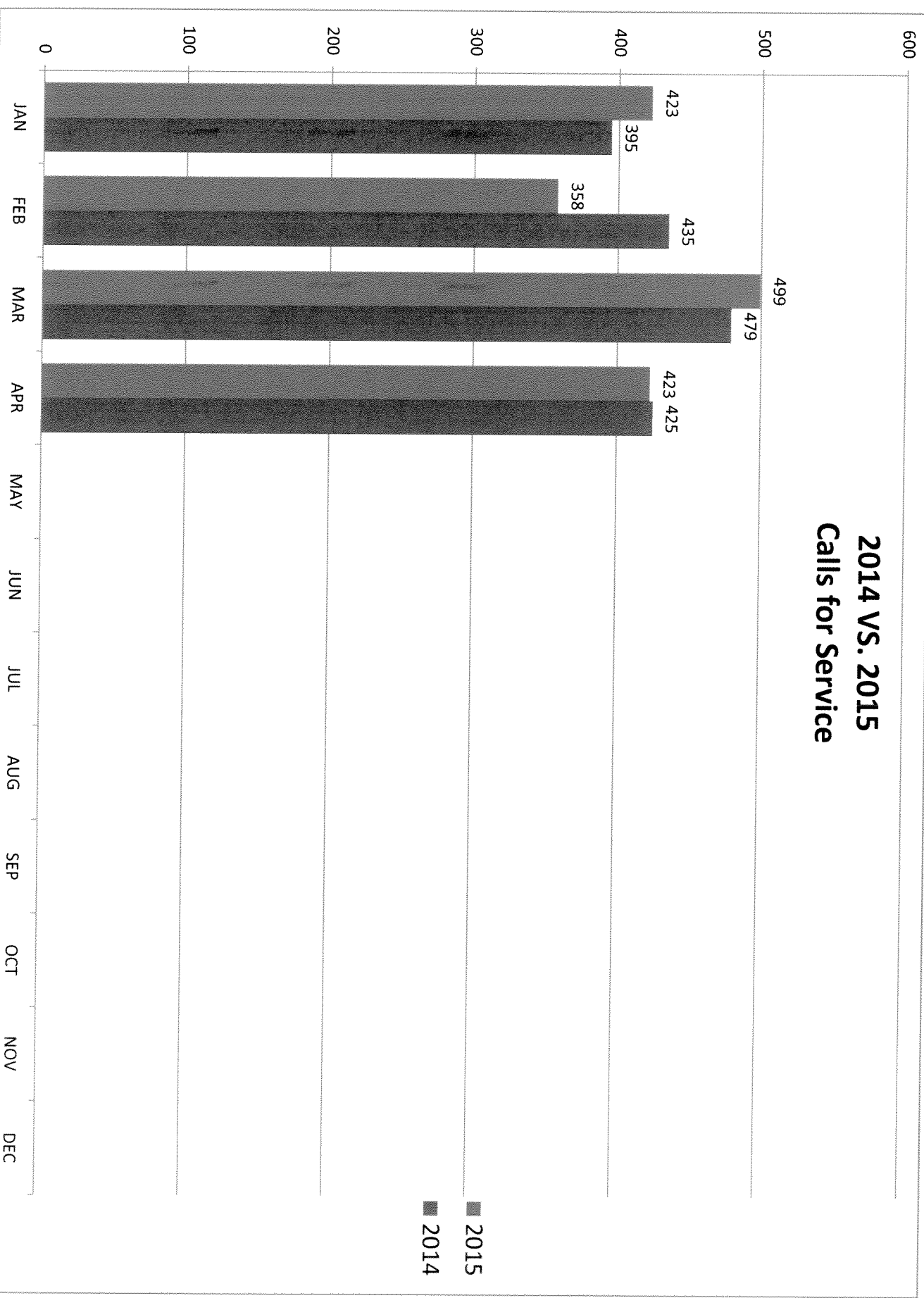
On April 1, officers took a report of a stolen vehicle from Nollar Rd. The victim's vehicle had been parked in the driveway overnight and was gone in the morning. Officers entered the vehicle into LEIN as stolen and began their investigation. The following day, NTPD was notified by the US Marshall's Office that the vehicle had been recovered in Detroit. A male suspect was in possession of the stolen vehicle and was also wanted out of Washtenaw County for Felony Obstruction. The suspect was lodged at the Washtenaw County Jail. The victim was notified and picked up her vehicle. The officer made contact with the victim after the vehicle was retrieved and they discovered multiple property items inside the vehicle that did not belong to the victim. Through the course of their investigation, they were able to locate the owner of some of the property, who had not yet filed a report for items that he thought may have been stolen from his vehicle. The case remains under investigation.

MONTHLY TRAINING FOR APRIL 2015

FORMAL TRAINING

Lt. T. Greene -- Freedom of Information Act Fundamentals
Clk. S. Hamilton - Freedom of Information Act Fundamentals
Ofc. D. Powell -- Basic Non-Destructive Entry

2014 VS. 2015 Calls for Service

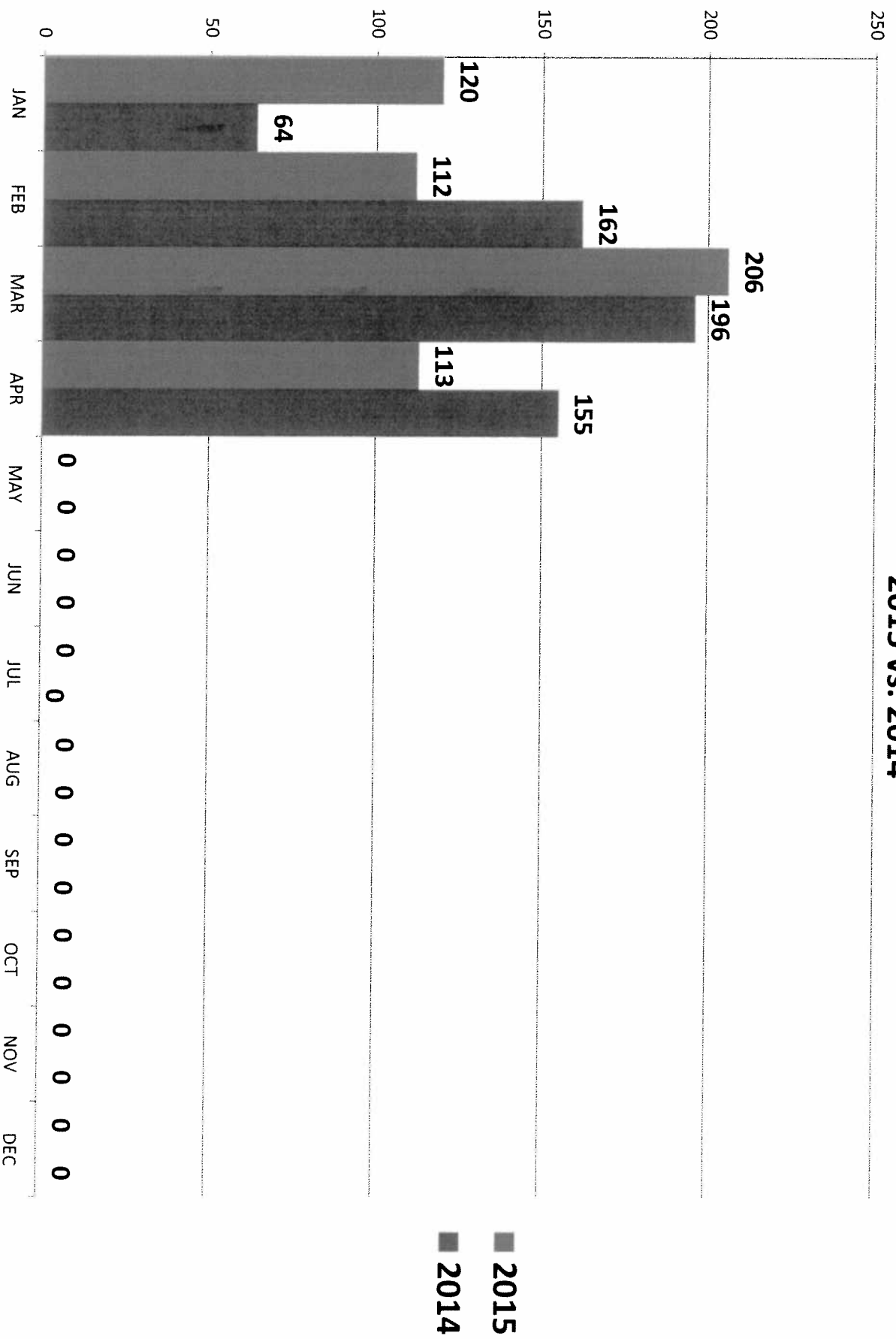


TRAFFIC VIOLATIONS SUMMARY

JANUARY 1, 2014 THROUGH DECEMBER 31, 2014													
2015	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
Speed	26	33	57	27									143
Hazardous	5	9	9	2									25
Non-Hazardous	15	19	29	18									81
Parking	0	0	0	0									0
Warning	56	22	88	51									217
Waiveable Viol. Issued	18	29	23	15									85
TOTAL	120	112	206	113	0	0	0	0	0	0	0	0	551
JANUARY 1, 2013 THROUGH DECEMBER 31, 2013													
2014	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
Speed	11	41	49	53									154
Hazardous	4	13	12	8									37
Non-Hazardous	10	19	17	14									60
Parking	0	0	0	0									0
Warning	29	64	81	59									233
Waiveable	10	25	37	21									93
TOTAL	64	162	196	155	0	0	0	0	0	0	0	0	577

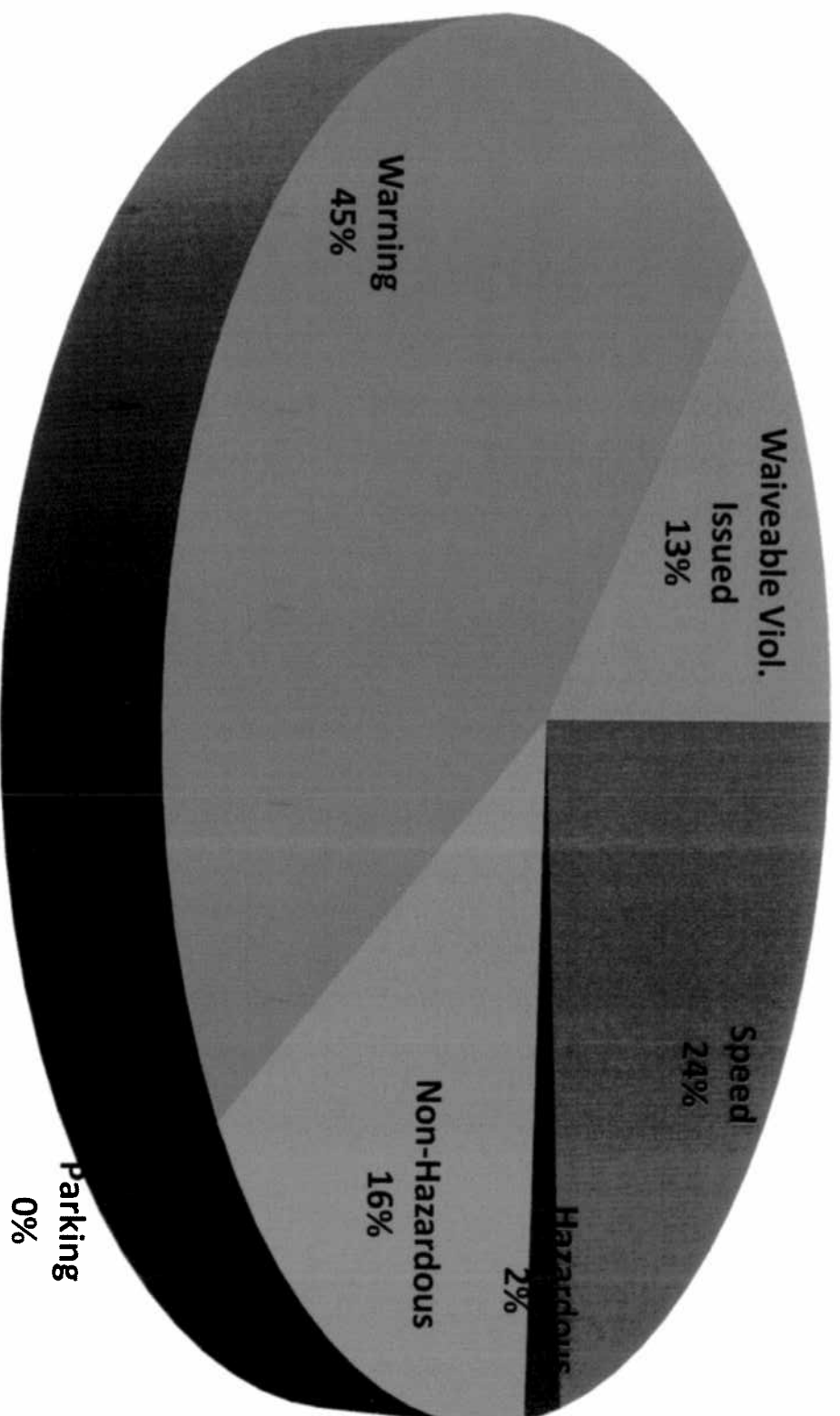
Note: Waiveable citations are: Defective Equipment; No Operator's License on Person and No Registration

NUMBER OF TRAFFIC VIOLATIONS BY MONTH 2015 vs. 2014



TRAFFIC VIOLATIONS ISSUED BY TYPE

April 2015



OVERTIME SUMMARY

OVERTIME BY TYPE													
2015	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
Court	9	20	15	6									50
Complaint Investigation	1	15.75	0.75	3									20.5
Report Writing	2.5	0	0	2.5									5
Training	0	0	0	0									0
Short Shift	10	12	62	60									144
Administrative	1	18.5	13	1									33.5
Special Detail	0	0	0	0									0
Holiday	112	68	0	32									212
TOTAL	135.5	134.25	90.75	104.5	0	0	0	0	0	0	0	0	465

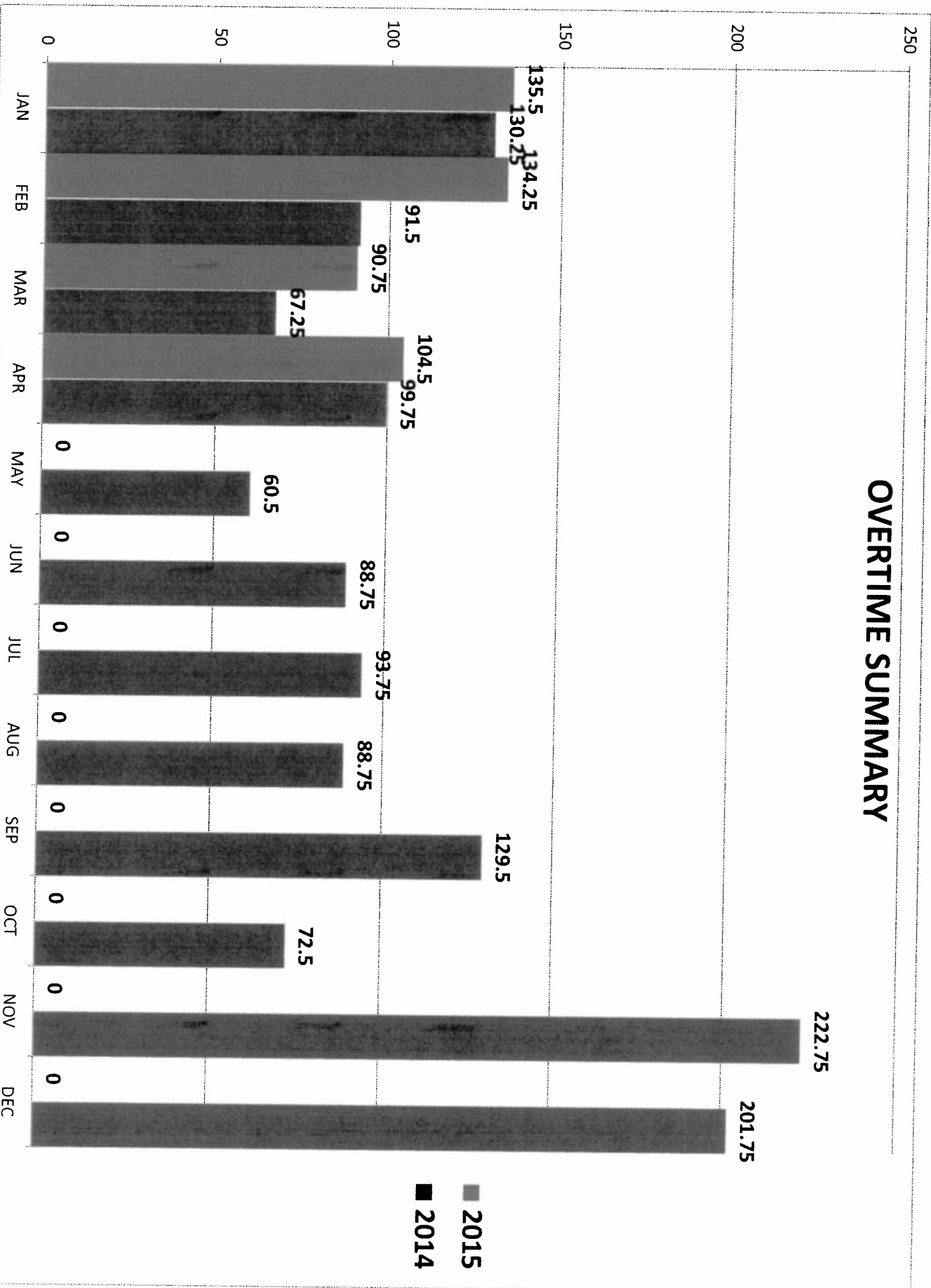
	2013 VS. 2014												
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
2015 - TOTAL	135.5	134.25	90.75	104.5	0	0	0	0	0	0	0	0	465
2014 - TOTAL	130.25	91.5	67.25	99.75	60.5	88.75	93.75	88.75	129.5	72.5	222.75	201.75	1347

EMPLOYEE TIME OFF

2015	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
Sick	63	12	22	70									167
Comp	14	13	9.5	4.5									41
Vacation	54	56	36	24									170
Holiday	20	8	0	10									38
PTO	58	40.75	167	180									445.75
Other	0	0	0	168									
TOTAL	209	129.75	234.5	456.5	0	0	0	0	0	0	0	0	861.75

The 168 Hours of "Other Time Off" is for Injury Leave that Officer Mark Jensen is on. He is currently on Workmans Comp for his work related injury

OVERTIME SUMMARY



**JAMES E. COX
NORTHFIELD TOWNSHIP
WATER POLLUTION CONTROL FACILITY
11500 LEMEN ROAD WHITMORE LAKE MICHIGAN
PHONE 734-449-4159 FAX 734-449-4302**

To: Northfield Township Board of Trustees

From: Tim Hardesty Wastewater Treatment Plant Superintendent

Date: May 7th, 2015

Subject: April 2015 Monthly Report

- 4/6/15: Relocated the ferric chloride feed line in the split flow structure.
- 4/7/15: Repaired two diffusers on aeration tank #3.
- 4/9/15: Call back for high flows.
- 4/10/15: Chlorinated the tertiary gravity sand filters.
- 4/13/15: Call back for power failures at plant and multiple stations.
- 4/14/15: Checked operation of pump station floats and cleaned them.
- 4/17/15: Cleaned polymer feed tanks to prepare for new batch of polymer.
- 4/19/15: Call back for high level alarm at Northshore #1 pumping station.
- 4/25/15: Plugged sewer call at 11564 East Shore Dr. The problem was in the homeowners' line.
- 4/25/15: Chlorinated the tertiary sand filters again.
- 4/28/15: Repaired gazebo on Lake Pine Dr.

April 2014 Daily Average Flow	.832MGD
April 2015 Daily Average Flow	.758MGD
Maximum April Daily Flow 2014	.966MGD
Maximum April Daily Flow 2015	.860MGD
Minimum April Daily Flow 2014	.720MGD
Minimum April Daily Flow 2015	.658MGD
6 – Month Average Flow	.678MGD
12 – Month Average Flow	.770MGD
Total Gallons Treated April 2014	23,297,000MG
Total Gallons Treated April 2015	22,753,000MG
Rainfall (inches) 2014	2.57”
Rainfall (inches) 2015	3.14”
Connections / Tap-ins’ to system	0
Miss Dig Staking’s	16
Overtime	39 hrs.

Northfield Township Community Center
Monthly Report
April 2015
Tami Averill, Director

I. April Overview

The Senior Nutrition program began with Congregate Lunches has grown rapidly. We have 27 registered seniors, with 8 of them attending on a daily basis. Lunches are being served on Mondays, Wednesdays and Fridays at 12:15p.m. Home delivered meals will begin in June

Kudos to our Senior Lunch Volunteers –David Gonzales, Linda Hartley, Cindy Hogston, Betty Jones, Karen Neigebauer, Ann Thompson, and Curtis Ward. They are doing a wonderful job of keeping things running smoothly.

I am in the process of scheduling interviews for the Senior Nutrition Program Assistant position.

Planning for future programming and trips is ongoing. Dates for Movies Under the Stars are set.

I continue to attend, record minutes and participate in the Parks & Recreation Commission meetings.

A big thank you to our volunteers –Amber Barsegian, Mary Cook, Damon Dotson, Dave Gonzales, Linda Hartley, Cindy Hogston, Betty Jones, Alyssa Jones, Autumn Jones, Karen Neigebauer, Fritz Nelson, Donn Sleek, Ann Thompson, and Curtis Ward - for the assistance they gave to the Community Center in April. They helped in the office, clipped coupons for the Troops, made recycled greeting cards, cleaned and organized, and much more! Their assistance is truly appreciated.

II. Program Evaluation

- a. **On Going Services**– Massage Therapy continues every Monday and Thursday. Lynn has been maintaining a full schedule of four to six people per week.

The Medical Loan Closet continues to be available to the community. Eight items were loaned in March. We continue to run low on wheelchairs, 4-wheeled walkers with seats, and shower chairs, and are looking for donations. We did receive donations of standard walkers and crutches.

The Regency continues to send a Registered Nurse on the 2nd Tuesday of each month, between 1:45p.m. and 2:15p.m. to do blood pressure

screenings for the community. Seven people participated in the screenings in March.

b. **Classes**

Chair Yoga (8 participants/week) and Exercise with Becky (8-12 participants/week) continued.

Yoga for Beginners had 8 people attending each week.

Yoga for Kids is up and running again with 3 students attending.

c. **On-Going Activities**

Pinochle continues every Tuesday and Thursday afternoon. Attendance has been consistent at 8 to 12 players per day each week.

The Knit, Crochet, Craft group continues to meet every Friday afternoon. 3 to 4 people attended each week during March. Basic knitting instruction is being given for anyone who would like to learn.

The Whitmore Lake Portrait Group remains steady with their participation. Eight to ten artists attend each week. The art gallery that showcases their art continues to be popular with our guests. The artwork was recently changed to reflect the theme of people in hats.

The Whitmore Lake TOPS Club began holding their weekly meetings at the Center on March 31. Five people attended. We are happy to have them here!

d. **Special Events**

"Karaoke Night at the Community Center," continued on April 17 & 18. Eighteen people attended the April 18 session that included a potluck dinner, and 12 people attended on April 17.

We had 4 children and 3 moms our two."Mom & Tot Time" programs in April. We focused on the Alphabet and April Showers, making alphabet sensory bottles and rainsticks, enjoying stories and games.

Nine people joined us on April 29 for Lunch and a Movie.

Pizza & a Movie was held on April 24 with 10 people in attendance. Everyone enjoyed a dinner of pizza, salad, chips, cookies and beverages as we watched "Night at the Museum: Battle of the Smithsonian."

User: RICK

DB: Northfield

PERIOD ENDING 04/30/2015

% Fiscal Year Completed: 83.29

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2014	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	YTD BALANCE 04/30/2015	ACTIVITY FOR MONTH 04/30/2015	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL FUND								
Revenues								
Dept 000								
101-000-426	PRIOR YEAR TAX INTEREST	343.84	0.00	0.00	0.00	0.00	0.00	0.00
101-000-452	PEDDLER'S LICENSES	85.00	0.00	0.00	230.00	15.00	(230.00)	100.00
101-000-453	CABLEVISION FRANCHISE FEES	92,534.67	85,000.00	85,000.00	48,496.67	0.00	36,503.33	57.05
101-000-455	FIBER FOOTAGE FEES	8,586.20	9,250.00	9,250.00	0.00	0.00	9,250.00	0.00
101-000-574	STATE SHARED REVENUE	618,499.00	650,000.00	650,000.00	343,311.00	0.00	306,689.00	52.82
101-000-590	GRANT INCOME	232,325.95	250,000.00	250,000.00	456.28	0.00	250,000.00	0.00
101-000-615	INSURANCE PROCEEDS	0.00	0.00	0.00	91.63	0.00	(456.28)	100.00
101-000-626	COPY & FOTA INCOME	269.01	250.00	250.00	189.59	0.00	158.37	36.65
101-000-665	INTEREST INCOME	1,918.69	1,500.00	1,500.00	1,161.86	0.00	1,310.41	12.64
101-000-671	REIMBURSEMENT/OTHER INCOME	1,019.06	650.00	650.00	0.00	0.00	(511.86)	178.75
101-000-675	REIMBURSEMENT-PRIVATE SOURCES	9.00	0.00	0.00	0.00	0.00	0.00	0.00
101-000-688	RENTAL INCOME - BARKER RD	9,960.00	11,760.00	11,760.00	9,500.00	980.00	2,260.00	80.78
101-000-690	UNREALIZED GAIN/LOSS	(38,173.65)	0.00	0.00	49.00	0.00	(49.00)	100.00
Total Dept 000		927,376.77	1,008,410.00	1,008,410.00	403,486.03	1,276.56	604,923.97	40.01
Dept 191-ELECTIONS								
101-191-671	REIMBURSEMENT/OTHER INCOME	2,312.01	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 191-ELECTIONS		2,312.01	0.00	0.00	0.00	0.00	0.00	0.00
Dept 253-TREASURER								
101-253-402	CURRENT PROPERTY TAX	252,329.33	256,700.00	256,700.00	236,695.21	33,842.94	20,004.79	92.21
101-253-404	MOBILE HOME LICENSE FEES	3,138.50	2,850.00	2,850.00	1,206.00	0.00	1,644.00	42.32
101-253-445	PENALTY & INTEREST ON TAXES	150.97	500.00	500.00	2,698.48	2,377.16	(2,198.48)	539.70
101-253-627	SUMMER TAX PREPARATION	13,480.00	13,490.00	13,490.00	13,487.50	0.00	2.50	99.98
101-253-680	TAX ADMINISTRATION FEES	133,476.51	134,000.00	134,000.00	126,426.31	11,150.11	7,573.69	94.35
Total Dept 253-TREASURER		402,575.31	407,540.00	407,540.00	380,513.50	47,370.21	27,026.50	93.37
Dept 336-CONTRIBUTIONS								
101-336-624	DPA	22,790.00	20,000.00	20,000.00	20,000.00	0.00	0.00	100.00
101-336-625	SEWER ADMINISTRATION	39,000.00	43,969.00	43,969.00	43,969.00	8,969.00	0.00	100.00
Total Dept 336-CONTRIBUTIONS		61,790.00	63,969.00	63,969.00	63,969.00	8,969.00	0.00	100.00
Dept 412-PLANNING/ZONING DEPT								
101-412-477	ZONING COMPLIANCE PERMITS	10,400.00	3,000.00	3,000.00	3,400.00	500.00	(400.00)	113.33
101-412-607	ZONING ADMINISTRATIVE FEES	500.00	0.00	0.00	0.00	0.00	0.00	0.00
101-412-608	VARIANCES/APPEALS	2,118.11	2,000.00	2,000.00	1,420.00	545.00	580.00	71.00
101-412-629	ZONING COPIES	15.00	50.00	50.00	0.00	0.00	50.00	0.00
101-412-637	SPLIT APPLICATIONS	2,100.00	500.00	500.00	600.00	200.00	(100.00)	120.00
Total Dept 412-PLANNING/ZONING DEPT		15,133.11	5,550.00	5,550.00	5,420.00	1,245.00	130.00	97.66
Dept 666-COMMUNITY CENTER								
101-666-590	GRANT INCOME	2,550.00	0.00	0.00	0.00	0.00	0.00	0.00
101-666-643	SCC TRIPS/PROGRAMS	15,440.75	25,000.00	25,000.00	9,018.37	1,759.00	15,981.63	36.07
101-666-649	SCC MEMBERSHIP	1,363.07	0.00	0.00	0.00	0.00	0.00	0.00
101-666-676	CONTRIBUTIONS - SCC	580.00	500.00	500.00	937.46	(19.00)	(437.46)	187.49

