

Police & Fire Commission
700 Shiocton Street
New London, WI 54961-1160

Monday December 18th, 2023

Commission Present: Corey Knepfel (Pres), Travis Kloehn (Sec) (Zoom), Doug Noel, April Kopitzke, Tom Schmude

Police Chief: Jeffrey Schlueter

Fire Chief: Mark Wilfuer

Others Present:

Meeting called to order at 5:30 PM by Knepfel.

- Adoption of Agenda – Schmude, 2nd Kopitzke – carried 5-0
- Public Comment: None
- Motion to approve prior minutes by Noel, 2nd Schmude Carried 5-0
- The Commission recognizes service anniversaries.
 - Fire Department: Dick Muskevitsch 50 year
Bradley Siewert 5 years
 - Police Department: Ben Keach 1 year
- Report of the Fire Department by Chief Mark Wilfuer
 - Motion to approve the bills as presented for November in the amount of: \$1,959.82: Kloehn, 2nd Schmude; Carried 5-0
 - Budget as of October 31st reviewed – 75.91%
 - Discuss Fire Department Equipment/Technology
 - Chief Wilfuer reported they are performing preventative maintenance on the trucks
 - Fire runs and service calls reviewed
 - Staffing and Training reviewed
Chief Wilfuer will be looking at applications to fill the vacant spot on the fire department. They will interview after the 1st.
 - Discuss Chief hours
Chief Wilfuer reported that he worked 20 hours in the month of November. These hours are in addition to fire calls.
 - Monthly attendance report reviewed.

- Fire Inspection Note.
Things are going well and keeping on schedule. Two of the inspectors are working more and plan on working on the schools, hospital and St. Joes.

Chief Wilfuer was dismissed at 5:36 PM

➤ Report of the Police Department by Chief Schlueter

- Motion to approve bills for November in the amount of \$63,792.62 and \$720.25 by Knepfel, 2nd Kopitzke: Carried 5-0:
- Budget as of October 31st was reviewed. Currently 79.64%
Chief Schlueter reported:
We receive \$569.31 for the heroin grant.
We received the training check from the state for \$3040.00. This goes into the general fund and does not reflect on our line item for training.
- Crime and activity report reviewed.
 - Incident count for November was 496 calls for service.
- Staffing and training update:
Chief Schlueter reported:
Trent was sworn into the MEG Unit.
Jenna will be off for a while on FMLA
Anna and Ken will be sworn in on January 15th, 2024.
- Discuss/Approve hiring a part-time dispatcher – Tabled for future discussion
- Discuss/Approve sending a person to the March Academy – Tabled for future discussion.
- Update on current activities/investigations
None
- Update on Current Projects:
The PD completed the Shopping for the kids at Walmart on Friday. On Wednesday we will be delivering the gifts.

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The PD received the squad cameras, but are still waiting on the body cameras. Chief Schlueter filled out the paperwork for the reimbursement of \$20,000 from the grant.

➤ Chief Schlueter was dismissed at 6:10PM.
Meeting was adjourned at 6:10 PM.
Respectfully submitted,
Chief Jeff Schlueter