

Police & Fire Commission  
700 Shiocton Street  
New London, WI 54961-1160

**Monday February 15<sup>th</sup>, 2021**

Commission Present: April Kopitzke (Pres), John Lee (Sec), Tom Schmude,  
Travis Kloehn, Corey Knepfel

Police Chief: Jeffrey Schlueter

Fire Chief: Mark Wilfuer

Others Present: City Administrator Chad Hoerth and Tim Roberts until 6:02pm

Meeting called to order at 5:30 PM by Kopitzke.

- Adoption of Agenda – Lee 2<sup>nd</sup> Schmude – carried 5-0
- Public Comment: None
- Motion to approve prior minutes from 1/18/21: Schmude, 2<sup>nd</sup> Lee  
Carried 5-0
- The Commission recognizes service anniversaries.
  - Fire Department: Mark Wilfuer 37 years  
Mark Handschke 37 years  
Nicholas Wichman 9 years
  - Police Department: Mike Harlow 15 years  
Chase Schroeder 10 years

- Report of the Fire Department by Chief Mark Wilfuer
  - Mukwa 2% dues: A phone call was placed to Bob Kieser from WI Professional Services. Bob stated that Mukwa was required to pay the City of New London the 2% dues for inspections to be compliant. If Mukwa does not pay, they will become non-compliant and not receive the money from the State. Bob stated that New London would not be considered non-compliant if Mukwa did not send the money to New London. This issue will be resolved between the State and Mukwa.

Statement by the PFC on this manner:

Based on the non-compliance by Mukwa to send the City of New London the 2% dues and discussion with Bob Kieser from WI Professional Services; the New London Fire Department will no longer do fire inspections and public education in Mukwa until dues are paid. Once the 2018-2020 dues are received the inspections and education will start again. By Lee, 2<sup>nd</sup> Kloehn; carried 5-0

This will not affect the fire response to Mukwa by the New London Fire Department.

- Motion to approve the bills as presented for January in the amount of: \$39,080.60: Schmude, 2<sup>nd</sup> Lee; Carried 5-0
- Budget as of January 30<sup>th</sup>, 17.64% reviewed.
- Discuss Fire Department Equipment/Technology
  - The FD received quotes from Plach and Frick for the brush truck. The quotes were within \$100 of each other. The FD is going to go with Plach since they are in the city limits. Once the truck is received EJ Metals will build the box.
  - The UTV is getting close to arriving. It is being build right now. The FD has received the trailer for it already.
- Fire runs and service calls reviewed  
The FD has responded to 140 calls in 2020.
- Staffing and Training reviewed  
Chief Wilfuer reported that the fire department is currently short 2 firefighters. They will be accepting applications soon.
- Discuss Chief hours  
Chief Wilfuer reported that he worked 18 hours in the month of January.
- Monthly attendance report reviewed.  
2 individuals were spoken to about their attendance. The Chief will be watching to make sure the attendance improves.
- Fire Inspection Note  
Chief Wilfuer reported they will be starting soon.

Chief Wilfuer was dismissed at 6:02 PM

➤ Report of the Police Department by Chief Schlueter

- Motion to go to closed session per WI SS 19.85(1)c to consider employment.  
By Kopitzke, 2<sup>nd</sup> Schmude; Carried 5-0

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- Motion to move to open session by Lee, 2<sup>nd</sup> Schmude Carried 5-0
- Motion to have Chief Schlueter move forward with background investigations on the top 2 candidates. Upon successful completion of the background investigations Chief Schlueter will extend conditional offers to the top 2 candidates based on the successful completion of the psychological, medical exam and polygraph test. The top candidate will start as soon as possible and the 2<sup>nd</sup> candidate will start once Chief Schlueter has received official notice of the expected retirement. The PFC also authorizes Chief Schlueter to negotiate with the top candidate a starting salary per the PD contract since the candidate has more than 5 years of law enforcement experience. By Schmude, 2<sup>nd</sup> Lee Carried 5-0
- Motion to approve bills for January in the amount of \$69,345.83 by Kloehn, 2<sup>nd</sup> Schmude Carried 5-0:
- Budget as of January 30<sup>th</sup> was reviewed. Currently 10.51%
- Discuss/Approve Wolf River Vet contract: motion to approve the contract with no changes in 2021. By Schmude, 2<sup>nd</sup> Lee; Carried 5-0
- Crime and activity report reviewed.
  - Incident count for January was 533 calls for service.
- Current staffing and training update.  
Chief Schlueter advised the PFC that Tom Algiers plans on retiring as a part-time SRO at the end of the school year.
- Update on current activities/investigations
- Update on Current Projects:  
Chief Schlueter is going to have a supervisor meeting next week.

All of the Covid-19 grant paperwork has been submitted.

➤ Chief Schlueter was dismissed at 7:33PM.  
Meeting was adjourned at 7:300 PM.  
Respectfully submitted,  
Chief Jeff Schlueter