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User: RICK

DB: Northfield

PERIOD ENDING 04/30/2015

% Fiscal Year Completed: 83.29

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2014	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	YTD BALANCE 04/30/2015	ACTIVITY FOR MONTH 04/30/2015	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL FUND								
Revenues								
Total Dept 666-COMMUNITY CENTER		19,933.82	25,500.00	25,500.00	9,955.83	1,740.00	15,544.17	39.04
TOTAL Revenues		1,429,121.02	1,510,969.00	1,510,969.00	863,344.36	60,600.77	647,624.64	57.14
Expenditures								
Dept 101-TOWNSHIP BOARD								
101-101-701	SALARIES	8,958.19	10,000.00	10,000.00	8,016.54	1,874.97	1,983.46	80.17
101-101-715	SOCIAL SECURITY	685.32	765.00	765.00	613.28	143.44	151.72	80.17
101-101-807	MEMBERSHIP DUES	8,230.51	10,500.00	10,500.00	9,351.68	250.00	1,148.32	89.06
101-101-900	PRINTING & PUBLICATIONS	7,346.94	6,500.00	6,500.00	5,550.17	378.33	949.83	85.39
101-101-957	TRAINING & DEVELOPMENT	238.00	2,000.00	2,000.00	410.31	0.00	1,589.69	20.52
Total Dept 101-TOWNSHIP BOARD		25,458.96	29,765.00	29,765.00	23,941.98	2,646.74	5,823.02	80.44
Dept 171-SUPERVISOR								
101-171-701	SALARIES	12,499.76	12,500.00	12,500.00	10,576.72	1,442.28	1,923.28	84.61
101-171-715	SOCIAL SECURITY	50.10	957.00	957.00	(610.30)	(69.37)	1,567.30	(63.77)
101-171-807	MEMBERSHIP DUES	0.00	120.00	120.00	0.00	0.00	120.00	0.00
101-171-860	FUEL & MILEAGE	0.00	200.00	200.00	0.00	0.00	200.00	0.00
101-171-956	MISCELLANEOUS	0.00	100.00	100.00	0.00	0.00	100.00	0.00
101-171-957	TRAINING & DEVELOPMENT	0.00	1,000.00	1,000.00	285.58	0.00	714.42	28.56
Total Dept 171-SUPERVISOR		12,549.86	14,877.00	14,877.00	10,252.00	1,372.91	4,625.00	68.91
Dept 172-TOWNSHIP MANAGER								
101-172-701	SALARIES	77,062.94	77,000.00	77,000.00	65,153.88	8,884.62	11,846.12	84.62
101-172-704	CLERICAL/DEP /SUPER/ELECTION	11,228.00	26,625.00	26,625.00	21,253.50	2,692.00	5,371.50	79.83
101-172-715	SOCIAL SECURITY	10,825.04	12,125.00	12,125.00	10,064.57	1,388.93	2,060.43	83.01
101-172-716	HOSPITALIZATION	13,081.82	14,505.00	14,505.00	6,534.22	0.00	7,970.78	45.05
101-172-717	LIFE/DISB. INSURANCE	1,022.10	975.00	975.00	894.19	162.58	80.81	91.71
101-172-718	PENSION	7,699.62	7,700.00	7,700.00	6,515.08	888.42	1,184.92	84.61
101-172-722	CONTRACTOR	53,212.80	54,850.00	54,850.00	45,155.97	6,579.32	9,694.03	82.33
101-172-818	CONTRACTUAL SERVICES	9,958.26	10,000.00	10,000.00	5,858.68	0.00	4,141.32	58.59
101-172-850	COMMUNICATION	847.62	1,000.00	1,000.00	454.64	50.46	545.36	45.46
101-172-860	FUEL & MILEAGE	275.77	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
101-172-927	ALLOCATE TO DEPARTMENTS	(30,863.00)	(37,114.00)	(37,114.00)	(30,393.00)	(8,733.00)	(6,721.00)	81.89
101-172-957	TRAINING & DEVELOPMENT	851.47	2,000.00	2,000.00	744.87	0.00	1,255.13	37.24
Total Dept 172-TOWNSHIP MANAGER		155,202.44	170,666.00	170,666.00	132,236.60	11,913.33	38,429.40	77.48
Dept 191-ELECTIONS								
101-191-704	CLERICAL/DEP /SUPER/ELECTION	1,400.36	6,500.00	6,500.00	6,356.25	0.00	143.75	97.79
101-191-727	SUPPLIES	1,442.36	2,650.00	2,650.00	4,017.06	812.80	(1,367.06)	151.59
101-191-818	CONTRACTUAL SERVICES	0.00	7,000.00	7,000.00	1,760.00	0.00	5,240.00	25.14
101-191-851	POSTAGE	200.00	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
101-191-900	PRINTING & PUBLICATIONS	234.20	2,000.00	2,000.00	1,553.87	243.78	446.13	77.69
Total Dept 191-ELECTIONS		3,276.92	19,150.00	19,150.00	13,687.18	1,056.58	5,462.82	71.47

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Fund 101 - GENERAL FUND								
Expenditures								
Dept 215-CLERK								
101-215-701	SALARIES	16,484.71	12,500.00	12,500.00	9,615.20	1,442.28	2,884.80	76.92
101-215-703	DEPUTY SALARIES	28,517.58	32,130.00	32,130.00	32,039.55	5,373.03	90.45	99.72
101-215-715	SOCIAL SECURITY	3,442.67	3,415.00	3,415.00	3,091.67	521.37	323.33	90.53
101-215-722	CONTROLLER	0.00	0.00	0.00	94.91	0.00	(94.91)	100.00
101-215-723	RECORD SEC	4,767.50	7,720.00	7,720.00	5,952.50	2,760.00	1,767.50	77.10
101-215-807	MEMBERSHIP DUES	0.00	100.00	100.00	0.00	0.00	100.00	0.00
101-215-860	FUEL & MILEAGE	101.79	200.00	200.00	60.94	49.74	139.06	30.47
101-215-922	LATE FEES AND PENALTIES	360.94	0.00	0.00	(26.22)	31.32	26.22	100.00
101-215-957	TRAINING & DEVELOPMENT	287.90	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 215-CLERK		53,963.09	57,065.00	57,065.00	50,828.55	10,177.74	6,236.45	89.07
Dept 247-BOARD OF REVIEW								
101-247-706	BOARD OF REVIEW FEE	1,356.00	2,000.00	2,000.00	1,389.00	1,245.00	611.00	69.45
101-247-715	SOCIAL SECURITY	103.74	153.00	153.00	106.27	95.25	46.73	69.46
101-247-900	PRINTING & PUBLICATIONS	506.00	800.00	800.00	682.00	0.00	118.00	85.25
101-247-959	TRIBUNALS AND DRAINS	1,966.06	20,000.00	20,000.00	8,489.98	0.00	11,510.02	42.45
Total Dept 247-BOARD OF REVIEW		3,931.80	22,953.00	22,953.00	10,667.25	1,340.25	12,285.75	46.47
Dept 253-TREASURER								
101-253-701	SALARIES	12,499.76	12,500.00	12,500.00	10,576.72	1,442.28	1,923.28	84.61
101-253-703	DEPUTY SALARIES	45,292.80	42,230.00	42,230.00	36,273.83	4,872.69	5,956.17	85.90
101-253-704	CLERICAL/DEP /SUPER/ELECTION	19,254.97	19,425.00	19,425.00	18,400.56	2,813.01	1,024.44	94.73
101-253-715	SOCIAL SECURITY	5,894.25	5,675.00	5,675.00	4,991.61	683.28	683.39	87.96
101-253-716	HOSPITALIZATION	5,784.07	7,050.00	7,050.00	9,245.47	844.04	(2,195.47)	131.14
101-253-717	LIFE/DISB. INSURANCE	541.25	530.00	530.00	422.40	76.80	107.60	79.70
101-253-718	PENSION	4,087.40	4,223.00	4,223.00	3,563.76	487.26	659.24	84.39
101-253-803	LEGAL	6,000.00	6,000.00	6,000.00	5,000.00	500.00	1,000.00	83.33
101-253-804	TAX STATEMENT PREPARATION	1,248.09	2,000.00	2,000.00	1,440.66	(704.02)	559.34	72.03
101-253-807	MEMBERSHIP DUES	100.00	130.00	130.00	100.00	100.00	30.00	76.92
101-253-851	POSTAGE	3,243.42	3,400.00	3,400.00	3,573.27	0.00	(173.27)	105.10
101-253-860	FUEL & MILEAGE	127.11	200.00	200.00	84.72	0.00	115.28	42.36
101-253-927	ALLOCATE TO DEPARTMENTS	(14,794.00)	(19,544.00)	(19,544.00)	(18,037.00)	(5,437.00)	(1,507.00)	92.29
101-253-956	MISCELLANEOUS	376.75	500.00	500.00	3,077.85	875.00	(2,577.85)	615.57
101-253-957	TRAINING & DEVELOPMENT	0.00	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
Total Dept 253-TREASURER		89,655.87	86,319.00	86,319.00	78,713.85	6,568.34	7,605.15	91.19
Dept 257-ASSESSING								
101-257-709	ASST ASSESSOR	4,563.75	25,710.00	25,710.00	17,176.76	2,957.25	8,533.24	66.81
101-257-713	ASSESSOR	62,884.44	63,283.00	63,283.00	5,597.70	0.00	(2,314.70)	170.51
101-257-715	SOCIAL SECURITY	5,159.69	6,810.00	6,810.00	1,742.25	226.24	5,067.75	25.58
101-257-716	HOSPITALIZATION	7,912.52	14,875.00	14,875.00	(0.01)	0.00	14,875.01	0.00
101-257-717	LIFE/DISB. INSURANCE	905.04	810.00	810.00	0.00	0.00	810.00	0.00
101-257-718	PENSION	6,138.26	6,328.00	6,328.00	236.30	0.00	6,091.70	3.73
101-257-720	BANKED PTO	(1,654.79)	0.00	0.00	(3,234.63)	0.00	3,234.63	100.00
101-257-727	SUPPLIES	1,002.69	1,000.00	1,000.00	1,144.44	49.39	(144.44)	114.44
101-257-807	MEMBERSHIP DUES	290.00	450.00	450.00	0.00	0.00	450.00	0.00
101-257-818	CONTRACTUAL SERVICES	235.00	0.00	0.00	60,000.00	4,833.33	10,288.35	82.85
101-257-851	POSTAGE	1,513.40	2,500.00	2,500.00	1,888.22	0.00	611.78	75.53
101-257-860	FUEL & MILEAGE	818.24	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00

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Fund 101 - GENERAL FUND								
Expenditures								
101-257-957	TRAINING & DEVELOPMENT	510.00	1,000.00	1,000.00	1,050.00	0.00	(50.00)	105.00
Total Dept 257-ASSESSING		90,278.24	123,766.00	123,766.00	75,312.68	8,066.21	48,453.32	60.85
Dept 265-HALL AND GROUNDS								
101-265-710	JANITORIAL SALARIES	5,280.00	6,000.00	6,000.00	4,320.00	400.00	1,680.00	72.00
101-265-715	SOCIAL SECURITY	403.92	460.00	460.00	385.56	30.60	74.44	83.82
101-265-716	HOSPITALIZATION	196.75	0.00	0.00	(146.43)	0.00	146.43	100.00
101-265-721	UNEMPLOYMENT BENEFITS	56.03	0.00	0.00	0.00	0.00	0.00	0.00
101-265-727	SUPPLIES	11,467.51	9,000.00	9,000.00	8,291.34	840.12	708.66	92.13
101-265-731	WORKERS COMP INSURANCE	961.00	1,155.00	1,155.00	1,896.00	1,896.00	(741.00)	164.16
101-265-816	GROUPS/CLEANG/JANITORL SERVI	4,574.40	4,800.00	4,800.00	4,570.00	0.00	230.00	95.21
101-265-821	PSB MAINT & OPS ALLOCATION	52,442.00	49,934.00	49,934.00	35,700.00	14,234.00	14,234.00	71.49
101-265-850	COMMUNICATION	10,285.27	8,280.00	8,280.00	5,794.58	(1,006.60)	2,485.42	69.98
101-265-851	POSTAGE	4,708.08	5,500.00	5,500.00	4,035.22	1,520.99	1,464.78	73.37
101-265-910	INSURANCE & BONDS	26,016.37	30,700.00	30,700.00	0.00	0.00	30,700.00	0.00
101-265-920	UTILITIES	432.04	1,500.00	1,500.00	176.76	(379.51)	1,323.24	11.78
101-265-930	REPAIRS & MAINTENANCE	15,640.20	17,800.00	17,800.00	19,624.04	413.00	(1,824.04)	110.25
101-265-938	CHARGEBACKS - PRIOR TAX YEARS	23,890.71	2,000.00	2,000.00	3,645.39	990.65	(1,645.39)	182.27
101-265-940	RENTAL EQUIPMENT	3,533.59	4,300.00	4,300.00	2,993.65	310.25	1,306.35	69.62
101-265-956	MISCELLANEOUS	186.18	250.00	250.00	263.54	0.00	(13.54)	105.42
Total Dept 265-HALL AND GROUNDS		160,074.05	141,679.00	141,679.00	91,549.65	7,396.50	50,129.35	64.62
Dept 270-LEGAL/PROFESSIONAL								
101-270-800	OTHER PROFESSIONAL FEES	500.00	500.00	500.00	0.00	0.00	500.00	0.00
101-270-802	AUDIT FEES	4,500.00	4,500.00	4,500.00	4,500.00	0.00	0.00	100.00
101-270-803	LEGAL	91,441.61	96,000.00	96,000.00	71,346.12	9,382.50	24,653.88	74.32
101-270-806	ENGINEER	3,466.25	10,000.00	10,000.00	4,224.00	0.00	5,776.00	42.24
101-270-927	ALLOCATE TO DEPARTMENTS	(45,600.00)	(45,600.00)	(45,600.00)	(38,000.00)	(3,800.00)	(7,600.00)	83.33
Total Dept 270-LEGAL/PROFESSIONAL		54,307.86	65,400.00	65,400.00	42,070.12	5,582.50	23,329.88	64.33
Dept 336-CONTRIBUTIONS								
101-336-933	CONTRIBUTION - INDEPENDENCE D	2,000.00	2,500.00	2,500.00	2,500.00	0.00	0.00	100.00
101-336-963	CONTRIBUTION - WTP	0.00	0.00	15,000.00	0.00	0.00	15,000.00	0.00
101-336-964	CONTRIBUTION-FIRE & MED RES	32,866.00	25,000.00	30,890.00	0.00	0.00	30,890.00	0.00
101-336-967	CONTRIBUTION-LAW ENFORCEMENT	0.00	0.00	5,000.00	0.00	0.00	5,000.00	0.00
Total Dept 336-CONTRIBUTIONS		34,866.00	27,500.00	53,390.00	2,500.00	0.00	50,890.00	4.68
Dept 412-PLANNING/ZONING DEPT								
101-412-707	ZBA SALARIES	1,300.00	3,000.00	3,000.00	2,600.00	800.00	400.00	86.67
101-412-715	SOCIAL SECURITY	948.60	1,071.00	1,071.00	925.65	198.90	145.35	86.43
101-412-723	RECORD SEC	5,107.50	6,720.00	6,720.00	4,427.50	1,560.00	2,292.50	65.89
101-412-726	PLANN COMM	11,100.00	11,000.00	11,000.00	9,500.00	1,800.00	1,500.00	86.36
101-412-727	SUPPLIES	76.49	200.00	200.00	54.00	0.00	146.00	27.00
101-412-800	OTHER PROFESSIONAL FEES	4,720.00	5,000.00	5,000.00	4,097.50	0.00	902.50	81.95
101-412-801	PLANNER FEES	34,101.06	30,000.00	30,000.00	22,326.82	4,360.00	7,673.18	74.42
101-412-803	LEGAL	0.00	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
101-412-809	CODE ENFORCEMENT	10,068.10	15,000.00	15,000.00	12,082.87	600.00	2,917.13	80.55
101-412-851	POSTAGE	0.00	500.00	500.00	14.04	0.00	485.96	2.81

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Fund 101 - GENERAL FUND								
Expenditures								
101-412-860	FUEL & MILEAGE	96.00	1,800.00	1,800.00	406.80	0.00	1,393.20	22.60
101-412-900	PRINTING & PUBLICATIONS	3,712.62	1,500.00	1,500.00	2,142.26	517.78	(642.26)	142.82
101-412-927	ALLOCATE TO DEPARTMENTS	7,397.00	6,948.00	6,948.00	6,542.00	1,970.00	406.00	94.16
101-412-957	TRAINING & DEVELOPMENT	569.78	4,000.00	4,000.00	879.00	0.00	3,121.00	21.98
Total Dept 412-PLANNING/ZONING DEPT		79,197.15	91,739.00	91,739.00	65,998.44	11,806.68	25,740.56	71.94
Dept 448-STREET LIGHTS								
101-448-920	UTILITIES	35,700.37	37,020.00	37,020.00	26,263.23	2,921.99	10,756.77	70.94
Total Dept 448-STREET LIGHTS		35,700.37	37,020.00	37,020.00	26,263.23	2,921.99	10,756.77	70.94
Dept 449-ROAD WORK								
101-449-813	ROADWORK	18,435.73	30,000.00	30,000.00	17,357.67	0.00	12,642.33	57.86
101-449-814	ROAD IMPROVEMENTS	44,756.74	100,500.00	105,275.00	75,932.38	0.00	29,342.62	72.13
101-449-929	GRANT EXPENSE	232,325.95	250,000.00	250,000.00	16,630.00	0.00	233,370.00	6.65
Total Dept 449-ROAD WORK		295,518.42	380,500.00	385,275.00	109,920.05	0.00	275,354.95	28.53
Dept 666-COMMUNITY CENTER								
101-666-701	SALARIES	26,894.79	37,500.00	37,500.00	31,653.68	4,326.90	5,846.32	84.41
101-666-715	SOCIAL SECURITY	2,057.42	2,870.00	2,870.00	2,421.59	331.02	448.41	84.38
101-666-716	HOSPITALIZATION	6,021.28	6,895.00	6,895.00	7,935.95	275.52	(1,040.95)	115.10
101-666-717	LIFE/DISB. INSURANCE	401.12	525.00	525.00	480.48	44.52	592.56	91.52
101-666-718	PENSION	3,140.22	3,750.00	3,750.00	3,157.44	432.66	592.56	84.20
101-666-727	SUPPLIES	1,481.10	1,800.00	1,800.00	1,653.99	295.31	146.01	91.89
101-666-731	WORKERS COMP INSURANCE	250.00	270.00	270.00	315.00	315.00	(45.00)	116.67
101-666-807	MEMBERSHIP DUES	295.00	220.00	220.00	110.00	0.00	110.00	50.00
101-666-812	SCC TRIPS/PROGRAMS	18,131.28	22,500.00	22,500.00	16,162.69	4,287.33	6,337.31	71.83
101-666-816	GROUPS/CLEANG/JANITORL SERVI	7,434.20	8,225.00	8,225.00	3,620.00	0.00	4,605.00	44.01
101-666-850	COMMUNICATION	2,256.47	2,300.00	2,300.00	2,526.88	256.90	(226.88)	109.86
101-666-851	POSTAGE	660.48	1,050.00	1,050.00	442.35	0.00	607.65	42.13
101-666-900	PRINTING & PUBLICATIONS	0.00	1,000.00	1,000.00	1,252.26	791.45	(252.26)	125.23
101-666-910	INSURANCE & BONDS	1,070.00	1,900.00	1,900.00	0.00	0.00	1,900.00	0.00
101-666-920	UTILITIES	2,538.34	4,500.00	4,500.00	2,322.06	143.88	2,177.94	51.60
101-666-929	GRANT EXPENSE	1,789.98	0.00	0.00	0.00	0.00	0.00	0.00
101-666-930	REPAIRS & MAINTENANCE	2,207.22	4,300.00	4,300.00	4,083.29	850.45	216.71	94.96
101-666-970	EQUIPMENT	105.47	400.00	400.00	0.00	0.00	400.00	0.00
Total Dept 666-COMMUNITY CENTER		76,734.37	100,005.00	100,005.00	78,137.66	12,393.78	21,867.34	78.13
Dept 850-TOWNSHIP CONTINGENCY								
101-850-905	CONTINGENCY FUNDS	500.00	10,000.00	10,000.00	360.00	0.00	9,640.00	3.60
Total Dept 850-TOWNSHIP CONTINGENCY		500.00	10,000.00	10,000.00	360.00	0.00	9,640.00	3.60
Dept 900-CAPITAL OUTLAY								
101-900-972	COMPUTER	16,259.38	11,500.00	11,500.00	8,301.66	8,301.66	3,198.34	72.19
101-900-978	LAND ACQUISITION	1,605.00	4,500.00	99,100.00	98,582.58	0.00	517.42	99.48

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Fund 101 - GENERAL FUND								
Expenditures								
Total Dept 900-CAPITAL OUTLAY		17,864.38	16,000.00	110,600.00	106,884.24	8,301.66	3,715.76	96.64
Dept 905-DEBT SERVICE								
101-905-985 PSB SHARE OF BOND PMT		87,417.29	85,225.00	85,225.00	85,220.83	77,086.00	4.17	100.00
Total Dept 905-DEBT SERVICE		87,417.29	85,225.00	85,225.00	85,220.83	77,086.00	4.17	100.00
TOTAL Expenditures		1,276,497.07	1,479,629.00	1,604,894.00	1,004,544.31	168,631.21	600,349.69	62.59
Fund 101 - GENERAL FUND:								
TOTAL REVENUES		1,429,121.02	1,510,969.00	1,510,969.00	863,344.36	60,600.77	647,624.64	57.14
TOTAL EXPENDITURES		1,276,497.07	1,479,629.00	1,604,894.00	1,004,544.31	168,631.21	600,349.69	62.59
NET OF REVENUES & EXPENDITURES		152,623.95	31,340.00	(93,925.00)	(141,199.95)	(108,030.44)	47,274.95	150.33
BEG. FUND BALANCE		1,396,753.84	1,549,377.79	1,549,377.79	1,549,377.79	1,549,377.79		150.33
END FUND BALANCE		1,549,377.79	1,580,717.79	1,455,452.79	1,408,177.84			150.33

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Fund 207 - LAW ENFORCEMENT FUND								
Revenues								
Dept 000								
207-000-402	CURRENT PROPERTY TAX	1,357,583.69	1,380,946.00	1,380,946.00	1,273,456.26	182,082.81	107,489.74	92.22
207-000-445	PENALTY & INTEREST ON TAXES	726.06	0.00	0.00	1,769.15	112.40	(1,769.15)	100.00
207-000-570	LIQUOR LICENSE & PERMITS	2,605.35	3,000.00	3,000.00	2,634.50	41.25	365.50	87.82
207-000-590	GRANT INCOME	0.00	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
207-000-626	COPY & FOIA INCOME	2,030.50	1,500.00	1,500.00	1,861.50	349.00	(361.50)	124.10
207-000-656	FINES & COURT FEES	28,074.67	30,000.00	30,000.00	19,835.94	0.00	10,164.06	66.12
207-000-658	IMPOUND FEES	2,120.00	2,000.00	2,000.00	2,020.00	200.00	(20.00)	101.00
207-000-664	FEES PAID FOR OFFICER WAGES	3,671.00	6,000.00	6,000.00	6,298.12	0.00	(298.12)	104.97
207-000-671	REIMBURSEMENT/OTHER INCOME	3,714.25	3,000.00	3,000.00	2,842.00	140.00	158.00	94.73
207-000-673	SALE OF FIXED ASSET	3,986.00	0.00	5,000.00	605.25	0.00	4,394.75	12.11
207-000-675	CONTRIBUTION-PRIVATE SOURCES	0.00	200.00	200.00	0.00	0.00	200.00	0.00
207-000-681	OT REIMBURSEMENT	16,846.01	17,000.00	17,000.00	13,674.99	0.00	3,325.01	80.44
Total Dept 000		1,421,357.53	1,444,646.00	1,449,646.00	1,324,997.71	182,925.46	124,648.29	91.40
Dept 336-CONTRIBUTIONS								
207-336-588	CONTRIBUTION OTHER FUND(S)	35,000.00	36,000.00	41,000.00	36,000.00	36,000.00	5,000.00	87.80
207-336-683	CONTRIBUTION - INDEPENDENCE D	1,000.00	1,500.00	1,500.00	1,500.00	0.00	0.00	100.00
Total Dept 336-CONTRIBUTIONS		36,000.00	37,500.00	42,500.00	37,500.00	36,000.00	5,000.00	88.24
TOTAL Revenues		1,457,357.53	1,482,146.00	1,492,146.00	1,362,497.71	218,925.46	129,648.29	91.31
Expenditures								
Dept 226-PERSONNEL								
207-226-701	SALARIES	187,203.98	193,211.00	193,211.00	166,107.31	21,947.87	27,103.69	85.97
207-226-702	SALARIES	364,740.09	376,420.00	376,420.00	335,734.39	41,842.56	40,685.61	89.19
207-226-704	CLERICAL/DEP /SUPER/ELECTION	60,904.85	67,717.00	67,717.00	54,078.56	7,252.78	13,638.44	79.86
207-226-708	SALARIES-PART TIME	22,915.85	36,500.00	36,500.00	28,127.50	2,897.79	8,372.50	77.06
207-226-710	JANITORIAL SALARIES	4,240.00	5,000.00	5,000.00	6,800.00	640.00	(1,800.00)	136.00
207-226-711	SALARIES-OVERTIME	58,941.16	36,500.00	36,500.00	46,797.37	7,238.72	(10,297.37)	128.21
207-226-714	HOLIDAY	31,837.50	33,920.00	33,920.00	34,215.00	0.00	(295.00)	100.87
207-226-715	SOCIAL SECURITY	57,592.99	58,185.00	58,185.00	53,286.45	6,259.20	4,898.55	91.58
207-226-716	HOSPITALIZATION	129,914.66	156,015.00	161,015.00	150,544.57	6,583.56	10,470.43	93.50
207-226-717	LIFE/DISB. INSURANCE	8,404.74	8,741.00	8,741.00	7,066.07	1,274.34	1,674.93	80.84
207-226-718	PENSION	57,505.86	60,884.00	60,884.00	52,094.78	7,081.98	8,789.22	85.56
207-226-719	EMPLOYEE FRINGE-LONGEVITY	4,800.00	5,400.00	5,400.00	5,400.00	0.00	0.00	100.00
207-226-720	BANKED PTO	(119,213.11)	0.00	0.00	0.00	0.00	0.00	0.00
207-226-730	MEDICAL TESTING	712.50	500.00	500.00	0.00	0.00	500.00	0.00
207-226-731	WORKERS COMP INSURANCE	7,536.00	10,130.00	10,130.00	15,023.00	15,023.00	(4,893.00)	148.30
207-226-741	UNIFORMS/GEAR & ALLOWANCE	5,900.00	5,900.00	5,900.00	6,200.00	0.00	(300.00)	105.08
207-226-927	ALLOCATE TO DEPARTMENTS	54,568.00	56,771.00	56,771.00	51,343.00	15,794.00	5,428.00	90.44
207-226-957	TRAINING & DEVELOPMENT	1,790.00	500.00	500.00	50.00	0.00	450.00	10.00
Total Dept 226-PERSONNEL		940,295.07	1,112,294.00	1,117,294.00	1,012,868.00	133,835.80	104,426.00	90.65
Dept 265-HALL AND GROUNDS								
207-265-821	PSB MAINT & OPS ALLOCATION	52,441.00	49,933.00	49,933.00	35,700.00	2,381.00	14,233.00	71.50
Total Dept 265-HALL AND GROUNDS		52,441.00	49,933.00	49,933.00	35,700.00	2,381.00	14,233.00	71.50

