

Police & Fire Commission  
700 Shiocton Street  
New London, WI 54961-1160

**Monday December 21<sup>st</sup>, 2020**

Commission Present: April Kopitzke (Pres), John Lee (Sec), Tom Schmude  
(Zoom), Travis Kloehn (Zoom), Lund Cooley  
Police Chief: Jeffrey Schlueter  
Fire Chief: Mark Wilfuer  
Others Present:

Meeting called to order at 5:30 PM by Kopitzke.

- Adoption of Agenda – Lee 2<sup>nd</sup> Kloehn – carried 5-0
- Public Comment: Chief Schlueter and the PFC thanked Lund Cooley for his 15 years of service to the PFC. Tonight will be his last meeting.

Kopitzke thanked the PD and FD for their assistance with the Winter Wonderland reverse parade.

- Motion to approve prior minutes from 11/16/20: Cooley, 2<sup>nd</sup> Lee Carried 5-0
- The Commission recognizes service anniversaries.

Fire Department:	Dick Muskevitsch	47 years
	Jarid McKeever	4 years
	Bradley Siewert	2 years

Police Department:

- Report of the Fire Department by Chief Mark Wilfuer
  - Motion to approve the bills as presented for October in the amount of: \$371.93: Kloehn, 2<sup>nd</sup> Schmude; Carried 5-0
  - Budget as of November 30<sup>th</sup>, 67.48% reviewed.
  - The wages of the fire inspectors were reviewed. The current wage is \$20/hr for certified inspectors and \$15/hr for the non-certified inspectors.

Motion to increase the wages for the certified inspector to \$25/hr and Non-certified inspector to \$20/hr. By Lee, 2<sup>nd</sup> Kloehn: Carried 5-0
  - Discuss Fire Department Equipment/Technology

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- Chief Wilfuer has been looking at the new brush trucks and getting the specification on them. He will be getting bids from Plach and Frick on the chassis and will be going to E&J Metals for the cargo/equipment box.
- Fire runs and service calls reviewed  
The FD has responded to 135 calls so far this year.
- Staffing and Training reviewed  
Jordan Gonzalez is going to be retiring .  
The FD will be 2 people short but are going to wait to fill those positions for another month or two.  
Fire Chief Wilfuer is also going to be following up with some individuals that do not have a regular attendance.
- Discuss Chief hours  
Chief Wilfuer reported that he worked 22 hours in the month of October.
- Monthly attendance report reviewed.
- Fire Inspection Note  
Chief Wilfuer reported everything is going good and he finished St. Joes.

Chief Wilfuer was dismissed at 5:48 PM

➤ Report of the Police Department by Chief Schlueter

- Motion to approve bills for November in the amount of \$43,757.52 and \$887.27 by Schmude, 2<sup>nd</sup> Lee Carried 5-0:
- Budget as of November was reviewed. Currently 88.99%

Chief Schlueter reported the PFC will see the following on the budget by the end of the year:

Slight overage in overtime as this does not take into consideration the \$10,000 + the PD received in grants to cover the overtime cost. Also the PD ran 2 officers short for about 5 months.

Slight overage in office supplies as the PD bought a new cash register

Slight overage in software due to the increase cost of Spillman

Patrol budget is over due to the purchase of the drone.

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Uniform budget is high due to hiring 2 officers this year unexpectedly.

The rest of the budget should be on track and Chief Schlueter estimates the budget will come in under the approved amount.

Chief Schlueter receive a \$1000 donation from Festival Foods today for the drone.

Chief Schlueter received \$1750 from Walmart and Pepsi in the form of donations and grants for the Shop with a Cop.

Chief Schlueter was informed on Friday that the PD received the \$10,000 Covid grant to purchase equipment. He will fill out the rest of the paperwork and start the purchasing.

- Crime and activity report reviewed.
  - Incident count for November was 432 calls for service.
- Current staffing and training update.

Testing for the new officer was this last Wednesday night. 16 applicants showed up for it. 7 will be invited back for interviews on 1/12/21. They will then be brought in front of the PFC on 1/18/2021.
- Update on current activities/investigations
- Update on Current Projects:

Chief Schlueter got the estimates on the toilets for the jail area and the cabinets in the kitchen. Both items have been ordered. This is part of the city bond.

Chief Schlueter advised that on the February agenda and officer would like to meet with them to live outside the 15 miles.

The PD is finishing up the yearly reviews.

The Shop with a Cop was successful. We were able to adopt 9 families which equaled 30 children.

➤ Chief Schlueter was dismissed at 6:32 PM.  
Meeting was adjourned at 6:32 PM.  
Respectfully submitted,  
Chief Jeff Schlueter