

Police & Fire Commission  
700 Shiocton Street  
New London, WI 54961-1160

**Monday June 20<sup>th</sup>, 2022**

Commission Present: Travis Kloehn (Pres), Tom Schmude (Sec), Doug Noel  
(excused), Corey Knepfel, April Kopitzke

Police Chief: Jeffrey Schlueter

Fire Chief: Mark Wilfuer

Others Present: Jill Maus (until 5:46pm) BaLynda Croy

Meeting called to order at 5:31 PM by Kloehn.

- Adoption of Agenda – Kloehn 2<sup>nd</sup> Kopitzke – carried 4-0
- Public Comment: None
- Motion to approve prior minutes from 4/18/2022:  
Schmude, 2<sup>nd</sup> Kopitzke Carried 4-0
- Motion to appoint Schmude as President and Knepfel as Secretary. By  
Kopitzke, 2<sup>nd</sup> Knepfel: Carried 4-0
- The Commission recognizes service anniversaries.  
Fire Department:  

Police Department: Ryan Gloe	7 years
Todd Sarazin	21 years
- Report of the Fire Department by Chief Mark Wilfuer
  - Human Resource Director Jill Maus spoke to the PFC about how things would affect the Fire Department budget involving the Wisconsin Retirement System if the City hired an employee that was also a volunteer fire fighter. There would be extra cost to the fire department's budget if this happened. The PFC wanted to talk about this more at the next meeting to decide if they would be allow for someone to be employed by the city and also as a firefighter.
  - Motion to approve the bills as presented for April and May in the amount of: \$1358.29 and 1855.76 : Schmude, 2<sup>nd</sup> Kopitzke ; Carried 4-0
  - Budget as of April 30<sup>th</sup>, 36.87% reviewed.
  - Discuss Fire Department Equipment/Technology
    - Chief Wilfuer reported they are waiting on the radio to be installed in the new brush truck

Police & Fire Commission  
700 Shiocton Street  
New London, WI 54961-1160

**Monday June 20<sup>th</sup>, 2022**

- Chief Wilfuer reported that the old brush truck sold for \$11,327. The winning bidder has until Friday to come in and pay for it.
- Fire runs and service calls reviewed
- Staffing and Training reviewed  
One of the firefighters had to be taken to the ER after a call for smoke inhalation. It appears he may not have had a good seal on his mask due to him having facial hair

The 2 candidates that were approved for hire at the last meeting have been hired and both candidates have all of their needed certifications..

- Discuss Chief hours  
Chief Wilfuer reported that he worked 23 hours in the month of April and 21 in the month of May. These hours are in addition to fire calls.
- Monthly attendance report reviewed.  
J. Worthey has resigned due to him moving from the area.
- Fire Inspection Note.  
They continue to work on inspections and everything is going good.

Chief Wilfuer was dismissed at 6:04 PM

➤ Report of the Police Department by Chief Schlueter

- Motion to approve bills for April and May in the amount of \$48,622.41 and \$54,562.77 by Kloehn, 2<sup>nd</sup> Kopitzke: Carried 4-0:
- Budget as of April 30<sup>th</sup> was reviewed. Currently 30.84%  
Chief Schlueter reported:

The PD received a \$2,500 grant from CVMIC to purchase road flares and a bullet trap.

The PD received \$354.48 for the OWI grant for April 2022.

The PD has received about \$16,000 in grant money from the state. It has not been decided what this money will be spent on.

Police & Fire Commission  
700 Shiocton Street  
New London, WI 54961-1160

**Monday June 20<sup>th</sup>, 2022**

- Crime and activity report reviewed.
  - Incident count for May was 562 calls for service.
- Current staffing and training update.  
Jenna is expected to be out until about the first week of September.

This week the PD is attending EVOG training at the Waupaca Airport.  
This is a county-wide training.

- Update on current activities/investigations.
- Update on Current Projects:  
Chief Schlueter reported that Ashley has started working on the National Night Out event scheduled for the beginning of August.
- Discuss/approve policy 2.04  
Chief Schlueter presented some policy changes to policy 2.04 that dealt with grooming, facial hair and tattoos. In the past beards were not allowed and tattoos were not allowed below the elbow. Chief Schlueter said that he wished to make changes to the policy to help with recruitment in the future. The policies still remain restrictive to keep the NLPD Officers looking well-groomed and looking professional.  
Motion by Kopitzke, 2<sup>nd</sup> by Kloehn to approve policy 2.04 as written.  
Carried 4-0

➤ Chief Schlueter was dismissed at 6:37PM.  
Meeting was adjourned at 6:28 PM.  
Respectfully submitted,  
Chief Jeff Schlueter