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GL NUMBER	DESCRIPTION	END BALANCE 06/30/2014	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	YTD BALANCE 04/30/2015	ACTIVITY FOR MONTH 04/30/2015	AVAILABLE BALANCE	% BGD USED
Fund 207 - LAW ENFORCEMENT FUND								
Expenditures								
Dept 270-LEGAL/PROFESSIONAL								
207-270-722	CONTROLLER	7,982.00	8,227.00	8,227.00	6,773.00	2,001.00	1,454.00	82.33
207-270-802	AUDIT FEES	3,060.00	3,060.00	3,060.00	3,060.00	0.00	0.00	100.00
207-270-803	LEGAL	39,700.00	40,000.00	40,000.00	33,000.00	3,300.00	7,000.00	82.50
Total Dept 270-LEGAL/PROFESSIONAL		50,742.00	51,287.00	51,287.00	42,833.00	5,301.00	8,454.00	83.52
Dept 301-OPERATING COSTS								
207-301-727	SUPPLIES	4,397.38	4,000.00	4,000.00	5,352.15	305.67	(1,352.15)	133.80
207-301-741	UNIFORMS/GEAR & ALLOWANCE	2,672.67	1,000.00	1,000.00	58.29	0.00	941.71	5.83
207-301-807	MEMBERSHIP DUES	1,746.10	2,000.00	2,000.00	725.00	40.00	1,275.00	36.25
207-301-818	CONTRACTUAL SERVICES	17,547.00	19,000.00	19,000.00	10,276.00	0.00	8,724.00	54.08
207-301-820	DISPATCH SERVICES	63,346.92	68,000.00	68,000.00	52,789.10	5,278.91	15,210.90	77.63
207-301-850	COMMUNICATION	16,931.74	22,000.00	22,000.00	8,886.29	(1,333.75)	13,113.71	40.39
207-301-851	POSTAGE	136.90	200.00	200.00	220.90	0.00	(20.90)	110.45
207-301-900	PRINTING & PUBLICATIONS	263.18	500.00	500.00	56.28	0.00	443.72	11.26
207-301-910	INSURANCE & BONDS	20,675.00	17,513.00	17,513.00	0.00	0.00	17,513.00	0.00
207-301-929	GRANT EXPENSE	0.00	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
207-301-930	REPAIRS & MAINTENANCE	3,849.66	4,000.00	4,000.00	1,284.98	226.86	2,715.02	32.12
207-301-932	RADIO REPAIR	1,100.00	1,100.00	1,100.00	0.00	0.00	1,100.00	0.00
207-301-938	RADIO REPAIR	74,884.75	0.00	0.00	10,935.17	3,197.46	(10,935.17)	100.00
207-301-940	CHARGEBACKS - PRIOR TAX YEARS	1,319.34	2,300.00	2,300.00	1,324.10	114.91	975.90	57.57
207-301-972	RENTAL EQUIPMENT	2,608.35	2,300.00	2,300.00	2,000.00	200.00	300.00	86.96
Total Dept 301-OPERATING COSTS		211,478.99	144,913.00	144,913.00	93,908.26	8,030.06	51,004.74	64.80
Dept 333-TRANSPORTATION								
207-333-860	FUEL & MILEAGE	29,483.23	25,000.00	25,000.00	17,086.10	1,501.85	7,913.90	68.34
207-333-930	REPAIRS & MAINTENANCE	10,834.20	11,000.00	11,000.00	10,234.53	414.34	765.47	93.04
Total Dept 333-TRANSPORTATION		40,317.43	36,000.00	36,000.00	27,320.63	1,916.19	8,679.37	75.89
Dept 336-CONTRIBUTIONS								
207-336-964	CONTRIBUTION-FIRE & MED RES	7,867.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 336-CONTRIBUTIONS		7,867.00	0.00	0.00	0.00	0.00	0.00	0.00
Dept 900-CAPITAL OUTLAY								
207-900-970	EQUIPMENT	0.00	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
207-900-972	COMPUTER	371.30	500.00	500.00	73.13	73.13	426.87	14.63
Total Dept 900-CAPITAL OUTLAY		371.30	2,000.00	2,000.00	73.13	73.13	1,926.87	3.66
Dept 905-DEBT SERVICE								
207-905-985	PSB SHARE OF BOND PMT	87,417.27	85,222.00	85,222.00	85,220.83	77,086.00	1.17	100.00
Total Dept 905-DEBT SERVICE		87,417.27	85,222.00	85,222.00	85,220.83	77,086.00	1.17	100.00
TOTAL Expenditures		1,390,930.06	1,481,649.00	1,486,649.00	1,297,923.85	228,623.18	188,725.15	87.31

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GL NUMBER	DESCRIPTION	2014-15		2014-15		YTD BALANCE	ACTIVITY FOR		AVAILABLE	% BDT
		END BALANCE	ORIGINAL	AMENDED	BUDGET		MONTH			
		06/30/2014	BUDGET	BUDGET	BUDGET	04/30/2015	04/30/2015		BALANCE	USED

Fund 207 - LAW ENFORCEMENT FUND

Fund 207 - LAW ENFORCEMENT FUND:										
TOTAL REVENUES		1,457,357.53	1,482,146.00	1,492,146.00		1,362,497.71	218,925.46		129,648.29	91.31
TOTAL EXPENDITURES		1,390,930.06	1,481,649.00	1,486,649.00		1,297,923.85	228,623.18		188,725.15	87.31
NET OF REVENUES & EXPENDITURES		66,427.47	497.00	5,497.00		64,573.86	(9,697.72)		(59,076.86)	1,174.71
BEG. FUND BALANCE		403,950.61	470,378.08	470,378.08		470,378.08				1,174.71
END FUND BALANCE		470,378.08	470,875.08	475,875.08		534,951.94				1,174.71

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GL NUMBER	DESCRIPTION	END BALANCE 06/30/2014	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	YTD BALANCE 04/30/2015	ACTIVITY FOR MONTH 04/30/2015	AVAILABLE BALANCE	% BDGT USED
Fund 216 - MEDICAL RESCUE FUND								
Revenues								
Dept 000								
216-000-402	CURRENT PROPERTY TAX	607,117.18	617,577.00	617,577.00	569,496.28	81,428.03	48,080.72	92.21
216-000-445	PENALTY & INTEREST ON TAXES	337.94	0.00	0.00	790.39	50.26	(790.39)	100.00
216-000-482	HOUSE NUMBERS	400.00	250.00	250.00	640.00	120.00	(390.00)	256.00
216-000-588	CONTRIBUTION OTHER FUND(S)	25,000.00	25,000.00	25,000.00	0.00	0.00	25,000.00	0.00
216-000-590	GRANT INCOME	22.10	0.00	0.00	0.00	0.00	0.00	0.00
216-000-626	COPY & FOIA INCOME	23.00	25.00	25.00	20.00	0.00	5.00	80.00
216-000-635	RESPONSE FEES	20,755.12	8,000.00	8,000.00	6,712.38	2,746.75	1,287.62	83.90
216-000-639	DRIVEWAY INSPECTIONS	550.00	300.00	300.00	500.00	50.00	(200.00)	166.67
216-000-671	REIMBURSEMENT/OTHER INCOME	4,719.25	5,000.00	5,000.00	2,565.67	0.00	2,434.33	51.31
216-000-673	SALE OF FIXED ASSET	3,058.00	0.00	0.00	980.00	0.00	(980.00)	100.00
216-000-675	CONTRIBUTION-PRIVATE SOURCES	100.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 000		662,082.59	656,152.00	656,152.00	581,704.72	84,395.04	74,447.28	88.65
Dept 336-CONTRIBUTIONS								
216-336-588	CONTRIBUTION OTHER FUND(S)	15,733.00	0.00	5,890.00	0.00	0.00	5,890.00	0.00
216-336-683	CONTRIBUTION - INDEPENDENCE D	1,000.00	1,000.00	1,000.00	1,000.00	0.00	0.00	100.00
Total Dept 336-CONTRIBUTIONS		16,733.00	1,000.00	6,890.00	1,000.00	0.00	5,890.00	14.51
Total		678,815.59	657,152.00	663,042.00	582,704.72	84,395.04	80,337.28	87.88
TOTAL Revenues								
Expenditures								
Dept 226-PERSONNEL								
216-226-701	SALARIES	77,051.53	79,310.00	79,310.00	67,019.52	9,151.14	12,290.48	84.50
216-226-702	SALARIES	124,669.00	129,000.00	129,000.00	104,062.00	14,112.00	24,938.00	80.67
216-226-705	ADMINISTRATIVE ASSISTANT	5,317.93	6,000.00	6,000.00	4,919.57	643.25	1,080.43	81.99
216-226-708	SALARIES-PART TIME	48,031.62	53,000.00	53,000.00	45,927.05	5,100.10	7,072.95	86.65
216-226-712	SALARIES - OFFICERS	11,245.00	14,000.00	14,000.00	8,925.00	0.00	5,075.00	63.75
216-226-715	SOCIAL SECURITY	21,170.33	22,595.00	22,595.00	18,450.83	2,332.14	4,144.17	81.66
216-226-716	HOSPITALIZATION	17,521.05	19,110.00	25,000.00	23,062.39	1,233.94	1,937.61	92.25
216-226-717	LIFE/DISB. INSURANCE	966.96	900.00	900.00	774.51	140.82	125.49	86.06
216-226-718	PENSION	7,699.64	7,931.00	7,931.00	6,692.68	915.06	1,238.32	84.39
216-226-720	BANKED PTO	(13,882.21)	0.00	0.00	0.00	0.00	0.00	0.00
216-226-730	MEDICAL TESTING	421.50	4,000.00	4,000.00	585.00	0.00	3,415.00	14.63
216-226-731	WORKERS COMP INSURANCE	7,429.00	9,100.00	9,100.00	9,600.00	9,600.00	(500.00)	105.49
216-226-927	ALLOCATE TO DEPARTMENTS	(54,568.00)	(56,771.00)	(56,771.00)	(51,343.00)	(15,794.00)	(5,428.00)	90.44
216-226-957	TRAINING & DEVELOPMENT	4,416.34	9,000.00	9,000.00	3,085.85	35.00	5,914.15	34.29
216-226-958	TRAINING WAGES	10,421.50	14,000.00	14,000.00	10,303.96	1,479.00	3,696.04	73.60
Total Dept 226-PERSONNEL		267,911.19	311,175.00	317,065.00	252,065.36	28,948.45	64,999.64	79.50
Dept 265-HALL AND GROUNDS								
216-265-816	GROUNDS/CLEANG/JANITORL SERV	2,294.40	2,000.00	2,000.00	1,465.00	0.00	535.00	73.25
216-265-821	PSB MAINT & OPS ALLOCATON	52,441.00	49,933.00	49,933.00	35,701.00	2,382.00	14,232.00	71.50
Total Dept 265-HALL AND GROUNDS		54,735.40	51,933.00	51,933.00	37,166.00	2,382.00	14,767.00	71.57
Dept 270-LEGAL/PROFESSIONAL								
216-270-722	CONTROLLER	7,982.00	8,227.00	8,227.00	6,773.00	2,001.00	1,454.00	82.33
216-270-802	AUDIT FEES	3,060.00	3,060.00	3,060.00	3,060.00	0.00	0.00	100.00

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GL NUMBER	DESCRIPTION	END BALANCE 06/30/2014	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	YTD BALANCE 04/30/2015	ACTIVITY FOR MONTH 04/30/2015	AVAILABLE BALANCE	% BDGT USED
Fund 216 - MEDICAL RESCUE FUND								
Expenditures	LEGAL	0.00	3,500.00	3,500.00	0.00	0.00	3,500.00	0.00
216-270-803								
Total Dept 270-LEGAL/PROFESSIONAL		11,042.00	14,787.00	14,787.00	9,833.00	2,001.00	4,954.00	66.50
Dept 301-OPERATING COSTS								
216-301-727	SUPPLIES	8,167.39	8,000.00	8,000.00	5,602.68	271.00	2,397.32	70.03
216-301-741	UNIFORMS/GEAR & ALLOWANCE	3,410.42	7,000.00	7,000.00	3,248.81	0.00	3,751.19	46.41
216-301-807	MEMBERSHIP DUES	1,700.68	1,500.00	1,500.00	1,175.00	0.00	325.00	78.33
216-301-818	CONTRACTUAL SERVICES	8,286.38	2,000.00	2,000.00	1,308.38	0.00	691.62	65.42
216-301-820	DISPATCH SERVICES	10,584.84	10,500.00	10,500.00	8,561.70	856.17	1,938.30	81.54
216-301-850	COMMUNICATION	6,399.32	7,000.00	7,000.00	2,681.92	(1,792.52)	4,318.08	38.31
216-301-851	POSTAGE	38.22	50.00	50.00	100.00	0.00	(50.00)	200.00
216-301-900	PRINTING & PUBLICATIONS	0.00	150.00	150.00	203.85	0.00	(53.85)	135.90
216-301-910	INSURANCE & BONDS	65,114.00	55,000.00	55,000.00	0.00	0.00	55,000.00	0.00
216-301-920	UTILITIES	15,890.74	10,000.00	10,000.00	8,734.29	798.43	1,265.71	87.34
216-301-930	REPAIRS & MAINTENANCE	2,357.13	4,000.00	4,000.00	1,176.05	251.58	2,823.95	29.40
216-301-932	RADIO REPAIR	2,830.00	2,200.00	2,200.00	2,200.00	0.00	0.00	100.00
216-301-938	CHARGEBACKS - PRIOR TAX YEARS	33,484.44	0.00	0.00	4,890.34	1,429.95	(4,890.34)	100.00
Total Dept 301-OPERATING COSTS		158,263.56	107,400.00	107,400.00	39,883.02	1,814.61	67,516.98	37.14
Dept 333-TRANSPORTATION								
216-333-860	FUEL & MILEAGE	13,600.98	12,000.00	12,000.00	7,971.89	744.82	4,028.11	66.43
216-333-930	REPAIRS & MAINTENANCE	15,697.85	20,000.00	20,000.00	20,073.37	219.00	(73.37)	100.37
Total Dept 333-TRANSPORTATION		29,298.83	32,000.00	32,000.00	28,045.26	963.82	3,954.74	87.64
Dept 900-CAPITAL OUTLAY								
216-900-970	EQUIPMENT	28,007.88	6,000.00	6,000.00	3,897.73	658.25	2,102.27	64.96
216-900-972	COMPUTER	703.56	0.00	0.00	586.30	58.63	(586.30)	100.00
Total Dept 900-CAPITAL OUTLAY		28,711.44	6,000.00	6,000.00	4,484.03	716.88	1,515.97	74.73
Dept 905-DEBT SERVICE								
216-905-985	PSB SHARE OF BOND PMT	87,417.27	85,222.00	85,222.00	85,220.83	77,085.99	1.17	100.00
216-905-991	DEBT SERVICE - PRINCIPAL	41,750.56	43,776.00	43,776.00	43,775.46	0.00	0.54	100.00
216-905-995	DEBT SERVICE - INTEREST	6,374.09	4,350.00	4,350.00	4,349.19	0.00	0.81	99.98
Total Dept 905-DEBT SERVICE		135,541.92	133,348.00	133,348.00	133,345.48	77,085.99	2.52	100.00
TOTAL Expenditures		685,504.34	656,643.00	662,533.00	504,822.15	113,912.75	157,710.85	76.20
Fund 216 - MEDICAL RESCUE FUND:								
TOTAL REVENUES		678,815.59	657,152.00	663,042.00	582,704.72	84,395.04	80,337.28	87.88
TOTAL EXPENDITURES		685,504.34	656,643.00	662,533.00	504,822.15	113,912.75	157,710.85	76.20
NET OF REVENUES & EXPENDITURES		(6,688.75)	509.00	509.00	77,882.57	(29,517.71)	(77,373.57)	15,301.0
BEG. FUND BALANCE		419,120.53	412,431.78	412,431.78	412,431.78	412,431.78	15,301.0	15,301.0
END FUND BALANCE		412,431.78	412,940.78	412,940.78	490,314.35			

REVENUE AND EXPENDITURE REPORT FOR NORTHFIELD TOWNSHIP

PERIOD ENDING 04/30/2015

% Fiscal Year Completed: 83.29

GL NUMBER	DESCRIPTION	END BALANCE	2014-15	2014-15	YTD BALANCE	ACTIVITY FOR	AVAILABLE	%
		06/30/2014	ORIGINAL BUDGET	AMENDED BUDGET	04/30/2015	MONTH 04/30/2015	BALANCE	BDGT USED

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PERIOD ENDING 04/30/2015
% Fiscal Year Completed: 83.29

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2014	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	YTD BALANCE 04/30/2015	ACTIVITY FOR MONTH 04/30/2015	AVAILABLE BALANCE	% BDGT USED
Fund 230 - DONATION FUND								
Revenues								
Dept 000								
230-000-690	DONATION - DOG PARK	3,350.00	0.00	0.00	0.00	0.00	0.00	0.00
230-000-691	DONATION - FIREWORKS	350.00	0.00	0.00	700.00	100.00	(700.00)	100.00
230-000-692	DONATION - EVENTS/COMMUNITY P	1,350.00	0.00	0.00	1,000.00	1,000.00	(1,000.00)	100.00
230-000-698	DONATIONS - ALL OTHER SCC	20.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 000		5,070.00	0.00	0.00	1,700.00	1,100.00	(1,700.00)	100.00
TOTAL Revenues		5,070.00	0.00	0.00	1,700.00	1,100.00	(1,700.00)	100.00
Expenditures								
Dept 301-OPERATING COSTS								
230-301-903	DONATIONS - KIWANIS	0.00	0.00	0.00	1,025.00	0.00	(1,025.00)	100.00
230-301-904	DONATIONS - EVENTS/COMMUNITY	1,505.66	0.00	0.00	1,337.79	0.00	(1,337.79)	100.00
Total Dept 301-OPERATING COSTS		1,505.66	0.00	0.00	2,362.79	0.00	(2,362.79)	100.00
TOTAL Expenditures		1,505.66	0.00	0.00	2,362.79	0.00	(2,362.79)	100.00
Fund 230 - DONATION FUND:								
TOTAL REVENUES		5,070.00	0.00	0.00	1,700.00	1,100.00	(1,700.00)	100.00
TOTAL EXPENDITURES		1,505.66	0.00	0.00	2,362.79	0.00	(2,362.79)	100.00
NET OF REVENUES & EXPENDITURES		3,564.34	0.00	0.00	(662.79)	1,100.00	662.79	100.00
BEG. FUND BALANCE		500.00	4,064.34	4,064.34	4,064.34			100.00
END FUND BALANCE		4,064.34	4,064.34	4,064.34	3,401.55			100.00

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PERIOD ENDING 04/30/2015

% Fiscal Year Completed: 83.29

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2014	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	YTD BALANCE 04/30/2015	ACTIVITY FOR MONTH 04/30/2015	AVAILABLE BALANCE	% BDGT USED
Fund 248 - DOWNTOWN DEVELOPMENT AUTH								
Revenues								
Dept 000								
248-000-671	REIMBURSEMENT/OTHER INCOME	20.00	0.00	0.00	0.00	0.00	0.00	0.00
248-000-675	CONTRIBUTION-PRIVATE SOURCES	25,347.28	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 000		25,367.28	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL Revenues		25,367.28	0.00	0.00	0.00	0.00	0.00	0.00
Expenditures								
Dept 301-OPERATING COSTS								
248-301-800	OTHER PROFESSIONAL FEES	1,100.00	20,000.00	20,000.00	5,538.08	5,538.08	14,461.92	27.69
248-301-816	OTHER GROUND/CLEANING/MAINTENANCE SERV	1,200.00	1,200.00	1,200.00	0.00	0.00	1,200.00	0.00
Total Dept 301-OPERATING COSTS		2,300.00	21,200.00	21,200.00	5,538.08	5,538.08	15,661.92	26.12
Dept 449-ROAD WORK								
248-449-814	ROAD IMPROVEMENTS	22,790.00	20,000.00	20,000.00	20,000.00	0.00	0.00	100.00
Total Dept 449-ROAD WORK		22,790.00	20,000.00	20,000.00	20,000.00	0.00	0.00	100.00
Dept 900-CAPITAL OUTLAY								
248-900-925	STREETSCAPING	0.00	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
Total Dept 900-CAPITAL OUTLAY		0.00	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
TOTAL Expenditures		25,090.00	42,700.00	42,700.00	25,538.08	5,538.08	17,161.92	59.81
Fund 248 - DOWNTOWN DEVELOPMENT AUTH:								
TOTAL REVENUES		25,367.28	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		25,090.00	42,700.00	42,700.00	25,538.08	5,538.08	17,161.92	59.81
NET OF REVENUES & EXPENDITURES		277.28	(42,700.00)	(42,700.00)	(25,538.08)	(5,538.08)	(17,161.92)	59.81
BEG. FUND BALANCE		91,222.05	91,499.33	91,499.33	91,499.33			59.81
END FUND BALANCE		91,499.33	48,799.33	48,799.33	65,961.25			59.81

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PERIOD ENDING 04/30/2015
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GL NUMBER	DESCRIPTION	END BALANCE 06/30/2014	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	YTD BALANCE 04/30/2015	ACTIVITY FOR MONTH 04/30/2015	AVAILABLE BALANCE	% BDGT USED
Fund 265 - NARCOTICS FUND								
Revenues								
Dept 000								
265-000-661	FOREFEITURES	29,373.25	50,000.00	50,000.00	67,504.00	35,000.00	(17,504.00)	135.01
Total Dept 000		29,373.25	50,000.00	50,000.00	67,504.00	35,000.00	(17,504.00)	135.01
TOTAL Revenues		29,373.25	50,000.00	50,000.00	67,504.00	35,000.00	(17,504.00)	135.01
Expenditures								
Dept 226-PERSONNEL								
265-226-957	TRAINING & DEVELOPMENT	275.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 226-PERSONNEL		275.00	0.00	0.00	0.00	0.00	0.00	0.00
Dept 301-OPERATING COSTS								
265-301-727	SUPPLIES	0.00	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
265-301-899	FOREFEITURE SHARING	14,085.94	20,000.00	20,000.00	13,385.75	0.00	6,614.25	66.93
265-301-956	MISCELLANEOUS	2,645.20	300.00	300.00	125.20	61.20	174.80	41.73
Total Dept 301-OPERATING COSTS		16,731.14	21,300.00	21,300.00	13,510.95	61.20	7,789.05	63.43
Dept 336-CONTRIBUTIONS								
265-336-967	CONTRIBUTION-LAW ENFORCEMENT	0.00	1,000.00	1,000.00	1,000.00	1,000.00	0.00	100.00
Total Dept 336-CONTRIBUTIONS		0.00	1,000.00	1,000.00	1,000.00	1,000.00	0.00	100.00
Dept 900-CAPITAL OUTLAY								
265-900-970	EQUIPMENT	300.00	4,000.00	4,000.00	6,590.91	299.99	(2,590.91)	164.77
Total Dept 900-CAPITAL OUTLAY		300.00	4,000.00	4,000.00	6,590.91	299.99	(2,590.91)	164.77
TOTAL Expenditures		17,306.14	26,300.00	26,300.00	21,101.86	1,361.19	5,198.14	80.24
Fund 265 - NARCOTICS FUND:								
TOTAL REVENUES		29,373.25	50,000.00	50,000.00	67,504.00	35,000.00	(17,504.00)	135.01
TOTAL EXPENDITURES		17,306.14	26,300.00	26,300.00	21,101.86	1,361.19	5,198.14	80.24
NET OF REVENUES & EXPENDITURES		12,067.11	23,700.00	23,700.00	46,402.14	33,638.81	(22,702.14)	195.79
BEG. FUND BALANCE		34,179.38	46,246.49	46,246.49	46,246.49			195.79
END FUND BALANCE		46,246.49	69,946.49	69,946.49	92,648.63			195.79

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GL NUMBER	DESCRIPTION	END BALANCE 06/30/2014	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	YTD BALANCE 04/30/2015	ACTIVITY FOR MONTH 04/30/2015	AVAILABLE BALANCE	% BDGT USED
Fund 266 - FEDERAL NARCOTICS FUND								
Revenues								
Dept 000								
266-000-661	FOREFEITURES	453,900.04	100,000.00	100,000.00	92,801.08	1,121.32	7,198.92	92.80
Total Dept 000		453,900.04	100,000.00	100,000.00	92,801.08	1,121.32	7,198.92	92.80
TOTAL Revenues		453,900.04	100,000.00	100,000.00	92,801.08	1,121.32	7,198.92	92.80
Expenditures								
Dept 301-OPERATING COSTS								
266-301-727	SUPPLIES	1,214.28	10,000.00	10,000.00	6,874.83	0.00	3,125.17	68.75
266-301-956	MISCELLANEOUS	0.00	5,000.00	5,000.00	4,012.82	799.00	987.18	80.26
Total Dept 301-OPERATING COSTS		1,214.28	15,000.00	15,000.00	10,887.65	799.00	4,112.35	72.58
Dept 336-CONTRIBUTIONS								
266-336-967	CONTRIBUTION-LAW ENFORCEMENT	35,000.00	35,000.00	35,000.00	35,000.00	35,000.00	0.00	100.00
Total Dept 336-CONTRIBUTIONS		35,000.00	35,000.00	35,000.00	35,000.00	35,000.00	0.00	100.00
Dept 900-CAPITAL OUTLAY								
266-900-970	EQUIPMENT	16,870.71	160,000.00	160,000.00	102,695.74	1,596.00	57,304.26	64.18
266-900-974	VEHICLE	89,187.50	75,000.00	75,000.00	34,534.10	0.00	40,465.90	46.05
Total Dept 900-CAPITAL OUTLAY		106,058.21	235,000.00	235,000.00	137,229.84	1,596.00	97,770.16	58.40
TOTAL Expenditures		142,272.49	285,000.00	285,000.00	183,117.49	37,395.00	101,882.51	64.25
Fund 266 - FEDERAL NARCOTICS FUND:								
TOTAL REVENUES		453,900.04	100,000.00	100,000.00	92,801.08	1,121.32	7,198.92	92.80
TOTAL EXPENDITURES		142,272.49	285,000.00	285,000.00	183,117.49	37,395.00	101,882.51	64.25
NET OF REVENUES & EXPENDITURES		311,627.55	(185,000.00)	(185,000.00)	(90,316.41)	(36,273.68)	(94,683.59)	48.82
BEG. FUND BALANCE		204,081.57	515,709.12	515,709.12	515,709.12			48.82
END FUND BALANCE		515,709.12	330,709.12	330,709.12	425,392.71			48.82

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GL NUMBER	DESCRIPTION	END BALANCE 06/30/2014	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	YTD BALANCE 04/30/2015	ACTIVITY FOR MONTH 04/30/2015	AVAILABLE BALANCE	% BDT USED
Fund 287 - BUILDING DEPARTMENT FUND								
Revenues								
Dept 000								
287-000-481	SIGN PERMITS	1,055.00	0.00	0.00	0.00	0.00	0.00	0.00
287-000-484	BUILDING PLAN REVIEW FEES	3,372.00	2,650.00	2,650.00	2,270.00	75.00	380.00	85.66
287-000-485	BUILDING PERMIT FEES	34,683.00	29,240.00	29,240.00	22,561.00	2,261.00	6,679.00	77.16
287-000-486	CONTRACTOR'S REGISTRATION	630.00	675.00	675.00	1,845.00	195.00	(1,170.00)	273.33
287-000-488	TRADE PERMIT FEES	21,300.00	19,950.00	19,950.00	26,794.00	1,560.00	(6,844.00)	134.31
Total Dept 000		61,040.00	52,515.00	52,515.00	53,470.00	4,091.00	(955.00)	101.82
TOTAL Revenues		61,040.00	52,515.00	52,515.00	53,470.00	4,091.00	(955.00)	101.82
Expenditures								
Dept 226-PERSONNEL								
287-226-720	BANKED PTO	(10,885.67)	0.00	0.00	0.00	0.00	0.00	0.00
287-226-927	ALLOCATE TO DEPARTMENTS	7,397.00	19,561.00	19,561.00	15,699.00	4,462.00	3,862.00	80.26
Total Dept 226-PERSONNEL		(3,488.67)	19,561.00	19,561.00	15,699.00	4,462.00	3,862.00	80.26
Dept 261-GOVERNMENT SHARED SERVICES								
287-261-725	INSPECTOR EXPENSES	24,123.16	15,000.00	15,000.00	21,257.00	0.00	(6,257.00)	141.71
Total Dept 261-GOVERNMENT SHARED SERVICES		24,123.16	15,000.00	15,000.00	21,257.00	0.00	(6,257.00)	141.71
Dept 270-LEGAL/PROFESSIONAL								
287-270-722	CONTROLLER	1,596.00	1,646.00	1,646.00	1,354.00	400.00	292.00	82.26
287-270-802	AUDIT FEES	900.00	900.00	900.00	900.00	0.00	0.00	100.00
Total Dept 270-LEGAL/PROFESSIONAL		2,496.00	2,546.00	2,546.00	2,254.00	400.00	292.00	88.53
Dept 301-OPERATING COSTS								
287-301-725	INSPECTOR EXPENSES	10,793.05	12,500.00	12,500.00	4,375.25	519.90	8,124.75	35.00
287-301-727	SUPPLIES	0.00	100.00	100.00	392.00	0.00	(292.00)	392.00
287-301-850	COMMUNICATION	523.96	300.00	300.00	251.68	31.48	48.32	83.89
287-301-910	INSURANCE & BONDS	600.00	600.00	600.00	0.00	0.00	600.00	0.00
287-301-927	ALLOCATE TO DEPARTMENTS	0.00	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
287-301-930	REPAIRS & MAINTENANCE	0.00	625.00	625.00	0.00	0.00	625.00	0.00
Total Dept 301-OPERATING COSTS		11,917.01	15,125.00	15,125.00	5,018.93	551.38	10,106.07	33.18
TOTAL Expenditures		35,047.50	52,232.00	52,232.00	44,228.93	5,413.38	8,003.07	84.68
Fund 287 - BUILDING DEPARTMENT FUND:								
TOTAL REVENUES		61,040.00	52,515.00	52,515.00	53,470.00	4,091.00	(955.00)	101.82
TOTAL EXPENDITURES		35,047.50	52,232.00	52,232.00	44,228.93	5,413.38	8,003.07	84.68
NET OF REVENUES & EXPENDITURES		25,992.50	283.00	283.00	9,241.07	(1,322.38)	(8,958.07)	3,265.40
BEG. FUND BALANCE		39,421.50	65,414.00	65,414.00	65,414.00			3,265.40
END FUND BALANCE		65,414.00	65,697.00	65,697.00	74,655.07			3,265.40

