

Police & Fire Commission
700 Shiocton Street
New London, WI 54961-1160

Monday January 18th, 2021

Commission Present: April Kopitzke (Pres), John Lee (Sec), Tom Schmude
(Zoom), Travis Kloehn (Zoom), Corey Knepfel (arrived 5:40pm)
Police Chief: Jeffrey Schlueter
Fire Chief: Mark Wilfuer
Others Present:

Meeting called to order at 5:30 PM by Kopitzke.

- Adoption of Agenda – Lee 2nd Schmude – carried 4-0
- Public Comment: The PFC would like to welcome Corey Knepfel to the PFC.

Chief Schlueter would like to move the PFC meeting to City Hall on February 15th for the interviews.

- Motion to approve prior minutes from 12/21/20: Lee, 2nd Schmude
Carried 4-0

- The Commission recognizes service anniversaries.
Fire Department: Bernie Ritchie 36 years
Greg Stilen 31 years
Joe Kosmerchock 17 years
Ryan Ritchie 9 years
Matt Bennett 4 years

Police Department: Chris Dearth 9 years
Chris Gregory 27 years
Nick Kamba 11 years
Jeff Schlueter 25 years
Brent Seavecki 6 years
Lisa Taylor 11 years

- Report of the Fire Department by Chief Mark Wilfuer
 - Motion to approve the bills as presented for December in the amount of: \$2791.31: Schmude, 2nd Lee; Carried 4-0
 - Budget as of December 31st, 80.79% reviewed.

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- Discuss Fire Department Equipment/Technology
 - Chief Wilfuer they have replaced some of the fire hose.
- Fire runs and service calls reviewed
The FD has responded to 140 calls in 2020.
- Staffing and Training reviewed
Chief Wilfuer reported that the fire department is currently short 2 firefighters.
- Discuss Chief hours
Chief Wilfuer reported that he worked 22 hours in the month of December.
- Monthly attendance report reviewed.
- Fire Inspection Note
Chief Wilfuer reported they will be starting on the January inspections this next week.

Chief Wilfuer was dismissed at 5:52 PM

➤ Report of the Police Department by Chief Schlueter

- Motion to approve bills for December in the amount of \$71,313.17 by Kloehn, 2nd Schmude Carried 5-0:
- Budget as of December 31st was reviewed. Currently 96.71%

Chief Schlueter went over the end of the year amounts with the PFC. According to the budget the PD was about \$76,000 under budget. A lot of this is explained by Covid-19 and running short one officer since the beginning of November 2020. Chief Schlueter also explained that the overage in holiday pay is due to most of the officers now taking Christmas and New Year's holiday pay as pay instead of comp since WRS changed some requirement for requiring comp time to be taken as time off if it is earned in the previous year.

Chief Schlueter reported that he has started to make purchases for the \$10,000 Covid grant. PPE and air purifiers have been ordered and received so far. Chief Schlueter will work with Missy to purchase the 5 computers on this grant.

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- Crime and activity report reviewed.
 - Incident count for December was 525 calls for service.
 - Incident count for 2020 was 6,248
- Motion to move to closed session per WI SS 19.85(1)c to discuss employment by Lee, 2nd Schmude; Carried 5-0
- Motion to move to open session by Lee, 2nd Kloehn; Carried 5-0

No action taken at this time.

- Current staffing and training update.
Chief Schlueter reported that they conducted interviews this last week. It was decided to re-open the process for until 1/22/21. Chief Schlueter will bring potential candidates to the PFC on 02/15/21
- Discuss residency policy. The current residency policy for the PD is 15 miles or with permission from the PFC. Chief Schlueter explained the history of the residency policy and explained that it is currently in the contract. Chief Schlueter is aware that 1 employee may be coming to talk to the PFC for an extension in the future. The PFC will talk more about this at the March meeting.
- Update on current activities/investigations
- Update on Current Projects:
Chief Schlueter reported that he has updated all the 2021 policies and will have the 2021 policy book approval on the February agenda.

Chief Schlueter had the Use of Force policy certified by WILEG so that we meet all federal standards and can apply for federal grants. This approval is good for 3 years.

➤ Chief Schlueter was dismissed at 6:32 PM.
Meeting was adjourned at 6:32 PM.
Respectfully submitted,
Chief Jeff Schlueter