

**NORTHFIELD TOWNSHIP
ZONING BOARD OF APPEALS
Minutes of Regular Meeting
January 20, 2015**

1. CALL TO ORDER

The meeting was called to order by Chair Kenneth Dignan at 7:00 P.M. at 8350 Main Street.

2. PLEDGE OF ALLEGIANCE

**3. ROLL CALL
AND DETERMINATION OF QUORUM**

Roll call	
Doug Del Favero	Absent with notice
Kenneth Dignan	Present
Greg Kolecki	Present
Jacqueline Otto	Absent with notice
Amy Steffens	Present
Gary Wellings, Alternate	Present

4. ADOPT AGENDA

- ▶ **Motion:** Dignan moved, Kolecki supported, that the agenda be adopted as presented.
Motion carried 5—0 on a voice vote.

5. ELECTION OF OFFICERS

- ▶ **Motion:** Kolecki moved, Steffens supported, that Dignan serve as Zoning Board of Appeals Chair for 2015. **Motion carried 4—0 on a voice vote.**
- ▶ **Motion:** Dignan moved, Kolecki supported, that Steffens serve as Zoning Board of Appeals Vice Chair for 2015.
Motion carried 4—0 on a voice vote.
- ▶ **Motion:** Dignan moved, Steffens supported, that Kolecki serve as Zoning Board of Appeals Secretary for 2015. **Motion carried 4—0 on a voice vote.**

6. 2015 MEETING SCHEDULE

- ▶ **Motion:** Dignan moved, Kolecki supported, that the Zoning Board of Appeals 2015 meeting schedule be accepted as presented.
Motion carried 5—0 on a voice vote.

7. CORRESPONDENCE

None.

8. PUBLIC HEARINGS

None.

9. OLD BUSINESS

Board members briefly discussed the revised draft of updated by-laws prepared by Carlisle Wortman Associates.

10. NEW BUSINESS

None.

11. BUDGET AND TRAINING

The Board briefly discussed training opportunities for 2105.

12. MINUTES

- ▶ **Motion:** Steffens moved, Kolecki supported, that the minutes of the December 15, 2014, regular meeting be approved as presented.
Motion carried 5—0 on a voice vote.

13. CALL TO THE PUBLIC

None present.

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14. ANNOUNCEMENT OF NEXT MEETING

February 17, 2015, at 7:00 PM at the Public Safety Building was announced as the date and time of the next regular meeting of the Zoning Board of Appeals. It was agreed to change the date from February 16th due to the President's Day holiday.

15. ADJOURNMENT

- ▶ **Motion:** Kolecki moved, Steffens supported, that the meeting be adjourned.
Motion carried 5—0 on a voice vote.

The meeting was adjourned at 7:32 P.M.

Prepared by Lisa Lemble.

Corrections to the originally issued minutes are indicated as follows:
Wording removed is ~~stricken through~~;
Wording added is underlined.

Adopted on _____, 2016.

Kenneth Dignan, Chair

Greg Kolecki, Secretary

Official minutes of all meetings are available on the Township's website at http://www.twp-northfield.org/government/zoning_board_of_appeals/