REVENUE AND EXPENDITURE REPORT FOR NORTHFIELD TOWNSHIP

PERIOD ENDING 04/30/2015

% Fiscal Year Completed: 83.29

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2014	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	YTD BALANCE 04/30/2015	ACTIVITY FOR MONTH 04/30/2015	AVAILABLE BALANCE	% BDT USED
Fund 369 - BLDG AUTH DEBT FUND								
Revenues								
Dept 000								
369-000-685	FUNDS XFER FOR 3.5 BOND PMT	262,251.83	255,666.00	255,666.00	255,662.49	231,257.99	3.51	100.00
Total Dept 000		262,251.83	255,666.00	255,666.00	255,662.49	231,257.99	3.51	100.00
TOTAL Revenues		262,251.83	255,666.00	255,666.00	255,662.49	231,257.99	3.51	100.00
Expenditures								
Dept 905-DEBT SERVICE								
369-905-942	3 M BOND BLDG AUTH	179,470.20	206,856.00	206,856.00	206,853.50	206,853.50	2.50	100.00
369-905-942	500K CAPITAL IMP	29,071.90	0.00	0.00	0.00	0.00	0.00	0.00
369-905-943	INTEREST 3 M BOND	46,222.31	48,810.00	48,810.00	48,808.99	24,404.49	1.01	100.00
369-905-987	INTEREST 500K BOND	7,487.42	0.00	0.00	0.00	0.00	0.00	0.00
369-905-992								
Total Dept 905-DEBT SERVICE		262,251.83	255,666.00	255,666.00	255,662.49	231,257.99	3.51	100.00
TOTAL Expenditures		262,251.83	255,666.00	255,666.00	255,662.49	231,257.99	3.51	100.00
Fund 369 - BLDG AUTH DEBT FUND:								
TOTAL REVENUES		262,251.83	255,666.00	255,666.00	255,662.49	231,257.99	3.51	100.00
TOTAL EXPENDITURES		262,251.83	255,666.00	255,666.00	255,662.49	231,257.99	3.51	100.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00	0.00
BEG. FUND BALANCE								
END FUND BALANCE								

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GL NUMBER	DESCRIPTION	END BALANCE 06/30/2014	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	YTD BALANCE 04/30/2015	ACTIVITY FOR MONTH 04/30/2015	AVAILABLE BALANCE	% BDGT USED
Fund 370 - PUBLIC SAFETY BLDG DEBT FD								
Revenues								
Dept 000								
370-000-402	CURRENT PROPERTY TAX	284,298.49	281,178.00	281,178.00	259,282.89	37,072.78	21,895.11	92.21
370-000-445	PENALTY & INTEREST ON TAXES	150.54	0.00	0.00	367.79	22.89	(367.79)	100.00
370-000-588	CONTRIBUTION OTHER FUND(S)	157,324.00	149,800.00	149,800.00	107,101.00	7,144.00	42,699.00	71.50
370-000-671	REIMBURSEMENT/OTHER INCOME	26.46	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 000		441,799.49	430,978.00	430,978.00	366,751.68	44,239.67	64,226.32	85.10
TOTAL Revenues		441,799.49	430,978.00	430,978.00	366,751.68	44,239.67	64,226.32	85.10
Expenditures								
Dept 301-OPERATING COSTS								
370-301-727	SUPPLIES	1,075.42	1,200.00	1,200.00	864.13	0.00	335.87	72.01
370-301-803	LEGAL	0.00	200.00	200.00	0.00	0.00	200.00	0.00
370-301-816	GROUPS/CLEANING/JANITORIAL SERV	9,323.00	10,500.00	10,500.00	10,325.00	0.00	175.00	98.33
370-301-818	CONTRACTUAL SERVICES	9,302.82	11,500.00	11,500.00	7,362.85	0.00	4,137.15	64.02
370-301-850	COMMUNICATION	3,511.67	4,200.00	4,200.00	2,284.15	0.00	1,915.85	54.38
370-301-910	INSURANCE & BONDS	7,156.00	7,200.00	7,200.00	0.00	0.00	7,200.00	0.00
370-301-920	UTILITIES	82,271.95	85,000.00	85,000.00	59,203.37	5,591.74	25,796.63	69.65
370-301-930	REPAIRS & MAINTENANCE	29,540.47	30,000.00	71,050.00	24,760.98	753.00	46,289.02	34.85
370-301-938	CHARGEBACKS - PRIOR TAX YEARS	15,454.03	0.00	0.00	2,301.00	659.64	(2,301.00)	100.00
Total Dept 301-OPERATING COSTS		157,635.36	149,800.00	190,850.00	107,101.48	7,134.76	83,748.52	56.12
Dept 905-DEBT SERVICE								
370-905-945	3.8 M PSB BOND	235,000.00	235,000.00	235,000.00	235,000.00	235,000.00	0.00	100.00
370-905-994	INTEREST 3.8 BOND PSB	51,700.00	46,178.00	46,178.00	46,177.50	23,088.75	0.50	100.00
Total Dept 905-DEBT SERVICE		286,700.00	281,178.00	281,178.00	281,177.50	258,088.75	0.50	100.00
TOTAL Expenditures		444,335.36	430,978.00	472,028.00	388,278.98	265,223.51	83,749.02	82.26
Fund 370 - PUBLIC SAFETY BLDG DEBT FD:								
TOTAL REVENUES		441,799.49	430,978.00	430,978.00	366,751.68	44,239.67	64,226.32	85.10
TOTAL EXPENDITURES		444,335.36	430,978.00	472,028.00	388,278.98	265,223.51	83,749.02	82.26
NET OF REVENUES & EXPENDITURES		(2,535.87)	0.00	(41,050.00)	(21,527.30)	(220,983.84)	(19,522.70)	52.44
BEG. FUND BALANCE		56,750.37	54,214.50	54,214.50	54,214.50			52.44
END FUND BALANCE		54,214.50	54,214.50	13,164.50	32,687.20			52.44

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GL NUMBER	DESCRIPTION	END BALANCE 06/30/2014	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	YTD BALANCE 04/30/2015	ACTIVITY FOR MONTH 04/30/2015	AVAILABLE BALANCE	% BDGT USED
Fund 571 - WASTEWATER TREATMENT FUND								
Revenues								
Dept 000								
571-000-445	PENALTY & INTEREST ON TAXES	6.30	0.00	0.00	6.14	6.14	(6.14)	100.00
571-000-500	TAP-IN FEES	3,550.00	0.00	0.00	7,100.00	0.00	(7,100.00)	100.00
571-000-651	USAGE FEES	1,160,288.27	1,359,000.00	1,359,000.00	796,948.56	(85.87)	562,051.44	58.64
571-000-665	INTEREST INCOME	2,720.20	1,000.00	1,000.00	940.35	0.00	59.65	94.04
571-000-671	REIMBURSEMENT/OTHER INCOME	2,165.63	2,000.00	2,000.00	4,766.14	170.63	(2,766.14)	238.31
571-000-672	SAD INTEREST	82.00	73.00	73.00	72.88	18.22	0.12	99.84
571-000-673	SALE OF FIXED ASSET	5,000.00	0.00	0.00	0.00	0.00	0.00	0.00
571-000-690	UNREALIZED GAIN/LOSS	(42,596.52)	0.00	0.00	(2,022.06)	0.00	2,022.06	100.00
Total Dept 000		1,131,215.88	1,362,073.00	1,362,073.00	807,812.01	109.12	554,260.99	59.31
Dept 336-CONTRIBUTIONS								
571-336-588	CONTRIBUTION OTHER FUND(S)	0.00	0.00	15,000.00	0.00	0.00	15,000.00	0.00
Total Dept 336-CONTRIBUTIONS		0.00	0.00	15,000.00	0.00	0.00	15,000.00	0.00
TOTAL Revenues		1,131,215.88	1,362,073.00	1,377,073.00	807,812.01	109.12	569,260.99	58.66
Expenditures								
Dept 226-PERSONNEL								
571-226-701	SALARIES	60,469.00	65,500.00	65,500.00	55,232.59	7,557.69	10,267.41	84.32
571-226-702	SALARIES	185,551.40	184,403.00	184,403.00	154,595.03	20,067.98	29,807.97	83.84
571-226-711	SALARIES-OVERTIME	5,892.35	10,000.00	10,000.00	11,683.74	0.00	(1,683.74)	116.84
571-226-715	SOCIAL SECURITY	19,271.32	19,885.00	19,885.00	16,945.61	2,113.36	2,939.39	85.22
571-226-716	HOSPITALIZATION	73,669.11	86,100.00	101,100.00	93,356.42	7,743.58	7,743.58	92.34
571-226-717	LIFE/DISB. INSURANCE	3,444.00	3,487.00	3,487.00	2,632.67	473.14	854.33	75.50
571-226-718	PENSION	22,886.86	24,045.00	24,045.00	20,139.16	2,756.94	3,905.84	83.76
571-226-720	BANKED PTO	(3,828.05)	0.00	0.00	0.00	0.00	0.00	0.00
571-226-731	WORKERS COMP INSURANCE	2,347.00	2,915.00	2,915.00	4,312.00	4,312.00	(1,397.00)	147.92
571-226-957	TRAINING & DEVELOPMENT	1,395.00	3,500.00	3,500.00	2,070.00	0.00	1,430.00	59.14
Total Dept 226-PERSONNEL		371,097.99	399,835.00	414,835.00	360,967.22	42,945.89	53,867.78	87.01
Dept 270-LEGAL/PROFESSIONAL								
571-270-722	CONTROLLER	13,303.00	13,713.00	13,713.00	11,289.00	3,336.00	2,424.00	82.32
571-270-802	AUDIT FEES	6,480.00	6,480.00	6,480.00	6,480.00	0.00	0.00	100.00
571-270-803	LEGAL	0.00	500.00	500.00	0.00	0.00	500.00	0.00
571-270-806	ENGINEER	13,824.40	30,000.00	30,000.00	24,698.97	8,230.64	5,301.03	82.33
Total Dept 270-LEGAL/PROFESSIONAL		33,607.40	50,693.00	50,693.00	42,467.97	11,566.64	8,225.03	83.77
Dept 301-OPERATING COSTS								
571-301-727	SUPPLIES	1,811.92	1,200.00	1,300.00	1,360.20	50.76	(60.20)	104.63
571-301-740	OPERATING SUPPLIES	36,856.71	50,000.00	50,000.00	32,674.68	1,584.35	17,325.32	65.35
571-301-741	UNIFORMS/GEAR & ALLOWANCE	774.90	2,500.00	2,500.00	605.79	0.00	1,894.21	24.23
571-301-807	MEMBERSHIP DUES	765.00	1,000.00	1,000.00	590.00	0.00	410.00	59.00
571-301-817	LAB & TESTING	1,318.75	5,000.00	7,500.00	6,278.00	850.00	1,222.00	83.71
571-301-819	COLLECTION SYS ANNUAL MAINT	37,569.28	55,000.00	55,000.00	45,269.27	0.00	9,730.73	82.31
571-301-825	SEWER ADMINISTRATION FEES	35,000.00	35,000.00	35,000.00	35,000.00	0.00	0.00	100.00
571-301-850	COMMUNICATION	7,119.51	6,000.00	6,000.00	2,705.45	(1,854.13)	3,294.55	45.09
571-301-851	POSTAGE	2,702.84	5,000.00	5,000.00	2,630.52	0.00	2,369.48	52.61

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PERIOD ENDING 04/30/2015
% Fiscal Year Completed: 83.29

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2014	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	YTD BALANCE 04/30/2015	ACTIVITY FOR MONTH 04/30/2015	AVAILABLE BALANCE	% BDGT USED
Fund 571 - WASTEWATER TREATMENT FUND								
Expenditures								
571-301-900	PRINTING & PUBLICATIONS	40.69	200.00	200.00	0.00	0.00	200.00	0.00
571-301-910	INSURANCE & BONDS	20,166.00	20,300.00	20,300.00	0.00	0.00	20,300.00	0.00
571-301-910	UTILITIES	111,143.35	100,000.00	100,000.00	84,060.82	10,821.97	15,939.18	84.06
571-301-920	REPAIRS & MAINTENANCE	63,593.40	110,000.00	104,400.00	44,085.70	6,895.21	60,314.30	42.23
571-301-930	RENTAL EQUIPMENT	832.00	500.00	1,000.00	690.00	69.00	310.00	69.00
571-301-940	UNIFORMS - RENTALS	2,888.69	0.00	0.00	0.00	0.00	0.00	0.00
571-301-941	LAND LEASING	257.75	258.00	258.00	257.75	0.00	0.25	99.90
571-301-950	DEPRECIATION EXPENSE	234,283.00	244,578.00	244,578.00	0.00	0.00	244,578.00	0.00
571-301-968								
Total Dept 301-OPERATING COSTS		557,123.79	636,536.00	634,036.00	256,208.18	18,417.16	377,827.82	40.41
Dept 333-TRANSPORTATION								
571-333-860	FUEL & MILEAGE	4,218.89	4,000.00	6,500.00	5,666.59	0.00	833.41	87.18
571-333-930	REPAIRS & MAINTENANCE	1,879.03	2,000.00	2,000.00	35.96	0.00	1,964.04	1.80
Total Dept 333-TRANSPORTATION		6,097.92	6,000.00	8,500.00	5,702.55	0.00	2,797.45	67.09
Dept 528-O & M - BOND & INTEREST								
571-528-954	AGENT FEES	657.57	700.00	700.00	648.13	0.00	51.87	92.59
571-528-989	INTEREST 1992 BOND	16,738.76	15,340.00	15,340.00	15,338.76	7,669.38	1.24	99.99
571-528-995	DEBT SERVICE - INTEREST	52,627.76	38,630.00	38,630.00	38,628.25	0.00	1.75	100.00
Total Dept 528-O & M - BOND & INTEREST		70,024.09	54,670.00	54,670.00	54,615.14	7,669.38	54.86	99.90
Dept 900-CAPITAL OUTLAY								
571-900-970	EQUIPMENT	6,274.47	55,000.00	55,000.00	36,792.00	7,795.00	18,208.00	66.89
571-900-972	COMPUTER	0.00	17,000.00	17,000.00	14,440.00	0.00	2,560.00	84.94
Total Dept 900-CAPITAL OUTLAY		6,274.47	72,000.00	72,000.00	51,232.00	7,795.00	20,768.00	71.16
TOTAL Expenditures		1,044,225.66	1,219,734.00	1,234,734.00	771,193.06	88,394.07	463,540.94	62.46
Fund 571 - WASTEWATER TREATMENT FUND:								
TOTAL REVENUES		1,131,215.88	1,362,073.00	1,377,073.00	807,812.01	109.12	569,260.99	58.66
TOTAL EXPENDITURES		1,044,225.66	1,219,734.00	1,234,734.00	771,193.06	88,394.07	463,540.94	62.46
NET OF REVENUES & EXPENDITURES		86,990.22	142,339.00	142,339.00	36,618.95	(88,284.95)	105,720.05	25.73
BEG. FUND BALANCE		5,914,772.59	6,001,762.81	6,001,762.81	6,001,762.81			25.73
END FUND BALANCE		6,001,762.81	6,144,101.81	6,144,101.81	6,038,381.76			25.73

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PERIOD ENDING 04/30/2015
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GL NUMBER	DESCRIPTION	END BALANCE 06/30/2014	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	YTD BALANCE 04/30/2015	ACTIVITY FOR MONTH 04/30/2015	AVAILABLE BALANCE	% BDGT USED
Fund 815 - DIST # 5 SEVEN MILE SEWER								
Revenues								
Dept 000								
815-000-665	INTEREST INCOME	369.90	150.00	150.00	119.48	0.00	30.52	79.65
815-000-671	REIMBURSEMENT/OTHER INCOME	2.05	0.00	0.00	0.00	0.00	0.00	0.00
815-000-672	SAD INTEREST	13,072.69	10,220.00	10,220.00	10,219.95	6,448.49	0.05	100.00
815-000-690	UNREALIZED GAIN/LOSS	(5,412.81)	0.00	0.00	(256.95)	0.00	256.95	100.00
Total Dept 000		8,031.83	10,370.00	10,370.00	10,082.48	6,448.49	287.52	97.23
TOTAL Revenues		8,031.83	10,370.00	10,370.00	10,082.48	6,448.49	287.52	97.23
Expenditures								
Dept 301-OPERATING COSTS								
815-301-968	DEPRECIATION EXPENSE	17,519.00	17,519.00	17,519.00	0.00	0.00	17,519.00	0.00
Total Dept 301-OPERATING COSTS		17,519.00	17,519.00	17,519.00	0.00	0.00	17,519.00	0.00
Dept 905-DEBT SERVICE								
815-905-995	DEBT SERVICE - INTEREST	9,904.78	9,002.00	9,002.00	9,001.02	4,500.51	0.98	99.99
Total Dept 905-DEBT SERVICE		9,904.78	9,002.00	9,002.00	9,001.02	4,500.51	0.98	99.99
TOTAL Expenditures		27,423.78	26,521.00	26,521.00	9,001.02	4,500.51	17,519.98	33.94
Fund 815 - DIST # 5 SEVEN MILE SEWER:								
TOTAL REVENUES		8,031.83	10,370.00	10,370.00	10,082.48	6,448.49	287.52	97.23
TOTAL EXPENDITURES		27,423.78	26,521.00	26,521.00	9,001.02	4,500.51	17,519.98	33.94
NET OF REVENUES & EXPENDITURES		(19,391.95)	(16,151.00)	(16,151.00)	1,081.46	1,947.98	(17,232.46)	6.70
BEG. FUND BALANCE		632,829.96	613,438.01	613,438.01	613,438.01			(6.70)
END FUND BALANCE		613,438.01	597,287.01	597,287.01	614,519.47			(6.70)

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REVENUE AND EXPENDITURE REPORT FOR NORTHFIELD TOWNSHIP

PERIOD ENDING 04/30/2015
% Fiscal Year Completed: 83.29

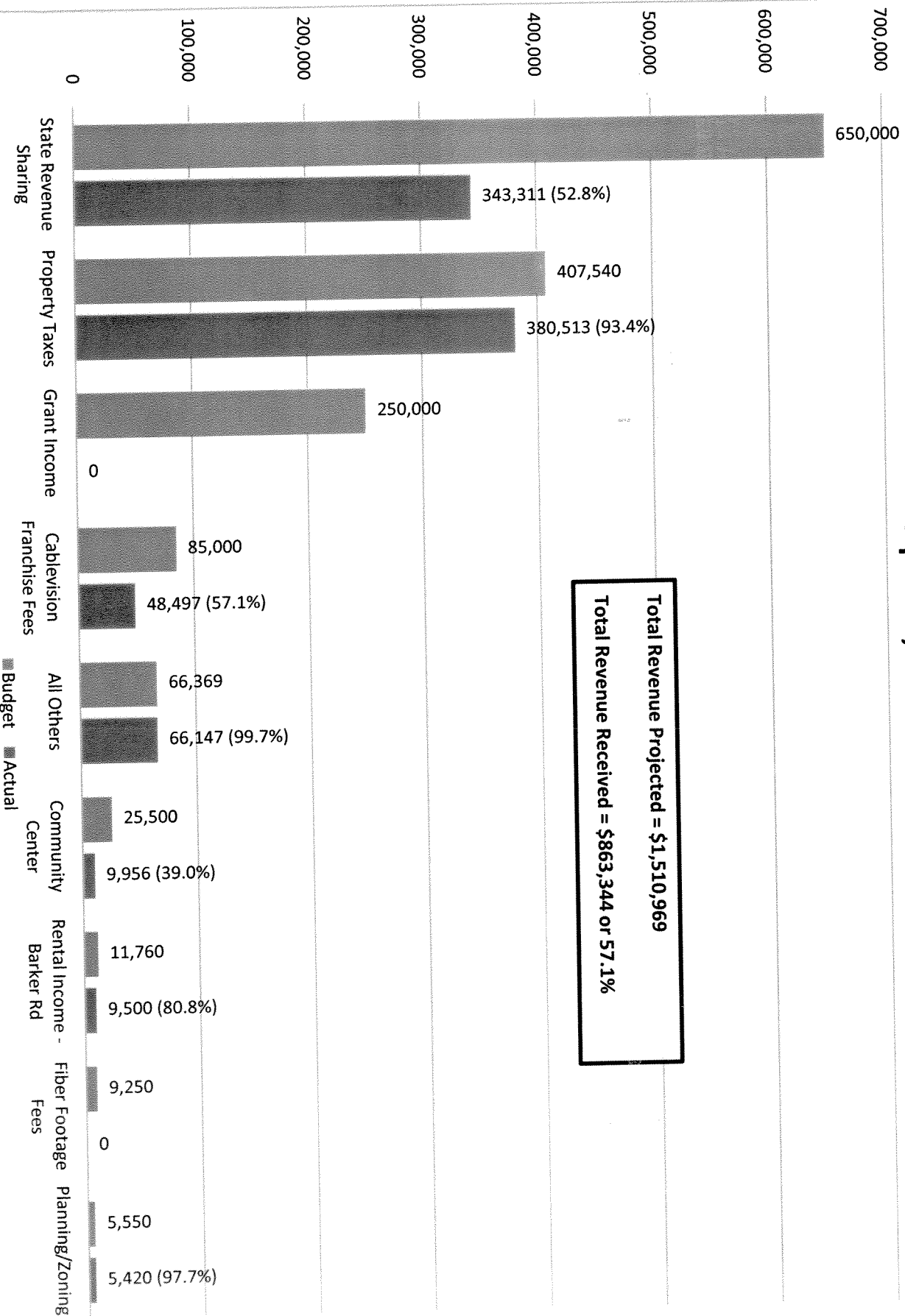
GL NUMBER	DESCRIPTION	END BALANCE 06/30/2014	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	YTD BALANCE 04/30/2015	ACTIVITY FOR MONTH 04/30/2015	AVAILABLE BALANCE	% BGT USED
Fund 883 - DISTRICT #3 HORSESHOE LAKE								
Revenues								
Dept 000								
883-000-665	INTEREST INCOME	2,750.24	1,000.00	1,000.00	942.97	0.00	57.03	94.30
883-000-690	UNREALIZED GAIN/LOSS	(43,067.20)	0.00	0.00	(2,044.40)	0.00	2,044.40	100.00
Total Dept 000		(40,316.96)	1,000.00	1,000.00	(1,101.43)	0.00	2,101.43	(110.14)
TOTAL Revenues		(40,316.96)	1,000.00	1,000.00	(1,101.43)	0.00	2,101.43	(110.14)
Expenditures								
Dept 301-OPERATING COSTS								
883-301-920	UTILITIES	719.46	0.00	0.00	0.00	0.00	0.00	0.00
883-301-924	SAD REFUNDS	0.00	0.00	692,213.00	693,000.91	0.00	(787.91)	100.11
883-301-930	REPAIRS & MAINTENANCE	5,393.29	90,000.00	90,000.00	0.00	0.00	90,000.00	0.00
883-301-968	DEPRECIATION EXPENSE	4,464.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 301-OPERATING COSTS		10,576.75	90,000.00	782,213.00	693,000.91	0.00	89,212.09	88.59
TOTAL Expenditures		10,576.75	90,000.00	782,213.00	693,000.91	0.00	89,212.09	88.59
Fund 883 - DISTRICT #3 HORSESHOE LAKE:								
TOTAL REVENUES		(40,316.96)	1,000.00	1,000.00	(1,101.43)	0.00	2,101.43	110.14
TOTAL EXPENDITURES		10,576.75	90,000.00	782,213.00	693,000.91	0.00	89,212.09	88.59
NET OF REVENUES & EXPENDITURES		(50,893.71)	(89,000.00)	(781,213.00)	(694,102.34)	0.00	(87,110.66)	88.85
BEG. FUND BALANCE		744,996.05	694,102.34	694,102.34	694,102.34			88.85
END FUND BALANCE		694,102.34	605,102.34	(87,110.66)				88.85

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PERIOD ENDING 04/30/2015
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GL NUMBER	DESCRIPTION	END BALANCE 06/30/2014	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	YTD BALANCE 04/30/2015	ACTIVITY FOR MONTH 04/30/2015	AVAILABLE BALANCE	% BDGT USED
Fund 890 - N.T. SEWER DISTRICT								
Revenues								
Dept 000								
890-000-445	PENALTY & INTEREST ON TAXES	2,514.68	0.00	0.00	0.00	0.00	0.00	0.00
890-000-665	INTEREST INCOME	1,698.26	750.00	750.00	586.95	0.00	163.05	78.26
890-000-672	SAD INTEREST	59,040.08	49,200.00	49,200.00	49,261.45	43,896.99	(61.45)	100.12
890-000-690	UNREALIZED GAIN/LOSS	(26,593.41)	0.00	0.00	(1,262.39)	0.00	1,262.39	100.00
Total Dept 000		36,659.61	49,950.00	49,950.00	48,586.01	43,896.99	1,363.99	97.27
TOTAL Revenues		36,659.61	49,950.00	49,950.00	48,586.01	43,896.99	1,363.99	97.27
Expenditures								
Dept 301-OPERATING COSTS								
890-301-803	LEGAL	0.00	200.00	200.00	0.00	0.00	200.00	0.00
890-301-968	DEPRECIATION EXPENSE	76,142.36	74,187.00	74,187.00	0.00	0.00	74,187.00	0.00
Total Dept 301-OPERATING COSTS		76,142.36	74,387.00	74,387.00	0.00	0.00	74,387.00	0.00
Dept 905-DEBT SERVICE								
890-905-954	AGENT FEES	420.43	450.00	450.00	414.37	0.00	35.63	92.08
890-905-998	INTEREST NT BOND	33,647.24	24,700.00	24,700.00	24,696.75	0.00	3.25	99.99
Total Dept 905-DEBT SERVICE		34,067.67	25,150.00	25,150.00	25,111.12	0.00	38.88	99.85
TOTAL Expenditures		110,210.03	99,537.00	99,537.00	25,111.12	0.00	74,425.88	25.23
Fund 890 - N.T. SEWER DISTRICT:								
TOTAL REVENUES		36,659.61	49,950.00	49,950.00	48,586.01	43,896.99	1,363.99	97.27
TOTAL EXPENDITURES		110,210.03	99,537.00	99,537.00	25,111.12	0.00	74,425.88	25.23
NET OF REVENUES & EXPENDITURES		(73,550.42)	(49,587.00)	(49,587.00)	23,474.89	43,896.99	(73,061.89)	47.34
BEG. FUND BALANCE		3,101,024.04	3,027,473.62	3,027,473.62	3,027,473.62			(47.34)
END FUND BALANCE		3,027,473.62	2,977,886.62	2,977,886.62	3,050,948.51			(47.34)
TOTAL REVENUES - ALL FUNDS								
TOTAL EXPENDITURES - ALL FUNDS		5,979,686.39	5,962,819.00	5,993,709.00	4,511,815.11	731,185.85	1,481,893.89	75.28
NET OF REVENUES & EXPENDITURES		5,473,176.67	6,146,589.00	7,031,007.00	5,225,887.04	1,150,250.87	1,805,119.96	74.33
BEG. FUND BALANCE - ALL FUNDS		506,509.72	(183,770.00)	(1,037,298.00)	(714,071.93)	(419,065.02)	(323,226.07)	68.84
END FUND BALANCE - ALL FUNDS		13,039,602.49	13,546,112.21	13,546,112.21	13,546,112.21			(47.34)
		13,546,112.21	13,362,342.21	12,508,814.21	12,832,040.28			(47.34)

