

**NORTHFIELD TOWNSHIP  
ZONING BOARD OF APPEALS  
Minutes of Regular Meeting  
February 19, 2019**

**1. CALL TO ORDER**

The meeting was called to order by Kenneth Dignan at 7:08 P.M. at 8350 Main Street.

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL**

**AND DETERMINATION OF QUORUM**

Brad Cousino	Present
Kenneth Dignan	Present
Scott Gustafson	Present
Greg Kolecki	Present
Jacki Otto	Absent with notice
Alternate: James Balsillie	Presence not required

Also present:  
Building/Planning/Zoning Coordinator Mary Bird  
ZBA Alternate James Balsillie

**4. ADOPT AGENDA**

- ▶ **Motion:** Dignan moved, Cousino supported, that the agenda be adopted as presented.  
**Motion carried 4—0 on a voice vote.**

**5. CORRESPONDENCE**

None.

**6. PUBLIC HEARINGS**

None.

**7. OLD BUSINESS**

None.

**8. NEW BUSINESS**

**8A. Election of Officers**

- ▶ Cousino nominated Kenneth Dignan to serve as Chair of the Zoning Board of Appeals. Kolecki supported.

Dignan called for additional nominations. There were none.

- ▶ **Motion:** Dignan moved, Cousino supported, that nominations for Chair be closed and that a unanimous ballot be cast for Dignan.  
**Motion carried 4—0 on a voice vote.**

- ▶ Cousino nominated Jacki Otto to serve as Vice-Chair of the Zoning Board of Appeals. Kolecki supported.

Dignan called for additional nominations. There were none.

- ▶ **Motion:** Dignan moved, Cousino supported, that nominations for Vice-Chair be closed and that a unanimous ballot be cast for Otto.  
**Motion carried 4—0 on a voice vote.**

- ▶ Dignan nominated Greg Kolecki to serve as Secretary of the Zoning Board of Appeals. Cousino supported.

Dignan called for additional nominations. There were none.

- ▶ **Motion:** Dignan moved, Cousino supported, that nominations for Secretary be closed and that a unanimous ballot be cast for Kolecki.  
**Motion carried 4—0 on a voice vote.**

**8B. Adopt 2019 Calendar**

- ▶ **Motion:** Dignan moved, Cousino supported to adopt the 2019 calendar as presented.  
**Motion carried 5—0 on a roll call vote.**

**9. MINUTES**

- ▶ **Motion:** Dignan moved, Kolecki supported, that the minutes of the December 19, 2018, regular meeting be approved as presented.  
**Motion carried 5—0 on a voice vote.**

**10. CALL TO THE PUBLIC**

No comments.

**11. ZBA MEMBER COMMENTS**

Dignan welcomed Gustafson to the ZBA. He also noted that meeting procedures are currently being reviewed to make sure they are aligned with the ZBA by-laws.

**12. ANNOUNCEMENT OF NEXT MEETING**

**March 18, 2019**, at 7:00 PM at the Public Safety Building was announced as the date and time of the next regular meeting of the Zoning Board of Appeals.

**13. ADJOURNMENT**

- ▶ **Motion:** Cousino moved, Kolecki supported, that the meeting be adjourned.  
**Motion carried 5—0 on a voice vote.**

The meeting was adjourned at 7:17 P.M.

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Prepared by Lisa Lemble.


Corrections to the originally issued minutes are indicated as follows:

Wording removed is ~~stricken through~~;

Wording added is underlined.

Adopted on June 17, 2019.

  
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Kenneth Dignan , Chair

  
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Greg Kolecki, Secretary

Official minutes of all meetings are available on the Township's website at  
[http://www.twp-northfield.org/government/zoning\\_board\\_of\\_appeals/](http://www.twp-northfield.org/government/zoning_board_of_appeals/)