

Police & Fire Commission  
700 Shiocton Street  
New London, WI 54961-1160

**Monday March 16<sup>th</sup>, 2020**

Commission Present: Lund Cooley (Pres) (Excused), John Lee (Sec), Tom  
Schmude, Travis Kloehn, April Kopitzke

Police Chief: Jeffrey Schlueter

Fire Chief: Mark Wilfuer

Others Present:

Meeting called to order at 5:30 PM by Lee.

- Adoption of Agenda – Schmude, 2<sup>nd</sup> Lee – carried 4-0
- Public Comment: None
- Motion to approve prior minutes from 02/24/2020: Schmude 2<sup>nd</sup> Kloehn  
Carried 4-0
- The Commission recognizes service anniversaries.  
Fire Department:  
  
Police Department: Luke Curtis 2 years
- Report of the Fire Department by Chief Mark Wilfuer
  - Motion to approve the bills as presented for February in the amount of:  
\$6,815.27 : Schmude 2<sup>nd</sup> Kopitzke ; Carried 4-0
  - Budget as of February 29<sup>th</sup> reviewed. Currently 15.89%
  - Discuss Fire Department Equipment/Technology
    - Chief Wilfuer reported that they are getting quotes for the jaws of life and they are looking for a grant for the Brush Truck. City Administrator Leone recommended some grants to Chief Wilfuer that he could look at.
  - Fire runs and service calls reviewed
  - Staffing and Training reviewed  
Chief Wilfuer reported they are going to have some Hazmat classroom instruction coming up.  
He has 3 firefighters that need to complete the firefighter 1.  
Jake is working on getting a flashover simulator brought to New London for training.

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- Discuss Chief hours  
Chief Wilfuer reported that he worked 18 hours in the month of February.
- Monthly attendance report reviewed.
- Fire Inspection Note  
Chief Wilfuer reported everything is going good.  
Chief Wilfuer reported that Safety and Professional Services inspected the Fire Department. Everything went good and they will be back in 4 years..

Chief Wilfuer was dismissed at 6:03 PM

➤ Report of the Police Department by Chief Schlueter

- Motion to approve bills for February in the amount of \$44,748.83 and \$841.30: Kloehn 2<sup>nd</sup> Kopitzke; Carried. 4-0
- Budget as of February 29<sup>th</sup> was reviewed. Currently 20.60%.
- Discussion of the street light cameras: Chief Schlueter reported to the PFC that New London Utilities is interested in purchasing 10-20 street lights with cameras for the Police Department. The cost to the Utilities for 10 light pole cameras would be about \$37,000. The Police Department would be responsible for the infrastructure to operate and save video from the cameras. Chief Schlueter met with Keith to talk about the cost for the Wi-Fi bridges and DVR. For 10 lights and cameras it is estimated to be about \$6000-\$10,000. Chief Schlueter reported that these cameras would be used at intersections to help prevent and solve crimes.

A motion to recommend to Personnel and Finance for capital projects to fund up to \$20,000 for 20 street light cameras. By Lee, 2<sup>nd</sup> Kloehn. Passed 4-0

- Crime and activity report reviewed.
  - Incident count for February was 417 calls for service
- Current staffing and training update.
  - The PD is still short 3 officers. The background on the current candidate is almost done. Officer Taylor is doing good in her current FTO training.

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- Chief Schlueter gave an update on the current Coronavirus situation and staffing at the police department. Chief Schlueter showed the PFC the current protocol that he issued to the PD for safety. Chief Schlueter also reported that the PD is ok for supplies for now but if this last months we will run short. Chief Schlueter is continuing to look for supplies. Masks are the biggest shortage and they can't be found anywhere. Chief Schlueter informed that he will be isolating Assistant Chief Gregory from himself. Assist Chief Gregory will be working from a remote location. The PD is also looking to change some rotations for detectives, dispatch, and patrol to minimize the chance of a big exposure to the police department staff. Chief Schlueter will continue to work a normal schedule from the PD.

All PFC members endorsed Chief Schlueter' s plan for staffing at the police department and measures being taken to protect staff and help control the spread of the coronavirus at the police department.

- Update on current activities/investigations  
Chief Schlueter gave an update on the meeting with the Shamrock Club and the decision to cancel the St. Patrick's events due to the orders by the governor.
- Update on Current Projects:  
Currently the City is working on revising the city ordinance. Chief Schlueter and Assistant Chief Gregory will be working on the ordinances related to the PD.

➤ Chief Schlueter was dismissed at 6:51 PM.

Meeting was adjourned at 6:51 PM.

Respectfully submitted,

Chief Jeff Schlueter