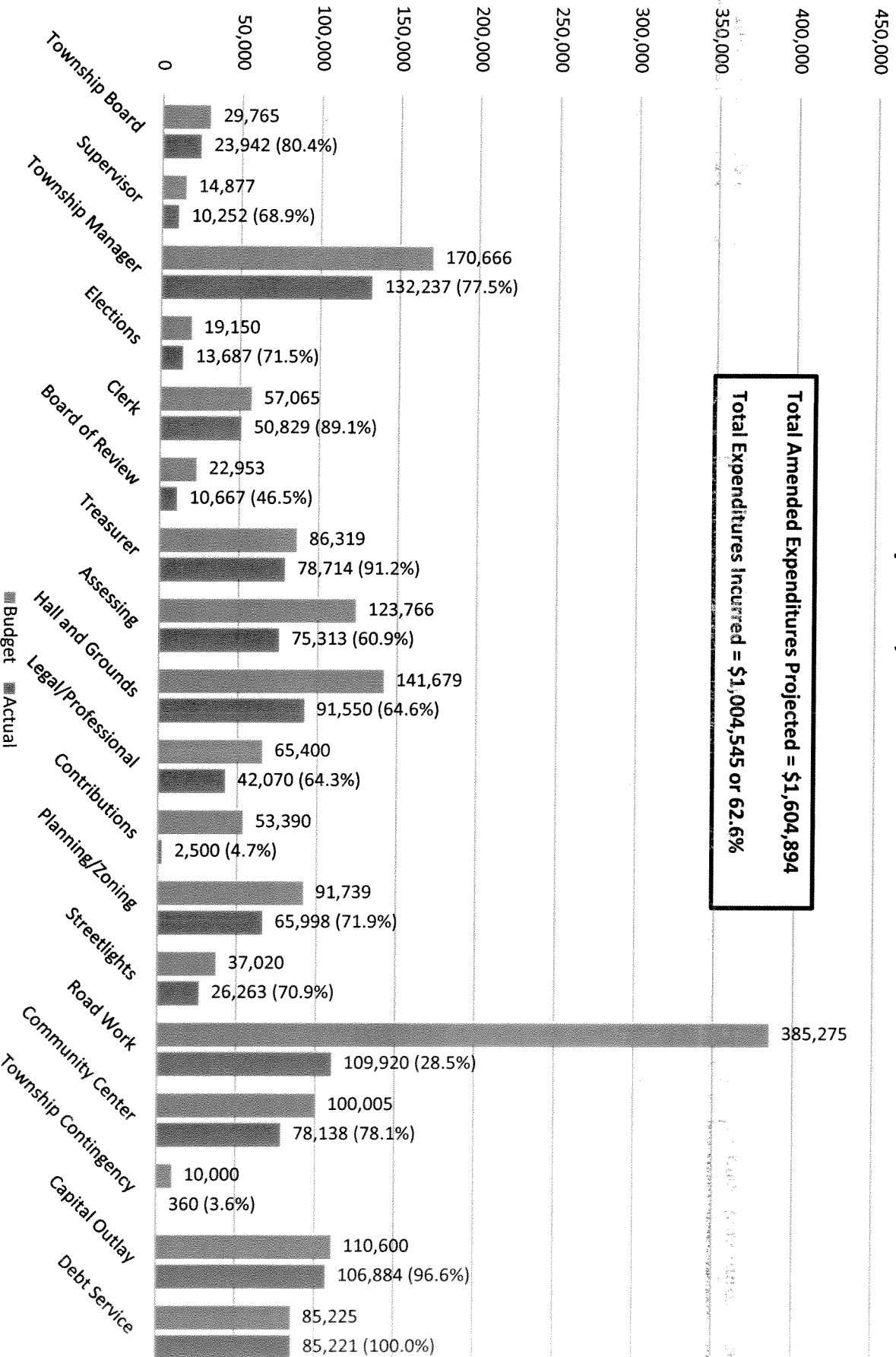
NORTHFIELD TOWNSHIP GENERAL FUND Revenues Projected vs. Received April 30, 2015 YTD



Total Revenue Projected = \$1,510,969
Total Revenue Received = \$863,344 or 57.1%

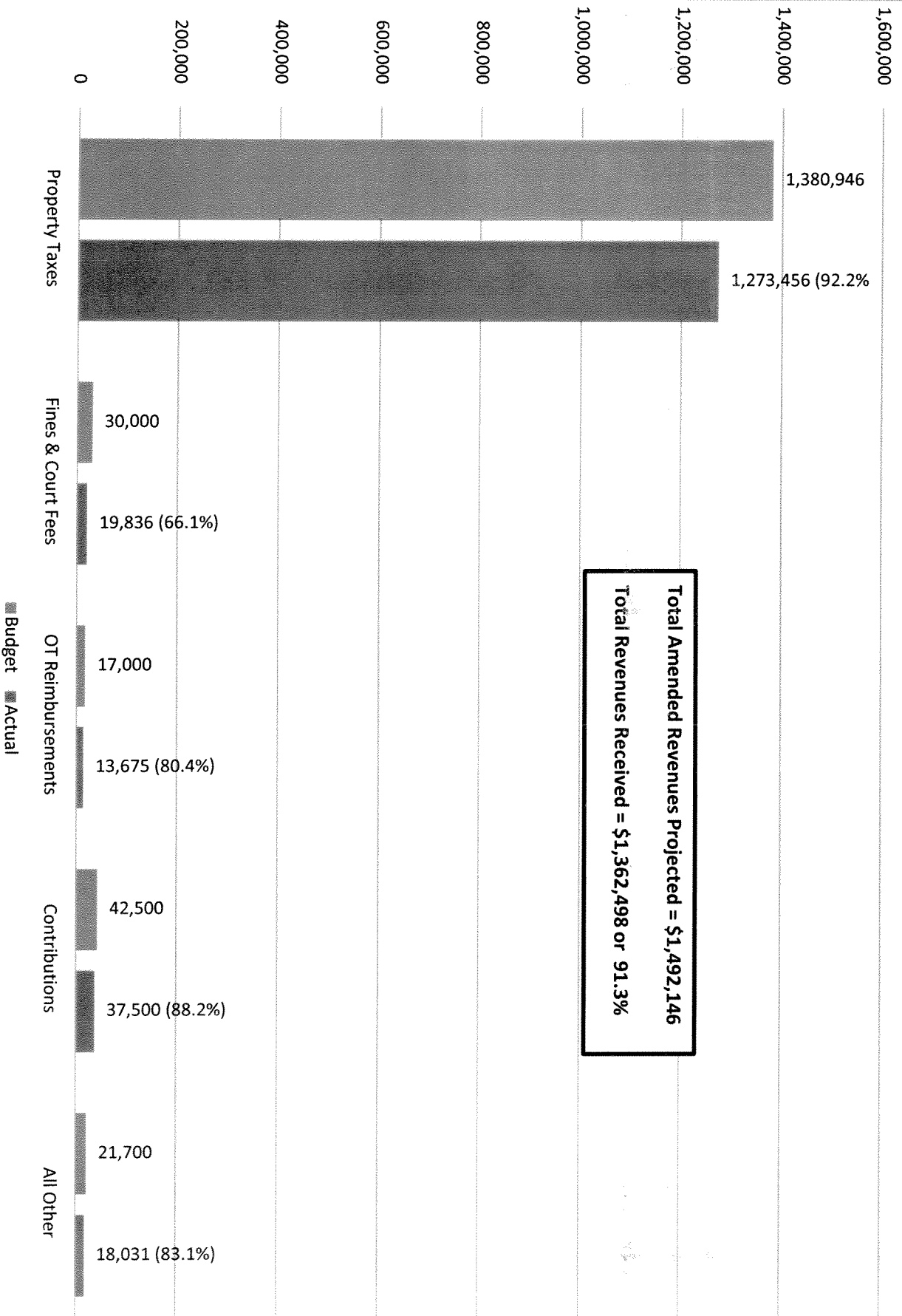
NORTHFIELD TOWNSHIP GENERAL FUND

Amended Expenditures Projected vs. Incurred April 30, 2015 YTD

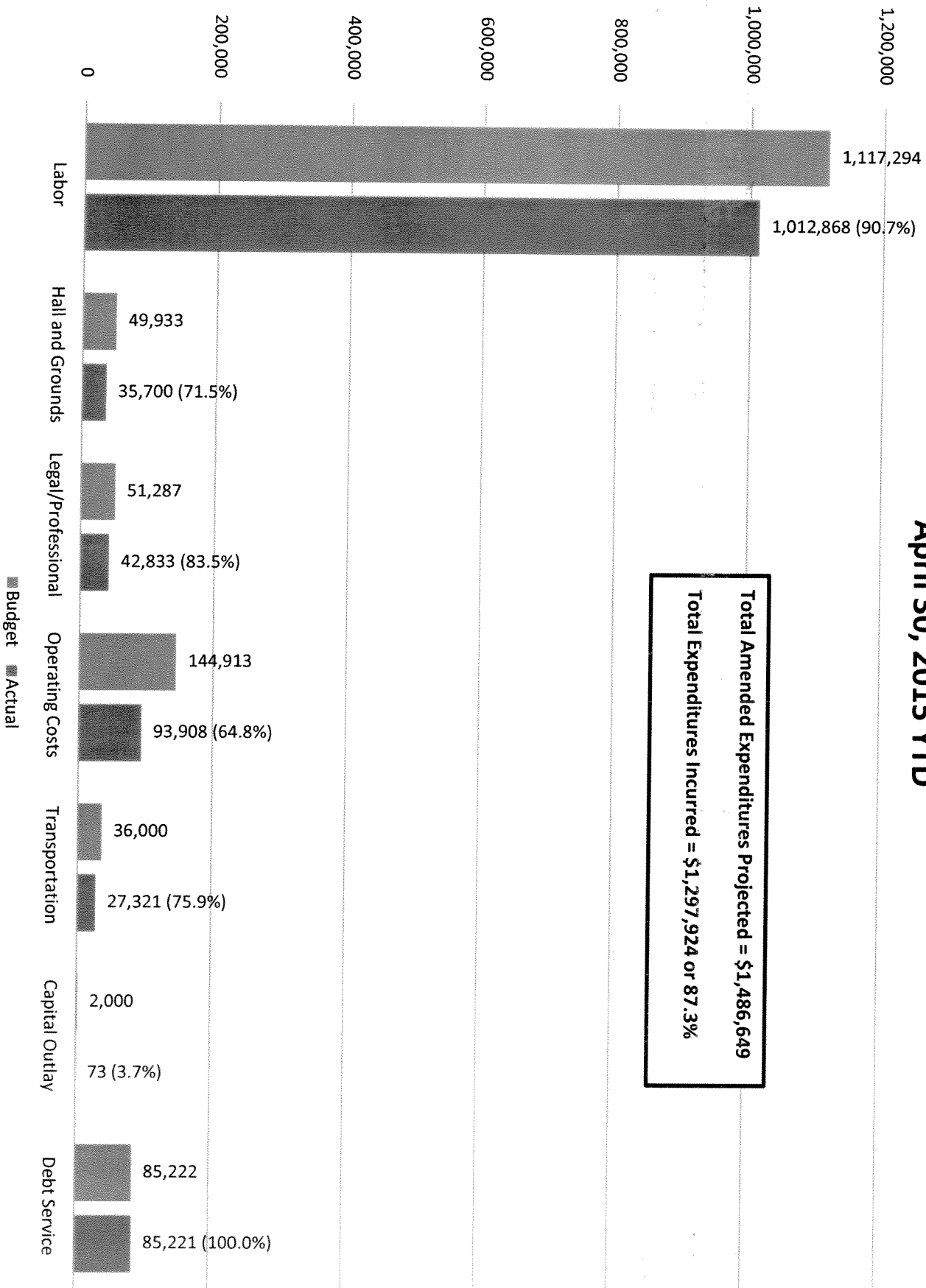


NORTHFIELD TOWNSHIP POLICE FUND

Amended Revenues Projected vs. Received April 30, 2015 YTD

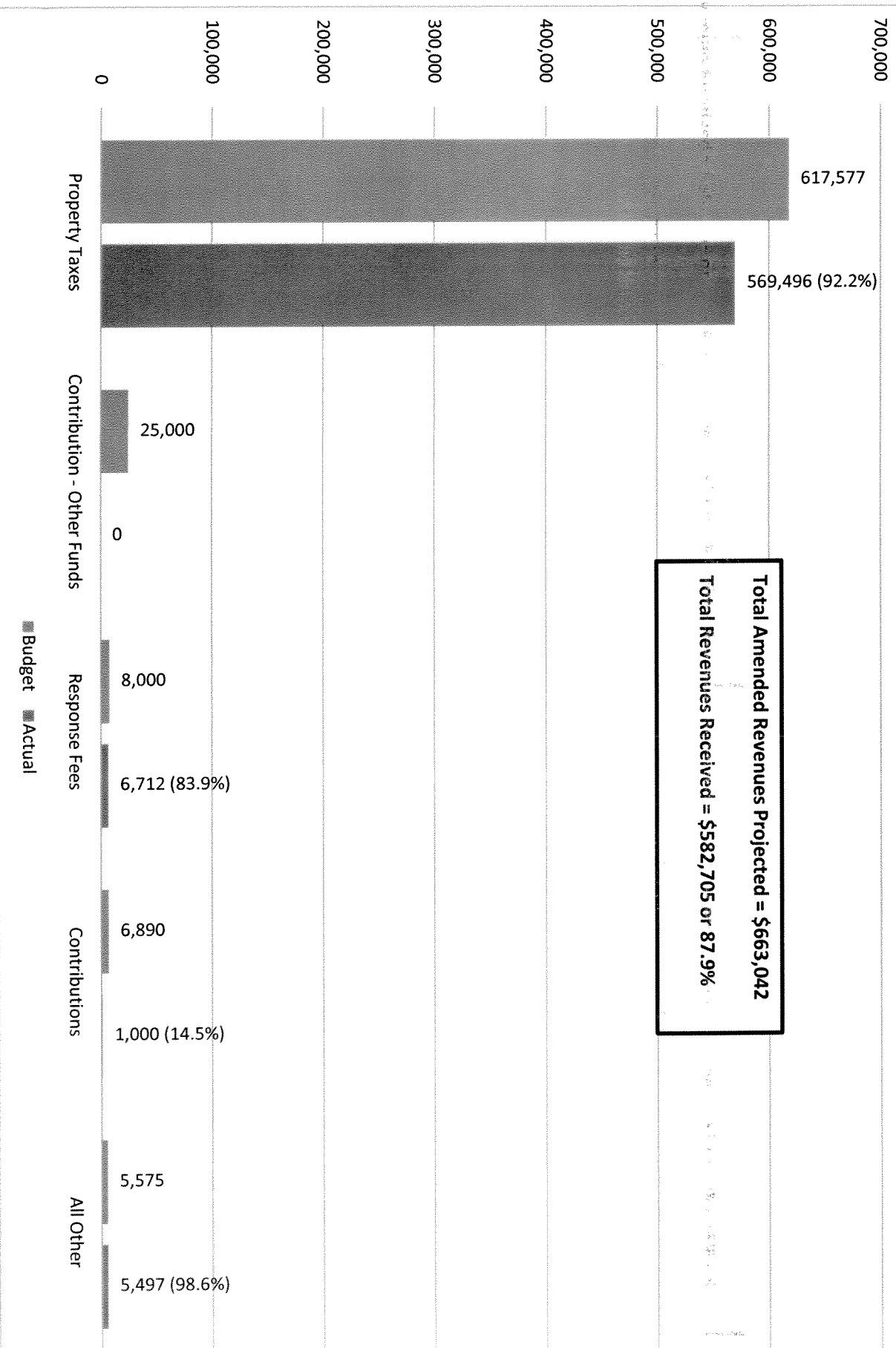


NORTHFIELD TOWNSHIP POLICE FUND Amended Expenditures Projected vs. Incurred April 30, 2015 YTD

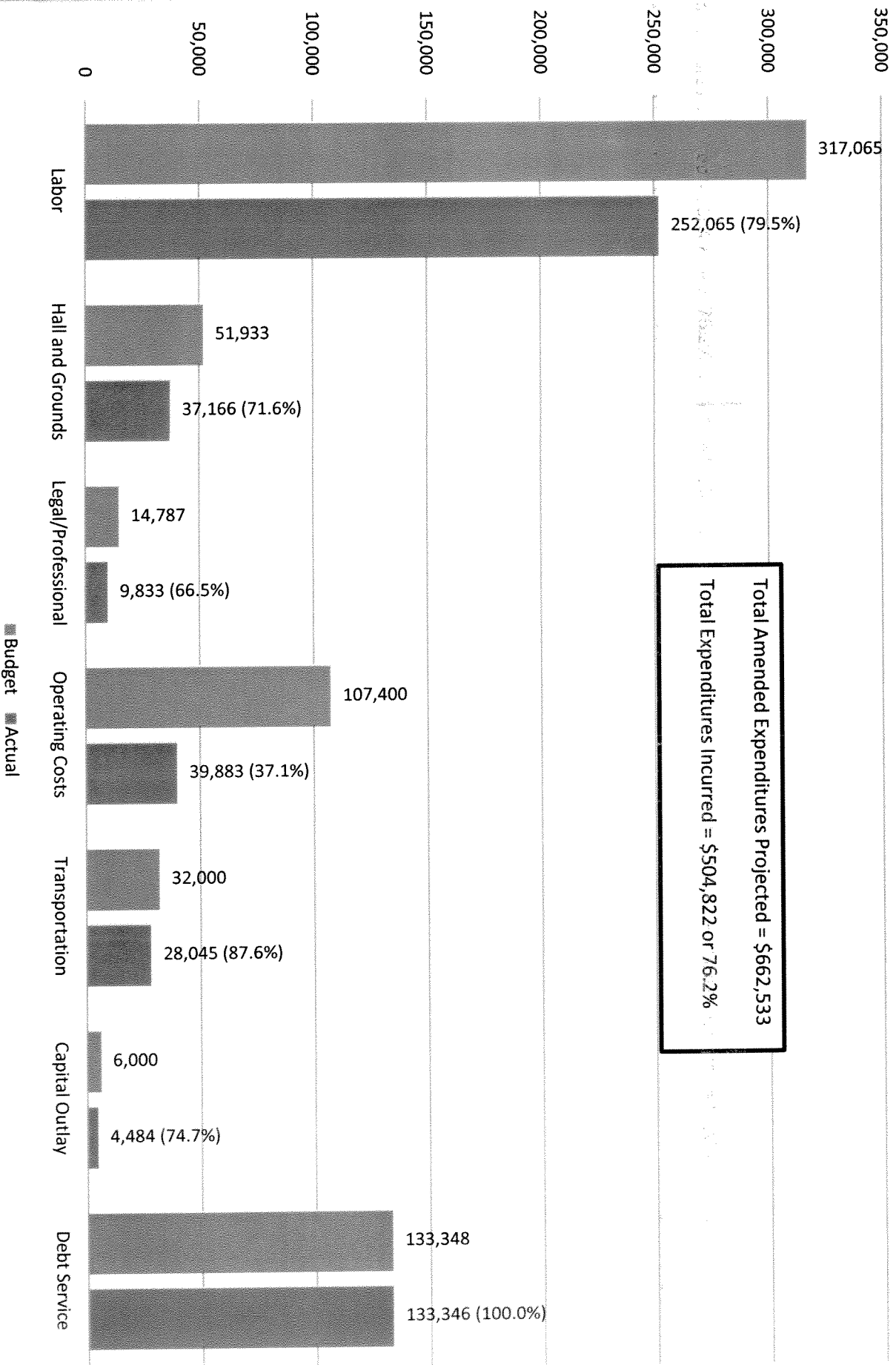


Total Amended Expenditures Projected = \$1,486,649
Total Expenditures Incurred = \$1,297,924 or 87.3%

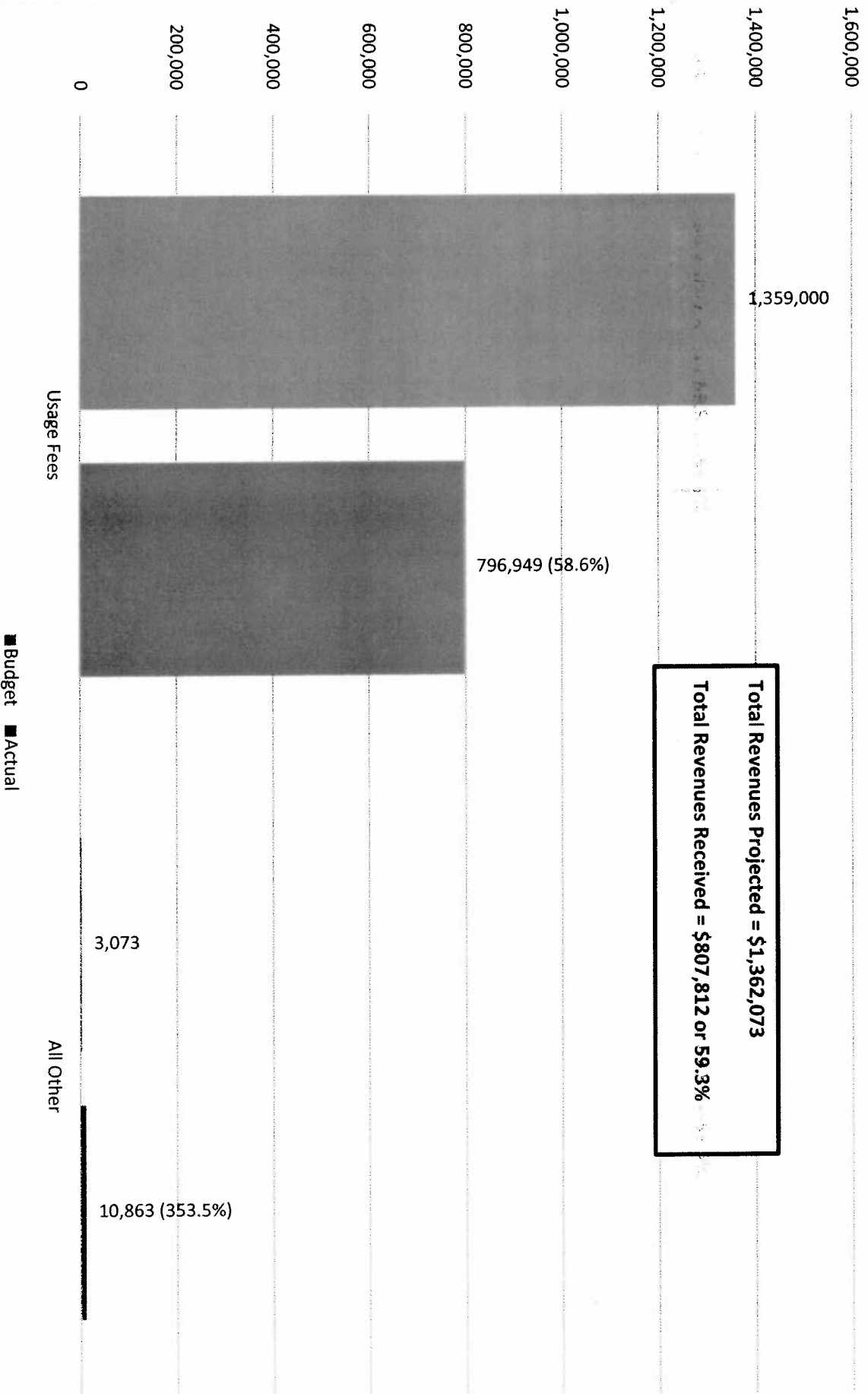
NORTHFIELD TOWNSHIP FIRE/MEDICAL RESCUE FUND Amended Revenues Projected vs. Received April 30, 2015 YTD



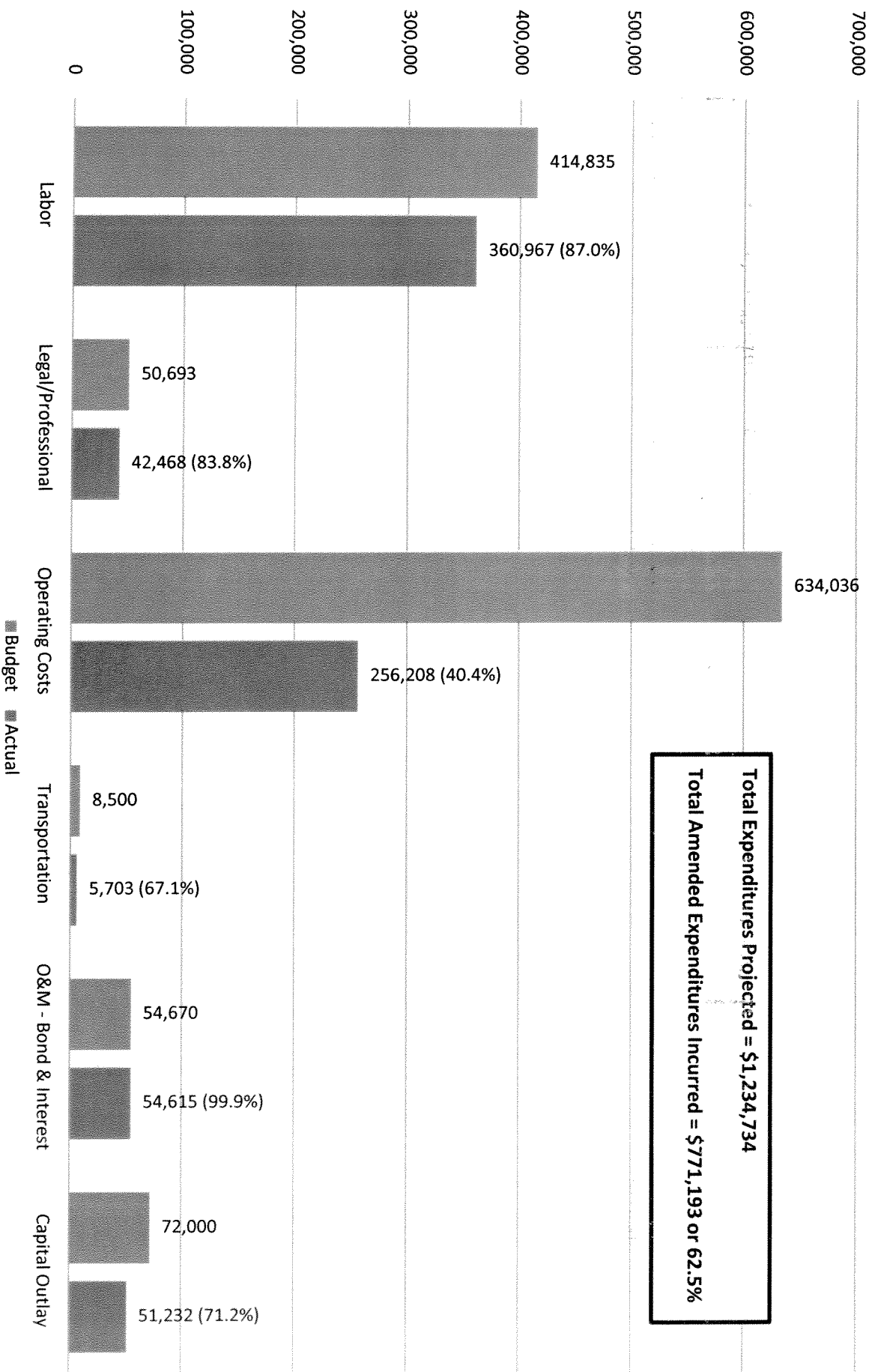
NORTHFIELD TOWNSHIP **FIRE/MEDICAL RESCUE FUND** **Amended Expenditures Projected vs. Incurred** **April 30, 2015 YTD**



NORTHFIELD TOWNSHIP **WWTP FUND** **Revenues Projected vs. Received** **April 30, 2015 YTD**



NORTHFIELD TOWNSHIP WWTP FUND Amended Expenditures Projected vs. Incurred April 30, 2015 YTD



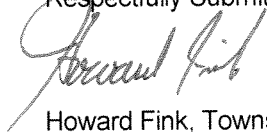
Memo

To: Northfield Township Board
From: Howard Fink
Date: 5/7/2015
Re: Sewer REU Ordinance

Dear Township Board,

As discussed at the previous workshop, I requested an audit of the commercial businesses connected to the sewers. Attached is an ordinance with our recommendations on altering the fee schedule and including some new categories of business and representative charges.

