

Police & Fire Commission  
700 Shiocton Street  
New London, WI 54961-1160

**Monday, November 20, 2023**

Commission Present: Corey Knepfel (Pres), Travis Kloehn (Sec), Doug Noel,  
April Kopitzke, Tom Schmude  
Police Chief: Jeffrey Schlueter  
Fire Chief: Mark Wilfuer  
Others Present:

Meeting called to order at 5:30 PM by Knepfel.

- Adoption of Agenda – Kloehn 2<sup>nd</sup> Kopitzke – carried 5-0
- Public Comment: None
- Motion to approve prior minutes by Schmude, 2<sup>nd</sup> Noel Carried 5-0
- The Commission recognizes service anniversaries.
  - Fire Department: Anthony Romberg 4 years
  - Police Department: Josh Wilson 22 years
- Report of the Fire Department by Chief Mark Wilfuer
  - Motion to approve the bills as presented for October in the amount of: \$4,942.65: Knepfel, 2<sup>nd</sup> Kopitzke; Carried 5-0
  - Budget as of October 31<sup>st</sup> reviewed – 75.91%
  - Discuss Fire Department Equipment/Technology
    - Chief Wilfuer reported he is getting an estimate to get the rust removed from the tanker truck.
  - Fire runs and service calls reviewed
  - Staffing and Training reviewed  
One firefighter is about ½ done with his firefighter I training.  
Chief Wilfuer will be looking at applications to fill the vacant spot on the fire department.
  - Discuss Chief hours  
Chief Wilfuer reported that he worked 20 hours in the month of October. These hours are in addition to fire calls.
  - Monthly attendance report reviewed.

- Fire Inspection Note.  
Things are going well and keeping on schedule.

Chief Wilfuer was dismissed at 5:34 PM

➤ Report of the Police Department by Chief Schlueter

- Motion to approve bills for October in the amount of \$57,901.54 by Kloehn, 2<sup>nd</sup> Kopitzke: Carried 5-0:
- Budget as of October 31<sup>st</sup> was reviewed. Currently 79.64%  
Chief Schlueter reported:  
The budget appears in good shape for 2023 and Chief Schlueter believes he will be able to absorb the extra money taken out of the retirement line item since the PD is currently running 2 officers short. Chief Schlueter brought up account 101.52101.283 being \$3200 over budget due to a controller for the generator. Chief Schlueter said there would be about \$1600 more coming out of this account to fix the burners on the boiler system.  
Chief Schlueter reported that 101.52101.309 Sundry will appear to be over budget at the end of the year. Chief Schlueter received \$2500 in donations for shop with a cop. The donation went into the city's donation account and Finance director Radke suggested that we take the money out of the 101.52101.309 account.
- Discuss/Approve the purchase of Motorola body and squad cameras. Chief Schlueter reported the cost would be about \$62,000. Chief Schlueter has \$40,000 set aside from capital projects and he is going to receive \$20,000 from a grant and suggest that the other \$2,000 come out of line item 101.52101.207.  
A motion was made to approve the purchase of the Motorola body and squad cameras. If the price is more that \$60,000 to take the remainder out of account 101.52101.207. by Kopitzke, 2<sup>nd</sup> Kloehn – Carried 5-0
- Crime and activity report reviewed.
  - Incident count for October was 459 calls for service.
- Staffing and training update:  
Chief Schlueter reported:  
Martin will be assigned to the drug detective position.  
Ewing and Kriewaldt will be give the FTO spots.

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Ewing will be assigned to the Waupaca County SWAT Team.  
Ken Johnson was given a final offer and will likely start around January 15<sup>th</sup>.  
The second candidate will have all of the testing completed around December 1<sup>st</sup>. If everything goes as expected, a starting date will be shortly after the 1<sup>st</sup> of the year

- Discuss/Approve hiring a part-time dispatcher – Tabled until next month
- Discuss/Approve sending a person to the March Academy – Tabled until next month.
- Update on current activities/investigations  
None
- Update on Current Projects:  
The PD will be purchasing gifts again this year for 9 families with donations. The PD received the manes from the school district.  
The PD ordered the 3 new squads for 2024.

➤ Chief Schlueter was dismissed at 6:09PM.  
Meeting was adjourned at 6:09 PM.  
Respectfully submitted,  
Chief Jeff Schlueter