

Police & Fire Commission
700 Shiocton Street
New London, WI 54961-1160

Monday January 17th, 2022

Commission Present: Travis Kloehn (Pres), Tom Schmude (Sec), Doug Noel
(excused), Corey Knepfel, April Kopitzke
Police Chief: Jeffrey Schlueter
Fire Chief: Mark Wilfuer
Others Present:

Meeting called to order at 5:32 PM by Kloehn.

- Adoption of Agenda – Schmude 2nd Kopitzke – carried 4-0
- Public Comment: None
- Motion to approve prior minutes from 12/20/2021:
Kopitzke, 2nd Knepfel Carried 4-0
- The Commission recognizes service anniversaries.
 - Fire Department: Bernie Ritchie 37 years
Greg Stilen 32 years
Joe Kosmerchock 18 years
Ryan Ritchie 10 years

 - Police Department: Chris Dearth 10 years
Chris Gregory 28 years
Nick Kamba 12 years
Jeff Schlueter 26 years
Brent Seavecki 7 years
Lisa Taylor 12 years
- Report of the Fire Department by Chief Mark Wilfuer
 - Motion to approve the bills as presented for December in the amount of:
\$4,765.43: Schmude, 2nd Kopitzke; Carried 4-0
 - Budget as of December 31st, 85.67% reviewed.
 - Discuss Fire Department Equipment/Technology
 - Chief Wilfuer reported they are still waiting on the new Brush Truck.
 - Fire runs and service calls reviewed
Fire Department responded to 179 calls for service in 2021.

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- Staffing and Training reviewed
Logan Langel resigned on good standing.
NLFD is hoping to hold a Firefighter II or Officer training in the future to help prepare for future retirements.
- Motion made to hire the top candidate for firefighter based on the successful completion of the reference check and medical exam. By Kloehn, 2nd Schmude; Carried 4-0
- Chief Wilfuer spoke to the PFC about building inspector David Vincent riding along for fire inspection to keep his certification. David will not be on the payroll for the fire department. Chief Wilfuer will be talking more to City Administrator Hoerth about this. This item will be brought back to the PFC next month.
- Discuss Chief hours
Chief Wilfuer reported that he worked 23 hours in the month of December. These hours are in addition to fire calls.
- Monthly attendance report reviewed.
- Fire Inspection Note.
They continue to work on inspections. They are working on the January inspections and completed St. Joes.

Chief Wilfuer was dismissed at 5:51 PM

➤ Report of the Police Department by Chief Schlueter

- Motion to approve bills for December in the amount of \$57,105.05 and \$647.70 by Kopitzke, 2nd Kloehn: Carried 4-0:
- Budget as of December 31st was reviewed. Currently 96.12%
Chief Schlueter reported the overage in the heating line item is due to some issues with the new boilers that were put in. Chief Schlueter is meeting with the companies to try to recoup the extra cost.
Chief Schlueter received \$402.64 in grant money for the prescription pill drop box.
Chief Schlueter invoiced the school district for \$37,500 for the fall semester for the SROs.

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Chief Schlueter reported that there is about \$20,000 in the Radio Project fund that he asked be carried over to 2022 to complete the project once the building is built by the county. The radio equipment will be moved into the building.

Chief Schlueter reported that he spoke to Finance Director Radke about purchasing body cameras in the next year or two if there is extra money in the Capital Project Fund. The PFC supported the purchase when it is able to be made.

Chief Schlueter requested that the Ammo budget from 2021 be carried over to 2022. The PD ordered the ammo in March 2021 but it is not expected to arrive until April 2022.

- Crime and activity report reviewed.
 - Incident count for December was 481 calls for service.
- Current staffing and training update.
- Discussed the new policy book. Motion to approve the 2022 NLPD Policy Book as presented. By Schmude, 2nd Kopitzke; Carried 4-0
- Update on current activities/investigations.
- Update on Current Projects:
Ted and his crew are currently working on running new video wire and phone wire throughout the PD.
The PD continues to have some problems with the new boilers. Chief Schlueter is work with Ted, Wisconsin Mechanical and Johnson Control to solve the problem.

➤ Chief Schlueter was dismissed at 6:25PM.

Meeting was adjourned at 6:25 PM.

Respectfully submitted,
Chief Jeff Schlueter