

Police & Fire Commission
700 Shiocton Street
New London, WI 54961-1160

Monday April 18th, 2022

Commission Present: Travis Kloehn (Pres), Tom Schmude (Sec), Doug Noel,
Corey Knepfel, April Kopitzke

Police Chief: Jeffrey Schlueter

Fire Chief: Mark Wilfuer

Others Present:

Meeting called to order at 5:30 PM by Kloehn.

- Adoption of Agenda – Kloehn 2nd Schmude – carried 5-0
- Public Comment: None
- Motion to approve prior minutes from 3/21/2022:
Schmude, 2nd Kopitzke Carried 5-0
- The Commission recognizes service anniversaries.
 - Fire Department: Zac Dunbar 13 years
Aaron Ott 8 years
Andy Burns 8 years
Jason Flease 6 years
Ren Scott 4 years
Eric Sager 13 years
 - Police Department: Chad Ewing 2 years
Trent Martin 1 year
Jeremy Mulroy 8 years
Ben Schmidt 16 years
- Report of the Fire Department by Chief Mark Wilfuer
 - Motion to approve the bills as presented for March in the amount of:
\$9,700.01: Schmude, 2nd Noel; Carried 5-0
 - Budget as of March 31st, 35.96% reviewed.
 - Discuss Fire Department Equipment/Technology
 - Chief Wilfuer reported they are looking to take the jeep out of service and will be checking into selling it soon.
 - Fire runs and service calls reviewed
 - Staffing and Training reviewed

The fire department is looking to host a driver operator class but it might not be until after Christmas.

- Discuss the hiring of 2 new firefighters. Chief Wilfuer spoke to the PFC about the top two candidates and their background.
Motion to give a conditional offer to the top two candidates base on the successful completion of the background and medical check. By Schmude, 2nd by Kopitzke – Carried 5-0
- Discuss Chief hours
Chief Wilfuer reported that he worked 22 hours in the month of March. These hours are in addition to fire calls.
- Monthly attendance report reviewed.
- Fire Inspection Note.
They continue to work on inspections and everything is going good and up to date. Jake Dischno is also going to start helping with inspections.

Chief Wilfuer was dismissed at 5:49 PM

➤ Report of the Police Department by Chief Schlueter

- Motion to approve bills for March in the amount of \$47,737.01 by Schmude, 2nd Knepfel: Carried 5-0:
- Budget as of March 31st was reviewed. Currently 23.63%
Chief Schlueter reported:

Chief Schlueter reported that the PFC should expect to see an increase in overtime over the next few months as it is projected the police department will be short an officer for about 5 months as an officer is out on FMLA.

The PD received \$900.16 for the OWI grant for March 2022.

- Crime and activity report reviewed.
 - Incident count for March was 521 calls for service.
- Current staffing and training update.
The police department currently has 2 officers out on FMLA.

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This week the department is conducting firearms and DAAT training at FVTC.

Ryan Gloe just completed EVOC instructor training. He will be helping with the county wide EVOC training this summer.

- Chief Schlueter gave the PFC an update on the city compensation study that is planned for 2022. The City has decided to conduct an internal study. This means that the city will likely concentrate on departments other than the police department for 2023. Chief Schlueter supports this as the police department has had some wages brought to market value in the past starting with the 2008 salary study while other city departments have not their wages brought to market value. Chief Schlueter gave the PFC an overview of the current salaries at the police department. Chief Schlueter informed the PFC that most positions at the PD other than the Chief of Police have always had set salaries for each position. The PFC agreed with Chief Schlueter that at this time they feel no changes are recommended to be made. The PFC agrees the police department should just continue to follow the recommended pay increase each year set by City Council.
- Update on current activities/investigations.
- Update on Current Projects:
Chief Schlueter reported that the police department is currently handing out weather radios that they received from Outagamie County.

➤ Chief Schlueter was dismissed at 6:28PM.

Meeting was adjourned at 6:28 PM.

Respectfully submitted,

Chief Jeff Schlueter