Respectfully Submitted,

A handwritten signature in cursive script, appearing to read "Howard Fink", is written over the typed name.

Howard Fink, Township Manager

ORDINANCE NO. 15-
AN ORDINANCE OF NORTHFIELD TOWNSHIP AMENDING CHAPTER 32
(UTILITIES) OF THE NORTHFIELD TOWNSHIP MUNICIPAL CODE TO AMMEND
THE CHARGES FOR UNMETERED CUSTOMERS.

WHEREAS, The Northfield Township Board desires to alter the fee schedule for the Sewer Use Ordinance to accommodate business that have not been previously identified; and,

NOW, THEREFORE, BE IT ORDAINED BY THE NORTHFIELD TOWNSHIP BOARD OF TRUSTEES, THAT SECTION 32,-48, ESTABLISHMENT OF RATES BE AMMENDED BY ADDING THE FOLLOWING;

Section 1: Changes to Sewer Use Ordinance Fee Schedule and General Fee Changes;

Section 32-48(b)(1) be amended by adding the following language at the end of the existing language.

Classifications not specifically listed shall be assigned values as determined by the Township, but no facility shall be assigned less than one Residential Equivalent Unit (REU). Seasonal business such as marinas and ice cream shops shall be charged from May to October.

Section 32-48(b)(1) be amended by deleting usage classifications and unit factors from the Fee Schedule for stores, schools and day care centers.

Section 32-48(b)(1) be amended by adding the following usage classifications and unit factors to the Fee Schedule.

Service Station with Mini Mart:	2.0 per 1000 sq ft.
Marinas:	.02 per boat slip
Stores:	.2 per 1000 square feet (sq. ft.)
Schools:	.5 per classroom
Day Care Centers:	1 + .25 per 1000 sq. ft.

Section 2: Miscellaneous

If any portion of this Ordinance shall be held to be invalid or unconstitutional by any court of competent jurisdiction, such decision shall not affect the validity of any other portion of this Ordinance.

All Ordinances or parts of Ordinance inconsistent with this Ordinance are hereby repealed to the extent of such inconsistency. Provided, however, that such repeal shall be only to the extent of such inconsistency, and in all other respects the Ordinance or parts of Ordinance are hereby ratified, re-established and confirmed.

Section 3: Effective Date

This Ordinance shall be effective thirty days after its publication pursuant to Michigan law.

PASSED AND Ordained by the Northfield Township Board, Northfield, Michigan, on
this _____ day of _____, 2015.

Marilyn Engstrom, Supervisor

ATTEST:

Angela Westover, Clerk

I, Angela Westover, Northfield Township Clerk, hereby certify as follows:

- A. The above Ordinance was passed by the Northfield Township Board of Trustees on the _____ day of _____, 2015. The names of the members voting thereon and how each member voted was as follows:

Yeas: _____

Nays: _____

Absent: _____

- B. A true copy of the above Ordinance was published in _____, a newspaper circulating within the Township, on the _____ day of _____, 2015;
- C. The effective date of the Ordinance is the _____ day of _____, 2015; and
- D. A true copy of the above Ordinance was filed with the Washtenaw County Clerk on the _____ day of _____, 2015.

NORTHFIELD TOWNSHIP BOARD

By: _____
Angela Westover, Clerk

RECEIVED

MAY - 4 2015

NORTHFIELD TOWNSHIP



**Civic Event Application
Northfield Township**

8350 Main Street
Whitmore Lake, Michigan 48189
(734) 449-2880

OFFICE USE ONLY
<u>5/4/15</u> Date Received
<u>SC</u> By

FEE - \$100.00
 Date Received
 By

**** APPLICATIONS MUST BE FILLED OUT COMPLETELY BEFORE THEY WILL BE CONSIDERED FOR REVIEW ****

May 1, 2015 Kiwanis Club of Whitmore Lake George Brown
Application Date Name of Organization Name of Applicant

P.O. Box 582 Whitmore Lake MI 48189
Street Address City State Zip

313 407-9500 734 449-8655 N/A N/A
Cell Phone Home Phone Work Phone Fax

whitmorelakeparade@charter.net
Email Address (optional)

Kiwanis Whitmore Lake Parade
Event Title

Barker Rd & Main St
Event Location

EVENT DAYS / TIMES (Please stipulate the following information for each date of event)

DATE	Day of Week	Beginning Time	Ending Time
<u>July 4, 2015</u>	<u>Saturday</u>	<u>10 AM</u>	<u>12:30 PM</u>
<u> </u>	<u> </u>	<u> </u>	<u> </u>
<u> </u>	<u> </u>	<u> </u>	<u> </u>

8:30 AM 1:00 PM N/a
Set up Time/Day Tear down Time / Day* Rain Date (if applicable)

* Tear down time will be strictly enforced. It is the applicant's responsibility to ensure the teardown of all materials with their on-site vendors, sponsors, etc. is complete by the teardown time given above.

ORGANIZATION / APPLICANT INFORMATION

Applications for Civic Events in Northfield Township shall NOT be approved for applicants in default to the Township. Therefore, each Application for Civic Events shall be routed to the Township Treasurer for a determination of any defaults to the Township. In the event a default to the Township exists, the Application shall be disapproved by the Treasury Department, with the nature of the default described as the reason of the disapproval.

TAX IDENTIFICATION NUMBER: 27-2235695

BRIEF DESCRIPTION OF ORGANIZATION'S PURPOSE AND/OR FUNCTION:

Serving the community & children of the world

IS THE ORGANIZATION NON-PROFIT? ☒ YES ☐ NO
If yes, attach a copy of the organizations Sales Tax Exempt Certificate.

DOES YOUR GROUP PRESENTLY HAVE LIABILITY INSURANCE? ☒ YES ☐ NO

GENERAL LIABILITY INSURANCE IS REQUIRED NAMING NORTHFIELD TOWNSHIP AS ADDITIONAL INSURED. IF FOOD IS BEING SERVED, PRODUCT LIABILITY MUST BE INCLUDED. LIMITS OF LIABILITY SHOULD BE NO LESS THAN \$1,000,000 COMBINED SINGLE LIMIT FOR BODILY INJURY AND PROPERTY DAMAGE.

PLEASE GIVE A DESCRIPTION OF THE PROPOSED CIVIC EVENT. (Attach additional pages if necessary)

Parade with Theme Celebrating the American Dream

ANNUAL EVENT: Is this event expected to occur next year? ☒ YES ☐ NO

If Yes, you can reserve a date for next year with this application). To reserve dates for next year, please provide the following information:

Normal Event Schedule (e.g., third weekend in July): July 4th

Or Next year's specific date(s): July 4, 2016

PROCEEDS OF THIS EVENT WILL BE USED FOR:

No proceeds (Parade Event)

IF THE PROPOSED CIVIC EVENT IS A PARADE OR RUN/WALK EVENT, PLEASE LIST THE POINT OF ORIGIN, PATH, TERMINATION POINT, NUMBER OF ENTRIES AND TRAFFIC CONTROL PLAN AS NECESSARY. (Use attached map to clarify the route)(**FEE IS WAIVED FOR 4TH OF JULY PARADE AND HOMECOMING PARADE**)

Parade Starts at Barker Rd & Timbercrest Ln. to termination point

Public Safety Building Approx 50 Entries

Nothfield Township Police will supply traffic control

ARE YOU PLANNING TO CHARGE AN ADMISSION FEE? YES ☒ NO

IF YES, WHAT KIND AND HOW MUCH?

DO YOU PLAN ON UTILIZING VENDORS AND/OR EXHIBITORS FOR SALES OF ANY KIND?
YES ☒ NO

IF YES, COMPLETELY FILL OUT THE ATTACHED VENDOR CONTACT INFORMATION SHEET(S).

WHAT IS THE FEE CHARGED FOR EACH VENDOR? _____

DO YOU PLAN TO CONTRIBUTE REVENUES RECEIVED FROM THIS EVENT TO LOCAL ORGANIZATIONS AND/OR COMMUNITY GROUPS? YES NO N/A

IF YES, TO WHOM AND HOW MUCH?

WHAT IS THE EXPECTED ATTENDANCE FOR THIS EVENT? 2000

DO YOU PLAN ON SUPPLYING ADDITIONAL RESTROOM FACILITIES? ☒ YES ☐ NO

NUMBER OF VOLUNTEERS / STAFF? 20

HOW WILL THIS EVENT BENEFIT THE RESIDENTS AND/OR IMPROVE THE QUALITY OF LIFE IN NORTHFIELD TOWNSHIP?

Promote community involvement

ELECTRICAL SERVICES REQUIRED (Please Be as Accurate as Possible)

N/A

OTHER UTILITIES REQUIRED (Please Be as Accurate as Possible)

TOWNSHIP FACILITIES REQUESTED (Please Be as Accurate as Possible)

N/A

DO YOU PLAN TO UTILIZE OFF-SITE PARKING FACILITIES YES ☒ NO

IF SO, WHAT LOCATION IS PLANNED? _____

WHAT IS YOUR PLAN FOR TRANSPORTATION FROM THE PARKING AREA TO THE EVENT LOCATION?

N/A

SIGNAGE REQUESTED (Detail sign locations on the attached map and provide sign renderings)

Number of Signs Signs promoting the events 2 dozen

Types of Signs Yard Signs

Locations of Signs Located throughout the township

Date Signs Posted 2 weeks before events

Date Signs Removed July 4

Owner(s) Affidavit*

I, _____, have authorized _____ as My
(company or organization owner) (Civic Event Applicant)

Representative for the purpose of obtaining a Civic Event permit(s) from Northfield Township
for my organization located at _____.
(company or organization address)

Owners Signature

Date

INDEMNIFICATION AGREEMENT

The Kiwanis Club agree(s) to defend, indemnify, and hold harmless the Township of
(business/organization)

Northfield, Michigan, and its agents, officials and employees from any claim, demand, suit, loss, cost of expense, or any damage that may be asserted, claimed or recovered against or from the
Kiwanis Club (business/organization) and/or the Township of Northfield, by reason of any damage to property, personal injury or bodily injury, including death, sustained by any person whomsoever and which damage, injury or death arises out of or is incident to or in any way connected with the performance of this contract, and regardless of which claim, demand, damage, loss, cost of expense is caused in whole or in part by the negligence of Northfield Township or by third parties, or by the agents, servants, employees or factors of any of them.

Signature _____ Date _____

Witness _____ Date _____

ALCOHOL

PLEASE GIVE A BRIEF DESCRIPTION OF THE TYPE OF ALCOHOL TO BE SOLD / SERVED

N/A

WHO WILL BE THE ALOCHOL LICENSE HOLDER?

ON THE ATTACHED MAP, DETAIL THE LOCATIONS WHERE ALOCHOL WILL BE SOLD / SERVED.

DESCRIBE IN DETAIL YOUR ALCOHOL MANAGEMENT PLAN

**** IF ALCOHOL SALES OR SERVICE IS APPROVED BY THE TOWNSHIP BOARD AS PART OF THIS EVENT, THE APPLICANT MUST ALSO RECEIVE APPROVAL FROM THE LIQUOR CONTROL COMMISSION**

**** IF ALCOHOL SALES OR SERVICE IS APPROVED, EVENT INSURANCE MUST INCLUDE AN ADDITIONAL INDEMNIFICATION FOR ALOCHOL**

ADDITIONAL CIVIC EVENT REQUIREMENTS

- Inspection by Northfield Township Fire and Police Departments is required prior to start of event.
- Any temporary electrical supply provided during a civic event shall be subject to Northfield Township inspection and approval
- A site map shall be provided for all civic events, as required by Northfield Township Public Safety Officials
- No pets are permitted downtown during civic events, unless approved as part of the event.
- No open flame cookers or heaters are permitted without prior approval from the Northfield Township Fire Department.
- Any additional restroom facilities deemed necessary by Northfield Township for this event are to be supplied by the event organizer
- Event organizer staff / volunteers / vendors are responsible for trash control and cleanup.
- Depending upon the type of event, organizer may be required to provide security.
- If radio communications are utilized during civic event, event organizer shall ensure Northfield public safety officials have access to radio or frequencies.
- Event organizer is responsible for arranging for EMS (Ambulance) at the event.
- If privately-owned property is to be utilized by the event organizer as part of any civic event for parking, staging, or similar uses, the event organizer shall be responsible for ensuring there exists all necessary land usage agreements with the private property owner(s), which shall be reviewed and approved by Northfield Township, to ensure adequate ingress, egress, police and fire protection, insurance, etc.

Accepted and agreed to:

EVENT ORGANIZER

By:

Its:

Dated: _____, 20__

NORTHFIELD TOWNSHIP APPROVALS/RECOMMENDATIONS/COMMENTS

Kiwanis Whitmore Lake Parade

Event Title

Police Dept: _____ **Date:** _____

Comments: _____

Fire Dept: _____ **Date:** _____

Comments: _____

Other, if necessary: _____ **Date:** _____

Comments: _____

Clerk: _____ **Date:** _____

Comments: _____

BOARD OF TRUSTEES ACTION: _____ **Date:** _____

VENDOR CONTACT INFORMATION

Company Name	Representative	Phone #	Items Being Sold / Exhibited	On Site Contact Name	On Site Contact Phone #



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
4/30/2015

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Hylant Group Inc-Indianapolis 301 Pennsylvania Parkway, #201 Indianapolis IN 46280		CONTACT NAME: Lisa Christenson PHONE (A/C No. Ext): 317-817-5172 E-MAIL ADDRESS: kiwaniscert@hylant.com FAX (A/C No.): 317-817-5151	
INSURED KIWAN03 Kiwanis International, All Clubs and Their Members 3636 Woodview Trace Indianapolis IN 46268		INSURER(S) AFFORDING COVERAGE INSURER A : Lexington Insurance Company INSURER B : INSURER C : INSURER D : INSURER E : INSURER F :	NAIC # 19437

COVERAGES

CERTIFICATE NUMBER: 931486976

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Liquor Liability GEN'L AGGREGATE LIMIT APPLIES PER: POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC	Y	013136005	11/1/2014	11/1/2015	EACH OCCURRENCE \$2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$500,000 MED EXP (Any one person) \$5,000 PERSONAL & ADV INJURY \$2,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS - COMP/OP AGG \$2,000,000 Liquor Liability \$1,000,000
A	AUTOMOBILE LIABILITY ANY AUTO ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS		013136005	11/1/2014	11/1/2015	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ Aggregate \$3,000,000
	UMBRELLA LIAB EXCESS LIAB DED RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input type="checkbox"/> N/A				WC STATUTORY LIMITS E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
A	Self-Insured Retention		013136005	11/1/2014	11/1/2015	All Claims \$75,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Certificate Holder is named as Additional Insured as respects to General Liability only regarding the following Kiwanis event (setup, take down & rain date(s) during the policy term are included):
7/4/2015 or any future date(s) during the policy term - 4th of July Parade on Barker Road & Main Street, Whitmore Lake, MI (Kiwanis Club of Whitmore Lake and Greater Whitmore Lake Area)

CERTIFICATE HOLDER

CANCELLATION

Northfield Township Attn: Jennifer Carlisle 8350 Main Street Whitmore Lake MI 48189	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE <i>Judy K. Wilson</i>
--	--

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RESOLUTION No. 15-_____

**NORTHFIELD TOWNSHIP, MICHIGAN
RESOLUTION REGARDING A TEMPORARY ROAD CLOSURE
REQUESTED BY KIWANIS OF WHITMORE LAKE AUXILLARY**

Minutes of a regular meeting of the Township Board of the Township of Northfield, Washtenaw County, Michigan held on May 12, 2015

Present: _____

Absent _____

WHEREAS, the Kiwanis of Whitmore Lake Auxillary is requesting the temporary road closure of Barker Road between Whitmore Lake Elementary School and Main Street; and Main Street from Barker Road to the Public Safety Building located at 8350 Main Street on Saturday, July 4, 2015 for the 4th of July parade display from 9:45am until 12:00pm;

WHEREAS, the Township of Northfield has approved the temporary closure of Barker Road and Main Street as indicated; and

WHEREAS, the Driveways, Banners, and Parades Act 200 of 1969 requires the Township to authorize an official designated by resolution to make such request from the Road Commission.

NOW THEREFORE, BE IT RESOLVED that the Northfield Township Board of Trustees designates and agrees that George Brown - Representative of Kiwanis of Whitmore Lake Auxillary be the authorized official designated in this instance, when application is made to the Washtenaw County Road Commission for this temporary road closure.

RESOLUTION IS DECLARED ADOPTED BY ROLL CALL VOTE

Angela Westover
Northfield Township Clerk

Date

****RESOLUTION ACCEPTED AND APPROVED: __ ****



RECEIVED

MAY 07 2015

NORTHFIELD TOWNSHIP

**Civic Event Application
Northfield Township**

8350 Main Street
Whitmore Lake, Michigan 48189
(734) 449-2880

**OFFICE USE
ONLY**

5/7/15
Date Received
[Signature]
By

FEE - \$100.00

5/7/15
Date Received
[Signature]
By

**** APPLICATIONS MUST BE FILLED OUT COMPLETELY BEFORE THEY WILL BE CONSIDERED FOR REVIEW ****

5-6-15 Whitmore Lake 4th of July Committee Dennis Cazan
Application Date Name of Organization Name of Applicant

P.O. Box 424 Whitmore Lake MI 48189
Street Address City State Zip

734-368-1668 734-449-0664
Cell Phone Home Phone Work Phone Fax

Dennis.Cazan@yahoo.com
Email Address (optional)

4th of July FIREWORKS
Event Title
ON WHITMORE LAKE
Event Location

EVENT DAYS / TIMES (Please stipulate the following information for each date of event)

DATE	Day of Week	Beginning Time	Ending Time
<u>3-July-2015</u>	<u>FRIDAY</u>	<u>10 PM</u>	<u>11 PM</u>
_____	_____	_____	_____
_____	_____	_____	_____

Either 6 AM or 10 AM 4-July-2014 4 July 2015
Set up Time/Day Tear down Time/Day* Rain Date (if applicable)

* Tear down time will be strictly enforced. It is the applicant's responsibility to ensure the teardown of all materials with their on-site vendors, sponsors, etc. is complete by the teardown time given above.

ORGANIZATION / APPLICANT INFORMATION

Applications for Civic Events in Northfield Township shall NOT be approved for applicants in default to the Township. Therefore, each Application for Civic Events shall be routed to the Township Treasurer for a determination of any defaults to the Township. In the event a default to the Township exists, the Application shall be disapproved by the Treasury Department, with the nature of the default described as the reason of the disapproval.

TAX IDENTIFICATION NUMBER: 16-1718564

BRIEF DESCRIPTION OF ORGANIZATION'S PURPOSE AND/OR FUNCTION:

FIREWORKS Display to Celebrate 4th of July on Whitmore Lake

IS THE ORGANIZATION NON-PROFIT?

☒ YES

☐ NO

If yes, attach a copy of the organizations Sales Tax Exempt Certificate.

DOES YOUR GROUP PRESENTLY HAVE LIABILITY INSURANCE?

☒ YES

☐ NO

GENERAL LIABILITY INSURANCE IS REQUIRED NAMING NORTHFIELD TOWNSHIP AS ADDITIONAL INSURED. IF FOOD IS BEING SERVED, PRODUCT LIABILITY MUST BE INCLUDED. LIMITS OF LIABILITY SHOULD BE NO LESS THAN \$1,000,000 COMBINED SINGLE LIMIT FOR BODILY INJURY AND PROPERTY DAMAGE.

PLEASE GIVE A DESCRIPTION OF THE PROPOSED CIVIC EVENT. (Attach additional pages if necessary)

FIREWORKS Display to Celebrate 4th of July on Whitmore Lake

ANNUAL EVENT: Is this event expected to occur next year?

☒ YES

☐ NO

If Yes, you can reserve a date for next year with this application). To reserve dates for next year, please provide the following information:

Normal Event Schedule (e.g., third weekend in July): Weekend Before or After 4th of July

Or Next year's specific date(s): _____

PROCEEDS OF THIS EVENT WILL BE USED FOR:

While proceeds are not expected any fund generated
will be used to pay for this years Fire work Show or
banked to pay for next years Show

IF THE PROPOSED CIVIC EVENT IS A PARADE OR RUN/WALK EVENT, PLEASE LIST THE POINT OF ORIGIN, PATH, TERMINATION POINT, NUMBER OF ENTRIES AND TRAFFIC CONTROL PLAN AS NECESSARY. (Use attached map to clarify the route)(FEE IS WAIVED FOR 4TH OF JULY PARADE AND HOMECOMING PARADE)

ARE YOU PLANNING TO CHARGE AN ADMISSION FEE?

YES

☒ NO

IF YES, WHAT KIND AND HOW MUCH?

DO YOU PLAN ON UTILIZING VENDORS AND/OR EXHIBITORS FOR SALES OF ANY KIND?

YES

☒ NO

IF YES, COMPLETELY FILL OUT THE ATTACHED VENDOR CONTACT INFORMATION SHEET(S).

WHAT IS THE FEE CHARGED FOR EACH VENDOR? _____

DO YOU PLAN TO CONTRIBUTE REVENUES RECEIVED FROM THIS EVENT TO LOCAL ORGANIZATIONS AND/OR COMMUNITY GROUPS?

YES

☒ NO

IF YES, TO WHOM AND HOW MUCH?

WHAT IS THE EXPECTED ATTENDANCE FOR THIS EVENT? Approx 1000 People

DO YOU PLAN ON SUPPLYING ADDITIONAL RESTROOM FACILITIES? ☒ YES ☐ NO

NUMBER OF VOLUNTEERS / STAFF? Approx 20

HOW WILL THIS EVENT BENEFIT THE RESIDENTS AND/OR IMPROVE THE QUALITY OF LIFE IN NORTHFIELD TOWNSHIP?

The celebration brings community together people attending event would likely support local business

ELECTRICAL SERVICES REQUIRED (Please Be as Accurate as Possible)

NO

OTHER UTILITIES REQUIRED (Please Be as Accurate as Possible)

None

TOWNSHIP FACILITIES REQUESTED (Please Be as Accurate as Possible)

No Twp. Facilities Needed

DO YOU PLAN TO UTILIZE OFF-SITE PARKING FACILITIES

☒ YES

☐ NO
DIRT SQUIRT E

IF SO, WHAT LOCATION IS PLANNED? Middle School Athletic Fields, Motel Parking
Kate Property "More to Come 5-6-15"

WHAT IS YOUR PLAN FOR TRANSPORTATION FROM THE PARKING AREA TO THE EVENT LOCATION?

Currently not anticipating needing transportation

Walking or viewing from parking areas is expected

SIGNAGE REQUESTED (Detail sign locations on the attached map and provide sign renderings)

Number of Signs 0

Types of Signs 0

Locations of Signs 0

Date Signs Posted 0

Date Signs Removed 0

not signed

PLEASE ATTACH LIST OF EQUIPMENT; STAGE, TENTS, VEHICLES, ETC., THAT YOU PROPOSE TO USE IN THE EVENT OR BRING ONTO TOWNSHIP PROPERTY, STREETS OR PARK AREAS - (ALL SUBJECT TO APPROVAL). *N.A.*

STREET CLOSURE

ARE YOU REQUESTING A STREET CLOSURE FOR YOUR EVENT? ☒ YES ☐ NO
If yes, detail the street(s) you would like closed, and the location of the closure(s) on the attached map.

ALCOHOL

DO YOU WANT TO SELL AND/OR SERVE ALCOHOL? YES ☒ NO

IF YES, PLEASE SEE THE ATTACHED SHEET TITLED "ALCOHOL" AND FILL IN THE QUESTIONS COMPLETELY AND IN DETAIL.

SECURITY

If the event requires the overnight setup or storage of goods, equipment, etc. security is the responsibility of the event applicant.

IF YOUR EVENT REQUIRES OVERNIGHT SECURITY, PLEASE PROVIDE THE FOLLOWING DETAILS OF YOUR SECURITY PLAN:

ON SITE REPRESENTATIVES NAMES AND CONTACT NUMBERS:

<u>Name</u>	<u>Contact number</u>
_____	_____
_____	_____
_____	_____

Owner(s) Affidavit*

I, Whitmore Lake 4th
July Celebration Committee, have authorized Dennis G. Caran as My
(company or organization owner) (Civic Event Applicant)

Representative for the purpose of obtaining a Civic Event permit(s) from Northfield Township
for my organization located at _____
(company or organization address)

Dennis G. Caran
Owners Signature

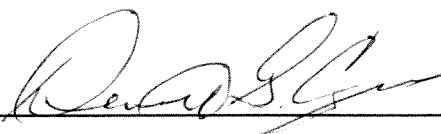
5-6-15
Date

INDEMNIFICATION AGREEMENT

The Whitmore Lake 4th July
Celebration Committee agree(s) to defend, indemnify, and hold harmless the Township of
(business/organization)

Northfield, Michigan, and its agents, officials and employees from any claim, demand, suit, loss, cost of expense, or any damage that may be asserted, claimed or recovered against or from the
Whitmore Lake 4th July Celebration Committee (business/organization) and/or the Township of Northfield, by reason of any damage to property, personal injury or bodily injury, including death, sustained by any person whomsoever and which damage, injury or death arises out of or is incident to or in any way connected with the performance of this contract, and regardless of which claim, demand, damage, loss, cost of expense is caused in whole or in part by the negligence of Northfield Township or by third parties, or by the agents, servants, employees or factors of any of them.

Signature



Date

5-6-2015

Witness

Date

ALCOHOL

PLEASE GIVE A BRIEF DESCRIPTION OF THE TYPE OF ALCOHOL TO BE SOLD / SERVED

NA

WHO WILL BE THE ALOCHOL LICENSE HOLDER?

NA

ON THE ATTACHED MAP, DETAIL THE LOCATIONS WHERE ALOCHOL WILL BE SOLD / SERVED.

DESCRIBE IN DETAIL YOUR ALCOHOL MANAGEMENT PLAN

NA

**** IF ALCOHOL SALES OR SERVICE IS APPROVED BY THE TOWNSHIP BOARD AS PART OF THIS EVENT, THE APPLICANT MUST ALSO RECEIVE APPROVAL FROM THE LIQUOR CONTROL COMMISSION**

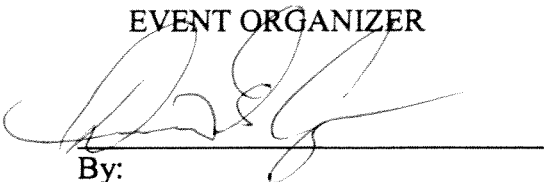
**** IF ALCOHOL SALES OR SERVICE IS APPROVED, EVENT INSURANCE MUST INCLUDE AN ADDITIONAL INDEMNIFICATION FOR ALOCHOL**

ADDITIONAL CIVIC EVENT REQUIREMENTS

- Inspection by Northfield Township Fire and Police Departments is required prior to start of event.
- Any temporary electrical supply provided during a civic event shall be subject to Northfield Township inspection and approval
- A site map shall be provided for all civic events, as required by Northfield Township Public Safety Officials
- No pets are permitted downtown during civic events, unless approved as part of the event.
- No open flame cookers or heaters are permitted without prior approval from the Northfield Township Fire Department.
- Any additional restroom facilities deemed necessary by Northfield Township for this event are to be supplied by the event organizer
- Event organizer staff / volunteers / vendors are responsible for trash control and cleanup.
- Depending upon the type of event, organizer may be required to provide security.
- If radio communications are utilized during civic event, event organizer shall ensure Northfield public safety officials have access to radio or frequencies.
- Event organizer is responsible for arranging for EMS (Ambulance) at the event.
- If privately-owned property is to be utilized by the event organizer as part of any civic event for parking, staging, or similar uses, the event organizer shall be responsible for ensuring there exists all necessary land usage agreements with the private property owner(s), which shall be reviewed and approved by Northfield Township, to ensure adequate ingress, egress, police and fire protection, insurance, etc.

