

Police & Fire Commission  
700 Shiocton Street  
New London, WI 54961-1160

**Monday January 16<sup>th</sup>, 2023**

Commission Present: Tom Schmude (Pres), Corey Knepfel (Sec) (Excused),  
Doug Noel, April Kopitzke, Travis Kloehn (Zoom)

Police Chief: Jeffrey Schlueter

Fire Chief: Mark Wilfuer

Others Present: City Administrator Chad Hoerth

Meeting called to order at 5:30 PM by Schmude.

- Adoption of Agenda – Kopitzke 2<sup>nd</sup> Noel – carried 4-0
- Public Comment: None
- Motion to approve prior minutes from 12/19/2022:  
Noel, 2<sup>nd</sup> Knepfel Carried 4-0
- The Commission recognizes service anniversaries.
  - Fire Department: Bernie Ritchie 38 years  
Greg Stilen 33 years  
Ryan Ritchie 11 years  
Matt Bennett 6 years
  - Police Department: Chris Dearth 11 years  
Chris Gregory 29 years  
Nick Kamba 13 years  
Jeff Schlueter 27 years  
Brent Seavecki 8 years  
Lisa Taylor 13 years
- Report of the Fire Department by Chief Mark Wilfuer
  - Motion to approve the bills as presented for December in the amount of:  
\$5,741.14: Kloehn, 2<sup>nd</sup> Kopitzke; Carried 4-0
  - Budget as of November 30<sup>th</sup> reviewed- 72.83%
  - Discuss Fire Department Equipment/Technology
    - The rescue truck has been fixed.
    - Chief Wilfuer reported that he is looking to create an ordinance to complete 1 fire inspection yearly. The PFC supports an ordinance being created. Chief Wilfuer will be working on this ordinance.
  - Fire runs and service calls reviewed

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- Staffing and Training reviewed  
Driver/operator training started last week. 8-9 people are in the class.
- Discuss Chief hours  
Chief Wilfuer reported that he worked 21 hours in the month of December. These hours are in addition to fire calls.
- Monthly attendance report reviewed.  
Chief Wilfuer reported that 6 people did not make 50% of the calls so he will be talking to those people.
- Fire Inspection Note.  
Things are going well. Andy Burns has started helping with inspections.

Chief Wilfuer was dismissed at 5:43 PM

➤ Report of the Police Department by Chief Schlueter

- Motion to approve bills for December in the amount of \$68,835.34 and \$5,619.14 by Kopitzke, 2<sup>nd</sup> Noel: Carried 4-0:
- Budget as of November was reviewed. Currently – 84.24%

Chief Schlueter reported:

He purchased the SWAT vest and helmets with the 2022 budget and the bullet proof vest grant money

- Crime and activity report reviewed.
  - Incident count for December was 443 calls for service.
- Motion to move to closed session per WI SS 19.85(1)c to consider employment and compensation for an employee under the PFC's jurisdiction. By Schmude, 2<sup>nd</sup> Kopitzke: Carried 4-0
- Motion to move to open session By Schmude, 2<sup>nd</sup> Kopitzke; Carried 4-0  
Motion to set the Dispatcher Supervisor/Evidence Tech salary at \$50,546 for 2023. By Schmude, 2<sup>nd</sup> Kopitzke – Carried 4-0
- Staffing and training update.

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- Chief Schlueter reported that Ben Keach is doing a good job. Josh Wilson, Luke Curtis, and Jeremy Mulroy have all started their new positions.
- Update on current activities/investigations.
- Update on Current Projects:  
Chief Schlueter has ordered the 2 new squads.

The Ford Fusion that was damaged will take 3-6 months to get fixed. Chief Schlueter spoke to Finance Director Radke about possibly using the insurance money, savings on the new squads, selling the Fusion as is and forfeited drug funds to purchase a different vehicle. The PFC supported Chief Schlueter moving forward with this if he can find a good replacement vehicle.

➤ Chief Schlueter was dismissed at 6:21PM.  
Meeting was adjourned at 6:21 PM.  
Respectfully submitted,  
Chief Jeff Schlueter