

Manager's Report, June 2015

Wow, it seems like ages ago that I wrote my last management report. As you can imagine, I have been quite busy and sleep deprived with the birth of Elliot Paul Abner Fink. If you would like more detailed updates on Elliot, let me know and I will be happy to share them in person. On the work front, our projects are moving along as I planned prior to my leave, although I have been unable to spend much time in the office over the last few weeks. This will continue into this week. I plan on being back for much of next week. As a reminder, I did have scheduled two weeks off following the birth, back for a week and then another two weeks off. I have been coming in periodically and working from home on occasion. The following manager's report is short; but should provide key updates to on the larger projects that we are working on.

Parks and Recreation

We continue to work on the Parks and Recreation Master Plan. Following our meeting with Whitmore Lake Schools, we have revised the plan and it is currently being reviewed by Mr. Tom DeKeyser.

Library Allocation Fee

The library allocation fee is on the agenda for tonight. I do recommend that a 2 year amount to be set, so that the library can effectively budget from year to year. If the two year policy were set, the board might consider this upcoming year as the second of the original two year term. Either way, this is a policy decision by the Board of Trustees through negotiations with the Library Board.

Civic Event Permit Fee

On the agenda is the updated civic event permit ordinance. It has been written so that any 501(c)(3) organization is exempt from the \$100.00 fee.

People's Express

The People's Express is on the agenda. They have made a final determination that increasing the cost of insurance is cost prohibitive. This is now a board decision on how best to move forward.

Non-Motorized Path

I am in the process of acquiring easements. With the birth of Elliot, this project has not made much progress in the last few weeks. I intend to be back in the office more regularly next week. At that time, I will focus on getting the easements wrapped up.

Whitmore Lake SAD

We have received all of the critical documents related to the Whitmore Lake SAD. The documents are being reviewed by Mr. Burns's office and following review, the project will move forward to the bidding stage. We do not yet know if construction can begin this year or if it will need to wait until next.

Planning Consultant RFP

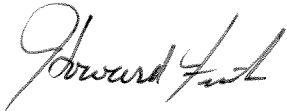
We are a bit behind on the Planning Commission Consultant RFP, as the approval came right before I left on Paternity leave. We have set back the due date to June 26th and are currently advertising for proposals.

County Clean-up Day

The Washtenaw County Clean-up day is this Saturday, June 13 from 9am-2pm at the Middle School. We are looking for volunteers to help for part or all of the event.

Again, sorry for the short update. I will be at the meeting and can go over any updates that need to be addressed.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Howard Fink".

Howard Fink, Township Manager