Accepted and agreed to:

EVENT ORGANIZER



By:

Its:

Dated: 5-6, 2015

NORTHFIELD TOWNSHIP

APPROVALS/RECOMMENDATIONS/COMMENTS

Event Title

Police Dept: _____ **Date:** _____

Comments: _____

Fire Dept: _____ **Date:** _____

Comments: _____

Other, if necessary: _____ **Date:** _____

Comments: _____

Clerk: _____ **Date:** _____

Comments: _____

BOARD OF TRUSTEES ACTION: _____ **Date:** _____

Whitmore Lake 4th of July Fireworks



Officers

Dennis Cazan
President

Allen Walblay
Vice-President

Diana Noll
Treasurer

Deborah Roeser
Secretary

Board

Members

Nancy Cazan

Steve Chaikin

Dave Ford

Bill Fox

Dave Gibbons

Sylvia Gonzalez

Sam Iaquinto

Gregg Keller

Patricia Lintol

Lee Noll

Carolyn Russell

Jeff Vega

Vikki Walblay

We are a
501(c)(3)
Charitable
Organization

February 21, 2015

Whitmore Lake Public Schools
8845 Main Street
Whitmore Lake, Michigan 48189

Attn: Maria Carter Ewald

RE: Whitmore Lake 4th of July Celebration – 2015
Parking Permission Request

Thank you again for allowing us to use the Middle School Athletic Field Parking Lot. We hope that you will permit the use of the property for the 2015 Fourth of July fireworks. The township now requires a written permission. Should you be willing to support our community please sign and return the consent below in the envelope provided. As a condition of use, we promise to clear any debris from festivities the day following the fireworks. Should you have any questions, please contact Dennis Cazan 734-368-1668 or dennis.cazan@yahoo.com.

Sincerely

Whitmore Lake 4th of July Committee
Dennis Cazan
President
734-368-1668

The Whitmore Lake 4th of July Committee is granted permission to use the Middle School Athletic Field Parking Lot off Jennings Road for the Whitmore Lake 2015 fireworks.

Representative

3/5/15
Date

734 839 6305
Contact Number

A copy of the insurance will be sent pending your approval.

Recd. 2-25-15
Whitmore Lake 4th of July Fireworks



Officers

Dennis Cazan
President

Allen Walblay
Vice-President

Diana Noll
Treasurer

Deborah Roeser
Secretary

Board

Members

Nancy Cazan

Steve Chaikin

Dave Ford

Bill Fox

Dave Gibbons

Sylvia Gonzalez

Sam Iaquinto

Gregg Keller

Patricia Lintol

Lee Noll

Carolyn Russell

Jeff Vega

Vikki Walblay

February 15, 2015

Mr. Nicholas Madias
9 Forbes Place #711
Dunedin, FL 34698

RE: Whitmore Lake 4th of July Celebration – 2015
Parking Permission Request

Thank you again for allowing us to use the post office and waterfront properties. We hope that you will permit the use of this property for the 2015 Fourth of July fireworks. The township now requires written permission. Should you be willing to support our community please sign and return the consent below in the envelope provided. As a condition of use, we promise to clear any debris from festivities the day following the fireworks. Should you have any questions, please contact Dennis Cazan 734-368-1668 or dennis.cazan@yahoo.com.

Sincerely

Whitmore Lake 4th of July Committee
Dennis Cazan
President
734-368-1668

The Whitmore Lake 4th of July Committee is granted permission to use the Post Office as a command post for the Police and Fire Department. The waterfront would be used for fireworks viewing and possible barge loading for the Whitmore Lake 2015 fireworks.

2-21-15

Representative

Date

727-734-495

Contact Number

subject to receipt of insurance

A copy of the insurance will be sent pending your approval.

We are a
501(c)(3)
Charitable
Organization

Whitmore Lake 4th of July Fireworks



Officers

Dennis Cazan
President

Allen Walblay
Vice-President

Diana Noll
Treasurer

Deborah Roeser
Secretary

Board

Members

Nancy Cazan

Steve Chaikin

Dave Ford

Bill Fox

Dave Gibbons

Sylvia Gonzalez

Sam Iaquinto

Gregg Keller

Patricia Lintol

Lee Noll

Carolyn Russell

Jeff Vega

Vikki Walblay

February 21, 2015

Mr. James Kale
P.O. Box 2343
Bonita Springs, FL 34133

RE: Whitmore Lake 4th of July Celebration – 2015
Parking Permission Request

Thank you again for allowing us to use the property located on North Main Street across from the Dirt Squirt. We hope that you will permit the use of the property for the 2015 Fourth of July fireworks. The township now requires written permission. Should you be willing to support our community please sign and return the consent below in the envelope provided. As a condition of use, we promise to clear any debris from festivities the day following the fireworks. Should you have any questions, contact Dennis Cazan 734-368-1668 or dennis.cazan@yahoo.com.

Sincerely

Whitmore Lake 4th of July Committee
Dennis Cazan
President
734-368-1668

The Whitmore Lake 4th of July Committee is granted permission to use the property located on North Main Street across from the Dirt Squirt for the 2015 fireworks. No heavy trucks will be allowed.

Representative

Date

7/30/15

(239) 498-3134

Contact Number

We are a
501(c)(3)
Charitable
Organization

A copy of the insurance will be sent pending your approval.

VENDOR CONTACT INFORMATION

Company Name	Representative	Phone #	Items Being Sold / Exhibited	On Site Contact Name	On Site Contact Phone #

VENDOR CONTACT INFORMATION

Company Name	Representative	Phone #	Items Being Sold / Exhibited	On Site Contact Name	On Site Contact Phone #

HELP SHEET AND TIPS TO EXPEDITE THE CIVIC EVENTS PROCESS

To help you be prepared for approvals of your event please follow these steps to ensure a smooth process:

Your main points of contact after you pick up the application from the Township Office are our Public Safety officials. Our Public Safety Director William Wagner, will assist you with items necessary for safety compliance as it relates to Fire Department items. Lieutenant Tim Greene will assist you with items necessary for safety compliance as it relates to Police Department operational matters.

For any street closures, parking easements for ingress and egress, traffic or crowd control items our Public Safety officials will provide you with the guidance necessary to ensure a safe event. Road closures need Washtenaw County Road Commission approval and contacting them is the responsibility of the event promoter.

Please follow the guidelines in the event policy, include maps, drawings and as much detail as you can to help facilitate the process. The more complete the application the smoother and faster the process goes. Completed applications should be turned into our Clerk, Michele Manning. Contact names and numbers are below for your convenience and reference. Thank you for bringing an event to our community and we are here to help you provide a safe event.

William Wagner
Public Safety Director/Fire Chief
Northfield Township

734-449-2385

wagnerw@twp.northfield.mi.us

Timothy Green
Lieutenant, Northfield Township Police Department

734-449-9911

greenet@twp.northfield.mi.us

Howard Fink
Northfield Township Manager

734-449-2880 ext. 12

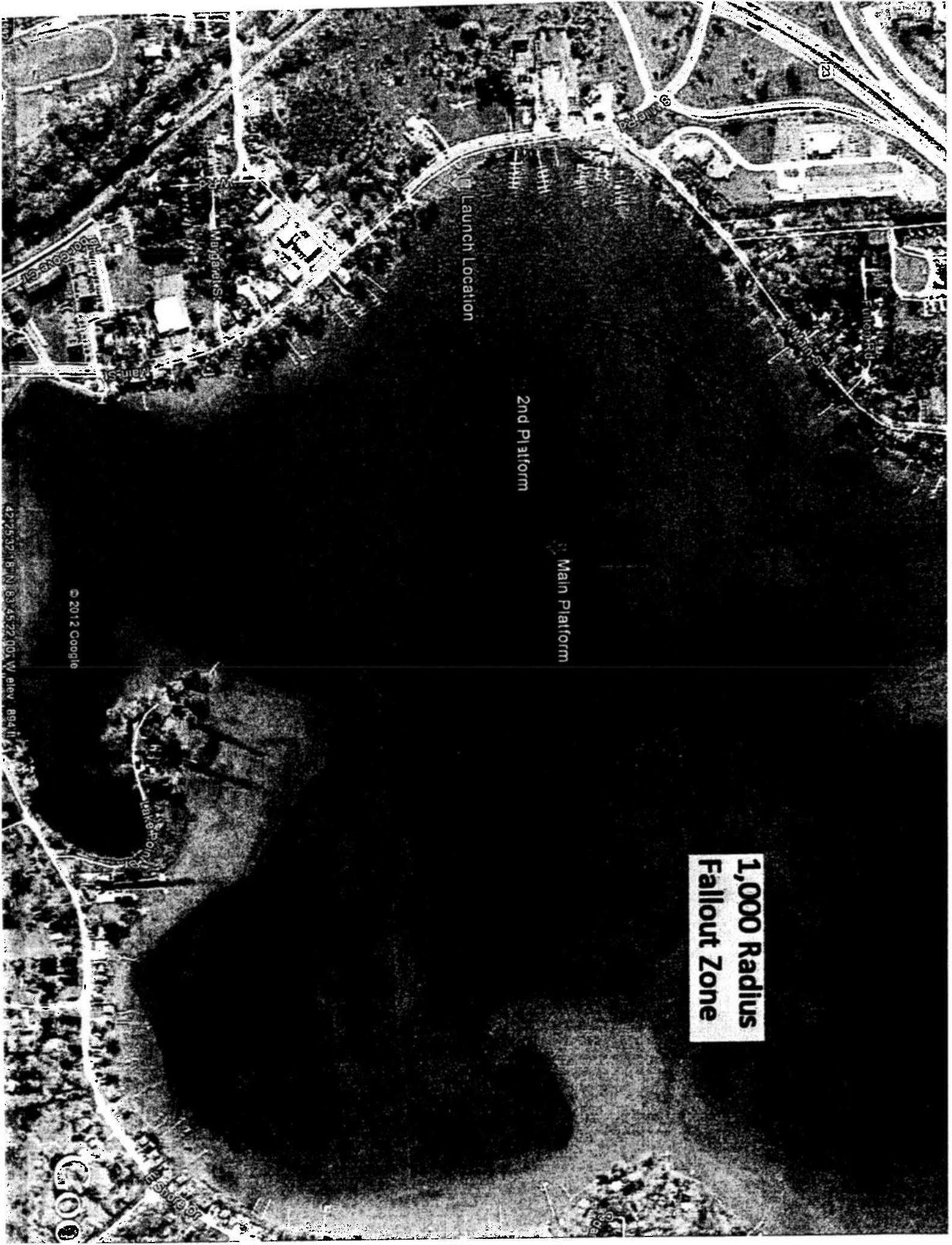
finkh@twp.northfield.mi.us

Washtenaw County Road Commission
Matt MacDonnell at x688

734-761-1500 ext. 688

macdonnell@wccroads.org

www.wccroads.org/permits/procedures/section7.htm



**1,000 Radius
Fallout Zone**



CERTIFICATE OF LIABILITY INSURANCE

OP ID: DF

DATE (MM/DD/YYYY)

04/30/2015

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Abbott Ins & Financial Center 2205 Abbot Road East Lansing, MI 48823 Dennis K Fisher		Phone: 517-351-5785 Fax: 517-351-1122		CONTACT NAME: Dennis K. Fisher PHONE (A/C, No, Ext): 517-351-5785 FAX (A/C, No): 517-351-1122 E-MAIL ADDRESS: dfisher@hksagency.com PRODUCER CUSTOMER ID #: WHITM-3															
INSURED Whitmore Lake 4th of July Committee P.O. Box 424 Whitmore Lake, MI 48189		<table border="1"><thead><tr><th>INSURER(S) AFFORDING COVERAGE</th><th>NAIC #</th></tr></thead><tbody><tr><td>INSURER A : West Bend Mutual</td><td></td></tr><tr><td>INSURER B :</td><td></td></tr><tr><td>INSURER C :</td><td></td></tr><tr><td>INSURER D :</td><td></td></tr><tr><td>INSURER E :</td><td></td></tr><tr><td>INSURER F :</td><td></td></tr></tbody></table>				INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A : West Bend Mutual		INSURER B :		INSURER C :		INSURER D :		INSURER E :		INSURER F :	
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INSURER D :																			
INSURER E :																			
INSURER F :																			

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC		NSP 1297466	05/10/2015	05/10/2016	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ 10,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000	
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DEDUCTIBLE RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y / N If yes, describe under DESCRIPTION OF OPERATIONS below	N / A					WC STATUTORY LIMITS <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

CERTIFICATE HOLDER**CANCELLATION**

James Kale
Property # B-02-06-105-023
Whitmore Lake, MI 48189

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

© 1988-2009 ACORD CORPORATION. All rights reserved.

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

**ADDITIONAL INSURED – DESIGNATED
PERSON OR ORGANIZATION**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

Name Of Additional Insured Person(s) Or Organization(s)
Northfield Township PO Box 576 Whitmore Lake, MI 48189
Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

Section II – Who Is An Insured is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by your acts or omissions or the acts or omissions of those acting on your behalf:

- A. In the performance of your ongoing operations; or
- B. In connection with your premises owned by or rented to you.

RESOLUTION No. 15-_____

**NORTHFIELD TOWNSHIP, MICHIGAN
RESOLUTION REGARDING A TEMPORARY ROAD CLOSURE
REQUESTED BY WHITMORE LAKE 4TH OF JULY COMMITTEE**

Minutes of a regular meeting of the Township Board of the Township of Northfield, Washtenaw County, Michigan held on May 12, 2015

Present: _____

Absent _____

WHEREAS, the Whitmore Lake 4th of July Committee is requesting the temporary road closure of Main Street between Barker Road and Eight Mile Rd. on Friday, July 3, 2015 for the 4th of July fireworks display from 8:00pm until 11:00pm;

WHEREAS, the Township of Northfield has approved the temporary closure of Main Street as indicated; and

WHEREAS, the Driveways, Banners, and Parades Act 200 of 1969 requires the Township to authorize an official designated by resolution to make such request from the Road Commission.

NOW THEREFORE, BE IT RESOLVED that the Northfield Township Board of Trustees designates and agrees that Dennis Cazan - Representative of Whitmore Lake 4th of July Committee be the authorized official designated in this instance, when application is made to the Washtenaw County Road Commission for this temporary road closure.

RESOLUTION IS DECLARED ADOPTED BY ROLL CALL VOTE

Angela Westover
Northfield Township Clerk

Date

****RESOLUTION ACCEPTED AND APPROVED: __ ****

Mary E. Kendall
808 E. Five Mile Road
Whitmore Lake, MI 48189

April 28, 2015

Northfield Township
Attn: Northfield Township Board of Trustees
8350 Main Street
Whitmore Lake, MI 48189

RE: Resignation

Dear Township Board of Trustees:

I am writing to inform you that I will be resigning from my current position as I will be moving on to pursue other opportunities. My last day of work will be May 20, 2015.

I would like to thank Northfield Township, the Township Board and its residents for having me as part of the team and say I am proud to have had the opportunity of serving my community.

I will do my best to ensure all projects are satisfactorily completed for a smooth transition and will gladly help in the training process of my replacement during the next two weeks.

Sincerely,

A handwritten signature in cursive script that reads "Mary E. Kendall". The ink is dark and the signature is fluid, with a large, stylized 'M' and 'K'.

Mary E. Kendall

Resolution # 15-

**A RESOLUTION OF NORTHFIELD TOWNSHIP,
WASHTENAW COUNTY, MICHIGAN AMENDING THE GENERAL FUND
BUDGET FOR FISCAL 2015 FOR ITEMS NOT INCLUDED IN THE CURRENT
BUDGET**

WHEREAS, the Township budgeted for Deputy Clerk wages and related Social Security; and such appropriations will be short due to a crossover of wages related to training a new Deputy Clerk, which was unanticipated in the current budget and;

WHEREAS, at the time of the Fiscal 2015 budget preparation cycle, Court Fees related to collecting Personal Property Taxes were not foreseen and therefore were not budgeted.

BE IT RESOLVED THAT THE BOARD OF TRUSTEES OF THE TOWNSHIP OF NORTHFIELD located in Whitmore Lake, Michigan, approve the following amendment with the additional appropriations coming from the General Fund Fund Balance:

	<u>Increase</u>
101-215-703 Deputy Salaries	\$4,000.00
101-215-715 Social Security	310.00
101-253-956 Miscellaneous	4,000.00
Total	<u>\$8,310.00</u>

DULY RESOLVED AND ORDAINED THIS 12th DAY OF May, 2015.
TOWNSHIP OF NORTHFIELD, TOWNSHIP BOARD

Marilyn Engstrom, Supervisor

Attest:

Angela Westover, Clerk

Memo

To: Northfield Township Board
From: Howard Fink
Date: 5/7/2015
Re: Citizen Survey Proposals

Dear Township Board,

The Planning Commission has requested to do a scientific citizen survey as part of their current review efforts on the Master Plan. The Planning Commission put out an RFP for this purpose and to date has only received the following proposal. I do recommend moving forward with a citizen survey of the entire Township Voting list, with a contract cost of \$16,832.

Respectfully Submitted,

A handwritten signature in cursive script, appearing to read "Howard Fink", written in dark ink.

Howard Fink, Township Manager

Below are distribution options to amend the Northfield Township proposal dated April 2, 2015.

In addition to the core package cost of \$6,497, the proposal also included a 2-wave distribution via 1st-class mail and web to a random sample of 1,500 residents from the voter list at a cost of \$3,550. Typically, this provides a response rate between 25-35%.

As an option, the Township may choose to replace the distribution to a 1,500 sample to a full distribution to all 6,245 individuals on the Township voting list. The cost of this distribution option would be \$10,335. This will increase the total project cost by about \$6,800. The response rate would be the same percentage range as above; however, the overall number of responses will be higher and will produce a smaller margin of error.

The total cost of the core package plus the full census distribution would be \$16,832.

April 2, 2015

Marlene Chockley
Chair
Planning Commission
Northfield Township
8350 Main Street
Whitmore Lake, MI 48189

Dear Ms. Chockley:

Communities use many forms of research to decide what they should do and how they should grow. In 2010-2012, Northfield Township used planning fairs, a mailed survey and public hearings that resulted in the master plan approved in July of 2012.

Even the most prescient master plan, though, may not anticipate all the possibilities that development proposals may bring to the table. The plan itself acknowledges that uncertainty, saying "As this Master Plan is being written in 2010-2011, during one of the most difficult economic downturns in the history of the State and nation, many of the previous population and housing projections for this area are uncertain ... A change in the economic forecasts of this region (either up or down) will change the projections and some of the assumptions contained in these pages."

In fact, residential development is booming throughout southeast Michigan. A developer has approached the township to build 800-1,200 units on 460 acres in the primarily agricultural southwest corner of the township and has proposed an amendment to the master plan.

The township's most active and vocal citizens are divided on the merits of the proposal. Its leaders recognize that an objective, quantitative survey of a representative sample of all township residents is the best way to make a decision.

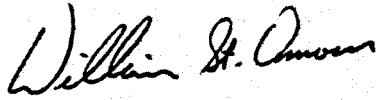
Cobalt Research has conducted research studies for more than 100 municipalities, school districts, institutions and corporations. Our work has enabled communities to make data-driven decisions with confidence.

- When the city of Royal Oak asked voters if they would support a modest tax increase dedicated to maintain and reconstruct local roads, 57 percent of the respondents said "Yes." A November, 2014 vote for up to 2.5 mils for streets was supported by 54 percent of the voters.
- The city of Walla Walla, WA had been unable to pass a package of funding for a municipal pool, although this was a major concern for residents. A 2014 survey identified the most desired pool features and the voters' preferred funding mechanism, and a February, 2015 ballot initiative passed 64%-36%.
- Kalamazoo Township's survey showed that residents' top priority was road repair. That gave the township the confidence to request a \$10 million road improvement bond in February 2015, which was approved 935-614.

In this endeavor, Cobalt is partnering with Sharlan Douglas of Douglas Communications Group, who combines 30+ years of experience as a public relations consultant with nine years as a planning commissioner and her most recent position as a Royal Oak city commissioner.

Ms. Douglas's ability to generate consensus and manage projects in the public arena combined with our deep experience in municipal research make us the ideal team to meet Northfield Township's current challenge.

Sincerely,

A handwritten signature in black ink, reading "William St. Amour". The signature is fluid and cursive, with the first name "William" and last name "St. Amour" clearly legible.

William SaintAmour
Executive Director

NORTHFIELD TOWNSHIP, MI

PROPOSAL FOR RESEARCH

April 2, 2015

Submitted by:

William SaintAmour
Executive Director
1134 Municipal Way
Lansing, MI 48917

T: (877) 888-0209

F: (517) 703-9704

E-mail: wsaintamour@cobaltcommunityresearch.org

Nondisclosure Statement: All materials contained in this agreement are the confidential and proprietary property of Cobalt Community Research. The information contained herein is provided by Cobalt Community Research for evaluation by the Partner. Dissemination to other parties is prohibited.

COBALT EXPERIENCE AND BACKGROUND

Cobalt Community Research (Cobalt) is a national 501c3 nonprofit organization with a mission to provide research and educational tools that help schools, local governments and other nonprofit organizations across the United States thrive as changes emerge in the economic, demographic and social landscape. Cobalt is located at 1134 Municipal Way, Lansing, Michigan 48917; (877) 888-0209; F: (517) 703-9704; E-mail: wsaintamour@cobaltcommunityresearch.org.

Incorporated in 2007, Cobalt Community Research is a nonprofit research coalition created to give governmental organizations and other associations access to high-quality research at a more reasonable rate through pooling than what is available in the private sector. Cobalt project leads are current public sector practitioners who provide their expertise to improve engagement and alignment between governmental units and the people they serve. Cobalt is the only national nonprofit research coalition in the United States.

Cobalt has been very active in providing research services to local units of government. Projects include the City of Allentown (PA), Luna County (NM), City of Brookfield (WI), City of Copperas Cove (TX), City of Janesville (WI), City of Las Vegas (NV), City of Lakeland (FL), City of Oak Creek (WI), City of Rocky Mount (NC), City of Roseville (MN), City of Warren (MI), City of Wausau (WI) and Saint Clair County (MI). Cobalt provides proprietary sampling, questions and analysis with the ability to add custom questions that meet partnering organizations' specific needs. This provides them with clear, action-oriented insight on funding priorities, quality of life and the services that citizens value.

An important element of the program Cobalt offers are the annual benchmarks we produce. Each year, Cobalt conducts an annual random survey of residents across the United States. This information is used to create more than 80 benchmarks, each of which can be filtered by demographic factors such as age, educational level, gender, work location, household composition, income and more. In addition, these annual benchmarks are developed for individual states, Census regions, the United States overall and also for similarly sized communities across the region and country. This information, along with our unique insight into local government, offers important insight for budgeting and economic development. The coalition offers the only annual, scientifically-generated benchmarking study of citizen perception and engagement in the country. The resulting scientific index provides a more stable reference frame to compare against over time.

Cobalt is a unique coalition offering scientifically rigorous research, customization, actionable analysis and robust benchmarks unlike anything else available to local governments.

QUALIFICATIONS AND EXPERIENCE OF THE PROJECT TEAM

Cobalt provides research services that comply with generally accepted research principles. In addition, projects and services will be led by Cobalt staff certified by the Market Research Association's Professional Researcher Certification (PRC) program, which is endorsed by major national and international research organizations such as the AMA (American Marketing Association), the ARF (Advertising Research Foundation), CMOR (Council of Marketing and Opinion Research), IMRO (Interactive Marketing Research Organization), MRII (Marketing Research Institute International), the RIVA Training Institute and the Burke Institute.

The head of research will be William SaintAmour. He serves as research director at the Municipal Employees' Retirement System of Michigan (MERS) and as executive director of Cobalt Community Research. He also has

served the State of Michigan Department of Management and Budget, the Michigan Office of Retirement Services and ADP. He has worked in the research and communications fields for more than 25 years.

Mr. SaintAmour earned an executive certificate from the University of Michigan Ross Business School, a master's degree from Michigan State University and a bachelor's degree from the University of Michigan in Dearborn. He has Certificates of Achievement in Public Plan Policy in employee health and employee pensions and holds the professional research certificate from the Market Research Association.

The project will be coordinated by Sharlan Douglas, president of Douglas Communications Group, a public relations consultancy. She spent nine years on the Royal Oak Planning Commission until being elected to the city commission in 2013. She is the current president of the Michigan Association of Planning.

Ms. Douglas was the founding executive director of the Eight Mile Boulevard Association and the CEO of a chamber of commerce following 30 years in public relations, marketing and fund development. She has facilitated community visioning processes for two cities and managed opinion research projects for several state trade and professional associations. Ms. Douglas received a BA in journalism from Michigan State University and has completed the course work for a master's degree in urban planning at Wayne State University. She is accredited by the Public Relations Society of America.

Analysis, compilation and preparation of results will be conducted by research analyst Pete Charette. Mr. Charette holds the Professional Researcher Certificate from the Market Research Association, has earned a Market Research Certificate from the University of Georgia and holds a bachelor's degree in business administration from Western Michigan University. In addition to his work with communities such as the City of Wausau (WI), City of Las Vegas (NV), City of Lakeland (FL) and the City of Wayne (MI), Mr.. Charette has also worked with the Grosse Pointe Chamber of Commerce and the five Grosse Pointe communities. He has over seven years of experience with local governments.

Sampling and logistics will be conducted by Billie Harris. Ms. Harris holds a bachelor's and master's degrees from Michigan State University and is experienced in data collection methodology and sample design. She has worked on projects that include the Michigan Office of Retirement Services, City of Lakeland (FL), City of Las Vegas (NV) and Luna County (NM). Ms. Harris has more than nine years of experience with local governments.

COBALT'S DELIVERABLES

The results of the project report will include the following:

- Executive summary
- Survey background
- Copy of survey instrument
- Profile of Northfield Township
- Profile of respondents
- General overview of the survey
- Content description and summaries of each survey topic
- Statistical analysis of survey results including graphs, raw data and any other information which could be beneficial to the report.
- Related appendices that include detailed cross-tabs of all demographic groups and all questions
- Raw data upon request (excludes respondent ID to preserve confidentiality)

COBALT PARTNERS

Below are some of the organizations with which Cobalt has worked in recent years:

- Aetna
- ALIVE (Charlotte MI)
- Avondale School District, MI
- Birch Run Area Schools, MI
- Bloomfield Hills Schools, MI
- Bridgeport-Spaulding Community Schools, MI
- Buena Vista School District, MI
- Carrollton Public Schools, MI
- Charlotte Aquatic Center, MI
- Charlotte Performing Arts Center, MI
- Charlotte Public Schools, MI
- Charlotte Area Networking for Development and Opportunity (CANDO)
- City of Allentown, PA
- City of Bloomfield Hills, MI
- City of Brookfield, WI
- City of Charlotte, MI
- City of Clare, MI
- City of Copperas Cove, TX
- City of Dearborn, MI
- City of Ferndale, MI
- City of Garden City, MI
- City of Grosse Pointe, MI
- City of Grosse Pointe Farms, MI
- City of Grosse Pointe Park, MI
- City of Grosse Pointe Shores, MI
- City of Grosse Pointe Woods, MI
- City of Janesville, WI
- City of Las Vegas, NV
- City of Lakeland, FL
- City of Oak Creek, WI
- City of Oak Park, MI
- City of Pleasant Ridge, MI
- City of Rocky Mount, NC
- City of Roseville, MN
- City of Royal Oak, MI
- City of Saline, MI
- City of Walla Walla, WA
- City of Warren, MI
- City of Wausau, WI
- City of Wayne, MI
- City of Williamston, MI
- City of Ypsilanti, MI
- Chesaning Union Schools, MI
- Comstock Charter Township, MI
- Cumberland County, PA
- Dewitt Charter Township, MI
- Edward Lowe Foundation, MI
- Employee Benefits Research Institute
- Farmington Public Schools, MI
- Florida Benchmarking Consortium, FL
- Frankenmuth School District, MI
- Freeland Community School District, MI
- Gabriel, Roeder, Smith & Company (GRS)
- Gallagher Benefit Services
- General Electric (GE)
- Gerald R. Ford School of Public Policy, University of Michigan
- Government Finance Officers Association
- Grosse Pointe Chamber of Commerce, MI
- Hartland Township, MI
- Hayes Green Beach Memorial Hospital
- Hemlock Public School District, MI
- Ice Miller
- Illinois Municipal Retirement Fund (IMRF)
- ING
- International Economic Development Council
- International Foundation of Employee Benefit Plans
- Institutional Society of Risk Professionals
- Kalamazoo Charter Township, MI
- Kansas Government Finance Officers Association
- Luna County, NM
- Maple Valley Schools, MI
- Marquette Township, MI
- Merrill Community Schools, MI
- Michigan Association of School Administrators
- Michigan Association of Transit Systems
- Michigan Government Finance Officers Association
- Michigan State Medical Society
- Michigan Municipal League
- Michigan Office of Retirement Services
- Michigan State University Local Government Benchmarking Consortium
- Michigan Township Association
- Midland (MI) Public Schools, MI
- Milliman
- Minnesota State Retirement System, MN

- Mississippi Public Employees' Retirement System, MS
- Missouri State Employees' Retirement System, MO
- Missouri DOT and Patrol Employees' Retirement System, MO
- Munder Capital Management
- Municipal Employees' Retirement System (MERS) of Michigan
- National Association of State Retirement Administrators (NASRA)
- National Conference on Public Employee Retirement Systems (NCPERS)
- National Council on Teacher Retirement (NCTR)
- New York State Teachers' Retirement System (NYSTRS)
- Northstar Academy, MI
- Ohio Public Employees' Retirement System
- Ohio School Employees' Retirement System
- Oshtemo Charter Township, MI
- Pittsford Area Schools, MI

- Plante & Moran
- Public Financial Management (PFM)
- Public Pension Financial Forum (P2F2)
- Saginaw Intermediate School District, MI
- Saginaw Township Community Schools, MI
- Salem Township, MI
- School District of the City of Saginaw, MI
- Southeast Michigan Council of Governments (SEMCOG)
- St. Clair County, MI
- Swan Valley School District, MI
- Tegrity Group
- Texas Charter Township, MI
- Tyrone Township, MI
- The International Foundation of Employee Benefits
- University of Michigan Center for Local, State and Urban Policy
- Wichita State University, KS
- Ypsilanti Charter Township, MI
- Yale Public Schools, MI

REFERENCES

Southeast Michigan Council of Governments (Custom survey projects in 2008, 2010, 2011, 2012, 2013 and 2014)

Dave Boerger, SEMCOG Consultant
1001 Woodward Avenue, Suite 1400
Detroit, MI 48226
boerger@semcog.org
(248) 875-7120

City of Royal Oak, Michigan (Project in 2013)
Stewart Meek, Assistant to the City Manager
211 South Williams Street, Royal Oak, MI 48067
stewartm@ci.royal-oak.mi.us
(248) 246-3204

City of Warren, Michigan (Project in 2009, 2011 and 2013)
Lark Samouelian, Communications Director
5460 Arden Road, Warren MI 48092
lsamouelian@cityofwarren.org
(586) 258-2015

Charter Township of Texas (Project in 2013)
Julie VanderWiere, Township Superintendent
7110 West Q Avenue, Kalamazoo, MI 49009
julievw@texastownship.org
(269) 375-1591

TOWNSHIP RESPONSIBILITIES

There are several areas where Northfield Township is responsible for actionable information.

1. Provide Cobalt with scanned copy of the signed and dated agreement
2. Identify a primary point of contact (project lead) on the township staff
Provide Cobalt with voter registration or utility billing records in Microsoft Excel or TXT format
3. Provide timely feedback on finalizing scope of services and preferred questions
4. Provide Cobalt with timely revisions of survey instrument and cover letters
5. Provide Cobalt with timely approvals of survey instrument and cover letters
6. Provide Cobalt with a date, time and location of meeting for final presentation of results

SURVEY METHODOLOGY

Cobalt recommends administering the questionnaire to a random sample of 1,500 citizens drawn from voter registration or utility billing records. Conducting a random sample of this size allows the township to gather representative and statistically valid data at a lower cost compared to a census. In addition to the random sample, Cobalt also recommends a multi-modal methodology approach by collecting surveys through two waves of a mailed survey along with a URL to complete the survey online. Each randomly selected resident will have a unique identification number to prevent multiple responses from the same resident and to avoid a reminder message to residents who already completed the survey. Deployment and data collection is generally completed within six weeks. Cobalt's response rate for a mail/online combination survey is generally between

25 and 35 percent. The combination of mail and online has proven very effective and provides a higher response rate. Township communication in newsletters and media can increase this response rate.

After the township approves the survey, Cobalt mails an initial copy of the survey with a postage paid envelope. After approximately 10 days, non-respondents receive a second reminder letter with a copy of the survey and postage paid envelope.

Data is coded by industry professionals utilizing current technology and robust quality control to ensure accuracy. Data scrubbing of final results ensures duplicate responses, multiple responses from the same individual and responses from invalid survey ID numbers are removed.

Cobalt proposes a five-step process for the development of the assessment.

Step 1 – Kick-off Discussions

Clarify the issues and make sure all relevant voices are heard in developing the objectives of the study. Refine the scope, timeline and key deliverables for the project. Confirm informational needs. The collection methodology will also be finalized during this step.

Step 2 – Questionnaire Development

Based on the input received during Step 1, Cobalt and the township will develop questions for the questionnaire which will be presented and discussed with the project lead to ensure that the questions included in the assessment are aligned with organizational needs.

Step 3 – Assessment Deployment

Cobalt publishes the assessment in the manner determined by the township (mailings, Eblast, Internet only, phone). The Cobalt team's public relations consultant will publicize the launch of the survey. Cobalt collects and codes the responses.

Step 4 – Modeling & Analysis

Cobalt will analyze the data and develop modeling using Cobalt's proprietary methodology, which quantifies the relationships between the various elements of the assessment.

Step 5 – Reporting

Findings will be communicated to the project lead and other key decision makers in a meeting, with the Township to determine whether that will be at the planning commission or board of directors. A summary report in PowerPoint, detailed cross tabs, and other supporting documents will be provided to the project lead.

FEE SCHEDULE

Count	Core Package	Subtotal
1	Includes administration, meetings, correspondence, planning , publicity placement executive summary in MS PowerPoint, 2 sheets (4 pages of custom questions (which can include budget priority analysis, future projects, communication preference, etc.,) demographic questions, detailed cross-tabs with thermal mapping, raw data, phone-based follow-up with sponsor on draft results, onsite presentation of final results	\$ 6,497
Additional Modules and Options (See reference for Examples)		
	Additional Pages: \$1,000 per page	\$ -
	Non-English Versions: \$650 per translation	\$ -
	Follow-up Citizen Work Groups/Focus Groups (Sponsor provides location and recruits participants): \$1,200	\$ -
Distribution		
1	Web link for completion online (included) \$Waived	\$ -
	Eblast distribution via email list provided by Sponsor (3 waves): \$100 per 1,000 recipients	\$ -
1	Mail distribution: Production and postage for an initial first class mailing to 1,500 residents of the assessment with cover letter, data entry, a second mailing to those who have not responded, and business reply postage. \$3,550	\$ 3,550
	Mail distribution: Production and postage for an initial non-profit rate mailing to 1,500 residents of the assessment with cover letter, data entry, a second mailing to those who have not responded, and business reply postage. \$2,800	\$ -
Total Quote: \$10047		

CONCLUSION

While our services to Northfield Township will focus on a specific issue, Cobalt's work with communities across the country gives us a unique understanding about the many, broad issues affecting local governments. As a Michigan based non-profit, we care about the success of Michigan communities. Our partners consistently give us very high marks in satisfaction.

"The information we received from working with Cobalt was excellent in better understanding our organization. I would highly recommend other municipalities to utilize Cobalt and the survey methods when making planning and budgeting decisions."

Karen Lovejoy Roe, Township Manager
Charter Township of Ypsilanti, MI

We welcome the opportunity to help Northfield Township find the right framework for future development decisions.

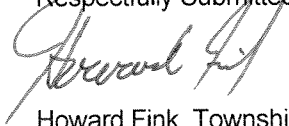
Memo

To: Northfield Township Board
From: Howard Fink
Date: 5/7/2015
Re: Civic Event Permit Fees

Dear Township Board,

Our Township ordinances on Civic Event Permits indicate that fees may be waived for non-profit related events. Our application documents specify that the fee will be waived for the Homecoming Parade Event and 4th of July Parade. The Board needs to set a policy on what fees will be waived. As an example, I see no distinction between a Homecoming Parade waiver of fees and not waiving civic event permit fees for Meet on Main. I would suggest that either all Non-Profit event fees are waived or none are. Ultimately, this policy is a board decision. Whatever decision is made, we will pass it via ordinance (I will have a few versions prepared for the meeting) so that it is codified and the issue will be made clear for future administrations.

Respectfully Submitted,

A handwritten signature in cursive script, appearing to read "Howard Fink", written in dark ink.

Howard Fink, Township Manager

Chapter 4 - ASSEMBLIES

Sec. 4-1. - Short title.

This chapter shall be known and may be cited as the "Northfield Township Assembly Ordinance."

(Ord. No. 80-2, § 1, 6-10-1980)

Sec. 4-2. - Definitions.

The following words, terms and phrases, when used in this chapter, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Assembly means any event attended by or intended to be attended in the township by more than 2,000 attendants during any calendar day, all or any part of which includes a theatrical or other exhibition, public show, display, entertainment or amusement, including, but not limited to, musical festivals, rock festivals, peace festivals or similar gatherings.

Assembly permit means an official certificate issued by the township authorizing an assembly pursuant to this chapter.

Attendant means any natural person who obtains admission to an assembly.

Owner means any person who causes or allows an assembly to be conducted upon land under his sole control, possession or ownership or joint with other's control, possession or ownership, whether by fee simple, contract of purchase, lease or otherwise.

Permitee means any person to whom a permit is issued pursuant to this chapter.

Sponsor means any person who solely or in concert with others organizes, promotes, financially backs, conducts or causes to be conducted an assembly.

(Ord. No. 80-2, § 2, 6-10-1980)

Sec. 4-3. - Assembly permit application.

Application for an assembly permit shall be made in writing and filed with the township clerk not less than 60 days prior to the date of commencement of the proposed assembly, and shall be accompanied by a nonrefundable filing fee as currently established or as hereafter adopted by resolution of the township board from time to time.

(1) The application shall set forth:

- a. The name, residence, mailing address and telephone number of the applicant requesting issuance of an assembly permit to him as permittee. If the applicant is a corporation, the application also shall set forth the names and addresses of all its officers and shall be accompanied by a copy of its articles of incorporation. If the applicant is a partnership or joint venture, the application shall set forth the names and addresses of each partner or member

of the joint venture. If the applicant is any other type of firm, association or organization it shall set forth the names and addresses of all its officers and persons authorized by the applicant to make such application.

- b. An accurate description of the site of the proposed assembly.
 - c. A detailed statement of the character of the proposed assembly.
 - d. The dates and hours during which the assembly is proposed to be conducted.
 - e. An estimate of the maximum number of attendants expected to attend the assembly during each day it is conducted, and a detailed statement of the method used in such estimate; also, a detailed statement of the method to be used in counting those who attend the assembly.
 - f. The names and addresses of all persons having an ownership interest in the site of the proposed assembly. Evidence of such ownership shall accompany the application. In case the applicant is not the sole owner of the site, then a written consent to the filing of the application and use of the site for the proposed assembly shall be signed under oath by all such owners.
- (2) The application shall include a detailed statement, including drawings, photographs and diagrams, where applicable, of the means to provide the proposed assembly the following:
- a. Police and fire protection.
 - b. Food and water supply facilities.
 - c. Health and sanitation facilities.
 - d. Medical facilities and services, including emergency vehicles and equipment.
 - e. Vehicle access and off-site parking facilities.
 - f. Off-site camping and trailer facilities.
 - g. Illumination facilities.
 - h. Noise control and abatement.
 - i. Facilities for clean up and waste disposal.
 - j. Uniformed security guards and parking assistants.
- (3) A map or maps of the proposed assembly site shall accompany the application.

(Ord. No. 80-2, § 3, 6-10-1980)

Sec. 4-4. - Civic event application.

Any assembly proposed to be held at locations under the jurisdiction of the township that is attended by more than 200 persons but less than 2,000 persons during any calendar day shall require only a separate civic event application and be subject to all the terms, conditions, and requirements as set forth in the township civic event application and policy as adopted by the township board of trustees.

(Ord. No. 09-12, § 3.1, 11-10-2009)

Sec. 4-5. - Procedure for application review.

Upon receipt of the application, the clerk shall forward copies of the same to the health department, sheriff's department, road commission of the county, the township fire department and such other public officials as the clerk deems appropriate, with the request that such departments and officials review the application and within 15 days report their findings and recommendations respecting the same to the clerk.

- (1) Within 30 days of the filing of the application the township board shall:
 - a. Deny the application specifying the reason therefor, and within five days of such action give written notice thereof to the applicant by certified mail; or
 - b. Give preliminary approval of the application, setting forth the conditions upon which final approval of the application will be given, including the time limit for obtaining final approval by the township board, and including the maximum number of attendants to be authorized under the assembly permit. Preliminary approval shall indicate the township board's general acceptance of the location of the assembly and shall authorize the applicant to prepare the detailed plans and to obtain the final approval necessary to meet the standards as set forth in section 4-6
- (2) Upon the applicant fulfilling all said conditions within the time specified therefor and the standards set forth in section 4-6, the township board shall issue its assembly permit to the applicant as the permittee thereof specifying therein the name and address of the permittee, the character and site of the assembly, the dates and hours during which the assembly is to be conducted, the maximum number of attendants permitted to attend the assembly, and any other conditions imposed pursuant to this chapter. Such permit shall not be transferable to any other permittee or site and shall be conspicuously posted at the site at all times after its issuance when the site is being prepared for the assembly, and during the assembly.
- (3) Upon the applicant failing to fulfill all said conditions within the time specified therefor the township board shall revoke the preliminary approval and deny the application, specifying the reasons and giving notice thereof as provided in subsection (1)a of this section.

(Ord. No. 80-2, § 4, 6-10-1980)

Sec. 4-6. - Standards for final application approval.

The township board shall require as minimum conditions for approval of the application and issuance of the assembly permit the following:

- (1) *Parking; camping.* That no parking of vehicles or camping be permitted on the assembly site.
 - a. That off-site camping, if any, be restricted to campgrounds duly licensed by the state.
 - b. That a suitable fence be maintained or other suitable barrier to exist to restrict access of attendants and vehicles between the assembly site and nearby campgrounds and parking areas.
- (2) *On-site facilities.* That the following facilities be provided on the site based on the minimum number of attendants permitted under the assembly permit and that the applicant file with the clerk appropriate permits, licenses or other certifications by the county health department authorizing and approving such facilities.
 - a. Toilet fixtures.

MALES

Number of Males	Closets	Lavatories	Urinals
1,901—2,100	6	6	<u>10</u>
2,101—2,350	7	7	<u>11</u>

2,351—2,600	7	7	<u>12</u>
Water closets, lavatories: In addition, provide one water closet and one lavatory for each additional 500 males, or fraction thereof, starting at 2,600.			
Urinals: In addition, provide one urinal for each additional 250 males, or fraction thereof, starting at 2,600.			
Substitution of urinals for water closets: Urinals may be substituted for up to 50 percent of the water closets required.			

FEMALES

Number of Females	Closets	Lavatories
1,901—2,000	<u>9</u>	5
2,001—2,300	<u>10</u>	5
2,301—2,600	<u>11</u>	6
2,601—2,900	<u>12</u>	6
Water closets: In addition, provide one water closet for each additional 300 females, or fraction thereof, starting at 2,900.		
Lavatories: In addition, provide one lavatory for each additional 600 females, or fraction thereof, starting at 2,900.		

- b. Drinking fountains with potable water supply, one for each 500 attendants, or fraction thereof.
 - c. Water faucets with potable water supply, one for each 500 attendants, or fraction thereof.
- (3) *Solid waste disposal.* A plan for the collection and disposal of solid waste shall be prepared by the applicant and shall be approved by the county health department. The plan shall provide for solid waste storage on and removal from the site. Storage shall be in approved, covered, fly-tight, and rodent-proof containers. The plan shall prescribe the size and spacing of containers, which shall be provided at a rate of at least one container per 150 attendants, at locations approved by said health department. Each container shall have a minimum capacity of 30 gallons. Removal of solid waste from the site shall be at least twice daily by a refuse collector licensed by the state. A copy of an executed agreement between the applicant and such refuse collector which will ensure such removal shall be filed with the township clerk.

- (4) *Medical facilities.* A plan for medical facilities at the site shall be prepared by the applicant and approved by said health department. The plan shall include, among other things, ambulance service with emergency communication system, and adequate access to and within the site for emergency vehicles.
- (5) *Access and traffic control.* A plan for the orderly flow of vehicular traffic to and from the site, and within the site, with traffic lanes and spaces designated for access by ambulances, fire equipment and other emergency equipment, shall be prepared by the applicant. The plan shall be approved by the county sheriff's department. A drive permit shall be obtained from the county road commission for any access to a highway which is part of the county road system, and from the state department of state highways and transportation for any access which is from a highway under the jurisdiction of the state.
- (6) *Fire protection.* A plan for fire protection at the site shall be prepared by the applicant. It shall provide, among other things, that food services and other facilities equipped with propane fuel meet the standards of the current fire code of the township. The plan shall be filed with the township clerk upon its approval by the state fire marshal's office.
- (7) *Parking.* A plan for a parking area, outside the assembly site, shall be prepared by the applicant, and shall conform with the provisions of chapter 36 and particularly the off-street parking regulations thereof, article XXV of this chapter. The plan shall provide for one parking attendant (identified as such) for each 300 attendants. The plan shall be filed with the township clerk upon its approval by the county sheriff's department.
- (8) *Security personnel.* A plan to provide adequate security protection of property and persons at the site and nearby areas shall be prepared by the applicant which shall include, among other things, that the permittee employ at his own expense not less than two uniformed security guards for every 1,000 attendants, or fraction thereof, which guards shall be on duty at all times during the assembly. The plan shall be filed with the township clerk upon its approval by the county sheriff's department.
- (9) *Illumination.* A plan for illumination of the site, sufficient to safeguard the attendants and property at the site, shall be prepared by the applicant and submitted for review to the Detroit Edison Company. The plan shall meet all applicable standards of the Illuminating Engineering Society, Lighting Handbook, 10th edition, 2011.
- (10) *Sound producing equipment.* Sound producing equipment, including, but not limited to, public address systems, radios, phonographs, musical instruments, and other recording devices, shall not be operated on the site which causes a sound level of a value exceeding 75 decibels measurable at any boundary of the site.
- (11) *Telephone service.* A plan for telephone service for the site shall be prepared by the applicant and submitted to the Michigan Bell Telephone Company for review. The plan shall provide, among other things, telephone equipment for general use on the basis of not less than one unit. The plan shall be filed with the township clerk with the recommendations of said company.
- (12) *Cleanup deposit.* A plan for the cleanup of the site, the properties adjoining thereto, the public roadways thereabout, and the parking areas used by the attendants thereabout, shall be filed with the township clerk, together with his deposit of a sum as currently established or as hereafter adopted by resolution of the township board from time to time for each day, or fraction thereof, during which the assembly is authorized under the permit. The plan shall include, among other things, that no less than twice daily during the assembly, two days prior thereto, and one

day following the close thereof, the permittee will cause the site, the adjoining properties (subject to approval of the owners), said roadways and parking areas to be cleaned of all trash and litter accumulated thereon during such periods, and should the permittee fail to so do after adequate notice thereof given by the township supervisor, ordinance officer, or other authorized representative of the township, the township, its agents and contractors shall be authorized to enter upon said lands and cause such cleanup to be made and the reasonable cost thereby incurred may be paid from the sum so deposited, and upon final cleanup any remaining sum on deposit shall be refunded to the permittee.

(13) *Insurance.* The applicant shall procure, maintain throughout the term of the assembly permit and deposit with the township clerk a policy of public liability insurance satisfactory to the clerk to an amount as currently established or as hereafter adopted by resolution of the township board from time to time, which policy shall include an endorsement covering as insured the township, its agents, officers and employees.

(14) *Miscellaneous.* Notwithstanding other provisions hereof, a permit issued hereunder shall prohibit the conducting of the assembly between the hours of 12:00 midnight and 8:00 a.m. Other conditions and requirements can be imposed as the township board deems reasonable to protect the health, safety and welfare of the attendants and the inhabitants and property in the township.

(Ord. No. 80-2, § 5, 6-10-1980)

*Sec. 4-7. - Assembly permit fee.

At the time of issuance of the assembly permit, the applicant shall pay to the township clerk an assembly permit fee in the sum as currently established or as hereafter adopted by resolution of the township board from time to time for each day of the assembly permitted thereunder to defray the township's expenses in administering the permit. Nevertheless, the township board may waive the assembly permit fee for an assembly which is conducted or sponsored by an entity qualified for tax exempt status under the Internal Revenue Code.

(Ord. No. 80-2, § 6, 6-10-1980)

Sec. 4-8. - Revocation.

The township board may revoke an assembly permit by reason of the permittee, his agent or employee failing, neglecting or refusing to fully comply with any provision of the assembly permit or this chapter upon due notice, written charges and public hearing thereon.

(Ord. No. 80-2, § 7, 6-10-1980)

Sec. 4-9. - Violations and penalties.

- (a) It shall be unlawful for any person to sponsor, promote, advertise, sell or offer for sale admission tickets for an assembly in the township without an assembly permit being first issued therefor under the provisions of this chapter.
- (b) It shall be unlawful for any person to conduct, operate, or assist for hire or otherwise in the conduct or operation of an assembly in the township without an assembly permit being first issued therefor under the provisions of this chapter.
- (c) It shall be unlawful for any person to conduct or operate an assembly in the township without complying with all provisions and conditions of an assembly permit issued therefor under the provisions of this chapter.

- (d) Whenever, by the provisions of this chapter, the performance of an act is required, or the performance of an act is prohibited, a failure to comply with such provision shall constitute a violation of this chapter.
- (e) The penalties herein prescribed shall be in addition to other remedies provided by law for the enforcement of ordinances, and the township may maintain an action in its own name in a court of competent jurisdiction for an injunction or other process against any person to restrain or prevent violations of this chapter.

(Ord. No. 80-2, § 8, 6-10-1980)

RESOLUTION No. 15-_____

A RESOLUTION OF NORTHFIELD TOWNSHIP, WASHTENAW COUNTY, MICHIGAN AMENDING THE 2015 POLICY GUIDELINES FOR PROPERTY TAX POVERTY REDUCTIONS

WHEREAS, pursuant to MCL 211.7u, the Township Board is authorized to adopt Policy Guidelines for granting poverty exemptions on their principal residence in the Township in whole or in part on grounds that a property owner is unable to contribute to the public charge due to a temporary financial poverty;

NOW, THEREFORE, BE IT HEREBY RESOLVED that to be eligible for such poverty exemptions in whole or in part, more clearly described as property tax reductions in the Township of Northfield, a property owner shall do all of the following on an annual basis:

1. Be an owner of and occupy a principal residence on the property for which a Poverty Exemption is requested, for at least the last six months of the preceding calendar year.
2. The applicant shall complete a Poverty Exemption Application form, accompanied by federal and state income tax returns for all persons residing in the homestead in the immediately preceding year or current year including form (MI-1040CR) Homestead Property Tax Credit. In the event federal and/or state tax returns were not filed, the applicant must submit all 1099 forms, such as SA-1099 for Social Security, and all W-2 Forms for the preceding year for all of the occupants of the homestead. Regardless of income status, federal 1040 and form (MI-1040CR) Homestead Property Tax Credit must be filed for the immediately preceding year for the applicants to be considered for a poverty reduction under the township guidelines.
3. An explanation will be required for all household members over 18 years of age who are not cited as contributing to the household income.
4. All applicants MUST submit a copy of a Valid Driver's License or other form of identification with the application.
5. All applicants MUST submit three (3) documents proving occupancy of the principal residence by the applicant during the last six months of the preceding year. Such documents must include the owner's name, the owner's principal residence address, and the dates of occupancy (example: utility bills, bank statements).
6. Applicants will produce a deed, land contract, or other evidence of ownership of the property for which an exemption is requested, ONLY if not already on file with the Township Assessor's office.

7. To be eligible for exemption the applicant must meet ALL of the following income and asset standards:
- Household income cannot exceed 15 % of the Federal Poverty threshold. For example Federal Guideline for 2014 is \$11,670 for a single person household, which would make Northfield Twp poverty level at or below \$13,421 for a single person household. And, for the varying family size, the township poverty levels shall be calculated by multiplying the Federal levels by 1.15 -example calculations are shown in the table below.
 - The applicants' property value cannot be more than the average property true cash value (TCV) of all of the residential properties in the township, for prior year calculated annually. For 2014 the average TCV of Northfield Township residential properties is \$137,867. Average residential value to be obtained through Misc. Total Statistics generated out of the prior year database by taking the total township values in residential class and diving it by the number of parcels in the database.
 - Maximum Limit on total worth of all assets, **excluding** the 'net asset value' of the homestead property, cannot be more than 2 times the federal income level.

Note: For Asset Test-figures from prior calendar year to be used as the verifiable income of applicants would be from prior calendar year as well.

Applying the above rule for 2015, the maximum limit on the worth of all assets would be calculated as follows:

SINGLE PERSON HOUSEHOLD CALCULATION
2 x 2015 Federal income limit \$11,670 = \$ 23,340

The term "assets" may include among others, the following:

- Second home or buildings other than residence
- Vacant land
- Equipment or other personal property not part of household furnishings
- Vehicles
- Bank Deposits
- Antiques
- Artwork
- Stocks

8. Submit the above, fully completed application for an annual exemption, including a witnessed signature and all of the required income forms, after January 1 of the tax year in question, **but no later than three weeks** prior to, the last day of the March, July or December Board of Review, to enable assessing staff to verify applications for completion and eligibility.

HARDSHIP EXEMPTION ANNUAL INCOME OUALIFICATIONS

Every year exemption limits for annual income shall be revised after receiving the Federal Income Guidelines, as in the following EXAMPLES:

Northfield Township poverty threshold is at a rate of 15% higher than Federal Poverty Guideline, making higher income family eligible for relief in case of financial hardships, Examples:

Size of Family Unit	2015 Federal Guideline	2015 Township Guideline
1	\$11,670	\$13,421
2	\$15,730	\$18,090
3	\$19,790	\$22,759
4	\$23,850	\$27,428
5	\$27,910	\$32,097
6	\$31,970	\$36,766
7	\$30,030	\$34,535
8	\$40,090	\$46,104
For Each Additional Person	\$4,060	\$4,669

These Poverty Guidelines are based on Northfield Township Resolution #13-486 adopted by the Northfield Township Board of Trustees on January 23, 2013.

Revised for the 2015 Assessment and Tax year on April 21, 2015.

By Thomas D. Monchak, Northfield Township Assessor.

AYES: _____

NAYS: _____

DULY RESOLVED AND ORDAINED THIS 12TH DAY OF MAY, 2015

Marilyn Engstrom, Township Supervisor

ATTEST:

Angela Westover, Township Clerk

2014 Residential SEV & Taxable Value Statistics for Northfield Twp.

Specifically for 2015 Poverty exemption guidelines.

School Dist.	# Parcels	Total SEV	Total T.V.	AVG. SEV	AVG. T.V.
1 South Lyon	586	64,593,320	58,685,730	110,228	100,146
2 Witmore Lake	3310	195,137,690	177,277,720	58,954	53,558
3 Ann Arbor	90	14,176,360	12,152,710	157,515	135,030
4 Dexter	15	1,895,200	1,720,090	126,347	114,673
Township Total	4001	275,802,570	249,836,250	68,933	62,443

$$\begin{array}{rclclcl}
 & \text{AVG. SEV} & & & \text{Average} & & \\
 & \hline 68,933 & \times & 2 & = & \hline \text{2014 T.C.V.} & & & & \$137,867
 \end{array}$$

For 2015 Poverty Exemption qualification 7b. the true cash value of the applicants property may not exceed \$137,867 or an S.E.V. of 68,933.

Revised on: 1/27/2015

Revised by: T.D.M.

2015 Northfield Twp. Poverty Exemption qualification 7a.
Maximum Household Income calculations.

U.S. Federal Poverty income standards set by U.S. Department of Health and Human Services and published by the Michigan State Tax Commission in Bulletin #14 of 2014.

Size of Family Unit	U.S. Federal Poverty Guideline	Federal Poverty Standard Multiplier	2015 Northfield Township Poverty Guideline
1	\$11,670	1.15	\$13,421
2	\$15,730	1.15	\$18,090
3	\$19,790	1.15	\$22,759
4	\$23,850	1.15	\$27,428
5	\$27,910	1.15	\$32,097
6	\$31,970	1.15	\$36,766
7	\$30,030	1.15	\$34,535
8	\$40,090	1.15	\$46,104
For Each Additional Person	\$4,060	1.15	\$4,669

Revised on: 1/27/2015

Revised by: T.D.M.